

**THE PRESBYTERIAN CHURCH IN CANADA
SYNOD OF QUEBEC AND EASTERN ONTARIO**



**MINUTES AND REPORTS
OF THE 124TH MEETING**

FRIDAY, OCTOBER 16, 1998

**WESTMINSTER PRESBYTERIAN CHURCH
PIERREFONDS, QUEBEC**

On the cover: Westminster Church, 13140 Monk Blvd., Pierrefonds, (Island of Montreal) Quebec.

Points of History

- 1958** Under the supervision of Montreal Presbytery, Rev. Ross Mackay and Mr. Bob Burns began work in this area. St. Columba by-the-Lake “mother church.”
- Mar. 16 1958** The first worship service held at Pierrefonds Theatre in the village of Ste. Genevieve.
- June 1958** After a petition of 70 members, The Presbytery of Montreal officially formed the congregation called “Ste. Geneviève Presbyterian Church. (They retained this name until 1962).
- 1958** A Student from Presbyterian College appointed to conduct worship services and care for the congregation. A house at 11,464 Gouin Blvd. provided accommodation for the student minister and congregation. Thirty-six people were received into membership.
- 1959** Church school (5 classes), C.G.I.T., and the Women’s Fellowship group were formed. The first Kirk Session was elected in May.
- Nov. 1959** The house on Gouin Blvd. became inadequate for the growing Presbyterians and Ste. Geneviève congregation moved to the Roxboro Community Church.
- 1962** Name change - from Ste. Geneviève to Westminster
- 1963** Present church erected, opened in June, and dedicated on September 18.
- 1988** 30th Anniversary celebration - renovations - new front doors, a new outdoor sign and redecorating of the vestibule.
- 1998** 40th Anniversary celebration.

The Ministers: Mr. Albert Henderson, Rev. D. Campbell, Rev. John Forbes, Rev. J.W. Reed, Rev. Walter V. Tait, Mr. Jim Cooper, and most recently (Mar. 1998 - Dec.1998) Rev. Michelle McVeigh.

MODERATORS OF THE SYNOD OF QUEBEC AND EASTERN ONTARIO

1990-1998

<u>YEAR</u>	<u>LOCATION</u>	<u>MODERATOR</u>	<u>HOME PRESBYTERY</u>
1990	Gloucester, Ont.	Daniel Forget, I.B.B.,M.Th.	Quebec
1991	Richmond, Que.	Floyd R. McPhee, M.A.,D.Min	Ottawa
1992	Gracefield, Que.	Wally Hong, B.Sc.,S.T.M.	Montreal
1993	Smiths Falls, Ont.	Larry Paul, B.A.,B.D.S.T.M.,M.A.	Lanark & Renfrew
1994	Montreal, Que.	Garry van Bruchem, S.T.M.,M.A.,D.Min.	Seaway-Glengarry
1995	Ingleside, Ont.	D. Garry Morton, B.A.	Ottawa
1996	Ottawa, Ont.	J.S.S.Armour, B.A.,B.D.,S.T.M.,D.D.,M.A.	Montreal
1997	Renfrew, Ont.	Ruth M. Syme, B.A.,B.Ed.,M.A.,Dip.Min.,Ph.D.	Lanark & Renfrew
1998	Pierrefonds, Que.	C. Ian MacLean, B.A.,BTh.,M.Div.	Seaway-Glengarry

**THE MINUTES AND REPORTS OF THE 124th MEETING
OF THE SYNOD OF QUEBEC AND EASTERN ONTARIO
OF THE PRESBYTERIAN CHURCH IN CANADA,
meeting at Westminster Presbyterian Church, Pierrefonds, Quebec.
Friday, October 16, 1998**

FIRST SEDERUNT

At the West Island of Montreal in the Municipality of Pierrefonds, and within Westminster Presbyterian Church there on Friday the 16th of October in the year of our Lord nineteen hundred and ninety-eight, at 9:30 a.m. in the morning .

At which place and time ministers, diaconal ministers and ruling elders, from the five presbyteries within Synod, convened pursuant to the appointment of the Synod held in the city of Renfrew, Ontario on the eighteenth day of October last year.

The Presbytery of Montreal, as part of Synod's social activity, held an "Open House" on Thursday evening, October 15th.

Ruth Syme, Moderator of Synod called the members of Synod and visitors to the business portion of the Synod meeting. The Moderator opened the meeting with scripture and prayer to constitute the court.

MEMORIALS

A memorial prayer for the following was included: Donald Collier (Teaching Elder, Ottawa), David Ferguson (Ruling Elder, Lanark & Renfrew), Ron Russell (Ruling Elder Lanark & Renfrew), Bill Van Gelder (Teaching Elder, Lanark & Renfrew) Donald Shaw (Ruling Elder, Lanark & Renfrew), Reginald Faulkner (Ruling Elder, Ottawa). (see pp. A7 - A8 for Teaching Elder memorials)

ATTENDANCE:

The Presbytery of Quebec:

Ministers (Teaching elders): Ross Davidson, Blake Walker.

Elders (Ruling Elders): George MacDougall, Jeanne Reed.

The Presbytery of Montreal:

Ministers (Teaching Elders): James Douglas, Dan Shute, Ron Benty, Bonita E. Mason, Lynne Donovan, Michelle McVeigh, David Lefneski, Glynis Williams, Coralie Jackson-Bissonnette, Marc-Henri Vidal, Andrew Johnson, William Klempa, Barry Mack.

Elders (Ruling Elders): Robert Koffend, Amos Tsay, Moira R. Barclay-Fernie, Virginia K. Bell.

The Presbytery of Seaway-Glengarry

Ministers (Teaching Elders): Ian MacLean, Brian Sharpe, James McVeigh, Edward O'Neill.

Elders (Ruling Elders): Stan Kemp, Reg Evans, Shelley Prins.

The Presbytery of Ottawa

Ministers (Teaching Elders): John Wilson, Tony Boonstra, MacArthur Shields, Garry Morton, Alex Mitchell, Gerald Sarcen, Daniel Forget, Wally Hong, Floyd McPhee, Shaun Seaman, Steven Webb.

Diaconal Ministers: Donna McIlveen, Ann Blane,

Elders (Ruling Elders): Gord Walford, Peter Winter, C. Jean Phillips, Doreen Saunders, M. Joan Forsythe, Jean Currie, Joan Sampson, William Keith, Stan Currie, Jean Morison, Peter Finlay, John Bieler.

The Presbytery of Lanark & Renfrew

Ministers (Teaching Elders): Rod Lamb, Larry Paul, Linda Robinson, Patricia Van Gelder, Harold Kouwenberg, Martin Kreplin, Ruth Syme.

Elders (Ruling Elders): Bob Sutherland, Sandy McCuan, Joan Morison, Frank Cameron.

Visitors from Church Office:

Stephen Kendall (Principal Clerk), Ralph Kendall (Presbyterian Church Building Corporation), Walter McLean (Convenor, General Assembly's Committee "Celebrate 2000).

Visitors

Douglas Kendall, Roxieanne Walker, Lottie Sutherland (W.M.S. representative), Alan Herbert and Dorothy Herbert, (Gracefield Camp and Conference Centre) and Trudy Meyer.

REGRETS

The Presbytery of Quebec: Scott Emery, Raymond Dempsey.

The Presbytery of Montreal: Dan DeSilva, Peter Szabo, J.Chuno, Kate Jordon, Jean McDonald, Herre de Groot, Geoff Johnson, Ian Fraser, Marge Schippack, Bob Barr, J.S.S. Armour.

The Presbytery of Seaway-Glengarry: Jim Purcell, Fred Rennie, Susan Clarke, Margaret Reynolds, Jeffrey Smith, Judy Messenger, Bob Martin, Bert Henderson, Alision Sharpe, Marion Johnston.

The Presbytery of Ottawa: Cedric Pettigrew, Harm Rombeck, Lorna Lee, Brad Williams, Ian Gray, John Fair, William Nesbitt, Marilyn Thompson, Doug Lee.

The Presbytery of Lanark & Renfrew: Harriet Riddell, Charles Mavor, Margaret Miller, Hugh Jack, Jack Rumsey, Jim Armit, David Nicholson.

COMMITTEE ON BUSINESS

The Moderator called the report from the Committee on Business. The Clerk presented the

report. (pp. A9 - A10)

On motion of the clerk, duly seconded, the report was received and its recommendations were considered.

Recommendation No. 1

That attendance be recorded in the Synod's Register, and the expenses be paid upon authorization of the Synod Finance Committee.

Recommendation No. 2

That the Synod Finance Committee pay the following amount for travel - 20 cent per kilometre and 2 cents per kilometre for each passenger.

The Clerk received the Rolls and Changes to the Roll of the five Presbyteries which comprise the Roll of Synod (pp. A1- A6).

Recommendation No. 3

All members of Synod on the Constituent Roll of the Presbyteries be recognized as having the right to vote on all matters before the Court.

Recommendation No. 4

All members of Synod on the Appendix of the Roll of the Presbyteries and all others having business with Synod be extended the invitation to sit and correspond.

Recommendation No. 5

Members desiring to leave the Synod meeting before today's business is completed must receive permission from the Committee on the Roll and Leave to Withdraw.

Recommendation No. 6

That the Committees of the 124th be constituted as follows:

Committee on the Roll and Leave to Withdraw -

Clerk of the Presbytery of Quebec and another members from that Presbytery.

Committee to Examine Presbytery minutes (including those of Synod Council) -
Presbytery of Seaway-Glengarry.

Committee on Courtesies - Presbytery of Ottawa.

Recommendation No. 7

That Stephen Kendall, Principal Clerk of General Assembly, and Walter McLean from the

General Assembly's Committee "Celebrate 2000" be invited to address the court directly after this report and that they be extended the invitation to sit and correspond.

Recommendation No. 8

That Synod Council be authorized to fill any vacancies which may occur within Synod Committees prior to the next Synod meeting.

Recommendation No. 9

That the Committee to Examine the Minutes of the 124th Synod of Quebec and Eastern Ontario, before submitting them to the 125th General Assembly, be the Moderator and past Moderator.

On motion of the Clerk, duly seconded, **Recommendations Nos. 1 to 9 were adopted.**

NOTICES OF MOTIONS

A **notice of motion** was given at the 123rd Synod Meeting by MacArthur Shields:
Moved by MacArthur Shields, duly seconded, that the Synod meet each year at our Conference Centre at Gracefield, and that the Standing Orders be changed to accommodate this change.

On motion of Ian MacLean, duly seconded, **adopted**, the above motion was deferred to be discussed after the business on Gracefield.

The following **notice of motion** from the clerk:

I give notice, that at a future sederunt, I will move or cause to be moved that the Standing Orders of Synod be revised in accordance to the decisions of this 124th Synod meeting.

PROVISIONAL DOCKET

The provisional docket as circulated was **adopted** on motion of the clerk, duly seconded.

SPECIAL GUEST

The Moderator welcomed the Kendall family to our Synod: Ralph (Presbyterian Church Building Corporation), Douglas (co-convener of the Gracefield Operating Committee) and Stephen Kendall, (Principal Clerk of General Assembly).

The Moderator invited the Principal Clerk to address the Court. Sharing aspects of his new role S. Kendall was aware of the many pastoral concerns affecting congregations. Among other things, he expressed his desire to serve the church as best as possible facing the challenges ahead with God's strength.

The Moderator thanked Stephen Kendall.

Walter McLean presented the various opportunities that synod, presbyteries and congregations have to celebrate the year 2000. He encouraged Synod to seize the opportunities and see what we can do together to make the Millennium year and the 125 Jubilee celebrations special. He presented the Moderator with a packet of information relating to the resources and Committee work of "Celebrate 2000."

The Moderator thanked Walter McLean.

ELECTION OF THE MODERATOR

The Clerk informed the court that the name of Blake Walker was the nomination from the Presbyteries. However, B. Walker declined the nomination due to the tremendous work load that he presently finds within the Presbytery of Quebec.

Since the Presbytery of Quebec could not provide a Moderator, the next Presbytery in rotation is the Presbytery of Seaway-Glengarry. The Clerk presented the name of Ian MacLean, minister from Prescott, Ontario. There were no further nominations.

On motion of Ted O'Neill, duly seconded, **approved**, nominations were closed. On motion of Ted O'Neill, duly seconded, **approved**, Ian MacLean was declared Moderator of the Synod.

On motion of Peter Finlay, duly seconded, thanks was expressed to the Ruth Syme for her capable leadership during the past year. **Adopted.**

Blake Walker thanked those who supported his nomination. He said, "This is a momentous time within our Synod and I am grateful for your support, but apologize that I could not undertake this task."

Ruth Syme welcomed Ian MacLean as the new Moderator, and called upon God in prayer, asking for strength, courage, and discernment for the newly elected Moderator.

Ian MacLean thanked the Court for electing him to the office of Moderator and asked for help as he undertakes this task. He expressed thanks to Ruth Syme for all her good work during her moderatorial year.

MINUTES OF THE 123rd MEETING OF THE SYNOD

The minutes of the 123rd meeting of Synod were presented. The Clerk noted that the minutes were attested neatly and correctly kept by General Assembly. She apologized for the typographical error on the front cover, but assured the Synod that the cover had been changed

before submission to General Assembly and archival records.

On motion of the Clerk, duly seconded, the minutes of the 123rd meeting of Synod with submitted corrections was **adopted**. The noted corrections will be listed on the errata sheet attached to the original copy of the minutes and filed with the Clerk's records.

SYNOD COUNCIL REPORT

The Moderator called for the report of the Synod Council.(pp.A-11 - A12) The clerk presented the report and called upon Lottie Sutherland to address the Regional Staffing recommendations.

Synod Regional Staffing

Recommendation No. 1

That the Synod Regional Staffing Committee and the Consultative Committee for the Area Educational Consultant be amalgamated into one committee to be called "The Synod Synodical Regional Staffing Committee."

Recommendation No. 2

That membership on the committee be three persons appointed by the Synod, three persons appointed by the Synodical W.M.S., with an additional person to be named as convener. That the convener be named alternately by the Synod and Synodical naming a convener as soon as approvals are given.

Recommendation No. 3

That the terms of reference for the committee be:

- a. The committee shall be responsible to Synod and Synodical for advising, supervising and evaluating Synod staff

Amendment to Recommendation No. 3a

Ross Davidson moved, duly seconded, that the words "and report to" be insert. The amendment was **adopted**.

The motion now reads:

- a. The committee shall be responsible to Synod and report to Synodical for advising, supervising and evaluating Synod staff.

Recommendation No. 3b

The committee shall be responsible for implementing Synod and Synodical recommendations relating to regional staff and administering funds received from the national church for staffing and programming.

On motion of Lottie Sutherland, duly seconded, recommendations 1, 2, 3b were **adopted**. **Recommendation No. 3a** was **adopted** as amended on motion of Lottie Sutherland, duly seconded.

Recommendation No. 4 - MINUTE OF APPRECIATION

Garry Morton has been involved in providing valuable leadership with the Synod. He retired earlier this year. He has made great contributions to the work of The Presbyterian Church in Canada, within administration, pastoral and music ministry. We appreciate having him within our Synod, and benefit as he continues to serve on the Regional Staffing Committee. We wish to express our thanks to him for his years of dedicated service. May God's richest blessing continue to be with Garry and his family and may they enjoy his "retirement" years.

Recommendation No. 4 was **adopted** on motion of Lottie Sutherland, duly seconded.

GRACEFIELD CAMP AND CONFERENCE CENTRE -Recommendations Nos. 5 and 6 (p.A12) were **adopted** on motion of the clerk, duly seconded.

APPEAL No. 1, WILLIAM KLEMPA AND THE PRESBYTERY OF MONTREAL

Ruth Syme informed Synod that William Klempa has appealed to Synod on an action taken by the Presbytery of Montreal.

Moved by Ruth Syme, duly seconded, that Appeal No. 1 from William Klempa against a decision of The Presbytery of Montreal be referred to a Special Commission to be named by the Moderator, and to report to the 125th Synod. **Adopted**.

Terms of reference were read and will be discussed at this afternoon's sederunt. The Moderator will appoint a special commission. (Continued on p.12).

SYNOD FINANCE COMMITTEE

The Moderator called for the report of the Synod Finance Committee (pp.A15 - A21) Robert Koffend presented his report. He apologized for the lateness of the report which was due to last minute submissions of requests for funds from conveners of committees.

Recommendation No. 1

On motion of the Clerk, duly seconded, **adopted**, Recommendation No. 1 was deferred to the afternoon sederunt so that members of the Synod would have an opportunity to digest the information. (continued, p.12)

Recommendation No. 2

That the Treasurer of each Presbytery in our Synod or (his) delegate review procedures for the Presbytery congregations' method of calculating \$-base amounts used by Synod, (inter alia),

for establishing assessments and that Mr. Peter McDougall, Chair of Finance, Montreal Presbytery be mandated to coordinate this activity (having just finished the exercise in that Presbytery). This is to ensure that there is an equal playing field in this matter. Mr. McDougall, as a member of the Finance Committee will report to the Committee and Synod.

Recommendation No. 3

That the kilometre for travel for attendance at meetings of Synod, its Council and Committees, Commissions and employee/agents and mandatees operating on Synod business should be set at 10.5 cents/km. per passenger as of October 17, 1998. The rate to be reviewed annually and the Finance Committee to be given "power to issue" to deal with exceptional situations.

Recommendation No. 2 and No. 3 were **adopted** on motion of Robert Koffend, duly seconded.

(Report continued on p.12)

GRACEFIELD OPERATING COMMITTEE

The Moderator called for the report of Gracefield Operating Committee. It was **agreed** to accept and consider the report. (pp. A21-A21a)

The "Most successful summer ever at Gracefield..." was circulated as presented by Alan Herbert, Executive Director of Gracefield Camp and Conference Centre (pp. A20 - A21). He shared information of the camper days attendance, and occupancy rates.

Doug Kendall reported the successes and frustration of Gracefield Operating Committee. (p.A22)

SPECIAL COMMITTEE ON GRACEFIELD

John Wilson presented the report and outlined the first part. (pp. A23 - A31). Moved by John Wilson, duly seconded, **agreed**, that the report of the Special Committee on Gracefield which was circulated within the presbyteries be considered. Sandy McCuan spoke to another part of the report. (Continued on p.12)

The appointment time for the Worship Service arrived.

Ruth Syme, past Moderator, conducted the worship service with several readers. Communion was served by intincture.

The Moderator closed the worship service and the morning sederunt with prayer and blessing on the luncheon.

SECOND SEDERUNT

THE JOINT TASK FORCE ON FUNDRAISING FOR THE DEBT

Lottie Sutherland enthusiastically reported the results of the fundraising to date.(p.A32) Special activities included a hymn singing marathon which was very successful. Lottie's loonies and toonies containers were circulating and she was looking for them to be filled. Approximately 21,000 dollars has been raised/committed to helping lower the debt.

Moved by Stan Currie, duly seconded, that Synod thank the Committee doing fundraising to reduce the debt and encourage them to continue their fundraising efforts. The motion was **adopted**.

The Moderator thanked Lottie Sutherland for all her good work.

SPECIAL COMMITTEE OF SYNOD COUNCIL TO CONSULT ON THE LOAN

Synod Council was informed that Mr. Doug Cottrell was interested in purchasing Gracefield Camp and Conference Centre and would be willing to have the Synod Summer Camping program continue. A committee comprised of Robert Koffend, Sandy McCuan, Ken Short, and Dave Milne met with Mr. Doug Cottrell. At this point in time a guarantee of available financial resources from Mr. Cottrell has not been received. Many issues are needing to be resolved. Mr. Cottrell's proposal was to purchase GCCC for an amount equal to the total of all outstanding loan obligations related to GCCC.

On motion of Martin Kreplin, duly seconded, the report of the Special Committee of Synod Council was referred back. The motion was **defeated**.

Moved by Peter Finlay, duly seconded, that Synod take no action at this time, but that a liason person be appointed to maintain communication on this matter and to report to the Synod Council as necessary. **Approved**. The Moderator appointed David Milne to be the liason person.

FURTHER MEMORIALS

The Moderator informed the court of further memorials (included in list on p.1) The hymn "For all the saints" was sung.

COMMITTEE ON THE ROLL TO LEAVE AND WITHDRAW

The Moderator called upon the clerk, Ross Davidson, of the Presbytery of Quebec to present the report. On motion of Ross Davidson, duly seconded, the following people were granted leave to withdraw early: Harold Kouwenburg, Lottie Sutherland, Ron Benty, James Douglas, Bob Sutherland, Joan Sampson, Donna McIlveen, Martin Kreplin, Wally Hong, Daniel Forget, George MacDougall, Rod Lamb.

GRACEFIELD CAMP AND CONFERENCE CENTRE - Audit Financial Statements for 1997 and Financial Statement from January 1 to September 30, 1998

David Milne presented the financial report (pp.A23 - A44) indicating that an anticipated operating loss of \$7,810 is to be expected.

REGIONAL STAFFING - AREA EDUCATIONAL CONSULTANT

Ann Blane presented her report (pp.A45 - A46)

On motion of Lottie Sutherland, duly seconded, the report of the Area Educational Consultant was **adopted**.

CONGREGATIONAL LIFE COMMITTEE

Marlene duCharme presented her report (pp.A47 - A48)

In addition, she addressed the concern from the Presbytery of Seaway-Glengarry.

The Moderator vacated the chair to speak to the issue. Ruth Syme took the chair. Ian MacLean presented a written overture. However, this overture did not come to the court officially through the Clerk of the Presbytery of Seaway-Glengarry. On motion of Joan Sampson, duly seconded, the proposal for staff support from the Presbytery of Seaway-Glengarry was referred to Synod Council. **Approved**

On motion of Marlene duCharme, duly seconded, the report was **adopted**.

The past Moderator returned the task of conducting the meeting to the Moderator.

RESOURCE TEAM ON SEXUAL ABUSE AND/OR HARASSMENT

Floyd McPhee presented the report. (p. A49)

He indicated that he was called upon to deal with several situations within the Synod. He encouraged the Synod to respond to the report.

On motion of Floyd McPhee, duly seconded the report of the Resource Team on Sexual Abuse and /or Harassment was **adopted**.

PRESBYTERIAN YOUNG PEOPLE'S SOCIETY

Katie Hay, President, spoke to the report (p.A50) Darlene Morison presented the theme for Thanksgiving and the plans for next year. The Moderator thanked the representatives for taking time away from studies to be at Synod.

WOMEN'S MISSIONARY SOCIETY

The report of the Women's Missionary Society was presented by Lottie Sutherland.(p.A51)

On motion of Lottie Sutherland, duly seconded, the report was **adopted**.

The 1998 PRESBYTERIAN YOUTH TRIENNium, July 21-26, 1998

Ann Blane presented the report (pp. A52 - A53) - She thanked Donna McIlveen and Anita and Barry Mack for their support and contributions to making the events surrounding the youth triennium a success.

On motion of Ann Blane, duly seconded, the report was **adopted**.

MISSIONS/ROBERT FUND

Larry Paul moved, duly seconded, that the report of the Missions/Robert Fund be received and its recommendations considered. The motion was **adopted**. (pp.A54 - A55)

Recommendation No. 1 - The recommendation was revised to include a change of grant request for the Francophone work within the Presbytery of Ottawa from \$5,000 to \$15,000. Moved by Larry Paul, duly seconded, **approved**, that the revised figures be the Grant request from the Synod of Quebec and Eastern Ontario for 1999.

The Robert Fund - (p. A56)

Larry Paul explained that the estimated income from the Robert Fund is approximately \$10,000.

Grant requests amount to \$14,500. That committee will have to look at alternative funding for these requests.

On motion of Larry Paul, duly seconded, the report as a whole was **adopted**.

SYNOD AS A COMMISSIONED COURT

The report was presented by the clerk. (p.A57)

Recommendation No. 1

A proposed amendment was made by Ross Davidson. The Moderator ruled this motion out of order. The Moderator's ruling was challenged by Ross Davidson. The court voted on the matter and sustained the Moderator's ruling.

An amendment to Recommendation No. 1

Moved by Alex Mitchell, duly seconded, that the number of commissioners be changed from one is six to one in four. The amendment was **approved**.

The **motion as amended** now reads:

That the Synod of Quebec and Eastern Ontario become a commissioned court operating under the rules for electing commissioners to the General Assembly and that the number of commissioners be one in four, in addition to the Moderator, the Clerk and Convenors of the

standing committees if they are not already appointed as commissioners.

Recommendation No. 1 as amended

The motion was **defeated**.

Recommendations Nos. 2, 3, 4, and 5 were withdrawn.

THE COMMISSION RE APPEAL No. 1 - William Klempa and the Presbytery of Montreal (continued from p.7)

The Moderator appointed the following individuals to serve on the commission: Ted O'Neill, Cedric Pettigrew, the Clerk of Synod, and Reg Evans.

The terms of reference approved on motion of the clerk, duly seconded, **approved**, are as follows:

- (1) To determine the extent of the Synod's competence under Section 273 and to deal with any matters within the powers of the Synod to administer.
- (2) To determine the facts of the appeal to consult with the appellant, representatives of the Presbytery, and the Commission on the disposition of the assets of Dissolved and Amalgamated congregations for The Presbytery Church in Canada.
- (3) To have authority to call for and examine records or to cite any individual it deems necessary.
- (4) To dispose of the matter according to the law of The Presbyterian Church in Canada and the principles of procedural fairness.
- (5) To meet expeditiously and to bring the matter to a conclusion in the best interest of all parties.

SYNOD FINANCE COMMITTEE (continued from p.8)

Peter Finlay presented the 1997 Financial Statement (pp.A 19- A20) On motion of Robert Koffend, duly seconded, the 1997 financial report was received and considered. Moved by Robert Koffend, duly seconded, that the 1997 Financial Statement be adopted. **Approved.** On motion of Robert Koffend, duly seconded, the 1999 Budget was **adopted** as amended.

APPOINTMENT OF AN AUDITOR FOR 1998

On motion of Robert Koffend, duly seconded, **approved**, the auditor for Synod is Jack Hoye.

Moved by Robert Koffend, duly seconded, **approved**, that the Synod Finance Committee report be adopted as amended.

SPECIAL COMMITTEE ON GRACEFIELD

John Wilson moved, duly seconded that the Synod of Quebec and Eastern Ontario ask the Presbytery of Ottawa to assume oversight of Gracefield Camp and Conference Centre.

An amendment

Ruth Syme, duly seconded, that the word oversight be changed to general management.

Motion to amend the amendment

Moved by John Wilson, duly seconded, that the Synod of Quebec and Eastern Ontario ask the Presbytery of Ottawa to enter into discussion concerning general management of Gracefield Camp and Conference Centre. It is understood that Synod will continue its responsibilities for Gracefield Camp and Conference Centre until any agreement occurs that may be entered into with the Presbytery of Ottawa.

The amendment to the amendment was **approved**.

Moved by Ruth Syme, duly seconded, that the financial options as identified in the report of the Special Committee on Gracefield Camp and Conference Centre be referred to the discussions with the Presbytery of Ottawa in order that the wishes of the Presbytery of Ottawa may be ascertained.

The motion was **adopted**.

Moved by Ruth Syme, duly seconded, that the discussions with the Presbytery of Ottawa be entrusted to the Special Committee on Gracefield Camp and Conference Centre with the request that the committee report through the Synod Council to the next meeting of Synod. The motion was **adopted**.

Gracefield Operating Committee - hiring a Director

Moved by John Wilson, duly seconded, that Gracefield Operating Committee be empowered immediately to provide a one year contract for a Director.

An amendment

Moved by Stan Currie, duly seconded, that the contract be for 2 years. The amendment was **defeated**.

The original motion was **adopted**.

On motion of John Wilson, duly seconded the report as a whole of the Special Committee on Gracefield was **adopted**.

It was agreed to go to 5:30 p.m. to ensure that the business of Synod is completed.

THE COMMITTEE TO EXAMINE PRESBYTERY MINUTES, (INCLUDING SYNOD COUNCIL)

The Clerk reported the findings of the Committee to Examine Presbytery minutes (including Synod Council):

Moved by Reg Evans, duly seconded, that the records of the Presbytery of Quebec and the Presbytery of Montreal be sustained as neatly and correctly kept. **Adopted.**

Moved by Reg Evans, duly seconded, that the Presbytery of Ottawa and Synod Council be sustained as neatly and correctly kept cum nota. **Adopted.**

Synod Council NOMINATION COMMITTEE

The Clerk presented the report of the Committee to Nominate (last part of the Synod Council report, pp. A-13 - A15)

Recommendation No. 7

On motion of the Clerk, duly seconded, the list of nominations was considered by the Synod.

Synod Council: Ian MacLean, Ruth Syme, Peter Finlay, Linda E. Robinson, David Milne, Robert Koffend, Sandy Higgs-Nesbitt, Doug Kendall, Larry Paul, Marlene duCharme, Lottie Sutherland, a representative from GOC. (Ex officio: Ann Blane)

Gracefield Operating Committee:

Presbytery of Montreal: Anita Mack, Barry Mack, William Klempa

Presbytery of Ottawa: Mark Higgs-Nesbitt, David Milne, Doug Lee, Shawn Seaman, Sherry Goldsmith, Nancy Kavanagh, Gordon Richardson, Helen Beck, Sandy Higgs-Nesbitt, Kelly Youngdale.

Presbytery of Lanark & Renfrew: Rod Lamb, Harold Kouwenberg, Charles Mavor, Jack Rumsey, Robert Sutherland.

In addition, Douglas Kendall, (ex-officio, Alan Herbert, Peter Finlay and Ann Blane).

Congregational Life Committee: Marlene duCharme (Convener), plus 1 presentative from each of the 5 Presbyteries (Montreal: Lois Klempa), A.E.C., and W.M.S.representatives.

Finance Committee: Robert Koffend (Convener), Peter Finlay and 5 Presbytery representatives (treasurers).

Missions/Robert Fund: Larry Paul (Convener), plus one presentative from each of the 5 Presbyteries (Marc-Henri Vidal , Montreal) A.E.C., W.M.S.representative and representatives

from the French Work within the Presbyteries of Quebec and Montreal, and Daniel Forget.

The Synod/Synodical Regional Staffing Committee : Lottie Sutherland, three persons appointed by Synod, three persons appointed by the Synodical W.M.S.

Synod Historian: Stephen Hayes

The Resource Team on Sexual Abuse and/or Harassment: Floyd McPhee, Jocelyn MacKay, Patrick Healey and Linda Robinson, and others as needed.

Pension Board - Synod Corresponding Representative: Peter Finlay.

General Assembly Committee to Nominate: From the Presbytery of Quebec (One minister/diaconal minister plus one elder).

Synod Web-Site webmaster: Gordon Walford.

Synod Web-site Oversight Committee: Garry Morton, Cedric Pettigrew and the Synod Web-Site Webmaster.

Synod Representative to Assembly Council: Lay person representative to be appointed before June 1999 (referred to Synod Council).

1997 Joint Task Force on Fundraising for Synod Debts: Lottie Sutherland, James Douglas and others.

Recommendation No. 8

On motion of the clerk, the slate of offices, and committee members as amended was **adopted**.

COMMITTEE ON COURTESIES:

Ann Blane presented the following report:

It was moved by Ann Blane and duly seconded,

1. That we give thanks to all those who opened their homes for dinner and round table discussion on a variety of topics.
2. That we give thanks to Andrew Johnson and those on the planning committee in preparation for the 124th Synod meeting.

3. That we give thanks to Ruth Syme for preparing the Worship Service and Communion and to those who assisted.
5. That we give thanks to the members of Ile Perrot Presbyterian Church and Ron Benty for providing us with a wonderful lunch.
7. That we give thanks to the congregation, and session of Westminster Presbyterian Church along with its minister Mitch McVeigh for hosting the 124th Synod meeting.
8. That we give thanks to Moira Barclay-Fernie, clerk of the Presbytery of Montreal for her guidance and help in the planning of the 124th Synod meeting.
9. That we give thanks to Peter Finlay, for his work as the Synod treasurer, and who was able to pay the travel expenses so diligently and quickly.
10. That we give thanks to the Stephen Kendall (Principal Clerk of the General Assembly, Ralph Kendall (Presbyterian Church Building Corporation) and Walter MacLean, (Convener of the General Assembly's Committee "Celebrate 2000" for bringing greetings and sharing their ideas in their respectful positions.

Moved by Ann Blane, duly seconded, that the report as a whole be adopted.

In moving the **adoption of the report as a whole**, members of the Court indicated their agreement with an applause.

On motion of Shawn Seaman, Synod was adjourned to meet again within the Presbytery of Seaway-Glengarry on October 15 and 16, 1999.

The Moderator closed the meeting with prayer and a benediction.

Moderator

Clerk

1. PRESBYTERY OF QUEBEC

Ministers: Ross Davidson, Scott Emery, M. Rene Paquin, Blake Walker.

Elders: Roberta Branion, Donald Campbell, Raymond Dempsey, Vivian Johnston, Robert Nicholson, George McDougall, Rose Oakley.

2. PRESBYTERY OF MONTREAL

Ministers: J.S.S. Armour, Nicholas Athanasiadis, Ronald Benty, Cirric Chan, Roberta Clare, Lynne Donovan, James Douglas, Ian Fraser, Arthur Iarerra, R. L. Inglis, Coralie Jackson-Bissonnette, Andrew Johnston, Geoff Johnston, Katherine Jordan, William Klempa, David Lefneski, Barry Mack, William Manson, Patrick Maxham, John McPhadden, Don Neil, Jean Porret, Joe Reed, Paul Scott, Daniel Shute, Peter Szabo, Richard Topping, Marc-Henri Vidal, Glynis Williams, John Wu, Tae Gon Yon.

Ministers on the Appendix: Gordon Bannerman, Maurice Bergeron, Laslo Dienes, Jacqueline Frioud, Elizabeth Graham, Alice Iarrera, D. Joan Kristensen, Harry Kuntz, Thomas Kurdyla, A Ross Mackay, Sam McLauchlan, J.C. McLelland, Young Huem Ohm, John A. Simms, William Woo, Joan Kristensen.

Elders: Gerald Auchinleck, Robert Barr, Kenneth Bell, Virginia Bell, Jean Bennett, Joseph Chuno, Herre de Groot, Dan De Silva, Kay Farquharson, Keith Field, Gamal Hanna, Henry Hannah, K. Hutcheon, Robert Jensen, Mary Lou Johnston, Betty Jordan, H. Kang, John Kerner, Peter Kerr, Robert Koffend, David Lambert, Joyce Lowe, Rose Mackie, Frank Mansi Verna Medina, Barry F. Milz, Stanley Myatt, Earl Orr, W. R. Page, George Slater, Edna Thompson, Amos Tsay, Robert Turnbull, Mary Wand, Warren Wong.

3. PRESBYTERY OF SEAWAY-GLENGARRY

Ministers: John Crowdis, Bert de Bruign, Greg Blatch, Marion Johnston, David Jones, Ian MacLean, Ian MacMillan, Robert Martin, James McVeigh, Edward (Ted) O'Neill, Fred Rennie, Revs. Alison and Brian Sharpe, Rev. Jeffrey Smith, Rev. Lloyd Smith.

Elders: Delburn Baker, Carolyn Barclay, Norma Bowers, Gordon Campbell, Reginald Evans, William Fleming, Shirley Folkard, Stanley Kemp, Ann Langabeer, David Lewis, John MacDonald, Judy Messenger, Mary Moorhead, Art Munro, Margaret Newton, Shelley Prins, Margaret Reynolds, Alford Ross, Don Wilson.

Diaconal Minister: Susan Clarke, Athalie Read, Evelyn Walker.

Ministers on the Appendix: Malcomb Caldwell, Allan Duncan, Heather Jones, Alex Morrison, Samuel Kennedy, Samuel Livingstone, D. Ross MacDonald, Wallace MacKinnon, Rev. D.N. MacMillan Rev. Alex Morrison, Phil Schissler, Howard Smith, Lloyd Smith, Leslie Ujj, Jack Urquhart, Jacob Vanderwal.

4. PRESBYTERY OF OTTAWA

Ministers: Anthony Boonstra, John Fair, Daniel Forget, Ian Gray, Stephen Hayes, Wally Hong, Desmond McConaghy, Floyd McPhee, Alex Mitchell, Cedric Pettigrew, Gerald Sarcen, Shaun Seaman, MacArthur Shields, James Statham, Steven Webb, Charlene Wilson, John Wilson.

Elders: John Bieler, Michael Boroczki, Eileen Brown, Marlene duCharme, Marlyn Easterbrook, Peter Finlay, Joan Forsythe, Charles Glennie, Norman Hill, William Keith, Lorna Lee, Linda Paquette, C. Jean Phillips, Joan Sampson, Doreen Saunders, Brian Schacht, Gordon Walford, Peter Winter.

Diaconal Ministers: Ann Blane, Donna McIlveen.

Ministers/Diaconal Ministers on the Appendix: Margaret Boyd, Elizabeth Campbell, Mary Campbell, Kolman Gondo, Dorothy Herbert, James Peter Jones, Hamish M. Kennedy, Joyce Knight, Ellen Lemen, Wiloboughy Lemen, Wendy McConney, Elizabeth McCuaig, D. Garry Morton, Dorothy Nekrassoff, Wm. Nesbitt, Arlene Onuoham Arthur Pattison, James Philpott, Robert Sanford, James Sauer, Willis Sayers, Leslie Smith, Edward Stevens, James Thompson, Gordon Williams, Margaret Williams, Peter Wotherspoon, Ernest Zugor.

5. PRESBYTERY OF LANARK & RENFREW

Ministers: Hugh Jack, Martin Kreplin, Harold Kouwenberg, Rob Lamb, Larry Paul, Linda Robinson, Ruth Syme, Patricia Van Gelder, J. Edward Wiley.

Elders: Jim Armit, Barbara Caldwell, Frank Cameron, Harriet Riddell, Barbara Edmonds, Betty Gutz, Sandy McCuan, Steve McGregor, Gord Mackay, Charles Mavor, Margaret Miller, Robert Tourangeau, Robert Sutherland.

Ministers on the Appendix: J.J. Edmiston, Patricia Elford, Robert Elford, T.A. Hay, Leo Hughes, Lyle Sams, S.R. Thompson.

**THE SYNOD OF QUEBEC AND EASTERN ONTARIO
CHANGES AFFECTING PROFESSIONAL CHURCH WORKERS, ETC.
AS AT OCTOBER 1, 1998**

STUDENTS RECEIVED AS CANDIDATES FOR MINISTRY

PRESBYTERY OF OTTAWA

Brian Neilson to Knox College
Ann Blane to Knox College (January 20, 1998)

ORDINATIONS

PRESBYTERY OF SEAWAY-GLENGARRY

Michelle Elizabeth McVeigh, Kenyon Presbyterian Church, Dunvegan. March 8, 1998.

INDUCTIONS

PRESBYTERY OF QUEBEC

Scott Emery into St. Andrews, Quebec City on August 3, 1997

PRESBYTERY OF MONTREAL

James Douglas, The Presbyterian Church of St. Laurent, February 18, 1998
Mitchelle McVeigh, Westminster Presbyterian Church, March 29, 1998
Bonita Mason, Howick, Georgetown, Beechridge, September 20, 1998
Hui-Chi Tai, Taiwanese Presbyterian Church of Montreal, September 27, 1998

PRESBYTERY OF SEAWAY-GLENGARRY

C. Ian MacLean, St. Andrew's, Prescott and St. Andrew's, Spencerville, September 7, 1997
Edward (Ted) O'Neill. St. Andrew's, Maxville. The Gordon Church, St. Elmo and Knox,
Moose Creek. September 28, 1997.

PRESBYTERY OF OTTAWA

Daniel Forget, Gloucester
Alex Mitchell, St. Timothy's

APPOINTMENTS/RECOGNITIONS

PRESBYTERY OF OTTAWA

Robert Hill, Interim Minister at St. Andrew's Church, Ottawa, effective September 1, 1997

PRESBYTERY OF SEAWAY-GLENGARRY

Samuel Livingstone, St. Andrew's, Oxford Mills, February 17, 1998
Lloyd Smith, St. Matthew's, Ingleside, February 17, 1998

PRESBYTERY OF LANARK AND RENFREW

Major Edward R. Wiley, CFB Petawawa, November 18, 1997

DESIGNATION OF OVERSEAS MISSIONARIES

PRESBYTERY OF SEAWAY-GLENGARRY

St. Andrew's, Oshawa for the Commissioning. Heather Jones, Malawi, Africa, January 19, 1998.

**MINISTERS OF WORD & SACRAMENTS
PLACED ON THE CONTITUENT ROLL**

PRESBYTERY OF MONTREAL

Jean Porret (by motion of the 124th General Assembly, June 1998)
Dr. William Klempa has retired, and he will stay of the constituent roll at the request of the General Assembly as he has to be a commissioner at the next General Assembly

PRESBYTERY OF OTTAWA

Robert Hill, September 1, 1997
William MacLellan, September 16, 1997

PRESBYTERY OF LANARK AND RENFREW

Edward R. Wiley, November 18, 1998

TRANSLATIONS

PRESBYTERY OF MONTREAL

Harris Athanasiadis, to Presbytery of East Toronto, February 8, 1998

PRESBYTERY OF SEAWAY-GLENGARRY

Leslie Walker, Prebytery of Brandon, September 7, 1997

RESIGNATIONS

PRESBYTERY OF MONTREAL

Wayne Menard, St. Matthew' Presbyterian Church, September 1, 1998.
Mitch McVeigh, Westminster Presbyterian Church, Pierrefonds, effective October 26, 1998

PRESBYTERY OF OTTAWA

Bruce Cairnie, from Gloucester, January 25, 1997
Jo-Anne Nichols, St. Andrew's, Kars , and Osgoode, Vernon, March 29, 1998

RESIGNATIONS (continued)

PRESBYTERY OF SEAWAY-GLENGARRY

Heather Jones, St. Paul's Winchester/Knox, Mountain. November 30, 1997
James McVeigh, Kenyon, Dunvegan/St. Columba, Kirk Hill, effective October 31, 1998
Samuel Livingstone, St. Andrew's, Oxford, effective October 24, 1998.

SUSPENSION

PRESBYTERY OF OTTAWA
Duncan Kennedy

RETIREMENTS

PRESBYTERY OF MONTREAL
William Klempa, as principal of The Presbyterian College, June 30, 1998

PRESBYTERY OF OTTAWA
James Peter Jones from St. Andrew's, Ottawa, March 31, 1997
D.Garry Morton - from St. Timothy's, Ottawa, September 1, 1998

PRESBYTERY OF SEAWAY-GLENGARRY
Lloyd Smith from St. Matthew's, Ingleside, June 30, 1998.

PRESBYTERY OF LANARK AND RENFREW
Gordon H. Fresque from St. Andrews, Fort Coulonge and Bristol Memorial, Bristol,
October 26, 1997
Robert Elford, May 22, 1998
Leo Hughes, from St. Andrew's, Arnprior, April 30, 1998

ADDED TO THE APPENDIX

PRESBYTERY OF MONTREAL
Maurice Bergerson, received as minister of Presbyterian Church of Canada, backdated
to August 8, 1997

PRESBYTERY OF OTTAWA
Bruce Cairnie, January 25, 1997
Dr. Ellen and Dr. Wiloughby Lemen, May 20 1997 (currently living in the U.S.A.)
James Peter Jones, D.Garry Morton.

PRESBYTERY OF SEAWAY-GLENGARRY
Heather Jones, November 30, 1997

PRESBYTERY OF LANARK AND RENFREW
Leo Hughes, May 1, 1998

CERTIFICATES GRANTED

PRESBYTERY OF OTTAWA
Edward R. Wiley, to Lanark and Renfrew Presbytery, November 18, 1997
John Duff, to the Presbytery of Newfoundland, November 18, 1997
Bruce Cairnie, to the Presbytery of Westminster, November 18, 1997

PRESBYTERY OF SEAWAY-GLENGARRY

Garry A. Van Bruchem, to the Presbytery of Niagra. March 3, 1998

PRESBYTERY OF LANARK AND RENFREW

Douglas Henry, to the Presbytery of Kingston, November 18, 1997

Robert Hill, to the Presbytery of Ottawa, November 18, 1997

Robert Currie, to the Presbytery of Winnipeg, November 18, 1997

Lloyd Clifton, to the Presbytery of Pickering, November 18, 1997

Gordon Fresque, to the Presbytery of Kingston, February 17, 1997

DEATHS IN THE MINISTRY

PRESBYTERY OF OTTAWA

Dr. Donald Collier, March 7, 1998

PRESBYTERY OF LANARK AND RENFREW

William D. Van Gelder, March 21, 1998

CHANGE OF STATUS OF CONGREGATIONS

PRESBYTERY OF MONTREAL

Margaret Rodger Memorial, Lachute, now one minister only instead of team ministry, February 8, 1998

Taiwanese Presbyterian Church of Montreal, Hui-Chi Tai is a second minister responsible for Christian Education.

DISSOLUTION OF CONGREGATIONS

PRESBYTERY OF QUEBEC

Charney Presbyterian on October 19, 1997

PRESBYTERY OF MONTREAL

St. Andrew's, Lachine, September 15, 1998

AMALGAMATION OF CONGREGATIONS

PRESBYTERY OF MONTREAL

Beckwith Memorial (Italian) Church and The Presbyterian Church in St. Michel, June 30, 1997

PRESBYTERY OF SEAWAY-GLENGARRY

St. Andrew's, Monkland and St. James, Gravel Hill to form a new congregation named St. James-St. Andrew's, Gravel Hill.

The Presbytery of Ottawa
The Presbyterian Church in Canada

The Rev. Dr. Donald F. Collier (B.A., M.A., B.D. D.D.)

Dr. Donald Collier died following an accident at his home in Buckham's Bay, Ontario, on March 7th in his 71st year.

As a child Donald grew up in Toronto and attended Glenview Presbyterian Church, Toronto. Its ministry gave shape to his spiritual formation and led him to commit his life to the ministry at the tender age of 13 years.

Following elementary and secondary education, Don, as most people knew him, entered the University of Toronto from which he graduated with two degrees, a B.A. and M.A. (In English and Philosophy). He then entered Knox College, Toronto and later studied at New College Edinburgh.

Upon returning from Scotland, Donald became the founding minister of St. Mark's Church, Don Mills. During his tenure the membership grew rapidly and soon became a thriving congregation. Following this ministry at St. Mark's he accepted an appointment with the Addiction Research Foundation and for eleven years was program director at Bon Accord Farm (a community for Skid Row alcoholics) near Elora, Ontario. Subsequent service saw Don become minister of St. Paul's Church in Hamilton and Knox Church in Ottawa. Following his retirement he served as Interim Minister for Gloucester Church and St. Stephen's Church, both in Ottawa. As well he supplied as guest minister with other congregations in the Ottawa Presbytery. He was a beloved pastor who brought a creative expression to all aspects of his ministry - the preaching of the Word; the development of meaningful liturgy; Pastoral Care; and the Nurturing of children. Don also possessed a concern for the fabric and preservation of Church buildings and the beauty of their environs. He left a garden at every church, reflecting his love of nature. Donald will also be remembered as an avid amateur photographer, as one who loved music and had a passion for justice. He participated in the 1964 Selma to Montgomery Human Rights March led by Martin Luther King Jr.

When he was awarded the honorary D.D. degree by Knox College Donald wrote:

"It is quite simply true that if there had been achievements in my ministry
They are due to our Lord's grace and the love by which he has surrounded me from my birth."

A Memorial Service was conducted at St. Stephen's Church on March 11.
The Presbytery of Ottawa gives thanks for the life of the Rev. Dr. Donald Collier. He is lovingly remembered by his wife, Jean, and children, Gordon, Mary, Thomas and Timothy, and by seven grandchildren.

THE PRESBYTERY OF LANARK AND RENFREW

The Rev. William Van Gelder, B.A., M.Div., M.A.

At the age of 46 year, William Van Gelder died on March 21, 1998, in Ottawa, of chronic leukemia.

Bill was born in Tyler, Minnesota. He attended Northwestern College (Iowa) and studied theology at New Brunswick Theological Seminary (reformed Church in America) in New Jersey. He first came to Canada in 1977 as a doctoral candidate in Christian Ethics at McGill University, Montreal. Returning to the United States, he served the Essex Community Church and the Whallonsburg United Methodist Church in New York state, from 1982 to 1985. While there, he was active in many community organizations and was a local leader in the peace movement.

Bill emigrated to Canada in 1985 and was received as a minister of the Presbyterian Church in 1987. He served as co-pastor of Westminster, Chauvin, and St. Andrew's Wainwright, Alberta, from 1987 to 1993. During that time, he wrote a weekly column for a regional newspaper. Since the beginning of 1994, he lived on a farm near Cobden, Ontario, where he pursued many interests: among them, running, gardening, astronomy, photography and writing. He was a regular supply preacher in Presbyterian and United churches throughout the Upper Ottawa Valley. He served as interim minister of First Presbyterian Church, Pembroke, Ontario. 1996-97.

He is survived by his wife, Rev. Patricia (Page) Van Gelder; his parents (Ray and Marge); four brothers (Dennis, Ron, Merlin and Curtis) and their families.

To the 124th Synod:

The Committee on Business presents the following report:

Recommendation No. 1 (Adopted, p. 3)

That attendance be recorded in the Synod's Register, and the expenses be paid upon authorization of the Synod Finance Committee.

Recommendation No. 2 (Adopted, p. 3)

That the Synod Finance Committee pay the following amount for travel - 10 cents per kilometre and 2 cents per kilometre for each passenger.

Recommendation No. 3 (Adopted, p. 3)

All members of Synod on the Constituent Roll of the Presbyteries be recognized as having the right to vote on all matters before the Court.

Recommendation No. 4 (Adopted, p. 3)

All members of Synod on the Appendix to the Roll of the Presbyteries and all others having business with Synod be extended the invitation to sit and correspond.

Recommendation No. 5 (Adopted, p. 3)

Members desiring to leave the Synod meeting before today's business is completed must receive permission from the Committee on the Roll and Leave to Withdraw.

Recommendation No. 6 (Adopted, p. 3)

That the Committees of the 124th be constituted as follows:

Committee on the Roll and Leave to Withdraw -

Clerk of the Presbytery of Quebec and another member from that Presbytery

Committee to Examine Presbytery minutes (including those of Synod Council) -
Presbytery of Seaway Glengarry.

Committee on Courtesies - Presbytery of Ottawa.

Recommendation No. 7 (Adopted, p. 3)

That Walter McLean from the General Assembly's committee "Celebrate 2000" be invited to address the court directly after this report and that he be extended the invitation to sit and correspond.

Recommendation No. 8 (Adopted, p. 4)

That Synod Council be authorized to fill any vacancies which may occur within Synod Committees prior to the next Synod meeting.

Recommendation No. 9 (Adopted, p. 4)

That the Committee to Examine the Minutes of the 124th Synod of Quebec and Eastern Ontario, before submitting them to the 125th General Assembly, be the Moderator and past Moderator.

NOTICES OF MOTION

The following notice of motion was given at the 123rd Synod Meeting by MacArthur Shields:

Moved by MacArhurs Sheilds, duly seconded that at a future sederunt I will move or cause to be moved that the Synod meet each year at our Conference Centre at Gracefield, and that the Standing Orders be changed to accommodate this change.

The following notice of motion from the Clerk:

I give notice, that at a future sederunt, I will move or cause to be moved that the Standing Orders of Synod be revised in accordance to the decisions of this 124th Synod meeting.

**Linda E. Robinson,
Clerk.**

1998 Appendices: Synod Council

To the 124th Synod:

The Synod Council met on January 22, May 21, and September 10 to transact the business of Synod.

APPOINTMENT OF CONVENERS AND MEMBERS OF SYNOD STANDING COMMITTEES

Council appointed the following to serve on Synod Standing Committees:

Missions/Robert Fund:
Congregational Life
Gracefield Operating Committee

Larry Paul as convener
Marlene duCharme
Sandy Higgs-Nesbitt & Doug Kendall (co-conveners)
Ian McLean, Mrs. Sherry Goldsmith, Mrs. Nancy
Kavanagh, Mr. Gordon Richardson, and Mrs. Helen
Beck, Rod Lamb, Harold Kouwenberg, Charles Mavor,
Jack Rumsey, Robert Sutherland.

Synod Staffing Committee

Lottie Sutherland

SYNOD STAFFING COMMITTEE

Recommendation No. 1 (Adopted, p. 6)

That the Synod Regional Staffing Committee and the Consultative Committee for the Area Education Consultant be amalgamated into one committee to be called "The/Synodical Regional Staffing Committee."

Recommendation No. 2 (Adopted, p. 6)

That membership on the committee be three person appointed by the Synod, three person appointed by the Synodical W.M.S., with an additional person to be named as convener. That the convener be named alternately by the Synod and Synodical naming a convener as soon as approvals are given.

Recommendation No. 3 (Adopted as amended, pp. 6-7)

That the terms of reference for the committee be:

- a. The committee shall be responsible to Synod and Synodical for advising, supervising and evaluating Synod staff.
- b. The committee shall be responsible for implementing Synod and Synodical recommendations relating to regional staff and administering funds received from the national Church for staffing and programming.

MINUTE OF APPRECIATION

Garry Morton has been involved in providing valuable leadership within the Synod. He retired earlier this year. He has made great contributions to the work of The Presbyterian Church in Canada, within administration, pastoral and music ministry. We appreciate having him within our Synod, and benefit as he continues to serve on the Regional Staffing Committee. We wish to express our thanks to him for his years of dedicated service. May God's richest blessing continue to be with Garry and his family and may they enjoy his "retirement" years.

Recommendation No. 4 (Adopted, p. 7)

That the minute of appreciation for D. Garry Morton be adopted.

GRACEFIELD CAMP AND CONFERENCE CENTRE

The accounting firm of Hein & Company was appointed by Synod to audit the 1997 financial records. Synod Council reviewed the financial statements and presents them to the 124th meeting of Synod. The statements are found at 4.0.1 to 4.0.7.

Recommendation No. 5 (Adopted, p. 12)

That the 1997 financial statements prepared by Hein & Company for Synod of Gracefield Camp and Conference Centre be received for information.

Recommendation No. 6 (Adopted, p. 12)

That the firm of Hein & Company be the auditors for Gracefield Camp and Conference Centre for 1999.

1998 Appendices: Committee to Nominate

COMMITTEE TO NOMINATE

Synod Council is the committee to nominate during the year. Presbyteries were requested to submit nominations.

Recommendation No. 7 (Adopted, pp. 14-15)
That the list of nominations, be considered by the Synod.

SYNOD COUNCIL:

Moderator: from the Presbytery of Quebec

Past-Moderator: the Rev. Dr. Ruth Syme

Treasurer: Peter Finlay (1999)

Clerk: Linda E. Robinson (2000)

Treasurer of Gracefield Camp and Conference Centre: David Milne, CMA (1999)

(Linda Paquette was nominated by the Presbytery of Montreal - she has moved outside the bounds of Synod)

5 Presbytery Clerks (Quebec, Montreal, Ottawa, Seaway-Glengarry, Lanark & Renfrew)

Conveners of the 5 Standing Committees of Synod:

Synod Finance	Robert Koffend (2001)
Gracefield Operating Committee:	Sandy Higgs-Nesbitt, Doug Kendall (2001).
Missions/Robert Fund	Larry Paul (2001)
Congregational Life	Marlene duCharme (2001)
Regional Staffing	Lottie Sutherland (2001)

plus

W.M.S. Synodical	Lottie Sutherland
Representative from GOC	delegate

Ex officio:

Area Educational Consultant	Ann Blane
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Host of the 125th Synod: The Presbytery of Seaway-Glengarry

GRACEFIELD OPERATING COMMITTEE

Presbytery of Montreal:

Anita Mack, Barry Mack, William Klempa.

Presbytery of Ottawa: Mark Higgs-Nesbitt, David Milne, Doug Lee, Shawn Seaman Sherry Goldsmith, Nancy Kavanagh, Gordon Richardson, Helen Beck, Sandy Higgs-Nesbitt.

Presbytery of Seaway-Glengarry

Presbytery of Lanark & Renfrew: Rod Lamb, Harold Kouwenberg, Charles Mavor, Jack Rumsey
Robert Sutherland.

Douglas Kendall

Alan Herbert (ex-officio, E.E.C. (Ex-officio), Synod Treasurer (ex-officio)

CONGREGATIONAL LIFE COMMITTEE

Convener, plus 1 representative from each of the 5 Presbyteries (Montreal: Lois Klempa), A.E.C.,
and W.M.S. representative

FINANCE COMMITTEE

Convener, plus treasurer (Peter Finlay) plus 5 Presbytery representatives (treasurers)

MISSIONS/ROBERT FUND

Convener, plus one representative from each of the 5 Presbyteries (Marc-Henri Vidal (Montreal).
A.E.C., W.M.S. representative. and representatives from the French Work within the Presbyteries
of Quebec and Montreal.

REGIONAL STAFFING COMMITTEE

Convener, three person appointed by the Synod, three person appointed by the Synodical W.M.S.

SYNOD HISTORIAN

Stephen Hayes

SEXUAL ABUSE AND/OR HARASSMENT RESOURCE TEAM

Convener to be named

Floyd McPhee, Jeffrey Smith, Jocelyn MacKay, Patrick Healey and Linda Robinson, and others as
needed.

PENSION BOARD - SYNOD CORRESPONDING REPRESENTATIVE

Peter Finlay (1999)

GENERAL ASSEMBLY COMMITTEE TO NOMINATE

The Presbytery of Quebec

One minister/diaconal minister plus one elder

(if the Presbytery is not able to be represented then the Presbytery of Seaway-Glengarry is next in
rotation)

SYNOD WEB-SITE Webmaster: Gordon Walford

SYNOD WEB-SITE OVERSIGHT COMMITTEE:

Garry Morton, Cedric Pettigrew and the Synod Web-Site Webmaster.

ASSEMBLY COUNCIL:

Lay person Representative:

Recommendation No. 8

(Adopted, p. 15)

That the list of slate of officers, and committee members be adopted.

BUDGET 1999

	Budget '98	projected to yr. end (4)	Budget 1999	notes
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Receipts

Presbytery assessments:

Québec	2,961	2,961	2,275	
Montréal	21,441	21,441	22,480	(1)
Seaway-Glengarry	12,939	12,939	11,607	
Ottawa	20,919	20,919	20,146	
Lanark & Renfrew	10,100	10,100	8,638	
Total assessments	68,360	68,360	65,146	
Fund-raising	12,000	12,000	12,000	(6)
Synod Meeting	450	375	300	
Projected surplus 1998			4,542	
PCC/WMS grants for AEC function	59,862	59,862	59,862	
Total	140,672 (5)	140,672	141,850	

Disbursements

Administration:

Synod Meeting -				
travel, admin., stat., meals, photoc., etc	4,800	4,500	4,300	(7)
Minutes	950	1,034	900	(7)
host and misc. expenses	450	450	450	
sub-total	6,200	5,984	5,650	

Honoraria:

Clerk	1,600	1,600	1,600	
Treasurer	800	800	800	
Audit/review	100	100	100	
sub-total	2,500	2,500	2,500	

Clerk's office:

photoc., post., communic. etc.	1,000	800	800	
liability insurance	860	860	900	
conference	500	500		(8)
bank/cheque expenses	40	87	40	(9)
sub-total	2,400	2,247	1,740	

Committee expenses:

Synod Council	1,200	1,552	1,200	(10)
Congregational Life	400	175	1,300	(11)
Mission/Outreach	375	267	375	(12)
Resource team on sexual abuse/harassment	525	300	2,533	(13)
Finance	400	400	500	(14)
Gracefield Special Committee	1,000			(15)
Gracefield Operating Committee	750			(16)
Regional Staffing	500	325	500	(17)
sub-total	5,150	3,019	6,408	

Area Educational Consultant

59,862	59,862	59,862
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Synod Budget 1999 cont. page 2

	Budget '98	projected to yr. end	Budget 1999	notes
Programme costs and Mission related grants:				
Gracefield Camp and Conf. Centre	38,000	38,000	37,000	
Gracefield loan repayment	16,500	16,500	17,500	
Gracefield audit contribution	2,000	2,000		
Camp d'action biblique	1,000	1,000	1,000	
CGIT			250	
PYPS	1,200	1,500	1,000	
Youth conference fund a)	1,600	160	1,400	(18)
Youth conference fund b)			1,000	(19)
Vie chrétienne	1,500	1,500	1,500	
sub-total	61,800	60,600	61,650	
Reserve fund	500	500	2,000	(2)
Miscellaneous	1,260		2,000	(20)
Total	140,672	136,130	141,850	
Surplus		4,542		(21)

Notes

(1) Montréal Presbytery's assessment includes a downward adjustment agreed upon by Synod concerning minimum use of Gracefield, etc. The \$-base figures in all but Ottawa Presbytery have fallen, which skews simple assessment comparisons but the arithmetic is available to anyone wishing details.

(2) Certain priorities impose themselves on the Finance Committee: (a) restoration of the minimum reserve required by Standing Orders, the maintaining of which Synod has ignored, resulting in its complete erosion, which leaves us vulnerable to any further financial strain (Gracefield, legal action etc.) and (b) the encouragement of committees to become goal oriented rather than activity driven to maximize our limited funds.

(3) Delays in receiving budget planning requests and reticence to accept the challenge that this exercise involves has created problems with regards to Finance Committee members consultation in assembling the budget. Believe-it-or-not, but the Convener found the last budget request received at his front door at 5 a.m. on Oct. 13! There was an administrative foul-up in getting kits to some committees. The Clerk hopes to avoid this by supplying next year's kits at 1998 Synod. Thank you, Linda! But if you do not get a set, please be proactive. Please note also the new "purchase order" forms without which the Treasurer will not be able to issue a cheque. If these procedures seem onerous, we ask you to understand that we are trying to encourage committees to be goal rather than activity oriented to make best stewardship of funds, which show all signs of diminishing as time goes on.

(4) Total to-date, plus anticipated revenue or expenses to 31/12/98.

(5) Previous total shown on 1998 budget was \$141,597 prior to Montréal Presbytery's rebate.

(6) It is assumed that fund raising activities will continue at the same necessary rhythm, to assist Synod in eliminating the Gracefield debt.

(7) These figures are predicated on Synod's operating as a Commissioned Court.

(8) The next Clerk's conference will take place in 2000 AD, and the cost reflected in that year's budget.

(9) Bank charges include replenishing cheque stock.

(10) Cost overrun due additional guest attendance at meetings.

(11) Due personnel problems, this committee stated it was not as active as forecast

(budgeted). Request for 1999, \$2,950 negotiated to \$2,550. An amount of \$1,300 is for leadership development and meeting costs. See also "youth conference fund" and "CGIT" under "programme costs".

(12) This committee receives and prioritizes grant requests, including Robert Fund.

(13) Major budget item is attendance at training workshop, (Seattle, Wash.) on Clergy Misconduct Prevention. It is agreed that if a "closer" less costly venue would provide the same expertise, it would be favoured.

(14) This amount is for one electronic meeting plus other communication costs. Finance committee costs are directly related to adherence to deadlines and procedures on the part of Synod committees etc.

(15) No budget requested; no expenses claimed.

(16) No budget requested; no expenses claimed.

(17) Meeting expenses for the committee. The 1998 budget approved for AEC function included purchase of a "lap-top" of \$1,000 against actual budget expense of \$1,358. We requested (Ann Blane) employee expense budget be reduced from \$10,000 to \$8,000 as was agreed for the current year's budget with the Finance Convener at the start of 1998.

(18) It appears that thanks to ancillary financing, actual Synod budget expense for Triennium was \$160 (\$159.41) against budgeted amount of \$1,600. Synod Council agreed to reserve the unused budget amount for the 1999 budget to establish a Youth event budget cushion for future events. Accordingly, Finance has proposed to reserve this amount for 1999 budget, rather than applying it against current Synod expenses. Synod Council, however, stated that the ^{unused} ~~used~~ amount ^{may not} be retained by the committee but must be returned to Synod funds. This remark concerns a motion (Sept. 10, 1998) recorded in the Congreg. Comm. minutes to the contrary. The money should be returned to Synod (Treasurer) without delay.

(19) An additional amount requested to ensure financing for upcoming youth events in 1999 and 2000, and separate from the Triennium surplus.

(20) This category has been retained at a relatively high level, to offset certain contingencies which cannot be budgeted but for which this committee must be prepared to react.

(21) Surplus is applied to Revenue for 1999, lowering Presbytery assessments, restoring our reserve and increasing debt payment on Gracefield loan, etc.

RECOMMENDATION #1,

(Approved, p.12)

That Synod approve the above budget for its 1999 fiscal exercise

RECOMMENDATION #2

(Approved, p. 7)

That the Treasurer of each Presbytery in our Synod or (his)her delegate review procedures for the Presbytery congregations' method of calculating \$-base amounts used by Synod, (inter alia), for establishing assessments, and that Mr. Peter McDougall, Chair of Finance, Montréal Presbytery be mandated to coordinate this activity (having just finished the exercise in that Presbytery). This is ensure that there is a equal playing field in this matter. Mr. McDougall, as a member of the Finance Committee will report to the Committee and Synod.

Submitted by Robert J. Koffend, Convener
October 16, 1998

FINANCIAL STATEMENTS, 1997

<u>ASSETS</u>	
Cash on Hand, January 1, 1997	\$ 9,852.91
Receipts 1997	<u>222,144.10</u>
	231,997.01
Disbursements	<u>231,224.48</u>
Cash on Hand, December 31, 1997	\$ <u>772.53</u>

STATEMENT OF RECEIPTS AND DISBURSEMENTS**RECEIPTS**

Presbytery Subscriptions - 1997	\$ 67,058.00	
Area Education Consultant	59,862.00	
Synod Loans Re: G.C. & C.C.	85,000.00	
Donations - Re: Synod Debt	5,224.10	
G.C. & C.C. re: Right-of-way	<u>5,000.00</u>	
TOTAL RECEIPTS		\$ 222,144.10

DISBURSEMENTS**ADMINISTRATIVE EXPENSES**

Synod Meeting: Travel	\$ 3,001.56	
Meals	1,057.08	
Conference	1,750.00	
Host Church	250.00	
Stat., Post., Photocopy	623.82	
Synod Minutes 1996	1,290.30	
Synod Minutes - Feb.'97	<u>797.14</u>	\$ 8,769.90
Honoraria: Clerk	\$ 1,600.00	
Treasurer	800.00	
Auditor	<u>100.00</u>	\$ 2,500.00
Clerk's Office		
Copying, Postage., Phone, etc	\$ 2,184.41	
Liability Insurance	860.00	
Bank Charges	<u>42.29</u>	\$ 3,086.70

Committee Expenses

Synod Council	\$ 1,256.12	
Pastoral Care	335.00	
Congregational Life	305.50	
Missions and Outreach	371.29	
Sexual Abuse	359.25	
Gracefield Spec. Comm. (Synod)	4,069.41	
Finance	152.80	
Others (Clerk's Conference)	<u>855.46</u>	\$ 7,704.83

Area Education Consultant

Stipend, Benefits, Travel, etc.	<u>\$61,737.71</u>
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Total Admin. Expense \$ 83,799.14

PROGRAMME AND MISSION RELATED EXPENSES**Camping and Outdoor Ministries**

Gracefield C. & C.C. Grant	\$ 42,640.00	
" Special Grant	2,800.00	
Leadership Development	2,500.00	
Publicity - Promotion	500.00	
G.C. & C.C. Right-of-way	953.59	
Audits	5,000.00	
Loan to G.C. & C.C. - Operating	70,000.00	
Loan Repayment	<u>16,719.57</u>	
Sub Total	141,113.16	
Camp d'action biblique	<u>1,000.00</u>	\$142,113.16

Congregational Life

Synod P.Y.P.S.	\$ 2,500.00	
Rise-Up Conference	1,312.18	
Other - La Vie Chrétienne	1,500.00	<u>\$ 5,312.18</u>

TOTAL PROGRAM AND MISSION GRANTS \$ 147,425.34

TOTAL ADMIN. EXPENSE 83,799.14

TOTAL DISBURSEMENTS \$ 231,224.48

SURPLUS/DEFICIT \$ (9,080.38)

BALANCE FORWARD \$ 772.53

“Most successful summer ever at Gracefield...”

OTTAWA - One of the most successful summers ever experienced at Gracefield Camp and Conference Centre was reported by the Gracefield Operating Committee at its September meeting here at St. Timothy's Presbyterian Church. Alan Herbert, executive director of the camp, said, "The number of camper days at 2,117 was the highest ever in Gracefield memory, even exceeding our bumper year in 1996." "This," he said, "was an increase of 39 per cent from 1997." "The occupancy rate was 85.5 per cent which is extraordinarily high especially since our target was 75 per cent." Mr. Herbert said the camp was so heavily booked by summer campers that they had to turn some away. "Of the 12 child and youth camps, eight had full registrations." He said, "The 100 camperships from the Montreal donor were all allocated with 36 going to kids from Tyndale-St. George's in Montreal and the other 64 distributed through all four participating presbyteries." Over the past five years the number of campers at Gracefield has grown steadily, Mr. Herbert said, "from 142 to 320, in camper days from 1,338 to 2,117, and in occupancy rate from 55.1 per cent to 85.5 per cent."

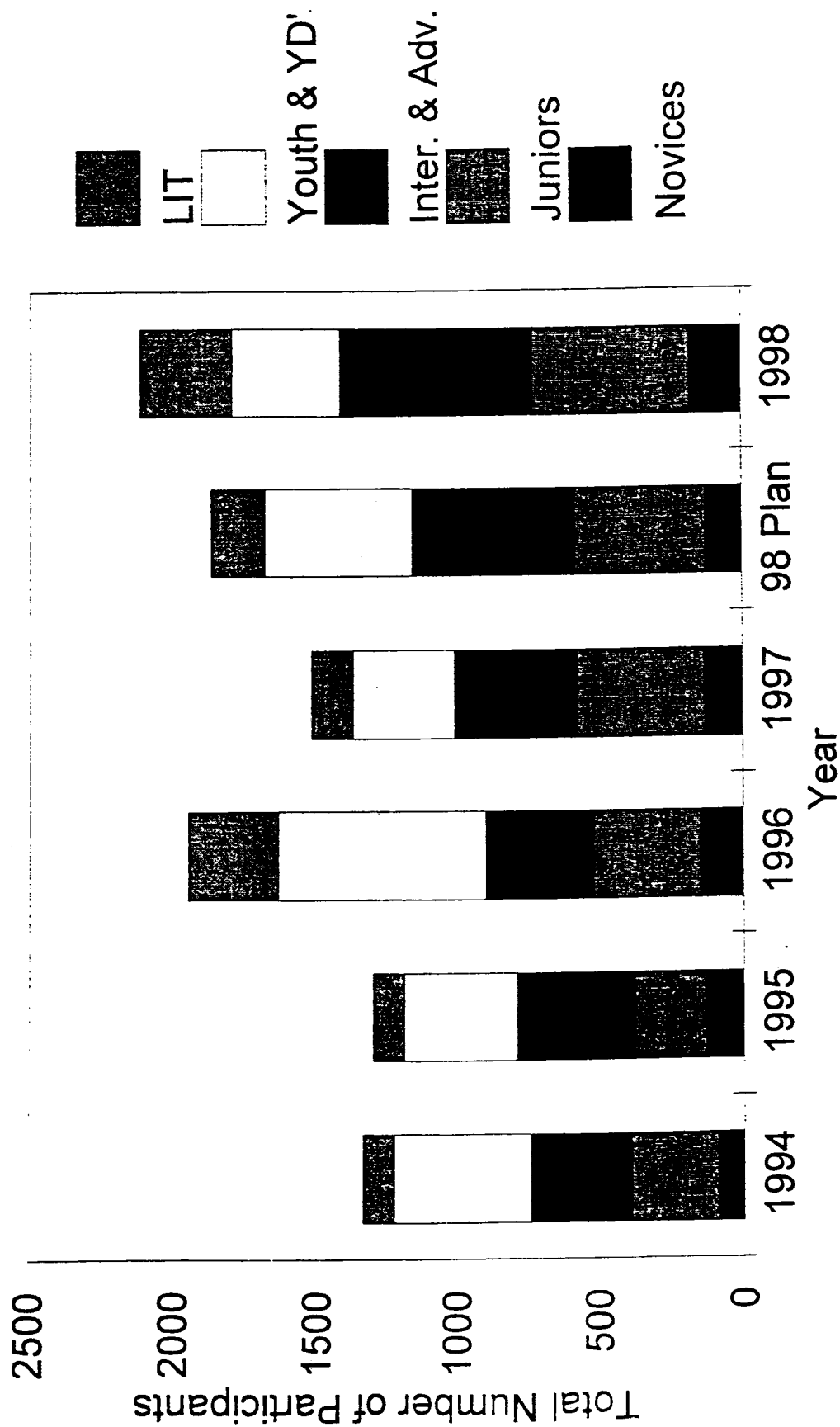
At a time when most camps in Quebec are losing pre-teen campers, Gracefield's enrollment is rising, testimony "that we're doing something right." A large reason for this is the fulfilment of the camp's mission statement of giving young people a God-centred experience. "Over and over again, from campers to staff," he said, "people say they feel the presence of God at Gracefield." For this reason they keep coming back, from one generation to another and bringing others with them. Mr. Herbert said not only do former staff and campers serve on the committee but most important of all, they take responsibility for hands-on projects and endeavours which are essential. "This speaks well to their love for the place," he said.

Gracefield is also running in the black. Last year the camp and conference centre reported a surplus at the end of the year, Mr. Herbert said he anticipated at least breaking even this year. Much of this stems from Gracefield's use the rest of the year. "Every weekend until Nov. 21st is booked with 17 different groups from the Presbyterian, Anglican and Pentecostal churches including WMS, congregation and youth retreats, family weekends, a folk dancing weekend and the synod youth leaders conference," he said. "Business starts again on Boxing Day with bookings to date from five groups including the Chinese Christian Church of Ottawa and four other groups." "We are actually having to turn business away because we don't have enough beds," he said.

The Gracefield Operating Committee is undergoing a resurgence. After a period of turmoil and turbulence when many committee members left, there are a number of devoted, energetic people with special skills coming on board. "It is gratifying to see," Mr. Herbert said. Perhaps the most outstanding example of this is with the Presbytery of Lanark and Renfrew. Rev. Rod Lamb of the Petawawa Pastoral Charge within the presbytery and now the new convenor of Gracefield's publicity committee, said he personifies the change. "A year ago I was the one who seconded the motion that went to synod that Gracefield should be sold," he said. "I thought it was a white elephant which was costing us big bucks with no return nor hope of return on our investment." He said at the June meeting of Presbytery, Rev. Linda Robinson of the MacDonalds Corners Pastoral Charge and a member of the synod committee involved with Gracefield, "threw down a gauntlet on the floor of the court." "She said Gracefield had turned the corner. If it was to succeed and grow, it was up to us to get on board and make it happen." "Five people came forward," he said, "Five people put down their prejudice and lack of commitment and agreed to serve." "Each of us brings unique skills and expertise." "Most of all," Rev. Lamb said. "We believe Gracefield has a future and serves a worthwhile purpose." "Camping is something we do very well in the Presbyterian Church," he said. "Our music camps are overflowing. Our synod camps are the best there are in Canada." "We don't take a backseat to anyone." "Gracefield," Rev. Lamb said, "is second to none." "Including year round usage, it is number one in the Presbyterian Church." At its July meeting and confirmed at its September one, the Gracefield Operating Committee is going ahead to bring in a facilitator to help committee members envision what the future of Gracefield should be. Mr. Herbert said the objectives of a five-year plan established by the committee in 1992 have been met and surpassed. "Now," Rev. Lamb said, "it is necessary to sit down and plot where we want to go in the next millennium." "Once there is a vision and the leadership necessary to make it happen, the money falls into place."

Co ed Camp Attendance

based on Camper Days



The story of Gracefield this past year is the one of great excitement and success, and some frustrations and challenges. Here is a list of some of the exciting things we have done this year, and some of our challenges.

Successes:

- Gained new GOC members from Presbyteries, and the GOC is alive and well!
- GOC Convenor and Co-Convenor have committed themselves until at least Synod 1999.
- GOC members have contributed significant amounts of time, work and support this year.
- Visioning / Long Range Planning exercise planned for November 20 - 21, 1998.
- 320 campers attended 12 different camps this summer, an increase of 73 campers over the 1997 season.
- 100 camperships were donated by an anonymous donor in Montreal.
- Which meant that we could support:
 - 36 campers from Tyndale - St. George's
 - the rest were evenly distributed between Montreal, Seaway-Glengarry, Ottawa-Outaouais, and Lanark-Renfrew presbyteries.
- Conflict of Interest Guidelines for Gracefield Operating Committee and Staff were finalized in July.
- Booked up to November 21st, Christmas week and all weekends until March 1999 (except one).
- Work has begun with respect to a new job description for the onsite manager / director position. (Position to begin January 1, 1999).
- Sub-committees are continuing to plan for entire 1999 season.
- We now have an active Publicity Committee.
- All staff felt supported with the significant number of GOC members on-site or available to them.
- Gracefield fundraising effort "Hymn Singing Marathon" was an overwhelming success thanks to the efforts of: Jean Currie and Julia Mills (St. Giles, Ottawa), Dorothy Herbert (Gracefield Camp), Lottie Sutherland (Synod Fundraising), Tony Boonstra (St. Andrew's, Richmond) and Garry Morton (formerly St. Timothy's, Ottawa). We have already received close to \$8000.00 with more to come.

Challenges:

- Staff and GOC members were kept extremely busy with staff issues and busy stressful camps.
- Although staff felt supported, they still expressed the need for pastors to be available on site each week while dealing with full camps, especially with a substantial number of children with special needs. Next year, we plan to have 10 Pastors to help for the summer - we need your help!
- For the first time in living memory, we had to close down a children's camp, due to stomach virus.
 - 12 campers and 7 staff sent home with parents due to illness,
 - the other 30 children and some exhausted staff were bussed home - half way through our camp week. This created a lot of stress, early in July.
- There were 2 major staff issues resulting in both staff contracts being terminated. One of these, took 2 weeks to resolve, with the help of GOC members and Synod Resource committee assistance.
- Lack of volunteers for work days. - Next work weekend October 24-25
- Lack of Synod support for Synod Fundraising Committee (convened by Lottie Sutherland).

We give thanks to God for this camp that has been entrusted to us, and for the way God has worked through Gracefield to touch the lives of many children, youth, and adults in this Synod and beyond.

Respectfully submitted by Doug Kendall and Sandy Higgs Nesbitt,
Gracefield Operating Committee Co-Convenors

SPECIAL COMMITTEE REPORT ON GRACEFIELD
October 1998

MANDATE:

Our mandate as adopted by the 1997 Synod of Quebec and Eastern Ontario was to examine the feasibility of various options concerning the future of Gracefield Camp and Conference Centre and to report to the 1998 Synod of Quebec and Eastern Ontario.

We were, upon receipt of the proper financial information from the auditors and from Synod and GOC Finance Committees, to give careful consideration to the question of year-round or part-time, or shared operation of Gracefield Camp and Conference Centre, or any other appropriate option.

Synod will understand that our first two years of involvement dealt primarily with the organisational structures, reporting procedures, and financial problems that first appeared to Synod in September of 1996.

The overture No. 1, from the Presbytery of Lanark and Renfrew was referred to our committee for consideration.

MEMBERSHIP

The membership of the committee is made up of the Rev. Andrew Johnston (Montreal), the Rev. Blake Walker- corresponding (Quebec), the Rev. John Wilson (Ottawa), Mr. Sandy McCuan (Lanark and Renfrew), Mrs. Mary Moorhead (Seaway-Glengarry), Mr. Doug Lee (Synod Council) and Ms. Moira Barclay-Fernie (Synod Council). Mr. Norm Inglis (Ottawa) continues as an ex-officio member and monitor.

We note with deepest sympathy, the death of Doug Lee's daughter in a plane crash this summer, and wish to convey to Doug and his family, on behalf of our committee and assuredly of Synod, our deepest sympathies and prayers.

PROCEDURE

Our committee met five times over the year, with members also visiting GOC and certain committee meetings, Synod Council, and the camp.

FINDINGS**Property Assessment**

Synod will understand that a "full assessment of land value" was not carried out by our committee, as this could have represented a cost of approximately \$4,000.00 to have one done by a realtor. Since our committee was not given sufficient budget to cover this, we did not attempt a "land value assessment" of Gracefield Camp and Conference Centre.

Structural Review

Should the camp continue to operate in any manner, it is reasonable to expect that many of the facilities, other than White Pine Lodge, will require major renovations or replacement within the next 5 years, as well as normal operating expenses.

Shared Ownership of Gracefield Camp and Conference Centre

After circulating most Christian denominations in Montreal and Ottawa, we received only two responses, neither indicating any intent to pursue conversations regarding shared ownership.

Observations regarding oversight.

The single most important issue surrounding the long term stability and viability of Gracefield Camp and Conference Centre is that of oversight. In our first mandate from Synod, we attempted to strengthen and create the reporting structures both within the Gracefield organization and between Gracefield and Synod. While there have been positive strides taken within Gracefield GOC and the Executive Director and the Staff, one area, in our opinion remains extremely difficult, namely the oversight and operational support of the Gracefield Operating Committee.

After nearly three years of observation of the operational needs of Gracefield Camp and Conference Centre, our original understanding of proper oversight being possible by Synod Council is not feasible. Synod Council, with its diverse makeup, meeting structure, distances and other responsibilities is not the best vehicle to provide substantive leadership, oversight and staffing of the Gracefield Operating Committee, Executive Director and financial controls.

If Gracefield Camp and Conference Centre is to continue as a viable and sustainable resource for Christian Camping and fellowship, it is time for localised leadership and authority to be considered.

We consulted the Presbytery of Ottawa to see if they would be interested in potentially entering into discussion with the Synod of Quebec and Eastern Ontario regarding the future of the

Gracefield Camp and Conference Centre. The Presbytery of Ottawa is open to a conversation with Synod "regarding the future of Gracefield Camp and Conference Centre with the understanding that at the very least there would be no debt attached to it".

Our committee is convinced that Synod should seriously consider that a local presbytery will be far better prepared to provide leadership, expertise, appropriate vision, and staffing requirements, etc. than is presently possible. We note again that Synod has been unable to staff the GOC with a full complement of members, although there has been effort to this end.

(Adopted, as amended, pp. 12-13)

We therefore recommend, that the Synod of Quebec and Eastern Ontario ask the Presbytery of Ottawa to assume oversight of Gracefield Camp and Conference Centre.

If this recommendation is not accepted, it should be understood, that significant changes must be made in all of the administration related to Gracefield Camp. Every effort must be made to staff paid and volunteer positions, both operationally and on the operation committee with experienced qualified personnel.

This committee is not making any further recommendations as to which subsequent options Synod should accept. They are being presented for Synod to make that decision on its own.

Camp Options:

Please refer to Appendices one and two:
Appendix one is the actual operating spreadsheet for 1997.
Appendix two is the analysis of the camp operation based on the Appendix one spreadsheet.

Financial Options

Option A-debt paid in 7 years.Camp remains under Synod ownership.

The Synod will maintain the present level of support for Gracefield for the next seven years. The Synod will reduce the operational support to Gracefield by \$2,000/year for five years (\$10,000), the difference being redirected to debt reduction. Therefore, over the next five years, the Gracefield operation portion would decrease from \$38,000 to \$28,000, while increasing the amount applied to the debt. At the end of the five years, the combination of the present debt reduction ratio combined with the additional \$10,000/year should retire the rest of the debt in a further two years. Following the debt retirement, Synod's allocation could be reduced in the eighth year by up to \$26,500, which could be reflected in reduced congregational/Presbytery dues, should Synod so desire.

Option B- Maintain status quo in funding and debt repayment.

Therefore, the principle of the debt would be repaid in approximately nine years.

Option C-status quo for one year, then debt paid in 4 years. then property and "ownership" is transferred to the Presbytery of Ottawa.

The current assessment for the Ottawa Presbytery, for the Gracefield grant is approximately \$14,430 yearly. If the camp were to be operated at the rate of \$14,430 yearly, commencing in one year, and the assessment from the remaining presbyteries were to be applied to the debt, the debt would be paid off in five years. The committee does not feel that the camp can be operated with less than a \$28,000 yearly grant. Therefore, the Ottawa Presbytery will have to pay an additional \$13,570 yearly commencing in one year. At the end of the five years other presbyteries in the Synod will have no further responsibility.

Overture from Lanark and Renfrew

The options outlined above indicate various options available to Synod to respond to the Overture.

Closing Remarks:

At this time, we your Special Committee on Gracefield Camp and Conference Centre would like to thank Synod for giving us the opportunity to serve you these past three years. We thank you for your attention and willingness to listen to our recommendations and suggestions. We assume this report satisfies the mandate given to us by Synod in 1997.

ANALYSIS BASED ON 1997 ACTUAL FIGURES

CAMP OPEN YEAR ROUND - AMOUNTS BELOW ARE 1997 ACTUAL

DESCRIPTION	REVENUE	EXPENSE
Camp store	6,398.57	4,523.91
Program Children/Youth	63,400.06	33,668.44
Program Adult/Family	84,011.09	7,146.09
Synod grant and other donations	65,598.89	
Administration		69,839.31
Food service		58,520.16
Property management		26,331.48
Building Project		2,052.70
Totals	<u>219,408.61</u>	<u>202,082.09</u>

The following analysis is based on the detailed data obtained from the camp reports.

The following analysis is based on the 1997 actual data except for:

The Synod grant has been reduced from \$45,940 to \$38,000 the amount already established for 1998.

A refund of \$5,243.53 from the provincial government which has not been explained has been removed.

The net cost of the building fund renovation was included under the Building Fund expense in 1997. This type of renovation will have to continue indefinitely into the future. The Building Renovation has been increased by \$5,809.23 (50% of the 1997 net cost).

CAMP OPEN YEAR ROUND - AMOUNTS BELOW ARE BASED ON 1997 ACTUAL SUBJECT TO THE NOTES SHOWN ABOVE

DESCRIPTION	REVENUE	EXPENSE
Camp store	6,398.57	4,523.91
Program Children/Youth	63,400.06	33,668.44
Program Adult/Family	84,011.09	7,146.09
Synod grant and other donations	52,415.36	
Administration		69,839.31
Food service		58,520.16
Property management		26,331.48
Building projects		7,861.93
Totals	<u>206,225.08</u>	<u>207,891.32</u>

CAMP OPEN FROM MAY TO OCTOBER INCLUSIVE - BASED ON 1997 ACTUAL SUBJECT TO THE
NOTES SHOWN ABOVE
WITH ADMINISTRATION COSTS BASED ON MARCH TO NOVEMBER INCLUSIVE

DESCRIPTION	REVENUE	EXPENSE
Camp store	6,398.57	4,523.91
Program Children/Youth	55,642.56	32,752.29
Program Adult/Family	71,159.84	6,062.40
Synod grant and other donations	52,415.36	
Administration (based on Mar. to Nov. inclusive)*		60,181.12
Food service		48,738.10
Property management**		22,167.99
Building project		7,861.93
Totals	<u>185,616.33</u>	<u>182,207.74</u>

* Some items, office copier, office equipment maintenance, publicity, bank charges, telecommunications, are based on a full year cost.

** Property management is based on a full yearly cost less \$3,353.10 (33% reduction) for hydro, \$641.86 (50%) for snow ploughing and \$168.53 for miscellaneous items.

CAMP OPEN FROM JUNE TO AUGUST INCLUSIVE - BASED ON 1997 ACTUAL SUBJECT TO THE
NOTES SHOWN ABOVE
WITH ADMINISTRATION COSTS BASED ON APRIL TO SEPTEMBER INCLUSIVE

DESCRIPTION	REVENUE	EXPENSE
Camp store	6,398.57	4,523.91
Program Children/Youth	53,457.56	32,100.73
Program Adult/Family	40,654.80	4,452.89
Synod grant and other donations	52,415.36	
Administration (based on Mar. to Nov. inclusive)*		50,433.24
Food service		41,920.13
Property management**		20,009.16
Building project		7,861.93
Totals	<u>152,926.29</u>	<u>161,301.99</u>

* Some items, office copier, office equipment maintenance, publicity, bank charges, telecommunications, are based on a full year cost.

** Property management is based on a full yearly cost less \$5,080.46 (50% reduction) for hydro, \$641.86 (50%) for snow ploughing and \$600.00 for miscellaneous items.

COMMENTS:

Based on the above figures, it would appear that the net financial effect of having the camp open on a year round basis as against having it open from May to October inclusive is marginal. It may be easier and helpful to hire the Executive Director on a yearly basis. It would appear to be an advantage financially to have the camp open in the spring and the fall.

The housing arrangement for the ED at the camp would appear to be adequate for a single person, a couple, a family of three any age, a family of four if the children are small.

EXPENSE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Administration Expenses													
Wages - administrative	2039.72	2039.72	2039.72	2039.72	2039.72	2039.72	2039.73	2039.73	2039.73	2039.73	2039.73	2039.73	\$24476.71
Payroll Taxes	571.89	571.89	571.89	571.89	571.89	571.89	571.89	571.90	571.90	571.90	571.90	571.90	\$6862.73
Health & Dental Insurance	433.35	433.35	433.35	433.35	433.35	433.35	433.35	433.35	433.35	433.35	433.35	433.35	\$1733.40
Pension Plan	320.86	320.86	340.86	320.86	320.86	320.86	320.86	320.86	320.86	320.87	320.87	320.87	\$3850.35
Worker's Comp (CS)							59.05	1400.00	153.95				\$1553.95
Staff travel								356.29					\$415.34
Committee Travel													
Auto & Bus gas			60.07		42.24	77.92	318.27	451.63					\$950.13
Auto mileage			340.00			1764.00	327.60	1005.00		417.00		427.40	\$3941.00
Auto registration						7521.00							\$7521.00
Prop/Liability Insurance													
Office - postage			25.38	21.21	425.60		427.41	10.01	287.22	10.59	33.44	3.86	\$924.56
Office - supplies				272.84	20.33	71.78	399.34	141.80	254.18	69.94	245.67	51.52	\$1296.69
Office - copier	190.99		122.90	190.99		81.46		360.00	154.69	190.99			\$1688.70
Office - equip. maint.			229.14			114.57							\$665.10
Office - accounting						518.83	385.11	417.22	401.16	112.32	112.32	96.28	\$2043.24
Capital equipment					660.00								\$660.00
Health Centre							298.42	59.92	234.27	7.89			\$366.23
Telecommunication	602.70	253.42	253.85	277.72	259.25	263.46	262.54	479.89	234.27	392.40	184.31	124.34	\$3588.15
Prof. Development						881.81		25.00	81.00				\$987.81
Publicity			585.87	85.66	176.50	120.41	42.79		85.58	82.80	77.71	294.18	\$1551.50
Memberships/Perm			262.10		163.99		188.95	405.49	237.92	534.89	25.00		\$2080.44
Audit/Prof. Services		262.10								350.00			\$350.00
Rev. Quebec penalty				297.21									\$297.21
Auto Insurance					349.65								\$349.65
Fundraising - public													
Miscellaneous	100.85	61.61	32.10	21.23	8.54	136.40	35.00	225.92	214.69	10.71	166.71	85.41	\$32.10
Bank charges			246.25										\$1313.32
Total Administration	4260.36	3509.60	5090.13	4099.33	5471.92	14484.11	6110.81	8270.66	4956.15	5626.38	3777.66	4182.19	\$69839.31
Camp Store Expenses													
Tuck supplies						348.50	697.94	174.69	159.38				\$1380.51
Souvenir supplies								13.00					\$13.00
Camp shirts								2440.88					\$2440.88
Staff t-shirts								500.00		189.52			\$689.52
Total Camp Store Expenses						348.50	697.94	3128.57	159.38	189.52			\$4523.91
Food Service Expenses													
Wages - Food serv			1475.00			3602.23	2562.58	4860.49		1256.06	1805.00	630.00	\$16191.36
Payroll taxes - food								224.36					\$224.36
Food equipment			78.69		120.00	183.53	14.44	127.45		14.48		2.02	\$540.61
Capital equip. Food													
Repairs/maint. Food				28.03			208.62	351.86	197.79	46.90			\$833.20
Food supplies	819.11	2466.05	727.51	1278.77	1865.07	4171.90	16029.65	7031.05	1823.07	2112.95	147.35	721.78	\$39194.26
Propane		478.40				239.19		312.75	74.88			431.15	\$1536.37
Total Food Expenses	819.11	2944.45	2281.20	1306.80	1985.07	8196.85	18815.29	12907.96	2095.74	3430.39	1952.35	1784.95	\$58520.16
Bldg. Sup. Challenge Course													
Total Bldg. Expenses							1314.39	576.00	162.31				\$2052.70
							1314.39	576.00	162.31				\$2052.70

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Program Exp. adult/family													
Wages family camp						715.38	1243.50	2241.12					\$4200.00
Payroll tax family camp								212.45					\$212.45
Prog supplies family								7.02					\$7.02
Wages - Seminar		250.00	50.00	300.00									\$50.00
Honoraria - Elderho			641.86							774.62			\$1324.62
Bus transport Elder		50.00								534.89			\$1176.75
Staff travel Elderho		21.28									70.55		\$50.00
Prog supplies Elder						33.42							\$125.25
Total Program expenses		321.28	691.86	300.00		748.80	1243.50	2460.59		1309.51	70.55		\$7146.09
Program exp. child/youth													
Wages - coed camp						3537.54	5921.55	8046.77	950.28				\$18456.14
Payroll tax coed camp								806.47					\$806.47
Bus transport coed								6603.96					\$6603.96
Staff travel coed camp					443.36								\$443.36
Prog. Equip coed camp					2525.00		321.20	37.84					\$2884.04
Prog. Supplies coed					95.00	8.54	577.79	217.29					\$1060.89
Wages - LIT		106.87		55.40				600.00					\$600.00
Payroll tax LIT								27.53					\$27.53
Staff travel LIT								36.05					\$36.05
Prog. Supplies LIT								368.07					\$368.07
Wages outdoor ed.						776.98							\$776.98
Prog. Supplies													\$22.46
Honoraria outdoor ed				600.00								22.46	\$600.00
Prog. Equip. outdoor						37.24							\$37.24
Prog. Supplies outdoor													\$5.32
Wages youth retreat			5.32										\$300.00
Payroll tax youth retreat			300.00										\$588.37
Honoraria youth retreat		588.37											\$51.56
Bus transp. Youth retreat													\$33668.44
Staff travel youth retreat													
Total Program Expenses		695.24	305.32	706.96	3063.36	4360.30	6820.54	16743.98	950.28			22.46	
Property management exp.													
Wages - Property				100.00		1986.10	990.04	1334.14			200.00		\$4610.28
Payroll taxes - prop.								130.99					\$130.99
Gasoline - property			39.43			127.79	12.58	61.40				14.08	\$235.28
Housekeeping supp.	81.50		46.16	288.73	358.54	308.77	625.23	527.12		52.57		26.79	\$2315.41
Repairs/Building supp.			2.69	59.40	360.72	517.85	912.46	1700.09	872.79	539.07	31.34	168.81	\$5165.22
Snowplowing						641.86						641.86	\$1283.72
Garbage tax													\$489.00
Hydro			2527.48	489.00	1837.03	413.38	1619.59	143.99	1830.87		1721.76	1000.00	\$10160.92
Auto maintenance				624.19	79.09		235.16		49.04				\$1920.66
Total Property	81.50		2615.76	1561.32	2635.38	3995.75	4395.06	3897.73	2752.70	591.64	1953.10	1851.54	\$26331.48
TOTAL EXPENSE													\$202082.09
NET INCOME													\$17326.52

In the first half of the year, each Presbytery was visited and a demonstration and promotion was given. Since June, demonstrations were given at individual Churches and at each Presbyterial.

In my travels I found that, although Synod Council and the Gracefield Operating Committee knew all about Gracefield Camp, there was a lack of knowledge of who owns the Camp, and little is known about programs. There were plenty of rumours and misinformation.

We have been very busy with the Hymn Singing Marathon, Yard Sale, and promoting Lottie's Loonie Bins, but as you all know, fund raising takes time and effort on everyone's part. We hope that the debt will be reduced significantly by the end of the year.

Lottie Sutherland,

Convenor Fund Raising Committee.

HEIN Company

Chartered Accountants
Dale R. Hein, CA · Stephen C. Ernst, CA

AUDITOR'S REPORT

To the Synod of Quebec and Eastern Ontario:

We have audited the balance sheet of Gracefield Camp and Conference Centre as at December 31, 1997 and the statements of receipts and disbursements, and changes in financial position for the year then ended. These financial statements are the responsibility of the Board of Directors. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the centre, as well as evaluating the overall financial statement presentation.

In common with many charitable organizations, Gracefield Camp and Conference Centre derives a significant portion of its receipts from synod members and churches in the form of donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our examination of these receipts was limited to the amounts recorded in the records of the camp and we were not able to determine whether any adjustments might be necessary to donation receipts, excess of receipts over disbursements, assets and surplus.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the receipts referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the centre as at December 31, 1997 and the results of its operations and changes in financial position for the year then ended in accordance with generally accepted accounting principles.

We have not examined, nor do we express an opinion on the comparative figures for the year ended December 31, 1996.


Chartered Accountants

Ottawa, Ontario
March 4, 1998

GRACEFIELD CAMP AND CONFERENCE CENTRE

BALANCE SHEET

AS AT DECEMBER 31, 1997

	<u>1997</u>	<u>1996</u>
<u>ASSETS</u>		
CURRENT		
Accounts receivable	\$ 27,189	\$ 1,741
CAPITAL		
Building and contents	1	1
Land	<u>1</u>	<u>1</u>
	<u>2</u>	<u>2</u>
	<u>\$ 27,191</u>	<u>\$ 1,743</u>
<u>LIABILITIES AND DEFICIT</u>		
CURRENT		
Bank indebtedness (Note 2)	\$ 7,175	\$ 13,895
Accounts payable	10,849	70,345
Deferred revenue	<u>10,032</u>	<u>1904</u>
	28,056	86,144
MORTGAGE PAYABLE (Note 3)	61,300	62,800
DEFICIT	<u>(62,165)</u>	<u>(147,201)</u>
	<u>\$ 27,191</u>	<u>\$ 1,743</u>

CONTINGENT LIABILITY (Note 4)

Approved on behalf of the Board:

 BA, CMA
Director

Director

GRACEFIELD CAMP AND CONFERENCE CENTRE
STATEMENT OF RECEIPTS, DISBURSEMENTS AND DEFICIT
FOR THE YEAR ENDED DECEMBER 31, 1997

	<u>General Fund</u> <u>1997</u>	<u>Building Fund</u> <u>1997</u>	<u>Total</u> <u>1997</u>	<u>Total</u> <u>1996</u>
RECEIPTS				
Camp and off season revenue	\$ 148,519	\$ -	\$ 148,519	\$ 161,695
Donations	7,654	7,725	15,379	18,060
Grants	-	15,418	15,418	-
Synod grant	50,940	-	50,940	43,640
Synod special grant (Note 5)	70,000	-	70,000	10,000
Miscellaneous	<u>13,305</u>	<u>-</u>	<u>13,305</u>	<u>9,233</u>
	<u>290,418</u>	<u>23,143</u>	<u>313,561</u>	<u>242,628</u>
DISBURSEMENTS				
Automobile	7,481	-	7,481	2,661
Building projects	-	17,471	17,471	-
Bus transportation	8,369	-	8,369	4,910
Equipment	3,582	-	3,582	6,765
Food services	42,104	-	42,104	65,128
Insurance	7,522	-	7,522	8,653
Interest and service charges	1,313	3,193	4,506	5,391
Maintenance	9,253	-	9,253	20,025
Merchandise for resale	4,524	-	4,524	565
Miscellaneous	360	-	360	6,199
Office	9,707	-	9,707	8,659
Professional fees	4,850	-	4,850	3,570
Program costs	1,589	-	1,589	3,618
Publicity	1,552	-	1,552	12,661
Salaries and benefits	88,016	-	88,016	137,267
Travel and development	883	-	883	479
Utilities	<u>16,756</u>	<u>-</u>	<u>16,756</u>	<u>17,769</u>
	<u>207,861</u>	<u>20,664</u>	<u>228,525</u>	<u>304,320</u>
EXCESS OF RECEIPTS OVER DISBURSEMENTS (DISBURSEMENTS OVER RECEIPTS)	<u>\$ 82,557</u>	<u>\$ 2,479</u>	85,036	(61,692)
DEFICIT, BEGINNING OF YEAR			<u>(147,201)</u>	<u>(85,509)</u>
DEFICIT, END OF YEAR			<u>\$ (62,165)</u>	<u>\$(147,201)</u>

GRACEFIELD CAMP AND CONFERENCE CENTRE
STATEMENT OF CHANGES IN FINANCIAL POSITION
AS AT DECEMBER 31, 1997

	<u>1997</u>	<u>1996</u>
OPERATING ACTIVITIES		
Excess of receipts over disbursements (disbursements over receipts)	\$ 85,036	\$ (61,692)
Changes in non-cash working capital items:		
Accounts receivable	(25,448)	15,539
Accounts payable	(59,496)	46,239
Deferred revenue	<u>8,128</u>	<u>(4,206)</u>
	8,220	(4,120)
FINANCING ACTIVITIES		
Mortgage principal payments	<u>(1,500)</u>	<u>-</u>
INCREASE (DECREASE) IN CASH POSITION	6,720	(4,120)
BANK INDEBTEDNESS, BEGINNING OF YEAR	<u>(13,895)</u>	<u>(9,775)</u>
BANK INDEBTEDNESS, END OF YEAR	<u>\$ (7,175)</u>	<u>\$ (13,895)</u>

GRACEFIELD CAMP AND CONFERENCE CENTRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1997

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared in accordance with generally accepted accounting principles for non-profit organizations and include the following significant accounting policies:

a) Basis of accounting

The financial statements have been prepared using the accrual basis of accounting.

b) Capital assets

Capital assets are recorded at nominal values. Capital expenditures are written off in the year incurred. The capital expenditures expensed in 1997 were \$3,582 (1996 - \$6,765). The estimated fair market value for insurance coverage purposes of the buildings, contents and equipment is approximately \$637,500. The land, for which an estimate of fair market value has not been made, is excluded from the above figure.

c) Revenue recognition

Revenue is recognized in the period in which it is earned. As a result, deferred revenue is recorded to reflect customer deposits received in the current fiscal year for services to be rendered in the next fiscal year. Donation revenue is recorded in the year received.

2. BANK INDEBTEDNESS

	<u>1997</u>	<u>1996</u>
Petty cash account	\$ 50	\$ 396
Building account	815	841
Operating account	<u>960</u>	<u>868</u>
	1,825	2,105
Operating line of credit	<u>(9,000)</u>	<u>(16,000)</u>
Bank indebtedness	<u>\$ (7,175)</u>	<u>\$ (13,895)</u>

The operating line of credit bears interest at prime plus 3% payable monthly, and is secured by a general security agreement. There are no set terms of principal repayment.

3. MORTGAGE PAYABLE

The mortgage payable bears interest at prime plus 1/4%, payable monthly. The loan is secured by a collateral mortgage on the land and building and a guarantee from the Presbyterian Church Building Corporation. The original schedule of repayment required an annual principal reduction of \$11,455. Throughout 1997 \$1,500 (1996 - \$0) in principal payments and \$3,193 (1996 - \$4,097) in interest payments were made. As a current portion of this long term loan is not determinable, the loan is reflected in full as a long-term debt. The mortgage is due in the year 2003.

GRACEFIELD CAMP AND CONFERENCE CENTRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1997

4. CONTINGENT LIABILITY

During 1997, the Centre received \$5,200 from the Government of Quebec. As of the date of these financial statements, the Centre's administrators were unable to determine the reason for the refund and the likelihood of any requirements to repay. As a result, the \$5,200 has been recorded in the 1997 fiscal year as other revenue without recording an offsetting obligation to repay. Should it be determined that an amount must be repaid, it will be recorded as a prior period adjustment.

5. SPECIAL GRANT

In 1996, the Synod of Quebec and Eastern Ontario for the Presbyterian Church in Canada approved a special grant to the Centre of \$80,000 to assist the Centre in eliminating its trade liabilities from previous years. As of December 31, 1996, \$10,000 of the grant had been received and recorded as revenue with the \$70,000 balance of the special grant being received and recorded as revenue in the 1997 fiscal year.

6. COMPARATIVE FIGURES

The 1996 comparative figures were not audited. Consequently the auditor does not express an opinion on the financial statements for the preceding year. Some of the 1996 comparative figures were restated to conform with the presentation adopted for the current year.

Gracefield Camp & Conference Centre
Unaudited Income Statement
For the Period 1 January to 30 September 1998

15 Oct 1998

Filename: STATEMENTS1998.xls on Treasurer's diskette #5

	1998 BUDGET	TO 30 SEP ACTUAL
General Revenue - Camp store		
Souvenir shirts	\$3,000	\$2,111
Staff shirts	750	1,053.00
Tuck	1,700	4,404
Pay Phone Sales & Commission		463
Souvenir sales	1,000	122
Total General Revenue - Camp store	\$6,450	\$8,153
Program Revenue - Adult/Family		
Family Camp fees	\$10,430	\$8,938
Lodge guest fees	6,100	8,442
Equip rental - guests	500	219
Tent/trailer fees	13,955	13,812
Adult/family retreat fees	6,225	3,114
Group Rental fees	39,000	24,830
Equipment rental - groups	300	82
Elderhostel fees	9,315	
Weekend Retreats		2,805
Total Program Revenue - Adult/Family	\$85,825	\$62,241
Program Revenue - Child/Youth		
Co-ed summer camp fees	\$53,591	\$44,519
Co-ed Transportation		\$2,318
Day camp fees	2,160	278
Leaders in Training (LIT) camp fees	4,373	6,726
Youth Disciples fees	4,112	1,470
Outdoor Education fees	21,600	4,023
Youth retreat fees	4,700	
Total Program Revenue - Child/Youth	\$90,536	\$59,333

	1998 BUDGET	TO 30 SEP ACTUAL
Synod & Other Revenue		
Donations - Individual	\$4,000	\$1,996
Donations - Churches	4,000	4,046
Synod grants	38,000	28,499
Campership Donation - Individual	0	
Camperships - churches	0	24,500
Designated Donations	0	825
Designated Donations - YIM		1,000
Challenge Course Donation	0	
Miscellaneous revenues	250	2,848
Interest & Other		20
Total Synod & Other Revenue	\$46,250	\$63,733
Total Income	\$229,061	\$193,461

	1998 BUDGET	TO 30 SEP ACTUAL
Administration expenses		
Wages - admin	\$29,112	\$21,410
Payroll taxes	2,620	12,281
Health & Dental Insurance	1,800	1,304
Pension Plan	2,731	4,086
Worker's Comp (CSST)	1,600	
Staff travel	0	114
Committee Travel	0	
Auto & Bus gas	2,000	1,512
Auto mileage	2,000	2,758
Auto registration	350	349
Property and Liability Insurance	7,000	7,275
Office - postage	1,000	966
Office - supplies	1,000	
Office - Copier	1,300	1,203
Office - equipment maintenance	500	886
Office - accounting	2,000	1,580
Capital equipment	0	
Health Centre	400	911
Telecommunication	3,400	2,460
Telecommunication - Pay Phone		466
Professional Development	500	
Publicity	1,500	1,601
Memberships/Permits	1,800	863
Audit/Prof. services	500	0
Capital Equipment		661
Rev. Quebec penalties	0	
Auto Insurance	350	237
Fundraising - publicity	0	
Miscellaneous	0	806
Bank charges	800	592
Line of Credit Interest		78
Non-Sufficient Funds Cheques Returned		260
Total Administration expenses	\$64,263	\$64,661
Camp store expenses		
Tuck supplies	\$1,500	\$1,448
Souvenir supplies	500	389
Camp shirts	2,500	1,989
Staff t-shirts	750	861
Total Camp store expenses	\$5,250	\$4,686

	1998 BUDGET	TO 30 SEP ACTUAL
Food Service expenses		
Wages - Food Services	\$16,980	\$13,802
Payroll taxes - Food Services	1,528	715
Food equipment	500	389
Capital equip. Food services	0	
Repairs/maintenance food services	1,000	1,428
Food supplies	45,800	38,909
Propane	1,500	659
Total Food Service expenses	67,308	55,902
 Program expenses adult/family		
Wages family camps	\$4,040	\$3,812
Payroll tax family camps	364	93
Staff Travel - Family Camps		100
Program supplies family camp	0	5
Honoraria family retreats	300	300
Honoraria Elderhostel	2,000	
Bus transport Elderhostel	1,300	
Staff travel Elderhostel	0	
Program supplies Elderhostel	0	
Wages - Group Rentals		300
Wages - Payroll Taxes		16
Seminar Program Supplies		(15)
Total Program expenses adult/family	\$8,004	\$4,611

	1998 BUDGET	TO 30 SEP ACTUAL
Program expenses child/youth		
Wages - coed camps	\$26,976	\$27,135
Payroll tax coed camps	2,675	1382
Bus transport coed camps	6,300	9,888
Staff travel coed camps	200	340
Program equipment coed camps	2,000	2,167
Program supplies coed camps	1,300	747
Wages - Leaders in Training (LIT)	960	360
Payroll tax LIT	87	11
Staff travel LIT	0	
Prog supplies LIT	0	
Wages outdoor education	0	900
Payroll tax outdoor education	0	
Honoraria outdoor education	3,600	
Program equipment outdoor education	0	
Program supplies outdoor education	0	
Wages youth retreats	0	
Payroll tax youth retreat	0	
Honoraria youth retreats	725	725
Bus transportation youth retreat	650	342
Program Equipment - Youth Retreats		106
Staff travel youth retreat	0	
Staff/Camper Photo Souvenir		196
Bus Transportation Weekend		
Program Equipment Weekend		
Total Program expenses child/youth	\$45,473	\$44,299
Property Management Expenses		
Wages - Property	\$13,580	\$9,034
Payroll taxes - property	1,186	540
Gasoline - property	250	420
Housekeeping supplies	2,500	3,127
Repairs/Building supplies	5,800	2,843
Snowplowing	1,500	645
Garbage tax	500	489
Hydro	12,000	7,879
Auto maintenance	1,800	2,136
Total Property management expenses	\$39,116	\$27,113
TOTAL EXPENSE	\$229,414	\$201,271
NET INCOME (LOSS)	(\$353)	(\$7,810)

**Gracefield Camp & Conference Centre
Unaudited Statement of Revenue and Expenses - Building Fund
For the Period 1 January to 30 September 1998**

15 Oct 1998

Filename: STATEMENTS1998.xls on Treasurer's diskette #5

	1998 BUDGET	TO 30 SEP ACTUAL
Revenue		
Jolly Roger Project - Government Grants	\$0	\$3,101
Building Fund - Individual Donations	0	2,482
Building Fund - Church Donations	13,000	5,000
	<u>13,000</u>	<u>\$10,583</u>
Expenses		
Wages - Jolly Roger Project	\$4,000	\$0
Repairs/Building Supplies - Jolly Roger Project	6,000	3,175
Reduction of White Pine Mortgage	0	5,000
Long-term Debt Interest - White Pine	3,000	2,316
	<u>\$13,000</u>	<u>\$10,491</u>
Net Addition to Building Fund	<u><u>0</u></u>	<u><u>\$92</u></u>

**AREA EDUCATIONAL CONSULTANT
1998 SYNOD REPORT**

Throughout 1998 my work took me to all points of the Synod and Synodical. The following are the highlights of this past year.

EDUCATION - CLERGY AND LAITY

I had the opportunity to lead conflict management workshops for the clergy and elders. Of these five workshops two were held for Presbyteries, one for the Executive of P.Y.P.S. and one for a congregation. In two instances I was asked to come in to help deal with conflict situations that centred around Christian Education and its role within the Church. Another workshop I led was for a Board of Managers who asked me to focus upon how monies were used in Presbyterian Sharing and P.W.S. & D. For two weeks I taught at Presbyterian College the In Ministry students - How to Tell Children Stories and Including Children in Worship. One woman's group in a congregation invited me to talk about my work. Another women's group which included W.M.S. members asked me to come in to explain what was the prepose of W.M.S.

MISSION

As a result of my trip to India (representing the PCC at the Jubilee Celebrations on the Bhil Mission Field), I had the opportunity to share with all six Presbyteries and about eight congregations in several presbyteries this trip and the work that have gone on for 100 years. Also, a church school had the opportunity to hear about this mission work. Among other resources I continue to promote the Mission Studies that the PCC produces - Partners in Mission (printed by the PCC) and Christian Faith in a Violent World. I was loosely involved with the Casselman project -a possibility of establishing a church. I was asked to be the resource person for the summer student, Joye Platford, who was doing the project.

EMPOWERING THE LAITY

One of the Presbyterial, led the Bible Study at this year's Synodical. I worked with this Presbyterial in developing study that focus on "Are you Hooked Up to the Light?" Those who developed the study also did the leading?

TEEN AND YOUNG ADULT MINISTRY

In May I resumed my responsibilities as the Adult Adviser for PYPS. I with the other two adult advisers, will be leading the Bible Study at the Executive meetings. This year's theme is called "Back to Basics."

EVANGELISM

An exciting pilot project took place this summer. A Circuit Daily Vacation Bible Camp was held in five congregations within the bounds of the Ottawa Presbytery. Three of the CDVBCs' were held in July and the other two in August. Approximately 200 children ages 4 through 11 attend. Each congregation hosted a week. A team of eight youth provided the leadership. A team of four adults developed the programme. Each church provided volunteers who looked after opening and locking the church, providing snack and extra pair of hands. Two churches had several youth who volunteered as extra pairs of hands. Monies for this project came from several sources - the host churches, Presbytery, W.M.S. and the Experimental Fund. The manual for this model is in the process of being written. Other Presbyteries will have the opportunity to have a copy of this model.

SPIRITUALITY

This year I preached in two congregations. One was in the Quebec Presbytery at Valcartier Presbyterian Church.

My thanks to the Regional Staffing Committee, congregations and groups within the bounds of this Synod for their prayers and support.

Respectfully Submitted

Ann Blane, Area Educational Consultant

Synod & Synodical of Quebec and Eastern Ontario

Web page: www.ncf.carleton.ca/~dk579/ E-mail at: dk579@freenet.carleton.ca

Congregational Life Committee

Convenor:	Marlene duCharme	
Members:	Joan Sampson	Ottawa
	Lois Klempa	Montreal
	Ann Blane	Ottawa
	Shelley Prins	Iroquois
	Katie Hay	Nepean P.Y.P.S.
	Zora Todd	Ottawa
		Lanark Renfrew

The Congregational Life Committee meets twice a year(Spring and Fall) with special meetings called when needed. Meeting locations alternate between Ottawa, Vankleek Hill, Cornwall, and Montreal. Our last meeting was held at St. John's Church Cornwall on August 6, 1998.

The Committee got off to a slow start in 1998. A new convenor was named in March and in place by the May meeting. Considerable time was spent at the meetings discussing standing orders(guidelines) for the C.L.C.

Triennium - July 21-25,1998

600 delegates went from Canada of which 45 were from the Synod of Quebec and Eastern Ontario. 20% of small group leaders were from Canada.

P.Y.P.S.

A May weekend event was held at Gracefield with 40 participants. A new executive was chosen in May to be installed in October.

Youth Leaders A retreat for Youth Leaders is scheduled for October 23-25, 1998 at Gracefield. A document by Blair Bertrand will be the basis for discussion at this retreat.

Circuit Vacation Bible Camp

The programme was held in Stittsville, St. Giles Ottawa, St. Stephens Ottawa, Trinity Kanata, Gloucester Ottawa with good participation. The CVBC will be expanded if presbyteries request it. A manual on "How to Get CVBC Started" will be prepared by Anne Blane and available in the fall of 1998.

Workshops proposed for 1999 at Gracefield

- Church School Retreat March, 1999
- Elders Retreat is planned for fall 1999

For more information on the above items consult the Area Educational Consultant's Report.

Respectfully Submitted


Marlene duCharme

Report of the Resource Team on Sexual Abuse and/or Harassment

To the 124th Synod:

Since there has been no response whatsoever from Synod members, the convenor makes the same report as last year with the hope that there will be forthcoming responses this year.

“Beside dealing with issues brought to its attention, the Team made a final draft Guidelines for Presbyteries and Sessions Dealing with Complaints of Sexual Abuse and/or Sexual Harassment.”

The following motions were adopted by the 123rd Synod meeting:

1. *That each Presbytery forward to the Convener of the Synod Resource Team the names and addresses of the Presbytery's standing committee on Sexual Abuse and/or Sexual Harassment.*
2. *That each Presbytery committee on Sexual Abuse and/or Sexual Harassment be encouraged to arrange a Workshop for Elders and Leaders in congregations on how to deal with Sexual Abuse and/or Sexual Harassment issues, during the next 12 months, and report back to the Convener or the Synod Resource Team when the Workshop has taken place. (Amended motion as it should read)*
3. *The Presbyteries review the Presbyterian Church in Canada Policy and Procedure dealing with Sexual Abuse and/or Sexual Harassment issues during 1998/99.*

Floyd R. McPhee
Convenor.

PYPS 1997/98 – Events and Highlights

<p>October, 1997: Thanksgiving Weekend Retreat in Almonte Ontario Speaker: Rev. David Jones Theme: Commitment Other fun stuff: - participated in National Youth Prayer time - amazing talent show mission clean-up of local park</p>	<p>January, 1998: Skating Party and Coffee House at St. Giles in Ottawa Musician: Wee Geordie skating on the Rideau Canal</p>
<p>February: Retreat Weekend in Vankleek Hill, Ontario Speaker: Rev. Tony Boonstra Theme: The Sacraments Other fun stuff: - Scottish Country Dancing</p>	<p>March: Tri-Synod Exec Retreat at St. Andrew's Presbyterian Church, Kingston, Ontario - worship service by the Lake - scavenger hunt in downtown Kingston - Christian Coffee House with Kingston ISCF Fundraising Spaghetti Dinner: March 22, 1998, Gloucester Presbyterian Church</p>
<p>May: Long Weekend Retreat at Gracefield Camp and Conference Centre Speaker: Jonathan Sherbino Theme: Creeds Other fun stuff: - mission site clean-up - silly circus events General meeting: - elections for executive positions - constitutional changes concerning age of members and date of elections</p>	<p>Plans for the next year: <u>Year's theme</u> – Back to Basics <u>Thanksgiving Weekend</u> – in Huntingdon, Quebec <u>Theme</u>: What's a Christian, Anyways? <u>February Weekend</u> – location to be determined Theme: Who is Jesus? <u>May Weekend</u> – Gracefield Camp And Conference Centre Theme: Who is the Holy Spirit? <u>October Weekend</u> – location to be determined Theme: Why read the Bible?</p>

We have had a full year of activities in Quebec and Eastern Ontario Synodical. Each Presbyterial had Annual meetings and reported changes and optimistic expectations for the year.

We are also looking at possible new structures for executive meetings. Changes are taking place which will be reported after a trial period. We feel exciting experiences are ahead of us. W.M.S. Council held their Annual meeting in Crieff with the theme "Reflections", looking at the past, present and future of W.M.S. Rev. Rosemary Doran was the speaker. The Bible study and workshops were excellent and well worth sharing with the Presbyterials.

We are holding a retreat at Gracefield this year to help promote our Camp and to introduce it to those who have never been there. We trust God will lead us into new Horizons and ask for your continued prayers.

**Lottie Sutherland,
Synodical President.**

REPORT TO SYNOD COUNCIL 1998 PRESBYTERIAN YOUTH TRIENNIUM JULY 21-26, 1998

They came by plane, bus, van and car. For some travel took less than 15 minutes, while for others, it took more than 36 hours. All were heading for the 1998 Presbyterian Youth Triennium held at Purdue University, West Lafayette, Indiana. The theme for this five-day event was "Arise Shine for your Light has Come." Is 61

On Monday, July 20 at 8:45 a.m. five adults flew to Indiana to join up with the other 250 small group leaders. On this same day but at 4:00 p.m. at Montreal West Presbyterian Church, the first group of excited youth and adult advisers boarded the bus-Delaney Bus Ltd. By 7:00 p.m. the last group boarded the bus in Ottawa. There were 45 delegates plus the five small group leaders attended the Youth Triennium representing the Synod of Quebec and Eastern Ontario. For many this was their first time attending such an event. Of the adult advisers, four were female and one lone male. At the last moment word was received from Jo Morris, registrar that we were able to send another adult adviser -male as we did not have one. Donna McIlveen, assisted me as coordinator for transportation and was in charge of the bus. She was also responsible for getting the T-shirts.

On Tuesday, July 21, the Q & E.O. bus descended upon the campus. Within a matter of minutes our group became part of the 6761 delegates representing Canada, the USA and some 57 International Countries. For the first time the Presbyterian Church in Canada met its quota of delegates. Also, the Canadian Small Group Leaders made up 20% of the total number of small group leaders.

The process of coordinating the transportation began in the fall of 1997. Unfortunately, registration forms were late. However, I received a few and proceeded to photocopy enough to send to the Presbytery Clerks. In my travels throughout the Synod and Synodical, I promoted the Triennium and encouraged churches to send in as soon as possible the application forms to prevent disappointments. The quota for our Synod was 60. The cut off date was April 30. After this date applications were opened up across Canada and where processed on a first come first served bases. Unfortunately, some of our youth were unable to go because of lateness in receiving their applications. Also, the PCC met its quota of 600 by the middle of May - a surprise to all!

The bus had been booked by March with Delaney Bus Lines - a company used in the past. The first and last pickup were in Montreal. Other pick ups and drop offs were in Cornwall and Ottawa. It cost each delegate \$150. This was the same price as in 1995. The bus arrived at Purdue University by 12:00 noon. On the return trip (July 27) the bus arrived at the different drop off points early.

On July 17, I turned everything for the trip (registrations, contact numbers) over to Donna. As a small group leader I was asked to arrive on July 20 for orientation. I had contacted Rev. Wendy Paterson, a minister in Windsor, if she would be willing to be a contact person should one of the youth not be permitted across the border.

From all indications (theme presentations, singing, Lighthouse groups, Express Yourself, energizers, to the big mud bath) everyone had a great time at the 1998 Youth Triennium.

I have included a financial statement until August 21, 1998.

At this time, I would like to thank the adult advisers for their part - assisting Donna and being in residences; to Donna McIlveen, for her part helping to coordinate the transportation and being in charge of the bus; to the Presbyteries and congregations who supported the youth and adult advisers; to the Synod and Synodical for their financial contribution and prayerful support. I encourage both Synod and Synodical to continue to provide financial assistance for future youth conferences.

Respectfully Submitted,

Ann Blane - A.E.C. and Coordinator of Transportation

REVENUE THAT CAME IN FOR 1998 YOUTH TRIENNIUM

Date	Name	Cheque #	Amount	Deposit
05/22/98	Synodical		425.00	425.00
05/28/98	Presbytery of Ottawa		1500.00	1500.00
07/02/98	St. David and St. Martin	3483	281.25	281.25
07/02/98	St. Andrew's Pres. Amprior	5768	450.00	450.00
07/02/98	St. Andrew's Pres. Spencerville	629	150.00	150.00
07/02/98	St. Columba Pres. Dalkeith	1319	150.00	150.00
07/02/98	Presbytery of Montreal	492	2250.00	2250.00
07/02/98	Donald Young	614	150.00	150.00
07/02/98	From delegates		1518.75	1518.75
07/02/98	Synod of Que & Eastern Ont **	385	1096.18	1096.18
08/01/98	Donna McIlveen for Ian Hasting		150.00	150.00
08/01/98	Small Group Leaders-TShirts		46.00	46.00
08/04/98	Travel cheques cashed (U.S.)		222.03	222.03
07/02/98	Interest		0.28	0.28
07/31/98	Interest		0.58	0.58
** Synod provided \$1600 of which 501.82 went to pay for Donna MacIlveen's Registration for triennium. She was head bus captain.				
TOTAL				8390.07

DISBURSEMENTS FOR THE 1998 YOUTH TRIENNIUM

Date	Cheque/Cash	Item	Amount
07/10/98	Money order	Delaney Bus Lines	6000.00
07/10/98	Cash	US Travel cheques	226.72
07/17/98	Cheque # 1	JD's Sportsline-T-Shirt	414.00
08/01/98	Cash	Reembursment to Ann Blane for BBQ, Mailing, Photocoping, etc.	187.50
08/06/98	Cash	Anita Mack-Montreal BBQ	40.00
08/21/98	cheque # 2	ICECO LTD -ice cream for BBQ	25.25

Synod paid \$150 for Donna MacIlveen's transportation.

TOTAL 6893.47

BALANCE FOR TRIENNIUM 1998

REVENUE	8390.07
EXPENCES	6893.47
BALANCE ON HAND AS OF AUGUST 21, 1998	1496.60

The committee met in Vankleek Hill on May 12, 1998 to deal with the matter of grant requests for 1999, as well as having some discussions on these various mission works. Also other mission activities were reviewed i.e. the summer work in Casselman and the outreach to St. Lazare, including research into the feasibility of a Reformed presence there. It was also felt that there might well be a tie in with the Montreal Presbytery missionary and other Synod franco-phone work. It was noted as well that Ann Blane was undertaking a DVBS circuit pilot project in the Ottawa Presbytery.

The following table shows the grant requests for 1999. Three notes:
 (1) An amount of \$5000 is placed in the requests for 1999 and 2000 in the Ottawa Presbytery for francophone work. This work has already been receiving grant money from another source of funding in Toronto, and this amount of \$5000 is a start at having the work come under regular grant funding.
 (2) The Montreal Presbytery Missionary full grant is requested as Eglise St. Luc can no longer fund the \$3202 which they have been contributing. It is hoped that this figure can be covered by Canada Ministries.
 (3) The decrease in the grant request for Eglise St. Luc relates to the 5% reduction for 1999

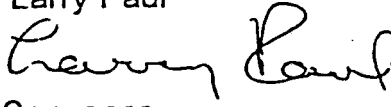
	Granted 1998	PCC est. 1999	Requests 1999	PCC est. 2000
Ottawa				
Carleton Chaplaincy	3000	3000	3000	3000
Greenview	45265	38679	38679	31993
Francophone			15000	15000
Quebec				
Scolstown	2500	2000	2500	2000
Leggall's Point	2500	2500	1500	2500
Sherbrooke	14766	15212	15212	15212

	Granted 1998	PCC est. 1999	Requests 1999	PCC est. 2000
Montreal				
Eglise St.Luc	17821	18221	17310	18307
Presbytery Missionary	43475	43875	47077	43961
McGill Chaplaincy	3000	3000	3000	3000
Tyndale Chaplaincy	4500	4500	4500	4500
Tyndale Prog.Dir.	17529	18156	18156	18150
Tyndale Dir.	18078	18078	18078	18078
Refugee Min.	22815	22788	23018	22833
<hr/>				
Totals	195249	190009	²⁰ 19 7155	¹⁹³ 18 3534

(Adopted as amended, p. 11)

Recommendation 1: That the figures in the above table be the Grant requests from the Synod of Quebec and Eastern Ontario for 1999

Larry Paul


Convener

1. Terms of the Robert Fund

The Robert Fund was established in 1951 from the estate of Mr. William Robert and his sister, Sarah, both deceased. They were members of St. Edward's Presbyterian Church, Beauharnois, Quebec. In their last will and testament they provided that one half of the residue of their estate be given to the Presbyterian Church in Canada. The Montreal Trust Co. was appointed trustee and to invest this bequest. From this investment one third of the income is to be used annually for "religious and charitable schemes in the Province of Quebec". It has become the practice to grant priority to work in the French language.

2. Statement of Fund's Receipts and Expenditures (1995-1998)

YEAR	OPENING BAL	RECEIPTS	EXPENDITURES	CLOSING BAL
1995	12370.10	14818.99	11000.00	16189.09
1996	16189.09	18038.44	20464.36	13763.17
1997	13763.17	13376.80	19800.00	7339.97
1998	7339.97	6581.99	14000.00	78.04

The 78.04 is the balance at the end of August and does not reflect any income received from the estate after June 30, 1998.

3.	Granted 1997	Req. 1998	Granted 1998	Req. 1999	Rec. 1999
Assemblee Chretienne	\$1900	\$1000	\$750	\$1000	
La Vie Chretienne	10,400	9500	9000	11,500	
Campus Ministry(U of M)	1,500	1000	750		
Mission Montreal	5,000	4,000	3,000		
Camp d'Action	1,000	500	500	2,000	
Total	\$19,800	\$16,000	\$14,000		

Estimated to be available

\$10,000

4. The Comptroller's Office is of the view that due to a drop in the Bond Market, the amount available for 1999 is \$10,000. Further, this amount which is much lower than the one to which we have become accustomed, will likely be the amount to be counted on for several years to come. We will have to look at our situation and decided if some missions are not to be funded in this way, or to seek alternate funding.

Larry Paul
Convener

In response to a motion received by the 123rd Synod of Quebec and Eastern Ontario, the Presbyteries within the bounds were asked to respond prior to the end of January 1998, to the following motion:

That the Synod of Quebec and Eastern Ontario become a commissioned court operating under the rules for electing commissioners to the General Assembly (Book of Forms, Sections 260, 278.3 278.7) and that the number of Commissioners be one in six.

Responses have been received from all Presbyteries	
Lanark & Renfrew	Agreed
Seaway-Glengarry	Agreed
Ottawa	Agreed
Montreal - substantive agreement with suggestions	
Quebec	Disagreed

In light of these responses the following recommendations:

Recommendation No. 1 (Amended and defeated, p. 11)

The Synod of Quebec and Eastern Ontario become a commissioned court operating under the rules for electing commissioners to the General Assembly and that the number of commissioners be one in six, in addition to the Moderator, the Clerk and Convenors of the standing committees if they are not already appointed as commissioners.

Recommendation No.2 (Withdrawn, p.11)

That the appointments to Synod be for two years, half to be named annually.

Recommendation No. 3 (Withdrawn, p.11)

That the Synod Council consist of Moderator, Past Moderator, Clerk, Treasurer, the Clerks of Presbyteries and the Convenors of Standing Committees, including the Gracefield Operating Committee. The Chair of the Gracefield Finance Committee, the Treasurer of Gracefield Camp and Conference Centre and the Area Educational Consultant, report to synod and are ex officio members of Synod Council.

Recommendation No. 4 (Withdrawn, p.11)

That the Moderator of the 123rd Synod have special responsibility for overseeing the transition to a Commissioned court, facilitating any necessary adaptation for the smooth running of Synod monitoring the financial impact and report on the change and its consequences and effects to the Synod in 1999 and 2000.

Recommendation No. 5 (Withdrawn, p.11)

That the Moderator of the 123rd Synod be a member of the Synod Finance Committee for the next two years.

Linda E. Robinson,
Secretary.

The Clerks' Consultation was held between Monday, April 20 to Friday, April 24, 1998, at the Queen of Apostles Renewal Centre in Mississauga, Ontario. Eight synods and thirty-four presbyteries were represented.

The highlight of the event was the speaker Speed Lees who facilitated the clerks to "Move Your Church Through Conflict," and "Discover Your Conflict Management Style."

What I gleaned, personally, from all the information within the presentation by Speed Lees is how important it is, for a minister going into a new pastorate, to learn the tacit rules, roles, ritual, and goals within the congregation and presbytery. "Tacit" refers to agreements made and not talked about; it is taken for granted that everybody knows about them. When the minister unknowingly blunders and breaks one of these agreements he or she is unaware of conflict can erupt. Not only are ministers at risk to break tacit rules, roles, ritual and goals but any newcomer; you know the ones that take another person's pew on Sunday morning and puts Mr. & Mrs. X out of joint. Ears and eyes have to be open to hear and see what is not being said. Learning the life cycle of the congregation is extremely portentous. Strategies were presented to help break through to enrich communication and understanding within the church family.

I thank the Synod for providing the finances and the pastoral charge of Knox, (McDonald's Corners), Elphin and Snow Road for the time given to attend the consultation which is a worthwhile event.

The next clerks' consultation will be held in the year 2000.

Linda E. Robinson,
Clerk of the Synod.

DISSENT AND APPEAL

I dissent from the action of the Presbytery of Montreal to permit St. Andrew's (Independent?), Lachine congregation to have responsibility over and to use, not only the income but also the capital of its Endowment or Capital Fund and I appeal for a judgment by a higher church court for the following reasons:

1. When a congregation ceases to be a congregation of The Presbyterian Church in Canada, its building and assets are dissolved (*Book of Forms*, 200.09) and pass over to the national Church.
2. Presbytery is not given any authority to dispose of the assets. When congregations in our presbytery, eg. Melville, Stanley and MacVicar, ceased to exist and their assets were dissolved, the presbytery permitted their retired ministers to receive income from the dissolved assets. Presbytery did not give them the capital for it had no power to give something which did not belong to it. In each case the capital and its income reverts to the presbytery upon the death of the aforesaid ministers and their spouses.
3. The St. Andrew's Lachine Capital Fund was acquired when it was a congregation of The Presbyterian Church in Canada. Others laboured and gave generously and the congregation benefited as a Presbyterian congregation. When that relationship ceases the congregation carries neither its building nor capital funds into its new status. All bequests named, I assume, the recipient as St. Andrew Presbyterian 's Church, Lachine. In this matter we have some precedents in Canadian law. There were two significant court cases at the time of the 1925 Church Union having to do with the Eliza Patrician, Tatamagouche, Nova Scotia and Jessie Gray of Hopewell, Nova Scotia estates. In each case, the Supreme Court of Canada determined that the estates belonged to The Presbyterian Church since the bequests were given to the congregations as congregations of The Presbyterian Church in Canada (Cf Donald J.M. Corbett, "The Canadian Church Union of 1925 and the Law." B.D. thesis. Knox College, 1957).
4. The Apostle Paul wrote: "Love is patient; love is kind...It does not insist on its own way; it is not irritable or resentful" (1 Cor. 13: 4-5) I believe that Christian love impels us, even though the St Andrew's Lachine people have chosen to separate from The Presbyterian Church in Canada, to deal kindly with them and in this case to allow them to receive the income from the Capital or Endowment Fund (whatever, it is called). We have permitted retired ministers to do so. We should act in a similar manner with the St. Andrew' Lachine people.
5. It is an important principle of the Christian stewardship not to use up and exhaust the earth's resources so that nothing is left for the generations that follow us. Congregations ought not to use up everything that has been bequeathed to them but must take care, and here presbytery has an important responsibility, that what has been received is added to and passed on to the next generation. "The cannibalization of congregations by people, including

ministers who did not build them,” John H. Leith, the American Presbyterian theologian has written. “Is a serious problem in contemporary church life” (*Crisis in the Church* (Louisville: Westminster John Knox Press, 1997, 15). The words are strong but the point is well taken. If and when the St. Andrew’s people have finished using the income from the Capital Fund, the Fund remains intact and may then “be used to promote good Christian programmes in communities outside the bounds of the presbytery concerned, or to assist in reducing a nagging debt of some struggling congregation anywhere in Canada” (*Book of Forms*, Appendix B, B-5-6). I believe this is proper Christian stewardship. The fund should not be handed over (and here Presbytery has authority only to offer suggestions) to the congregation which has left our Church to use as it decides, anymore than we should hand over the buildings to this congregation. The General Assembly said “rent” and I would interpret “rent” *mutatis mutandis*, although Assembly did not say so, as renting the dissolved Fund, in other words, receiving income from it.

6. This question is important in terms of setting precedents. Careful and wise consideration needs to be given to it.

Respectfully submitted, William Klempa.

(The Appeal was sent to a Commission with Terms of Reference, p.7 and 11-12)

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