

**LE SYNODE DU QUÉBEC ET DE L'EST DE L'ONTARIO
L'ÉGLISE PRESBYTÉRIENNE AU CANADA**

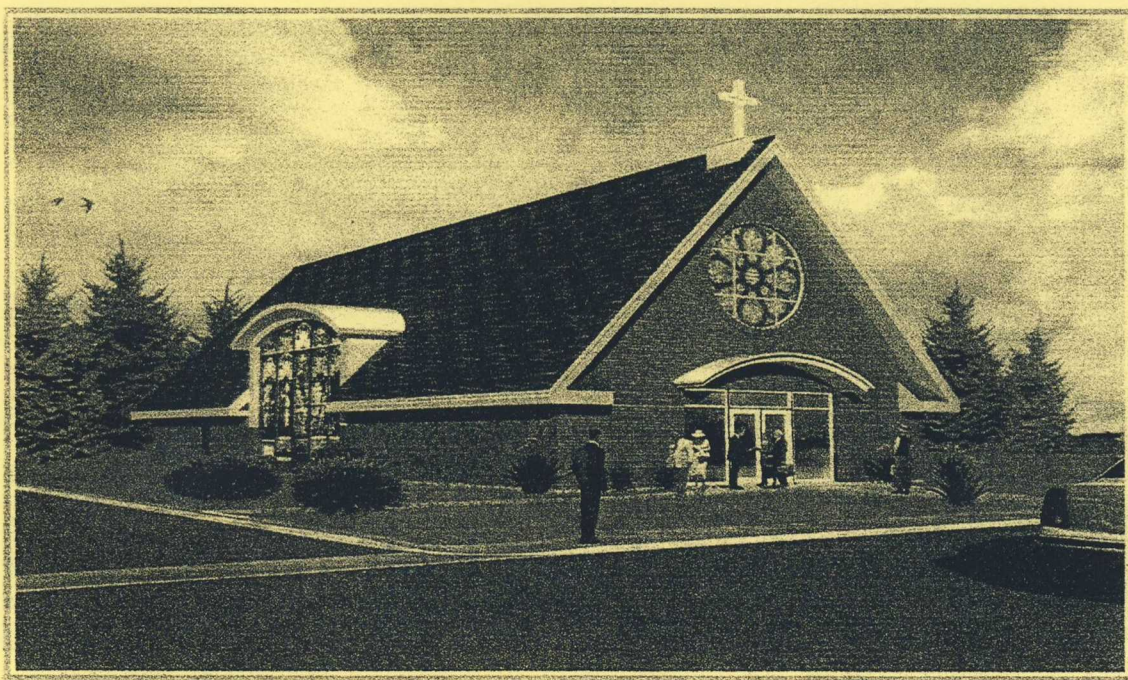
MINUTES AND REPORTS

**The 131st Synod Meeting
October 14th and 15th, 2005**

**St. Andrew's Presbyterian Church, Sherbrooke
(Lennoxville), Quebec**

THE PRESBYTERY OF QUEBEC

LE CONSISTOIRE DE QUÉBEC



**THE SYNOD OF QUEBEC AND EASTERN ONTARIO
THE PRESBYTERIAN CHURCH IN CANADA**

ONE HUNDRED AND THIRTY-FIRST MEETING
OF THE SYNOD OF QUÉBEC AND EASTERN ONTARIO
ST. ANDREW'S PRESBYTERIAN CHURCH,
SHERBROOKE (LENNOXVILLE), QUÉBEC
OCTOBER 14th –15th, 2005

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**THE MINUTES AND REPORTS OF
THE ONE HUNDRED AND THIRTY-FIRST MEETING
OF
THE SYNOD OF QUEBEC AND EASTERN ONTARIO
OF THE PRESBYTERIAN CHURCH IN CANADA
HELD AT
SHERBROOKE (LENNOXVILLE), QUEBEC
OCTOBER 14th -15th, 2005**

FIRST SEDERUNT

In the City of Sherbrooke and the borough of Lennoxville, Quebec, and within St. Andrew's Presbyterian Church, on Friday the fourteenth day of October in the year of our Lord two thousand and five, at two o'clock in the afternoon.

At which place and time, the ministers and ruling elders being commissioners from the several presbyteries of The Synod of Québec and Eastern Ontario of The Presbyterian Church in Canada, convened as appointed by The Synod of Québec and Eastern Ontario held in the City of Ottawa, Ontario, in its final sederunt on the sixteenth day of October, 2004.

The public worship of God and the celebration of the Sacrament of the Lord's Supper was held ~~in the sanctuary~~ of St. Andrew's Presbyterian Church, Sherbrooke. The Moderator, the Rev. Charlene Wilson, conducted worship and preached the sermon, entitled "On A Hill Far Away". The Sacrament of Holy Communion was celebrated by the Rev. John Barry Forsyth assisted by the Rev. Charlene Wilson. They were assisted by elders from St. Andrew's Presbyterian Church, Sherbrooke. Music was provided by Mr. Anthony Davidson, organist.

SYNOD CONSTITUTED

Thereafter, following a brief recess, at three o'clock in the afternoon, the Moderator, the Reverend Charlene Wilson constituted the Synod with prayer in the Name of the Lord Jesus Christ, the only King and Head of the Church, to transact all the business which might properly come before it.

MEMORIAL SERVICE

The clerk read the following names of those ministers and elders of the synod who had died during the previous year.

From the Presbytery of Québec: no one.

From the Presbytery of Montréal: elder Mr. Robert Turnbull, St. Edward's Church, Beauharnois.

From the Presbytery of Seaway-Glengarry: retired Diaconal Minister Miss Athalie Helen Margaret Read and elders Mr. William Abraham Bruce Davidson, First Church, Brockville; Mr. Bill Langabeer, St. Andrew's Church, Chesterville; Mr. Allan "Carson" Baker, Knox Church, Morrisburg; Mr. Lloyd Barton, Knox Church, Vankleek Hill.

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From the Presbytery of Ottawa: elders Mr. Harold Cowan, Osgoode Church, Vernon; Mr. George Calvin (Cal) Harris, Knox Church, Ottawa; Ms. Kathleen (Kay) Brown, former elder Parkwood Church (1978-1987); Mr. William (Bill) R. Brown, Knox Church, Ottawa; Mr. Mel Jamieson, Westminster Church, Ottawa; Ms. Audrey McVeigh, Knox Church, Ottawa; Mr. Paul Garceau, Knox Church, Ottawa; Mr. David Coyle, St. Andrew's Church, Stittsville; Mr. William Grant, St. David and St. Martin Church, Ottawa; Mr. Michael Boroczki, Calvin Hungarian Church, Ottawa; Mr. Ian MacLennan, former elder St. Timothy's Church, Ottawa (1960-1975); Mr. Bruce L. Philip, former elder St. Timothy's Church, Ottawa (1962-1972); Mr. Hubert Quackenbush, former elder St. Timothy's Church, Ottawa.

From the Presbytery of Lanark and Renfrew: elders Mr. Orville Forrester, Knox Church, Westport; Ms. Verna Pope, St. Andrew's Church, Perth; Ms. Yvonne Sinclair, Petawawa Church, Petawawa.

Following the reading of the names, the Moderator offered a prayer of thanksgiving and a moment of silence was observed.

The Memorial Record for Miss Athalie Read is found at Appendix V – pages 103-104.

WELCOME

On behalf of the session and congregation, the host minister of St. Andrew's Presbyterian Church (Sherbrooke), the Rev. John Barry Forsyth welcomed the commissioners and guests to the 131st annual meeting of the Synod of Québec and Eastern Ontario and to St. Andrew's Church. The St. Andrew's congregation is pleased to be hosting the meeting of synod in their new building, which was dedicated to the glory of God on April 30th, 2004.

COMMITTEE ON BUSINESS

MOTION: It was moved by Donna McIlveen and seconded by Mark Bourgon that the Report of the Committee on Business be received and considered. **AGREED.**

Recommendation No. 1

It was moved by Donna McIlveen and seconded by Mark Bourgon that the Roll of the Synod of Québec and Eastern Ontario be those commissioners appointed by its several presbyteries. **AGREED.**

THE ROLL OF SYNOD

Presbytery of Quebec

The Rev. Dr. Stephen Hayes
 The Rev. John Barry Forsyth

Dr. George MacDougall
 Ms. Carol Converse

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Presbytery of Montreal

The Rev. Cirric Chan
 The Rev. Kate Jordan
 The Rev. Derek MacLeod
 The Rev. John Vaudry
 The Rev. Marc-Henri Vidal
 The Rev. Dr. John A. Vissers

Mr. Ivan Tong
 Ms. Bessie Banning

 Ms. Alberta Abbott*

Ms. Druse Bryan

Presbytery of Ottawa

The Rev. John L. (Jack) Archibald
 The Rev. Dr. Adrian Auret
 Mrs. Christine Ball
 Colonel David C. Kettle
The Rev. Charlene Wilson
 Commander George L. Zimmerman

Mr. Brent Connelly*
 Mrs. Joan Born-Flett
 Mr. David Farris
 Mrs. M. Joan Forsythe
 Mr. Donald MacMillan
 Mr. Randall A. Russell

Presbytery of Lanark and Renfrew

The Rev. James Ferrier
 The Rev. Daniel Forget
 The Rev. Jim Patterson

Ms. Katie Grant
 Mr. Ted Simard
Mr. Sandy McCuan

Presbytery of Seaway-Glengarry

The Rev. Mark Bourgon
 The Rev. Darren May
 The Rev. Ian MacLean*

Mr. Gordon McIntyre
Mrs. Donna McIlveen
 Mr. Allan Thom*

* those who sent regrets are marked with an asterisk
 those names underlined are members of Synod Council

It was agreed that further recommendations from the Committee on Business would be considered later.

Regrets:

In addition to those commissioners who sent in regrets, the following regrets were noted:
 Mr. Gordon Walford, synod web-servant.

Visitors:

Synod Council: William Ball (GOC co-convenor); Ross Davidson (Treasurer and Presbytery of Québec Clerk); Henny Donkersteeg (Regional Staffing Committee convenor); James Hurd (Presbytery of Ottawa Clerk); John Paul (Finance Committee convenor); Michael Pettem (Presbytery of Montréal Clerk); Peter Rombeek (Youth Committee convenor).

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Others: Mr. Ed Donkersteeg, St. Andrew's-Knox Church, Spencerville, Ontario (the Presbytery of Seaway-Glengarry), Mr. Ron Fisher, Presbyterian College student, field placement at St. Paul's Church, Ottawa (the Presbytery of Ottawa), Mrs. Dorothy Herbert, Co-Director Gracefield Camp and Conference Centre (the Presbytery of Ottawa), Mrs. Wendy Vaudry, Cote-des-Neiges Church, Montréal, Québec (the Presbytery of Montréal), Mrs. Anita Mack, Synod Regional Staff (the Presbytery of Montréal).

The Moderator welcomed all visitors to the synod meeting.

MOTION: It was moved by Mark Bourgon and seconded by George MacDougall that visitors be invited to sit and correspond. **AGREED.**

ELECTION OF MODERATOR

The time having come to elect a Moderator to preside over the 131st Meeting of the Synod of Québec and Eastern Ontario, the clerk reported that three nominations for Moderator had been received by the various presbyteries within the bounds of the Synod of Québec and Eastern Ontario. By rotation the nominees were to come from the Presbytery of Montréal. The nominees were: the Rev. John P. Vaudry from the Presbytery of Québec, the Presbytery of Montréal and the Presbytery of Ottawa; Dr. Dan de Silva from the Presbytery of Seaway-Glengarry; and the Rev. Ian Fraser from the Presbytery of Lanark and Renfrew. The clerk contacted all nominees prior to the synod meeting. Dr. Dan de Silva and the Rev. Ian Fraser withdrew their names. The Rev. John P. Vaudry agreed to let his nomination stand.

The Moderator called for nominations from the floor. There were no further nominations.

MOTION: It was moved by Daniel Forget and seconded by David Farris that nominations close. **AGREED.**

MOTION: It was moved by Donna McIlveen and seconded by Joan Forsythe that the Rev. John P. Vaudry be declared elected as Moderator. **AGREED.**

The Rev. Charlene Wilson declared the Rev. John P. Vaudry elected Moderator of the 131st Synod of Québec and Eastern Ontario.

INSTALLATION OF THE MODERATOR

The Rev. John P. Vaudry was invited to the front of the sanctuary. The Rev. Charlene Wilson asked him the appointed questions and then with prayer installed the Rev. John P. Vaudry as Moderator of the 131st Synod of Québec and Eastern Ontario.

The Rev. Charlene Wilson expressed thanks to the Court for the opportunity to serve as moderator and for all the support shown her as moderator throughout this past year.

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On behalf of the Court, Jack Archibald expressed thanks to Charlene Wilson for her service as moderator of the 130th Synod.

The Rev. John P. Vaudry thanked the Court for their expression of confidence and trust placed in him by his election as Moderator. He asked for their support in the conduct of the business of the Court.

The Moderator noted that St. Andrew's (Sherbrooke) is his home congregation. He also noted that the synod last met in St. Andrew's Church, Sherbrooke 25 years ago in 1980. The meeting in 1980 was in the former church building – the meeting in 2005 in the new church building – different buildings, but the same God.

MINUTES OF PRESBYTERIES AND SYNOD COUNCIL

The Synod called for the minutes of the several presbyteries within the bounds, and the minutes of the synod council, that they might be placed in the hands of the Committee to Examine Minutes.

The clerk announced that all the minutes were available for examination.

ADOPTION OF THE DOCKET (Appendix A – pages 31-32)

MOTION: It was moved by Donna McIlveen and seconded by Mark Bourgon that the proposed docket be received. **AGREED.**

One addition was noted. It was agreed that the report from the History Committee would be considered following the Treasurer's report.

MOTION: It was moved by Donna McIlveen and Seconded by Mark Bourgon that the proposed docket, as amended, be adopted. **AGREED.**

The docket is as followed by these minutes.

MINUTES OF THE 130th SYNOD MEETING

The minutes of the 130th meeting of the Synod of Québec and Eastern Ontario had been circulated to the commissioners named, the members of Synod Council, and one copy to each congregation within the bounds of the Synod.

MOTION: It was moved by Donna McIlveen and seconded by Joan Forsythe that the minutes of the 130th meeting of the Synod of Québec and Eastern Ontario, as circulated, be adopted. **AGREED.**

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BUSINESS ARISING

1. Commission Report (Appendix B – pages 33-34)
Re Dissent and Complaint Against an Action of The Presbytery of Ottawa

The 130th Synod of Québec and Eastern Ontario received a dissent and complaint against an action of the Presbytery of Ottawa. A Special Commission was appointed to render judgment thereon.

The Special Commission of the Synod of Québec and Eastern Ontario ruled that the Presbytery of Ottawa erred in adopting a resolution sanctioning a policy on proxy voting.

2. Overture for an Employee Assistance Program for the Synod (Appendix C – pages 35-36)

The 130th Synod resolved that the Overture from the Presbytery of Seaway-Glengarry regarding a Synod Employee Assistance Program be referred back to the Synod Council for report back to the 131st Synod.

The Synod Council considered the Overture. At its May 26th, 2005 meeting it resolved that Synod Council recommend to the 131st Synod that the prayer of the Overture regarding a Synod Employee Assistance Program, be not granted.

MOTION: It was moved by Donna McIlveen and seconded by Charlene Wilson that the prayer of the Overture from the Presbytery of Seaway-Glengarry regarding a Synod Employee Assistance Program, be not granted. AGREED.

3. Synod Representative to Assembly Council

The clerk reported that the 131st General Assembly named Mr. Gordon Walford, Ottawa, Ontario to the Assembly Council under Category 3 for a three-year term.

4. Mission Task Force

The 129th Synod resolved to establish a Mission Task Force to look into the role of synods in the annual Canada Ministries grant request process. Mrs. Joan Samson was named as convener of the Task Force. The various synods were contacted for their concerns. The Task Force received very limited response. With such a limited response, the Task Force felt they were not able to fulfill their mandate.

MOTION: It was moved by Donna McIlveen and seconded by Charlene Wilson that the Mission Task Force established by the 129th Synod be discharged with thanks.

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Druse Bryan, convener of the Mission and Outreach Committee, answered questions related to the work undertaken by the Task Force.

The question was called for. AGREED.

CORRESPONDENCE

MOTION: It was moved by Donna McIlveen and seconded by Charlene Wilson that the following items of correspondence be received. AGREED.

1. Nominations for synod moderator from the various presbyteries within the synod:
 From the Presbytery of Québec (the Rev. John Vaudry) received July 21, 2005;
 From the Presbytery of Montréal (the Rev. John Vaudry) received September 22, 2005;
 From the Presbytery of Seaway-Glengarry (Dr. Dan de Silva) received June 22, 2005;
 From the Presbytery of Ottawa (the Rev. John Vaudry) received September 21, 2005;
 From the Presbytery of Lanark and Renfrew (the Rev. Ian Fraser) received June 21, 2005.
 Received for information.
2. Keith McKee, Chairman, The Ecumenical Study Commission. Report of the Ecumenical Study Commission on Public Education in Ontario (received October 7, 2005).
 It was agreed to distribute the report for information. (Appendix D – page 37)
3. Terrie-Lee Hamilton, Assembly Office. Letter re synod appointment of members to the 2006 General Assembly Committee to Nominate to Standing Committees (rec'd Sept. 12, 2005).
 Considered under the Committee on Business, recommendation no. 13, page 9.
4. J. Ross H. Davidson, synod treasurer. Letter with a request for the synod to consider opening the position of synod treasurer once again (received October 14, 2005).

MOTION: It was moved by Donna McIlveen and seconded by David Farris that thanks be extended to Ross Davidson for his willingness to assume the position of synod treasurer and for his service to the synod in this role. Further, that in light of the correspondence received that the position of synod treasurer be opened once again and that power to issue be given to the synod council to name a new treasurer and that Ross Davidson remain in the position until that time.

Ross Davidson, answered questions related to his letter.
 Alternative options to re-opening the position were discussed, including delegating some of the treasurer responsibilities to a bookkeeper.

The question was called for. AGREED.

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COMMITTEE ON BUSINESS (cont'd from pages 2-3)

Recommendation No. 2

It was moved by Donna McIlveen and seconded by Sandy McCuan that attendance be recorded in the Synod's Register, and travel expenses be paid upon authorization of the Finance Committee in consultation with the Committee on the Roll and Leave to Withdraw. AGREED.

Notice of Motion:

Recommendation No. 3

I, Donna McIlveen, give notice that, at a future sederunt, I will move or cause to be moved that the Treasurer's Responsibilities be referred to as a guideline in the Standing Orders, the Terms of Reference and Job Description for the Synod Treasurer.

Notice of Motion:

Recommendation No. 4

I, Donna McIlveen, give notice that, at a future sederunt, I will move or cause to be moved that the Standing Orders be revised to include direction to the treasurer to present year-to-date monthly financial reports and bank reconciliations 3 times a year to the Finance Committee and direction to the Finance Committee to review same, which includes checking the books and bank statements prior to the January, May and September meetings of council and to report on such to each meeting of the Synod Council.

Notice of Motion:

Recommendation No. 5

I, Donna McIlveen, give notice that, at a future sederunt, I will move or cause to be moved that an Overture to the 132nd General Assembly regarding inclusion in the Acts and Proceedings of contact information for Presbyterian Church in Canada camps, be considered by the Synod of Québec and Eastern Ontario.

Recommendation No. 6

It was moved by Donna McIlveen and seconded by Sandy McCuan that a stated hour of 7:30 p.m. Friday and 10:00 a.m. Saturday be observed for the speaker, the Rev. Dr. Patricia Dutcher-Walls, Associate Professor of Hebrew Bible and Director of Advanced Degree Programmes, the Vancouver School of Theology. AGREED.

Recommendation No. 7

It was moved by Donna McIlveen and seconded by Sandy McCuan that the regional staff, Christine Ball and Anita Mack, be invited to speak on Friday afternoon at 5:30 p.m., that representatives from youth work be invited to speak on Friday evening at 7:05 p.m., that representatives from Gracefield Camp and Conference Centre be invited to speak on the Saturday morning at 11:00 a.m., and that a representative from Camp d'action biblique be invited to speak on the Saturday at 12:00 noon. AGREED.

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Recommendation No. 8

It was moved by Donna McIlveen and seconded by Sandy McCuan that commissioners desiring to leave the Synod early (12:00 noon Saturday) receive permission from the Committee on the Roll and Leave to Withdraw.

FRIENDLY AMENDMENT: It was agreed by the mover and seconder that the words "from the court through the" should be added to the recommendation.

RECOMMENDATION NO. 8 – AS AMENDED:

It was moved by Donna McIlveen and seconded by Sandy McCuan that commissioners desiring to leave the Synod early (12:00 noon Saturday) receive permission from the court through the Committee on the Roll and Leave to Withdraw. AGREED.

Recommendation No. 9

It was moved by Donna McIlveen and seconded by Sandy McCuan that the Committee on the Roll and Leave to Withdraw be James Ferrier and Katie Grant, commissioners from the Presbytery of Lanark and Renfrew. AGREED.

Recommendation No. 10

It was moved by Donna McIlveen and seconded by Sandy McCuan that the Committee to Examine Presbytery Minutes and Minutes of the Synod Council be convened by Mark Bourgon, commissioner from the Presbytery of Seaway-Glengarry, with two other commissioners from the Presbytery of Ottawa, David Farris and Charlene Wilson. AGREED.

Recommendation No. 11

It was moved by Donna McIlveen and seconded by Sandy McCuan that the Committee on Courtesies be Stephen Hayes and George MacDougall, commissioners from the Presbytery of Québec. AGREED.

Recommendation No. 12

It was moved by Donna McIlveen and seconded by Sandy McCuan that the Committee to Review the Minutes of the meeting of the 131st Synod of Quebec and Eastern Ontario be the Moderator of Synod and the Clerk of the Presbytery of Montréal. AGREED.

Recommendation No. 13

It was moved by Donna McIlveen and seconded by Sandy McCuan that the Presbytery of Seaway-Glengarry be named to appoint members (a minister/diaconal minister commissioner and an elder commissioner) to the 2006 General Assembly Committee to Nominate to Standing Committees. AGREED.

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Recommendation No. 14

It was moved by Donna McIlveen and seconded by Sandy McCuan that the Synod Council recommend to Synod that they support the request for a grant up to \$750.00 to assist Nadine Fafard, Camp d'action biblique, to attend the PCUSA annual camping conference this November 2005. AGREED.

RECESS

The time for a refreshment break having arrived, the Moderator declared a 5-minute recess.

FINANCE COMMITTEE REPORT (Appendix E – pages 38-43)

MOTION: It was moved by Joan Forsythe and seconded by Jim Patterson that the report of the Finance Committee be received and its recommendations considered. AGREED.

Audited Report 2004 (Appendix F – pages 44-54)**Recommendation No. 1**

It was moved by Sandy McCuan and seconded by Mark Bourgon that the auditor's report be received and the financial statement as at December 31, 2004 be adopted. AGREED.

Appointment of Auditor**Recommendation No. 2**

It was moved by Sandy McCuan and seconded by Joan Forsythe that Brian D. Mulligan C.A. of Ottawa be retained to audit the 2005 financial records. AGREED.

Financial Statement to June 30, 2005 (Appendix G – pages 55-62)**Recommendation No. 3**

It was moved by Jim Patterson and seconded by Joan Forsythe that the financial statement of January 1, 2005 to June 30, 2005 be received for information. AGREED.

Financial Statement to September 30, 2005 (Appendix H – pages 63-65)**Recommendation No. 4**

It was moved by Jim Patterson and seconded by Joan Forsythe that the financial statement of July 15, 2005 to October 10, 2005 be received for information.

A question was raised as to the time period of June 30, 2005 and July 15, 2005, which does not appear on either financial statement received. It was noted that the transfer of books between the acting treasurer, John Paul, and the synod treasurer, Ross Davidson, took place during that time period, and that there were no transactions undertaken during that time period. It was further

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noted that the July payroll for Regional Staff was written on June 30, 2005.

The question was called for. AGREED.

Accounts Receivable – agreed to receive for information

2006 Budget (Appendix I – pages 66-67)

Recommendation No. 5

It was moved by Joan Forsythe and seconded by Sandy McCuan that the 2006 budget be received and considered. AGREED.

It was noted that the proposed 2006 budget is a deficit budget. It is anticipated that the \$3,000.00 difference will be taken from reserves.

MOTION: It was moved by Jim Patterson and seconded by Mark Bourgon that the 2006 budget be tabled to a later sederunt. AGREED.

5-Year Forecast (Appendix J – pages 68-69)

– deferred until later in the report.

Treasurer's Responsibilities

– considered in the Committee on Business.

5-Year Major Maintenance and Capital Projects Programme (Appendix K – pgs. 70-71)

– agreed to receive for information

Residence at Gracefield Camp and Conference Centre

– agreed to receive for information.

Septic System for White Pine Lodge

Recommendation No. 6

It was moved by Sandy McCuan and Joan Forsythe that the Synod consider the septic system for White Pine Lodge a priority for 2006. AGREED.

Recommendation No. 7

It was moved by Mark Bourgon and Joan Forsythe that the Synod appoint a “contracting authority” to represent them on the septic system project and to give the authority ‘power to issue’ to implement the project.

Discussion on the recommendation took place. James Hurd spoke to the recommendation in

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light of the related recommendations contained in the report from the Presbytery of Ottawa regarding the Gracefield Camp and Conference Centre. (Appendix S – pages 84-87)

AMENDMENT:

It was moved by Jim Patterson and seconded by Donald MacMillan that the Synod engage an engineering firm as project manager for the septic system for White Pine Lodge to (1) prepare a request for proposals (2) circulate the proposal to at least 3 competent suppliers (3) to analyze proposals received and award a construction contract and (4) supervise any construction approved through an onsite employee of the GCCC.

AMENDMENT TO AMENDMENT:

It was moved by Sandy McCuan and seconded by Adrian Auret that the Synod give authority to Synod Council to appoint a “contracting authority” to represent them on the septic system project and to give the authority the ‘power to issue’ to implement the septic system project. AGREED.

Motion as amended. AGREED.

The time for this report having expired, it was agreed that further recommendations would be received at a future sederunt.

REPORTS WITHOUT RECOMMENDATIONS

MOTION: It was moved by Donna McIlveen and seconded by Jim Patterson that the following reports without recommendations be received. AGREED.

The Clerk presented the reports having no recommendations.

History Committee (Appendix L – page 72)

Resource Team on Sexual Abuse and/or Harassment (Appendix M – page 73)

WMS Synodical (Appendix N – page 74)

Regional Staffing (Appendix O – page 75)

MISSION & OUTREACH COMMITTEE AND ROBERT FUND COMMITTEE
 (Appendix P – pages 76-78)

MOTION: It was moved by Druse Bryan and seconded by James Ferrier that the report of the Mission and Outreach Committee, including the Robert Fund Committee, be received and its recommendations considered. AGREED.

Druse Bryan, convener of the Mission and Outreach Committee spoke to the report.

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Recommendation No.1

It was moved by Druse Bryan and seconded by Donald MacMillan that the continuance of the grant to the Montréal Presbyterian Bible Church be further reviewed by Synod.

Discussion ensued as to who would be responsible for conducting the review.

Cirric Chan, minister appointed to the Montréal Presbyterian Bible Church, was invited to address the Court. The mission reaches out to Mandarin speaking Chinese people who have emigrated to Montréal from Mainland China. The mission began May 6, 2003.

The time for this report having expired, it was agreed that the remainder of the report would be considered at a future sederunt.

ORDER OF THE DAY – Regional Staff

The hour of 5:30 p.m. having arrived, the Moderator introduced the Regional Staff to the Court – Christine Ball, regional staff in the Eastern Ontario part of the Synod and Anita Mack, regional staff in the Québec part of the Synod.

Each regional staff presented a report (Appendix Q – pages 79-81)

MOTION: It was moved by George Zimmerman and seconded by Adrian Auret that thanks be extended to Christine Ball and Anita Mack, the two Regional Staff, for their tremendous contributions to the life and well-being of the synod. AGREED.

MISSION & OUTREACH COMMITTEE AND ROBERT FUND COMMITTEE**Recommendation No. 1 (cont'd from page 13)**

Discussion on the recommendation resumed.

FRIENDLY AMENDMENT:

It was agreed by the mover and seconder that the words, "The Synod direct the Mission and Outreach Committee to review further the continuance of the grant to the Montréal Presbyterian Bible Church." replace the original wording.

MOTION: It was moved by Jim Patterson and seconded by Ted Simard that the committee withdraw their motion.

Out of Order

The Moderator declared the motion out of order.

Immediate Vote

Daniel Forget moved and Adrian Auret seconded that the Synod take an immediate vote. AGREED.

Clerk:

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Recommendation No. 1

The Synod direct the Mission and Outreach Committee to review further the continuance of the grant to the Montréal Presbyterian Bible Church. AGREED.

The time for this report having expired, it was agreed to continue the report at a future sederunt.

COMMITTEE ON ROLL AND LEAVE TO WITHDRAW

MOTION: It was moved by James Ferrier and seconded by Katie Grant that Jack Archibald be granted leave to withdraw following the second sederunt. AGREED.

ANNOUNCEMENTS

1. The Moderator called a special meeting of the Synod Council for 8:30 a.m. Saturday, October 15 at St. Andrew's Presbyterian Church, Sherbrooke, to deal with the "contracting authority" issue.
2. The clerk has available copies of La Vie Chretienne for viewing, as well as 4 copies of the book "Qui est Jésus? – une perspective réformée" for the asking.

ADJOURNMENT

MOTION: It was moved by Joan Forsythe that the Synod adjourn. AGREED.

The Moderator adjourned the Synod to reconvene at 7:00 o'clock in the evening in the same place. The sederunt closed with prayer by the Moderator.

Moderator

Clerk

SECOND SEDERUNT

On the same day and place at seven o'clock in the evening, the Synod met pursuant to adjournment, and was constituted with prayer by the Moderator.

YOUTH COMMITTEE AND PRESENTATION (Appendix R – pages 82-83)

MOTION: It was moved by Charlene Wilson and seconded by David Farris that the report of the Youth Committee be received and considered. AGREED.

It was noted that the youth participants expected for the youth presentation were unfortunately not able to be present.

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Peter Rombeek, convener of the Youth Committee, spoke to the report. He highlighted the various retreats for grades 6-8 and 9-12 that were held since the synod last met. Peter also spoke to the Canada Youth 2006 event and encouraged commissioners to promote the event in their respective presbyteries. He also spoke to the various youth leadership events organized by the youth committee.

Peter requested feedback from the court on the events offered by the committee. It was noted that PYPS (Presbyterian Young People's Society) is not active at the present time within the synod. Discussion took place on potential ways to further youth work within the bounds of the synod.

Christine Ball addressed the court on the subject of the Labyrinth. She displayed the canvas labyrinth that was made by the youth of Westminster Presbyterian Church, Ottawa, Ontario. The Westminster youth group has designed a worship study and service to help others understand and experience this worship tool fully. The canvas labyrinth is available for congregations to "rent", with money donated for the use of their labyrinth to be given to PWS&D - Towards A Life Without AIDS.

ORDER OF THE DAY

Mark Bourgon introduced the guest speaker, the Rev. Dr. Patricia Dutcher-Walls, associate professor of Hebrew Bible and the Director of Advanced Degree Programmes at the Vancouver School of Theology.

Dr. Dutcher-Walls thanked the synod for the opportunity to be present with them and extended greetings from St. Andrew's Hall.

The title of her address to the synod was "Being A Biblical People In A Secular World". The address was presented in two parts, Friday evening and Saturday morning.

The primary Biblical text for the evening address was Exodus 3:1-15, God speaking to Moses through the burning bush. Dr. Dutcher-Walls spoke of the story as a foundational story that tells us that God is God of the people's past, the one who hears the cry of the oppressed, the one who delivers, saves and redeems, the one who sends humans to do God's will. God has been compassionate with us and we then must be compassionate to others. We are called to shape our lives, our values, our attitudes by embodying what God intends human lives to be. We should be open to the moment, open to God being where we are, and open to engagement with our lives and other's lives. God is the one who creates and defines the whole of creation. God is Lord of Lords and the source of all truth and power.

There was a question and answer time.

The Moderator thanked the Rev. Dr. Patricia Dutcher-Walls for her engaging address to the 131st Synod meeting.

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COMMITTEE ON ROLL AND LEAVE TO WITHDRAW

MOTION: It was moved by James Ferrier and seconded by Katie Grant that Daniel Forget be granted leave to withdraw at eleven o'clock Saturday morning. AGREED.

ANNOUNCEMENTS

The minister of the host church, the Rev. John Barry Forsythe, advised the commissioners as to where they could meet their billets.

ADJOURNMENT

MOTION: It was moved by James Hurd that the Synod adjourn. AGREED.

The Moderator adjourned the Synod to reconvene on Saturday morning at 9:30 o'clock, in the same place. The sederunt closed with prayer by the Moderator.

Moderator

Clerk

THIRD SEDERUNT

On Saturday, the fifteenth day of October, two thousand and five, at nine thirty o'clock in the morning within St. Andrew's Presbyterian Church, Sherbrooke (Lennoxville), Québec, the Synod met pursuant to adjournment.

The Moderator, the Rev. John Vaudry, led in a time of worship. Following worship the Moderator constituted the Synod with prayer at 10:00 a.m.

ORDER OF THE DAY

The Moderator welcomed the Rev. Dr. Patricia Dutcher-Walls once again to the Synod and invited her to address the court.

Dr. Dutcher-Walls continued with her theme of "Being A Biblical People In A Secular World". Dr. Walls addressed the question of how we interpret and read Scripture in a world where not everyone reads and interprets Scripture the same way. The primary Biblical texts for the morning address were Deuteronomy 4:32-40 and 10:12-22. Dr. Walls reviewed various ways of

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interpreting Scripture, including through the reading perspective of Biblical Theology, Historical Critical, Literary (rhetorical), Sociological/Ideological, Liberation, Global and Multi-perspectival. Dr. Walls encouraged us to read for life, for justice, for openness, for compassion, and to avoid choices that build up ourselves. As a Biblical people we are called to choose life (Deuteronomy 30:19) and as we live in this secular world we need to be grounded in God's Word, reading it well and in the context of all peoples.

GRACEFIELD CAMPER TESTIMONIAL

The Moderator called upon Dorothy Herbert, co-director at Gracefield Camp and Conference Centre, to introduce the presenter.

Dorothy Herbert introduced Julia Gemmell, a long-time camper and senior staff for the summer of 2005. Julia presented the following report to the Court.

"Good Morning. My name is Julia Gemmell and today I am here to talk to you about the invaluable ministry of Gracefield Camp.

Over the years I have experienced Gracefield through many different roles. When I was really small I went up for weekends with my family; I eventually decided I wanted to be a camper; I was then an L.I.T, the crafts person, a counselor, and more recently I was the Base Camps director for the summer of 2005.

I have had many different experiences in all my roles at Gracefield, but I experienced one thing consistently through all of them. Regardless of my role at camp, I have always been able to see the way Gracefield's ministry affects people. I have seen the way it touches people, changes people, rejuvenates people, and more over brings them closer to God. I have seen this ministry of hospitality at work within my own family. I saw it at work with campers whom I attended camp with year after year. Several of who have become my life long friends – my brothers and sisters in Christ. And I have most definitely seen Christ's ministry of love at work at Gracefield during my time on staff. During the several years I spent on staff I have seen campers arrive at the beginning of the week, desperate, hardened to the world, sometimes coming from very painful situations. And I have seen them leave changed a mere 5 days later. This might be hard to believe, but Gracefield is trying to do God's work, and God is miraculous.

When I was thinking of what I was going to say today, I really wanted to be able to give you concrete examples of the fruits of Gracefield's ministry. I certainly was not at a loss for stories...there are so many examples. One girl in specific came to mind. She arrived at camp about 3 years ago. It was her first time, and I was her counselor. She was an angry little girl. She had a very unstable family life and she didn't really know how to deal with her emotions, and she was obviously hungry for attention but didn't know how to go about getting it. She had a hard time that week. She was constantly picking fights, acting up, anything you can imagine. She had to go to the Program Director of that week at least 2 or 3 times a day to talk about her

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actions. By the end of that week my co-counselor and I were exhausted. We were broken and worn out. But not once all week did anyone at Gracefield give up on that girl. Regardless of her actions she was welcomed, accepted, and shown Christ's love by everyone who came in contact with her. At the end of that week, the last thing she said to me before she got on the bus was "I don't want to leave, I can't wait to come back." The next year, with the help of our campership fund, she came back and so did her brothers and sisters. That's simply because during one week at Gracefield a child experiences the love of Christ, and for many kids, including this young girl, that is the only week in the whole year that they feel that kind of love.

Another part of the camp, are the families who are affected by their experience at Gracefield. Every summer we do a week of Family Camp and over the years we have seen several families grow within this camp. One example of this change in Christ was given to me in a thank you card at the end of Family Camp this summer.

Basically this morning I just wanted to share with you all, that Gracefield Camp is a ministry that is alive, it is a ministry that is producing fruit daily. This camp doesn't just affect the kids. This ministry reaches hundreds and hundreds and hundreds of people every year. From the campers to the staff to the guests who stay in the tent and trailer sites or the lodges, to who come up to be in God's creation. And even groups who aren't there specifically as believers, but who always find themselves graciously cared for and attended to by the staff and especially the directors Alan and Dorothy."

The Moderator thanked Julia Gemmell for her inspiring presentation. It is good to hear of the joy that people experience at camp and the opportunities offered for faith growth and development.

Dorothy Herbert spoke briefly on the variety of programmes offered at Gracefield year round. She encouraged congregations to consider holding a retreat at Gracefield – the congregation that retreats together stays together. She further encouraged all to read the camp newsletter "Beavertales".

REPORT FROM THE PRESBYTERY OF OTTAWA Re: Gracefield Camp 2004-2005
(Appendix S – pages 84-87)

MOTION: It was moved by George Zimmerman and seconded by Joan Forsythe that the report from the Presbytery of Ottawa for the year 2004-2005 regarding the management of the Gracefield Camp and Conference Centre be received and considered. **AGREED.**

James Hurd, Clerk to the Presbytery of Ottawa, spoke to the report. He highlighted the joys and challenges of this past year. He noted that the presbytery appointed a special committee to initiate a complete review of the operating procedures of the Gracefield Operating Committee

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with a view to addressing their persistent financial difficulties. The presbytery at length considered the two major challenges of the septic system project and the water treatment system project. The presbytery endorsed the implementation process as outlined by the Gracefield Operating Committee.

In light of the discussion on the septic system and water treatment system held during the report of the Finance Committee in the first sederunt on Friday, the following recommendations were brought forward, based on the resolutions as found in the Report from the Presbytery of Ottawa:

Septic System Project

MOTION: It was moved by George Zimmerman and seconded by Ted Simard that an engineering firm be engaged by the contracting authority as project managers for the septic system for White Pine Lodge to: (1) prepare an RFP (request for proposals) which, on approval of the contracting authority, be circulated to at least three competent contractors to undertake the implementation of the Fondex engineering study which has recently been approved by the provincial environment ministry; (2) analyze proposals received and make recommendations to the contracting authority to award a construction contract; and (3) supervise any construction approved by the contracting authority of the septic system project at the Gracefield Camp and Conference Centre on behalf of the Synod Council of the Synod of Quebec and Eastern Ontario of the Presbyterian Church in Canada, while keeping the co-directors of the GCCC informed. **AGREED.**

Water Treatment Project – contracting authority

MOTION: It was moved by Ted Simard and seconded by George Zimmerman that the Synod give authority to Synod Council to appoint a “contracting authority” to represent them on the water treatment project, and to give the authority the ‘power to issue’ to implement the water treatment project. **AGREED.**

Note: The synod resolved to appoint a “contracting authority” for the septic system project in the first sederunt, page 12 (already agreed).

Water treatment Project

MOTION: It was moved by George Zimmerman and seconded by Mark Bourgon that the synod “contracting authority” select from among 2 civil engineering project managers a firm to: (1) prepare a costed preliminary estimate of the works to be undertaken to implement the BPR recommendations; (2) prepare a RFP (request for proposals) to be distributed to at least two competent contractors on behalf of the synod; and (3) supervise any construction approved by the contracting authority of the water treatment project at the Gracefield Camp and Conference Centre on behalf of the Synod Council of the Synod of Quebec and Eastern Ontario of the Presbyterian Church in Canada, while keeping the co-directors of the GCCC informed. **AGREED.**

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Gracefield Camp and Conference Centre Review Engagement Report and Financial Statements as at December 31, 2004 (Appendix S – pages 88-98)

MOTION: It was moved by George Zimmerman and seconded by Joan Forsythe that the Review Engagement Report dated August 9, 2005 be received and the financial statements for the year ended December 31, 2004, be adopted. **AGREED.**

MOTION: It was moved by George Zimmerman and seconded by Joan Forsythe that the report, as corrected, as a whole be adopted. **AGREED.**

GRACEFIELD OPERATING COMMITTEE (Appendix T – pages 99-101)

MOTION: It was moved by Christine Ball and seconded by Charlene Wilson that the report of the Gracefield Operating Committee be received and considered. **AGREED.**

William Ball, co-convener, spoke to the report. He reported that the camp ended up the year in a positive position. He noted that no recommendations regarding the water treatment system project and septic system project would be brought forward by the GOC as the matter was addressed during the Report from the Presbytery of Ottawa.

Notice of Motion re Overture: (Appendix T – page 102)

MOTION: Pursuant to the notice of motion in the first sederunt, it was moved by Christine Ball and seconded by Charlene Wilson that the following Overture regarding inclusion in the Acts and Proceedings of contact information for Presbyterian Church in Canada camps, be received and considered. **AGREED.**

The proposed Overture was distributed to the court. Discussion on the proposed Overture took place. Several suggestions for changes and additions to the proposed overture were considered.

FRIENDLY AMENDMENT

It was agreed by the mover and seconder that the following changes be incorporated:

1. In the first "WHEREAS" section that the words "fulfills all the objectives of the FLAMES initiative every year" be replaced by the words "is an active ministry";
2. That in the last section "THEREFORE" the words "through the provision of current methods of gathering information by the present clerks, or to do otherwise as the General Assembly, in its wisdom, may deem best" be added;
3. That the Overture be referred to the Clerks of Assembly.

MOTION: It was moved by Christine Ball and seconded by Charlene Wilson that the Synod of Québec and Eastern Ontario transmit the Overture regarding inclusion in the Acts and Proceedings of contact information for Presbyterian Church in Canada camps, to the 132nd General Assembly. **AGREED.**

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William Ball spoke to the tremendous work undertaken by Mr. Malcolm Leith, treasurer for the Gracefield Camp and Conference Centre. The GOC endorses the resolution adopted by the Presbytery of Ottawa.

MOTION: It was moved by Christine Ball and seconded by Charlene Wilson that the Synod of Québec and Eastern Ontario commend Malcolm Leith for his faithful, tireless and outstanding contribution to the Gracefield Camp and Conference Centre, in his service as treasurer, including the successful pursuit of the property and school taxes levied against the camp. **AGREED.**

MOTION: It was moved by Christine Ball and seconded by Charlene Wilson that the report for the Gracefield Operating Committee be adopted. **AGREED.**

MOTION: It was moved by David Farris and seconded by Charlene Wilson that the Synod of Québec and Eastern Ontario commend the Gracefield Operating Committee for their ongoing determined efforts at making the camp a successful venture. **AGREED.**

CAMP D'ACTION BIBLIQUE

The Moderator welcomed Nadine Fafard, director at Camp d'action biblique, to the Synod. He invited her to address the Court.

Nadine thanked the Synod for the opportunity to address the Court. Nadine has been involved with the Camp d'action biblique (CAB) for over 15 years. CAB is a 65-acre camp in operation since 1947. The camp is located 7 kms east of Richmond in the Eastern Townships of Québec.

Nadine spoke to the changes at the camp over the years, including moving from 3 weeks of sessions to 8 and the addition of bilingual camps to the roster of French language and English language camps. There are plans to improve the camp facilities with a new washroom.

Nadine thanked the Synod for their support of CAB. Presbyterian youth make up approximately 10% of the campers. The camp is a vital ministry to different types of families including many unchurched children who have never heard the Gospel. CAB has changed the lives of many children. Christian camping is an important ministry that needs to be supported.

Nadine introduced Randy Johnston, summer camp director. Randy serves on the camp committee and has been involved with the camp for over 5 years. Randy presented an upbeat power-point presentation that showed pictures of CAB activities – campers and staff – during the 2005 summer season.

A financial statement for Camp d'action biblique, dated September 15, 2005, was made available to the Court. (Appendix U – pages 103-104)

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COMMITTEE ON THE ROLL AND LEAVE TO WITHDRAW

According to Recommendation No. 8 commissioners are only required to seek permission from the court to leave the Synod early prior to 12:00 noon on Saturday.
 Therefore James Ferrier and Katie Grant reported no requests.

ADJOURNMENT

MOTION: It was moved by Mark Bourgon that the Synod adjourn. **AGREED.**

The Moderator adjourned the Synod to reconvene at 1:25 p.m. o'clock in the afternoon, in this same place. The sederunt closed with prayer by the Moderator.

Moderator

Clerk

FOURTH SEDERUNT

On the same day and place at 1:25 o'clock in the afternoon, the synod met pursuant to adjournment, and was constituted with prayer by the Moderator.

THE PRESBYTERIAN COLLEGE

It was agreed that Rev. Dr. John Vissers, Principal at the Presbyterian College, be granted permission to address the synod.

Dr. Vissers extended greetings from the College, the Board of Governors, the faculty, staff and students. Dr. Vissers presented an overview of activities at The College, including student enrollment, continuing education opportunities and the Diploma in Lay Leadership programme. In addition Dr. Vissers addressed the strategic planning undertaken by the Board of Governors. The Board has established a task group to consider the future of theological education and has begun formal discussion with Knox College regarding the possibility of a merger and to determine its desirability. The Board of Governors is acutely aware of its responsibility and accountability to the presbyteries and the community. Strategic planning takes time. The process is just underway and The College will continue to keep the Church informed. The college website is www.presbyteriancollege.ca

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COMMITTEE ON BUSINESS

Notices of Motion

(1) Standing Orders – section 3.2 Treasurer of Synod – responsibilities

MOTION: Pursuant to the notice of motion given in the first sederunt, it was moved by Donna McIlveen and seconded by Mark Bourgon that the Treasurer's Responsibilities be referred to as a guideline in the Standing Orders, the Terms of Reference and Job Description for the Synod Treasurer. **AGREED.**

(2) Standing Orders – section 3.2 Treasurer of Synod – direction

MOTION: Pursuant to the notice of motion given in the first sederunt, it was moved by Donna McIlveen and seconded by Jim Patterson that the Standing Orders be revised to include direction to the treasurer to present year-to-date monthly financial reports and bank reconciliations 3 times a year to the Finance Committee and direction to the Finance Committee to review same, which includes checking the books and bank statements prior to the January, May and September meetings of council and to report on such to each meeting of the Synod Council. **AGREED.**

Standing Committees of Synod

MOTION: It was moved by Donna McIlveen and seconded by Druse Bryan that Donald MacMillan be named convener of the Mission and Outreach / Robert Fund Committee. **AGREED.**

Synod Council – Committee to Nominate

Moderator, Past Moderator, Clerk, Clerks of the Presbyteries, Conveners of the Standing Committees, Representatives of the WMS Synodical and a representative from the GOC.

Finance Committee

John Paul (Convener), Synod Treasurer, 5 Presbytery Treasurers or Presbytery Finance Conveners: I. MacArthur Beattie (Quebec), Tracy Lloyd or Peter McDougall (Montreal), Ian MacMillan (Seaway-Glengarry), Mark Ranson (Ottawa), Sandy McCuan (Lanark and Renfrew) and Norm Inglis (Finance Convener, Gracefield).

Youth Committee

Peter Rombeek (Convener), Christine Ball (Regional Staff and Ottawa rep.), Anita Mack (Regional Staff and Montreal rep.), Dorothy Herbert (Gracefield rep.) Donna McIlveen (Seaway-Glengarry rep.), Marilyn Savage (Lanark and Renfrew rep.), Nadine Fafard (Corresponding member).

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Mission and Outreach / Robert Fund

Donald MacMillan (Convener), conveners from the 5 Presbytery Missions Committees (Sarah MacDonald, Quebec; Peter Kerr, Montreal; Charles Farlinger, Seaway-Glengarry; Donald MacMillan, Ottawa; and Daniel Forget, Lanark and Renfrew); Marc-Henri Vidal (representing the French ministries within the Presbyteries of Quebec and Montreal) and the Synodical President, Margaret Reynolds.

The Regional Staffing Committee

Henny Donkersteeg (Convener), with three members from the Synodical (Catherine Blatch, Sheila Patterson and Margaret Sams) and three members from the Synod (Carol Bain, Dan de Silva and Joan Hilliard).

Synod Historian

William Klempa

Pension Board – Synod Corresponding Representative

Synod Treasurer

The Resource Team on Sexual Abuse and/or Harassment

Mark Bourgon (Convener), with representation from the various presbyteries:
 Montréal: Joycelyn MacKay; Seaway-Glengarry: Ian MacLean; Lanark and Renfrew: Patricia Van Gelder; Ottawa: vacant; Québec: vacant.

Synod Web-Site

Webservant – Gordon Walford

Synod Web-Site Oversight Committee

Wally Hong, Gordon Walford, vacant, and Donna McIlveen (clerk).

Synod Representative to Assembly Council

Gordon Walford (lay person for 2005-2008)

Recommendation No. 15

It was moved by Donna McIlveen and seconded by Joan Forsythe that the above be the Standing Committees of Synod. AGREED.

Recommendation No. 16

It was moved by Donna McIlveen and seconded by David Farris that the Synod Council be given power to issue to advance any nominations to the General Assembly Committee to Nominate on behalf of the Synod, and to encourage members to consider the various committees and agencies for possible nominations to them. AGREED.

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Recommendation No. 17

It was moved by Donna McIlveen and seconded by Mark Bourgon that the Synod accept the invitation from Westminster Presbyterian Church, Smiths Falls, Ontario within the Presbytery of Lanark and Renfrew, to host the 132nd meeting of the Synod of Québec and Eastern Ontario, October 20th and 21st, 2006. AGREED.

MOTION: It was moved by Donna McIlveen and seconded by Marc-Henri Vidal that the Report of the Committee on Business be adopted, as amended. AGREED.

MISSION & OUTREACH COMMITTEE AND ROBERT FUND COMMITTEE

(cont'd from page 14)

Recommendation No. 2

It was moved by Druse Bryan and seconded by Donald MacMillan that the Synod recommend to Canada Ministries that grants provided through the CM Grants programme be considered for accredited College Chaplaincies.

Discussion on the recommendation ensued. College chaplaincies are an important mission to our young people and their support should be encouraged.
 The vote was called for. AGREED.

Recommendation No. 3

It was moved by Druse Bryan and seconded by Donald MacMillan that Synod recommend to Canada Ministries that grants to Camping Ministries be promoted.

Discussion on the recommendation ensued.
 It was suggested that the inspiring sentiments expressed by Julia Gemmel concerning Gracefield Camp and Conference Centre and Katie Cook concerning Camp d'action biblique be shared with Canada Ministries at their upcoming Grants Meeting, when grant requests are approved.

The vote was called for. AGREED.

Recommendation No. 4

It was moved by Druse Bryan and seconded by Donald MacMillan that the Synod grant requests for 2006 be approved.

It was noted that at the present time there is no worker in place with the Francophone ministry in Sherbrooke. The hope is that a worker will be in place by 2007, or possibly as early as 2006.

The requested grant is for \$5,000.00. The Canada Ministries Forecast is for \$35,623.00. It was suggested that a similar amount as the forecast should be requested for 2006, and as well for 2007 if the expectation is that the Francophone work will be continued.

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AMENDMENT: It was moved by Druse Bryan and seconded by Jim Patterson that the Synod grant requests for 2006 be amended to include under the Presbytery of Québec, Sherbrooke (Francophone), an amount of \$35,623 for the years 2006 and 2007, and that the remainder of the grant requests remain the same.

Discussion on the amendment ensued.
 The vote was called for. **AGREED.**

MOTION AS AMENDED. AGREED.

Recommendation No. 5

It was moved by Druse Bryan and seconded by Donald MacMillan that the grant requests for the Robert Fund be approved.

It was noted by the convener that she has been advised by Canada Ministries that the amount available is based on \$12,000.00.

It was also noted that the "Mission Montréal" is a radio program.

The vote was called for. **AGREED.**

MOTION: It was moved by Druse Bryan and seconded by Joan Forsythe that the report as a whole, with its recommendations as amended, be adopted. **AGREED.**

The Moderator thanked Druse Bryan for her contribution to the Synod during the time she served as convener of the Mission and Outreach Committee.

FINANCE COMMITTEE REPORT (cont'd from page 12)

Additional Motion from Synod Council:

MOTION: It was moved by Donna McIlveen and seconded by Mark Bourgon that the Synod Council recommend to Synod that the Synod authorize the expenditure of up to \$225,000.00 for the new septic system at GCCC. **AGREED.**

It was noted that the money is expected to be secured from a variety of sources including grants and other funds.

Septic System for White Pine Lodge

Recommendation No. 8

It was moved by Mark Bourgon and seconded by Jim Patterson that the contracting authority be empowered to: (1) retain a civil engineering firm to manage the septic system project; (2) solicit funds for the septic system project; and (3) borrow any additional funds required up to \$150,000.00.

Clerk:

The 131st meeting of the Synod of Québec and Eastern Ontario
Meeting at St. Andrew's Presbyterian Church, Sherbrooke (Lennoxville), Québec
On Friday and Saturday, October 14th and 15th, 2005

AMENDMENT

It was moved by Sandy McCuan that the contracting authority be empowered to: (1) retain a civil engineering firm to manage the septic system project; (2) solicit funds for the septic system project; and (3) borrow any additional funds required up to \$150,000.00, or an amount approved by Synod Council.

Amendment fell – no seconder.
 Motion on the floor: AGREED.

Recommendation No. 9

It was moved by Mark Bourgon and seconded by Jim Patterson that the council be given “power to issue” on items of business that may be requested by the “contracting authority”. AGREED.

Recommendation No. 10

It was moved by Mark Bourgon and seconded by Jim Patterson that the construction phase of the project to proceed only when the total financing package is in place. AGREED.

Water Treatment for GCCC

The original motion – “that that the Synod appoint a “contracting authority” to represent them on the project and to give the authority the “power to issue” to implement the water treatment project.” – was dropped as it was addressed during the Report from the Presbytery of Ottawa.

Travel – agreed to receive for information

Quebec Sales Tax – agreed to receive for information

5-Year Forecast (deferred from page 11)

Recommendation No. 11

It was moved by Mark Bourgon and seconded by Sandy McCuan that the 5-Year Forecast be received for information. AGREED.

Liability Insurance – agreed to receive for information.

Anita Mack's CPP Overpayment – agreed to receive for information

GCCC Line of Credit – agreed to receive for information

Residence (Manse):

MOTION: It was moved by Jim Patterson and seconded by John Vissers that appreciation be extended to John Paul and Malcolm Leith for their tremendous contribution to the completion of the Manse at the GCCC. AGREED.

Clerk:

The 131st meeting of the Synod of Québec and Eastern Ontario
Meeting at St. Andrew's Presbyterian Church, Sherbrooke (Lennoxville), Québec
On Friday and Saturday, October 14th and 15th, 2005

2006 Budget (tabled at an earlier sederunt – page 11)

TABLED MOTION: It was moved by Jim Patterson and seconded by Mark Bourgon that the 2006 budget be tabled to a later sederunt. **AGREED.**

MOTION TO LIFT: It was moved by Joan Forsythe and seconded by Sandy McCuan that the 2006 budget be lifted from the table. **AGREED.**

John Paul, convener, discussed the various line items and offered explanations as to their purpose.

Recommendation No. 12

It was moved by Christine Ball and seconded by David Farris that the 2006 budget be approved. **AGREED.**

MOTION: It was moved by Sandy McCuan and seconded by Joan Forsythe that the report from the Finance Committee, as amended, be approved. **AGREED.**

The Moderator expressed to John Paul the Synod's appreciation for the tremendous work he has done and continues to do as convener of the Finance Committee.

The synod showed their appreciation with a round of applause.

COMMITTEE TO EXAMINE THE MINUTES OF THE PRESBYTERIES AND THE SYNOD COUNCIL

MOTION: It was moved by Mark Bourgon and seconded by David Farris that the report of the Committee to examine the Minutes of the presbyteries and Synod Council be received and considered. **AGREED.**

Mark Bourgon, convener, presented the report.

Recommendation No. 1

It was moved by Mark Bourgon and seconded by David Farris that the minutes of the Presbytery of Québec, the Presbytery of Ottawa, the Presbytery of Lanark and Renfrew and the Synod Council of the Synod of Québec and Eastern Ontario, be attested as neatly and correctly kept. **AGREED.**

Recommendation No. 2

It was moved by Mark Bourgon and seconded by David Farris that the minutes of the Presbytery of Montréal be attested as neatly and correctly kept (with notation). **AGREED.**

Clerk:

The 131st meeting of the Synod of Québec and Eastern Ontario
 —Meeting at St. Andrew's Presbyterian Church, Sherbrooke (Lennoxville), Québec
 On Friday and Saturday, October 14th and 15th, 2005

Recommendation No. 3

It was moved by Mark Bourgon and seconded by David Farris that the minutes from the Presbytery of Seaway-Glengarry for the last two years be attested as neatly and correctly kept. **AGREED.**

MOTION: It was moved by Mark Bourgon and seconded by David Farris that the report as a whole be adopted. **AGREED.**

UNFINISHED BUSINESS

MOTION: it was moved by Donna McIlveen and seconded by Charlene Wilson that the Moderator and Clerk be authorized to deal with any matters left unattended to. **AGREED.**

COMMITTEE ON COURTESIES

MOTION: It was moved by Stephen Hayes and seconded by George MacDougall that the report of the Committee on Courtesies be received and considered. **AGREED.**

Stephen Hayes presented the following report:

To the Host Church: The Rev. John Barry Forsyth, all elders and members who so generously and ably hosted us.

To those who offered billets: we extend our thanks for your great kindness.

To the Rev. Charlene Wilson: for serving as Moderator of the last synod.

To the Rev. John Vaudry: for serving as Moderator of the present synod.

To those who presented the work and to all involved with the work of the Gracefield Camp and Conference Centre: for their hard work to implement a vision of Christian camping.

To Friends of Gracefield: for their help in maintaining our camp.

To Christine Ball and Anita Mack: for their work in our Synod which is so well done and who help to nurture our youth in the way of Christ and His Church.

To the youth participants and leaders: thank you for your participation in this synod. We always enjoy having you as part of our meetings.

Clerk:

The 131st meeting of the Synod of Québec and Eastern Ontario
Meeting at St. Andrew's Presbyterian Church, Sherbrooke (Lennoxville), Québec
On Friday and Saturday, October 14th and 15th, 2005

To the Rev. Dr. Patricia Dutcher-Walls: for her learned lectures on the Old Testament and spiritual guidance.

To the Rev. Ross Davidson: for his service to the Synod as treasurer and whose experience in the Presbytery of Québec is so wide and knowledgeable.

To those who presented to us the work of Camp d'action biblique: for their informative presentation and thanks to all who work so hard to ensure the success of the camp.

To all the commissioners: for all your valuable time in coming and attending here, for participating in the life and work of this court, for our friendship in Christ.

MOTION: It was moved by Stephen Hayes and seconded by George MacDougall that the report of the Committee on Courtesies be adopted. AGREED.

The Rev. John Barry Forsyth expressed thanks to the synod for the opportunity of hosting this meeting.

ADJOURNMENT

At three o'clock in the afternoon, the business being finished, the Moderator entertained a motion to adjourn.

MOTION: It was moved by Mark Bourgon that the Synod adjourn. AGREED.

The Moderator thanked the commissioners and participants for their diligence throughout the several seditments. The Moderator led the Synod in prayer. He then said:

"In the name of the Lord Jesus Christ, the only King and Head of the Church, and by the authority of this Synod, I declare the Synod adjourned to meet again in Smiths Falls, Ontario, and within Westminster Presbyterian Church there, on Friday the twentieth day of October in the year of our Lord, two thousand and six, at two o'clock in the afternoon."

Moderator

Clerk



Moderator: Rev. Charlene Wilson

Clerk: Mrs. Donna McIlveen

131st MEETING PROVISIONAL DOCKET
FRIDAY, OCTOBER 14 to SATURDAY, OCTOBER 15, 2005

ST. ANDREW'S PRESBYTERIAN CHURCH, SHERBROOKE
LENNOXVILLE, QUEBEC

FIRST SEDERUNTFriday, October 14th at 2 p.m.

- | | | |
|-----|-----------|--|
| 1. | 2:00 p.m. | Opening Worship / Communion |
| 2. | 3:15 p.m. | Constitution of the Synod |
| 3. | | Memorials |
| 4. | | Welcome to St. Andrew's Presbyterian Church |
| 5. | | Roll of Synod / Regrets / Visitors |
| 6. | | Election of Moderator / Installation of the Moderator |
| 7. | | Records of Presbyteries and Synod Council |
| 8. | | Adoption of the Docket (Appendix Pages 1-2) |
| 9. | | Minutes of the 130 th meeting |
| 10. | | Business Arising (Appendix Pages 3-4) |
| 11. | | Correspondence |
| 12. | | Committee on Business / Notices of Motion (Appendix Pages 5-8) |
| 13. | 3:45 p.m. | Refreshment Break |
| 14. | | Finance Committee (Appendix Pages 9-40) |
| 15. | | Treasurer's Report |
| 16. | | Resource Team on Sexual Abuse and/or Harassment (Appendix Page 41) |
| 17. | | Mission & Outreach and Robert Fund Committees (Appendix Pages 42-44) |
| 18. | | Women's Missionary Society Synodical (Appendix Page 45) |
| 19. | | Regional Staffing Committee (Appendix Page 46) |
| 20. | 5:30 p.m. | Regional Staff: Christine Ball and Anita Mack (Appendix Pages 47-49) |
| 21. | 5:45 p.m. | Committee on Roll and Leave to Withdraw |
| 22. | | Announcements and Adjournment / Prayer |
| 23. | 6:00 p.m. | Supper |

SECOND SEDERUNTFriday, October 14th at 7:00 p.m.

- | | | |
|----|-----------|---|
| 1. | 7:00 p.m. | Prayer/Constitute the Court |
| 2. | 7:05 p.m. | Youth Committee and Presentation (Appendix Pages 50-51) |
| 3. | 7:30 p.m. | Guest Speaker, The Rev. Dr. Patricia Dutcher-Walls |
| 4. | 8:50 p.m. | Committee on the Roll and Leave to Withdraw |
| 5. | | Announcements, Adjournment/Prayer |
| 6. | 9:00 p.m. | Fellowship |

THIRD SEDERUNT

Saturday, October 15th at 9:30 a.m.

- | | | |
|----|------------|--|
| | 8:30 a.m. | Committee Meetings |
| 1. | 9:30 a.m. | Worship |
| 2. | | Prayer to Constitute the Court |
| 3. | 10:00 a.m. | Guest Speaker, The Rev. Dr. Patricia Dutcher-Walls |
| 4. | 11:00 a.m. | Gracefield Camper Testimonials |
| 5. | | Report from the Presbytery of Ottawa re: Gracefield (Appendix Pages 52-66) |
| 6. | | Gracefield Operating Committee (Appendix Pages 67-69) |
| 7. | 12:00 p.m. | Camp d'action biblique |
| 8. | | Committee on Roll and Leave to Withdraw |
| 9. | 12:15 p.m. | Lunch |

FOURTH SEDERUNT

Saturday, October 15th at 1:00 p.m.

- | | | |
|----|-----------|--|
| 1. | 1:00 p.m. | Prayer to Constitute the Court |
| 2. | 1:05 p.m. | Finance Committee |
| 3. | | Committee to Examine the minutes of the Presbyteries and the Synod Council |
| 4. | | Unfinished Business |
| 5. | | Committee on Courtesies |
| 6. | | Time and Place of the next Synod meeting |
| 7. | | Adjournment/Prayer |

COMMISSION RE DISSENT AND COMPLAINT AGAINST AN ACTION OF THE PRESBYTERY OF OTTAWA

To the 131st Synod of Québec and Eastern Ontario:

PREAMBLE

On June 19, 2004 the Presbytery of Ottawa received correspondence from the session of Parkwood Church, dated June 15, 2004, seeking presbytery's sanction of a policy they established on proxy voting at congregational meetings. The correspondence was referred to the Business Committee, less the clerk, for review and report. The recommendation from the Business Committee was that approval be given for the use of proxy voting at Parkwood Church as outlined in their correspondence, with the added provision that the session be required to review the process on a yearly basis as to its continuing effectiveness for the well-being of the congregation. It was agreed. Two members of the court requested that their dissent be recorded and both requested leave to complain to the higher court. On June 29, 2004 reasons for dissent were received from one of the members, Ian Victor, with complaint to the higher court. On September 21, 2004 the Presbytery of Ottawa met in regular session, and received the reasons for dissent with the complaint to the higher court, and agreed to transmit the said dissent and complaint to the Synod of Québec and Eastern Ontario. The presbytery named two commissioners to represent it before the bar of the synod or any commission thereof. The 130th Synod of Québec and Eastern Ontario received the dissent and complaint and established a commission to render judgment thereon.

TERMS OF REFERENCE

1. The procedures and actions of the Commission shall be consistent with the laws of The Presbyterian Church in Canada and the principles of procedural fairness, with a view to using all possible diligence and tenderness in bringing all persons to harmonious agreement.
2. The Commission is to examine the extract minutes from the Presbytery of Ottawa and the correspondence from the Rev. Ian Victor, as received by the synod.
3. The Commission shall deal only with the dissent and complaint that is before it, namely the matter of whether the presbytery erred in adopting a resolution sanctioning a policy on proxy voting.
4. The commission shall have the power to cite the Rev. Ian Victor and the Presbytery of Ottawa.
5. The Commission shall meet expeditiously and after its review and judgment bring the matter to a conclusion with due regard for the best interest of all concerned and for the peace and harmony of the church of Jesus Christ.
6. The Commission shall report its action to the 131st meeting of the Synod of Québec and Eastern Ontario.

MEMBERSHIP

Members of the Commission were: The Rev. Dr. Dan Shute (Presbytery of Montréal), convener, Mrs. Sarah MacDonald (Presbytery of Québec), Mrs. Donna McIlveen (Presbytery of Seaway-Glengarry) and Mr. Sandy McCuan (Presbytery of Lanark and Renfrew).

PROCEDURES

The convener called the Commission to meet within Westminster Church, Ottawa on Saturday, April 9, 2005, at 11:00 a.m. All members of the Commission were present. Donna McIlveen was named clerk. The meeting opened and closed with prayer.

The convener also requested that the two commissioners so named by the Presbytery of Ottawa, the Rev. William Ball and the Rev. Tony Boonstra, be present at 11:00 a.m. Both presbytery commissioners were present from 11:00 a.m. to 11:25 a.m.

The Commission members examined the extract minutes from the Presbytery of Ottawa and the correspondence from Ian Victor, as received by the synod.

The Commission heard from William Ball and Tony Boonstra.

The convener attempted to reach Ian Victor via speaker phone but was unsuccessful.

The Commission members then deliberated.

FINDINGS AND ANALYSIS

The Presbytery of Ottawa believed that the conditions for proxy voting recommended by the session and approved by the congregation were comprehensive and established necessary limits that were in keeping with the general procedure of the church. They also resolved that the session of Parkwood Church be required to review the issue on a yearly basis, which would allow for a continued check on the policy and its implementation. They further believed that the policy allowed for a creative response to an expressed need in a local congregational setting.

The Commission worked from the principle that a congregational meeting is analogous to a court of the church. With this understanding, the Commission reviewed various sections of The Book of Forms, including sections 11, 57, 155, 156, and 173.

The Commission would like to commend the congregation of Parkwood Church for their desire to follow the procedures of the church.

The Commission also commends the Presbytery of Ottawa for their diligence in thoroughly debating the issue before them.

DECISION AND JUDGEMENT

Whereas the congregational meeting comes under the general rules and procedures of meetings of our courts (for example see section 155 and 156 of The Book of Forms) and

Whereas the attendance of members at meetings of our courts is a fundamental right and duty (for example see section 11 of The Book of Forms) and

Whereas the business of our courts is carried on by the participants of those present, and decisions are made on the basis of debate when motions are brought forward (see sections 33 following of The Book of Forms) and

Whereas there are a limited number of options as to how a vote may be taken at a meeting of one of our church courts (for example see section 57 of The Book of Forms) and

Whereas the Session of Parkwood Church could make other provisions for the participation of those members who are physically unable to be in attendance, taking advantage of telecommunication for virtual participation, and

Whereas Parkwood Church is free to ask for a change in our church law via overture to the General Assembly,

Therefore, the Commission of the Synod of Québec and Eastern Ontario rules that the Presbytery of Ottawa erred in adopting a resolution sanctioning a policy on proxy voting.

OVERTURE

(presented to the 130th Synod, 2004)

Employee Assistance Program for the Synod of Québec and Eastern Ontario

WHEREAS there is no doubt that the pressures of ministry can and sometimes do take a terrible toll on Professional Church Workers, and that it is widely accepted that a significantly large number of Professional Church Workers leave their vocation at least partly due to questioning their call as a result of problems they are or have encountered, and

WHEREAS surveys have shown that the rate of suicide among ministers, while not the highest, is significantly above the national average, and

WHEREAS Professional Church Workers experience the same problems and issues as other professions; overwork, alienation from their spouses due to their work, conflict with those whom they serve, alcoholism, drug abuse, and

WHEREAS in addition many Professional Church Workers have faith crises since they often have not taken their time to maintain a healthy relationship with God because they have devoted inordinate amounts of time to caring for others, and

WHEREAS Professional Church Workers are sometimes reluctant to tell anyone within their congregation or Session that they are having problems because it would create strain on the relationship between the Worker and his/her congregation or Session, and that studies have shown that the above relationship stressors are not conducive to appropriate boundaries which must exist between the Professional Church Worker and his/her congregation, and

WHEREAS although Presbytery in its role as corporate bishop has pastoral responsibility for Professional Church Workers, it also through committees and Commissions that the Court itself can and must also sit in judgment on its members, and

WHEREAS Professional Church Workers are often uncomfortable in sharing information on personal problems or issues, as it may harm their relationship and standing with members of Presbytery, and

WHEREAS while members of the congregation and ruling Elders may feel that they know the problems and pressures a minister undergoes, it is only a fellow Professional Church Worker who can fully comprehend the difficulties of this calling, and

WHEREAS with the creation within Presbyteries of an employee assistance type program where confidentiality was guaranteed except in certain specified cases, the Professional Church Worker can safely explore personal issues with a fellow Professional Church Worker, and

WHEREAS within the framework of both our church polity and the laws of this Land guidelines within which the employee assistance program would operate need to be outlined, and

WHEREAS the following should be the guidelines for volunteers involved with this program:

Absolute confidentiality is to be maintained with the exception of the following cases:

1. Sexual abuse
2. An indication where the Professional Church Worker is about to harm him/herself or a member of his/her congregation
3. A serious breach of the federal laws including the Criminal Code of Canada
4. Where the Professional Church Worker indicates that he/she wants the matter brought up to Presbytery.

WHEREAS there should be no specific reporting by these volunteers to the Presbytery except to indicate that volunteers have spoken to a number of Professional Church Workers and have referred them to outside professionals if necessary, and

WHEREAS any breach of confidentiality by any volunteers working on this program should result in their immediate removal from the program, and

WHEREAS it is understood that for this program to be effective employee assistance program volunteers need to come from beyond specific Presbytery bounds,

THEREFORE the Presbytery of Seaway-Glengarry respectfully requests that the Synod of Québec and Eastern Ontario, at their 130th Annual meeting, institute this program within their bounds or do otherwise as it may deem best.

**Report of the Ecumenical Study Commission on
Public Education in Ontario**

The Ecumenical Study Commission on Public Education in Ontario has been dedicated to increasing the awareness of religion in Ontario's public schools, especially in grades kindergarten to eight. It began as a commission made up of representatives from various Christian communities, but now has representatives from many faith communities.

The background of its membership includes participants from the United, Presbyterian, and Roman Catholic Churches and from the Muslim, Jewish, Jain, Zoroastrian, Bahai, and Hindu communities.

Recently the Ecumenical Study Commission has published a book of multi-faith readings that can be put to good use in the classroom and libraries of our schools. The resource would also prove to be a helpful addition to any Church School or library. It is readily available from the Book Room of the Presbyterian Church in Canada.

For many years the Ecumenical Study Commission benefited from the leadership of the Reverend Dr. John Johnston. Dr. Johnston has served on the committee for many years and also has been the Commission's chairman for several of these years. Dr. Johnston retired from this position in February 2005. The gratitude of the Presbyterian Church in Canada, as well as the thanks of the Ecumenical Study Commission, are owed Dr. Johnston.

For more information about the work of the Ecumenical Study Commission, please do not hesitate to contact me, the Commission's new chairman: Rev. Keith McKee, 1475 Dundas Street, London, Ontario N5W 3B8, ph. 519-455-5760, stgeorge@execulink.com

Keith McKee,
Chairman,
The Ecumenical Study Commission

FINANCE COMMITTEE REPORT TO SYNOD - OCTOBER 14/15, 20051. AUDITED REPORT FOR 2004

The auditors report is attached as appendix "A".

The budget for this year included \$800 for an audit by a CA. Due to the complexity of the audit the council in September approved an additional \$800 plus \$500 for extra work that the CA did for a CPP rebate, liability insurance premium and the June 30 statement.

MOTION: that the auditors report and financial statement as at December 31, 2004 be adopted.

2. APPOINTMENT OF AUDITOR

The auditor for the 2004 records has suggested that since they now know the financial setup for the Synod and due to the fact that in 2005 the Synod will be served by two treasurers, we should consider a full audit for 2005 which is budgeted for in 2006.

In future years a review for two

years with a full audit every third year would be in order.

MOTION: the Brian D. Mulligan C.A. of Ottawa be retained to audit the 2005 financial records.

3. FINANCIAL STATEMENT TO JUNE 30, 2005

This statement was prepared by John M. Paul, acting treasurer, from January to June 2005. Appendix "B"

MOTION: that the statement to June 30, 2005 be received for information.

4. FINANCIAL STATEMENT TO SEPTEMBER 30, 2005

This statement will be presented at the Synod meeting by Ross Davidson the Synod treasurer Appendix "C"

MOTION: that the statement to September 30, 2005 be received for information.

5. ACCOUNTS RECEIVABLE

To augment the 2005 income there are a number of receivables;

Revenue Canada	\$3857
Revenue Quebec	366
GST rebate	290
Marsh insurance net	831
PCC re Quebec declaration	400
Quebec sales tax	?

\$ 5744+

6. 2006 BUDGET

The budget is attached as appendix "D"

Note that it is a deficit budget and the \$3000 will come from reserves unless the expenses are less than budgeted.

The total budget for 2006 is \$88,350 the same as 2005

MOTION: that the 2006 budget be received and considered.

7. 5 YEAR FORECAST

The 5 year forecast is attached as appendix "E"

MOTION: that the 5 year forecast be received for information

8. TREASURER'S RESPONSIBILITIES

As a result of my term as acting treasurer, a manual has been prepared that includes a schedule for payments, information for rebates, forms and guidelines for the various submissions that are required each year.

A copy of the manual will be available at the Synod meeting for your perusal. Not only should it assist a new treasurer but it is for anyone who is expected to fill in for the treasurer in the event of an emergency.

The business committee's report will have this document recognized in the standing orders.

9. 5 YEAR MAJOR MAINTENANCE AND CAPITAL PROJECTS PROGRAM

The five years have come and gone since the program was initiated and it will be over on December 31, 2005. There will still be funds left over to support the water treatment system and the White Pine Lodge septic system.

Refer to appendix "F" for the financial summary of the program.

The original target was to raise \$200,000. To date we have received over \$155,000. THANKS to all who contributed. We expect another \$10,000 this year.

A final report will be circulated early next year to all donors and congregations in the Synod.

10. RESIDENCE AT GRACEFIELD CAMP AND CONFERENCE CENTRE

A display board will be at the Synod meeting.

The new residence (Manse) for the camp directors is complete and an OPEN HOUSE was held on October 1, 2005.

Construction started in the spring of this year with contractors drilling a well, preparing a septic system and pouring a foundation.

Volunteers took over and did the balance of the work except for electrical, dry wall and painting with over 20 volunteers from age 7 to several over 70.

A special THANK-YOU goes out to Malcolm Leith who spent days, yes weeks, at the site doing work and monitoring the day to day activity.

The Synod in 2003 and 2004 approved a total of \$115,000 for the construction.

It is expected that when the final bills are in it will have cost \$105,000, the project under budget and debt free.

The financing of the project was provided by:

The Harold Crabtree Foundation	\$60,000
Ottawa Presbytery	25,000
Seaway / Glengarry Presbytery	6,000
W.M.S.	1,650
Balance from the 5 year program	12,350

11. SEPTIC SYSTEM FOR WHITE PINE LODGE

The necessity for a new septic system was reported to Synod last year.

A new system is a priority for the camp's ongoing operation and the health safety of those using the camp.

Since last year Fondex Consultants were retained to study the alternatives and make recommendations on a system that would meet the requirements of the Province of Quebec.

A report has been received and its recommendations approved by the province. Fondex has submitted a proposal to 1) develop construction specifications, 2) call tenders, 3) provide services during construction of the facility and 4) to submit a letter to the province that the system has been installed in accordance with their letter of authorization.

Funds are available from the 5 year program to retain the consultant up to and including the receipt of tenders.

The Synod's finance committee discussed the need for a new septic system and recommended to council that it should be considered a priority in 2006.

The council approved the committee's recommendation at its meeting last month and suggested that until tenders are received we should consider a cost up to \$225,000 for the septic system.

The five year forecast includes for loan payments based on \$150,000 at 5% for 20 years. The life expectancy of a new system should be at least 25 years based on reasonable maintenance.

MOTION: that the Synod consider the septic system for White Pine Lodge a priority for 2006

MOTION: that the Synod appoint a "contracting authority" to represent them on the project and to give the authority the 'power to issue' to implement the project.

MOTION: That the contracting authority be empowered to:

- retain a civil engineering firm to manage the project
- solicit funds for the project
- borrow any additional funds required up to \$150,000

MOTION: that the council be given "power to issue" on items of business that may be requested by the "contracting authority".

MOTION: the construction phase of the project to proceed only when the total financing package is in place.

12. WATER TRATEMENT FOR GCCC

The Province of Quebec have established new standards that are required to provide potable water for camps such as @racefield.

At the Synod meeting last year (report on page 96 of the 2004 minutes) there were plans to take lake water samples over the winter.

The test samples were taken and analyzed by the testing lab. A report from BFR has been received on the condition of the water.

It appears that the water will require chlorination and U/V treatment which is the minimum requirement of the possible alternatives.

Currently we have set aside \$40,000 from the 5 year program for this purpose. \$10,000 of these funds were donated by the W.M.S.. Thanks for their support.

The first step the Synod needs to take is to designate a "contracting authority" to represent the Synod in discussions with the consultant. The contracting authority will obtain proposals from two consultants (BFR and Fondex) to 1) prepare construction specifications, 2) arrange site visits for the invited contractors, 3) evaluate the tenders, 4) oversee the construction and 5) submit the appropriate certificates to the province.

Due to the fact that we have funding in place this project can proceed at any time.

MOTION: That the Synod appoint a "contracting authority" to represent them on the project and to give the authority the "power to issue" to implement the water treatment project.

13. TRAVEL

The council at its meeting in September approved an increase to 35¢ / km for travel with no extra for passangers.

14. QUEBEC SALES TAX

It has been noted that the Synod is eligible for a rebate of 50% of the Quebec sales tax that we pay. This would apply to the tax paid for the lawyer for the Quebec declaration last year, taxes on Anits Mack's expenses and invoices related to the residence.

This matter was referred to the treasurer by the Fianance Committee.

15. LIABILITY INSURANCE

Recently we received a request from PCC to pay \$1180.60 for liability insurance for the period November 15, 2002 to November 14, 2003. The CA was requested to check our files and agrees that no payment was made to PCC.

Here is his response:

With respect to the insurance, we have reviewed the various disbursements for the 2002, 2003 and 2004 years. There would not appear to be a payment in 2002 or 2003 to pay the amount to the Presbyterian Church in Canada for the period Nov 15/02 to Nov 14/03. However, we did notice that a cheque in the amount of \$ 2,012.00 was issued to Marsh Canada in October 2003 to cover insurance for the 2002 and 2003 years - we have been unable to locate the invoice from Marsh to cover this expense in 2003 - Is it possible that for 2002 / 2003 that the Synod dealt with Marsh Canada for this insurance and not the Presbyterian Church in Canada - we have attached a summary of the insurance payments which we could find. Alternatively, it is possible that this invoice from the Presbyterian Church in Canada was never received (or was misplaced) and / or forgotten about when the billing for 2003/04 was received and paid. It would appear strange that a billing for insurance for the period Nov 15/02 to Nov 14/03 would not be issued until November 19, 2003.

The problem originated from a decision at Synod on October 18, 2003 when a motion was presented and approved regarding the payment of liability insurance premiums.

It was moved by John Wilson and seconded by Shelley Prins that the Synod ask the Finance Committee to send a cheque by registered mail "representing a portion of what is owed by the Synod of Québec and Eastern Ontario on insurance coverage for the years 2002 and 2003" to the underwriter Marsh Canada, with a copy of the accompanying letter to the Presbyterian Church in Canada. **AGREED**

According to May Maltby at PCC they paid the liability insurance premiums to Marsh Canada each year so the Synod should request a rebate from Marsh for \$2012.00. We then will forward the \$1180.60 to PCC.

Also we were advised by May Maltby that Synods submit their liability insurance premiums to PCC and not to Marsh. Congregations and Presbyteries submit their liability insurance premiums to Marsh Canada.

This matter was referred to the Synod clerk at the September council meeting.

16. ANITA MACK'S CPP OVERPAYMENT

The auditor assisted us in preparing a submission to Revenue Canada for reimbursement of the overpayment of CPP in 2002, 2003 and 2004. We have received word from Revenue Canada that they will forward the treasurer of Synod a cheque for \$3,857.28. We will also receive a cheque from Revenue Quebec for \$365.78 which is being arranged by the auditor.

17. GCCC LINE OF CREDIT

The following motion was approved by Synod in 2004:

"That the Synod of Québec and Eastern Ontario give its approval in principle for the Gracefield Operating Committee to obtain a mortgage or other form of secured loan on the property of up to \$60,000.00 subject to the Synod Finance Committee, the Presbytery of Ottawa and the Gracefield Operating Committee agreeing to a feasible repayment strategy."

- The Finance Committee understood that the line of credit is required to deal with cash flow at certain times of the year.

The committee reviewed a letter from William Ball of the GOC re an extended line of credit for the GCCC to the Presbytery of Ottawa Business Committee and a letter from James Hurd dated August 17, 2005 from the Business Committee to the GOC co-convenors.

After considerable discussion the committee resolved that they support the request by GCCC to extend its line of credit to \$60,000.

Since it is a line of credit secured by a mortgage, no repayment schedule is applicable.

Submitted by:



John M. Paul

Convenor Synod Finance Committee.

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Quebec and Eastern Ontario

FINANCIAL STATEMENTS

DECEMBER 31, 2004

AUDITOR'S REPORT

To The Members of the

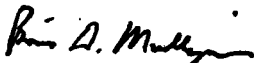
The Presbyterian Church in Canada
The Synod of Quebec and Eastern Ontario

I have audited the statement of financial position of The Presbyterian Church of Canada The Synod of Quebec and Eastern Ontario as at December 31, 2004 and the statements of net assets, continuity of reserved funds and statements of operations for the year then ended. These financial statements are the responsibility of the Synod's management. My responsibility is to express an opinion on these financial statements based on my audit.

Except, as explained in the following paragraph, I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many charitable organizations, the Synod reports revenues from donations and other receipts the completeness of which is not susceptible of satisfactory audit verification. My examination in this respect, therefore, was restricted to a comparison of receipts with recorded deposits and I was not able to determine whether any adjustments might be necessary to assets, revenue and unexpended funds.

In my opinion, except for the effect of adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself concerning the completeness of the donations and other income referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the Synod at December 31, 2004 and the results of its operations for the year then ended in accordance with the accounting principles appropriate for not-for-profit organizations as outlined in Note 2 to these financial statements.



Chartered Accountants
Nepean, Ontario
July 12, 2005

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Quebec and Eastern Ontario
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2004

	<u>Unrestricted Funds</u>	<u>Investment in Capital Assets</u>	<u>Restricted Funds</u>	<u>Net Assets 2004</u>	<u>Net Assets 2003 (Unaudited)</u>
ASSETS:					
Cash on hand and in bank	\$ 36,868	\$ -	\$ -	\$ 36,868	\$ 5,459
Investments - at cost	8,129	-	-	8,129	8,000
Amounts receivable	4,223	-	-	4,223	-
GST recoverable	166	-	-	166	84
Total Assets	<u>\$ 49,386</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 49,386</u>	<u>\$ 13,543</u>
LIABILITIES, RESERVED FUNDS AND NET ASSETS:					
Current liabilities:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Reserved Funds:					
- Regional Staffing Accrued Education Allowance	-	-	1,786	1,786	928
- Gracefield & Conference Centre Reserves -					
- 5 year Capital Maintenance Reserve	-	-	16,042	16,042	3,323
- Manager's Residence Reserve	-	-	5,860	5,860	-
- Water Treatment Reserve	-	-	18,265	18,265	-
	<u>-</u>	<u>-</u>	<u>41,953</u>	<u>41,953</u>	<u>4,251</u>
Investment in Net Assets:					
- Operating Fund Balance	<u>7,433</u>	<u>-</u>	<u>-</u>	<u>7,433</u>	<u>9,292</u>
Total Liabilities, Reserved Funds and Net Assets	<u>\$ 7,433</u>	<u>\$ -</u>	<u>\$ 41,953</u>	<u>\$ 49,386</u>	<u>\$ 13,543</u>

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Quebec and Eastern Ontario
STATEMENT OF NET ASSETS - OPERATING FUND
AS AT DECEMBER 31, 2004

	<u>Unrestricted Funds</u>	<u>Investment in Capital Assets</u>	<u>Restricted Funds</u>	<u>Net Assets 2004</u>	<u>Net Assets 2003 (Unaudited)</u>
Balance, Beginning of Year	\$ 9,292	\$ -	\$ -	\$ 9,292	\$ 15,564
Excess of Receipts over Expenditures	9,958	-	-	9,958	504
Transfer to Reserved Funds:					
- Regional Staffing Accrued Education allowance	(858)	-	-	(858)	(291)
- Regional Staffing Fund	641	-	-	641	(985)
- Gracefield & Conference Centre Reserves -					
- 5 Year Capital Maintenance Reserve	-	-	-	-	(5,500)
- Manager's Residence Reserve	(5,600)	-	-	(5,600)	-
- Water Treatment Reserve	(6,000)	-	-	(6,000)	-
Balance, End of Year	<u>\$ 7,433</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,433</u>	<u>\$ 9,292</u>

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Quebec and Eastern Ontario
CONTINUITY OF RESERVED FUNDS
AS AT DECEMBER 31, 2004

Fund Description	Balance Jan.1, 2004 (Unaudited)	Receipts	Disbursements	Transfer from Operating Fund	Inter Fund Transfer	Balance Dec. 31, 2004
Regional Staffing Accrued Education Allowance	\$ 928	\$ -	\$ -	\$ 858	\$ -	\$ 1,786
Regional Staffing Fund	-	87,278	(86,637)	(641)	-	-
Gracefield & Conference Centre Reserves						
- 5 Year Capital Maintenance Reserve	3,323	20,119		5,600	(13,000)	16,042
- Manager's Residence Reserve	-	6,000	(140)	-		5,860
- Water Treatment Reserve	-	-	(735)	6,000	13,000	18,265
	<u>\$ 4,251</u>	<u>\$ 113,397</u>	<u>\$ (87,512)</u>	<u>\$ 11,817</u>	<u>\$ -</u>	<u>\$ 41,953</u>

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Quebec and Eastern Ontario
STATEMENT OF OPERATIONS

Appendix F - page 48

	For the year ended December 31		
	2004	2004	2003
	Budget (Unaudited)	Actual	Actual (Unaudited)
RECEIPTS:			
Presbytery Assessments:			
-Quebec	\$ 2,637	\$ 2,637	\$ 3,110
-Montreal	28,854	28,854	26,335
- Seaway - Glengarry	11,247	11,247	14,285
- Ottawa	24,045	24,045	24,900
- Lanark & Renfrew	10,782	10,782	11,170
	<u>77,565</u>	<u>77,565</u>	<u>79,800</u>
Donations and Other Receipts:			
Goods & Services Tax Refund Received	-	172	341
Meal Reimbursement	-	-	7
Miscellaneous	-	45	-
Refund of Canada Youth Grant	-	-	150
Quebec Sales Tax Refund	-	4,234	2,368
Interest on Guaranteed Investment Certificate	-	152	6
	<u>-</u>	<u>4,603</u>	<u>2,872</u>
Total receipts	<u>77,565</u>	<u>82,168</u>	<u>82,672</u>
EXPENDITURES:			
Administration and general overhead (Schedule 1)	14,350	12,750	12,122
Programme costs and Mission related grants (Schedule 2)	57,615	59,460	70,046
Total expenditures	<u>71,965</u>	<u>72,210</u>	<u>82,168</u>
EXCESS RECEIPTS OVER EXPENDITURES	<u>\$ 5,600</u>	<u>\$ 9,958</u>	<u>\$ 504</u>

Schedule 1

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Quebec and Eastern Ontario
STATEMENT OF OPERATIONS - ADMINISTRATION & OVERHEAD

	For the year ended December 31		
	2004 Budget (Unaudited)	2004 Actual	2003 Actual (Unaudited)
Administration			
Synod Meeting	\$ 2,800	\$ 2,984	\$ 2,301
Minutes	800	482	-
Annual Declaration Expenses	-	737	-
	<u>3,600</u>	<u>4,203</u>	<u>2,301</u>
Honoraria			
Clerk	2,000	2,000	1,600
Treasurer	1,000	1,000	800
Accounting review	150	150	100
	<u>3,150</u>	<u>3,150</u>	<u>2,500</u>
Clerk's Office			
Photocopying, Postage, Communication	600	273	439
Liability Insurance	1,500	1,194	2,012
Conference	500	275	-
	<u>2,600</u>	<u>1,742</u>	<u>2,451</u>
Committee Expenses			
Synod Council	1,700	1,602	1,611
Youth	700	181	645
Sexual Abuse/ Harassment	500	87	-
Mission / Outreach	700	706	1,089
Finance	700	869	822
Regional Staffing	700	210	462
Gracefield Camp & Conference Ctr 3 Year Review	-	-	241
	<u>5,000</u>	<u>3,655</u>	<u>4,870</u>
Total administration & general overhead	<u>\$ 14,350</u>	<u>\$ 12,750</u>	<u>\$ 12,122</u>

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Quebec and Eastern Ontario
STATEMENT OF OPERATIONS - PROGRAMME EXPENDITURES

	For the year ended December 31		
	2004 Budget (Unaudited)	2004 Actual	2003 Actual (Unaudited)
Gracefield camp & conference centre			
Operating Grant	\$ 40,500	\$ 40,500	\$ 39,000
Gracefield Operating Deficit Contribution	-	-	10,000
Quebec Sales Tax Refund	-	4,499	2,368
Church loan payment - St. Lambert	-	-	325
Synod Finance Five year Plan Expense	600	236	645
	<u>41,100</u>	<u>45,235</u>	<u>52,338</u>
Camp d'action biblique			
Camp d'action biblique	1,500	1,500	1,000
Family Upgrade Program	5,000	5,000	3,000
	<u>6,500</u>	<u>6,500</u>	<u>4,000</u>
Finance			
Reserve Fund	2,015	-	-
Vie chretienne	<u>1,700</u>	<u>1,700</u>	<u>1,500</u>
Regional staffing			
Eastern Ontario Regional Staffing	1,000	1,735	4,304
Quebec Regional Staffing	1,000	2,004	4,304
	<u>2,000</u>	<u>3,739</u>	<u>8,608</u>
Mission / Outreach			
Program	300	-	-
Youth			
Youth Program	1,500	423	2,000
PYPS	-	-	-
Canada Youth	-	-	1,600
Triennium	1,000	1,038	-
Leadership Training	1,500	825	-
	<u>4,000</u>	<u>2,286</u>	<u>3,600</u>
Total programme costs and Mission related grants	<u>\$ 57,615</u>	<u>\$ 59,460</u>	<u>\$ 70,046</u>

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Quebec and Eastern Ontario
NOTES TO THE FINANCIAL STATEMENTS
For the year ended December 31, 2004

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1. ORGANIZATIONAL STRUCTURE AND NATURE OF OPERATIONS:

The Synod operates under the auspices of the Presbyterian Church in Canada and is comprised of representatives being both lay and ordained/diaconal ministers, known as Commissioners, from the various Presbyteries of the Presbyterian Church in Canada in Quebec and Eastern Ontario. The Synod's purpose is to co-ordinate the work of its constituent presbyteries through a number of standing committees which report through a properly constituted Synod Council.

2. ACCOUNTING POLICIES:**Financial Instruments –**

The Synod's financial instruments consist of cash, investments, accounts receivable, accounts payable, accrued liabilities and reserved funds. Unless otherwise noted it is management's opinion that the Synod is not exposed to significant interest, currency or credit risks arising from the financial instruments. The fair value of these instruments approximate their carrying value, unless otherwise noted.

Revenue recognition –

Revenue is recognized in the period in which it is earned. As a result, donations and funds transferred from the Presbyterian Church in Canada which are designated to be spent on particular operations and which are not expended in the current fiscal year are deferred and recorded as Reserved Funds. These funds are reflected in the Statement of Continuity of Reserved Funds.

Investments –

The Synod has invested funds in a cashable one year term Guaranteed Investment Certificate bearing interest at the rate of 1.1 %. This investment is recorded at cost.

Donated Supplies and Services –

Donated supplies and services are not recognized in these financial statements due to the difficulty in determining their estimated fair market value.

Budgeted Amounts –

Budgeted amounts presented were provided by management and have not been audited.

Comparative Figures –

The prior year's financial statements were reviewed by another accountant and are unaudited.

COMPARISONS - 2004 FINANCIAL STATEMENTS

Appendix F - page 52

	UNAUDITED December 31, 2004	AUDITED December 31, 2004
RESERVE FUNDS		
Regional Staff	0	0
5 Year Program	16042	16042
Residence	5860	5860
Water treatment	18265	18265
Septic White Pine Lodge	0	0
	<u>40167</u>	<u>40167</u>
RECEIVABLES		
GST	166	166
CPP	0	4223
	<u>166</u>	<u>4389</u>
SYNOD FUNDS		
for Synod operations	1450.	7433
for Education Allowances	1513	1786
	<u>2963</u>	<u>9219</u>
RESERVES		
EQUITY	1617	7433
TOTALS		
Receipts	82449	82168
Expenditures	89630	72210
		+ 11506 Ø
Ø Transferred to residence and 5 year included in figures in "reserve funds" above.	<u>89630</u>	<u>83710</u>
OTHER SIGNIFICANT DIFFERENCES INCLUDED ABOVE		
<u>Receipts</u>		
Quebec Presbytery	2987	2637
GST rebate	0	172
<u>Expenditures</u>		
Transfer to Regional Staff account	6241	641
Triennium	510	1038

**THE PRESBYTERIAN CHURCH IN CANADA
THE SYNOD OF QUEBEC AND EASTERN ONTARIO
MEMORANDUM TO FINANCE COMMITTEE
FOR THE YEAR ENDED DECEMBER 31, 2004**

74 COLONNADE RD. NORTH
NEPEAN, ONT. K2E 7L2

In accordance with the terms of my engagement, I have prepared and attach a copy of the draft financial statements of the Synod for the year ended December 31, 2004. These financial statements are in draft form and still require final discussion and approval by the Finance Committee.

I have conducted my audit examination in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In reviewing the audit report, it will be noted that the audit opinion is qualified with respect to the extent of donations reported by the Society. A qualification of this nature is common amongst charitable organizations and is consistent with previous years. The qualification is not a negative reflection on the controls or systems utilized by the Society. The qualification is simply a statement of fact indicating that the audit verification of all donations (given the nature of the Society) is not totally possible beyond ensuring that all amounts received are recorded in the Society records.


In completing the audit examination, adjustments were made to the books and records to correct any material errors or misstatement of balances. The nature and extent of these adjustments were discussed with John Paul, Chair of the Finance Committee. In addition, a schedule has been prepared and is attached outlining the primary changes to the draft financial statements previously submitted to the Finance Committee by the Treasurer.

As part of the audit examination, a general review is made of the financial controls in place at the Synod. As the Synod is a relatively small organization (i.e. with minimal staffing, etc.) certain financial controls are not feasible and expansion of controls beyond the current levels would not be appropriate. In performing the review, it was noted that some additional procedures and controls are required in the area of cash management and reporting. This conclusion has come about due to the fact that the audit revealed numerous errors, duplications or omissions in the receipts and disbursements records. The correction of these items resulted in numerous adjustments being made to the records and to the preliminary draft financial statements which had been prepared and presented to the Finance Committee by the Treasurer. These errors and omissions would normally have been detected had a formal bank reconciliation been completed on a regular (monthly or quarterly) basis with differences being corrected on a timely basis. In this regard, I have attached a memo which was prepared internally to outline the problems encountered in this regard. To correct the situation, I would suggest that the bank reconciliations be prepared and submitted for review to the Finance Committee (or at least the Chair of the Finance Committee) on a regular basis with appropriate comments relating to reconciling items.

I would like to thank John Paul, Chair Finance Committee and David Milne, Treasurer for their assistance and co-operation during the audit examination and in our communications and work related to the Synod during the year.

If there are any questions or concerns, I would be pleased to review these matters more fully with the Finance Committee at your convenience.

Yours very truly,


Brian D. Mulligan, C. A.
July 12, 2005

SYNOD OF QUEBEC & EASTERN ONTARIO**NOTES RE: BANK ACCOUNT & RECONCILIATION - DECEMBER 31, 2004**

As the work relating to the audit was under way, several matters came to light which tended to suggest that the cash receipts / cash disbursement ledgers were not necessarily complete. The primary items which gave rise to this conclusion was the discovery that some items on the bank reconciliation for December 31, 2004 were incorrect and some items which should have been on the reconciliation were excluded whereas other items were included which should not be (primarily outstanding cheques). Also the bank reconciliation did not balance and it did not appear that a complete bank reconciliation had been completed during the year - while a reconciliation was prepared for September 2004, the amounts do not correspond to the ledgers and various items would appear to be suspect.

As a result, it was determined that the entire bank account be reconciled to the cash receipts and cash disbursements ledger for the year. This process would clear all cash receipts and cash disbursements from the bank to the cash ledgers and vice versa. This was done for each month and the entire year reconciled as if it was one reporting period. In doing this work it was noted that the following errors existed:

- a) One bank deposit was duplicated
- b) An error in one bank deposit was not picked up by the bank or the client - while this error amounted only to \$ 0.50, it would appear to be evidence that the bank statements etc. are not monitored closely
- c) For two months, bank charges were duplicated in the ledgers
- d) In three instances, the amount on the bank cancelled cheque did not correspond to the amount reported in the ledger
- e) In one instance, a cheque stub was marked void, but the cheque was issued and cleared the bank - no entry was made in the cash disbursement journal
- f) It would appear that three cheques were reported as being issued but were not cashed by the bank and did not appear on the outstanding cheque list - based on other evidence (eg. CCRA monthly payroll remittance forms, etc.) it would appear that these cheques did not reach their destination or were lost in transit - however, the fact that they had been issued, not cashed and were absent from the bank reconciliation appear to go unnoticed.
- g) One cheque was issued with a date of November 1, 2004; however, the bank cashed the cheque on October 28, 2004 - this cheque appeared on the outstanding cheque list as at December 31, 2004.

The increase in the amount of work relating to the cash account would appear to be justified based on the lack of attention that this would appear to have received by the client during the year. As all cheques require two signatures, there would appear to be some control over expenditures; however, it will be recommended that procedures in this area be enhanced to include a regular preparation and completion of the bank reconciliation with a review and approval being performed by the Finance Committee.

FINANCIAL STATEMENT - JANUARY 1, 2005 to JUNE 30, 2005

	2004 AUDITED	2005 budget	2005 actual
<u>INCOME</u>			
<u>Assessments</u>			
(101) Quebec	2,637 #	4,065	3,715
(102) Montreal	28,854	30,660	15,330
(103) Seaway / Glengarry	11,247	14,225	5,000
(104) Ottawa	24,045	27,830	14,230
(105) Lanark / Renfrew	10,782	11,570	
(106) Other	369		
(107) Quebec rebate for GCCC	4,534		2,197
	<u>82,168</u>	<u>88,350</u>	<u>40,472</u>
<u>EXPENDITURES</u>			
<u>Administration</u>			
(1) 1 Synod Meeting	2,984 #	3,400	
(2) 2 Minutes	482 #	800	578
<u>Honoraria</u>			
(5) 3 Clerk	2,000	2,000	1,000
(6) 4 Treasurer	1,000	1,000	500
(7) 5 Audit	150	800	
<u>Clerk's Office</u>			
(10) 7 Photo copies, postage, communication	273 #	500	62
(11) 8 Liability Insurance	1,194	1,700	1,309
(12) 9 Conference	275	0	
<u>Committee Expenses</u>			
(15) 10 Synod Council	1,602	1,750	1,206
(16) 14 Finance	869 #	800	565
(17) 15 Regional Staffing	210	600	48
(18) 13 Mission / Outreach	706	1,000	409
(19) 11 Youth	181	500	
(20) 12 Sexual Abuse / Harassment	87	500	
(21) Synod Commission re Ottawa Presbytery	0	0	157
<u>Program Costs and Related Grants</u>			
<u>Gracefield Camp and Conference Centre</u>			
(30) 18 Operating Grant	40,500	47,000	23,500
(31) 19 Debt Recovery Grant	0	0	
(32) 20 Major Maintenance	5,600	0	
(33) 24 Finance Committee's expenses	236	600	92
(34) 21 Water Treatment Facilities	6,000	4,000	
(35) 26 White Pine Lodge Septic System	0	3,000	
(36) 27 Sales Tax rebate for GCCC (line 107)	4,499	0	2,197

New numbering system is in brackets.
 The other numbers are from the 2005 budget.
 # Audit adjustment

FINANCIAL STATEMENT - January 1, 2005 to JUNE 30, 2005

Appendix G - page 56

	2004 Audited	2005 budget	2005 actual
<u>Camp d'fraction biblique</u>			
(45) 28 Operating grant	1,500	1,500	1,500
(46) 29 Facility Upgrade program	5,000	5,000	
<u>Finance</u>			
(50) 31 Reserve Fund	0	1,200	
(51) Contingency	0	0	
(52) 32 Quebec Declaration	737	0	86
<u>Vie chretienne</u>			
(55) 33 Operating Grant	1,700	1,700	1,700
<u>Regional Staffing</u>			
(60) 34 Eastern Ontario Expenses	1,735	1,600	396
(61) 35 Quebec Expenses	2,004	1,600	393
(62) 36 Transfer to Regional Staff + retreat	0 #	0	
(63) Ont. Education	0	0	100
(64) Que. Education	0	0	
<u>Mission / Outreach</u>			
(70) 37 Program	0	300	
<u>Youth</u>			
(75) 39 Youth Program	423	1,500	
(76) 40 PYPS	0	0	
(77) 41 Canadian Youth	0	0	
(78) 42 Triennium	1,038 #	0	
(79) 43 Leadership Development	825	1,500	625
<u>Sexual Abuse / Harassment</u>			
(85) 45 Training	0	2,500	
(95) TOTAL DISBURSEMENTS		88,350	36,479
(96) TOTAL INCOME			40,472
(97) PROFIT (DEFICIT)			3,993
(98) RESERVES			7,433
(99) LESS STALE DATED CHEQUES			(52)
(100) CASH ON HAND			\$ 11,374

audit adjustment

UNAUDITED BALANCE SHEET TO JUNE 30, 2005

	at December 31, 2004	at June 30, 2005
ASSETS		
Bank account	\$ 36,868	\$ 54,254
Non registered GCI @ 1.1%	8,129	0
GST Refund (for 2005 \$125.24)	166	291
CPP Refund.	4,223 #	4,223
	<hr/>	<hr/>
	49,386	\$ 58,768
Gracefield Camp and Conference Centre	0	0
	<hr/>	<hr/>
	\$ 49,386	\$ 58,768
LIABILITIES		
Regional staff funds	\$ 0 #	528
5 year maintenance program	16,042	1,932
Residence funds	5,860	22,760
Water treatment funds	18,265	19,058
Septic system for WPL	0	1,033
Staff Education - Quebec	849 #	1,047
Staff Education - Ontario	937 #	1,035
	<hr/>	<hr/>
	\$ 41,953	\$ 47,993
EQUITY	\$ 7,433	\$ 11,375
TOTAL LIABILITIES AND EQUITY	\$ 49,386	\$ 59,768
	<hr/>	<hr/>
# audit adjustment		

BANK RECONCILIATION

JUNE 30, 2005

Balance January 1, 2005	\$ 36,868.38
Plus GIC redeemed June 30, 2005	8,196.07
Add; cash receipts Jan 1 to June 30	181,679.76
Less; Disbursements Jan 1 to June 30	172,542.31
Add; Stale dated cheques from Dec 2004	52.47
Balance per books June 30, 2005	<u>\$ 54,254.37</u>

Balance per bank statement June 30, 2005	\$ 75,706.89
Less WMS early deposit	7,336.33
Less outstanding cheques #25	\$ 506.17
45	1,000.00
46	500.00
47	1,500.00
48	1,700.00
54	787.52
58	7,834.00
65	288.50
\$ 14,116.39	<u>\$ 14,116.19</u>

Balance to be reconciled

\$ 54,254.37

Unreconciled difference

\$ 0.00

SUMMARY OF DESIGNATED FUNDSREGIONAL STAFFING

Available January 1, 2005
 Receipts from PCC/WMS
 Less expenditures

0
 44,017.99
 43,489.42

Available July 1, 2005

528.57

528.57

EDUCATION ALLOWANCE

	Anita	Christine
January 1, 2005	949.00	937.00
Increase 6mo x \$33	198.00	198.00
Expenses	0	100.00
June 30, 2005	1047.00	1035.00

2,082.00

Allowances increase \$33 / mo each

Expenses from Synod funds

5 YEAR MAJOR MAINTENANCE/CAPITAL PROJECTS

Available January 1, 2005
 Receipts
 Less expenditures

16,042.00
 41,540.00
 55,650.00

Available July 1, 2005

1,932.00

1,932.00

RESIDENCE PROJECT

Available January 1, 2005
 Receipts
 Less expenditures

5,860.15
 38,650.00
 21,749.65

Available July 1, 2005

22,760.50

22,760.50

WATER TREATMENT PROJECT

Available January 1, 2005
 Receipts
 Less Expenditures

18,264.60
 10,000.00
 9,206.54

Available July 1, 2005

19,058.06

19,058.06

SEPTIC SYSTEM FOR WHITE PINE LODGE

Available January 1, 2005
 Receipts
 Less expenditures

0
 7,000.00
 5,966.94

Available July 1, 2005

1,033.06

1,033.06

**UNAUDITED REGIONAL STAFFING STATEMENT
FUNDED BY PCC/WMS
FOR THE PERIOD ENDING 30 JUNE 2005**

RECEIPTS**PCC/WMS**

**2005
to June 30, 2005**

\$ 44,017.99**\$ 44,017.99****DISBURSEMENTS**

**Eastern Ontario Stipend and allowances
Quebec stipend and allowances**

\$14,002.21**11,992.40****17,458.84****Benefits****35.97****Penalties****\$ 43,489.42****Total Disbursements****Surplus****\$ 528.57**

SUMMARY OF DEDUCTIONS AND EMPLOYERS EXPENSE as of July 1, 2005

DEDUCTIONS	Christine	Synod's Share	Anita	Synod's Share
Income Tax	\$ 221.90	0	\$ 221.40	0
EI	34.32	\$ 48.05	48.54	\$ 67.95
CPP	72.68	72.68	108.78	108.78
PCC Pension	176.02	205.36	176.02	205.36
PCC Group Insurance	47.52	0	47.52	0
PCC Health	0	316.80	0	316.80
	\$ 552.44	\$ 642.89	248.92	0
			Quebec Income Tax	0
			Quebec Health	67.21
			\$ 851.18	\$ 766.10

L'EGLISE PRESBYTERIENNE AU CANADA
Le Synod du Québec et de l'Est de l'Ontario

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Quebec and Eastern Ontario

Unaudited Five Year Gracefield Camp & Conference Centre Major Maintenance Capital Plan
For the Period 1 January to 31 December 2004

June 30
2005

Receipts	Actual Annual 2002	Actual 2003	Actual to 31 December 2004	
RESIDENCE				
Presbytery of Ottawa	0	0	25,000	25,000
Presbytery of Montreal	3,000	3,000	3,000	
St. Paul's, Ottawa	1,500	1,500	1,500	1,500
Parkwood, Ottawa	2,332	2,332	1,725	735
St. Timothy's, Ottawa	1,250	1,250	1,250	
St. Stephen's, Ottawa	500	1,200	1,200	
St. Andrew's, Ottawa	4,291	1,000	1,000	
Trinity, Kanata	1,000	1,000	1,000	
St. Andrew's, Kitchburg	1,000	1,000	1,000	1,000
Knox, Varklock Hill	1,000	1,000	1,000	
S. Elizabeth Neelin, Ottawa	2,000	1,000	1,000	
Montréal West	0	0	250	
James Farber	0	400	200	200
Kennon, Darragan	200	200	200	200
Church of the Covenant, Lansdowne	0	320	150	200
Knox, Ingersoll	0	0	100	
Lorne I. Van Mounsel	200	100	100	
St. Andrew/St. Paul, Montréal	100	100	100	
J. Hillard	0	0	73	
T. Lloyd	0	0	73	
K. Jordan	0	0	68	
R. Drifflin	0	0	42	
D. Bryan	0	0	34	
A.D. Lee	0	0	25	
H. Jack	0	0	18	
St. John's, Cornwall (Note 2)	1,028	1,267	0	1,053
Barbara & Rick Aubrey, Ottawa	0	1,000	0	
Erskine, Ottawa	441	403	0	
David A. Miles	0	190	0	
Knox Crescent Kensington and First Presbyterian, Notre Dame de Grace, Montréal	0	180	10	
Paul Hinzman	100	100	0	
C. Chen	0	93	0	
Jan Fraser	0	76	0	
C. Glens	0	20	0	
Betty Farber (not Mack)	500	0	0	0
Knox, Westport	250	0	0	1,650
Knox, Morrisburg	222	0	0	
St. Andrew's, St. Lambert, Québec	210	0	0	10,000
St. Columba-by-the-Lake, Québec	139	0	0	
Durham, Morrisburg	75	0	0	
St. Paul's, Winchester	73	0	0	
Anonymous	60	0	0	
Lugan's Point	20	0	0	
Receipts	\$21,521	\$18,794	\$20,119	41,540
Synod of Quebec & Eastern Ontario	3,100	5,900	5,000	
Carried Forward Surplus Previous Year	907	3,301	3,322	16,042
Total Available for the Five Year Program	\$25,528	\$27,995	\$29,042	57,582
Credits from Gracefield Camp & Conference Centre for the Pavilion				
St. Andrew's, Ottawa	\$7,818	80	80	
Insurance Claim Allocation	600	0	0	
Total Available for Five Year Major Maintenance and Capital Plan	\$33,946	\$27,995	\$29,042	
Disbursements				
Transfer to Water Treatment Fund	80	80	\$13,000	
Pavilion				
Expenses paid by the Synod	13,722	15	0	
2002 Credits from Gracefield Camp and Conference Centre for Expenses to Build the Pavilion (See Note 1)		0	0	
Total Cost of the Pavilion		\$15	80	7,000
Vehicle - Astro Van, Kubota Tractor, Trux & Dump Trailer		\$7,096	0	38,650
Insurance Road Malpractice		15,000	0	
Picnic Tables for the Pavilion		1,625	0	10,000
Sign		135	0	
Exterior Emergency Exit		0	0	
Postboxes Doors		0	0	
Cargo Trailer		0	0	
Materials	2,220	0	0	55,650
Total Disbursements	\$30,645	\$24,772	\$13,000	
5 Year Gracefield Camp & Conference Centre Major Maintenance & Capital Plan Reserve	\$3,301	\$3,323	\$16,042	1,932

Note: 1. In 2002, Gracefield Camp and Conference Centre reduced the Pavilion expenses by applying money received from St. Andrew's Presbyterian Church, Ottawa and an insurance claim received.
2. St. John's Cornwall sent a donation of \$1,053 for the Five Year Plan in December that was not received until January 2005. The donation will be accounted for in 2005 as a result of the Cash Book of Accounting used by the Synod

0 In bank account in Thetford Mines \$100

+ refer to page 8 for Gracefield major projects

Unaudited report of the Major Projects at Garcefield Camp and Conference Centre as part of the Synod's 5 year Major Maintenance and Capital Projects program.

RESIDENCE (Manse) Project budget \$ 110,000

Receipts

	2005
Brought forward from 2004 Seaway/ Glengarry	5860
Transfer from the 5 year program 2004	6000
Transfer from 5 year program for 2005	6000
Ottawa Presbytery	25000
WMS	1650
	<u>44510</u>

Disbursements

Planning expenses (in 2004 - \$120) (in 2005 - materials)	1406
To GCCC for contract payments	<u>20344</u>

Balance

22760

\$61200 of the budget was @ Gracefield from the Crabtree Foundation
Funds to come from 5 year \$ 4,150.

WATER TREATMENT FACILITY Project budget \$45,000

Receipts

Brought forward from 2004	18265
WMS	10000
	<u>28265</u>

Disbursements

Planning expenses (in 2004 - \$735)	
To GCCC for water testing	9206

Balance

19058

Funds to come 5 year 2005 - \$5,000
Synod 2005 - \$4,000
Synod 2006 - \$7,000 (proposed)

WHITE PINE LODGE SEPTIC SYSTEM Project Budget \$100,000 ???

Receipts

Brought forward from 2004	0
Transfer from 5 year program for 2004	6000
Transfer from 5 year program for 2005	1000
	<u>7000</u>

Disbursements

5967

Balance

1033

Funds to come Synod 2005 - \$3,000

TREASURER'S REPORT
JULY 15TH, 2005 - OCTOBER 10TH, 2005

REVENUE DURING THE PERIOD:

-transferred from the Ottawa account: **\$56,644.81**

-assessments received from presbyteries:

	(this period)	(to date)
-Lanark & Renfrew	4,000	= 35%
-Ottawa	6,800	= 75%
-Seaway-Glengarry	5,000	= 70%
-Montréal	7,665	= 75%
-Québec	<u>350</u>	<u>= 100%</u>

Total: **\$23,815.00**

-donations to the 5-year plan:

-Bristol Church	100.00
-Parkwood, Ottawa	521.00
-Knox, Morrisburg	233.25
-James Parker	200.00
-Norman Inglis	400.00
-Lorna Van Mossel	100.00 (for Gracefield)
-Kinburn Church	<u>1,000.00</u>

Total: **\$ 2,554.25**

-refunds:

-tax refund for Gracefield	5,747.80
-tax refund for regional staff	371.23
-material refund for residence	<u>142.56</u>

Total: **\$ 6,261.59**

-regional staffing grants from the national offices:

-August to October X \$7,336.33 = **\$22,008.99**

TOTAL REVENUE FOR THE PERIOD = **\$111,284.64**

TREASURER'S REPORT (continued)
JULY 15TH, 2005 - OCTOBER 10TH, 2005

EXPENDITURES DURING THE PERIOD:

-REGIONAL STAFFING:

-Québec stipend (Aug. to Oct.)	6,581.71	
-Eastern Ontario stipend (Aug. to Oct.)	7,477.93	
-Revenu Québec (Aug. to Oct.)	1,661.07	
-Revenue Canada (Aug. to Oct.)	2,362.56	
-Revenue Canada (arrears)	61.63	
-Québec office expenses (June to Aug.)	292.79	
-Eastern Ontario office expenses (Apr. to Aug.)	763.66	
-Health & dental plan (July to Sept.)	<u>1,900.80</u>	
Total:		\$21,102.15

-SYNOD OFFICES:

-bank charges		176.45	
-committee work:	(this period) (to date)		
-synod council	760.97 = 112%		
-finance	306.86 = 108%		
-regional staff	314.00 = 60%		
-youth	689.60 = 37%		
-mission	<u>518.18</u> = 93%		
		2,590.28	
-office expenses:			
-clerk and treasurer	(71%)	354.82	
-auditor:			
-agreed audit	856.00		
-honorarium	800.00		
-for advice & help	<u>500.00</u>		
		2,156.00	
-directors' insurance:		<u>374.27</u>	
Total:			\$ 5,651.82

-SYNOD GRANTS AND DISBURSEMENTS:

	This period	=	To date	
-quarterly to Gracefield	11,750.00	=	75%	
-gift from L. Van Mossel	100.00			
-tax refund for Gracefield	5,747.80			
-Camp d'action biblique	<u>5,000.00</u>	=	100%	
Total:				\$22,597.80

-NEW RESIDENCE AT GRACEFIELD:	(114%)	
-material and contractors:		\$26,106.59

-WATER TREATMENT SYSTEM AT GRACEFIELD:	(4%)	
-work done		<u>\$833.77</u>

TOTAL EXPENDITURES FOR THE PERIOD:		\$76,292.13
---	--	--------------------

SUMMARY STATEMENT:

-Revenue for the period	111,284.64
-Expenses for the period	<u>-76,292.13</u>
-Unaudited balance for the period	\$ 34,992.51

UNAUDITED BALANCE IN THIS REPORT:	\$34,992.51
BALANCE SHOWING IN THE LEDGERS:	\$34,992.51

Respectfully submitted,

J. Ross H. Davidson
(treasurer)

Revised September 23, 2005

<u>DRAFT BUDGET 2006</u>		2004	2005	2006
<u>INCOME</u>				
<u>Assessments</u>	%		%	%
101 Quebec	2,637 3.8	4,065 4.6	4,490 5.1	
102 Montreal	28,854 37.0	30,660 34.7	29,670 33.7	
103 Seaway Glengarry	11,247 14.6	14,225 16.1	15,410 17.5	
104 Ottawa	24,045 30.9	27,830 31.5	26,940 30.6	
105 Lanark Renfrew	10,782 13.8	11,570 13.1	11,540 13.1	
106 Other	4,603			
107 GST rebate				300
	<u>82,168</u>	<u>88,350</u>	<u>88,350</u>	
<u>EXPENDITURES</u>				
<u>Administration</u>				
1 Synod meeting	2,984	3,400	3,200	
2 Minutes	482	800	500	
<u>Honoraria</u>				
5 Clerk	2,000	2,000	2,000	
6 Treasurer	1,000	1,000	1,000	
7 Audit	150	800	1,000	
<u>Clerk's Office</u>				
10 Photo copies, postage, communication	273	500	350	
11 Liability insurance	1,194	1,700	1,900	
12 Conference	275	0	500	
<u>Committee Expenses</u>				
15 Synod Council	1,602	1,750	1,800	
16 Finance	869	800	1,000	
17 Regional staffing	210	600	400	
18 Mission / Outreach	706	1,000	800	
19 Youth	181	500	400	
20 Sexual abuse / Harassment	87	500	400	
<u>Program Costs and Related Grants</u>				
<u>Gracefield Camp and Conference Centre</u>				
30 Operating grant	40,500	47,000	47,000	
31 Debt recovery	0	0	0	
32 Major maintenance	5,600	0	5,000	
33 Finance committee	236	600	400	
34 Water treatment facilities	6,000	4,000	0	
35 White Pine Lodge septic system	0	3,000	3,400	
36 Sales tax rebate for GCCC (line 107)	4,499	0	0	
<u>Camp d'action biblique</u>				
45 Operating grant	1,500	1,500	1,500	
46 Facility upgrade program	5,000	5,000	5,000	

DRAFT BUDGET 2006

<u>EXPENDITURES (cont'd)</u>		2004 ACTUAL	2005 BUDGET	2006 BUDGET
<u>Finance</u>				
50	Reserve fund	0	1,200	1,000
51	Contingency	0	0	300
52	Quebec declaration	737	0	0
<u>Vie chretienne</u>				
55	Operating grant	1,700	1,700	1,700
<u>Regional staffing</u>				
60	Eastern Ontario expenses ↑	1,735	1,600	1,600
61	Quebec expenses	2,004	1,600	1,600
62	Transfer to regional staff + retreat	0	0	300
<u>Mission / Outreach</u>				
70	Program	0	300	300
<u>Youth</u>				
75	Youth program	423	1,500	1,500
76	PYPS	0	0	0
77	Canadian Youth	0	0	4,000
78	Triennium	1,038	0	0
79	Leadership development	825	1,500	1,500
<u>Sexual abuse / Harassment</u>				
85	Training	0	2,500	0 #
95	TOTAL EXPENDITURES	72,210 Ø	88,350	91,350
96...	TOTAL INCOME	82,168	88,350	88,350
97	PROFIT (DEFICIT)	9,958	0	(3,000)
98	RESERVES	7,433 *		
99	CASH ON HAND			

If training is approved by the council, the cost will come from reserves

Ø plus \$11,600 transferred for lines 32 and 34

* +\$41,953 designated for GCCC projects and Regional staff Education allowance

PROPOSED 5 YEAR FORECAST - September 23, 2005

Appendix J - page 68

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
<u>EXPENDITURES</u>					
<u>Administration</u>					
1 Synod meeting	3200	3200	3200	3200	3200
2 Minutes	500	500	500	500	500
<u>Honoraria</u>					
5 Clerk	2000	2100	2100	2100	2100
6 Treasurer	1000	1050	1050	1050	1050
7 Audit	1000	500	500	1000	500
<u>Clerk's office</u>					
10 Photo copies, postage, communication	350	350	350	350	350
11 Liability Insurance	1900	1900	1900	1900	1900
12 Conference	500	0	500	0	500
<u>Committee expenses</u>					
15 Synod council	1800	1800	1800	1800	1800
16 Finance	1000	1000	1000	1000	1000
17 Regional staffing	400	400	400	400	400
18 Mission / outreach	800	800	800	800	800
19 Youth	400	400	400	400	400
20 Sexual abuse / harassment	400	400	400	400	400
<u>Program costs and related grants</u>					
<u>Gracefield Camp and Conference Centre</u>					
30 Operating grant	47000	48400	49850	51370	52900
31 Debt recovery grant	0	0	0	0	0
32 Major maintenance	5000	0	0	0	0
33 Finance committee's expenses	400	400	400	400	400
34 Water treatment facilities	0	0	0	0	0
35 White Pine Lodge septic system	3400	11700	11700	11700	11700
36 Sales tax rebate GCCC	0	0	0	0	0
Ø based on \$150,000 @ 5% for 20 years					
<u>Camp d'action biblique</u>					
45 Operating grant	1500	1550	1600	1650	1700
46 Facility upgrade program	5000	5000	5000	5000	5000
<u>Finance</u>					
50 Reserve fund	1000	1000	1000	1000	1000
51 Contingency	300	300	300	300	300
52 Escalation	0	500	510	520	530
<u>Vie chretienne</u>					
55 Operating grant	1700	1750	1800	1850	1900
<u>Regional staffing</u>					
60 Eastern Ontario expenses	1600	1600	1600	1600	1600
62 Quebec expenses	1600	1600	1600	1600	1600
63 Transfer to regional staff + retreat	300	300	300	300	300

PROPOSED 5 YEAR FORECAST - September 23, 2005

Appendix J - page 69

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
<u>Mission / outreach</u>					
70 Program	300	300	300	300	300
<u>Youth</u>					
75 Youth program	1500	1500	1500	1500	1500
76 PYPS	0	500	500	500	500
77 Canadian youth	4000	0	0	4000	0
78 Triennium	0	2000	0	0	2000
79 Leadership training	1500	1000	1000	1000	1000
<u>Sexual abuse / harassment</u>					
85 Training	0	0	0	0	0
95 TOTAL EXPENDITURES	<u>91350</u>	<u>3000</u>	<u>93860</u>	<u>99490</u>	<u>99130</u>

Line 5 - 5% in 2007

Lines 30, 45 and 55 - 3% per year

Line 53 - escalation for most other lines

Line 85 - if training is approved by council the funds will come from reserves.

L'EGLISE PRESBYTERIENNE AU CANADA
Le Synod du Québec et de l'Est de l'Ontario

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Quebec and Eastern Ontario

FIVE YEAR MAJOR MAINTENANCE AND CAPITAL PROJECTS PROGRAM

SUMMARY OF PROJECTS ACHIEVED WITH THE 5 YEAR PROGRAM

WE WOULD LIKE TO EXTEND OUR APPRECIATION TO ALL WHO CONTRIBUTED, LARGE OR SMALL, TO MAKE THE PROGRAM A SUCCESS.

All funds came from the 5 year program except where designated funds are noted.

2001	New fire alarm system in White Pine Lodge (WPL)		\$ 14,200	
	Enclosure for stairways and fireproof bedroom doors WPL		4,700	Ø
	Purchase of 2 - 5 kw generators		1,900	
	Repair of retaining wall at Beaver Lodge		1,000	Ø
2002	New exit stair from second floor White Pine Lodge		2,500	Ø
	Purchase trailer for 8 canoes		3,000	
	Purchase 25 mattresses		2,500	
	Build 3 floating docks	<u>Designated funds</u>	1,500	Ø
	Build a pavilion	St. Andrew's, Ottawa	\$ 10,800	22,100 Ø
2003	Rebuild entrance road		15,000	
	Towards the cost of vehicles		7,500	
	6 picnic tables for pavilion		1,500	
2005	Director's residence	Ottawa Presbytery	25,000	
		Seaway Glengarry Presbytery	6,000	44,900 Ø
		Women's Missionary Society	1,700	

Future projects

Septic system for WPL			10,000+
Water treatment system	Women's Missionary Society	10,000	40,000

Ø Volunteer labour involved

The balance of the cost (\$60,000) came from The Harold Crabtree Foundation and was administered by Gracefield camp.

REVISED 13 October 2005

SUMMARY OF FUNDING IN THE 5 YEAR PROGRAM TO SEPTEMBER 30,20055 Year program

On hand	\$ 500
Donations to come	10,000
	<u>\$ 10,500</u>

Septic System for White Pine Lodge

On hand	\$ 1,000
from 5 year program	2,000
To come from Synod	3,000
	<u>\$ 6,000</u>
Less expenses to date	6,000
	<u>0</u>

Water Treatment System for the Camp

On hand	\$ 16,400	including \$10,000 from WMS
To come from 5 year	7,000	
To come from Synod	4,000	
	<u>\$ 27,400</u>	
Plus expenses to date	11,000	
	<u>\$ 38,400</u>	

Residence

On hand	\$ 1,000
from 5 year program	1,000
Expected to complete	<u>2,000</u>
	<u>0</u>

Total estimated cost of residence \$ 112,000

Any monies left in the 5 year program in January 2006 or remaining in the residence account will be transferred to the Septic project.

When the water project is complete and remaining funds will go to the Septic.

COMMITTEE ON HISTORY REPORT TO THE SYNOD OF QUÉBEC AND EASTERN ONTARIO

In 2004 General Assembly adopted a recommendation of the Committee on History that the oral history project be made a priority of synod History Committees. Oral history is a significant way in which the past is preserved and not lost. As generations pass away, there is a need to record memories for posterity. For example, 2005 is the Fiftieth Anniversary of the adoption of the *Declaration of Faith Concerning Church and Nation*. There are three members of the twenty-six members who served on the Joint Committee who are still living. It is vital to get their memories of the workings of that Joint Committee before they pass away.

Seven persons have been designated as individuals in the Synod of Québec and Eastern Ontario who ought to be interviewed. This short list is simply a suggestion from the national committee. Undoubtedly, there are many others who have stories to tell. I would welcome suggestions of persons who should be interviewed on tape and would appreciate volunteers to do the interviewing and taping.

A start was made this past spring with one interview and it is hoped that a second person will be interviewed and taped sometime this fall.

The Synod is reminded of the Fiftieth Anniversary of the *Declaration of Faith Concerning Church and Nation*. Ministers and lay people are encouraged to review the document which is found in the *Book of Forms* as part of our doctrinal standards and to make it the subject of a study at a Session meeting or study group and possibly even the subject of a Sunday sermon during this coming year.

Members of Synod are reminded that the Presbyterian Museum which is located in St John's Church, Broadview Avenue, Toronto, merits a visit. It's an excellent collection of memorabilia.

Respectfully submitted,

Bill Klempa
450-533-5321
wklemp@po-box.mcgill.ca

To The Synod of Quebec and Eastern Ontario
Fm: Sexual Abuse and Harassment Resource Team

During the 2004-05 year, the team has not been approached with any requests for help. No training has taken place, as there is a scarcity of courses available for this type of team. More exploration into training will be conducted in the coming year.

The team currently consists of four members: Ms. Joycelyn MacKay of the Presbytery of Montreal, Rev. Patricia Van Gelder of the Presbytery of Lanark and Renfrew, Rev. Ian McLean of the Presbytery of Seaway-Glengarry, and Rev. Mark Bourgon (convenor) of the Presbytery of Seaway-Glengarry. Additional members from presbyteries that are not represented as well as anyone who would want to serve on this team would be much welcomed. Ideally the team should consist of a mixture of laity and clergy as well as a balance between men and women.

Yours, In Christ's Service,

Mark Bourgon
Convenor

SYNODICAL OF QUEBEC AND EASTERN ONTARIO
WOMEN'S MISSIONARY SOCIETY

**Report to the 131st meeting of the Synod of Quebec and Eastern Ontario
October 2005**

At the Fall 2004 Mission Rally in St. Paul's Presbyterian Church, Ottawa, the Rev. Jim and Mrs. Brenda Patterson told of their work in El Salvador.

The Annual Meeting was held for two days, April 22-23, 2005 in Spencerville, Ontario. The agenda included two presentations by Wilma Welsh, retired from International Ministries, and an interesting explanation of Restorative Justice in action by Eileen Woloshyn of Kingston. Inspiring music and motivating reports were also included in the programme.

The women of the Synodical are still knitting "up a storm". We have mailed twenty-two large packages thus far to hospitals in Malawi and India.

Coming event - Our Fall meeting will be held in Maxville, Ontario, on Tuesday, November 8, 2005 when the Rev. Friday Inya of the Presbyterian Church in Nigeria (PCN) will be the speaker. He will be speaking at other presbyterials and presbytery events in the area. Watch for announcements in your area and endeavour to hear this renowned speaker.

Women in our groups continue to be involved in local and world mission through prayer, study, service and fellowship.

Respectfully submitted,

Margaret Reynolds, President

**Report of the Regional Staffing Committee
to the Synod of Quebec and Eastern Ontario, Sherbrooke, Qc
October, 2005**

We held two Committee meetings this year, in February and September. And I attended the Regional staffing conveners' meeting in Toronto in March.

Our two Regional Staff: Christine Ball and Anita Mack are doing a wonderful job, each in their own area, and each according to the needs in that area.

They both work with the youth of our synod, either as organizers or as advisors. They hold workshops, "Leadership with Care" as an example. They speak or take part in Presbytery and Presbyterian meetings. Generally speaking they are in education as well as support in the different areas of our church life.

We hope that the leaders of the congregations are fully aware of their work, and will contact them if they need help in any way.

They report regularly to the committee members by e-mail (a wonderful invention!) what they have been working on.

~~It looks like that the budget of \$1600 for each of them for their expenses this year is sufficient, so we asked for the same for 2006. They do attend the Regional Staff retreat once a year in December at Crieff, for which the Synod is asked to send \$200 towards expenses.~~

The financial support which the Synod receives from the National Church for the salaries of both workers might not always be sufficient to cover it completely, because what they send to cover their stipend goes up according to COLA, but their accommodation and travel are frozen at the time they were hired, and especially the Health and Dental insurance falls short. Synod should be prepared to add to those costs where necessary.

This is my first year as convener, but I have been on the committee since 2001. During that period a lot of meeting time was spent on the irregularity of the finance figures. I am happy to report that we have been able to iron things out. Both Anita and the Synod were able to claim a refund from the government. I thank Mr. John Paul, convener of the Finance Committee, for his patience with me, every time when I came up with other figures.

The committee consists of three representatives of Synod, plus three of Synodical (WMS), and the convener (rotates between Synod and Synodical every two years).

Two of the representatives of Synod had their first meeting in May, 2000. That will be six years next May.....

Respectfully submitted,

Henny Donkersteeg, convener

Synod Mission and Outreach committee

October 2005

This committee has met twice in 2005 –once in May and again at the end of September.

At the May meeting, in keeping with the aim of the committee to learn more of the work being supported by Canada Ministries, we heard from Tom Sherwood, the only full time chaplain at Carleton University. He described his work there as being “pastoral, prophetic, priestly and pedagogical” and also of the programs he would be able to offer if his overall budget was increased.

Marc Henri Vidal brought us up to date on the work being done in the francophone ministries in the Synod and expressed his hope that future funds would be made available for the hiring of additional staff to help him in this growing mission work.

At the meeting in September the final grant requests for 2006 were presented by the presbytery representatives and these form the basis of the attached report. The suggested distribution of the grants from the Robert Fund are also attached.

During discussion on the grant requests various concerns were raised. Concern was expressed over the amount and the history of the grant to the Montreal Bible Church in Montreal as well as the ongoing progress of the work. Also, under present guidelines only universities are eligible for chaplaincy grants while no monies appear available for the vital mission work done by the camping ministries.

- Recommendation 1. That the continuance of the grant to the Montreal Bible Church be further reviewed by Synod
- Recommendation 2. That Synod recommends to Canada Ministries that grants provided through the CM Grants Program be considered for accredited College Chaplaincies.
- Recommendation 3. That Synod recommends to Canada Ministries that grants to Camping Ministries be promoted.
- Recommendation 4. That the Synod Grant Requests for 2006 be approved.
- Recommendation 5. That the Grant Requests from the Robert Fund be approved.

Druse Bryan
Retiring Convener

Synod of Quebec and Eastern Ontario
CANADA MINISTRIES GRANT REQUESTS

PRESBYTERIAN		METHODIST		UNITED CHURCH	
		CM Forecast	Requested	CM Forecast	Requested
OTTAWA					
Carlton Chaplaincy	3,200	3,200	3,200	3,200	3,200
Greenview	4,000	Nil	Nil	Nil	Nil
QUEBEC					
Inverness	1,500	1,500	1,500	1,500	1,500
Scotstown	1,000	1,000	1,000	1,000	1,000
Leggatt's Point	1,500	1,500	1,500	1,500	1,500
Sherbrooke (Francophone)	32,140	35,623	5,000	?	?
St Andrew's Melbourne	8,000		8,000		
MONTREAL					
Montreal Bible Church	70,025	70,025	70,025	70,025	70,025
Ghanaian Church	25,000	25,000	25,000	25,000	25,000
Eglise St. Luc	52,165	50,825	50,825	49,634	49,634
McGill Chaplaincy	3,000	3,000	3,000	3,000	3,000
Action Réfugiés	28,257	28,301	31,533	28,410	31,622
Tyndale Program	25,111	25,155	25,155	25,264	25,264
Tyndale Exec. Director	23,500	23,500	23,500	23,500	23,500
Concordia Chaplaincy	3,000	3,000	3,000	3,000	3,000

ROBERT FUND**PROPOSED DISTRIBUTION FOR 2006**

Group	Approved 2005	Based on \$8,000	Based on \$10,000	Based on \$12,000
Mission St-Paul (Sherbrooke)	\$1,500	\$600	\$1,000	\$1,500
Camp d'action biblique	\$1,500	\$600	\$1,000	\$1,500
La Vie Chrétienne	\$7,500	\$6,200	\$7,000	\$7,500
Mission Montreal	\$1,500	\$600	\$1,000	\$1,500
TOTALS	\$12000	\$8,000	\$10,000	\$12,000

Note on the Robert Fund

This fund was established in 1951 from the estate of Mr. William Robert and his sister, Sarah, both then deceased. They had been members of St. Edward's Presbyterian Church in Beauharnois, Quebec. In their last will and testament they provided that one half of the residue of their estate be given to the Presbyterian Church in Canada. The Montreal Trust Co. was appointed trustee and to invest this bequest. From this investment one third of the income is to be used annually for "religious and charitable schemes in the Province of Quebec."

Over the last few years, interest rates being what they are, the amount of monies available for distribution has decreased from \$14,000 in 1998, \$12,000 in 1999 to \$10,000 in 2003. In 2005 however, \$12,000 was available and the latest estimate from Canada Ministries is that \$12,000 will again be available for 2006.

Synod Report 2005

Christine Ball

I continue to work in four main areas: Youth (25 events/activities), Education (17 workshops), Mission (10 events/activities) and Committee work (17 meetings). The position is a 2/3 time position and I work slightly more hours averaging about 30 hours/week. My busiest months are Sept-November and February-April. I usually work more than full time during these months and less in December, July and August. I do take my vacation during this time since there are few requests from congregations during these months. I have appreciated the support of the Regional Staffing Committee and their understanding of this unique position. I especially appreciate the time and effort of Henny Donkersteeg as she worked so diligently on my behalf.

YOUTH

In the area of Youth ministry I work with the youth leaders and congregations. I have been pleased to be invited to speak to a few sessions that are evaluating their youth ministry or are looking at developing youth ministry. I have met with congregational youth leaders and try to provide support and resources. In Ottawa I am part of the support team for Katie Munnik the Presbytery Youth Worship Director.

I work along with the Synod Youth Committee and volunteers to provide several regional youth retreats and development opportunities. ~~Last year the grade nine to twelve youth enjoyed a spring retreat in Perth "College, Careers, Calling and Chocolate" and this past fall a retreat at Gracefield with a Mission theme. The Jr. High Youth had a fall sleep-over in Cornwall.~~

The Synod Youth Committee has been trying to foster leadership development. We are pleased to have several youth capable and willing to take on some of the planning and leadership of the youth retreats and this past fall retreat they helped develop the theme, activities, and Bible study. At the event they lead games, the ropes course, music, energizers and one of the studies. Last February youth from youth worship teams from Perth, Vankleek Hill and Ottawa Presbytery participated in a day long Worship Forum that examined Reformed Worship, Leading Music, Drama in Worship and Writing Liturgy. The youth and the leaders were very excited about this event and wanted to offer it again in an expanded form. We encourage all congregations with youth involved in leading and planning worship (reading scripture, prayer, in a worship band or drama) to encourage and make it possible for these youth to attend. It will be Feb. 11th and 12th at Vankleek Hill.

EDUCATION AND WORKSHOPS

In the area of Education I have participated in Presbytery Events in Seaway Glengarry (Conflict) and for the Presbytery of Lanark Renfrew (Intergenerational Worship and Play). I have provided two Presbytery Teacher Training Workshops in Ottawa and Arnprior. I have been invited to congregations for curriculum options and evaluation, introduction to "Seasons", children in communion, Leading with Care, teacher training, helping children grow in faith, NCD and Term Service for Elders.

WMS AND MISSION EDUCATION

It has been a pleasure to work with the WMS in local congregations, Presbyterials and Synodical. I have participated in inductions, leading Bible studies on justice, peace, spirituality, the study of scripture, The Bhil People, Understanding Presbyterian Sharing and PWS&D and "Leading with Care". I was invited to be the guest speaker at the CGIT Reunion and lead the Bible Study. In the spring I was the speaker for an Ecumenical Woman's Retreat in the Ottawa Valley. The women had the opportunity to discover their own spirituality type and try different spiritual disciplines.

COMMITTEE/PRESBYTERY

I am a member of the Presbytery of Ottawa and serve on the Worship and Witness Committee. I try to attend the Presbytery of Lanark Renfrew and the Presbytery of Seaway-Glengarry when I can. I also serve on the Committee on Theological Education and the Parish Nursing Sub-Committee.

I enjoy the variety that this job allows. It is wonderful to work with children, youth and adults. I have felt warmly received by the youth, elders, teachers and ministers where ever I have gone and truly appreciate their support and encouragement. I know that congregations are busy and I have tried to provide youth events, teacher training and workshops that support your local ministry. Sometimes it is frustrating to meet youth who have never heard of synod events and teachers who would like to have come to training but did not know that it was offered. I ask for your help in communicating with your elders, leaders, teachers and youth. I strongly feel that I am here to serve you. If these events are not meeting your needs, please talk with me and see if I can be of assistance.

Thank-you for the opportunity to serve,
Christine Ball

SYNOD REGIONAL STAFF REPORT - Anita Mack
Presbyteries of Quebec and Montreal
October 2005

The year 2005 was - once again - full of the usual: W.M.S. gatherings at both Presbyterial and congregational levels, worship services in the Presbytery of Montreal for & with young people, youth weekends, Vacation Bible Camps, promotion and organization of events such as APCE, Generation Next, Réseau Œcuménique du Québec and - for next year - CY '06, meetings.... So, what was new and different this past year?

In the fall of 2004, I became convener of the Presbytery of Montreal's Church Life Committee. Chairing committees, I'm told, is normally not a responsibility of Regional Staff. In most regions in the country, the work done by Regional Staff happens as a response to requests from committees and organizations at a congregational, presbytery and synod levels. These various bodies decide what needs to be done and Regional Staff are called in to help implement the decisions. In normal situations, the Regional staffing job presupposes healthy, thriving congregations and, by extension, energetic and vibrant presbytery and synod committees. But Quebec is a 'distinct society' in this respect as well. What I have found, however, is that my involvement in the Church Life Committee offers a good point of entry into the life of various congregations and it ties in well with the Regional Staffing mandate. As a result, I have the opportunity to be to be proactive with regard to needs of congregations (this year help with the implementation of the 'Leading with Care' policy will be high on the list of priority) and I find myself in the role of pastoral caregiver as well.

Another development was an invitation from the Presbytery of Quebec to serve on the Camp d'action biblique (CAB) Committee. CAB is centrally located within the Quebec City - Sherbrooke - Montreal triangle and served over 200 campers in the summer of 2005.

In closing, I wish to thank the Regional Staffing Committee for continued encouragement and support and, in particular, Convener Henry Donkersteeg for her expert help in solving mysteries.

Respectfully submitted,
Anita Mack (anitamack@sympatico.ca)

Synod Youth Committee

2005

REPORT TO SYNOD

1. The Committee

- a. Members: Marilyn Savage [Lanark-Renfrew Rep], Christine Ball [Ottawa rep, Synod Staff], Peter Rombeek [convener], Donna McIlveen [Seaway-Glengarry rep], Anita Mack [Montréal Rep, Synod Staff], Dorothy (and/or Alan) Herbert [Gracefield Rep], Nadine Fafard [corresponding member - camp d'action biblique]
- b. Meetings: we meet 3 times (mostly outside), over e-mail and the phone.

2. Retreats

a. Grade 6-8

- i. Calling All Saints - if you dare!!! Oct 30-31

We had a great turn out, and thankfully some great volunteers to help chaperone. This retreat was held in Cornwall. We were very grateful for their wonderful gym and cooking. The curriculum was arranged by Christina Ball and Kim Webster.

- ii. Bible & Balloons November 5-6

A crash course in the Bible with hands on re-enforcement through balloons.

Register with Christina Ball at (613) 836-9658 or cball@magma.ca. Forms available at www.focusonyouth.ca

b. Grade 9-12

- i. Careers, Calling & Chocolate April 1-3 at Perth

This retreat involved looking for our gifts/talents from God and what we might do with them. We also participated in the service, did a scavenger hunt, had a 'formal' evening, visited the chocolate factory and had chocolate at every meal.

- ii. Mission Possible! September 24-25 at Gracefield

We had various activities and study sessions around mission. We not only looked at the theology of why, but also how on both a world and local scale. Interspersed were games (3rd world soccer), camp fire, ropes course, singing, and the Gracefield canoe-a-thon.

This was organized by Christina Ball with help from Kim Webster. An exciting addition this time was the planning and leadership help of some of the youth who had been to previous retreats.

- iii. Move Mountains - Discover the power of Faith September 23-25 at CAB:

We were excited to accept CAB's invitation to participate in their fall youth retreat. Anita Mack attended the retreat and reported a great time. Not only did they do Bible Studies and discuss the 'Mountain Top' experience versus life in the valleys, but they climb Mont Jambon.

Key leaders included their speaker Steve Townley, the new General Director of Frontier Lodge, Erin Zoellner, the Program Director for the weekend and Nadine Fafard as Kitchen Queen and Camp Mom.

3. Canada Youth 2006

- a. Publicity & Registration: All you need should come through your PC Pak. It is also available at <http://www.presbycan.ca/cy2006>.
- b. Events: We are planning to run some local events leading up to CY2006. We will also do a follow-up event, either in the form of a small local event or a larger retreat.
- c. Chaperons: As it is a lot to ask for them to give up a week of work and pay to go to CY 2006 to look after our children, we are offering to pay their registration. We expect to need 4-5

chaperons of both genders. They are expected to help the youth, particularly those on the fringes to get the most from the conference and to help with emergencies.

- d. travel: We (synod staff) will be organizing transportation. We will subsidize what we organize.
- e. curriculum: as an aside, the curriculum writers this time are Rev. Blair Bertrand and Colleen Smith, both of whom used to work in our synod.

4. Leadership Development

- a. Youth Worship Forum: This was an very well received event on how to lead a worship service for youth and by youth. The primary participants were youth in late high school, with some curious adults, a couple of ministers and a Presbyterian College student. We were pleased to have participants from 3 presbyteries.

The event started with a brief worship and an overarching address by Katie Munnik (who has her masters in Theology & the Imagination from St. Andrew's University). We then split up into three streams: drama, music, the rest. The other leaders included Jonathan Morris, music leader for the youth services in Vankleek Hill, and Kerry Wassanaar, who has helped plan the Ottawa Presbytery Youth Services for 9 years. Christine Ball organized the lunch. I each of the streams they looked at the whys, hows and attitudes of worship leading. The day ended with them implementing it in a worship service.

- b. Youth Worship Forum 2: We are organizing another Forum on youth worship. This time it will be in Vankleek Hill in February. This will allow participants to not only explore our own specialized sessions, but also another track. We will be billeted and (those that are able) participate in the morning service. This is open to adolescents and adults.
- c. Faith Development in Children: We are looking at organizing a series of local events for families about faith development. This would include some theory, theology and lots of practical ideas.
- d. Letters of encouragement and bursaries of \$30 will be sent to Gracefield and Glen Mhor LITs, Atlantic Youth Mission & YIM participants (with Synod connections and not under full sponsorship). A nice letter was included thanking them for their effort and encouraging them in future participation and leadership.
- e. We would also like to point out the availability of Cloud of Witnesses: an audio journal on youth, church and culture produced by the Princeton Theological Seminary Institute for Youth Ministry. Contributors to the journal include: Eugene Peterson, Kenda Creasy Dean, Jana Childers, Carol Miles and Robert Dykstra. You can ask for it to be mailed to you free or download it (also free). Visit www.ptsem.edu/iym for more information. Oh ya, they're FREE!!!

5. Participation:

A concern of ours is the lack of participation. Although we receive positive feedback and encouragement we do not get many participants or chaperons outside the churches of those involved with the committee. We do mail outs and have people at the Presbytery meetings.

;Is this a communication issue?

;Is the format bad?

;bad timing?

;Are synod led retreats/programs not needed or desired?

;How can we help you?

respectfully submitted by Peter Rombeek
peter.rombeek@alumni.uottawa.ca
 (613)234-3805

The Presbyterian Church in Canada

Presbytery of Ottawa

Mail: 10 Chesterton Drive, Ottawa, Ontario K2E 5S9
Telephone: 613-225-6648 Fax: 613-225-8535 E-mail: jthurd@sympatico.ca

Mr. John G. Davidson, Moderator

The Rev'd Mr. James T. Hurd, Clerk

October 6, 2005.

The Synod of Quebec and Eastern Ontario,
c/o Mrs. Donna McIlveen, Clerk.

The Presbytery of Ottawa, charged by the Synod of Quebec and Eastern Ontario to oversee the Gracefield Operating Committee responsible for the operation of the Gracefield Camp and Conference Centre, begs to submit the following report for the year 2004-2005.

The Presbytery of Ottawa received a report from the Gracefield Operating Committee at each of its stated meetings during the year, except for the one in June, 2005.

At the November, 2004 stated meeting, W. J. Ball, co-convenor, gave a verbal report, indicating that all weekends save one during the winter season had been booked, that the preliminary financial results for 2004 appeared to be close to budget, that online donations to Gracefield may now be made, and that the 2005 programme dates were available.

At the January, 2005 stated meeting, the court received and approved the 2005 operating budget of the Gracefield Camp and Conference Centre, and, on the recommendation of the Gracefield Operating Committee, renewed the contract of the Managing Co-Directors for two years, for 2005 and 2006. In response to a request from the committee for more members, the court also resolved that its Committee on Policy and Planning be directed to take under advisement the need for the appointment of additional members to the Gracefield Operating Committee.

At the March, 2005, the court appointed Robert Ewing to serve on the Gracefield Operating Committee.

At the May, 2005 meeting, the progress report from the Gracefield Operating Committee received by the court included an interim financial statement for the period January through April, 2005.

When the presbytery met in stated session in June, 2005, although there was no report from the Gracefield Operating Committee, the court was aware of the substantial progress in the building of the new directors' residence, to be known as the Gracefield

manse. The Presbytery of Ottawa anticipated that with the expected completion of the construction of the residence during the summer, and the consequent exhaustion of funds held in reserve for the construction, there would in all likelihood be the need for the implementation of the provisions made by the Synod in October 2004 for obtaining some form of secured loan on the property in order to carry the accumulated deficit and at the same time have cash sufficient for the camp's operation. Aware of its responsibility under the terms of the enabling borrowing authority granted by the synod to share in the approval of a "feasible repayment plan", and at the same time cognizant of the need to aid the synod in addressing the need for responsible long-term stable financial provision for the operations of the Gracefield Camp and Conference Centre, the court adopted two resolutions, as follows:

- (a) That subject to an official request from the Gracefield Operating Committee and pursuant to the resolution of synod authorising the Gracefield Operating Committee to obtain a mortgage or other form of secured loan on the property of up to \$60,000 subject to the Synod Finance Committee, the Presbytery of Ottawa and the Gracefield Operating Committee agreeing to a feasible repayment plan, the Presbytery of Ottawa request from the Gracefield Operating Committee a feasible repayment plan for the pending line of credit, and that the court authorise the Business Committee to review same and if satisfied approve such on behalf of the presbytery; and
- (b) That the presbytery appoint a special committee to initiate a complete review of the operating procedures of the Gracefield Operating Committee with a view to addressing their persistent financial difficulties, and that the committee begin its work early in the fall and make a report to the November stated meeting of the court.

Subsequently, on August 9, 2005, the Business Committee received a communication from W. J. Ball, Co-Convener of the Gracefield Operating Committee, raising a number of issues relating to the proposed extended line of credit which the committee had begun to try to negotiate with Caisse Populaire in Gracefield. At this point, the Business Committee learned that the negotiations had been severely impeded by the discovery that the previous mortgage on White Pine Lodge, which had been paid off in full by the synod some years ago, had never been legally discharged, and that unless and until it were so discharged, the Gracefield Operating Committee would be unable to proceed through Caisse Populaire to obtain a new secured line of credit. At the same time, the Business Committee learned that the Gracefield Operating Committee had been successful in its appeal against the imposition of property and school tax, payment of which in recent years has added to the accumulated operating deficit.

The Business Committee for the presbytery responded to the Gracefield Operating Committee by adopting the following resolution: "That the Presbytery of Ottawa hereby gives approval to the Gracefield Operating Committee to obtain a secured line of credit with the Caisse Populaire of up to sixty thousand dollars (\$60,000.) subject to (a) the Gracefield Operating Committee agreeing to the inclusion of a line for debt reduction in the proposed operating budget for 2006 and (b) the

Gracefield Operating Committee agreeing to provide the proposed operating budget for 2006 to the Presbytery of Ottawa one week in advance of the November, 2005 stated meeting, and that this line of credit be reviewed by the Presbytery of Ottawa when the report of the special committee appointed in June, 2005 is received and considered."

At a subsequent meeting, and in response to concerns raised by the Gracefield Operating Committee with respect to the timetable for the preparation of the annual operating budget, the Business Committee proposed and the presbytery agreed at its stated meeting in September, 2005 that the provisions attached to the approval to obtain the secured line of credit be modified pursuant to the following resolution: "That the Gracefield Operating Committee be directed to submit its proposed budget by January 30, 2006 and that the proposed budget be considered by the court at the March stated meeting."

This timetable appears to be a workable one, allowing the Gracefield Operating Committee to review and modify as necessary its forecast for operating revenue and expenditure based on the year-end results as at December 31st, and will also enable the presbytery to have time to give careful consideration to the operating budget prior to approval.

The court also received written notice from S. Roche, Chief Financial Officer and Treasurer for The Presbyterian Church in Canada, that steps had been undertaken to appoint a representative to make the necessary appearance before the notary in Quebec to resolve the matters pertaining to obtaining the secured line of credit. The court also received a verbal report that the line of credit was in fact in place.

At the same stated meeting in September, 2005, the presbytery also adopted the following resolution which it is pleased to record for the synod: "That the Presbytery of Ottawa send a letter of commendation to Mr. Malcolm Leith for his faithful and outstanding service as treasurer of the Gracefield Operating Committee, and in particular for his wise, skilful and steadfast perseverance in pursuing redress from the civil authorities in the matter of the improper and unjustified property and school tax levies against the Gracefield Camp and Conference Centre.

The court was also informed that the retiring moderator of the presbytery, who had been appointed to name the special committee to review the operating procedures with a view to addressing the financial challenges of the operation, had named G. L. Zimmerman, Convener, M. duCharme, M. Ranson, and A. Auret to be the committee.

Looking forward with respect to the oversight of the implementation of solutions to address major challenges reported to the synod last year with respect to (a) the necessary upgrading of the water system at the Gracefield Camp and Conference Centre to ensure a supply of potable water and (b) the necessary installation of a new and adequate septic system to service the expanded White Pine Lodge, the Presbytery of Ottawa at its September, 2005 meeting reviewed carefully the report of the Gracefield

Operating Committee pertaining to these issues, and adopted two resolutions, as follows:

- (a) That the Presbytery of Ottawa endorse the water system implementation process outlined in the report of the Gracefield Operating Committee, namely, that the Gracefield Operating Committee recommend to the Synod of Quebec and Eastern Ontario that the synod engage a firm of civil engineering project managers to:
- (1) prepare a costed preliminary estimate of the works to be undertaken to implement the BPR recommendations;
 - (2) prepare an RFP (request for proposals) to be distributed to at least three competent suppliers on behalf of the synod; and
 - (3) supervise any construction approved by the synod at the Gracefield Camp and Conference Centre on behalf of the Synod of Quebec and Eastern Ontario of the Presbyterian Church in Canada;

and

- (b) That the Presbytery of Ottawa endorse the recommendation from the Gracefield Operating Committee that an engineering firm be engaged by the Synod of Quebec and Eastern Ontario as project managers for the septic system for White Pine Lodge to:
- (1) prepare an RFP which, on approval of the synod, be circulated to at least three competent suppliers to undertake the implementation of the Fondex engineering study which has recently been approved by the provincial environment ministry;
 - (2) analyze proposals received and make recommendations for the synod to award a construction contract; and
 - (3) supervise any construction approved by the synod of the project through liaison with an onsite employee of the Gracefield Camp and Conference Centre.

The Presbytery was also notified of the resignation of the treasurer of the Gracefield Operating Committee, effective December 31, 2005, and, on recommendation of the committee, resolved "to search out and appoint a competent bilingual financial officer for designation as of January 1, 2006", and has referred this to the presbytery's Committee on Policy and Planning which is charged to bring forward a nomination.

The Presbytery of Ottawa also received at its September, 2005 meeting the report of the auditor appointed to conduct a review engagement of the financial operations of the Gracefield Camp and Conference Centre for the year ended December 31, 2004, and resolved to forward this to the Synod of Quebec and Eastern Ontario for the synod's review. The report including the financial statement runs to ten pages and is appended to this report.

All of which is respectfully submitted,

For the Presbytery of Ottawa,

J. T. Hurd,
Clerk.

GRACEFIELD CAMP AND CONFERENCE CENTRE

December 31, 2004

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Jean V. Dubuc
COMPTABLE AGRÉÉ

REVIEW ENGAGEMENT REPORT

**To the Synod of Quebec and Eastern Ontario of the Presbyterian Church in Canada:
GRACEFIELD CAMP AND CONFERENCE CENTRE**

I have reviewed the financial position of **GRACEFIELD CAMP AND CONFERENCE CENTRE** as at December 31, 2004 and the statements of operations and changes in net assets and cash flows for the year then ended. My review was made in accordance with Canadian generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to information supplied to me by the Centre, except as stated below.

A review does not constitute an audit and consequently I do not express an audit opinion on these financial statements.

In common with many charitable organizations, the Centre derives revenue from donations, the completeness of which is not susceptible of satisfactory review. Accordingly, I was not able to determine whether any adjustments might be necessary to donation revenues, excess of revenue over disbursements, assets and net assets.

Except for the effect of adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself concerning the completeness of the donations referred to in the preceding paragraph, nothing has come to my attention that causes me to believe that these financial statements are not, in all material respects, in accordance with Canadian generally accepted accounting principles.


Chartered Accountant

GATINEAU (Québec)
August 09, 2005

**GRACEFIELD CAMP AND CONFERENCE CENTRE
OPERATIONS**

YEAR ENDED December 31, 2004

	2004	2003
REVENUE	336 019 \$	362 451 \$
DISBURSEMENTS AND ADMINISTRATION FEES	328 800	388 334
FINANCIAL FEES	2 901	2 135
	331 701	390 469
EXCESS (INSUFFICIENT) OF REVENUE OVER DISBURSEMENTS	4 318 \$	(28 018) \$

JEAN V. DUBUC, c.a.

The accompanying notes are an integral part of the financial statements.

UNAUDITED

GRACEFIELD CAMP AND CONFERENCE CENTRE
NET ASSET DEFICIENCY
YEAR ENDED December 31, 2004

	2004	2003
BEGINNING OF YEAR	(50 343) \$	(22 325) \$
EXCESS (INSUFFICIENT) OF REVENUE OVER DISBURSEMENTS	4 318	(28 018)
END OF YEAR	(46 025) \$	(50 343) \$

GRACEFIELD CAMP AND CONFERENCE CENTRE

FINANCIAL POSITION

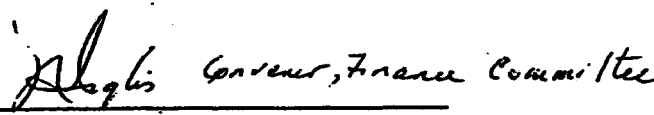
December 31, 2004

	2004	2003
ASSETS		
CURRENT ASSETS		
Cash	9 845 \$	45 129 \$
Accounts receivable	27 992	12 213
Prepaid expenses	340	
	38 177 \$	57 342 \$
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	6 439 \$	15 377 \$
DEFERRED CONTRIBUTIONS (note 5)	77 763	92 308
	84 202	107 685
NET ASSET DEFICIENCY		
Net asset deficiency	(46 025)	(50 343)
	38 177 \$	57 342 \$

ON BEHALF OF THE BOARD



JEAN V. DUBUC, c.a.



Treasurer, Gracefield operating committee

UNAUDITED

The accompanying notes are an integral part of the financial statements.

GRACEFIELD CAMP AND CONFERENCE CENTRE
CASH FLOWS
YEAR ENDED December 31, 2004

	2004	2003
OPERATING ACTIVITIES		
Excess of revenue over disbursements	4 318 \$	\$
Excess of disbursements over revenue	4 318	(28 018)
Non-cash items		
Change in working capital items (note 3)	(39 602)	68 480
NET INCREASE (DECREASE) IN CASH	(30 966)	40 462
CASH, BEGINNING OF YEAR	45 129	4 667
CASH, END OF YEAR	14 163 \$	45 129 \$

GRACEFIELD CAMP AND CONFERENCE CENTRE**ACCOMPANYING NOTES**

December 31, 2004

1-GOVERNING STATUTES AND NATURE OF OPERATIONS

The Centre is a camp facility owned by the Synod of Quebec and Eastern Ontario of the Presbyterian Church in Canada. It is managed by the Gracefield Operating Committee, a Sub-committee of the board of directors of the Synod. It is a non-profit organization, registered as a charitable organization under the Income Tax Act.

2-ACCOUNTING POLICIES**Financial instruments**

The Centre's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities, and deferred contributions. Unless otherwise noted, it is management's opinion that the Centre is not exposed to significant interest, currency or credit risks arising from the financial instruments. The fair value of these financial instruments approximate their carrying values, unless otherwise noted.

Basis of accounting

The financial statements have been prepared using the accrual basis of accounting.

Capital expenditures

Capital expenditures are written off in the year incurred. The capital expenditures expensed in 2004 were \$ 7 718 in equipment (2003 - \$ 14 404) and \$ 30 419 of building project costs (2003 -\$ 76 897) of which \$ 7 092 was for the water system of the dining hall (2003 - \$70 681 for the dining hall). The net asset deficiency of \$ 46 025 (2003 - \$ 50 343) can be attributed to the policy of expensing capital assets.

Revenue recognition

Revenue is recognized in the period in which it is earned. As a result, deferred contributions are recorded to reflect customer deposits received in the current fiscal year for services to be rendered in the next fiscal year. Donation and grant revenue are recorded in the year received.

Any designated donations that are not disbursed in the fiscal year of the donation are deferred and are only recognized as revenue once the disbursements is made.

GRACEFIELD CAMP AND CONFERENCE CENTRE**ACCOMPANYING NOTES**

December 31, 2004

Donated materials and services

As a charitable organization, the Centre receives donated materials and services. Due to the difficulty in determining the value of these materials and services, it is the Centre's policy that donated materials and services not be recorded in the financial statements.

3-INFORMATION INCLUDED IN THE STATEMENT OF CASH FLOWS

The changes in working capital items are detailed as follows:

	2004	2003
Accounts receivable	(15 779) \$	(3 744) \$
Accounts payable and accrued liabilities	(8 938)	7 495
Deferred contributions	(14 545)	64 729
Prepaid expenses	(340)	
	(39 602) \$	68 480 \$

4-OPERATING LINE OF CREDIT

The operating line of credit bears interest at prime plus 3% payable monthly, and is secured by a general security agreement. The operating line limit is \$20 000 and was not used as of December 31, 2004

5-DEFERRED CONTRIBUTIONS

	2004	2003
Jemima Rae Restricted Fund	7 602 \$	10 414 \$
Campership Fund and other deferred contributions	5 790	7 825
Mack Memorial Restricted Fund		12 169
Vision Capital Fund	4 106	1 900
Harold Crabtree Grant	59 050	60 000
Turtle Rock Land Fund	1 215	
	77 763 \$	92 308 \$

The Jemima Rae Fund is restricted for the purpose of purchasing camp equipment. The Mack Memorial Fund was used to fund the expansion of the dining hall. The Harold Crabtree Grant was received at the end of the year 2003 and will be used for the director's residence.

GRACEFIELD CAMP AND CONFERENCE CENTRE**ACCOMPANYING NOTES**

December 31, 2004

6-REVENUE	2004	2003
Camp and off season revenue	227 381	187 675
Donations	55 704	95 773
Synod grants	47 592	73 123
Miscellaneous	5 342	5 880
	336 019 \$	362 451 \$

GRACEFIELD CAMP AND CONFERENCE CENTRE
SUPPLEMENTARY FINANCIAL INFORMATION
YEAR ENDED December 31, 2004

	2004	2003
DISBURSEMENTS AND ADMINISTRATION COSTS		
Insurance	15 577 \$	11 086 \$
Building projects	30 419	76 897
Bad debts	38	
Utilities	16 048	14 099
Maintenance	15 899	31 323
Equipment	7 718	14 404
Automobile operations	7 772	8 606
Office	8 205	9 447
Staff travel	835	315
Food services	63 700	54 661
Bus transportation	9 778	8 445
Professional fees	2 550	2 850
Program supplies	6 350	3 215
Merchandise for resale	3 902	6 494
Publicity	3 422	3 896
Salaries and benefits	136 587	135 884
Property taxes		6 712
	328 800 \$	388 334 \$

FINANCIAL COSTS

Interest and bank charges	2 901 \$	2 135 \$
	2 901 \$	2 135 \$

SYNOD OF QUEBEC AND EASTERN ONTARIO

Gracefield Operating Committee

Conveners' Report

Dear Synod:

We wish to begin by giving glory to God for a successful summer camping season at Gracefield. It was a summer where many challenges came and were met successfully. It is also a summer that has sharpened our intentions to face further challenges with equal determination. We have successes to note in our report and challenges that yet remain in front of us.

By all accounts, the campers had a terrific summer. The weather could not have been better! The staff were motivated and excited throughout the summer to prepare and carry out effective, fun filled, Christian programming for campers of all ages. While we were just a few campers under our elevated target, subsequent reductions in costs elsewhere have helped us achieve our targets for the summer season. What this means is that for the remainder of the year we feel we are not "chasing the break even point" but "chasing the accumulated operating deficit". Our challenge now is to maximize revenues for the balance of the year so that we can work towards the reduction of our operating deficit.

Program 2006

At its September meeting, the Gracefield Operating Committee (GOC) spent the bulk of its time listening to proposals for 2006 from staff and the Managing Directors. GOC gave approval in principle to proceed with changes to the program of the upcoming 2006 schedule of camps, programs and staffing models. The finance committee is now proceeding towards a cost analysis for budgeting purposes. GOC meets in October, once the preliminary financial figures are ready for perusal.

Financial Aspects

2004 revised Audit

The auditors changed our financial audit of 2004. Upon hearing of the successful court challenge against the assessment of taxes against a religious organization, the auditors were insistent then that the monies inappropriately paid out (and which will be returning) must be included in the 2004 statement. Therefore 2004 now shows a year end with a surplus of \$4,318.

2005 Year to Date.

It has been previously noted that while revenues were somewhat below our forecast at the first of the year, expenses were similarly curtailed to live within our means.

Line of Credit security

At the September meeting of the Ottawa Presbytery it was confirmed that a mortgage in favour of the Caisse Populaire has been registered to secure a line of credit to a maximum amount of \$60,000. It was clarified to the Ottawa Presbytery that this action does not involve the creation of a repayment schedule, rather that the business plan of the GOC which has been in place since the first of 2005 established three priorities before the implementation of new initiatives. That is, (1) the provision of a potable water supply for the camp; (2) the construction of an adequate waste water management system for the White Pine Lodge building and (3) to work to reduce the operating deficit of the GCCC .

Water System Implementation

Upon completion and acceptance by the provincial environment ministry of the engineering water quality survey, the BPR Report of 11 July (BPR Inc.4655, boul. Wifrid-Hamel, Québec, QC G1P 2J7 contact Dominic Mercier) identifies an acceptable action plan, the total costs of which have yet to be determined.

Therefore GOC petitioned the Presbytery of Ottawa that the Presbytery of Ottawa recommend to the Synod of Quebec and Eastern Ontario that the Synod engage a firm of civil engineering project managers such as Fondex Outouais(170, rue Deveault Bureau 100, Hull QC,J8Z 1S6 phone : (819) 778-1770 contact Rodrigue Rouleau) to

- (1) prepare a costed preliminary estimate of the works to be undertaken to implement the BPR recommendations;
- (2) prepare a n RFP (request for proposals) to be distributed to at least three competent suppliers on behalf of the Synod and;
- (3) to supervise any construction approved by the Synod at the Gracefield Camp & Conference Centre on behalf of the Synod of Quebec and Eastern Ontario of the Presbyterian Church in Canada.

White Pine Septic system

It has been confirmed with M Rodrigue Rouleau of Fondex Outaouais that they offer project management services for civil engineering works. Therefore the Presbytery of Ottawa is recommending that an engineering firm such as Fondex Outouais be engaged by the Synod as project managers for the White Pine Septic System

- (1) to prepare an RFP which, on approval of the Synod, be circulated to at least three competent suppliers to undertake the implementation of the Fondex engineering study which has recently been approved by the provincial environment ministry;
- (2) to analyze proposals received and make recommendations for the Synod to award a construction contract;
- (3) supervise any construction approved by Synod of the project through liaison with an on site

employee of the Gracefield Camp and Conference Centre.

It should be noted to Synod at this time that the only item that is effectively necessary at present is to approve the engagement of an engineering firm for the purposes of receiving qualified contractor's estimates for the potential costs of implementing the White Pine Septic System and Water Filtration System.

It should also be noted now to Synod that the GOC is presently undergoing an evaluation of its present and future land/building needs according to its Ten Year Plan. It is quite possible that GOC would be able to identify in the future, for Synod's consideration, land that could be made available for sale to offset potential costs of facility upgrades.

The Manse

The Manse is a Synod project. Under the direction of Mr. John Paul, an open house on October 1, 2005 was held to dedicate the manse to the glory of God and as an ongoing contribution to the mission of Gracefield. This residence for the directors has been completed on time and under budget. On behalf of GOC may we express our heartfelt thanks to the Synod for its provision of this beautiful new house for directors of Gracefield.

In conclusion, the GOC would wish to remind the Synod of the ongoing campaign to increase the number of campers who come to Gracefield each year. GOC attempted an effort to increase camper attendance from congregations within the Synod who have not previously sent campers to Gracefield by offering to take campers they sent for only \$100 each. Unfortunately, this effort did not work. We would implore the congregations of this Synod to encourage their people to include Christian camping in their overall youth development and outreach efforts. This fall and winter would be an appropriate opportunity for churches to invite the Herberts to speak to their churches of the many opportunities at Gracefield for children, youth and adults. Early communication now will begin increasing registration awareness for the 2006 season which will be upon us before we know it. We thank you for your prayers and your support.

In Christ, Rev John Wilson and Rev. William Ball –co-conveners

OVERTURE TO THE 132ND GENERAL ASSEMBLY

Re: Inclusion of PCC Camps in the Acts and Proceedings

(Referred to the Clerks of Assembly)

WHEREAS Christian camping is an active ministry focusing on youth, equipping the laity, actively evangelizing, reaching out in mission, educating for leader development including study of scripture, providing a specialized setting for development of Christian spirituality and connection to God's creation, and

WHEREAS there is no national body within the PCC whose express mandate is to promote Christian camping ministry and maintain contacts with the various presbytery or synod bodies which oversee the camps, and

WHEREAS the Synods of the church have been putting considerable resources into this form of ministry, indicating widespread support of Christian camping, and

WHEREAS the ability to establish and maintain contact with camps would be greatly enhanced by a yearly collection and dissemination of such information,

THEREFORE, the Synod of Quebec and Eastern Ontario humbly overtures the Venerable, the 132nd General Assembly to grant permission for the inclusion of the contact information for PCC camps as an appendix in The Acts and Proceedings, similar to that as congregational or presbytery contact information, to be updated annually, through the provision of current methods of gathering information by the present clerks, or to do otherwise as the General Assembly, in its wisdom, may deem best.

CAMP D'ACTION BIBLIQUE **SEPTEMBER 15 2005**

<u>INCOME</u>	ACTUAL	BUDGET
ROBERT FUND	\$ 1,500.00	\$ 1,000.00
REGISTRATIONS - SESSION 1	\$ 5,562.50	\$ 30,000.00
SESSION 2	\$ 6,150.00	
SESSION 3	\$ 6,190.00	
SESSION 4	\$ 1,292.10	
SESSION 5	\$ 6,320.00	
SESSION 6	\$ 4,908.55	
SESSION 7	\$ 5,897.00	
REGISTRATIONS	\$ 2,425.00	
FALL RETREAT	\$ 320.00	
RENTAL	\$ 1,610.00	\$ 2,000.00
DONATIONS	\$ 4,868.94	\$ 12,000.00
OPEN HOUSE	\$ 342.15	
WMS - ULTRA VIOLET SYSTEM	\$ 5,000.00	
GARAGE SALE	\$ 68.50	
SYNOD OF QC & EASTERN ONT	\$ 1,500.00	\$ 4,000.00
PRESBYTRY OF QUEBEC	\$ 1,000.00	\$ 1,000.00
PRESBYTRY OF MONTREAL	\$ 4,540.00	\$ 2,000.00
T-SHIRTS	\$ 110.25	
WOOD CUTTING	\$ 2,144.65	
OTHER	\$ 278.50	\$ =
	\$62,028.14	\$ 52,000.00

<u>EXPENSES</u>		
HONORARIUMS	\$15,167.00	\$ 14,300.00
HYDRO	\$ 823.56	\$ 1,300.00
BELL	\$ 900.26	\$ 1,000.00
PROPANE	\$ 338.50	\$ 430.00
STATIONERY	\$ 517.98	\$ 700.00
POSTAGE/BOX RENTAL	\$ 369.31	\$ 500.00
PROGRAM (INC CHRISTIAN LIT)	\$ 989.71	\$ 2,500.00
FOOD	\$14,745.44	\$ 14,000.00
PROPERTY	\$12,213.43	\$ 5,000.00
CCI	\$ -	\$ 250.00
TRAVEL-FAFARDS	\$ 720.00	\$ 300.00
GAS-FAFARDS	\$ 383.01	\$ 240.00
CITQ	\$ 218.55	\$ 220.00
QUEBEC CAMPING ASSOC	\$ 230.05	\$ 2,000.00
INSURANCE	\$ 5,357.00	\$ 6,000.00
RENTAL/CAMPER REFUND	\$ 351.52	\$ -
GESPRA	\$ -	\$ 210.00
LAB SM	\$ -	\$ 550.00
SEPTIC PUMPING	\$ -	\$ 700.00

DREDGING POND	\$ -	\$ 1,600.00
CHRISTMAS CARDS	\$ -	\$ 200.00
NEW WASHROOM	** \$5,400.20	\$ -
TIMKAT	\$ 264.56	\$ -
PUBLICITY - AD IN RECORD	\$ 7.00	
MISC	<u>\$ 594.47</u>	\$ -
	\$59,591.55	\$ 52,000.00

TRUE BALANCE SEPT 14, 2005

\$28,633.46

HELD IN ACCOUNT FOR WASHROOMS	**	\$ 15,000.00
	\$ 9,599.80	
HELD IN ACCOUNT FOR SURVEYING	<u>\$ 5,000.00</u>	\$ 5,000.00
	\$14,599.80	

**

MEMORIAL RECORD

The Presbytery of Seaway-Glengarry

MISS ATHALIE READ

Miss Athalie Read, member of the Order of Diaconal Ministries, entered into rest at the age of 89 on Friday, August 26, 2005 in Brockville, Ontario. Athalie was born in Stones Corners north east of Brockville on July 5, 1916. Athalie was one of seven children and grew up in a faith-filled home, where everyone was welcome and there was always room for one more at the dinner table. Athalie received a call to service in the church with a keen interest in mission work. Athalie entered the Presbyterian Missionary and Deaconess Training School in 1940 and was designated in 1943.

As a student Athalie served in Prince Albert, Saskatchewan. Following graduation and designation, Athalie received an appointment with the National Staff of the Women's Missionary Society, western division. For four years she worked in wartime housing areas in Hamilton, in Sarnia and in Cochrane, Ontario. In May 1947, Athalie was appointed Regional Secretary for the Synod of Alberta. While serving throughout Alberta, Athalie was responsible for leadership training. A fair amount of time was spent traveling the Alaskan highway conducting church services, helping with Sundays Schools and conducting Vacation Bible Schools. In 1950 Athalie was transferred to the Children's Centre in Vancouver, where she served as Director for the senior groups. She also went down to the docks to welcome new Canadians to Canada. English classes were set up and the children and families were encouraged to be a part of Central Presbyterian Church in Vancouver. When the Children's Centre was closed in 1954, Athalie continued working as a deaconess in the area where the centre had been working out of Central Presbyterian Church.

During the fall of 1955 and spring of 1956, Athalie was on furlough and engaged in studies at McCormick Theological Seminary in Chicago. Following her studies she took an appointment as Deaconess within the Presbytery of Hamilton, working in the area of outreach in the new housing developments and where new congregations were subsequently established. In 1961 Athalie had a second furlough and spent her time at Union Seminary in New York. Later in 1961 she was appointed to British Guyana, and worked in the area of women's programming for the Guyana Presbyterian Women and the Church of Scotland Women. Out of these efforts grew the National Council of Women in Guyana. Athalie also had responsibility for leadership training involving leaders of camps, Vacation Bible Schools and Sunday Schools. And in addition she preached on Sundays at points along the Essequibo coast. Athalie was serving in Guyana when it became an independent country. Despite receiving death threats, Athalie remained working with the Guyanese people for she strongly felt that God had placed her there for a reason and it wasn't yet time to leave.

After 9 fulfilling years Athalie returned to Canada and was appointed to inner city work at Flora House in Winnipeg. Athalie served at Flora House for 10 years working with the children in the neighbourhood primarily with after school groups. Athalie also saw that many of the children were not receiving a good breakfast in the morning and before long a breakfast program

was started – the first one ever in Manitoba! While serving at Flora House, Athalie was nominated for Winnipeg's Woman of the Year.

Athalie retired to Brockville in 1981 after faithfully serving the church as a deaconess for 38 years. In her retirement years, Athalie loved country visits with her sister and family get-togethers. She enjoyed the fellowship of the members at First Church, Brockville and joined the afternoon group of the WMS. She also became a member of the Christian's Women's Club, and volunteered for several years at Operation Harvest Sharing and in the coffee shop at St. Lawrence Lodge.

Throughout her life, Athalie knew the keeping care of a loving God. Athalie's favourite hymn was "All The Way My Saviour Leads Me" and it was her deep and abiding faith in her Saviour that led her all the way. Athalie's favourite verse of scripture was Philippians 4:19, "But my God shall supply all your need according to His riches in glory by Jesus Christ." Athalie's quiet confidence and commitment to the work of her Lord was a testimony that will be well remembered by all who were blessed in knowing her.

MODERATORS OF THE SYNOD OF QUÉBEC AND EASTERN ONTARIO 1945- 2005

<u>YEAR LOCATION</u>	<u>MODERATOR</u>	<u>HOME PRESBYTERY</u>
1945 Montréal	James Foote, B.A.	Lanark and Renfrew
1946 Ottawa	Robert Good, B.Litt, D.D.	Ottawa
1947 Montréal	C. Ritchie Bell, B.A., D.D.	Montréal
1948 Smiths Falls	Donald B. MacKay, B.A., D.D.	Québec
1949 Montréal	D.N. MacMillan, M.A., Ph.D.	Glengarry
1950 Montréal	Joseph K. Lattimore, B.A., D.D.	Lanark and Renfrew
1951 Brockville	Quincey A. McDowell, B.A.	Montréal
1952 Montréal	J. Logan-Vencta, OBE, M.A., D.D.	Ottawa
1953 Montréal	Allan S. Reid, B.A., D.D.	Montréal
1954 Montréal	A.C. Young, B.A.	Brockville
1955 Ottawa	Robertson Miller	Glengarry
1956 Montréal	W.F. Butcher, B.A., D.D.	Québec
1957 Québec	J.D. Wilkie, B.A.	Montréal
1958 Brockville	James M. Ritchie, M.A.	Lanark and Renfrew
1959 Montréal	R.C. Creelman, M.B.E., M.A., B.D.	Ottawa
1960 Ottawa	Alex J. Morrison, B.A.	Brockville
1961 St. Lambert	J.S. McBride, B.A., B.D., D.D.	Montréal
1962 Smiths Falls	W.L. MacLellan, B.A., B.D., D.D.	Glengarry
1963 Montréal	P.C. MacInnes, B.A.	Lanark and Renfrew
1964 Ottawa	A.B. Casselman, B.A.	Ottawa
1965 Almonte	Clifton J. MacKay, B.A., B.D., D.D.	Montréal
1966 Pierrefonds	Alex. M. McCombie, B.A., B.D.	Québec
1967 Québec	Leslie R. Renault	Brockville
1968 Montréal	Charles C. Cochrane, B.A., D.D.	Montréal
1969 Cornwall	Iver D. MacIver, D.D.	Glengarry
1970 Brockville	William F. Duffy, B.A., B.Sc., B.D.	Ottawa
1971 Ottawa	Robert A. Sinclair	Lanark and Renfrew
1972 Arnprior	Arthur van Seters, Th.D.	Montréal
1973 Chateauguay	Hamish M. Kennedy	Ottawa
1974 Ottawa	Leo E. Hughes, B.A.	Lanark and Renfrew
1975 Montréal	Wallace MacKinnon, B.A., D.D.	Glengarry
1976 Smiths Falls	Lawrence J. Cowper, B.Th.	Brockville
1977 Prescott	George E. Dobie, B.A., B.D., M.Th., D.D.	Ottawa
1978 Cornwall	James C.M. Jack, M.A.	Québec
1979 Ottawa	Bill McElwain, M.A., Th.M.	Ottawa
1980 Sherbrooke	Donovan G. Neil, B.A., B.D., Th.M.	Montréal
1981 Arnprior	Wilfrid M. Moncrieff, B.A., M.Div.	Lanark and Renfrew
1982 St. Lambert	Robert Martin, M.A.	Glengarry
1983 Brockville	Allan M. Duncan, B.A., B.D.	Brockville
1984 Ottawa	P. Lyle Sams, C.C., B.A.	Québec
1985 Vankleek Hill	Graham Kennedy, B.A., B.Th., M.Th.	Ottawa
1986 Perth	J. Bruce Robertson, S.T.M.	Montréal

MODERATORS OF THE SYNOD OF QUÉBEC AND EASTERN ONTARIO 1945- 2005

<u>YEAR LOCATION</u>	<u>MODERATOR</u>	<u>HOME PRESBYTERY</u>
1987 Montréal	Linda Bell, B.A., M.Div.	Lanark and Renfrew
1988 Iroquois	Fred Rennie, M.Th., D.D.	Glengarry
1989 Cornwall	Nicholas Vandermay, M.Th.	Brockville
1990 Gloucester	Daniel H. Forget, M.Th.	Québec
1991 Richmond	Floyd McPhee, M.A., D.Min.	Ottawa
1992 Gracefield	Wally Hong, B.Sc., S.T.M.	Montréal
1993 Smiths Falls	Larry Paul, B.A., B.D., S.T.M., M.A.	Lanark and Renfrew
1994 Montréal	Garry van Bruchem, S.T.M., M.A., D.Min.	Seaway-Glengarry
1995 Ingleside	Garry Morton, B.A.	Ottawa
1996 Ottawa	J.S.S. Armour, B.A., B.D., S.T.M., D.D., M.A.	Montréal
1997 Renfrew	Ruth Syme, B.A., B.Ed., M.A., Dip.Min., Ph.D.	Lanark and Renfrew
1998 Montréal	Ian MacLean, B.A., B.Th., M.Div.	Seaway-Glengarry
1999 Prescott	Anthony Boonstra, B.Ed., B.Th., M.Div.	Ottawa
2000 Ottawa	Daniel Shute, B.A., M.Div., L.M.S., Ph.D.	Montréal
2001 Arnprior	Joan Hilliard	Lanark and Renfrew
2002 Lachute	J. Ross. H. Davidson, B.A., B.D.	Québec
2003 Kemptville	Geoffrey P. Howard, B.A., B.Th., M.Div.	Seaway-Glengarry
2004 Ottawa	Charlene E. Wilson, B.A., B.Th., M.Div.	Ottawa
2005 Lennoxville	John P. Vaudry, B.A., S.T.M.	Montréal