

**LE SYNODE DU QUÉBEC ET DE L'EST DE L'ONTARIO
L'ÉGLISE PRESBYTÉRIENNE AU CANADA**

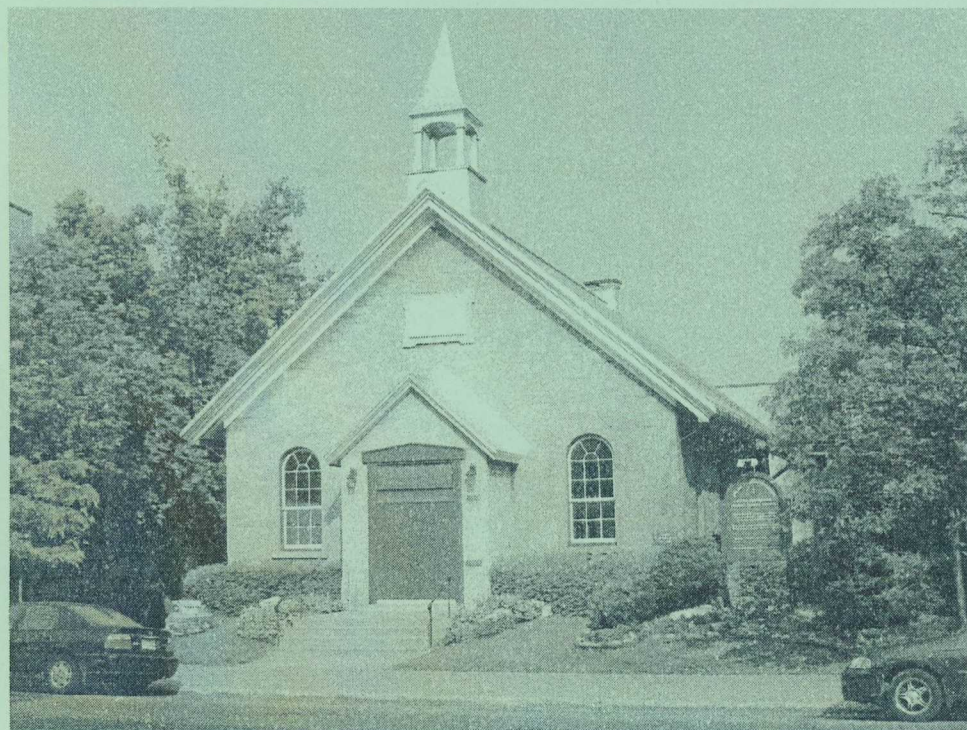
MINUTES AND REPORTS

**The 133rd Synod Meeting
October 19th and 20th, 2007**

**Église Presbytérienne
Côte-des-Neiges
Presbyterian Church**

Montréal, Québec

**THE PRESBYTERY OF MONTREAL
LE CONSISTOIRE DE MONTRÉAL**



**THE SYNOD OF QUEBEC AND EASTERN ONTARIO
THE PRESBYTERIAN CHURCH IN CANADA**

ONE HUNDRED AND THIRTY-THIRD MEETING
OF THE SYNOD OF QUÉBEC AND EASTERN ONTARIO
CÔTE-DES-NEIGES PRESBYTERIAN CHURCH,
MONTREAL, QUÉBEC
OCTOBER 19th – 20th, 2007

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Église Presbytérienne
Côte-des-Neiges
Presbyterian Church

Brief History of Cote des Neiges Presbyterian Church

In 1863 a group of Presbyterians and Anglicans from Cote des Neiges and St Laurent decided to build a 'Union Church', a building that could be shared by two congregations. The first service was held in May 1864 with the Rev Dr William Taylor, a leader in the Canada Presbyterian Church, as preacher.

In 1888 a fire destroyed the building, the Presbyterians 'bought out' the Anglicans for \$300, and erected a stone church in place of the old. Another crisis was Church Union in 1925 when the congregation voted 37-36 to remain Presbyterian!

Cote des Neiges has had a strong evangelical tradition encouraged by such ministers as the Rev James Steven, the Rev J. Marcellus Kik (one of the founding editors of *Christianity Today* and a noted scholar and author), the Rev Hector MacRury, the Rev E. I. McPhee, and the Rev William Manson.

In the 1960s a wave of immigration brought people from many lands to the Cote des Neiges area, resulting in a major change in the racial composition of the church. From being a mostly European group, the congregation became multi-racial (about 25 different nationalities). Today, we have large numbers of Africans (many of them francophone), Filipinos and West Indians. Our members and adherents also come from a wide variety of denominational backgrounds: Anglican, Baptist, Methodist, Moravian, and Presbyterian, to name a few.

We have the oldest Presbyterian building on the Island of Montreal still in use for Reformed worship, and are the oldest congregation still worshipping on its original site. We continue to worship each Lord's Day, morning and evening. Our commitment to Christ and to the Bible remains strong as we seek to communicate the Gospel to a city of many races and religions.

**THE MINUTES AND REPORTS
OF
THE ONE HUNDRED AND THIRTY-THIRD MEETING OF
THE SYNOD OF QUÉBEC AND EASTERN ONTARIO
OF
THE PRESBYTERIAN CHURCH IN CANADA
HELD AT
MONTREAL, QUÉBEC
OCTOBER 19th – 20th, 2007**

FIRST SEDERUNT

In the Borough of Côte des Neiges in the City of Montréal, and within Côte-des-Neiges Presbyterian Church, on Friday the nineteenth day of October in the year of our Lord two thousand and seven, at two o'clock in the afternoon.

At which place and time, the ministers and ruling elders being commissioners from the several presbyteries of The Synod of Québec and Eastern Ontario of The Presbyterian Church in Canada, convened as appointed by The Synod of Québec and Eastern Ontario held in the Town of Smiths Falls, in its final sederunt on the twenty-first day of October 2006.

The public worship of God was held in the sanctuary of Côte-des-Neiges Presbyterian Church, Montréal. The Moderator, the Rev. James Patterson, conducted opening worship which included the reading of Hebrews chapter 12 and the singing of Know that God is Good.

SYNOD CONSTITUTED

Thereafter at ten past two o'clock in the afternoon, the Moderator, the Reverend James Patterson constituted the Synod with prayer in the name of the Lord Jesus Christ, the only King and Head of the Church, to transact all the business which might properly come before it.

WELCOME

On behalf of the session and congregation, the Rev. John Vaudry, host minister of Côte-des-Neiges Presbyterian Church, welcomed the commissioners and guests to the 133rd annual meeting of the Synod of Québec and Eastern Ontario, to Côte des Neiges Church, and to the city of Montréal.

COMMITTEE ON BUSINESS

James Hurd, on behalf of the synod council, presented the report.

MOTION: It was moved by Doug Kendall and seconded by Scott Hurd that the Report of the Committee on Business be received and considered. **AGREED.**

Recommendation No. 1

It was moved by Geoff Howard and seconded by John Wilson that the Roll of the Synod of Québec and Eastern Ontario be those commissioners appointed by its several presbyteries. **AGREED.**

Clerk:

The 133rd meeting of the Synod of Québec and Eastern Ontario
 Meeting at Côte-des-Neiges Presbyterian Church, Montréal, Québec
 On Friday and Saturday, October 19th and 20th, 2007

ROLL OF SYNOD

Ministers

1. Presbytery of Quebec

The Rev. Giancarlo Fantechi
 The Rev. John Barry Forsyth *

2. Presbytery of Montreal

The Rev. Samuel Kofi Danquah
 The Rev. Timothy Hwang
 The Rev. Coralie Jackson-Bissonnette
 The Rev. Hye-Sook Kam
 The Rev. Dr. Barry Mack
 The Rev. John Vaudry

3. Presbytery of Ottawa

The Rev. William Ball
 The Rev. Doug Kendall
 The Rev. Daniel MacKinnon
 The Rev. Wayne Menard *
 The Rev. Alex Mitchell
 The Rev. John Wilson

4. Presbytery of Lanark and Renfrew

The Rev. Benoit Cousineau
The Rev. James Patterson
 The Rev. Marilyn Savage

5. Presbytery of Seaway-Glengarry

The Rev. Geoff Howard
 The Rev. Floyd McPhee
 The Rev. Mark Tremblay

Elders

Mrs. Estelle Blouin *
 Mrs. Sarah MacDonald * (Saturday)

Mr. Smart C. Amegbe
 Dr. Gilbert Bande
 Mrs. Druse Bryan
 Mrs. Elizabeth Turbyne
 Mr. Warren Wong

Mr. Scott Hurd
 Mr. Louis Kovacs
Mr. Donald MacMillan
 Mr. Paul McKenzie
 Mr. Garnet Thompson
 Mr. John Tyler

Mrs. Joan Hilliard
 Mrs. Katie Grant
 Mr. Brian Woods

Mrs. Angie Cowan
 Mr. John Dalrymple
 Mrs. Dorothy Forrester

- * commissioners who sent regrets are marked with an asterisk
- name of commissioner underlined is a member of Synod Council

Regrets:

In addition to the regrets received from commissioners, the following members of synod council submitted regrets: Mr. Sandy McCuan, Presbytery of Lanark and Renfrew clerk; the Rev. Patricia Van Gelder, convener of the Synod Resource Team on Sexual Abuse and/or Harassment; Mr. Gordon Walford, synod web-servant.

Clerk:

The 133rd meeting of the Synod of Québec and Eastern Ontario
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It was agreed that further recommendations from the Committee on Business would be considered later.

Visitors:

Synod Council: Mrs. Donna McIlveen (Synod Clerk and Presbytery of Seaway-Glengarry Clerk); the Rev. Ross Davidson (Treasurer and Presbytery of Québec Clerk); The Rev. James Hurd (Presbytery of Ottawa clerk); Dr. Michael Pettem (Presbytery of Montréal clerk); Dr. Glenn Sinclair (Finance Committee Convener nominee), Mr. Peter Rombeek (Youth Committee convener); Mrs. Henny Donkersteeg (Regional Staffing Committee convener); Mrs. Lois Klempa (WMS Synodical President); the Rev. William Ball (Gracefield Operating Committee convener).

Others: Mr. Alan and Mrs. Dorothy Herbert, Co-Directors Gracefield Camp and Conference Centre, Mrs. Christine Ball, Synod Regional Staff – Eastern Ontario, Mrs. Anita Mack, Synod Regional Staff – Québec, Mr. Craig Dewar, Camp d'action biblique, Mr. Ross Allan, Mrs. Ruth Colton, Mr. Reuben St. Louis, YIM coordinator.

The Moderator welcomed all visitors to the synod meeting.

MOTION: It was moved by John Wilson and seconded by Floyd McPhee that the visitors be invited to sit and correspond. AGREED.

ELECTION OF MODERATOR

The time having come to elect a Moderator to preside over the 133rd Meeting of the Synod of Québec and Eastern Ontario, the clerk reported that two nominations for Moderator had been received by two of the five presbyteries within the bounds of the Synod of Québec and Eastern Ontario. By rotation the nominees were to come from the Presbytery of Québec. The nominees were: from the Presbytery of Seaway-Glengarry: the Rev. John Barry Forsyth and from the Presbytery of Lanark and Renfrew: the Rev. Dr. Stephen Hayes. The clerk contacted both nominees prior to the synod meeting, and each respectfully declined to let their nomination stand. The synod clerk advised the Presbytery of Québec clerk that both nominees had declined. The Presbytery of Québec clerk contacted other persons on the roll. After prayerful consideration, the Rev. Giancarlo Fantechi agreed to let his name stand. His name was subsequently brought forward to the synod council and it was agreed that his name would be placed before the synod as a nominee for moderator of the 133rd meeting of the Synod and Québec and Eastern Ontario.

MOTION: It was moved by Barry Mack and seconded by Doug Kendall that the name of the Rev. Giancarlo Fantechi be placed before the Synod of Québec and Eastern Ontario as a nominee for moderator of the 133rd synod meeting. AGREED.

The Moderator called for nominations from the floor. There were no further nominations.

Clerk:

The 133rd meeting of the Synod of Québec and Eastern Ontario
 Meeting at Côte-des-Neiges Presbyterian Church, Montréal, Québec
 On Friday and Saturday, October 19th and 20th, 2007

MOTION: It was moved by Scott Hurd and seconded by Dorothy Forrester that nominations close. AGREED.

MOTION: It was moved by Floyd McPhee and seconded by John Vaudry that the Rev. Giancarlo Fantechi be declared elected as Moderator. AGREED.

The Rev. James M. Patterson declared the Rev. Giancarlo Fantechi elected Moderator of the 133rd Synod of Québec and Eastern Ontario.

INSTALLATION OF THE MODERATOR

The Rev. Giancarlo Fantechi was invited to the front of the sanctuary. The Rev. James Patterson asked the court the appointed questions followed by the appointed questions to the moderator elect. The Rev. James Patterson then offered prayer and installed the Rev. Giancarlo Fantechi as Moderator of the 133rd Synod of Québec and Eastern Ontario.

The Rev. Giancarlo Fantechi expressed thanks to the past moderator for his service to the Court this past year. The Court then expressed their thanks to the Rev. James Patterson with a round of applause.

The Rev. Giancarlo Fantechi thanked the Court for their expression of confidence and trust placed in him by his election as Moderator. He asked for their support in the conduct of the business of the Court.

MINUTES OF PRESBYTERIES AND SYNOD COUNCIL

The Synod called for the minutes of the several presbyteries within the bounds, and the minutes of the synod council, that they might be placed in the hands of the Committee to Examine Minutes. The clerk announced that the minutes from the Presbytery of Montréal, the Presbytery of Seaway-Glengarry, the Presbytery of Ottawa and the Presbytery of Lanark and Renfrew were available for examination. The minutes from the Presbytery of Québec were not available for examination.

ADOPTION OF THE DOCKET (Appendix A – pages 31-32)

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the proposed docket be received. AGREED.

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the proposed docket be adopted. AGREED.

The docket is as followed by these minutes.

Clerk:

The 133rd meeting of the Synod of Québec and Eastern Ontario
 Meeting at Côte-des-Neiges Presbyterian Church, Montréal, Québec
 On Friday and Saturday, October 19th and 20th, 2007

MINUTES OF THE 132nd SYNOD MEETING

The minutes of the 132nd meeting of the Synod of Québec and Eastern Ontario were circulated to the presbyteries within the bounds for distribution as follows: (a) commissioners named (b) one copy to each congregation within the synod bounds (c) members of Synod Council.

The following corrections were noted:

- 1) page 6, business arising # 2: the word and should correctly be who.
- 2) page 17, second paragraph, first sentence: the word courts should correctly be court's.
- 3) page 18, third motion, quotations are missing marking the revised wording: "that...Council."
- 4) page 82, fourth paragraph, fourth word: the word main should correctly be man.
- 5) Page 84, third paragraph, first sentence: the word fun should correctly be fund.

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the minutes of the 132nd meeting of the Synod of Québec and Eastern Ontario, as corrected, be adopted. AGREED.

BUSINESS ARISING

1. Commission Report Re Appeal No. 1, 2006 (Appendix B – pages 33-41)

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the Commission Report Re Appeal No. 1, 2006 be received for information. AGREED.

CORRESPONDENCE

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the following items of correspondence be received. AGREED.

1. La Vie Chretienne: (a) autumn 2006 issue, rec'd Nov. 28/06; (b) Christmas 2006 issue, rec'd Jan. 3/07, (c) spring 2007 issue, rec'd Apr. 10/07, (d) summer 2007 issue, rec'd July 4/07.
2. Nominations for synod moderator from the various presbyteries within the synod:
 From the Presbytery of Québec – no nominations decision rec'd July 2007
 From the Presbytery of Montréal (no nomination received)
 From the Presbytery of Seaway-Glengarry (the Rev. John Barry Forsyth) rec'd June 22/07
 From the Presbytery of Ottawa (no nomination received)
 From the Presbytery of Lanark and Renfrew (the Rev. Dr. Stephen Hayes) rec'd Aug. 24/07
3. Assembly Office. 131st Synod Minutes returned after examination by the 133rd General Assembly. Attested as neatly and correctly kept.

The 133rd meeting of the Synod of Québec and Eastern Ontario
Meeting at Côte-des-Neiges Presbyterian Church, Montréal, Québec
On Friday and Saturday, October 19th and 20th, 2007

CORRESPONDENCE (Cont'd):

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the correspondence items 1-3 be received for the information of the court. **AGREED.**

4. Ross Davidson, clerk to the Presbytery of Québec. Letter indicating loan to synod of \$5,000 for a maximum of 5 years at 5% interest and beginning August 2007 for the water treatment and septic system projects. Rec'd Feb. 27/07.
 ⇒ Referred to the Finance Committee
5. James Hurd, clerk to the Presbytery of Ottawa. Letter with extract minute regarding two matters:
 - (a) loan to synod of up to \$45,000 at 5% for five years beginning after May 1/07
 - (b) nomination of Dr. Glenn Sinclair for the position of interim convener of the Synod Finance Committee. Rec'd Mar. 21/07
 ⇒ (a) referred to the Finance Committee
 ⇒ (b) referred to the Nominating Committee (synod council)
6. Terrie-Lee Hamilton, Assembly Office. Letter re nomination of people who are ministers or diaconal ministers to serve on the Assembly Council from 2008 to 2012. Rec'd Sept. 13/07.
 ⇒ Referred to the Committee on Business, recommendation no. 12.
7. Terrie-Lee Hamilton, Assembly Office. Letter re synod appointment of members to the 2008 General Assembly Committee to Nominate to Standing Committees. Rec'd Sept. 13/07.
 ⇒ Referred to the Committee on Business, recommendation no. 15.
8. John Peter Smit, Congregational Development Consultant, Central, Northern Ontario & Bermuda (CNO&B) Synod. Letter with request for assistance in funding the 7th Alex Sim Rural Ministry Symposium, Queen's University October 27-29, 2008. Rec'd Oct. 10/07.
 ⇒ Referred to the Missions Committee.

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that correspondence items 4-8 be referred as indicated. **AGREED.**

9. William Klempa, Synod Historian. Letter tendering his resignation as synod historian. Rec'd Oct. 15/07.

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the synod accept the resignation of William Klempa as Synod Historian with regret, and extend thanks to him for his service to the synod. **AGREED.**

The 133rd meeting of the Synod of Québec and Eastern Ontario
 Meeting at Côte-des-Neiges Presbyterian Church, Montréal, Québec
 On Friday and Saturday, October 19th and 20th, 2007

CORRESPONDENCE (Cont'd):

10. James Hurd, clerk to the Presbytery of Ottawa. Letter with extract stating that the Presbytery of Ottawa go on record that should the commissioned synod decide to close the Gracefield Camp and Conference Centre, a special meeting of the full synod be called so that all members of the synod can be involved in making a final decision. Rec'd Oct. 18/07.
11. Michael Pettem, clerk to the Presbytery of Montréal. Letter with extract, stating that the Presbytery of Montréal encourages the Synod of Québec and Eastern Ontario to seek representation on the committee charged with the oversight of the Camp d'action biblique. Rec'd Oct. 19/07.

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that discussion on correspondence items 10 and 11 be deferred to after the discussion on Gracefield Camp and Conference Centre in the third sederunt. AGREED.

COMMITTEE ON BUSINESS (cont'd from page 2)

James Hurd, on behalf of the synod council, presented the report.

Recommendation No. 2

It was moved by James Patterson and seconded by Donald MacMillan that attendance be recorded in the Synod's Register, and travel expenses be paid upon authorization of the Finance Committee in consultation with the Committee on the Roll and Leave to Withdraw. AGREED.

Notice of Motion:

Recommendation No. 3

That the Synod Council gives notice that, at a future sederunt, they will move or cause to be moved that section 3.3.5.1 of the Synod Standing Orders for the Youth Committee be revised to read, "Membership: the committee will have ten members plus regional staff. Membership is drawn from representatives from each of the presbyteries in the Synod, the Gracefield Camp & Conference Centre, Camp d'action biblique, and either the Presbyterian Young People's Society or at least two youth/young adult representatives. The criterion being that the members are committed to ensuring the spiritual growth of our young people, both within the congregations and in our communities. The make-up of the committee should also reflect the geography of the region, taking in both urban areas, rural areas and, where possible, different cultural groups."

Recommendation No. 4

It was moved by James Patterson and seconded by Donald MacMillan that Mr. Reuben St. Louis, Youth in Mission Coordinator, be invited to address the synod for 20 minutes, including a power-point presentation. AGREED.

Clerk:

The 133rd meeting of the Synod of Québec and Eastern Ontario
Meeting at Côte-des-Neiges Presbyterian Church, Montréal, Québec
On Friday and Saturday, October 19th and 20th, 2007

COMMITTEE ON BUSINESS (Cont'd):

Recommendation No. 5

It was moved by James Patterson and seconded by Donald MacMillan that on Friday evening the Rev. Samuel Kofi Danquah, pastor of the Ghanaian Presbyterian Church, Montréal be invited to address the synod on the subject "An African Minister Looks at the Canadian Church – The Growth and Decline of the Presbyterian Church". AGREED.

Recommendation No. 6

It was moved by James Patterson and seconded by Donald MacMillan that the following persons be invited to address the synod: the regional staff Christine Ball and Anita Mack; representatives from Gracefield Camp and Conference Centre; and a representative from Camp d'action biblique. AGREED.

Recommendation No. 7

It was moved by James Patterson and seconded by Donald MacMillan that commissioners desiring to leave the Synod early, receive permission from the court through the Committee on the Roll and Leave to Withdraw. AGREED.

Recommendation No. 8

It was moved by James Patterson and seconded by Donald MacMillan that the Committee on the Roll and Leave to Withdraw be Floyd McPhee and Dorothy Forrester, commissioners from the Presbytery of Seaway-Glengarry. AGREED.

Recommendation No. 9

It was moved by James Patterson and seconded by Donald MacMillan that the Committee to Examine Presbytery Minutes and Minutes of the Synod Council be convened by Marilyn Savage, commissioner from the Presbytery of Lanark and Renfrew, with John Vaudry and Elizabeth Turbyne, commissioners from the Presbytery of Montréal. AGREED.

Recommendation No. 10

It was moved by James Patterson and seconded by Donald MacMillan that the Committee on Courtesies be Scott Hurd and Doug Kendall, commissioners from the Presbytery of Ottawa. AGREED.

Recommendation No. 11

It was moved by James Patterson and seconded by Donald MacMillan that the Committee to review the Minutes of the meeting of the 133rd Synod of Quebec and Eastern Ontario be the Moderator of Synod and the Clerk of the Presbytery of Québec. AGREED.

Clerk:

The 133rd meeting of the Synod of Québec and Eastern Ontario
 Meeting at Côte-des-Neiges Presbyterian Church, Montréal, Québec
 On Friday and Saturday, October 19th and 20th, 2007

COMMITTEE ON BUSINESS (Cont'd):

Recommendation No. 12

It was moved by James Patterson and seconded by Donald MacMillan that the Presbytery of Lanark and Renfrew be named to appoint members (a minister/diaconal minister commissioner and an elder commissioner) to the 2008 General Assembly Committee to Nominate to Standing Committees. AGREED.

Recommendation No. 13

It was moved by James Patterson and seconded by Donald MacMillan that Synod Council be authorized to fill any vacancies which may occur within the membership of Synod Standing Committees prior to the next Synod meeting. AGREED.

Synod Standing Committees

Synod Council – Committee to Nominate

Moderator, Past Moderator, Clerk, Clerks of the Presbyteries, Conveners of the Standing Committees, Representatives of the WMS Synodical and a representative from the GOC.

Finance Committee

Glenn Sinclair (Convener), Synod Treasurer, 5 Presbytery Treasurers or Presbytery Finance Conveners: I. MacArthur Beattie (Quebec), Tracy Lloyd (Montreal), Ian MacMillan (Seaway-Glengarry), Mark Ranson (Ottawa), Sandy McCuan (Lanark and Renfrew) and _____ (Finance Convener, Gracefield).

Youth Committee

Peter Rombeek (Convener), Christine Ball (Regional Staff and Ottawa rep.), Anita Mack (Regional Staff), Dorothy or Alan Herbert (Gracefield rep.), Warren Wong (Montréal rep.), Julia Apps-Douglas (Seaway-Glengarry rep.), Marilyn Savage (Lanark and Renfrew rep.), _____ (Québec rep.), 2 youth/young adults (Québec) and 2 youth/young adults (Eastern Ontario).

Missions Committee / Robert Fund

Donald MacMillan (Convener), conveners from the 5 Presbytery Missions Committees (Sarah MacDonald, Québec; Peter Kerr, Montréal; Floyd McPhee, Seaway-Glengarry; Stewart Elder, Ottawa; and Joan Hilliard, Lanark and Renfrew); _____ (representing the French ministries within the Presbyteries of Québec and Montréal) and the Synodical President, Lois Klempa.

The Regional Staffing Committee

_____ (Convener), with three members from the Synodical (Catherine Blatch, Sheila Paterson and Lois Klempa) and three members from the Synod (Dan de Silva, Wayne Menard and Brenda Patterson).

Clerk:

The 133rd meeting of the Synod of Québec and Eastern Ontario
 Meeting at Côte-des-Neiges Presbyterian Church, Montréal, Québec
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COMMITTEE ON BUSINESS (Cont'd):

Synod Historian - vacant

Pension Board – Synod Corresponding Representative - Synod Treasurer

The Resource Team on Sexual Abuse and/or Harassment

Patricia van Gelder (Convener and Lanark and Renfrew rep), with representation from the various presbyteries: Québec: presbytery clerk as contact; Montréal: Jocelyn MacKay; Seaway-Glengarry: Mark Bourgon & Ian MacLean; Ottawa: _____.

Synod Web-Site – Webservant, Gordon Walford

Synod Web-Site Oversight Committee – Gordon Walford, Stan Currie, and Donna McIlveen.

Synod Representative to Assembly Council

James Patterson (minister or diaconal minister for 2008-2012).

Recommendation No. 14 (deferred)

It was moved by James Patterson and seconded by Donald MacMillan that recommendation No. 14 be deferred until after consideration of the notice of motion, recommendation No. 3, in the third sederunt. AGREED.

Recommendation No. 15

It was moved by James Patterson and seconded by Donald MacMillan that the Synod Council be given power to issue to advance any nominations to the General Assembly Committee to Nominate on behalf of the Synod, and to encourage members to consider the various committees and agencies for possible nominations to them. AGREED.

Recommendation No. 16

It was moved by James Patterson and seconded by Donald MacMillan that Overture No. 1, re Synod Commission Membership, be received and transmitted to the 134th General Assembly. AGREED.

(Appendix C – page 42)

Recommendation No. 17

It was moved by James Patterson and seconded by Donald MacMillan that the Petition from the Presbytery of Montréal be received and consideration of the petition deferred until after the report from the Special Committee of the Presbytery of Ottawa regarding GOC. AGREED.

(Appendix D – page 43)

Clerk:

The 133rd meeting of the Synod of Québec and Eastern Ontario
Meeting at Côte-des-Neiges Presbyterian Church, Montréal, Québec
On Friday and Saturday, October 19th and 20th, 2007

COMMITTEE ON BUSINESS (Cont'd):

Recommendation No. 18

It was moved by James Patterson and seconded by Donald MacMillan that the Synod accept the invitation from St. Matthew's Presbyterian Church, Ingleside, Ontario within the Presbytery of Seaway-Glengarry, to host the 134th meeting of the Synod of Québec and Eastern Ontario, October 17th and 18th, 2008. AGREED.

REPORTS WITHOUT RECOMMENDATIONS

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the following reports without recommendations be received for information. AGREED.

- Youth Committee (Appendix E – pages 44-45)
- Regional Staffing Committee (Appendix F – page 46)
- Regional Staff (Appendix G – page 47-48)
- WMS Synodical (Appendix H – page 49)
- Resource Team on Sexual Abuse and/or Harassment (Appendix I – page 50)
- Synod Webservant (Appendix J – page 51)
- Synod Representative on Assembly Council (Appendix K – page 51)

It was noted that there is time set aside on the docket, during the fourth sederunt, for the conveners to speak to their respective reports.

REPORTS RELATED TO GRACEFIELD CAMP AND CONFERENCE CENTRE

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the following reports related to the Gracefield Camp and Conference Centre be received. AGREED.

- a) The Gracefield Operating Committee report (Appendix L – pages 52-58)
- b) The Presbytery of Ottawa Report re Oversight of Gracefield Camp 2006-2007 (Appendix M – pages 59-63)
- c) The Presbytery of Ottawa Report re Oversight of Gracefield Camp 2006-2007 Supplementary Report (Appendix N – pages 64-66)
- d) The Gracefield Camp and Conference Centre Review Engagement Report and Financial Statements as at December 31, 2005 (Appendix O – pages 67-77)
- e) The Gracefield Camp and Conference Centre Review Engagement Report and Financial Statements as at December 31, 2006 (Appendix P – pages 78-88)
- f) GOC Standing Orders & Management Conditions re GCCC (Appendix Q – page 89-90)
- g) The Report from the Special Committee of the Presbytery of Ottawa regarding GOC (Gracefield Operating Committee) (Appendix R – pages 91-126)

Clerk:

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COMMITTEE OF THE WHOLE

Move into Committee of the Whole (3:30 p.m.)

MOTION; It was moved by James Patterson and seconded by Donald MacMillan that the court sit as a Committee of the Whole. AGREED.

It was agreed that Glenn Sinclair would serve as chair and Donna McIlveen as secretary of the Committee of the Whole.

It was agreed that the purpose of the Committee of the Whole time was to have a discussion dealing with the understanding of Christian Education in the synod and the role of camping within that understanding.

MOTION: It was moved by Doug Kendall and seconded by John Wilson that the visitors present for the Committee of the Whole be invited to speak. AGREED.

Move out of Committee of the Whole (5:50 p.m.)

MOTION; It was moved by John Wilson and seconded by Benoit Cousineau that the Committee of the Whole rise. AGREED.

No recommendations were presented to the court from the Committee of the Whole.

COMMITTEE ON ROLL AND LEAVE TO WITHDRAW

MOTION: It was moved by Floyd McPhee and seconded by Dorothy Forrester that Sarah MacDonald be granted leave to withdraw for the third and fourth sederunts. AGREED.

ADJOURNMENT

MOTION: It was moved by Scott Hurd and seconded by Floyd McPhee that the Synod adjourn. AGREED.

The Moderator, at six o'clock evening, adjourned the Synod to reconvene at seven o'clock in the evening in the same place. The sederunt closed with prayer by the Moderator.

Moderator

Clerk

The 133rd meeting of the Synod of Québec and Eastern Ontario
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SECOND SEDERUNT

On the same day and place at seven o'clock in the evening, the synod met pursuant to adjournment.

Evening worship was conducted by the minister of the host church, the Rev. John Vaudry together with the past moderator of the 132nd synod meeting, the Rev. James Patterson, who preached the sermon entitled "Time For Another Reformation?" The Sacrament of the Lord's Supper was celebrated. Elders serving were Richard Lancing, Gilbert Bandi and Walter Smith from the Côte-des-Neiges congregation as well as Warren Wong from the Chinese Church. The Praise Team of Stephanie Roberts, Lovina McLeod and Grace Barrett led the congregation in three praise songs, and the organist, Victor Gavino, provided music for the hymns.

Following the evening worship, the Moderator constituted the court with prayer.

GUEST SPEAKER

Michael Pettem, clerk to the Presbytery of Montréal introduced the guest speaker the Rev. Samuel Kofi Danquah, minister at the Ghanaian Presbyterian Church, Montréal.

The Moderator welcomed the Rev. Samuel Kofi Danquah and invited him to address the synod.

The title of the address was "The Growth and Decline of the Presbyterian Church". As a Ghanaian minister he looked at the Presbyterian Church in Canada and compared it to the Presbyterian Church of Ghana. He addressed the topics of leadership, economic and financial challenges, the closing of church buildings, the sharing of wealth and support, dynamics of evangelism, growth pattern, and basic challenges. He appealed to the synod to "raise the voice that once cried in the wilderness...the voice of the church has been prophetic and it should continue to be".

The Rev. Samuel Kofi Danquah thanked the court for the opportunity of sharing his experiences.

The Moderator thanked the Rev. Samuel Kofi Danquah for his inspiring and challenging message. The court showed their appreciation with a round of applause.

COMMITTEE ON ROLL AND LEAVE TO WITHDRAW

No report

ADJOURNMENT

MOTION: It was moved by Scott Hurd and seconded by Floyd McPhee that the Synod adjourn.
 AGREED.

Clerk:

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The Moderator, at nine o'clock in the evening, adjourned the Synod to reconvene at nine o'clock in the morning in the same place. The sederunt closed with prayer by the Moderator.

Moderator

Clerk

THIRD SEDERUNT

On Saturday, the twentieth day of October, two thousand and seven, at nine o'clock in the morning within Côte-des-Neiges Presbyterian Church, Montréal, Québec, the Synod met pursuant to adjournment.

The Moderator, the Rev. Giancarlo Fantechi, led in a time of worship, which included two hymns led by pianist Mary Vaudry.

Following worship the moderator constituted the Synod with prayer at 9:50 a.m.

MOTION: It was moved by Doug Kendall and seconded by Alex Mitchell that consideration of the reports from the Presbytery of Ottawa regarding oversight of Gracefield, and the report from the presbytery special committee re GOC be deferred until after the report from the GOC. AGREED.

GRACEFIELD OPERATING COMMITTEE (Appendix L – pages 52-58 – received pg. 11)

William Ball, convener, spoke to the report. He summarized the report highlighting the challenges and opportunities faced by the GOC as it fulfills its mandate.

MOTION: It was moved by William Ball and seconded by Doug Kendall that the Managing Co-Directors of Gracefield Camp and Conference Centre be granted permission to address the court. AGREED.

Managing Co-Directors Alan and Dorothy Herbert, addressed the court. They spoke to the many positive experiences and opportunities for faith development received by campers of all ages through time spent at the Gracefield Camp and Conference Centre. They also addressed the importance of accreditation and the standard set by the Presbyterian Church in Canada that all Presbyterian camps meet or exceed the accreditation requirements as defined by the provincial camping association wherein the camp is located. (Recommendation No. 9, the 126th General Assembly).

Clerk:

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GRACEFIELD OPERATING COMMITTEE (cont'd)

MOTION: It was moved by Scott Hurd and seconded by James Patterson that Synod appoint a committee consisting of members to be named by the Moderator to return to a full meeting of the Synod no later than February 28, 2008, with a clear, concise and specific recommendation on how to proceed with respect to the disposition of Gracefield Camp and Conference Centre. Options to be considered (among others identified by the committee) are to be:

- 1) The outright sale of the Gracefield property, together with a recommendation as to how the money will be used to support Christian Education within the Synod;
- 2) The sale of the Gracefield property, together with a vision and plan to use the money to acquire and establish a new Synod camp more suitably located, such that it will be fully supported within the bounds of Synod as "the" Synod camp;
- 3) A transition plan that sees the existing camps (Gracefield and Camp d'action biblique) transition to the interested Presbyteries as Presbytery Camps, together with a proposal for ongoing, committed Synod funding support for these Presbytery Camps. Further, this option requires the immediate establishment of a fully-staffed, competent business oversight committee (to be affirmed by the relevant Presbytery immediately following the Synod meeting noted above) to address the serious current financial situation facing Gracefield, both in terms of its current debt, present operating deficit and future financial hurdles associated with necessary capital building requirements, to provide capable stewardship and oversight for the 2008 Camping Season.

MOTION: It was moved by John Wilson and seconded by Alex Mitchell that the motion be deferred. **AGREED.**

MOTION: It was moved by William Ball and seconded by Garnet Thompson that the report of the Gracefield Operating Committee be adopted. **AGREED.**

REPORT OF THE PRESBYTERY OF OTTAWA re: Gracefield Camp 2006-2007
AND SUPPLEMENTARY REPORT (Appendix M and N – pages 59-66)

Including:

- a) The Gracefield Camp and Conference Centre Review Engagement Report and Financial Statements as at December 31, 2005 (Appendix O – pages 67-77)
- b) The Gracefield Camp and Conference Centre Review Engagement Report and Financial Statements as at December 31, 2006 (Appendix P – pages 78-88)
- c) The Report from the Special Committee of the Presbytery of Ottawa regarding GOC (Gracefield Operating Committee) (Appendix R – pages 91-126)

(NOTE: the above reports were received in the first sederunt, page 11)

Clerk:

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REPORT OF THE PRESBYTERY OF OTTAWA re: Gracefield Camp 2006-2007 (cont'd)

Doug Kendall, representing the Presbytery of Ottawa, spoke to the report.

It was noted that Adrian Auret was originally appointed to represent the Presbytery of Ottawa in the presentation of its report, but due to illness was not able to be present.

MOTION: It was moved by Doug Kendall and seconded by Alex Mitchell that in light of the financial implications that the recommendations be discussed but not voted on until following the report from the Synod Finance Committee. AGREED.

Recommendation No. 1

That all mission and ministry of the Gracefield Camp and Conference Centre including programs, operations, maintenance and capital investment activities be administered under either the presbytery or the synod.

Recommendation No. 2

That, upon the approval of recommendation #1, the Managing Co-directors report directly to, and only to, the new governing body.

Recommendation No. 3

That the Gracefield Operating Committee (GOC) or its successor be encouraged to form a Friends of Gracefield (Association) and formally document the purpose and function of the relationship between the GOC and Association.

Recommendation No. 4

That the Synod of Quebec and Eastern Ontario strike a committee to review the camping requirements of the entire synod aiming to ensure a coherent sustainable synod-wide camping strategy.

It was noted that the prayer of the Petition from the Presbytery of Montréal is similar to recommendation No. 4.

Recommendation No. 5

That the Gracefield Operating Committee (GOC) or its successor develop a full organizational business plan that includes operating, capital, funding, staffing, and spiritual objectives for the next five years commencing with the 2007 operational year.

Recommendation No. 6

That the Gracefield Operating Committee (GOC) distribute all organizational expenses and revenues proportionately to all individual programs commencing with the 2006 fiscal year.

Clerk:

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REPORT OF THE PRESBYTERY OF OTTAWA re: Gracefield Camp 2006-2007 (cont'd)

Recommendation No. 7

That the Gracefield Operating Committee (GOC) or its successor develop a full marketing plan with outreach into all presbyteries within the bounds of the synod, non-Presbyterian denominations, and the non-churched through multi-media outlets, commencing with the 2008 year.

Recommendation No. 8

That the Gracefield Operating Committee (GOC) or its successor examine the current fee structure in view of a realistic business plan and consider revising the paid/volunteer employee mix.

Recommendation No. 9

That GOC or its successor develop clear guidelines defining the work of the volunteer and consequential meal/accommodation benefits.

Recommendation No. 10

That the GOC continue to improve its tent and Trailer programming, including its fee schedule, to ensure compliance with the GCCC mission.

Recommendation No. 11

That the Gracefield Operating Committee (GOC) or its successor begin planning for the retirement of the incumbent Directors through development of additional program directors, part-time or otherwise.

Recommendation No. 12

That the Synod of Quebec and Eastern Ontario, working with the Gracefield Operating Committee (GOC), or its successor, adopt an agreement which defines in advance the operating grant(s) amounts and payment schedules for the following year, effective for the 2008 fiscal year.

Recommendation No. 13

That the GOC draft promissory notes for any loans that arise.

Recommendation No. 14

That the Synod of Quebec and Eastern Ontario ensure that the Synod Finance Committee compile separate financial statements for each individual capital project of Gracefield Camp and Conference Centre in which there has been any Synod funding (e.g. Septic System Replacement Project) beginning with the year 2007; such statements to be presented, with audit/review, to the presbytery and synod.

Clerk:

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REPORT OF THE PRESBYTERY OF OTTAWA re: Gracefield Camp 2006-2007 (cont'd)

Recommendation No. 15

That the GOC compile separate financial statements for each individual capital fund (e.g. Jemima Rae Fund) beginning with the year 2006 to be presented, with audit/review, to the Presbytery and Synod.

Recommendation No. 16

That, subject to the synod's adoption of recommendation #1, the synod establish a "Gracefield Change Implementation and Support Team" (GCIST) with terms of reference as stated below, to support and assist the synod, the Presbytery of Ottawa and Gracefield Operating Committee to implement all the recommendations of the special report.

Supplementary Report

The following resolutions were adopted by the Presbytery of Ottawa and reported to the synod:

- (a) That the Presbytery of Ottawa transmit to the synod a supplementary report on the presbytery's oversight of the Gracefield Operating Committee including the year-to-date financial statement with comparison to the previous year as received from the Gracefield Operating Committee.
- (b) That the contract of the managing co-directors be extended to December 31, 2007, subject to a decision of the synod not to cease operations at the Gracefield Camp and Conference Centre.
- (c) That the Presbytery of Ottawa advise the Synod of Quebec and Eastern Ontario that the presbytery is of the opinion that the priority be that an option be found to sustain a summer camping programmed for children and youth and this be communicated to the presbytery's commissioners to the synod.

PETITION FROM THE PRESBYTERY OF MONTRÉAL

– received in the first sederunt, page 10 (Appendix D – page 43)

MOTION: It was moved by Barry Mack and seconded by John Vaudry that the Petition from the Presbytery of Montréal be considered at this time.

Amendment: It was moved by James Patterson and seconded by Doug Kendall that the motion be tabled until after a full discussion on the recommendations from the Presbytery of Ottawa. AGREED.

CAMP D'ACTION BIBLIQUE

The Moderator welcomed Mr. Craig Dewar, Chairman of the Camp Committee for Camp d'action biblique (CAB), and invited him to address the court.

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CAMP D'ACTION BIBLIQUE (Cont'd):

Mr. Dewar introduced Mr. Jason Goorts, a member of the camp committee.

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that Mr. Jason Goorts be granted permission to address the court. AGREED.

Mr. Goorts addressed the court, speaking to the opportunities and challenges of operating CAB and addressing the changing needs of campers today.

A time of questions and answers followed.

The Moderator thanked both Mr. Dewar and Mr. Goorts for their presentation and encouraged them in their efforts.

COMMITTEE ON BUSINESS (cont'd from page 11)

James Hurd, on behalf of the synod council, presented the report.

CHANGE TO STANDING ORDERS – section 3.3.5.1

MOTION Pursuant to the notice of motion given in the first sederunt, it was moved by James Patterson and seconded by Donald MacMillan that section 3.3.5.1 of the Synod Standing Orders for the Youth Committee be revised to read, "Membership: the committee will have ten members plus regional staff. Membership is drawn from representatives from each of the presbyteries in the Synod, the Gracefield Camp & Conference Centre, Camp d'action biblique, and either the Presbyterian Young People's Society or at least two youth/young adult representatives. The criterion being that the members are committed to ensuring the spiritual growth of our young people, both within the congregations and in our communities. The make-up of the committee should also reflect the geography of the region, taking in both urban areas, rural areas and, where possible, different cultural groups." AGREED.

Recommendation No. 14 (deferred, page 10)

MOTION: It was moved by John Wilson and seconded by Donald MacMillan that Recommendation No. 14, membership of the Standing Committees of Synod, be approved. AGREED.

MEMORIAL SERVICE

The clerk read the following names of those ministers and elders of the synod who had died during the previous year.

From the Presbytery of Québec: no names

From the Presbytery of Montréal: no names

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MEMORIAL SERVICE (Cont'd)

From the Presbytery of Seaway-Glengarry:

Minister: the Rev. John McPhadden

Elders: Mr. Bryson Enoch Comrie, St. John's Church, Cornwall; Mr. Kenneth Scott, Knox Church, Morrisburg; Mr. Alexander Millar, Knox Church, Iroquois

From the Presbytery of Ottawa:

Elders: Mr. Warren Bull, Knox Church, Ottawa; Mr. John Gigson Waddell, St. Giles Church, Ottawa; Mr. Robert Hayley, St. David & St. Martin Church, Ottawa; Mr. John Blair (Jack) Hoye, St. David & St. Martin Church, Ottawa; Mr. William Tenhaaf, Parkwood Church, Ottawa; Russell Wright, St. David & St. Martin Church, Ottawa; Mr. John Torrance (formerly of Parkwood Church, Ottawa); Mr. Frederick White MacLaren, St. Andrew's Church, Ottawa; Mr. Patrick Mackay, Erskine Church, Ottawa

From the Presbytery of Lanark and Renfrew:

Retired Diaconal Minister: Miss Marjorie MacKay

Elder: Mr. Gordon Rutherford, St. Andrew's Church, Perth

Following the reading of the names, the Moderator offered a prayer of thanksgiving and a moment of silence was observed.

MOTION: It was moved by James Patterson and seconded by Geoff Howard that the memorial record for the Rev. John McPhadden be included in the minutes. AGREED.

(The Memorial Record for the Rev. John McPhadden is found at Appendix Y – page 155)

ADJOURNMENT

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the Synod adjourn. AGREED.

The Moderator, at twelve-twenty o'clock in the afternoon, adjourned the Synod to reconvene at quarter past one o'clock in the afternoon in the same place.

The sederunt closed with prayer by the Moderator.

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FOURTH SEDERUNT

On the same day and place at quarter past one o'clock in the afternoon, the synod met pursuant to adjournment. The Moderator constituted the court with prayer.

YOUTH COMMITTEE

(Appendix E – pages 44-45– report received in the first sederunt, page. 10)

Peter Rombeek, convener of the Youth Committee, spoke to the report. The committee has noticed the trend that the smaller, more localized events, that do not involve a lot of traveling, are met with a more positive response than events held for youth from the entire synod area. In light of this trend, the Youth Committee is considering forming two sub-committees, one for Quebec and one for Eastern Ontario. Each sub-committee would be responsible for planning events for their respective region, while ensuring that both regions are kept informed of all events.

YOUTH IN MISSION

Peter Rombeek introduced Reuben St. Louis, co-ordinator for Youth In Mission (YIM).

Reuben St. Louis showed a power point presentation, which highlighted the goals of the YIM program. He spoke about the variety of opportunities for service and encouraged youth and young adults to become involved with YIM.

The YIM program is supported by Presbyterians Sharing. Reuben St. Louis further encouraged the synod and presbyteries to prayerfully and financially assist the youth and young adults within their bounds who participate in a YIM short term mission projects.

The Moderator thanked Mr. Reuben St. Louis for his informative presentation.

The court showed their appreciation with a round of applause.

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the report of the Youth Committee be adopted. AGREED.

REGIONAL STAFFING COMMITTEE

(Appendix F – page 46 – report received in the first sederunt, page 10)

Henny Donkersteeg, past convener, spoke to the report. She highlighted the work of the committee this past year, including the Performance Appraisal of the two Regional Staff, which was most positive.

Henny Donkersteeg noted that she has completed her term on the Regional Staffing Committee, and to this date, no new convener has been named. She has agreed to attend the Conveners meeting in November on behalf of the synod.

Clerk:

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REGIONAL STAFFING COMMITTEE (Cont'd):

It was further noted that the Life and Mission Agency is conducting a review this year of the regional staffing model.

MOTION: It was moved by James Patterson and seconded by Geoff Howard that the clerk write to the Life and Mission Agency and the Women's Missionary Society affirming the role of the Regional Staff within the Synod of Québec and Eastern Ontario and requesting that, in light of the role of the synods as partners in the original agreement, dialogue with the synods be a priority during the review of the regional staffing model. AGREED.

MOTION: It was moved by Barry Mack and seconded by James Patterson that the synod record its thanks to Henny Donkersteeg for her commitment to the Regional Staffing Committee and for her dedicated service in the role of convener. AGREED.

REPORTS FROM THE REGIONAL STAFF

(Appendix G – pages 47-48 – reports received in the first sederunt, page 10)

Henny Donkersteeg introduced the Regional Staff to the Court:

- (1) Christine Ball, regional staff in the Eastern Ontario part of the synod
- (2) Anita Mack, regional staff in the Québec part of the synod

Each regional staff presented their respective report.

They each expressed thanks for the opportunity to serve and for the support shown to them.

WOMEN'S MISSIONARY SOCIETY SYNODICAL REPORT

(Appendix H – page 49- report received in the first sederunt, page 10)

Lois Klempa, Synodical President, spoke to her report. She showed copies of the glossy WMS annual report entitled "On the Move...In Mission" as well as the Glad Tidings publication. Lois Klempa introduced Druse Bryan, the new WMS National President, to the court. Druse Bryan spoke about some of the opportunities that are before her as she serves in this capacity.

The Moderator conveyed congratulations and offered the blessings of the synod to Druse Bryan.

Reports Without Recommendations

The following reports without recommendations, received in the first sederunt (page 10), were not specifically addressed, as the convener or representative was not present in the court:

- 1) Resource Team on Sexual Abuse and/or Harassment – Appendix I, page 50
- 2) Synod Webservant – Appendix J, page 51
- 3) Synod representative on Assembly Council – Appendix K, page 51

Clerk:

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MISSIONS COMMITTEE & ROBERT FUND COMMITTEE (Appendix S – pgs. 127-129)

MOTION: It was moved by Donald MacMillan and seconded by Barry Mack that the report of the Missions Committee, including the Robert Fund Committee, be received and its recommendations considered. **AGREED.**

Donald MacMillan, convener of the Missions Committee and Robert Fund Committee, spoke to the report. The following corrections to the report were noted.

1. The committee met twice in 2007
2. Robert Fund grant requests: Mission Montreal - \$1,500
3. Canada Ministries grant requests: Sherbrooke Francophone:
 under 2007 approved: 53,285; under 2008 Request: 53,985; under 2009 Request: 54,685

Appendix S contains the report as corrected.

Recommendation No. 1

It was moved by Donald MacMillan and seconded by Barry Mack that the synod grant requests for 2008 be approved.

Donald MacMillan commented on the various requests.

A query was raised regarding the origins of the new request of \$2,000 for Tyndale camperships. Barry Mack addressed the question and spoke to the mission work of the Tyndale-St. Georges Community Centre in Montréal.

MOTION: It was moved by James Patterson and seconded by Floyd McPhee that the report of the Missions Committee be referred back to the committee for the development of priorities and to report back to Synod Council in January 2008. **DEFEATED.**

Recommendation No. 1: **AGREED.**

Robert Fund

The fund, established in 1951 from the estate of Mr. William Robert and his sister Sarah is used annually for “religious and charitable schemes in the Province of Québec.”

It was noted in the report that Canada Ministries has approved the 2008 grant requests.

MOTION: It was moved by Donald MacMillan and seconded by Barry Mack that the report of the Missions Committee and the Robert Fund Committee, as amended, with its recommendations, be adopted. **AGREED.**

Recess: The court agreed to take a 10 minute recess.

Clerk:

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FINANCE COMMITTEE REPORT

Glenn Sinclair, convener, presented the written report.

1. TREASURER'S REPORT

Ross Davidson, synod treasurer, was invited to present the Treasurer's Report.

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the auditor's report be received and the financial statement as at December 31, 2006 be adopted. **AGREED.**

(Appendix T – pages 130-137)

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the treasurer's report on Synod Finances from January 1, 2006 to December 31, 2006 be adopted. **AGREED.**

(Appendix U – pages 138-139)

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the treasurer's report on Synod finances from January 1, 2007 – September 15, 2007 be received for information.

(Appendix V – pages 140-141)

It was noted that there were two printed errors under "expenditures during the period"

- 1) the bank charges should correctly read \$168.91 (not \$169.59)
- 2) the treasurer's honorarium should be listed at \$500.00

The question was called for. **AGREED.**

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the treasurer's report on Synod finances from September 15 – October 15, 2007 be received for information. **AGREED.**

(Appendix W – pages 142-143)

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the auditors for 2007 be the accounting firm of Raymond, Campo and Thornton of Thetford Mines, Quebec. **AGREED.**

2. NOTICE OF MOTION:

The Finance Committee gives notice that, at a future sederunt, they will move or cause to be moved that section 3.3.1.2 of the Synod Standing Orders for the Finance Committee be revised to read, "In addition to the Convener and Treasurer the committee will include the Convener of Finance and/or Treasurer of each presbytery, or their alternate, and to represent Gracefield, their Convener of Finance and/or Treasurer (ex officio)."

Clerk:

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FINANCE COMMITTEE REPORT (cont'd):

3. 2008 Synod Budget (Appendix X – pages 144-154)

The Finance Committee convener went through the report and noted the three budget scenarios and three different options for proposed revenues (assessments).

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the budget for 2008 be approved as presented using the assessment rates (as proposed / as used in 2007) and option [one (1), two (2), three (3) other _____].

The Moderator ruled the motion out of order.

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the budget for 2008 be approved as presented using the assessment rates as proposed for 2008 and option 3.

Discussion on the motion ensued.

It was noted that in correspondence received from the Presbytery of Ottawa it states that the presbytery is in favour of retaining the current means of determining the assessments made by the synod upon the presbyteries, namely, a percentage of the total dollar base of the congregations.

The question was called for. The motion was DEFEATED.

Since the proposed 2008 assessment rates were defeated, the assessment rates remain at the 2007 rate.

Assessment Rates

(Note: According to section 3.3.1.6, the presbytery assessments will be based on a percentage of the total revenue raised for congregational purposes as per the most recent issue of the Acts and Proceedings of the General Assembly.)

MOTION: It was moved by James Patterson and seconded by Donald MacMillan that the budget for 2008 be approved as presented using the assessment rates as used in 2007 and option 3.

Motion to Table

MOTION: It was moved by John Wilson and seconded by Garnet Thompson that the budget be tabled. AGREED.

Clerk:

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Motion re: Full Special Synod Meeting

The Moderator indicated that the motion to return to a full meeting of the synod prior to the end of May 2008, which has been deferred in the third sederunt (page 15), would be considered at this time.

Discussion on the motion ensued.

The convener of the Finance Committee advised the moderator that he had a previous engagement and was unable to remain in the court (3:15 p.m.). He indicated that there were members of the Finance Committee present who would be able to answer questions.

AMENDMENT: It was moved by Doug Kendall and seconded by Benoit Cousineau that the first sentence in the motion be changed to, "That synod appoint a committee consisting of members to be named by the Moderator to return to a full meeting of the synod meeting on October 17 and 18, 2008, with a clear, concise and specific recommendation on how to proceed with respect to the disposition of Gracefield camp and Conference Centre." DEFEATED.

AMENDMENT: It was moved by Louis Kovacs and seconded by Floyd McPhee that the wording in the motion be changed from "no later than February 28, 2008" to "no later than May 31, 2008". AGREED.

A standing count was requested and agreed to by the court: 19 in favour and 9 against.

Motion as amended. AGREED.

Resolution re:

Full Special Synod Meeting on Christian Camping and Gracefield Camp and Conference Centre

"That Synod appoint a committee consisting of members to be named by the Moderator to return to a full meeting of the Synod no later than May 31, 2008, with a clear, concise and specific recommendation on how to proceed with respect to the disposition of Gracefield Camp and Conference Centre. Options to be considered (among others identified by the committee) are to be:

- 1) The outright sale of the Gracefield property, together with a recommendation as to how the money will be used to support Christian Education within the Synod;
- 2) The sale of the Gracefield property, together with a vision and plan to use the money to acquire and establish a new Synod camp more suitably located, such that it will be fully supported within the bounds of Synod as "the" Synod camp;

Clerk:

The 133rd meeting of the Synod of Québec and Eastern Ontario
 Meeting at Côte-des-Neiges Presbyterian Church, Montréal, Québec
 On Friday and Saturday, October 19th and 20th, 2007

Resolution Re Full Synod Meeting (cont'd):

3) A transition plan that sees the existing camps (Gracefield and Camp d'action biblique) transition to the interested Presbyteries as Presbytery Camps, together with a proposal for ongoing, committed Synod funding support for these Presbytery Camps. Further, this option requires the immediate establishment of a fully-staffed, competent business oversight committee (to be affirmed by the relevant Presbytery immediately following the Synod meeting noted above) to address the serious current financial situation facing Gracefield, both in terms of its current debt, present operating deficit and future financial hurdles associated with necessary capital building requirements, to provide capable stewardship and oversight for the 2008 Camping Season."

2008 Synod Budget

MOTION: It was moved by James Patterson and seconded by John Wilson that the budget be lifted from the table. AGREED.

MOTION: It was moved by James Patterson and seconded by Dorothy Forrester that the 2008 budget be the figures as stated in option 1, with no accompanying footnotes.

AMENDMENT: It was moved by Doug Kendall and seconded by William Ball that the amounts listed in the Youth Programming and Youth Leadership lines be each changed to \$1,500 and that the Assembly youth observers line be changed to Canada Youth 2009 with an amount of \$1,000. AGREED.

It was noted and agreed that the line "Synod Workers stipend / expense up-grade" should correctly be named "Regional Staff expenses / shortfall".

MOTION: It was moved by Alex Mitchell and seconded by John Wilson that an immediate vote on the budget be called. AGREED.

The question was called for. AGREED.

MOTION: It was moved by James Patterson and seconded by Dorothy Forrester that the 2008 budget be the figures as stated in option 1 on page 5 of 10, with no accompanying footnotes, and as amended. AGREED.

Clerk:

The 133rd meeting of the Synod of Québec and Eastern Ontario
 Meeting at Côte-des-Neiges Presbyterian Church, Montréal, Québec
 On Friday and Saturday, October 19th and 20th, 2007

FINANCE COMMITTEE REPORT (Cont'd):

2008 Synod Budget

Expenditures:

1. Synod Travel	3,200
2. Synod Council Meetings	2,200
3. Bank Charges	0,250
4. Office Expenses (clerk and / or treasurer)	0,500
5. Minutes	0,500
6. Committee Meetings	4,100
[mission, youth, regional staff, finance, abuse, history]	
7. Camp d'action biblique (CAB) grant	2,500
8. CAB facilities upgrade programme	7,500
9. La Vie Chretienne	1,700
10. GCCC operating grant	50,000
11. Auditor's Report (Synod)	1,200
12. Clerk's honorarium	2,000
13. Treasurer's honorarium	1,000
14. Group insurance premium	1,700
15. Youth Programming	1,500
16. Youth Leadership	1,500
17. Canada Youth	1,000
18. Regional Staff costs	5,000
19. Notary (personne morale)	0,500
TOTAL	\$87,850

Assessments:

1. Québec	3,551.59	4.04 %
2. Montréal	30,353.47	34.55 %
3. Seaway-Glengarry	14,219.23	16.18 %
4. Ottawa	27,475.24	31.27 %
5. Lanark & Renfrew	<u>12,250.47</u>	13.94 %
TOTAL	\$87,850.00	

MOTION TO ADJOURN

At five o'clock in the afternoon, the following motion to adjourn was made.

MOTION: It was moved by John Wilson and seconded by Doug Kendall that the synod adjourn.
 AGREED.

Clerk:

The 133rd meeting of the Synod of Québec and Eastern Ontario
Meeting at Côte-des-Neiges Presbyterian Church, Montréal, Québec
On Friday and Saturday, October 19th and 20th, 2007

The Moderator asked that the report from the Committee on Courtesies be read, before rising.

COMMITTEE ON COURTESIES

MOTION It was moved by Scott Hurd and seconded by Doug Kendall that the report of the Committee on Courtesies be received and considered. AGREED.

The Committee on Courtesies hereby asks Synod to record its thanks to God for the service of the following individuals and groups for enriching the 133rd meeting of the Synod of Quebec and Eastern Ontario at Côte-des-Neiges Presbyterian Church, Montréal, Québec on October 19 and 20, 2007:

The host minister, the Rev. John Vaudry, and the Session of Côte-des-Neiges for their generous hospitality;

All those from Côte des Neiges and Rev. Samy Said and members of the Arabic Presbyterian Church responsible for the preparation of the facilities and the provision of our meals;

All those who offered billets, for their gift of hospitality;

Anne Sutton-Brown, for flood control, above and beyond the call of duty;

Mary Vaudry, Victor Gavino, Stephanie Roberts, Lovina McLeod and Grace Barrett for their musical leadership;

Richard Lancing, Gilbert Bandi, Walter Smith, elders of Côte-des-Neiges and Warren Wong, elder of the Chinese Church for assisting with communion;

Our guest speaker on Friday evening, Rev. Kofi Danquah, for his valuable insight and challenges;

Rev. James Patterson (our outgoing moderator) and Rev. Giancarlo Fantechi (our current moderator);

Donna McIlveen (Clerk) and Ross Davidson (Synod Treasurer);

To those who served on Synod Committees during the past year, and those who presented reports;

To Christine Ball and Anita Mack, for their significant leadership within the Synod;

To Reuben St. Louis for his excellent presentation on Youth in Mission;

Clerk:

The 133rd meeting of the Synod of Québec and Eastern Ontario
Meeting at Côte-des-Neiges Presbyterian Church, Montréal, Québec
On Friday and Saturday, October 19th and 20th, 2007

COMMITTEE ON COURTESIES (cont'd):

To all commissioners for their diligent attendance and participation;

To all those, young and less young, who passionately contributed to the Committee of the Whole discussion throughout the meeting on camping and the future of Gracefield;

CLOSING

The Moderator closed the meeting with prayer.

He then said:

“In the name of the Lord Jesus Christ, the only King and Head of the Church, and by the authority of this Synod, I declare the Synod adjourned to meet again first as a full synod at a time and place to be set by the Moderator, and at Ingleside, Ontario and within St. Matthew’s Presbyterian Church there, on Friday the seventeenth day of October in the year of our Lord, two thousand and eight, at two o’clock in the afternoon.”

Moderator

Clerk



Moderator: Rev. James Patterson

Clerk: Mrs. Donna McIlveen

133rd MEETING PROVISIONAL DOCKET
FRIDAY, OCTOBER 19 to SATURDAY, OCTOBER 20, 2007

CÔTE DES NEIGES PRESBYTERIAN CHURCH
MONTREAL, QUEBEC

FIRST SEDERUNTFriday, October 19th at 2 p.m.

- | | | |
|-----|--------------------|--|
| 1. | 2:00 p.m. | Opening Devotions |
| 2. | 2:10 p.m. | Constitution of the Synod |
| 3. | | Welcome to Côte des Neiges Presbyterian Church |
| 4. | | Roll of Synod / Regrets / Visitors |
| 5. | | Election of Moderator / Installation of the Moderator |
| 6. | | Presentation of Records of the Presbyteries and the Synod Council |
| 7. | | Adoption of the Docket |
| 8. | | Minutes of the 132 nd meeting |
| 9. | | Business Arising |
| 10. | | Correspondence |
| 11. | | Committee on Business (Notices of Motion, Overture) |
| 12. | | Petition from the Presbytery of Montréal |
| 13. | | Reports without Recommendations |
| 14. | | Report from the Presbytery of Ottawa
re: oversight of the Gracefield Operating Committee
(including report from the presbytery Special Committee re GOC) |
| 15. | | Finance Committee / Treasurer's Report |
| 16. | 3:00 p.m. | Committee of the Whole
Theme Topic: "Gracefield: Acrimony or Alimony" |
| 17. | (3:05 – 3:20 p.m.) | <i>Refreshment Break</i> |
| 18. | 5:50 p.m. | Committee on the Roll and Leave to Withdraw |
| 19. | | Announcements and Adjournment / Prayer |
| 20. | 6:00 p.m. | Supper |

SECOND SEDERUNTFriday, October 19th at 7:00 p.m.

- | | | |
|----|-----------|---|
| 1. | 7:00 p.m. | Constitute the Court |
| 2. | 7:05 p.m. | Evening Worship with Communion / Memorials |
| 3. | 8:00 p.m. | Guest Speaker, The Rev. Samuel Kofi Danquah
Message: "An African Minister Looks At The Church In Canada" |
| 4. | 8:50 p.m. | Committee on the Roll and Leave to Withdraw |
| 5. | | Announcements |
| 6. | 9:00 p.m. | Adjournment / Closing Prayer |

THIRD SEDERUNT

Saturday, October 20th at 9:30 a.m.

- | | | |
|----|------------|---|
| | 8:00 a.m. | Committee Meetings |
| 1. | 9:00 a.m. | Opening Worship |
| 2. | 9:30 a.m. | Prayer to Constitute the Court |
| 3. | 9:35 a.m. | Report from the Presbytery of Ottawa (cont'd)
re: oversight of the Gracefield Operating Committee
(including report from the presbytery Special Committee re GOC) |
| 4. | | Gracefield Operating Committee |
| 5. | 11:50 a.m. | Camp d'action biblique |
| 6. | 12:10 p.m. | Committee on the Roll and Leave to Withdraw |
| 7. | | Announcements and Adjournment/Prayer |
| 8. | 12:15 p.m. | Lunch |

FOURTH SEDERUNT

Saturday, October 20th at 1:00 p.m.

- | | | |
|-----|-----------|--|
| 1. | 1:00 p.m. | Prayer to Constitute the Court |
| 2. | 1:05 p.m. | Youth Committee |
| 3. | | "Youth in Mission" Presentation |
| 4. | 1:30 p.m. | Regional Staffing Committee |
| 5. | | Regional Staff: Christine Ball and Anita Mack |
| 6. | | Women's Missionary Society Synodical |
| 7. | | Historian |
| 8. | | Resource Team on Sexual Abuse and/or Harassment |
| 9. | 2:15 p.m. | Missions Committee and Robert Fund Committee |
| 10. | 2:30 p.m. | Finance Committee / Treasurer's Report (cont'd) |
| 11. | | Committee to Examine the Minutes of the Presbyteries and the Synod Council |
| 12. | | Unfinished Business |
| 13. | | Committee on Courtesies |
| 14. | | Time and Place of the next Synod meeting |
| 15. | | Adjournment/Prayer |

The Synod of Quebec and Eastern Ontario,
c/o Mrs. Donna McIlveen, Clerk.

To the Reverend, the Synod of Quebec and Eastern Ontario

The Special Commission re Appeal No. 1, 2006 begs to submit the following report.

Following its appointment at the 132nd annual meeting of the Synod of Quebec and Eastern Ontario in October, 2006, the Special Commission re Appeal No. 1, 2006 met on January 10, 2007 to review the appeal and relevant materials; on March 7, 2007 to hold a hearing with the parties; and on April 23, 2007 to render judgement.

The Special Commission met on the afternoon of April 23, 2007 within St. Andrew's Church, Perth, ON and completed its report and judgement. This was delivered to the Appellant, the Rev. Robert Hill and to the representatives of the Respondent, the Presbytery of Lanark and Renfrew, and invited guests on the evening of April 23, 2007 following worship led by the moderator of the Special Commission. Both parties were reminded that either of them could further appeal the judgement to the General Assembly. The meeting was adjourned with prayer led by the moderator.

Neither party lodged any appeal with the Special Commission.

A signed copy of the report and judgement in the matter of Appeal No. 1, 2006 is appended herewith.

Recommendation: That the minutes of the proceedings of the Special Commission re Appeal No. 1, 2006 together with the judicial record be lodged with the clerk of the Synod of Quebec and Eastern Ontario, sealed, and held in retentis.

All of which is respectfully submitted,

C. C. Pettigrew,
Moderator.

J. T. Hurd,
Clerk.

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**Synod of Quebec and Eastern Ontario
Special Commission re Appeal No. 1, 2006**

Report and Judgement - April 23, 2007

Preamble

On October 10, 2006 the Rev. Robert Hill forwarded a letter to the Rev. Milton Fraser, Moderator of the Presbytery of Lanark and Renfrew, indicating that he was appealing the action of the Presbytery taken at its meeting held on September 19, 2006. The appeal was considered by the executive of the Presbytery and forwarded to the Synod for its consideration. The Synod, meeting on October 20-21, 2006, agreed to receive the appeal subject to the Presbytery's homologation of the action of the clerk pro tem in transmitting the appeal to the Synod. The Synod agreed to appoint a Special Commission to review the Judicial Record, hold a hearing, and to render judgement in the name of the Synod.

Terms of Reference

While the Synod did not specify terms of reference for the Special Commission, the members have followed those terms of reference commonly defined by the General Assembly for examining appeals: e.g. It is established under the authority of the Synod; the procedures and actions of the Commission shall be consistent with the laws of the Presbyterian Church in Canada and the principles of procedural fairness, with a view to using all possible diligence and tenderness in bringing all persons to harmonious agreement; it shall have authority to call for and examine the judicial record and any other records it deems to be relevant; it shall have the power to cite the appellant, the Rev. Robert Hill, the respondent, the Presbytery of Lanark and Renfrew, and witnesses either party indicates that they wish to call to give evidence; it shall report its action to the 2007 meeting of the Synod.

Membership

The members of the Commission consisted of the following: Rev. Cedric Pettigrew, (Moderator), Rev. James Hurd, (Clerk), Glynis Williams, Sarah MacDonald and Janet Stark. (Because of an assignment with the United Nations in the Middle East, Glynis was only able to attend the first meeting of the Commission.)

Procedures

The Special Commission held its first meeting on January 10, 2007 within Knox Presbyterian Church, Vankleek Hill. Terms of reference were discussed along with the appeal and its supporting documents. The judicial record was also examined. At that time it was agreed to request the minutes of the Presbytery of Lanark and Renfrew for the period of 1996-2006. The date of March 1, 2007 was chosen for the hearing (with March 7th being an alternate). The clerk sent out citations to the Appellant, to the Respondent presbytery and to the witnesses indicated by Rev. Hill that he expected to call.

The Special Commission again met on the afternoon of March 7th to review its procedures and to consider questions that need to be put to the Appellant and to the Respondent presbytery.

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The Special Commission reconvened at 7:00 p.m. at which time it was joined by the Appellant and his advisors/witnesses David Mann and John Young, together with a number of witnesses Rev. Hill had asked to be present. Also present were members of the Presbytery of Lanark and Renfrew. The hearing was conducted as follows:

Opening Devotions led by the Moderator of the Commission Rev. Cedric Pettigrew
Welcome
Confirmation that the citations had been sent to appellant, respondent and witnesses
Approval of the Judicial Record (including letters of support for Rev. Hill that the Presbytery had received and transmitted to the Commission – copies of which were also forwarded to the Appellant.)
Opening remarks by the Moderator (of the Commission)
Administration of oaths
Opening statement by the appellant
Witnesses called
Opportunity given for the cross examination of witnesses
Statement by representatives of the Presbytery of Lanark and Renfrew
Questions asked and answers given
Closing statement by Rev. Hill
Prayer and Benediction

The Special Commission indicated to all present that it would confer again in the near future and follow that up with a further meeting for which the Appellant and the Respondent presbytery would be given due notice (by citation) and a judgement rendered.

Findings

Appeal No. 1, 2006 comes in response to action taken by the Presbytery of Lanark and Renfrew following the reception of a complaint from the session of St. Andrew's Presbyterian Church, Carleton Place (April 4, 2006), alleging that the Rev. Robert Hill breached the terms of section 247.1 of The Book of Forms of the Presbyterian Church in Canada, by conducting funerals for three persons who were members of that congregation. Although this was the focus of the complaint, the Judicial Record shows that this was not the first time problems of this nature arose between Rev. Hill and the Session of St. Andrew's, Carleton Place, and the Presbytery of Lanark and Renfrew. (On June 15, 1999 the Presbytery made changes to its standing orders with guidelines for retired clergy and a member of the court was delegated to inform Rev. Hill concerning the changes. On January 29, 2004 the session of St. Andrew's Church, Carleton Place sent a letter of complaint for persistent breach of the Presbytery Standing Order 6.18 and included a list of funerals officiated by Rev. Hill. The Presbytery's response was a letter to Rev. Hill that included a warning that "if such activity does not cease, disciplinary action will be taken").

The complaint of April 4, 2006 was referred to the Ministry and Personnel Committee for investigation after which the Presbytery agreed to proceed with a charge against Rev. Hill (June 20, 2006) with a trial date set for July 4, 2006. Because of personal health concerns within the Hill family a request was made and the Presbytery agreed to a postponement of the trial. At that time a further request was made by Rev. Hill for another meeting with the Ministry and Personnel Committee to consider a proposal for

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the resolution of the matter. This meeting was held on August 30, 2006. Following that meeting Rev. Hill submitted a written confession that he had breached section 247.1 of the Book of Forms and apologized to the court for any hardship it may have caused the Church in general or the church in Carleton Place. On September 19, 2006 the Presbytery agreed to accept the confession and proceeded to pronounce censure in the following terms:

“that the Rev. Robert Hill’s license to marry be revoked, with the understanding that he may apply to Presbytery for temporary, one day licenses, to be granted at the discretion of Presbytery on a case by case basis.”

“that the Rev. Robert Hill be barred from performing any pastoral functions within Carleton Place and surrounding area without the explicit invitation by either the session or the incumbent minister of any Presbyterian church.”

“that, in the interest of the well-being of the greater church, and for the ongoing pastoral care and nurture of those families from Carleton Place and surrounding area who do solicit his pastoral care, the Rev. Robert Hill be reminded of his responsibility to encourage family members to contact the local church.”

It is this action that the Rev. Hill appealed to the Synod of Quebec and Eastern Ontario.

The Appellant indicated that the appeal rests on various grounds, contending that the grounds encompass each of the four categories set out in section 395 of The Book of Forms, viz:

- (a) irregularity or error in procedures that could materially affect the outcome of the decision;
- (b) prejudice or injustice in the process or decision;
- (c) error of doctrine; and
- (d) in the case of censure, undue harshness.

The grounds put forward by the Appellant are set out on pages 3-5 of the judicial record.

In reviewing the grounds put forward, the Special Commission considered each of these, and, per section 403 of The Book of Forms, sought to decide whether the grounds should be upheld or dismissed.

The Special Commission finds that the grounds of (a) irregularity or error in procedures and (d) undue harshness are valid and should be upheld, but that there is insufficient evidence to sustain grounds of (b) prejudice and (c) error of doctrine, and that these grounds should be dismissed.

Specifically, the Special Commission finds as follows:

- (a) that the Presbytery of Lanark and Renfrew did not clearly and consistently uphold and communicate to the Appellant the substance and the spirit of section 247.1 of The Book of Forms, and in its procedures with respect to the reception, investigation and disposal of the complaint from the session of St. Andrew’s Church, Carleton Place

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against the actions of the Rev'd Mr. Robert Hill fell short in following the procedures required and expected;

(b) that following the confession of the Rev'd Mr. Robert Hill to a breach of section 247.1 the Presbytery of Lanark and Renfrew in the process followed and its decision to issue the censure did not show evidence of prejudice against the Appellant;

(c) that Christian doctrine was not an issue under contention in the teaching of either the presbytery or the Appellant, and that no error of doctrine was made; and

(d) that in incorporating within the censure of rebuke the revocation of the license to solemnise marriages of the Rev'd Mr. Robert Hill, the Presbytery of Lanark and Renfrew was unduly harsh, inasmuch as the conduct of Mr. Hill with respect to solemnising marriages was in no way under consideration in his confession nor in the complaint which led to the investigation of his actions.

Judgement

Appeal No. 1, 2006 of the Rev'd Mr. Robert Hill against an action of the Presbytery of Lanark and Renfrew is upheld.

Remedy

Per section 405 of The Book of Forms, it is the responsibility of the Special Commission to consider the remedy requested and to determine such action as is appropriate.

The Special Commission has reviewed the remedy sought by the Appellant, and has taken into consideration the proceedings of the Presbytery of Lanark and Renfrew in the period under consideration. With a deep desire to advance such actions as will bring peace, reconciliation and unity to the body of Christ, the Special Commission orders the following remedies:

1. The censure imposed by the Presbytery of the Lanark and Renfrew on September 19, 2006 against the Rev'd Mr. Robert Hill is reversed.

2. The Presbytery of Lanark and Renfrew and the Rev'd Mr. Robert Hill are advised that section 247.1 of The Book of Forms is the law of The Presbyterian Church in Canada, and places responsibilities on the Rev'd Mr. Robert Hill; specifically: "All ministers, whether they be on the constituent roll or the appendix to the roll, before agreeing to undertake pastoral services (i.e. baptisms, weddings, funerals) in a congregation other than the one where they are the current incumbent, are required to consult with and receive permission in writing from the session of the local congregation."

3. The Presbytery of Lanark and Renfrew and the Rev'd Mr. Robert Hill are directed (a) to understand that section 247.1 of The Book of Forms was adopted by the General Assembly in 1994, following approval by the presbyteries under the Barrier Act, specifically to address the issue of the difficulties which arise when ministers who have retired from congregations but who continue to reside within hailing distance are requested to continue to provide pastoral services for persons within congregations where a new incumbent is seeking to establish good pastoral relationships, and (b) to study how to best apply the spirit and the letter of this part of the law of the Church.

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In connection with the foregoing remedy, the following commentary is commended for study, reflection, and prayer:

Section 247.1 of The Book of Forms was drafted by the clerks of the Assembly in answer to an overture from the Presbytery of Lindsay-Peterborough in 1992, requesting the Assembly "to instruct ministers on the Appendix, especially former incumbents of charges close to their residence, to be careful to consult with the inducted ministers, to gain and give support for ongoing relationships in a pastoral sense, as this is very important in the case of weddings, funerals, and baptisms".

In answering this overture, the report of the clerks of Assembly included the following paragraphs:

"Many a minister in the Church has had the "ghost" of a former incumbent haunt him/her for years on end. Although the called minister has been properly inducted as the minister of the congregation, he or she has found that the now retired minister, still living nearby, is asked by members of the congregation or friends in the community to conduct their children's weddings, their children's or grandchildren's baptisms, or their own funerals or officiate at such other functions for which the inducted minister has been called and is inducted! Indeed, there are reports of some members on the Appendix to the Roll advertising their "services" in metropolitan newspapers. There are also reports of such clergy establishing little "chapels" in their own homes in order to conduct baptisms and weddings. More routine is the habit of a former minister of the charge to agree to provide pastoral services without in any way consulting with the session of the congregation or the present incumbent of the charge.

"The Clerks of Assembly realize that, especially in the case of a lengthy tenure, many strong bonds are formed between the minister of the congregation, the members of the church, and the wider community. They understand that many a member of such a congregation may turn to someone who has been their pastor and friend over many previous years. Such ties are not easily ignored. Nevertheless, the Clerks of Assembly believe that common courtesy should always prevail in such instances and, because the gross neglect of such courtesy appears to be all too prevalent, will recommend an addition to the Book of Forms. It is, in the opinion of the Clerks, a sad commentary that what should be obvious to honest and decent men and women of good faith should now be subjected to "regulation". (The Acts and Proceedings of the 119th General Assembly, pp. 229-230).

The late Charles Taylor, who in his retirement served as the Synod Pastor in the Synod of the Atlantic Provinces and visited all ministers within the bounds, reported to that synod in 2001 that non-observance of the directives of section 247.1 was the cause of most pain, anger and disruption in the exercise of ministry among pastors in that synod. His counsel to all ministers contained in his report was ordered to be spread in the minutes, and the Special Commission wishes to quote from it:

"That ministers respond to all requests for pastoral services in another congregation -- especially where they have previously served -- whether from individuals, families or funeral directors, by saying you are not sure you are available. Then privately consult

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with the incumbent as to his/her desire, which is the determining factor. It is crucial that the consultation be kept private between the two pastors to insure there will be no negative impact. If the desire of the incumbent is that it would be better if you did not do it, then you simply say you are not available. This is a demonstration of professional integrity that requires a certain discipline to make our need for approval secondary - the only exception being when the incumbent pastor extends the invitation by his own desire, and not by the request or suggestion of a family. This will protect the incumbent from any negative impact should she/he not wish the service to take place." (Minutes of the Synod of the Atlantic Provinces, 2001, pp. 86-87)

4. The Rev'd Mr. Robert Hill and the Presbytery of Lanark and Renfrew are given the following counsel: It is the responsibility of the Presbytery of Lanark and Renfrew to provide pastoral care for all within its bounds, and this responsibility is discharged within communities through the ministry of inducted ministers, or through the services of an interim moderator or interim minister. Should any church member or other individual or entity request the services of the Rev'd Mr. Robert Hill, it is his responsibility to confer with the inducted minister, interim moderator or interim minister in the community in which the requested service is to be provided, prior to agreeing to undertake such service. It is also the responsibility of the Rev'd Mr. Robert Hill to seek to establish a healthy, cordial and open relationship with any future successor in his former charge, and to offer prayerful and active support for the ministry of such successor. It is further urged upon the Rev'd Mr. Robert Hill that it is his responsibility to do all within his power to aid in encouraging persons to seek out and support the ministry of the local congregation.

5. The Presbytery of Lanark and Renfrew is directed following the study mandated in clause 3 above, to review its standing orders to ensure that nothing therein contravenes section 247.1 of The Book of Forms.

6. The Presbytery of Lanark and Renfrew is advised to use the utmost care to ensure that in the distribution of materials, items considered by the court in any in camera session are not distributed or published on the public record unless so ordered by the court.

7. The Presbytery of Lanark and Renfrew is advised to ensure that correspondence received by the court and relevant to the work of any committee of the court is made available to that committee for its careful consideration.

8. The Presbytery of Lanark and Renfrew is advised to take steps to ensure that members and adherents of all congregations and presbyters themselves are continually educated and updated on policies and procedures affecting the conduct of weddings, funerals, and baptisms, and the process for corresponding with the courts of the church, including the handling of complaints.

9. The Presbytery of Lanark and Renfrew is directed to seek to provide pastoral care for the Rev'd Mr. Robert Hill and his family as appropriate, and is advised that if deemed helpful the presbytery may seek the assistance of a neighbouring presbytery in providing such care.

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10. The Presbytery of Lanark and Renfrew is advised to consider in the light of its challenges in dealing with conflicted situations during the past ten years the utilisation of conflict resolution resources available beyond its own bounds, and to seek to offer such resources to sessions within its bounds.

11. The Ministry and Personnel Committee of the Presbytery of Lanark and Renfrew is encouraged to send a copy of the judgement of the Special Commission to the Rev'd Mr. Hugh Jack.

Pastoral comment

The Special Commission is sensitive to the fact that many people have been affected by this dispute. All parties are hurting, and in need of healing and reconciliation.

The Special Commission encourages the presbytery to oversee a healing ministry within St. Andrew's, Carleton Place.

The Special Commission also encourages the Presbytery of Lanark and Renfrew to use face-to-face communication when dealing with disputes that arise within its bounds in future. In dealing with this appeal we note that there was no attempt to bring Rev. Hill together with his successor, Rev. Jack, or with the session of St. Andrew's, Carleton Place. Official correspondence should never be a substitute for face-to-face communication, especially when dealing with difficult issues.

At the same time we note that Rev. Hill apparently did not make an attempt to develop a working relationship with his successor, Rev. Jack, or with the session of Carleton Place. Had this been done early on, the outcome may have been less stressful. Retired ministers who plan to continue in active ministry need to keep up on any regulations that are adopted the General Assembly and its agencies. Had Rev. Hill done so, he might have better understood the intention of section 247.1 of The Book of Forms.

The Commission wishes to remind Rev. Hill that no one has questioned his compassion or the quality of the ministry that he has offered to people in need of pastoral care. The issue is one of perceived interference in the ongoing life of a congregation where he once served as minister. This may seem like a fine distinction, but a necessary one.

The Commission reminds the members of the Presbytery of Lanark and Renfrew of the importance of "due diligence" when dealing with difficult situations. Some of the hurt feelings caused by the alleged procedural errors might have been avoided had greater care been taken to determine the proper steps in dealing with the complaint. We acknowledge that the presbytery tried to correct mistakes that were made, but not always before the first action was passed on to the complainant. At the same time we encourage the presbytery to remember the importance of pastoral sensitivity when dealing with difficult issues.


It is our hope that great care will be taken to restore peace and harmony within the congregation of St. Andrew's, Carleton Place before another call is issued. The services of a skilled interim minister may prove helpful to bridge between the recent past and the future.

Synod of Quebec and Eastern Ontario Special Commission re Appeal No. 1, 2006
Report and Judgement - April 23, 2007
Page 8

When a new minister is called to St. Andrew's, Carleton Place, the presbytery should ensure that s/he is made fully aware of the recent difficulties and encourage the development of a positive working relationship with Rev. Hill.

Issued at Perth, Ontario, this the twenty-third day of April, in the year of our Lord two thousand and seven.


C. C. Pettigrew, Moderator.


J. T. Hurd, Clerk.


Sarah MacDonald.


Janet Stark.

OVERTURE TO THE 134th GENERAL ASSEMBLY

re: Synod Commission Membership

To the Venerable, the 134th General Assembly:

WHEREAS in response to Overture 4, 1991 and on recommendation of the Clerks of the Assembly, the 117th General Assembly sought under the Barrier Act permission to modify the law of the church to permit the General Assembly to appoint non-commissioners of a General Assembly to serve as members of a commission of the General Assembly; and

WHEREAS the 118th General Assembly after receiving the consent of the presbyteries did amend the law of the church (The Book of Forms, section 4.4) to permit such appointments; and

WHEREAS the exception thus given to the General Assembly to the principle that “all members of the commission shall be members of the appointing court” is an exception expressly limited to the General Assembly; and

WHEREAS under enabling legislation adopted by a subsequent General Assembly a synod may now function as a body of commissioners appointed by the presbyteries rather than as a full synod; and

WHEREAS it is competent and sometimes is deemed necessary and advisable for a synod functioning as a commission to itself appoint a commission to deal with particular business; and

WHEREAS it is in the best interests of the synods of the church which function by commission to have the freedom to appoint the most knowledgeable and competent presbyters to commissions, irrespective of whether or not they happen to be commissioners to that particular synod:

THEREFORE, the Synod of Quebec and Eastern Ontario humbly overtures the 134th General Assembly to approve and to send down under the Barrier Act the following additional sentence to be added to section 4.4 of The Book of Forms: “In the case of a synod functioning by commission, all members of a commission appointed by the synod shall be members of the presbyteries or sessions within the bounds.”; or to do otherwise as the General Assembly, in its wisdom, may deem best.

Church Life Committee Recommendation:

MOVED by M. Schipprack / B. Gourlay that the Presbytery of Montreal agree to transmit the following petition to the Synod of Québec and Eastern Ontario. **CARRIED**

To the Reverend, the Synod of Québec and Eastern Ontario:

Whereas at the 130th synod meeting in 2004 the following (page 22 of the 2004 Synod minutes) recommendation carried: that the Synod and Presbyteries consider a fundamental review of a long term support and promotion strategy for Christian camping within the bounds of synod, consistent with the Mission, Vision and key elements of the overall program outlined in the Gracefield Camp and Conference Centre strategic plan that was developed last year,

and whereas to date, no such fundamental review has taken place,

and whereas the Presbytery of Montréal approved its Project Group on Camp d'action biblique's recommendations (April 2004) that Montréal increase its commitment to and use of Camp d'action biblique,

and whereas the Presbytery of Montreal has indeed increased its use of Camp d'action biblique,

therefore, the Presbytery of Montréal humbly petitions the venerable Synod of Québec and Eastern Ontario to engage in a fundamental review of a long term support and promotion strategy for Christian (Presbyterian) camping within the bounds of the Synod, taking into account the ministries of both Camp d'action biblique and Gracefield Camp & Conference Centre and report back at the Synod meeting of 2008.

Synod Youth Committee Report

Synod October 2007

Members: Warren Wong (Montréal Rep.), Rev. Julia Apps-Douglas (Seaway-Glenngary Rep.), Donna McIlveen (Seaway-Glenngary Representative), Marilyn Savage (Lanark-Renfrew Rep.), Anita Mack (Synod Staff), Christina Ball (Synod Staff), Dorothy or Alan Herbert (Gracefield Rep.), Nadine Fafard (CAB Rep.) & Peter Rombeek (Ottawa Rep. & convenor)

Not Filled: Montréal Rep., Qu6bec Rep., P.Y.P.S. or Youth/Young Adult Representatives.

1) Changing State of things...

- a) membership: We would like to thank Donna McIlveen for serving on this committee since its inception in 2001. We would also like to welcome Warren Wong and Rev. Julia Apps-Douglas.
Missing: We are missing representatives for the Presbytery of Quebec and youth (two for each sub-committee). Any volunteers or suggestions would be most welcome.
- b) To help meet the needs of the various regions in our synod, we are going to form two sub-committees. They will divide the synod like the synod staffing committee (Montréal & Qu6bec Presbyteries with one, and the other three with the other sub-committee). They will be composed of the Synod Youth Committee members for those areas. They will keep each other informed of activities and report to the Synod Youth Committee.

2) Budget:

Youth Program \$1500
Leadership Training \$1500
Canada Youth \$1000 (to be accumulated for the summer of 2009, so that we have \$3000)

3) Year in Review:

- a) Junior High (grade 6-8): There was a fall event that was hosted by Trinity Presbyterian Church (Ottawa). Those who came had fun with the activities and Bible study, but it was poorly attended.
- b) Worship Forum: This year we tried splitting the Worship Forum into geographical regions to make it easier to get to, and more applicable. We had one scheduled for Ottawa in November 2006, but it had to be delayed due to a lack of registrations. We are hoping to offer it again.
- c) Leadership Development: We supported two participants who are involved with camp d'action biblique in the Reformed Theology workshop at Presbyterian College.
- d) We helped support MAD Youth Retreat (Making a Difference). They heard from youth who have done mission trips, tried some street outreach, toured some fair trade stores and organized a fund-raising coffee house (raising \$525 for Gracefield and some seed money for another coffee house). The retreat was organized by Christine Ball and Rev. Greg Davidson. Speakers included Heather Savage, Michelle Ball & Lindy Davidson. Coffee House included: Ignite (Westminster's Youth Band), Michael Munnik and some youth from a local high school.

4) Currently...

- a) Grants: We are again giving out small recognition grants to youth and young adults who are connected to a congregation within our synod and who participated in leadership development in a recognized program this summer (Youth in Mission, Leadership Training at Gracefield, Counselor in Training at CAB). We plan to offer this again next year.
- b) Ottawa Youth Ministry gatherings: Professional youth workers started monthly gathering last year. They are planning to keep this up. For more information contact Christine Ball.
- c) Workshops this Synod weekend:
 - i) Reuben St. Louis will be leading two workshops in Montreal on October 20th. They will be from 4-6 and 7-9 at the Taiwanese Church. Contact Anita Mack for more details.
 - ii) Leading Music in Worship: Reuben will also be leading this workshop in Ottawa on Sunday afternoon. It is ideal for anybody involved in music during worship. Contact Christine Ball for more information.

Respectfully submitted,

Peter Rombeek

**Report of the Regional Staffing Committee
to the Synod of Quebec and Eastern Ontario held in
Cote de Neige Presbyterian Church, Montreal, PQ
October, 2007**

This year we did a Performance Appraisal on the work of the women who are employed by the Synod as Regional Staff.

Sheets were handed out and many came back filled in, especially after events where they had played a role. Christine Ball had more of those events in this time period than Anita Mack, with the result that we had more sheets on her work, 48 for Christine and 12 for Anita. They were all very, very positive. Many remarked that they came well prepared to those events, and were able to present the material in an easy to understand manner. They are approachable, easy to talk to, much appreciated resource persons, sensitive to local situations. They are an asset to the Synod.

Two committee members also had a meeting with Christine Ball where she was able to voice some of her concerns. She loves the work. She would like to see Synod take more ownership.

The recommendation of the members of the committee, who met with her, was that she could be a pastor to the pastors.

Unfortunately the two committee members who were going to meet with Anita Mack, were not able to set a date during the busy months of May and June, nor the summer.

Because of this survey we held an extra meeting this summer, this time without the staff present.

As was suggested by Synod Council we invited someone from National Office to this meeting, and we had the pleasure of having the Rev. Sarah Kim in attendance. She is employed by the National WMS.

It should be noted that the Life and Mission Agency is conducting a review this year of the regional staffing model. A meeting is planned in November for the conveners of the Regional Staffing Committees with an outside evaluator, who will also meet with the Regional Staff at the time of their retreat. Because of this meeting, and because this is the time for this Synod to appoint a new convener, it was decided at Synod Council that both the old and the new convener should go to this meeting. It is being held at Crieff.

At the Synod Council meeting in September I brought several recommendations. One was regarding the amounts of travel and housing allowances that the staff gets, which were frozen at the time they were hired, six years ago. It was referred to the clerk and moderator to research the history of these amounts. Another one was finding out the possibility of making the position full time. They are now working 2/3 time. It was referred to the finance committee.

A third one was about the need of a new convener, to be appointed by Synod. The convener alternates between Synod and WMS. It is the Synod's turn. The clerk and Ross Davidson were appointed to look for a convener.

At the time of this writing, I do not know the result of these referrals.

This is my last report. It was truly a pleasure to serve on this committee.
May the Lord bless the work of the Synod, and especially of the Regional Staff.

Respectfully submitted,
Henry Donkersteeg, convener

Synod Report 2007:
Regional Staff: Christine Ball

Once again I submit my report as your Regional Staff. I am pleased to report that I have had a wonderfully full year serving the Synod. My time has been divided into five major areas:

Youth and Support of Youth Leaders 36%,
Christian Education and Teacher Training 15 %
Work on Church Committees and Presbytery 15%
Natural Church Development, Strategic Planning and Elder Training 12%
WMS and Mission 12%

The Church's Policy for the protection of Youth, Children and Vulnerable Adults: "Leading with Care" has been a concern for many congregations. This past year I was invited help boards, sessions, teachers and even camps implement the policy. I have also led numerous workshops in support of teachers, leaders and parents including: Spiritual Gifts, Growing in Faith, Story, Rituals and Traditions, Faith Development, Parenting, Assets Training, Communicating with Teenagers, Communicating with Parents, Discipline, Children in Worship, Curriculum Options, Games, Labyrinth Workshop.

I have dedicated the largest proportion of my time to work with youth and youth leaders. I have enjoyed having the opportunity to work directly with youth (LIT Leader at Camp Kalalla (CGIT) and chaplain/Leading with Care at Gracefield.) I continue to volunteer at A.Y. Jackson High School as a Pastoral Care Volunteer and at Westminster as a volunteer co-leader. I find that these volunteer opportunities enable me to keep in close contact with youth and this in turn helps me remain up to date on current resources and trends in youth ministry. I have also enjoyed working with other youth leaders on several regional events for Junior High and High School Youth (Un-masked, MAD Retreat, CGIT Winter Camp, Easter Vigil, Youth Band Workshop).

I have been pleased to develop a close relationship with some of the youth leaders and am able to support their work in their congregation. In Ottawa the youth leaders have been meeting monthly to share ideas and concerns. Youth leaders have a high turnover rate and a difficult job. The Synod Youth Committee and I have been intentionally trying to foster peer support for several years and it is exciting to see it is finally happening.

In the area of Mission Education and WMS I have participated in various events including leading Bible studies, introducing the mission study, mission fair, worship leadership and hosting Dr. Rick Allen on his deputation in Eastern Ontario.

I have led various elder training sessions and helped several congregations as they undertook Natural Church Development and Strategic Planning. I have just completed my term on the Committee on Theological Education and was on the search committee for the Director of Pastoral Studies at Presbyterian College. I continue to serve on the Worship and Witness Committee, and act as an assessor elder as part of my work as a member of Presbytery of Ottawa and I attend the Presbyteries of Seaway-Glengarry and Lanark Renfrew as often as I can.

I would like to thank all those who serve on the Synod Regional Staffing Committee; Thank-you for your faithful support and understanding. I would especially like to thank Henny, as she ends her term as convenor. Henny has worked above and beyond the call of duty and I appreciate her guidance and diligence.

Respectfully Submitted, Christine Ball

REPORT TO THE SYNOD OF QUEBEC & EASTERN ONTARIO -2007
Anita Mack – Regional Staff for the Presbyteries of Quebec and Montréal

Again, this past year was one of abundant blessing. In January of 2007, I was privileged to represent the Presbyterian College and travel to Cuba with students and faculty of P.C., the United Theological College and the Anglican Diocesan College. The purpose of the trip was to increase global awareness among the third year (“In-Ministry Year”) students and to prepare them for a ‘missional approach’ to ministry. Not your ordinary tourist trip, we got to see both Cuba’s glorious sights as well as the challenges this country faces. Our one-night home-stay with a rural family will not easily be forgotten!

A few days after my return from Cuba, I had to travel again, this time to the Netherlands where my wonderful mother died six days after my arrival.

The end of May brought the Annual 2 day Synodical meeting – this year held at the Presbyterian College in Montréal – and we celebrated 60 years of faithful Women’s Missionary Society service in our Synod. The meeting, while a highlight in itself, also turned out to be good preparation for an interesting new venture: a national, Presbyterian ‘Women in Ministry conference’ which is to take place May 27-30, 2008 at the Presbyterian College in Montréal. I have been invited to serve on the planning team.

The worship services for & with young people in The Presbytery of Montréal continue to be well attended - as was the ‘Presbytery Activities Night’ for young people on May 11 at the Chinese Church. The 80 young people who came had a choice of basketball, bible-study, cooking (pizza and cookies) and decorating a simple glass vase. This last activity turned out to be especially popular as it offered the opportunity to create the perfect gift for Mom as Mother’s Day was just around the corner. We ended the evening with singing and prayer.

Summer 2007 was a time of adjustment and reorientation at *Camp d’action biblique* (CAB). Long-time Summer Camp Director Randy Johnston resigned for personal reasons and Montréal’s *Welcome Hall Mission* or *Mission Bon Accueil* (which in the 5 previous years sent around 80 kids to CAB each summer) decided to run its own residential camp. As a result, the number of campers at CAB was down considerably. In spite of the change in leadership and decreased camper numbers, I believe CAB is now on a much healthier footing: in 2007, we saw increased Presbyterian camper registrations as well as strong continued support from the Église Réformée. Also, to my delight, a number of Presbyterian College students ably filled the role of Chaplain. Thankfully, the drop in the number of campers did not much affect the camp’s financial bottom-line. All in all, CAB kept me well occupied over the summer.

Finally, many thanks to Henny Donkersteeg, the outgoing Regional Staffing Committee convener, who looked after her regional Staff with kindness and conscientiousness. While we meet only twice a year, the support and encouragement of all committee members are vital and much appreciated!

THE WOMEN'S MISSIONARY SOCIETY
OF
THE PRESBYTERIAN CHURCH IN CANADA
SYNODICAL OF QUEBEC & EASTERN ONTARIO

Report to the Synod of Quebec & Eastern Ontario - October 19-20, 2007

As the new president of the Synodical of Quebec & Eastern Ontario, following in the capable footsteps of Margaret Reynolds, I am happy to give this report.

Our Annual Meeting in 2007 took place May 25-26 at Presbyterian College in Montreal with approximately 60 people in attendance. It was a special meeting to mark the 60th anniversary of the synodical. The change from Provincial Societies to Synodical Societies took place in 1947. The first name of this synodical was the Synodical of Montreal and Ottawa. The presbyterials situated in Ontario, in addition to Ottawa, were Brockville, Glengarry and Lanark-Renfrew. In 1972 the name changed to the Synodical of Quebec and Eastern Ontario. Presbyterian boundaries changed at times, so some WMS Auxiliaries whose history began in one presbyterial or synodical later found themselves in a different presbyterial or synodical.

The theme of the Annual Meeting was *Proclaiming the Faith*. The Rev. Dr. James Czegledi, conducted two workshops on Evangelism and Worship which were well received by all present. Druse Bryan, the new National President of the WMS, and "one of our own" gave a report on the WMS Council which met in May. At the Celebration Dinner, after the cutting of the cake, Lois Beaton, historian for the synodical, gave a review of the synodical's history. Special music was by the Tamanesi Youth Band of the Korean Church. Sarah Kim, Executive Director of the WMS, addressed the group.

Lois Beaton had prepared a most impressive display of the history of the synodical which included pictures and information about the presidents of the synodical over the past 60 years.

After lunch on May 26th, Dr. Barry Mack, minister of St. Andrew's Church, St. Lambert, took the group on a historical tour of Montreal which included a visit to Tyndale-St. George's.

Now our Executive is looking forward to the fall retreat which will take place on October 27th at Almonte, Ontario. Druse Bryan will be our special guest speaker and Alan Hebert of Gracefield Camp will also address the group.

Respectfully submitted,

Lois Klempa
Synodical President

RESOURCE TEAM ON SEXUAL ABUSE and / or HARASSMENT REPORT

Synod's Resource Team on Sexual Abuse and /or Harassment had another quiet year. So quiet, in fact, that although members of the committee spoke about having a meeting, the months passed and no meeting took place.

Goals for this next year are

- 1) to meet
- 2) to review the policy of the church in order to make sure we are up-to-date
- 3) to start gathering information on resources concerning sexual abuse and / or harassment that might be helpful to the Synod. Members of the Synod are invited to forward information about any resources they have found helpful (print, electronic, resource people) to the convener.

The members of the Resource Team are: Mark Bourgon (Seaway-Glengarry), Joycelyn MacKay (Montreal), Ian MacLean (Seaway-Glengarry), Patricia Van Gelder (Lanark & Renfrew). There is currently no member from either the Presbytery of Ottawa or Québec.

Respectfully Submitted,

Patricia Van Gelder, Convener
(613) 646-7687
vangp@sympatico.ca

Synod Webservant Report, 2007

The Synod site continues to reside on the national church's server, but due to a recent redesign there (fall 2007) the web address has changed slightly to <http://www.presbyterian.ca/geosynod/index.html>. Currently, the presbyteries' stats re: e-mail and church websites are as follows:

Quebec:	3 e-mail addresses, no church websites (8 charges, 5 vacant)
Montreal:	19 e-mail addresses, 4 church websites (34 charges, 10 vacant, 2 supply, 2 summer supply, 2 stated supply)
Seaway-Glengarry:	15 e-mail addresses, 3 church websites (16 charges, 5 vacant)
Ottawa:	28 e-mail addresses, 14 church websites (20 charges, 3 vacant)
Lanark-Renfrew:	13 e-mail addresses, 3 church websites (15 charges, 6 vacant)

(note: in some cases churches may have two or more e-mail addresses, including one for the church office and one or more for the clergy; for these statistics, a church with an interim minister or various forms of supply have not been labeled vacant)

The synod site consists of two main pages, one listing the churches by presbytery, including e-mail and web address links, and one listing the appendices and retired missionaries by presbytery, including e-mail addresses (where known). The listings are similar to those found in the back of the Acts and Proceedings. Camp d'action biblique also provides content.

Listings are updated periodically based on input from contacts within the presbyteries and the list of changes sent out from church offices, as well as occasional detective work using other sources such as ads and vacancy listings in the Presbyterian Record. Special thanks this year to Giancarlo Fantechi for providing current information on the Presbytery of Quebec. It would be helpful if each Presbytery would nominate someone to act as liaison with the synod webservant.

Gord Walford
Synod Webservant
gord.walford@sympatico.ca

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Report of Synod representative on Assembly Council

I have had the privilege of representing Synod on Assembly Council since the fall of 2005. Most of you will be aware of some of the work of council by way of the referrals that come down "for study and report". Presbyterian Record readers have occasionally been treated to summaries of council business under the pen of Keith Knight. The typical work is not much different from Presbytery or Synod business. Some highlights include a comprehensive analysis of some of the many funds "hidden away" the church books, resulting in funds being made available to help with certain projects such as camp water systems. Impetus for this came from WMS through LMA. I expect to see other funds made available in the near future. I am currently serving as convenor of the Council's Finance Committee. It's always a great experience serving the church along with so many other dedicated and talented folk from across the country (as well as church offices). Thanks for giving me this opportunity to serve.

Gord Walford



GRACEFIELD CAMP & CONFERENCE CENTRE

Report from the G.O.C. Convenor to Synod 2007

October 1, 2007

The mission of Gracefield Camp & Conference Centre is to invite all people to experience the loving presence of the living God, in Creation, in Christ and in Christian Community. The centre is open to all people who wish to experience the peace of our natural environment coupled with the joy of good fellowship.

This mission remains the focus of the work of the Gracefield Operating Committee along with the many volunteers and staff. My report is presented following the outline of the GOC's Strategic Ministry Plan, as developed in 2003.

PLEASE NOTE: This is my report as convenor; it has not been adopted by GOC as of this date so that it may be printed and put before commissioners in good time. Much of the material herein comes from the reports of the Managing Co-Directors to GOC, but many of the comments are my own.

The year-to-date statistics will be shared with you in a later supplement; the statistics shown in brackets are from attendance records of 2005 where a camper or guest night is one person spending a night and eating meals at the Camp. Total attendance in all programs in 2005 was 11,000 guest nights. These statistics tend to remain similar, year to year.

Active Program Priorities

Active programs are the ones for which Gracefield staff develop the program plans and provide leadership.

Priority #1 Christian Camps for Children and Youth.

Goal: To provide opportunities for young people to learn and live, through study and example, the three Cs of our mission statement: to experience the loving presence of the living God in creation, in Christ and in Christian community. (2005, 13.4% of total use)

The March Break camp was full with a focus on knowing the Bible, adapted from the Bible Carnival materials that appeared in PCPak. It was delightful to see kids get so excited about the Bible!

The summer campers this year explored the theme "On the Way," focussing on the spiritual journeys of Biblical characters and their own journeys of faith. We revised the way camp activities are scheduled and led, resulting in higher energy and enthusiasm amongst staff and campers: counsellors led most of the activities with their units instead of relying so much on "specialists." By all accounts, campers had a wonderful time. Once again, youth campers were each given a copy of The Bible; for some, it was the first bible they had ever had in their home.

We were very pleased with our senior staff team this summer. They demonstrated maturity, creativity, strong faith, hard work, good role modelling and a deep commitment to the ministry at Gracefield with children, youth and families. Our thanks go to Jenn Heckmann (Knox, Manotick), program director; Pedro Ramos (St. Columba-by-the-Lake, Pointe Claire), base camps director; Mike Stark (St. Paul's, Kemptville), maintenance director; Sarah Bolton (Church of St. Andrew and St. Paul, Montreal), office manager; Marni Kellison and Carole Sinclair (Church of St. Andrew and St. Paul, Montreal), LIT co-directors; and Madelaine Poucachiche (Algonquin First Nation, Rapid Lake), food services director. Thanks also go to junior staff and the great team of volunteers who serve as health centre staff, bus

drivers, chaplains and hosts.

While our goal was 245 summer campers, we accommodated 209 at GCCC in 2007, with 163 paid places and 46 on full or partial camperships. We tried to increase our occupancy rate by reducing the number of beds offered, but ended up adding two camps rather than leaving a lot of families on the waiting list: one Tenderfoot camp for 7-9 year-olds and one camp for 14-16 year olds interested in the week-long canoe trip. We may have lost some potential campers who saw that the one Tenderfoot camp was full and went elsewhere rather than remain on the waiting-list.

We hope to do some statistical analysis comparing camp enrollment to Sunday school enrollment. We know from school board connections that demographics are changing, and census data also indicates that our programming may need to reach out to older age groups. Christian education, after all, is for *all* ages.

No congregations this summer responded to our invitation to host “Camp for a Day,” where Gracefield staff bring a Gracefield experience to children in a congregation’s neighbourhood. Last year’s event held in Kanata at Trinity Presbyterian Church involved children who had never been inside the church before, and they had a wonderful time. Plans are underway to do more “Camp for a Day” programs. If your congregation would like to host this outreach opportunity, one, contact the Camp Office.

Priority #2 Leader-in-Training and Staff Development.

Goal: To make disciples of Jesus Christ, equip young people for spiritual and community leadership, and invigorate a deeper, faithful relationship with God. (2005, 23.1% of total use)

Summer staff training—a minimum of sixty hours refresher instruction each year—again included familiarizing all staff with the “Leading with Care” policy. Most of the provisions in “Leading with Care” have been standard practice at Gracefield Camp for many years, as they are similar to provincial accreditation standards. Four young people from three presbyteries completed the 2007 LIT program at Gracefield, which is accredited by Association des camps du Québec.

One of the Sunday worship highlights this summer was when we commissioned one of our staff, Carole Sinclair, to go as a PWS&D intern to Ghana. When Carole first came to Gracefield, it was with a friend for March Break Camp. Carole had never set foot in a church at that point, and she was concerned about going to a Christian camp. Her friend told her not to worry: at Gracefield, everyone is invited, and respected. That’s part of our mission. Gracefield Camp creates the kind of environment where folks like Carole can feel welcome and be open to hearing the Good News. Carole came for fun with her friend, and met a new friend who changed her life: Jesus Christ. She connected with the Trinity youth group back home in Kanata, and came to camp many times after that. Carole participated in Gracefield’s Leader in Training program, and served on staff as cabin counsellor, wilderness counsellor, children’s base camps director. This year, Carole was back as co-director of our Leaders in Training program. Carole chose a career in social work because of her camp experiences, and because of a camp connection, she taught Sunday school at the Church of St. Andrew & St. Paul while attending McGill. Carole has already been accepted into McGill’s MSW program, but she chose to delay her studies while she completes her internship in social work with PWS&D in Ghana. We as a Gracefield community, where Carole first encountered God and learned of Jesus, were delighted to commission her and send her to serve with our blessing and support. What a journey, from never having been inside a church, to representing The Presbyterian Church in Canada among the people of Ghana. Please include Carole in your prayers.

Priority #3 Ministries with Families and Individuals.

Goal: To provide opportunities for spiritual growth as a family/community, as per mission statement. (2005, 9.5% of total use)

Family Camp 2007 convened in August, with campers age four to about seventy-four. You're never too young or too old to be a camper at Gracefield! The guest speaker was Derek Macleod, minister at Briarwood, Beaconsfield, QC. His leadership in helping people reflect on their journey of faith was much appreciated, and we are sad that Derek and his family have now moved out of our Synod, though we wish them well in Toronto. Family retreat weekends in the winter and fall continue to have strong registrations, as "regulars" introduce new families to a Gracefield experience. Intergenerational worship is always a highlight of these family retreats.

Priority #4 Seasonal Camper Community - "Tent & Trailer."

Goal: To be the keepers of Gracefield's common memory and wisdom, and provide support for staff and camp programs; to form the core of Gracefield's worshipping and serving community, and be a point of contact to invite transient guests into our mission. (2005, 11% of total use)

The T&T community remains an important part of Gracefield life, especially with Sabbath worship and volunteer service. New families have joined the community as older ones have given up their sites, bringing fresh energy and new connections. For instance, one family of school teachers is bringing two classes to Gracefield for an outdoor education experience.

Priority # 5 Presbyterian Church in Canada Team Building

(September - June) Programs under development. Assistance welcome.

Goal: To provide an environment for stirring the flames of faith and practice within Presbyterian congregations through teacher/leader skills development, team building, stewardship of creation, biblical and theological studies. (No usage in 2005)

While we continue to hope that this area develops, this ministry has not seen action. Stakeholder surveys in two presbyteries indicate there is demand for things like teacher training. While there are a few vacant weekends, there are many mid-week opportunities for events.

We would like to remind the ministers of the Synod that it is the policy of this Synod and the GOC to welcome ministers who wish to come enjoy the facilities at the Camp, with no charge for accommodation if the Camp is not otherwise booked. Bring your own food, or join the managing co-directors for meals at a nominal cost. One of our now retired ministers used to come regularly after Christmas, to recover from the frenetic Christmas season. Others have done self-directed continuing education at Gracefield. Mid-week affords the most opportunities for free accommodation.

Priority #6 Environmental Education.

Goal: To explore the wonders of creation and teach environmental stewardship to school children within the nurturing context of Gracefield's Christian community. (2005, 1.0% of total use)

It is increasingly challenging and essential in today's society to connect children (and their parents) with nature. (See Richard Louv's, *Last Child in the Woods*.) Private Montessori schools are our regular outdoor education users. We are delighted with increasing demand for outdoor education programs at Gracefield, especially from local schools—Lac Ste. Marie, Gracefield, Cayament and Maniwaki. We look forward to welcoming a new, public school this fall through one of our T&T connections.

Passive Program Priorities

Passive programs are the ones Gracefield staff host, and while they may provide program support, Gracefield staff do not take primary leadership.

Priority #1 Congregational Retreats, Group Hosting.

Goal: To provide a ministry of hospitality in support of congregational groups and not-for-profit organizations who are providing their own programs of spiritual retreat and Christian education, training in peace, justice and environmental issues, individual healing and community development. (2005, 25.9% of total use)

Throughout the September-June period, congregational retreats and group hosting remain a staple of Gracefield's ministry, with Presbyterian, United, Anglican, Reformed and Catholic groups, as well as a number of independent church groups. A local music group from Maniwaki called Harmonie Richeleau returned this year, and Aboriginal groups continue to find healing and hope at Gracefield. Government funding cutbacks have affected some of our regular mid-week groups such as Katimavik and Mamisarvik. This hurts the Camp's bottom line, but we are saddened by the human cost, which is incalculable.

Priority #2 Family Vacations, Transient Guests

Goal: To welcome all those who would enjoy the peace of our natural environment coupled with the joy of good fellowship, and invite them into our mission. To provide a place of safe retreat, wholesome recreation and personal renewal. (All year, 1806 guest nights, 16.4% of total use)

Gracefield Camp & Conference Centre continues to be a destination of choice for families and individuals who enjoy spending time together in Gracefield's beauty and quiet, surrounded by a supportive community of faith. In our ministry of hospitality, we aim to create the setting for epiphanies, where people can draw closer to God and each other.

Other news from Gracefield Camp

As convener, and as volunteer chaplain for two weeks this year, I have noted a strong degree of summer staff satisfaction and enthusiasm. I've been informed that senior summer staff and others are making plans to be part of the 2008 team. This speaks to the positive job done by all.

SUMMER 2007 OPERATIONS

Every year has its surprises and challenges. Last year we reported on the havoc caused by frequent, prolonged power failures, including loss of food inventories. This year there was only one major power failure, and we were ready for it, with an umbilical on the walk-in cooler to plug into a generator.

The kitchen brought us another surprise when the old steam table, purchased second hand several years ago, arced, sparked, dimmed the lights and started to smoke. This essential piece of equipment was less expensive to replace with a new unit than to repair. The new one should last for many years.

PROMOTION

The GCCC summer program brochure was well-received, with its colour cover and article on the back about "nature deficit disorder." To emphasize, we included some quotes from Richard Louv's book, *Last Child in the Woods*: Nature deficit disorder "describes the human costs of alienation from nature, among them: diminished use of the senses, attention difficulties, and higher rates of physical and emotional illnesses." NDD can be... "reversed, individually and culturally." Why should we as Christian educators care? It is because "The extent that we separate our children from creation is the extent to which we separate them from the creator—from God." (Paul Gorman, as quoted in *Last Child in the Woods*)

Several congregations held camp Sundays which Gracefield staff attended, but neither the GOC convener nor the managing co-directors made road trips this year to presbytery meetings. We are hopeful of completely revamping the website before Summer 2008. Assistance would be welcome.

FINANCES

Audits for 2005 and 2006 were completed and forwarded to The Presbytery of Ottawa. A conservative, break-even budget was struck and approved by the Presbytery. When it was clear that summer camp revenues would be less than budgeted, expenses were reduced accordingly. Just like congregations, how the year ends financially will be heavily dependent on fourth quarter givings.

While the Synod 5 year capital maintenance program was in place, GOC stepped back from any aggressive fundraising, to avoid multiple appeals to the same people. We do not currently have a fundraising committee, nor is the property & maintenance committee active in developing and costing project proposals that a fundraising committee would require to make cogent applications. We recognize that some serious work needs to be done to fund some capital improvements, such as rebuilding the shower block for the children's camping cabins. GOC will therefore be seeking to put in place a Fundraising Team who will begin to look at the larger and longer-term issues which need to be addressed to secure significant grants from outside agencies as well as long-term donations from supporters of GCCC.

The managing co-directors responded to a request that came from Dorothy Henderson's office last winter for proposals re long term support for Christian camping ministries in the PCC. They had only about 24 hours to respond, but did so with the support of several other PCC camps. Assembly Council and the Life & Mission Agency responded by appointing a committee to look into the matter further, with a plan to report back at their September meetings.

In lieu of more major funding, Dorothy Henderson and comptroller Stephen Roche (who is apparently a big fan of camping) found a source of funding to help with one of the major areas of concern camps identified in their responses in the winter: support for summer camp staff in training and wages. The managing co-directors applied for a share of this money, and Gracefield received \$8,560. It was used to pay summer staff for the week of mandatory training, for advanced training for a canoeing instructor, and for a wilderness first aid course for our canoe tripper. We also purchased a book for use in staff Bible studies: *Messy Spirituality—God's Annoying Love for Imperfect People*, by Mike Yaconelli. The staff really appreciated this book, because they could keep up with Bible studies even when they were away on canoe trips or camp-outs, and the theme of the book resonated with most on their own spiritual journeys.

Congregations, congregational women's groups and many individuals continue to give financial support to the Camp's ministry, for which we are very grateful.

As Convener of GOC, I'm mentioning for your information that the General Assembly of The Presbyterian Church in Canada has mandated for many years that all Presbyterian Camps be accredited by their provincial camping body. Up until very recently, GCCC was the only accredited Christian camp within Quebec. There are now two. Meeting such high standards results in a high financial requirement in both personnel and facilities.

It should also be noted that in order to provide as low a cost as possible for summer camps, groups which use the facilities outside of the summer camping season turn a profit, meaning that they subsidize the

summer camping to a degree.

As the year progressed, the Co-Directors and the Treasurer worked on budget reductions, though it was a conservative budget to start with. We began with the assumption that neither summer campers nor revenue would surpass the previous year's actual. Our budget year is not finished until December 31st, so it is a bit premature to give final figures.

We also thought that we had a shot at significant fundraising. Unfortunately, those whom we thought would be able to prepare project proposals and research on funding sources have not been able to do so. The intent was to raise funds for items already budgeted. Our goal was \$15,000. We are very grateful for the \$5,000 gift from the Presbytery of Ottawa. We counted it toward the \$15,000, and together with the \$8,560 from the Life & Mission agency, we are close to our goal. However there were extra expenses especially in the area of specialized staff training, so we would like to raise more than the outstanding \$1,500 toward this line of the budget.

CURRENT MAJOR CAPITAL PROJECTS: Drinking Water and Septic System

The 131st Synod (2005) approved the borrowing by Synod of up to \$150,000 to get the Gracefield septic system project underway. At the 132nd Synod, a motion was adopted "that the synod approve the borrowing of additional funds required for the water and septic system projects at the Gracefield Camp and Conference Centre from up to \$150,000.00 to up to \$180,000.00 at the lowest possible rate." The implication was that this would happen sooner rather than later.

We have just passed through another busy summer with unnaturally green grass surrounded by caution tape in front of our main lodge, White Pine. We survived again with the cooperation of staff, guests and campers who are committed to protecting Gracefield's pristine beauty and made use of other washroom facilities on site whenever possible. Water quality tests this year show a dramatic increase in total coliform count, but thankfully fecal coliform counts have been at one or less than one ppm. We are very disappointed that nothing of significance has happened to move installation of the new water and septic systems forward, despite the commitment made at the last Synod meeting. Two windows of opportunity for doing the work have passed, and the government's deadline for installing a potable water treatment system is looming nearer (June, 2008). The bigger challenge is that we must install the new septic system for White Pine Lodge before or at the same time as the water treatment system. In September, 2006, the total cost of the two projects was estimated at \$262,900, with some \$18,600 already expended on engineering studies, water characterization and test drilling. GCCC currently holds \$32,336 in designated funds for these projects. We understand that synod treasurer is holding something just over \$40,000. Synod's contracting authority, Malcolm Leith, will not put the projects out to tender until all financing is in place, a decision with which we agree. Financing for this project is a Synod responsibility.

LONG - TERM PLANNING

Ever since GOC worked to put a Strategic Ministry Plan into place, the intent has been to follow through with a Business Plan. We need to explain and cost our entire business plan so that the Fundraising Team has something concrete with which to work. One session was held in January with a facilitator, Aaron Nichols, but there is more work to be done. Much of the January session was spent trying to orient newer board members who had not participated in the original strategic ministry planning sessions. It was a good beginning, but it has stalled. Why, I do not know. Lack of time, energy, interest, people?

From what I have seen, GOC functions largely to see that the summer camping program gets done. The mandate may be larger, but that is what we tend to focus upon. We are called an Operating Committee, yet are also expected to do things that a Board of Directors might do. This division of focus is difficult to

'deal with. We mostly seem to just keep things going rather than moving forward in strength. As convenor, I am also forced to comment on the poor staffing of the Gracefield Operating Committee and sub-committees. The terms of reference for GOC, last updated by Synod in 1998, call for eighteen members and seven active sub-committees. GOC was at that time appointed by and accountable to Synod, but since Synod decided to transfer oversight of GCCC to The Presbytery of Ottawa, the presbytery has been appointing members. The terms of reference state that members are to be appointed for a minimum of two years and a maximum of three years, but may be appointed to a second three year term if deemed appropriate.

GOC has not had a full complement of active members for some time. Some people have served six-year terms and gone on to support the Camp in other ways. Some members have served for fourteen consecutive years. There are people assigned to GOC who never show up at a meeting. The five subcommittees struggle without conveners for key areas and do not have enough workers (Sub-committees: Program and Personnel, Finance, Fundraising, Maintenance, Publicity).

When sub-committees do not complete their tasks, the work falls on the shoulders of the managing co-directors, which is unsustainable. It is hard to move a ministry forward when you're treading water to stay afloat. Camp governance and management must be addressed. If a camp, as with a congregation, is to do its ministry with volunteers, then committed volunteers with an appropriate range of skills must be found. If a ministry is to be carried out by professionals, then the appropriate number of qualified professionals needs to be hired. (GCCC's strategic ministry plan identified the need for four year round staff. Currently, two people share one position.)

While much of this falls under the Presbytery of Ottawa's oversight, as Convenor, I feel that the Synod as a whole needs to be aware of the severe constraints under which GOC is trying to work. The current situation is a big disincentive to recruiting new talent. All Presbyteries need to take seriously the work before us. Travel time and distance are factors, we know. Perhaps a presbytery might take one of the major areas such as Fundraising?

There is a huge amount of work to be done. To do GOC well, along with larger church responsibilities, and congregational work is, frankly, a burden. For myself, as for many of you, it is only our commitment to children and youth, and to Gracefield itself, which keeps us going. But it often feels like we aren't keeping up. I look forward to the discussion at Synod on Christian Education, Camping and the GCCC.

I conclude by sharing with you this story:

Sowing seeds: Occasionally we hear stories that warm our hearts and encourage our efforts. This summer, we heard from a young woman in Montreal who credits Gracefield with saving her life. She contacted the camp because a co-worker's child was in a situation much like her own childhood, and she wanted this little girl to have a Gracefield Camp experience, too.

We know of people who have entered teaching or social work or answered the call to the ministry of Word and Sacrament, because of their experience at Camp. We see a correlation between strong congregations and congregations who spend time together on an annual retreat. Christian camping and retreat ministry can make a big difference in the lives of people. At Gracefield, it's not just children and youth who are reached, but all ages; it's not just a summer program, it's a year round ministry. We ask for your prayers and continuing support as GCCC strives to live its mission "to invite all people to experience the loving presence of the living God in creation, in Christ and in Christian community."

Yours Sincerely, Rev. William Ball (Convenor, Gracefield Operating Committee)

Presbytery of Ottawa
Report on oversight of Gracefield Operating Committee
September 26, 2007
Page 1

The Presbyterian Church in Canada

Presbytery of Ottawa

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The Rev'd Dr. Andrew J. R. Johnston, Moderator

The Rev'd Mr. James T. Hurd, Clerk

September 26, 2007.

The Synod of Quebec and Eastern Ontario,
c/o Mrs. Donna McIlveen, Clerk.

The Presbytery of Ottawa, charged by the Synod of Quebec and Eastern Ontario to oversee the Gracefield Operating Committee responsible for the operation of the Gracefield Camp and Conference Centre, begs to submit the following report for the year 2006-2007.

The Presbytery of Ottawa did not receive a report from the Gracefield Operating Committee at each of its stated meetings during the year, in part because the presbytery has changed its standing orders to meet more frequently, and in part because it agreed to set aside a special meeting to consider the review of the operations of the Gracefield Operating Committee which the court commissioned in 2005.

At its stated meeting in March, 2007, the presbytery received a report from the Gracefield Operating Committee and adopted two recommendations submitted by the committee: (a) to extend the contract with the Managing Co-Directors to the end of the summer 2007 camping season, pending receipt of a further recommendation in the fall, and (b) to approve the operating budget for 2007, in the amount of \$341,479. income and \$340,427. expenditure, anticipating a surplus of \$1,052. To that same meeting, draft financial statements for the years 2005 and 2006 were submitted, showing a small deficit for the year 2005 and a substantial deficit of approximately \$23,000. for the year 2006. In view of these results, and on recommendation of the Business Committee of the presbytery, the Presbytery of Ottawa at its March, 2007 meeting approved a special grant of \$5,000. from the presbytery's own operating reserves to the Gracefield Camp and Conference Centre.

A verbal report of the progress of the Gracefield Operating Committee in preparing for the 2007 summer camping season was received by the presbytery at its May, 2007 stated meeting.

At its June, 2007 stated meeting, the presbytery received the review engagement reports from Jean V. Dubuc, Chartered Accountant and adopted the financial statements for the years ended December 31, 2005 and December 31, 2006. These are appended to this report. The report for the year 2005 shows a net deficit for the year of \$95, contrasted with a net surplus for the year 2004 in the amount of \$4,318. The balance sheet for December 31, 2005 showed a net debt of \$46,120, of which \$30,000

Presbytery of Ottawa
Report on oversight of Gracefield Operating Committee
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was financed through the \$60,000. line of credit with which the camp has been operating.

The financial statements for the year ended December 31, 2006 show a net deficit for the year's operations in the amount of \$23,263, and a total outstanding debt of \$69,383. Of this latter amount, \$36,000. was financed through the line of credit; a total of \$44,867. was payable to other restricted or designated funds.

At the September, 2007 stated meeting of the presbytery, the convener of the Gracefield Operating Committee reported that the committee was due to meet the next day, and that a report on the summer 2007 camping programme would be made to next stated meeting of the presbytery. The presbytery granted permission to the Gracefield Operating Committee to defer presentation of a recommendation concerning the further extension of the contract for the Managing Co-Directors until the October, 2007 stated meeting.

For reference, the membership of the Gracefield Operating Committee appointed by the Presbytery of Ottawa as of September 18, 2007 is as follows: William J. Ball, Convener; Robert Ewing, Minister; W. Phil Campbell and John G. Davidson, Elders; David Brittain, Malcolm Clarke, Terry Flett, Milton Fraser, Sandy Higgs-Nesbitt, Mark Nesbitt, Anna Pinck, Douglas Powell, and Glenn Sinclair, Members; Ross Allan, Treasurer; Christina Ball, Area Educational Consultant (ex officio); Alan Herbert, Managing Co-Director (ex officio); Dorothy Herbert, Managing Co-Director (ex officio), and Anita Mack, Area Educational Consultant (ex officio).

The presbytery is scheduled to meet in advance of the meeting of the synod, and so may have a supplementary report to lay before the synod.

Owing to the inability of the Finance Committee of the synod and the Synod Council to arrange for the borrowing of the \$180,000 authorised by the synod to undertake the necessary water and septic system capital work projects, no work has yet been undertaken. The stated deadline for compliance with the requirements of the Province of Quebec with respect to water treatment is June, 2008; the camp has managed to survive the 2007 summer season without a catastrophic failure of the septic system for white pine lodge, largely by diverting users to other washroom facilities.

In the spring of 2005, the Presbytery of Ottawa appointed a special committee "to initiate a complete review of the operating procedures of the Gracefield Operating Committee with a view to addressing their persistent financial difficulties". The special committee, consisting of G. L. Zimmerman, Convener, M. duCharme, M. Ranson, and A. Auret, submitted its report to the presbytery in late 2006. The presbytery considered the report including its sixteen recommendations in detail and at length at a special meeting held January 9, 2007. At that meeting, several of the recommendations were adopted, some were referred back to the special committee, and adoption of the report as a whole was deferred pending a review of the factual content with the Gracefield Operating Committee.

At the stated meeting in June, 2007, the presbytery received a further report from the special committee, with revisions to the recommendations which had previously been

Presbytery of Ottawa
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referred back to the committee. After careful consideration and amendment, the presbytery adopted the revised recommendations, except for the final one, dealing with the appointment of a group to oversee the implementation of the changes proposed.

At the stated meeting in September, 2007, the special committee reported that it had completed with the Gracefield Operating Committee a review of the factual content of the report, had made some corrections, and submitted to the presbytery the revised report, which is dated July 3, 2007. The committee also presented a revised recommendation concerning the appointment of a group to oversee the implementation, together with terms of reference, for consideration of the synod should synod approve of the thrust of the report. The presbytery adopted the report. The final version includes both the original recommendations of the special committee and the recommendations as adopted by the presbytery. The report is appended herewith. For ease of reference, the recommendations as adopted by the presbytery are listed here, and in the form in which they might properly be considered as resolutions of the synod. They should be considered, however, in the context of the full report. The presbytery has discharged with thanks its special committee; it has also charged its Committee on Policy and Planning to put forward nominations for synod's consideration for the membership of the group to implement changes, should such be required.

Should the synod adopt recommendation #1, some change to standing orders of synod will be required. The clerk of synod has agreed to ensure that commissioners have the relevant section of the standing orders available for reference.

Recommendation #1 - That all mission and ministry of the Gracefield Camp and Conference Centre including programs, operations, maintenance, and capital investment activities be administered under either the presbytery or the synod.

Recommendation #2 - That, upon the approval of recommendation #1, the Managing Co-directors report directly to, and only to, the new governing body.

Recommendation #3 - That the Gracefield Operating Committee (GOC) or its successor be encouraged to form a Friends of Gracefield (Association) and formally document the purpose and function of the relationship between the GOC and Association.

Recommendation #4 - That the Synod of Quebec and Eastern Ontario strike a committee to review the camping requirements of the entire synod aiming to ensure a coherent sustainable synod-wide camping strategy.

Recommendation #5 - That the Gracefield Operating Committee (GOC) or its successor develop a full organizational business plan that includes operating, capital, funding, staffing, and spiritual objectives for the next five years commencing with the 2007 operational year.

Recommendation #6 - That the Gracefield Operating Committee (GOC) distribute all organizational expenses and revenues proportionately to all individual programs commencing with the 2006 fiscal year.

Recommendation #7 - That the Gracefield Operating Committee (GOC) or its successor

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develop a full marketing plan with outreach into all presbyteries within the bounds of the synod, non-presbyterian denominations, and the non-churched through multi-media outlets, commencing with the 2008 year.

Recommendation #8 - That the Gracefield Operating Committee (GOC) or its successor examine the current fee structure in view of a realistic business plan and consider revising the paid/volunteer employee mix.

Recommendation #9 - That GOC or its successor develop clear guidelines defining the work of the volunteer and consequential meal/accommodation benefits.

Recommendation #10 - That the GOC continue to improve its Tent and Trailer programming, including its fee schedule, to ensure compliance with the GCCC mission.

Recommendation #11 - That the Gracefield Operating Committee (GOC) or its successor begin planning for the retirement of the incumbent Directors through development of additional program directors, part-time or otherwise.

Recommendation #12 - That the Synod of Quebec and Eastern Ontario, working with the Gracefield Operating Committee (GOC), or its successor, adopt an agreement which defines in advance the operating grant(s) amounts and payment schedules for the following year, effective for 2008 fiscal year.

Recommendation #13 - That the GOC draft promissory notes for any loans that arise.

Recommendation #14 - That the Synod of Quebec and Eastern Ontario ensure that the Synod Finance Committee compile separate financial statements for each individual capital project of Gracefield Camp and Conference Centre in which there has been any Synod funding (e.g. Septic System Replacement Project) beginning with the year 2007; such statements to be presented, with audit/review, to the presbytery and synod.

Recommendation #15 - That the GOC compile separate financial statements for each individual capital fund (e.g. Jemima Rae Fund) beginning with the year 2006 to be presented, with audit/review, to the Presbytery and Synod.

Recommendation #16 - That, subject to the synod's adoption of recommendation #1, the synod establish a "Gracefield Change Implementation and Support Team" (GCIST) with terms of reference as stated below, to support and assist the synod, the Presbytery of Ottawa and Gracefield Operating Committee to implement all the recommendations of the special report.

Title: Gracefield Change Implementation and Support Team (GCIST)
Membership: 3

Terms of Reference:

1. To provide guidance and support to the Gracefield Operating Committee, the Presbytery of Ottawa, and/or the Synod of Quebec and Eastern Ontario in the implementation of all decisions as passed by the presbytery January, 2007 and June, 2007 and by Synod October, 2007.

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2. To develop and analyse options of a new governing structure that places all aspects of capital acquisition, capital stewardship, long/short term GCCC property maintenance, programming, finances, employee oversight, employee selection, and operations under one governing body (Recommendation #1 and #2 of the Presbytery of Ottawa's special committee on the review of the operating of the Gracefield Operating Committee as found in their final report dated October 24, 2006 and amended July 3, 2007).
3. To select the optimum governance structure for approval by Synod.
4. To assist the synod, presbytery, and GOC to transition from the current governing structure to the new governing structure, to be completed no later than end of November, 2008.
5. To report every two months to presbytery and to all Synod Council meetings and to the annual synod meeting the progress and challenges of implementing the decisions from the special committee as passed by presbytery January, 2007, June, 2007, and by synod October, 2007.
6. To be discharged once the new governing structure is established or at the pleasure of synod.

All of which is respectfully submitted,

For the Presbytery of Ottawa,

J. T. Hurd,
Clerk.

The Presbyterian Church in Canada

Presbytery of Ottawa

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The Rev'd Dr. A. J. R. Johnston, Moderator

The Rev'd Mr. James T. Hurd, Clerk

October 18, 2007.

The Synod of Quebec and Eastern Ontario,
c/o Mrs. Donna McIlveen, Clerk.

The Presbytery of Ottawa, charged by the Synod of Quebec and Eastern Ontario to oversee the Gracefield Operating Committee responsible for the operation of the Gracefield Camp and Conference Centre, begs to submit the following supplementary report, further to the report dated September 26, 2007.

At its stated meeting October 16, 2007, the Presbytery of Ottawa received a further report from the Gracefield Operating Committee, in three parts, consisting of (a) a copy of its annual report to the synod; (b) a report on the summer camping season 2007; and (c) a financial statement to October 15, 2007 showing revenue and expenditure year-to-date, with comparative figures for the previous year. In addition, the court received a report from its treasurer who is its representative on the Finance Committee of the synod, and heard from both the interim convener of the Finance Committee of the synod and from Mr. Alan Herbert, Managing Co-Director of the Gracefield Camp and Conference Centre.

The reports as presented disclosed to the court for the first time that while from a programme perspective the summer camping season was very successful, with evidence of very good leadership and co-operation on the part of the summer staff, the financial situation in terms of the results of the operations on a year-to-date basis is not satisfactory.

For the year 2006, the presbytery approved the proposed budget presented by the Gracefield Operating Committee, on the basis that it was essentially a balanced budget. The result of operations, however, was a deficit of approximately \$23,000. The figures presented this week show that at October 15, 2006 the deficit was some \$53,000., meaning that during the period October 15, 2006 to December 31, 2006, the camp recovered about \$30,000.

For the year 2007, the presbytery approved the proposed budget presented by the Gracefield Operating Committee, on the basis that it projected a surplus of approximately \$1,000., and in addition made an unbudgeted grant to the Gracefield Operating Committee of the sum of \$5,000. to aid in offsetting the previous year's \$23,000. deficit. As of October 15, 2007, the year-to-date operations show a deficit of a total of almost \$45,000. If the camp is successful in recovering during the final two and half months of the year to the same extent as last year, namely \$30,000., then the deficit for the year 2007 is now projected to be about \$15,000., as compared to the original budgeted surplus about of \$1,000. This is then a difference of some \$16,000.

Since the balance sheet as at December 31, 2006 showed a net asset deficiency of some \$69,000, including a debt to the bank on the line of credit of \$36,000., the projected results to December 31, 2007 mean that the net asset deficiency will likely exceed \$84,000. and of this the amount owing to the bank on the line of credit will likely come very close to the limit of \$60,000.

Clearly this will require a radically different budget for the year 2008, including an increase in interest expense and a plan for the repayment of at least a significant portion of the accumulated debt. Whether this is achieved by a substantial increase in revenue or a substantial decrease in expenditure or a combination of both remains to be seen. Depending upon the actions of the synod on the recommendations of the presbytery arising from the review of the operations of the Gracefield Operating Committee, further direction will need to be given to the Gracefield Operating Committee concerning these issues prior to the formulation of their proposed budget for 2008.

In light of the foregoing and in view of the presbytery's consideration of the options under consideration by the Finance Committee of the synod as disclosed to the presbytery by our treasurer as our representative on the Finance Committee of the synod, the presbytery at its stated meeting on October 16, 2007 adopted the following resolutions:

- (a) That the Presbytery of Ottawa transmit to the synod a supplementary report on the presbytery's oversight of the Gracefield Operating Committee including the year-to-date financial statement with comparison to the previous year as received from the Gracefield Operating Committee.
- (b) That the contract of the managing co-directors be extended to December 31, 2007, subject to a decision of the synod not to cease operations at the Gracefield Camp and Conference Centre.
- (c) That the Presbytery of Ottawa advise the Synod of Quebec and Eastern Ontario that the presbytery is of the opinion that the priority be that an option be found to sustain a summer camping programme for children and youth and this be communicated to the presbytery's commissioners to the synod.

In addition, owing to the anticipated absence due to urgent pastoral responsibilities of the clerk of the Presbytery of Ottawa from the Saturday sederunts of the synod, the presbytery appointed Dr. Adrian Auret to represent the Presbytery of Ottawa in the presentation of its report.

The year-to-date financial statement is appended herewith.

All of which is respectfully submitted,

For the Presbytery of Ottawa,

J. T. Hurd,
Clerk.

4:41 PM
15/10/07
Accrual Basis

Gracefield Camp & Conference Centre
Profit & Loss Prev Year Comparison
January 1 through October 15, 2007

	2005 ytd	2006 ytd	2007 ytd	Budget ytd
Operating Income/Expense				
Income				
Donations	23,634.77	21,303.83	21,010.47	20,700.00
Grants - Synod & Other	38,360.54	40,231.59	48,010.79	55,500.00
Pgm Revenue - Adult/Family	119,200.97	108,222.32	87,749.33	111,300.00
Pgm Revenue - Child/Youth	101,870.49	84,397.25	92,036.08	108,779.00
Store Revenue	8,147.26	6,523.40	4,407.09	5,925.00
Total Income	291,214.03	260,678.39	253,213.76	302,204.00
Expense				
Administration Expenses	106,674.54	114,718.90	116,927.80	111,552.88
Camp Store	8,268.52	7,020.40	4,726.28	5,445.00
Food Services	80,454.63	77,683.97	70,338.85	84,605.00
Program - Adult/Family	737.26	621.18	1,290.94	300.00
Program - Child/Youth	53,705.29	57,017.31	56,623.99	60,080.00
Property Management	59,028.11	56,752.56	48,247.68	52,507.75
Total Expense	308,868.35	313,814.32	298,155.54	314,490.63
Net Operating Income	-17,654.32	-53,135.93	-44,941.78	-12,286.63

GRACEFIELD CAMP AND CONFERENCE CENTRE

December 31, 2005

GRACEFIELD CAMP AND CONFERENCE CENTRE

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Jean V. Dubuc
COMPTABLE AGRÉÉ

REVIEW ENGAGEMENT REPORT

**To the Synod of Quebec and Eastern Ontario of the Presbyterian Church in Canada:
GRACEFIELD CAMP AND CONFERENCE CENTRE**

I have reviewed the financial position of **GRACEFIELD CAMP AND CONFERENCE CENTRE** as at December 31, 2005 and the statements of operations and changes in net assets and cash flows for the year then ended. My review was made in accordance with Canadian generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to information supplied to me by the Centre, except as stated below.

A review does not constitute an audit and consequently I do not express an audit opinion on these financial statements.

In common with many charitable organizations, the Centre derives revenue from donations, the completeness of which is not susceptible of satisfactory review. Accordingly, I was not able to determine whether any adjustments might be necessary to donation revenues, excess of revenue over disbursements, assets and net assets.

Except for the effect of adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself concerning the completeness of the donations referred to in the preceding paragraph, nothing has come to my attention that causes me to believe that these financial statements are not, in all material respects, in accordance with Canadian generally accepted accounting principles.


Chartered Accountant

GATINEAU (Québec)
May 14, 2007

**GRACEFIELD CAMP AND CONFERENCE CENTRE
OPERATIONS**

YEAR ENDED December 31, 2005

	2005	2004
REVENUE (note 5)	443 638 \$	336 020 \$
DISBURSEMENTS AND ADMINISTRATION FEES	437 619	328 801
FINANCIAL FEES	6 114	2 901
	443 733	331 702
EXCESS (INSUFFICIENT) OF REVENUE OVER DISBURSEMENTS	(95) \$	4 318 \$

GRACEFIELD CAMP AND CONFERENCE CENTRE
NET ASSET DEFICIENCY
YEAR ENDED December 31, 2005


	2005	2004
BEGINNING OF YEAR	(46 025) \$	(50 343) \$
EXCESS (INSUFFICIENT) OF REVENUE OVER DISBURSEMENTS	(95)	4 318
END OF YEAR	(46 120) \$	(46 025) \$

GRACEFIELD CAMP AND CONFERENCE CENTRE
FINANCIAL POSITION

December 31, 2005

	2005	2004
ASSETS		
CURRENT ASSETS		
Cash	\$ 11 367	\$ 9 845
Accounts receivable	27 992	
Prepaid expenses	336	340
	11 703	\$ 38 177
LIABILITIES		
CURRENT LIABILITIES		
Line of credit (note 3)	\$ 30 000	\$
Bank overdraft	2 449	
Accounts payable and accrued liabilities	5 079	6 439
DEFERRED CONTRIBUTIONS (note 4)	20 295	77 763
	57 823	84 202
NET ASSET DEFICIENCY		
Net asset deficiency	(46 120)	(46 025)
	11 703	\$ 38 177

ON BEHALF OF THE BOARD


 Director


 Director

JEAN V. DUBUC, c.a.

The accompanying notes are an integral part of the financial statements.

UNAUDITED

GRACEFIELD CAMP AND CONFERENCE CENTRE**CASH FLOWS**

YEAR ENDED December 31, 2005

	2005	2004
OPERATING ACTIVITIES		
Excess (insufficient) of revenue over disbursements	(95) \$	4 318 \$
Non-cash items		
Change in working capital items (note 6)	(42 199)	(39 602)
	(42 294)	(35 284)
FINANCEMENT		
Net variation on line of credit	30 000	
	30 000	
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(12 294)	(35 284)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	9 845	45 129
CASH AND CASH EQUIVALENTS, END OF YEAR (note 7)	(2 449) \$	9 845 \$

GRACEFIELD CAMP AND CONFERENCE CENTRE ACCOMPANYING NOTES

December 31, 2005

1-GOVERNING STATUTES AND NATURE OF OPERATIONS

The Centre is a camp facility owned by the Synod of Quebec and Eastern Ontario of the Presbyterian Church in Canada. It is managed by the Gracefield Operating Committee, a Sub-committee of the board of directors of the Synod. It is a non-profit organization, registered as a charitable organization under the Income Tax Act.

2-ACCOUNTING POLICIES

Financial instruments

The Centre's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities, and deferred contributions. Unless otherwise noted, it is management's opinion that the Centre is not exposed to significant interest, currency or credit risks arising from the financial instruments. The fair value of these financial instruments approximate their carrying values, unless otherwise noted.

Basis of accounting

The financial statements have been prepared using the accrual basis of accounting.

Capital expenditures

Capital expenditures are written off in the year incurred. The capital expenditures expensed in 2005 were \$ 4 347 in equipment (2004 - \$ 7 718) and \$ 117 657 of building project costs (2004 - \$ 30 419) of which \$ 98 916 was for the director's manse (2004 - \$ 7 092 water system). The net asset deficiency of \$ 46 120 (2004 - \$ 46 025) can be attributed to the policy of expensing capital assets. A total amount for capital expenditures of \$ 40 158 for equipment and \$ 251 283 for building projects, have been spent since 2002.

GRACEFIELD CAMP AND CONFERENCE CENTRE**ACCOMPANYING NOTES**

December 31, 2005

Revenue recognition

Revenue is recognized in the period in which it is earned. As a result, deferred contributions are recorded to reflect customer deposits received in the current fiscal year for services to be rendered in the next fiscal year. Donation and grant revenue are recorded in the year received.

Any designated donations that are not disbursed in the fiscal year of the donation are deferred and are only recognized as revenue once the disbursements is made.

Donated materials and services

As a charitable organization, the Centre receives donated materials and services. Due to the difficulty in determining the value of these materials and services, it is the Centre's policy that donated materials and services not be recorded in the financial statements.

3-OPERATING LINE OF CREDIT

The operating line of credit bears interest at prime plus 3% payable monthly, and is secured by a general security agreement. The operating line limit is \$60 000 and was used for \$30 000 as of December 31, 2005

4-DEFERRED CONTRIBUTIONS	2005		2004	
Jemima Rae Restricted Fund	7 708	\$	7 602	\$
Campership Fund and other deferred contributions	4 468		5 790	
Vision Capital Fund	7 841		4 106	
Harold Crabtree Grant			59 050	
Turtle Rock Land Fund	278		1 215	
	20 295	\$	77 763	\$

The Jemima Rae Fund is restricted for the purpose of purchasing camp equipment. The Mack Memorial Fund was used to fund the expansion of the dining hall. The Harold Crabtree Grant was received at the end of the year 2003 and was used for the director's residence.

GRACEFIELD CAMP AND CONFERENCE CENTRE**ACCOMPANYING NOTES**

December 31, 2005

5-REVENUE	2005	2004
Camp and off season revenue	232 876	227 381
Donations	39 198	51 221
Gouvernement grants- summer program	4 826	
Synod grants and other grants for fixed assets	158 174	52 076
Miscellaneous	8 564	5 342
	443 638 \$	336 020 \$

6-NET CHANGES IN NON-CASH WORKING CAPITAL ITEMS

	2005	2004
Accounts receivable	16 625 \$	(15 779) \$
Prepaid expenses	4	(340)
Accounts payable and accrued liabilities	(1 360)	(8 938)
Deferred contributions	(57 468)	(14 545)
	(42 199) \$	(39 602) \$

7-CASH AND CASH EQUIVALENTS COMPONENTS

	2005	2004
Cash	\$	9 845 \$
Bank overdraft	(2 449)	
	(2 449) \$	9 845 \$

GRACEFIELD CAMP AND CONFERENCE CENTRE
SUPPLEMENTARY FINANCIAL INFORMATION
YEAR ENDED December 31, 2005

	2005		2004	
DISBURSEMENTS AND ADMINISTRATION COSTS				
Associations	1 860	\$	1 752	\$
Insurance	17 930		15 577	
Building projects	117 657		30 419	
Bad debts			38	
Utilities	13 352		12 555	
Maintenance	13 833		15 752	
Equipment	4 347		7 718	
Automobile operations	13 058		7 772	
Office	7 636		6 454	
Staff travel	141		1 019	
Food services	67 344		63 700	
Bus transportation	9 001		9 778	
Professional fees	1 600		2 550	
Program supplies	6 137		5 853	
Merchandise for resale	6 533		3 902	
Publicity	3 827		3 422	
Salaries and benefits	102 838		94 061	
Salaires administrative	44 768		41 926	
Training	1 150		1 060	
Telecommunications	4 607		3 493	
	437 619	\$	328 801	\$

FINANCIAL COSTS

Interest and bank charges	6 114	\$	2 901	\$
	6 114	\$	2 901	\$

GRACEFIELD CAMP AND CONFERENCE CENTRE

December 31, 2006

GRACEFIELD CAMP AND CONFERENCE CENTRE

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Jean V. Dubuc
COMPTABLE AGRÉÉ

REVIEW ENGAGEMENT REPORT

**To the Synod of Quebec and Eastern Ontario of the Presbyterian Church in Canada:
GRACEFIELD CAMP AND CONFERENCE CENTRE**

I have reviewed the financial position of **GRACEFIELD CAMP AND CONFERENCE CENTRE** as at December 31, 2006 and the statements of operations and changes in net assets and cash flows for the year then ended. My review was made in accordance with Canadian generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to information supplied to me by the Centre, except as stated below.

A review does not constitute an audit and consequently I do not express an audit opinion on these financial statements.

In common with many charitable organizations, the Centre derives revenue from donations, the completeness of which is not susceptible of satisfactory review. Accordingly, I was not able to determine whether any adjustments might be necessary to donation revenues, excess of revenue over disbursements, assets and net assets.

Except for the effect of adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself concerning the completeness of the donations referred to in the preceding paragraph, nothing has come to my attention that causes me to believe that these financial statements are not, in all material respects, in accordance with Canadian generally accepted accounting principles.


Chartered Accountant

GATINEAU (Québec)
May 15, 2007

**GRACEFIELD CAMP AND CONFERENCE CENTRE
OPERATIONS**

YEAR ENDED December 31, 2006

	2006	2005
REVENUE (note 5)	318 138 \$	443 638 \$
DISBURSEMENTS AND ADMINISTRATION FEES	334 881	437 619
FINANCIAL FEES	6 520	6 114
	341 401	443 733
EXCESS (INSUFFICIENT) OF REVENUE OVER DISBURSEMENTS	(23 263) \$	(95) \$

GRACEFIELD CAMP AND CONFERENCE CENTRE
NET ASSET DEFICIENCY
 YEAR ENDED December 31, 2006

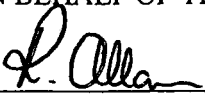
	2006	2005
BEGINNING OF YEAR	(46 120) \$	(46 025) \$
 EXCESS (INSUFFICIENT) OF REVENUE OVER DISBURSEMENTS	 (23 263)	 (95)
 END OF YEAR	 (69 383) \$	 (46 120) \$

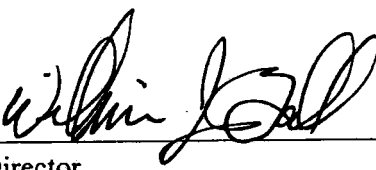
GRACEFIELD CAMP AND CONFERENCE CENTRE**FINANCIAL POSITION**

December 31, 2006

	2006	2005
ASSETS		
CURRENT ASSETS		
Cash	5 724 \$	\$
Accounts receivable	9 994	11 367
Prepaid expenses	380	336
	16 098 \$	11 703 \$
LIABILITIES		
CURRENT LIABILITIES		
Line of credit (note 3)	36 000 \$	30 000 \$
Bank overdraft		2 449
Accounts payable and accrued liabilities	4 614	5 079
DEFERRED CONTRIBUTIONS (note 4)	44 867	20 295
	85 481	57 823
NET ASSET DEFICIENCY		
Net asset deficiency	(69 383)	(46 120)
	16 098 \$	11 703 \$

ON BEHALF OF THE BOARD


 Director


 Director

JEAN V. DUBUC, c.a.

The accompanying notes are an integral part of the financial statements.

UNAUDITED

GRACEFIELD CAMP AND CONFERENCE CENTRE**CASH FLOWS**

YEAR ENDED December 31, 2006

	2006	2005
OPERATING ACTIVITIES		
Excess (insufficient) of revenue over disbursements	(23 263) \$	(95) \$
Non-cash items		
Change in working capital items (note 6)	25 436	(42 199)
	2 173	(42 294)
FINANCEMENT		
Net variation on line of credit	6 000	30 000
	6 000	30 000
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	8 173	(12 294)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	(2 449)	9 845
CASH AND CASH EQUIVALENTS, END OF YEAR (note 7)	5 724 \$	(2 449) \$

GRACEFIELD CAMP AND CONFERENCE CENTRE ACCOMPANYING NOTES

December 31, 2006

1-GOVERNING STATUTES AND NATURE OF OPERATIONS

The Centre is a camp facility owned by the Synod of Quebec and Eastern Ontario of the Presbyterian Church in Canada. It is managed by the Gracefield Operating Committee, a Sub-committee of the board of directors of the Synod. It is a non-profit organization; registered as a charitable organization under the Income Tax Act.

2-ACCOUNTING POLICIES

Financial instruments

The Centre's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities, and deferred contributions. Unless otherwise noted, it is management's opinion that the Centre is not exposed to significant interest, currency or credit risks arising from the financial instruments. The fair value of these financial instruments approximate their carrying values, unless otherwise noted.

Basis of accounting

The financial statements have been prepared using the accrual basis of accounting.

Capital expenditures

Capital expenditures are written off in the year incurred. The capital expenditures expensed in 2006 were \$ 4 764 in equipment (2005 - \$ 4 347) and \$ 9 787 of building project costs (2005 - \$ 117 657) of which \$ 9 787 was for the structural improvement (2005 - \$ 98 916 for the director's manse). The net asset deficiency of \$ 69 382 (2005 - \$ 46 120) can be attributed to the policy of expensing net assets. A total amount for capital expenditures of \$ 44 922 for equipment and \$ 261 070 for building projects, have been spent since 2002.

GRACEFIELD CAMP AND CONFERENCE CENTRE
ACCOMPANYING NOTES

December 31, 2006

Revenue recognition

Revenue is recognized in the period in which it is earned. As a result, deferred contributions are recorded to reflect customer deposits received in the current fiscal year for services to be rendered in the next fiscal year. Donation and grant revenue are recorded in the year received.

Any designated donations that are not disbursed in the fiscal year of the donation are deferred and are only recognized as revenue once the disbursements is made.

Donated materials and services

As a charitable organization, the Centre receives donated materials and services. Due to the difficulty in determining the value of these materials and services, it is the Centre's policy that donated materials and services not be recorded in the financial statements.

3-OPERATING LINE OF CREDIT

The operating line of credit bears interest at prime plus 3% payable monthly, and is secured by a general security agreement. The operating line limit is \$60 000 and was used for \$36 000 as of December 31, 2006

4-DEFERRED CONTRIBUTIONS	2006		2005	
Jemima Rae Restricted Fund	7 877	\$	7 708	\$
Campership Fund and other deferred contributions	6 333		4 468	
Capital understructural grants	13 657			
Vision Capital Fund	16 282		7 841	
Turtle Rock Land Fund	618		278	
Autres	100			
	44 867	\$	20 295	\$

The Jemima Rae Fund is restricted for the purpose of purchasing camp equipment. The Mack Memorial Fund was used to fund the expansion of the dining hall. The Harold Crabtree Grant was received at the end of the year 2003 and was used for the director's residence.

GRACEFIELD CAMP AND CONFERENCE CENTRE
ACCOMPANYING NOTES

December 31, 2006

5-REVENUE	2006	2005
Camp and off season revenue	223 786	232 876
Donations	34 310	39 198
Gouvernement grants- summer program	4 922	4 826
Synod grants and other grants for fixed assets	49 908	158 174
Miscellaneous	5 212	8 564
	318 138 \$	443 638 \$

6-NET CHANGES IN NON-CASH WORKING CAPITAL ITEMS

	2006	2005
Accounts receivable	1 373 \$	16 625 \$
Prepaid expenses	(44)	4
Accounts payable and accrued liabilities	(465)	(1 360)
Deferred contributions	24 572	(57 468)
	25 436 \$	(42 199) \$

7-CASH AND CASH EQUIVALENTS COMPONENTS

	2006	2005
Cash	5 724 \$	\$
Bank overdraft		(2 449)
	5 724 \$	(2 449) \$

GRACEFIELD CAMP AND CONFERENCE CENTRE
SUPPLEMENTARY FINANCIAL INFORMATION
 YEAR ENDED December 31, 2006

	2006	2005
DISBURSEMENTS AND ADMINISTRATION COSTS		
Associations	1 915 \$	1 860 \$
Insurance	17 574	17 930
Building projects	9 787	117 657
Utilities	14 292	13 352
Maintenance	12 440	13 833
Equipment	4 764	4 347
Automobile operations	15 103	13 058
Office	9 114	7 636
Staff travel	136	141
Food services	67 653	67 344
Bus transportation	10 669	9 001
Professional fees	1 600	1 600
Program supplies	6 362	6 137
Merchandise for resale	5 119	6 533
Publicity	3 180	3 827
Salaries and benefits	104 074	102 838
Salaires administrative	45 239	44 768
Property taxes and permits	100	
Training	925	1 150
Telecommunications	4 835	4 607
	334 881 \$	437 619 \$

FINANCIAL COSTS

Interest and bank charges	6 520 \$	6 114 \$
	6 520 \$	6 114 \$

Revised Standing Orders of Gracefield to replace existing 3.6

3.5 GRACEFIELD CAMP AND CONFERENCE CENTRE

1. Ownership

The Presbyterian Church in Canada owns Gracefield Camp and Conference Centre (GCCC). The Synod of Quebec and Eastern Ontario is responsible for operation and finances of the GCCC.

2. Operation

1. At the 126th (2000) Synod meeting the responsibility for operation and management was entrusted to the Presbytery of Ottawa for a 3 year trial period.
2. The Gracefield Operating Committee (GOC) is a sub-committee of the Ottawa Presbytery. Three members of the Presbytery are to be members of the GOC. The balance of the membership is to be drawn from across the Synod.
3. The appointment of camp director (s) is the responsibility of the Presbytery.
4. The Synod of Quebec and Eastern Ontario is responsible for decisions regarding (1) full or seasonal camp operation, (2) whether director (s) are full or part time, (3) encouraging individuals from each presbytery to serve on the GOC.

3. Financial

1. The financial responsibility remains with the Synod. Synod will provide an annual grant to the GCCC. The Synod will work with the GOC and GOC finance sub-committee to maintain and improve the capital infrastructure of the GCCC. The camps primary source of funds will be the fees for the services they provide.
2. The Presbytery of Ottawa shall not be responsible for funding beyond their annual synod assessment.
3. Fund raising for the Synod's 5 year program commencing in 2001 will be directed to Presbyteries and Congregations and supported by the Synod budget. Fund raising by the GOC to be directed to grant giving organizations, individuals in congregations and friends of Gracefield.

4. Reporting

1. The GOC to submit regular reports to the presbytery of Ottawa and the Synod council regarding camp operations and an annual report to the Synod meeting in October.
2. The GOC finance committee to report monthly to the Synod finance committee.

Appendix A

Conditions Related to the Management of Gracefield Camp and Conference
Centre

By the Presbytery of Ottawa

1. That the convenor of the Gracefield Operating Committee be from within the membership of the Presbytery
2. That two other members of Presbytery take on key leadership roles within the Gracefield Operating Committee.
3. That there shall be no tacit or implied financial obligations on the part of the Presbytery of Ottawa except for the normal Synod Assessment.
4. That the Gracefield Operating Committee (GOC) be a standing committee of the Presbytery of Ottawa, reporting and accountable to the Presbytery like any other.
5. That the appointment of a Management Director for the Camp and members of the GOC are the responsibility of the Presbytery of Ottawa.
6. That the Synod of Quebec and Eastern Ontario remain committed to providing appropriate annual financial support (and if deemed necessary extra-ordinary fund-raising), and will continue to encourage individuals from each presbytery to consider serving on the GOC.
7. That the GOC may recruit members for its committee and sub-committees from within the bounds of the whole Synod.
8. That the GOC may do fundraising throughout the whole Synod.
9. That this agreement continue indefinitely subject to a review to be undertaken every three years by both the Presbytery and the Synod.
10. That the Presbytery of Ottawa will normally report annually to Synod, and in times of crisis, to the Synod Council.
11. That the Synod of Quebec and Eastern Ontario remain responsible for the general contours of the Centre's operation: i.e. deciding whether the Centre will be a full-year or seasonal camp and whether the Management Director will be a full-time or part-time position.

Revised 3 Jul 07

Special Committee of the Presbytery of Ottawa Regarding GOC

Established at the Regular Meeting of the Presbytery June 2005

Respectfully submitted: 24 Oct 2006

Revised 3 Jul 07

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Annex A: Six year Averages
Annex B: Ten year Debt / Year End Deficit Management
Annex C: Risk Management Analysis
Annex D: Camp usage, capacities, and targets
Annex E: Three years of Estimate and Actual Costs
Annex F: Sources of financial stress

Revised 3 Jul 07

PREAMBLE

The Presbytery of Ottawa commissioned this committee in June 2005 upon receiving the information that Gracefield Camp & Conference Centre (GCCC) required authority to borrow against a new Line Of Credit to facilitate financing resulting from cash flow fluctuations where current obligations exceeded available funds. One of the contributing factors in the formation of the committee was the long-standing concern of some Presbytery members about the financial stability of the Camp in view of 2 previous examinations within the previous 10 years.

This committee has seen evidence that the previous two examinations have led to improvements in financial management, fiscal practices and governance. Despite these improvements, significant challenges remain that, unless adequately addressed, threaten the future of the camp. It is clear that unless further significant improvements are made in a timely manner, there will be future committees examining the GCCC, perhaps under catastrophic financial circumstances.

It was also clear from the beginning of the committee's work that all the groups involved in the GCCC are to be saluted for their dedication, commitment, and hard work. The committee noted for example: the work required to bring the physical infra structure to code; the efforts to improve relations with local merchantmen; the work to recover taxes; and excellent programming. The committee remains grateful to the co-operation, openness, candidness and helpfulness of the Gracefield Operating Committee (GOC) and the Managing Co-directors. Without their guidance and explanations of some of the financial information, it would have been very difficult for the committee to work with confidence on this report.

The committee remained from the beginning dedicated to finding a direction that would address the financial stress associated with GCCC. The first task was to determine if indeed there were persistent financial difficulties and then determine how much of a threat to long term sustainability these difficulties posed.

The Committee focused nearly exclusively on the longer term financial and business story of GCCC, holding the belief that programming, theology, day-to-day management was the responsibility of GOC. Every effort was made to discuss data and results with GOC including the Managing Co-directors, while reassuring that this committee's function was not to assign blame, or find professional fault, but rather to identify the strategic, systemic issues contributing to any financial difficulty for long term sustainability.

It was always the committee's belief that the people are hearing the Call from God for this ministry. The importance of Christian Camping cannot be understated: it is clear from the literature on development, morale growth, and acquisition of values that the influence of programming such as that at Gracefield is critical for the development of good character, good citizenship, and openness to the Word of God.

GCCC is a Christian Mission at which ministry takes place. Christian organizations in order to function well over time like any other successful organization require management based on sound, professional, systematic and proven business practices. Their work must be

Revised 3 Jul 07

managed in a proper and orderly manner. While there are many ways to describe GCCC, one of the ways is through a business orientation. From that perspective GCCC is a small to medium religious based (not-for-profit) business with a budget of \$300,000 plus per year, employing 50 people, most of whom are part-time. There is also full-time employment for the Managing Co-directors. In addition there is a very significant number of volunteer days per year. It is a serious undertaking and responsibility of the church through Synod and Presbytery. If long-term stability is to be achieved, all members must take this enterprise very seriously ensuring the availability of the talent and time required of such a complex organization. If such availability is not forthcoming the church will be forced to consider scaling back (or otherwise reduce its involvement). Given the value of the land, the cost of the operations, the seriousness of its mission, the safety of all the users, and the impact on young people, the stakes are high. GCCC must have the full support of the church membership for future success.

The convener would like to express his gratitude for the prayerful active support and contributions of the three members of the committee. The hours of data collection, analysis, writing, re-writing, editing, and reflection that went into this report were significant.

MANDATE

“That the Presbytery appoint a special committee to initiate a complete review of the operating procedures of the Gracefield Operating Committee with a view to addressing their persistent financial difficulties, and that the committee begin its work early in the fall and make a report to the November stated meeting of the court.”

- Presbytery of Ottawa June 2005

MEMBERSHIP

George Zimmerman, Convenor
Mark Ranson
Adrian Auret
Marlene du Charme

PROCEDURES SECTION

The committee based its report on evidence found in financial data of the Centre – as well as Synod, Presbytery, Gracefield Operating Committee (GOC) minutes; records of camp sub-committees where possible; and consultation with the GOC, including the Managing Co-directors. Although the mandate calls for consideration of the work of GOC, it cannot be done in isolation of the GCCC.

We took financial information from the GCCC financial statements 1995 – 2005 and collated it into an MS Excel workbook, extracting revenue and expense items into separate worksheets. Centre general ledger records (2000 – 2005) were then added to the workbook, category by category – providing the committee with a detailed financial synopsis of GCCC operations over the last six years (Annex A). Revenues of a “one-time” nature (e.g. Crabtree grant), and expenses (i.e. property taxes subsequently recovered) were excluded from our calculations in determining the averages of Annex A. This filtering process permitted focusing on operational and procedural information.

Revised 3 Jul 07

The committee documented summer co-ed camp attendance over the last five years as provided by the GOC. We examined summer co-ed camper capacity as provided by the camp operators. We compared individual program targets to actual results. Significant economic influences (such as the 2003 SARS and West Nile scare) were factored into the results. The committee then consolidated actual camp use with end of year financial results (Annex D).

The committee made good use of the tools within the MS Excel program to create varied charts and diagrams of financial trends:

1. End of year deficits / surplus figures (1996 – 2005) were charted to track various trends, including synod and presbytery financial support. (Annex A and B)
2. Operations revenues / expenditures (2000 – 2005) were charted to allow the committee to predict future trends based on relevant recent experience (Annex A).
3. Overall year-end deficits and consequential debt was tracked (2000 – 2005) to analyze funding sources (internal funds, presbytery, etc.) and type (mortgage, credit line) (Annex B). For the purposes of this report the year-end deficit is defined as the negative difference between income and expenses. Once that deficit is taken into the following year, for our purposes, we define it as a debt owed to an internal fund or outside funding source. Annex B also shows from where funding sources came to cover year-end deficits.
4. Synod grants for 1995 – 2005 were charted to examine the nature of this funding source.

The committee also took an active interest in determining key points of camp operations:

1. We attempted to identify expenses / revenues by individual camp programs. This task was made difficult by camp program dependencies on common elements (i.e. hydro, administrative costs, etc.).
2. We attempted to identify camp account receivables as part of ongoing cash flow analysis.
3. We tracked debt management over the past 10 years through mortgage repayments, designated fund use and personal resources. (Annex B)
4. We attempted to separate pure operational and maintenance activities from long-term capital projects.

Once the committee had examined the financial data, we met with several interested parties to confirm what the data was telling us. The committee convener and Presbytery treasurer met with the full GOC to discuss the committee's mandate, the committee focus, and to introduce the Special Committee team. The full committee met with past camp treasurer David Milne to obtain an historical perspective of the current situation. Selected committee members met with key GOC participants Malcolm Leith, Norm Inglis, and GOC convener John Wilson to discuss early findings and ongoing camp operations. Finally the full committee met with the Managing Co-directors and other GOC members to discuss findings and concerns from the perspective of day-to-day operations. After distributing the first draft of our report to the GOC we were pleased to receive clarifying comments from the GOC and Mr. Leith. The committee reported due diligence by meeting approximately one dozen times on this report.

We thank all the individuals for their participation, and open and frank discussions.

Revised 3 Jul 07

FINDINGS

Persistent Financial Difficulties

1. Empirical data indicates improvements in financial management have been realized since 1996. Total revenues (1995 - 2005) have increased about \$80K while total disbursements have only increased by \$44K during the same period. The dependence on Synod grants has declined from 18% to 14% of total operating revenue (1995 - 2005). Revenues from 2000 to 2005 have increased about \$50K while total disbursements have increased by \$64K during the same period. The dependence on Synod grants has declined from 16% to 14% of total operating revenue (2000 - 2005).
2. Based on a 6 yr average the annual loss is \$8.6K (Revenues: \$284.9K, Expenses: \$293.5K). See Annex A.
3. The 2005 disbursements are 27% more than the 2000 disbursements, and the 2005 revenues are 35% more than the 2000 revenues. In other words the data indicates that the increase in revenues has slightly exceeded the increase in disbursements. Regardless, as indicated in finding #2, disbursements continue to exceed revenue.
4. There have been improvements in controlling and managing the end of year deficit after the Synod report of 1997. Careful use of church-based rescue grants decreased the debt from the financial crisis of 1996 to the more manageable levels of 2001 and 2002. (Annex B)
5. GCCC debt while improved in 2002, after considerable investment by the Church in 2001, has returned to the 2000 level of \$46K. (Annex B)
6. Despite much improved management, tighter accounting procedures and considerable investments from the Church the GCCC year-end deficits and consequential debt persists at significant levels. (See following table.) Annex B graphs the year end balances (with trend line) and Synod operating grants. It is understood that the deficit was exacerbated by unexpected provincial taxes that cannot be recovered. At the same time this chart and the graph in Annex B shows that despite all the effort, faith, good will, competent management, rescue funding, normal church grants, special payments by Synod for the mortgage etc, the end of year deficit and consequent debt shows a slightly negative trend. This trend is reflected in the six year annual loss of \$8.8 K per year. This data is empirical evidence that affirms the view of those who thought there exists a persistent financial problem.

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Year-end deficit of GCCC over 6 years.

Year	Yr end Balance	Operating Grant	Capital Project Grant	Mortgage Payment	Total Church grants
2000	-\$47,325	\$42,000	0	\$34,590	\$76,590
2001	-\$17,924	\$52,000	\$20,739	\$14,558	\$87,297
2002	-\$22,325	\$36,000	\$30,670		\$66,670
2003	-\$48,842	\$49,000	\$24,123		\$73,123
2004	-\$46,011	\$40,500	\$7,092		\$47,592
2005	-\$45,562	\$47,000	\$11,500		\$58,500

Year end deficit and Debt management

7. Since 2000 low cost financing of the debt has been serviced by internal funds and special purpose grants such as the Crabtree Foundation Grant for the new manse. Since 2004 there has been less reliance of these sources of financing in favour of an Operating Line of Credit of \$60K, which was obtained in the fall 2005. The debt, which continued to be financed through internal grant and not the new Line of Credit at the end of 2005, stood at \$45.6K. (Annex B.)
8. The revenue from all sources is not sufficient to reduce the debt. In fact revenue from operations alone is not sufficient to service debt. Despite significant effort to maximize income and control costs the debt has been slowly increasing since 2001. The debt trend line is slightly negative (Annex B).

Difficulties of analysis

9. Income and expenditure for GCCC programs are not completely autonomous precluding the ability to know with certainty the financial contribution / liability each program has to the GCCC operations. (Common costs and grants are not proportioned across existing programs.) This makes it very difficult for financial strategic planning and to set clear financial goals for each program.
10. Capital projects are not completely demarcated from operations and have limited financial statements. While they are identified as separate from operations, there is certain cross over and confusion. For example funds intended for capital fund expenditure have been used to cover temporarily operational costs. The limited financial statements do not make the use and flow of these monies in any given year transparent.
11. Internal funds such as Jemima Rae Fund are not documented with separate financial statements.
12. Financing from internal sources are not documented by promissory note and are ill defined by having no separate statements showing initial principal, interest rates, and repayment schedule.

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13. Annual GOC budget statements to Presbytery do not make easily transparent the challenges of debt, year-end deficits, status of individual funds, and long term capital issues. As a result Presbytery is asked to endorse a budget without the benefit of the complete financial status.

Threats to GCCC long term sustainability

14. The main income sources (annex A) include high dependence on the very vulnerable source of donations (\$36K, 13% of income).
15. There is a high dependence on the less risky, but risky none the less income source of Synod grants for operations: (\$41K: 14% of income).
16. One significant unplanned required capital expense could put the GCCC and Synod into a financial crisis. See Risk assessment Annex C.
17. Camper loss of one year could put the GCCC into a financial crisis.
18. Decaying and aging infrastructure will demand significant funds within five years. (Annex C)
19. Lack of a Synod-wide coherent policy on camping precludes financial co-operation between the camps and increases internal competition for camper business.

Management of Human Resources and Program Success

20. GOC and the Managing Co-directors are highly motivated and dedicated to the GCCC, Christian Education, young people, and ensuring high quality positive and creative experiences for all users of GCCC. Despite the many challenges, and surprising demands inherent to GCCC, the anecdotal evidence as presented in various forms from the Managing Co-directors and GOC members indicate the programming success of GCCC, especially during the summer camps.
21. The passion of those involved demonstrates that the Managing Co-directors and GOC members have made considerable emotional investment into GCCC. This is demonstrated by their passionate defence of the programs, the joyful expressions of anecdotal stories, and ever-present optimism clearly based on their faith.
22. The work of directing the camp easily occupies 50 to 60 hours per week for each of the Managing Co-directors. Particular tasks such as taking weekly water samples ensuring water health safety have been added to the workload and training requirements of the Directors. Job descriptions to include such tasks have not been updated. Financial compensation for their work is based on the salary of one person. Essentially, GCCC is receiving the work of two experienced Directors for the price of one. The camp cannot survive beyond the current Directors with the hope that two individuals can work on the salary of one individual. (Annex C applies.)

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23. GOC members, especially the office bearers devote without compensation considerable time, emotional capital, and professional skills to GCCC. This is done despite the stressors, considerable challenges and the recurring crisis-like events that appear to be inherent with GCCC.

Complexity of GCCC

24. GCCC has developed into a complex not-for-profit religious based business that involves advanced knowledge and skills involving: budget management, debt management, human resource management, Provincial legislation, church law, employment law, tax law, food handling regulations, water safety, health safety, potable water issues, environmental law, infrastructure maintenance, marketing, accounting, camping programming, Christian Education / retreat programming, recreation facility management, and rental agreements. GCCC now employs up to 50 people annually. This degree of complexity indicates that advanced business management skills and knowledge is necessary for both volunteer and paid senior leadership of GCCC.

Risk Management (Annex C)

25. GOC and other stakeholders are managing at least five identifiable stressful risks comprising loss of business (inherent to the nature of the business of camping), loss of donations and church grant income, loss of qualified members for GOC due to stress, incurring significant costs for critical infrastructure repairs, and untimely (perhaps unscheduled) Synod grant income.

Capacity for growth (Annex D)

26. Based on bed and facility capacity there is some room for expansion in the Co-ed camping program.
27. The tent and trailer program fees are calculated on large site rental basis. There is significant physical space to increase this program by charging per tent / trailer rather than site rental. The site rental does not include any fees for the provision of any Christian Education, religious meditation services, etc. Potential income could be realized by including obligatory program fees in the rental as part of GCCC's mission.

Strategic planning

28. With the aid of an outside facilitator, the GOC developed the beginning of strategic planning which successfully and clearly defined the GCCC mission and vision. The plan included the hope for program expansion, and provided suggestions on infrastructure requirements to facilitate program expansion. The plan was excellent as far as it went, however it is not yet complete as it does not contain a financial planning section, or any indication of market expansion. Without clear financial goals, and specified objectives and strategies for the long term, there is no clear strategic business plan.
29. There is no apparent debt reduction plan other than hoping for sufficient operating surpluses. For example this difficulty appeared in the presentation of the 2006 GOC operating budget, which despite Presbytery guidance in Sep 2005, did not contain any planned principle / interest re-payment line item.

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Annual budgeting (Annex E)

30. The GOC for the past three years have successfully used historical data to estimate (normally within 5%) the actual operating budget (for both revenues and costs).

Financial Stressors (Annex F)

31. GOC operates under considerable stress from six identified sources to the committee. These comprise governance, Synod granting practices, long term capital planning, catastrophic infrastructure breakdown, persistent deficit/debt, and changing application of tax laws.

Governance and Management

32. Clear improvements towards more effective fiscal management have been realized since the Presbytery took over responsibility for GOC.
33. The uncertainty surrounding Synod annual grants for both operating and capital projects, and timing, has led to unnecessary operating line borrowing and financial stress.
34. The current structure includes 5 major stakeholders that impact the governance of GCCC. These stakeholders have varying levels of co-operation, chain of authority, and independence. They comprise: the Synod, the Presbytery of Ottawa, the Managing Co-directors, the Gracefield Operating Committee and the one-time group called “Friends of Gracefield”. This complexity of split governance and varied influence precludes single visioning, single overall planning, and single control over financial decisions and management.

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ANALYSIS

There is clear evidence of significant improvements in management, accounting practices, cost controls, systematic capital project management, and other practices since the 1995/96 ballooning debt (from \$85K to \$147K) crisis. There is clear evidence of hard work, dedication, strong motivation, and faith-based interest in the GCCC. This work has yielded positive results and all those who have contributed to the work merit the gratitude of Presbytery and Synod. Keeping revenues up to costs for example has been a result of the work of the GOC and Managing Co-directors. (Cf. Annex A.)

It is also evident that GCCC has developed into a sophisticated religious based not-for-profit business in an ever increasing complex regulated industry. GCCC management clearly requires advanced skills and knowledge of this business. Volunteers to GCCC leadership must be prepared for significant time commitment that borders on half to full time commitment, especially during the peak periods of activities.

GCCC continues to be stressed by an unrelenting debt, a borderline year-end surplus, deteriorating / degraded infrastructure, and government regulations. The current GOC and Managing Co-directors, providing a Christian faith based, highly motivated leadership, with strong experience, and advanced programming skills, have ensured improved business practices and successful Christian camping experiences. Despite all of this GCCC remains a significant challenge to all those involved as characterized by yearly crisis and continuing anxiety due to significant risks.

The Special Committee's findings in governance, cash flow, and program evaluation practices (to include business planning) indicate that improvements in these areas would assist a future and on-going evaluation on a program-by-program basis. Similarly, improvements to the accounting, planning, and clarity of capital projects are also considered important to define systematically the exact scope of long term needs and planning.

Improved regulated debt management practices could clarify the exact nature of indebtedness of GCCC in such a way that decision making regarding the camp's operations and future development is made with full disclosure to the courts involved. The split governance (between Synod and Presbytery) made it impossible for GOC to report the entire financial situation to Presbytery. The GOC reported within their mandate, even under this awkward governance structure. Fully transparent debt statements could also result in the sharing of the stress facing the GOC and further reduce any residual concerns of the members of the church courts.

Improvements to all GCCC programming planning, to include financial goal setting, would assist GCCC planners identify, with certitude, problem program areas. This should facilitate program improvement, program development, identification and development of new markets, program adjustments, and advertising planning. Given that the camp capacity to grow further is a goal, development of this potential could improve program based income, decreasing reliance on higher risk income such as donations and church based grants.

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Clear accounting on a program (or project) by program (or project) basis over several years will demonstrate more precisely where cost savings may be realized. Although due to analysis difficulties it is not easy to define precisely the source of the majority of costs, it appears that labour costs comprise the single biggest expense to GOC. An examination of the fee schedule to labour cost ratio on a program by program basis would be a valuable financial indicator. It would show whether fees are keeping up with labour costs. Such analysis could lead to an adjustment in the paid / volunteer labour ratio, reducing labour costs.

The Special Committee's findings indicate that changes in governance, debt management, long term capital planning, program evaluation, which includes their finances, and long term infrastructure project management are necessary to ensure the viable longevity of GCCC. It would appear that GCCC could continue to operate without any change more or less successfully for a few more years, but it is too vulnerable in its present state not to face further near catastrophic or catastrophic crisis leading to camp closure(s) and / or further investigations.

The impact of crisis and stressors on the GOC members and other GCCC stakeholders also requires attention. Changes designed to provide improved support to these volunteers and full time employees, and reduce the anxiety of uncertainty will ensure high quality volunteers remain without risk of burn out and that new people will find the work rewarding and attractive.

Having considered the historical data, the debt management issues, the infrastructure problems, staff employment, the parade of significant challenges, the skill set requirements, the risks of Christian Camping Business, and the complications of GCCC governance it is clear that long term sustainability is a significant and very difficult challenge.

On the asset side, GCCC has a history of faith based leadership, dedicated volunteers, a loyal following, generous benefactors, skilled volunteer management, good programming, good safety record, faith inspiring outcomes, and improved business practices.

The Presbytery, the Synod, and ultimately the Presbyterians of the Synod not only need to make a full and transparent commitment to this ministry, but find the means in both human and financial resources to make necessary changes to place the GCCC on a firmer financial basis, while maintaining the core vision regarding mission and ministry.

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RECOMMENDATIONS:

The Special Committee's analysis indicated that there have been advances in the financial management of GCCC. The following recommendations are meant to advance further the good accomplishments already achieved.

The Special Committee in the broadest terms identified three areas that would benefit from changes. These comprise Governance (numbers 1 to 3), Review / Planning (numbers 4 to 11), and Documentation / Reporting (numbers 12 to 15). The final recommendation of the report assumes that most of the previous recommendations are approved and is intended as the short term mechanism of support and guidance for the implementation of the changes.

GOVERNANCE**1. ORGANIZE CORPORATE STRUCTURE INTO ONE GOVERNING BODY**

The camp must operate under one external governing body, fully accountable to the church membership of the Synod, and the Managing Co-directors to report solely to this body. The elimination of the division of governance across operations, all maintenance, and capital will reduce governing confusion, improved transparency of the financial status, promote accountability, and improve fiscal documentation. The entity may range from a simple change of the Gracefield Operating Committee Terms of Reference to a full corporation structure.

Recommendation 1 proposed: "that the Gracefield Operating Committee (GOC) evolve to a not-for-profit religious entity, representing the Presbytery of Ottawa and Synod, assuming full authority of and responsibility for operations, maintenance, and capital investment."

Recommendation 1 adopted: "that the Presbytery of Ottawa petition the Synod of Quebec and Eastern Ontario that all mission and ministry of the Gracefield Camp and Conference Centre including programs, operations, maintenance, and capital investment activities be administered under either the presbytery or the synod."

Recommendation 2 proposed: "that the Managing Co-directors report directly to, and only to, the new governing body (or as delegated by the governing body)."

Recommendation #2 adopted – "That the Presbytery of Ottawa petition the Synod of Quebec and Eastern Ontario that, upon the approval of recommendation #1, the Managing Co-directors report directly to, and only to, the new governing body."

Notes for guidance:

- All debt must be under the same corporate entity to provide a clear picture of operating and capital debt.
- Full disclosure of complete financial statements from the one governing body to Synod and Presbytery required annually.
- Such an external entity will have the capacity to continue to attract experienced and qualified business volunteers.
- Governing stakeholders should be reduced to the one Governing body and Directors.

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This recommendation will eliminate the difficulty the Special Committee had in clearly identifying which programs were fiscally draining, which were fiscally strong, and which programs were being subsidized by the Synod grant.

Recommendation 6 proposed: “that the Gracefield Operating Committee (GOC) distribute all organizational expenses and revenues proportionately to all individual programs commencing with the 2006 fiscal year.”

Recommendation 6 adopted: “that the Gracefield Operating Committee (GOC) distribute all organizational expenses and revenues proportionately to all individual programs commencing with the 2006 fiscal year.”

Notes for guidance:

- The camp may use spreadsheet macros to determine individual program values.
- Common costs (hydro, director salaries) must be allocated to each program on a percentage basis.
- All grants, donations and other common funding must be allocated to each program on a percentage basis (e.g. percentage of total grant is allocated to children camps).
- All programs should be analyzed including the tent and trailer, and family camps.
- Fees for the non-ministry services such as the tent and trailer program should be set to render that program at least self-sufficient.
- Season end results must be analyzed to maximize returns from “profitable” camps and examine “non profitable” camps for viability. Such examinations, while focusing on financial data, should be taken in the context of the overall camp goals and objectives.

6. DEVELOP A FORMAL MARKETING PLAN

The organization lacks a viable outreach (or marketing) written plan. The Managing Co-directors work hard at presenting camp updates and presentations to local Presbyterian churches, but there appears for example little outreach to non-Presbyterian congregations in the National Capital Region. No evidence was found for outreach to non-church families or children. A formalized marketing program, or outreach program, is a mandatory aspect of today’s multimedia world. No longer can this complex church organization rely on small presentations to local Presbyterian congregations.

Recommendation 7 proposed: “that the Gracefield Operating Committee (GOC) or its successor; develop a full marketing plan with outreach into all Presbyteries within the bounds of the Synod, non-Presbyterian denominations, and the non-churched through multi-media outlets, commencing with the 2008 year.”

Recommendation 7 adopted: “that the Gracefield Operating Committee (GOC) or its successor; develop a full marketing plan with outreach into all Presbyteries within the bounds of the Synod, non-Presbyterian denominations, and the non-churched through multi-media outlets, commencing with the 2008 year.”

Notes for guidance:

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- With the other recommendations to be fully explored it is unrealistic to expect a full plan within months.
- A plan to hire a marketing person, student or professional, on some basis should be considered.
- Regular visitations to all regional congregations should be developed.
- Outreach to non-churched families and children is a growing mandatory outreach.

7. EXAMINE FEES / PAID STAFF / VOLUNTEER MIX

Long term sustainability of the camp is not likely given the increasing debt, the lack of income to service debt, and the deteriorating infrastructure. Since labour costs are the single largest cost to the GOC, then without increased income from fees, a realistic examination of the mix of volunteers, staff is necessary. If fees cannot support the mix, then it will be necessary to reduce paid staff possibly by increasing volunteer support.

It is recognized that

- Fees must be realistic to the target marketing area, but yet support camp operations.
- Camp must retain its formalized accreditation.
- The role of the volunteer and student within any not-for-profit organization is a growing feature in today's world. The reorganization of the corporate structure could provide for the expertise to approach this growing resource.

Recommendation 8 proposed: “that the Gracefield Operating Committee (GOC) or its successor; examine the current fee structure in view of a realistic business plan and consider revising the paid/volunteer employee mix.”

Recommendation 8 adopted: “that the Gracefield Operating Committee (GOC) or its successor; examine the current fee structure in view of a realistic business plan and consider revising the paid/volunteer employee mix.”

Recommendation 9 proposed: “that GOC or its successor develop clear guidelines defining the work of the volunteer and consequential meal/accommodation benefits.”

Recommendation 9 adopted: “that GOC or its successor develop clear guidelines defining the work of the volunteer and consequential meal/accommodation benefits.”

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8. TENT AND TRAILER PROGRAM

Improved clarity and reduced stress related to non-mission type activities such as the tent and trailer program can be achieved with well defined policies and practices regarding fees. There may be a lack of untapped income in this program. This recommendation is designed to increase fees by increasing usage and to demonstrate publicly that this program is not merely for recreational use, but the promotion of Christian Education and practices.

Recommendation 10 proposed: “that the GOC revise the Tent and Trailer program, including its fee schedule, to ensure transparent compliance with the GCCC mission.”

Recommendation 10 adopted: “that the GOC continue to improve its Tent and Trailer programming, including its fee schedule, to ensure compliance with the GCCC mission.”

Notes for guidance:

- Charge fees by the tent or trailer rather than by the site.
- Users of this service receive a Christian Educational service as part of their fees to ensure GCCC is compliant with property tax status for religious institutions.

9. PROVIDE ADDITIONAL DIRECTOR SUPPORT

The two incumbent Managing Co-directors who provide significant supervision of the day to day operations of the camp are essentially paid the salary of one. The Managing Co-directors' succession planning should provide for camp director position(s) that distinguishes business and management leadership from programming and camping supervision.

Recommendation 11 proposed: “that the Gracefield Operating Committee (GOC) or its successor; begin planning for the retirement of the incumbent Directors through development of additional program directors, part-time or otherwise.”

Recommendation 11 adopted: “that the Gracefield Operating Committee (GOC) or its successor; begin planning for the retirement of the incumbent Directors through development of additional program directors, part-time or otherwise.”

Notes for guidance:

- Future candidates for “Managing Director” will have demonstrated the leadership skills and training necessary for the success of small business.
- Future candidates for “Managing Director” will have demonstrated spiritual leadership skills consistent with the GCCC mission.
- All camp management should be provided with regular performance reviews annually.
- Formalized job descriptions of all staff positions, paid and volunteer, should be implemented and then reviewed annually.

DOCUMENTATION AND REPORTING

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Clarity and accessibility of financial information, and transparency would not only help the GOC / Synod with governance issues and planning, but would also help maintain confidence in all the operations, and promote support for all the fiscal aspects.

10. DOCUMENT SYNOD OPERATING GRANT COMMITMENTS

Formally documenting the annual Synod operating grant commitments to GCCC is an important step in the planning process for the camp. The formalizing of these grants is a win/win situation for both GCCC and Synod. Both benefit from the security of regular cash flows that reduce planning on all counts.

Recommendation 12 proposed: “that the Gracefield Operating Committee (GOC), or its successor, and the Synod Finance and Maintenance Committee (SF&M) adopt a written binding agreement defining the operating grant(s) amounts and payment schedules effective with the 2008 operating year.”

Recommendation 12 adopted: “That the Presbytery of Ottawa petition the Synod of Quebec and Eastern Ontario, working with the Gracefield Operating Committee (GOC), or its successor, to adopt an agreement which defines in advance the operating grant(s) amounts and payment schedules for the following year, effective for 2008 fiscal year.”

Notes for guidance:

- Fix the annual operating grants on a three year renewal basis.
- Set the amount to include an annual inflationary factor.
- Set the timing to quarterly or other arrangement as agreeable to the participants and adhere to it.
- Formally renew a year in advance of the expiry date based on the previous three year operating revenues and expenditures.

11. RECORDING AND REPORTING DEBT MANAGEMENT

Canada Revenue Agency’s policy is that loans made to the GOC from all sources (including internal sources such as the Jemima Rae Capital Fund) be documented separately with a promissory note showing principle, interest rate, and a repayment schedule. Full transparency of debit and debt service sources will enhance co-operation with stakeholders and reduce stress on the governing body and Managing Co-directors.

Recommendation 13 proposed: “that the GOC immediately draft promissory notes for each outstanding loan where none currently exist.”

Recommendation 13 adopted: “that the GOC draft promissory notes for any loans that arise.”

12. REPORTING AND DOCUMENTING CAPITAL FUNDS AND PROJECTS

Improved clarity would be achieved by creating and reporting annually on all capital projects and funds as separate financial entities showing beginning and ending balances,

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expenditures and revenues. Such statements would be subject to annual audit or verification. It is understood that this is a Synod responsibility. The Special Committee's recommendations here are based on our belief that significant improvements in these statements may be realized for the sake of transparency and accessibility of the information. Secondly, these recommendations would ensure that one body of governance maintain the entire financial status. Splitting finances across two organizations facilitated obfuscation of the whole financial situation of GCCC.

Recommendation 14 proposed: "that the GOC compile separate financial statements for each individual capital project (e.g. Septic System Replacement Project) beginning with the year 2006 to be presented, with audit, to the Presbytery and Synod."

Recommendation 14 adopted: "that the Presbytery of Ottawa petition the Synod of Quebec and Eastern Ontario to ensure that the Synod Finance Committee compile separate financial statements for each individual capital project of Gracefield Camp and Conference Centre in which there has been any Synod funding (e.g. Septic System Replacement Project) beginning with the year 2007; such statements to be presented, with audit/review, to the presbytery and synod."

Recommendation 15 proposed: "that the GOC compile separate financial statements for each individual capital fund (e.g. Jemima Rae Fund) beginning with the year 2006 to be presented, with audit, to the Presbytery and Synod."

Recommendation 15 adopted: "that the GOC compile separate financial statements for each individual capital fund (e.g. Jemima Rae Fund) beginning with the year 2006 to be presented, with audit/review, to the Presbytery and Synod."

13. IMPLEMENTATION OF THE GRACEFIELD EVOLUTION RECOMMENDATIONS

These recommendations, once adopted, may be used as benchmarks towards a successful evolution of GCCC. To support their implementation, assist with problem solving, manage resistance, and provide regular progress reports to Synod and Presbytery an oversight committee authorized by Synod and Presbytery is advisable.

Recommendation 16: "that Presbytery petition Synod to establish a Gracefield Renewal Project Oversight Committee by the end of 2006.

Membership:

A committee of 3 persons, two of whom have demonstrated business leadership skills and experience in the church, derived from the Church membership of the Synod.

Terms of Reference:

1. To provide guidance and support to all stakeholders in the implementation of the recommendations adopted in this report.
2. To assist stakeholders with difficulties encountered in the implementation of the recommendations adopted in this report.

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3. To evaluate outcome as measured by the financial benchmarks established by the current Special Committee.
4. To report regularly to Presbytery (semi-annual) and Synod (annual) on the progress and difficulties of implementation.”

NTF: This proposal was withdrawn by the Special Committee and will be re-introduced if recommendation 1 is adopted by Synod.

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PASTORAL COMMENT

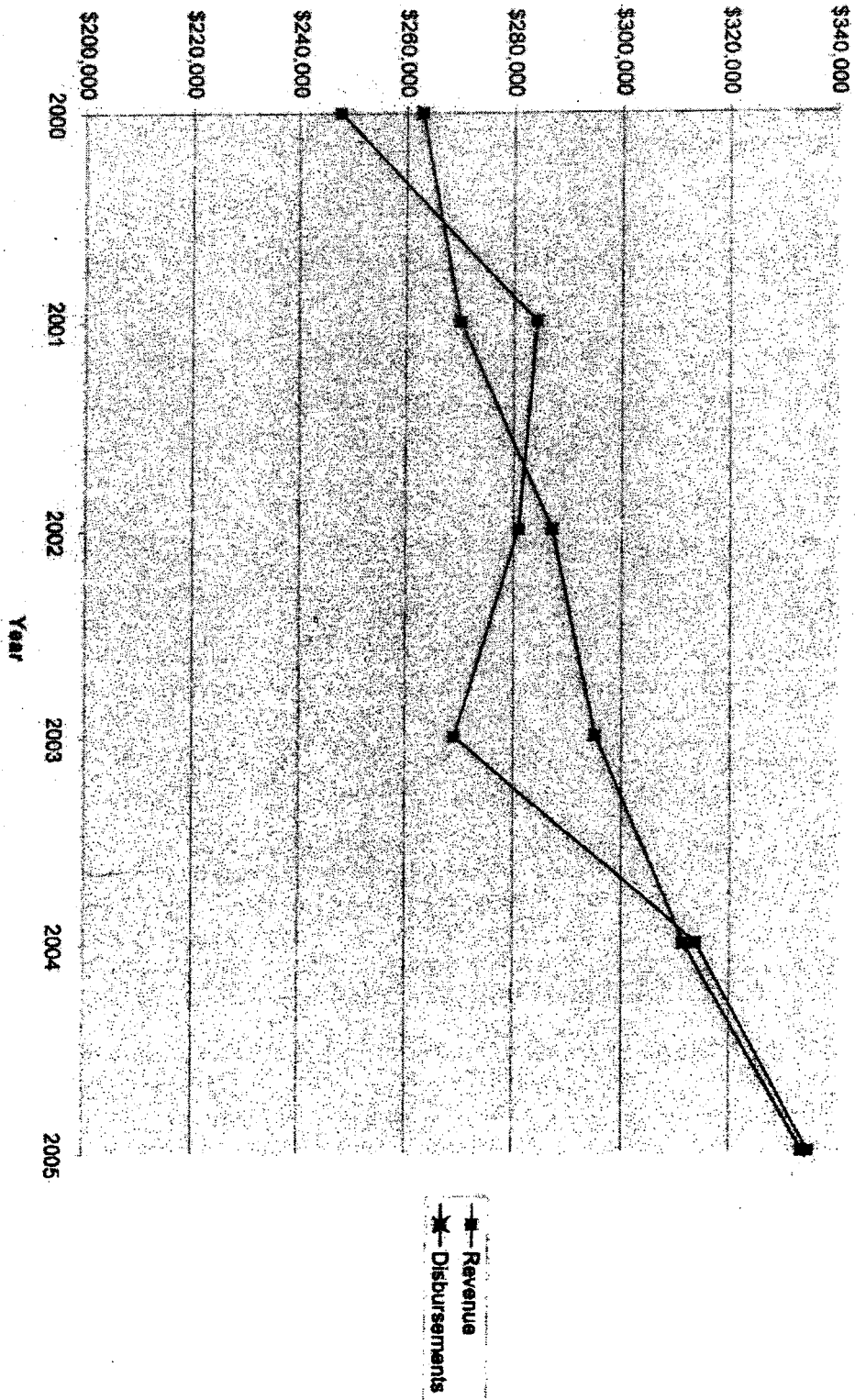
Generations of campers have been blessed by their time spent at Gracefield camp and conference centre. The special committee always believed in the work of the centre. The goal of the committee was to ensure the centre's long term sustainability and the continuing of it's mission. The committee has seen strong evidence of improvements to it's cost controls, accounting practices and overall management.

The committee is well aware of the stresses and sacrifices encountered by the centre. We recognize also the dedication and hard work of the Managing Co-directors, employees, volunteers, other managers, and supporters in continuing the work of Gracefield Camp and Conference Centre. They deserve all the support of Synod and Presbytery.

Our prayers include a sense of gratitude for all those who have worked so hard in the interests of this vital ministry to this region and to the Presbytery. Thanks to them and despite the hardships, Gracefield has continued to provide quality Christian faith based program.

Annex A

Revenue and Disbursement 6 years



Annex A: Six Year Averages

Revenue Item	Revenue	Percent	Expense	Percent	Totals
Co-Educational Camp	\$66,025	23.2%			
Co-Educational Horseriding	\$123	0.0%			
Campership Allocations	\$8,251	2.9%			
Day Camp	\$1,114	0.4%			
Leaders In Training Camp	\$6,318	2.2%			
Outdoor Education	\$6,195	2.2%			
Outdoor Education Equipment	\$28	0.0%			
March Break	\$127	0.0%			
Youth Retreat	\$5,408	1.9%			
Sundry Children Camp Income Individuals	\$1,402	0.5%			
Sundry Children Camp Income Churches	\$113	0.0%			
Family Camp	\$7,853	2.8%			
Lodge Guests	\$10,504	3.7%			
Lodge Guest Equipment Rental	\$654	0.2%			
Tent / Trailers	\$18,006	6.3%			
Family Retreat	\$5,172	1.8%			
Group Rentals	\$59,297	20.8%			
Group Equipment Rental	\$1,079	0.4%			
Elderhostel	\$0	0.0%			
Corporate Events	\$585	0.2%			
Special Events	\$804	0.3%			
Interest From All Sources	\$324	0.1%			
Unallocated Sundry Revenues	\$13	0.0%			
Store	\$7,632	2.7%			
Donations	\$36,100	12.7%			
Presbytery Grant	\$750	0.3%			
Synod Grants	\$40,917	14.4%			
Synod Major Property Grants	\$0	0.0%			
Govt grants	\$804	0.3%			
Other misc	\$3	0.0%			
Miscellaneous	-\$4	0.0%			
Total Revenue					\$284,850

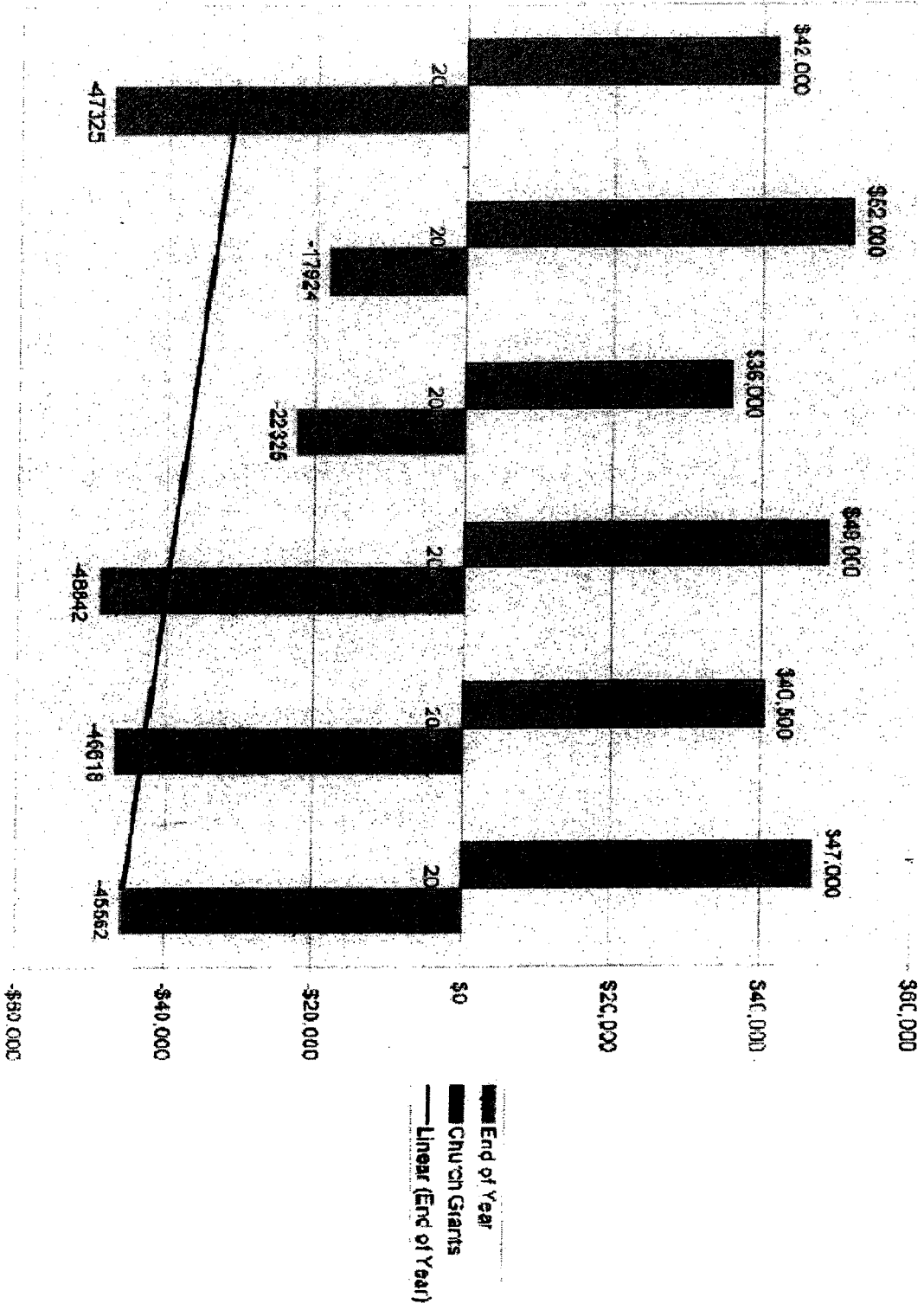
Expense Item	Revenue	Percent	Expense	Percent	Totals
Expenses:					
Auto			\$5,229	1.8%	
Admin – office			\$11,012	3.8%	
Admin other			\$1,368	0.5%	
Admin publicity			\$6,036	2.1%	
Admin Staff			\$58,717	20.0%	
Admin Taxes			\$9,375	3.2%	
Financing and Prof Service			\$17,782	6.1%	
Food Service			\$49,500	16.9%	
Food Labour			\$20,443	7.0%	
Utilities			\$12,516	4.3%	
Maintenance			\$16,557	5.6%	
Management			\$21,243	7.2%	
Program children			\$53,109	18.1%	
Program families			\$2,847	1.0%	
Store			\$7,710	2.6%	
Total Expenses					\$293,444
Revenues over Expenses					(\$8,594)

Annex B: Ten Yr Debt Management
Amounts owing in dollars

Account source of financing debt	2005	2004	2003	2002	2001	2000	1999	1998	1997	1996	1995
Jemima Rae Restricted	-7708	-7602	-10414	-13093	-15236	-17749	-17500				
St. Andrews Ottawa	0	0	0	0	-7500	0					
Mack Memorial	0	0	-12169	-1421	0	0					
Synod In Trust	-1250	0	0	-1350	0	0					
Vision Capital	-5006	-4106	-1900	0	0	0					
Harold Crabtree	0	-59050	-60000	0	0	0					
Turtle Rock Land	-278	-1215	0	0	0	0					
Insurance proceeds fund	0	0	0	-6615	0	0					
"Deferred"	-5330	-2466	-5042	-2516	-5024	0	-2597	-6477	-10032	-1904	-6110
Campership	-2405	-3324	-2783	-2564	-3992	-4279					
Continuing Education	0	0	0	-437	-2000	0					
Payroll	-1	-1	-12	-10	341	0					
Mortgage Principal	0	0	0	0	0	-15290	-49150	-56300	-61300	-62800	-62800
Operating Line of Credit	0	0	0	0	0	-11000	-13000	0	-9000	-16000	-8000
Capital Account	0	0	0	0	0	0	2	2	2	2	2
Current Accounts	-32924	9102	45140	4677	12680	3964	-3754	-3629	1825	2105	-1775
Pre-paid accounts	336	340	0	0	0	0	0	0	0	0	0
Accounts payable	-3028	-1339	-13875	-7444	-5983	-7866	-7118	-16725	-10849	-70345	-24106
Accounts receivable	12032	23043	12213	8468	8790	4895	27302	18841	27189	1741	17280
Reported Total Debt:	-45562	-46618	-48842	-22325	-17924	-47325	-65815	-64288	-62165	-147201	-85509

Annex B
End of year Debt
Shows Church subsidies

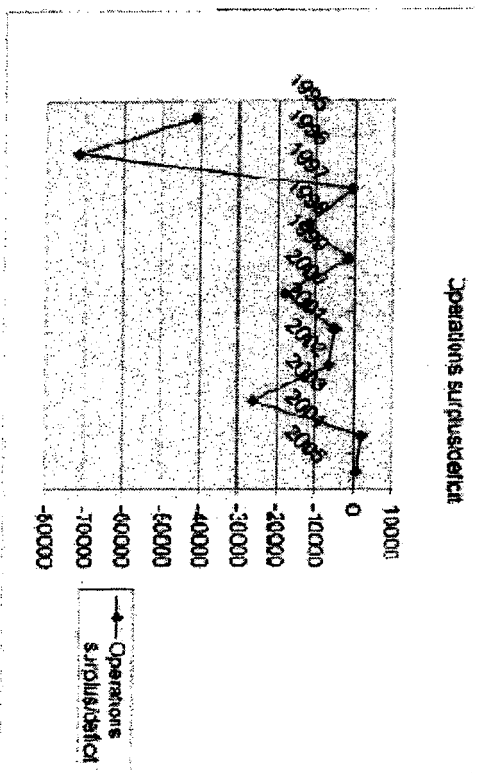
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Annex B
11 Yr Debt summary

B3

Year	2005	2004	2003	2002	2001	2000	1999	1998	1997	1996	1995
Beginning	-6618	-4892	-22325	-17924	-47325	-65815	-64286	-62195	-147201	-85509	
End	-6562	-4616	-18642	-23325	-17624	-47326	-66815	-64288	-62165	-147201	-86600
Year Change	1066	2224	-26517	-1401	29401	18490	-1527	-2123	85036	-91692	
Sources											
Operations surplus/deficit	1049	2266	-28139	-5216	-4613	-17751	-1527	-17755	-362	-71692	-41224
Presidential Rescue	0	0	0	0	4600	0	0	5632	16418	0	0
Syned Rescue	0	0	0	0	14500	2000	0	0	70000	10000	0
Syned Mortgage rescue + Net in capital projects	0	0	-71	1001	15264	34590					
Total of sources of change	1056	2224	-28517	-4401	29401	18490	-1527	-2123	85036	-91692	
Validation	0	0	0	0	0	0	0	0	0	0	0



Annex C Risk Analysis

Risk management is a process used by the Government of Canada to identify and manage risk, and where possible eliminate or reduce risks to property, interests, and employees. This process is a logical step by step procedure to protect and subsequently minimize the risks to an organization's mission.

The following table outlines the Special Committee's risk identification, analysis, and option generation. The options listed are not meant as recommendations; they are a result of the committee's brain storming only. There are likely more options that may be considered, and it is likely that some of the possible options offered are not feasible for GCCC.

This systematic process was one tool employed to help the committee with its findings, analysis, and subsequent recommendations.

	Risk	Severity of Consequences	Probability of Occurrence	Recommended Strategy Type
1	Loss of supporting funding from Synod and Donations	Critical	Medium	Reduction
2	Loss of GOC members and Co-directors	Critical	Medium	Reduction Share with others
3	Unpredictable Synod Granting practice	Moderate	Low	Retention Reduction
4	Significant Infrastructure costs	Critical	High	Elimination Reduction
5	Business loss	Moderate	Medium	Retention Reduction

Risk 1: Loss of supporting funding from Synod and Donations

Possible Risk Reduction strategies:

- a. Clarify actual costs and income by proportioning shared income and expenses across all programs.
- b. Extend strategic plan to each program by setting financial goals that show annual surplus and reduce dependence on Synod funding to no more than 10% of total expenditures.
- c. Set financial goals that reduce dependence on Donation funding to no more than 10% of total expenditures.

Risk 2: Loss of GOC members and Managing Co-directors

Possible Risk Reduction strategies:

- a. Reduce crisis management issues with improved planning regarding contingencies, long term capital planning, etc.
- b. Develop synod wide camping strategy eliminating competition and utilizing all camping resources for a focused co-ordinate program.

- c. Further develop the trend towards a more business like governing and managing structure.
- d. Provide further business, organizational, and human resource management training for the Managing Co-directors.

Possible “share with others” Risk strategies:

- a. Provide more support (prayers, ad hoc expertise, training, etc) to GOC and Directors.
- b. Increase business, organization, HR management and engineering skills / knowledge capacities of GOC members

Risk 3: Unpredictable Synod Granting practice

Possible Risk Retention strategies:

- a. Accept full risk of incurring year end debts and build this contingency into financial planning and disclose list of sources of accounts receivable in annual reports.

Possible Risk Reduction strategy:

- a. Modify business practices to reduce risk through various practices such a fee collection by credit cards, strict adherence to camper payment policy etc., regular predictable synod grant transfer.
- b. Base Synod grant figure on a percentage of total expenditures.

Risk 4: Significant Infrastructure costs

Possible Elimination and Reduction strategies:

- a. Complete regular surveys of infrastructure needs annually.
- b. Use professional services to estimate longevity of all infrastructure, in service of planning long term capital project management.
- c. Identify the long term capital projects that are managed independently of operations, ensuring co-ordination with routine maintenance.
- d. Establish separate accounts for each project, identifying income sources and financial goals.
- e. Ensure estimates of longevity of all facilities and buildings are factored into each program as an expense based on volume of usage, type of usage, etc.
- f. Consider establishing GOC as a non Profit Business incorporated under the governance of a Board of Directors to oversee all aspects of operations, routine maintenance, and long term development and maintenance.

Risk 5: Loss of business

Possible Reduction strategies:

- a. Concentrate all camping activities of Synod at Gracefield
- b. Prepare to relocate the business of Synod competitive camping programs in difficult years to Gracefield.
- c. Increase marketing target areas into more diverse populations.
- d. Reduce high dependence on business from Presbyterian congregations.
- e. Re-train and change job expectations of the paid full-time camp workers to include increased hands-on marketing of the GCCC products.
- f. Invest in advertising through professional companies

Annex D:

Co-ed Summer Camp Usage, Target, and Capacity (Five Years)

Year	Number	Target	Percentage of target	Capacity	Percentage of Capacity
2000	251	328	76.5%	385	65.2%
2001	205	251	81.7%	319	64.3%
2002	229	220	104.1%	292	78.4%
2003	196	230	85.2%	324	60.5%
2004	188	200	94.0%	282	66.7%
2005	206	224	92.0%	302	68.2%
Averages	213	242	87.7%	317	67.0%

NTF: Does not include camperships.

Annex E: Budget Estimates and Actuals: Three years

Revenue Estimate:

LINE ITEM	2005	Actual 2005	2004	Actual 2004	2003	Actual 2003
Programs child	\$111,000	\$102,214	115000	98282	110780	90202
Programs family	\$140,000	\$131,111	122500	129098	97400	97473
Donations	40500	39199	39000	38508	35000	25090
Store	8500	8486	7700	7366	7650	7223
Presbytery Grants	\$0	\$0	0	0	0	0
Synod Grant	\$47,000	\$47,000	40500	40500	39000	49000
Synod Shortfall grant 1510	\$0	\$0	0	0	0	0
Special Gov grant	\$0	\$4,841	0	0	0	0
Other 4951	\$0	\$0	0	0	0	32
Interest 4801		1815	14	14	16	16
				0		0
TOTAL	\$347,000	\$334,666	\$324,714	\$313,768	\$289,846	\$269,036
Percentage above (below) prediction	-3.6%		-3.4%		-7.2%	

Expenses Estimates:

	LINE ITEM	2005	Actual 05	2004	Actual 04	2003	Actual 03
	TOTAL ADMINISTRATION	120220	119785	114900	110015	109946	113877
	TOTAL STORE	7000	8559	6550	6387	6100	8242
	TOTAL FOOD SERVICES	60300	59194	54200	55917	52600	47638
	TOTAL FOOD LABOUR	22655	26610	19200	23730	18460	18928
	TOTAL CHILDREN CAMPS	56925	53541	59600	54380	60783	52584
	TOTAL FAMILY CAMPS	0	1136	0	980	0	308
	TOTAL UTILITIES	17900	15643	15450	14457	14750	10991
	TOTAL MAINTENANCE	21400	21140	23600	18632	20865	19396
	TOTAL MANAGEMENT	30500	28009	21900	26984	18500	23211
	TOTAL CAMP OPERATIONS	\$336,900	\$333,617	\$315,400	\$311,482	\$302,004	\$295,175
	Percentage above (below) prediction	-1.0%		-1.2%		-2.3%	

Annex F: Sources of Financial Stress

Governance

There are at least five stakeholders who have had significant influence and governance over capital, operations, and land of the GCCC, comprising the Synod, the Presbytery of Ottawa, the Presbytery of Ottawa's GOC, Friends of Gracefield, and the Managing Co-directors. This has led to confusion, increased complexity, and obfuscates actual financial status.

The complex governance has placed the GOC into a situation where they have been surprised and impacted by decisions of others. There are several examples:

- In 2000 the Synod made a grant to GOC to discharge the mortgage. The GOC financial statement shows the money as revenue, and at the insistence of the 2001 auditors added a mortgage payment as an expense. However the beginning of the 2002 statement of GOC does not reflect the expenditure. The explanation is related to a complex money flow between the mortgage holder, the Synod and GOC. In addition, the mortgage although paid off by 2002, is not discharged until 2005, by Synod as expected. This was discovered when GOC sought to establish a line of credit.
- A second example occurring in 2005 involved the GOC and the Managing Co-directors. Due to cash flow difficulties at the end of the camping season, the GOC was surprised to discover that they took out a personal loan of \$40K to cover certain payroll shortfalls.
- When the Synod provided rescue funds to GCCC in 1997, these were described as loans. The committee found no evidence of follow up / closure to that term by offering correction to the language or by motion forgiving the loan. When the Presbytery of Ottawa agreed to authorize a line of credit for operations in June 2005 it was on condition that the GOC's budget includes a principle repayment plan. The budget for 2006 was approved by Presbytery and yet there was no apparent repayment plan offered nor any follow up to the afore-stated condition. The GOC appropriately explained that the likelihood of paying down the debt was so remote, that it made no sense to include a debt repayment line that could not be realized.

These examples are indicators of a systemic problem of governance contributing to ongoing financial difficulty. Since everyone is responsible, then essentially there is a high risk that no one is accountable.

Unstable Synod grants

Synod grants over ten years are decided on a year by year basis. The GOC has no assurance or prior knowledge of the amount of the grant. Further the grant is based on a dollar figure (vice a percentage), which has not kept up with the expenses over the last 6 years.

Since 2004 the Synod provided \$47K/yr towards the operations of GCCC, and other monies reported elsewhere for major capital projects. The GOC has no long term precise financial commitment from Synod for either operations or the long term capital projects, and can only estimate that Synod will match their historical grants. Synod grant money is paid to GOC as it is received from contributing Presbyteries. This means the GOC cannot depend on timely regular grant transfers from Synod and they must bear the responsibility to cover wage payment and accounts payable shortfalls. Since Synod grants comprise 14% of needed operating revenue (6 yr average), this situation is stressful. (Refer to annex A.)

Long term capital planning

While GOC is responsible for year-by-year operations, the long term management and planning of the property (including the significant financial problems associated with aging infrastructure) is the responsibility of Synod. Synod is less visible and active than the GOC members involved in year-by-year issues of finance and property. As a result, the GOC members' work is distracted with the longer term issues such as the Septic System, water quality, outdated electrical systems, and the provincial tax issues.

Infrastructure Breakdown

Long term capital management / planning is a significant financial stressor as there appears to be no long term commitment or clear plan to ensure moneys are raised for necessary expensive infrastructure development and maintenance. The Synod also reportedly has some money set aside for specific urgent projects; however the nature and the amounts of these moneys are not clear to the Special Committee.

There are currently 3 major infrastructure issues, unless addressed, may jeopardize safety and the environment: the White Pine septic system that has been marginally functional since at least 2004, and consistent reliable source of safe potable water, and the vermiculite insulating the Billings estate cottage.

The White Pine Lodge septic system having failed two years ago requires replacing this year. The costs of replacement and clean-up of current septic bed could be as high as \$250,000.00. If not resolved at some point soon, there is a probability of complete camp shutdown.

While potable water quality remains good, this water is taken directly from the lake and is untreated. The Managing Co-directors have taken on the responsibility to draw water samples in accordance with provincial regulations on a regular and rigorously accepted manner. Failure to do so could result in camp shut down. Environmental changes or other factors could rapidly lead to potable water problems. For these reasons a water treatment plant is required. Final costs are not yet determined, however it is reasonable to assume these costs will be significant. Mr. John Paul estimated in Jul 2005, a cost of \$45K, however this is likely to be grossly underestimated.

The Beaver Lodge (original Billings Estate cottage) is insulated with vermiculite, likely containing asbestos. While this is considered safe if not disturbed, no renovations, or major maintenance on this building can take place without an expensive insulation removal project.

Year end deficits and debt

GCCC is a complex and demanding business dependant for most of their revenue on paying customers using recreational money. Such a business as seen in 2003 is vulnerable to market vagaries, changes in tax laws, the application of tax laws, and social issues. To cover shortfalls over the last 10 years, the GOC has financed operations from a variety of sources attempting to find low cost financing. Despite making every attempt at marketing within the Synod, despite significant extra financial assistance from Synod, despite small surpluses in 2004 and 2005, and despite significant improvements in the business management of GCCC the debt has continually increased from \$17K in 2001 to the \$47K year-end deficit in 2005. (See Annex B)

This trend is similar to that of 1995 to 2001, where the debt had become so significant GCCC required significant rescue income from 1997 to 2001 from both Synod and Presbytery. (See annex B).

Tax laws and charitable institutions

While the issue of tax exemption for property taxes with the PQ has been resolved after considerable effort by GOC in favour of GCCC, there are pending changes regarding the collection of GST that have a potential significant negative financial impact on GCCC. If this ruling is not in favour of Christian church camps, the increased costs to campers will likely jeopardize business income. Awaiting the outcome of this ruling is stressful.

SYNOD Missions and Outreach Committee October 2007-10-03

REVISED

This committee met twice in 2007:

May 17 at the Tyndale St-George facility, 870 Richmond Square in Montreal

Sept. 27 at Action Réfugiés, 1439 Ste-Catherine W. in Montreal (their offices are on the 2nd floor of the Anglican church, St. James the Apostle, corner Bishop St.)

Our goal is to continue to hold our meetings at the locations which are receiving funds from Canada Ministries. This affords us a better opportunity to assess the ministry.

CANADA MINISTRIES and ROBERT FUND

The Canada Ministries grant requests were presented by the Presbytery reps at both meetings (see the attached table).

At the Sept. meeting, it was announced that the 2007 grant requests from the Robert Fund were approved by Canada Ministries. These are:

Mission St-Paul (Sherbrooke)	\$1500
Camp d'action biblique	\$3000
La Vie Chrétienne	\$7500
Mission Montreal	\$1500

At the 2006 Crieff Hills meetings with Canada Ministries, no support was given by our National Office for extending funds to camping ministries. We will discuss this again at the next meetings, from 28-30 October 2007.

PETER KERR

In September, Peter Kerr announced that he will resign as Recording Secretary. He wishes to devote his attention to his home church in Ormstown for an extended period. Peter has served this committee for many years and his skill and wisdom will be missed. As yet, no one has volunteered to fill Peter's shoes.

ROSTER

For the first time in 5 years, we have a full roster of members:

Quebec Presbytery	Sarah MacDonald
Montreal Presbytery	Barry Mack
Ottawa Presbytery	Stewart Elder
Seaway and Glengarry	Floyd McPhee
Lanark and Renfrew	Joan Hilliard
WMS	Lois Klempa
Francophone Ministries	Joe Reed
Convener	Don MacMillan

PERSECUTION of the CHRISTIAN CHURCH

At our Sept. Meeting, the topic of the Persecuted Church was discussed. While Scripture directs us to care for our brothers and sisters throughout the whole Church, we do not seem to giving this topic its full due. The PCC is involved in ecumenical and interfaith dialogue, in international development and disaster relief; we send delegates to international conferences. However, to our knowledge, no committee of the PCC seems to be mandated to oversee and be advocates for the Persecuted Church. As you read this Synod report, somewhere in the world, Christians are being tortured and killed for their faith. As a denomination, how should we respond?

1) International Day of Prayer for the Persecuted Church in held on Nov. 11, 2007 .

Refer to website www.persecutedchurch.org

2) Our General Assembly could be overtured with a prayer for our church to pro-actively engage in support for the persecuted church.

NEXT MEETING

Our next meeting will be on Thursday May 15, 2008 at Maisonneuve Presbyterian Church in the east-end of Montreal. Our host will be Joe Reed.

Don MacMillan
Convener

CANADA MINISTRIES Requests

REVISED

	2007 Approved	2008 Request	2009 Request
Quebec Presbytery			
Inverness (KIT)	1500	1500	1500
Scottstown	1000	1000	1000
Leggat's Point	1500	1500	1500
Sherbrooke Francophone	53,285	53,985	54,685
Ottawa Presbytery			
Carleton Chaplaincy	3200	3400	3400
Montreal Presbytery			
Montreal Bible Church	20000	10000	0
Ghanaian Church	25348	19011 = 75%	0
Eglise St-Luc	36890	36890	36890
McGill Chaplaincy	3000	3000	3000
Concordia Chaplaincy	3000	3000	3000
Action Réfugiés	32408	32124	32135
Tyndale Program Director	26274	26274	26274
Tyndale Exec. Director	23500	23500	23500
Tyndale Campership	0	2000	2000

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Quebec and Eastern Ontario

FINANCIAL STATEMENTS

DECEMBER 31, 2006

REVIEW ENGAGEMENT REPORT

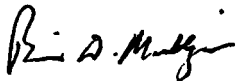
To The Members of

**The Prebyterian Church in Canada
The Synod of Quebec and Eastern Ontario**

I have reviewed the statement of financial position of **The Presbyterian Church in Canada The Synod of Quebec and Eastern Ontario** as at December 31, 2006 and the statements of net assets - operating fund, continuity of reserved funds and of operations for the year then ended. These financial statements have been prepared, in accordance with Canadian generally accepted accounting principles. My review was made in accordance with Canadian generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to information supplied to me by management.

A review does not constitute an audit and consequently I do not express an audit opinion on these financial statements.

Based on my review, nothing has come to my attention that causes me to believe that these financial statements are not, in all material respects, in accordance with Canadian generally accepted accounting principles.



Brian D. Mulligan,
Chartered Accountant, Licensed Public Accountant
Nepean, Ontario
May 17, 2007

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Quebec and Eastern Ontario
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2006
(Unaudited)

	Unrestricted Funds (Unaudited)	Investment in Capital Assets (Unaudited)	Restricted Funds (Unaudited)	Net Assets 2006 (Unaudited)	Net Assets 2005 (Audited)
ASSETS:					
Cash on hand and in bank	\$ 61,841	\$ -	\$ -	\$ 61,841	\$ 39,440
Regional staff - expense advances	800	-	-	800	-
GST recoverable	537	-	-	537	1,444
Total Assets	\$ 63,178	-	-	\$ 63,178	\$ 40,884
LIABILITIES, RESERVED FUNDS AND NET ASSETS:					
Current liabilities:	\$ 968	\$ -	\$ -	\$ 968	\$ 741
Reserved Funds:					
- Regional Staffing Accrued Education Allowance	-	-	1,849	1,849	2,478
- Regional Staffing Fund	-	-	-	-	-
- Gracefield & Conference Centre Reserves -					
- Project Gracefield Reserve	-	-	40,122	40,122	-
- 5 Year Capital Maintenance Reserve	-	-	-	-	5,504
- Manager's Residence Reserve	-	-	-	-	-
- Water Treatment Reserve	-	-	-	-	16,375
- White Pine Lodge Septic System Reserve	-	-	-	-	1,033
	-	-	41,971	41,971	25,390
Investment in Net Assets:					
- Operating Fund Balance	20,239	-	-	20,239	14,753
Total Liabilities, Reserved Funds and Net Assets	\$ 21,207	\$ -	\$ 41,971	\$ 63,178	\$ 40,884

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Quebec and Eastern Ontario
STATEMENT OF NET ASSETS - OPERATING FUND
AS AT DECEMBER 31, 2006
(Unaudited)

	<u>Unrestricted Funds</u>	<u>Investment in Capital Assets</u>	<u>Restricted Funds</u>	<u>Net Assets 2006 (Unaudited)</u>	<u>Net Assets 2005 (Audited)</u>
Balance, Beginning of Year	\$ 14,753	\$ -	\$ -	\$ 14,753	\$ 7,433
Excess of Receipts over Expenditures	8,186	-	-	8,186	9,393
Transfer to Reserved Funds:					
- Regional Staffing Accrued Education allowance	(792)	-	-	(792)	(792)
- Regional Staffing Fund	(1,908)	-	-	(1,908)	(1,017)
- Gracefield & Conference Centre Reserves -					
- Project Gracefield Reserve	-	-	-	-	-
- 5 Year Capital Maintenance Reserve	-	-	-	-	-
- Manager's Residence Reserve	-	-	-	-	(264)
- Water Treatment Reserve	-	-	-	-	-
Balance, End of Year	<u>\$ 20,239</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 20,239</u>	<u>\$ 14,753</u>

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Quebec and Eastern Ontario
CONTINUITY OF RESERVED FUNDS
AS AT DECEMBER 31, 2006
(Unaudited)

Fund Description	<u>Balance Jan. 1, 2006</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Transfer from Operating Fund</u>	<u>Inter Fund Transfer</u>	<u>Balance Dec. 31, 2006</u>
Regional Staffing Accrued Education Allowance	\$ 2,478	\$ -	\$ (1,421)	\$ 792	-	\$ 1,849
Regional Staffing Fund	-	89,350	(91,258)	1,908	-	-
Gracefield & Conference Centre Reserves						
- Project Gracefield Reserve	-	-	-	-	40,122	40,122
- 5 Year Capital Maintenance Reserve	5,504	17,210	-	-	(22,714)	-
- Manager's Residence Reserve	-	-	-	-	-	-
- Water Treatment Reserve	16,375	-	-	-	(16,375)	-
- White Pine Lodge Septic Reserve	1,033	-	-	-	(1,033)	-
	<u>\$ 25,390</u>	<u>\$ 106,560</u>	<u>\$ (92,679)</u>	<u>\$ 2,700</u>	<u>\$ -</u>	<u>\$ 41,971</u>

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Quebec and Eastern Ontario
STATEMENT OF OPERATIONS
(Unaudited)

Appendix T – page 134

	For the year ended December 31		
	2006	2006	2005
	Budget	Actual	Actual
	(Unaudited)	(Unaudited)	(Audited)
RECEIPTS:			
Presbytery Assessments:			
-Quebec	\$ 4,490	\$ 4,490	\$ 4,065
-Montreal	29,670	29,670	30,660
- Seaway - Glengarry	15,410	15,410	14,225
- Ottawa	26,940	27,830	27,830
- Lanark & Renfrew	11,540	11,570	11,570
	<u>88,050</u>	<u>88,970</u>	<u>88,350</u>
Donations and Other Receipts:			
Goods & Services Tax Refund Received	300	537	1,569
Offering at Synod Meeting	-	116	234
Refund re Quebec Declaration Expense	-	-	412
Interest on overpayment of Canada Pension Plan	-	-	328
Quebec Sales Tax Refund	-	-	7,945
Interest on Guaranteed Investment Certificate	-	-	46
Other	-	130	-
	<u>300</u>	<u>783</u>	<u>10,534</u>
Total receipts	<u>88,350</u>	<u>89,753</u>	<u>98,884</u>
EXPENDITURES:			
Administration and general overhead (Schedule 1)	15,250	14,515	21,231
Programme costs and Mission related grants (Schedule 2)	76,100	67,052	68,260
Total expenditures	<u>91,350</u>	<u>81,567</u>	<u>89,491</u>
EXCESS RECEIPTS OVER EXPENDITURES			
(EXPENDITURES OVER RECEIPTS)	<u>\$ (3,000)</u>	<u>\$ 8,186</u>	<u>\$ 9,393</u>

Schedule 1

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Quebec and Eastern Ontario
STATEMENT OF OPERATIONS - ADMINISTRATION AND OVERHEAD
(Unaudited)

	For the year ended December 31		
	2006 Budget (Unaudited)	2006 Actual (Unaudited)	2005 Actual (Audited)
Administration			
Synod Meeting	\$ 3,200	\$ 3,405	\$ 7,692
Minutes	500	313	578
Annual Declaration Expenses	-	271	86
	<u>3,700</u>	<u>3,989</u>	<u>8,356</u>
Honoraria			
Clerk	2,000	2,000	2,000
Treasurer	1,000	1,000	1,000
Professional fees	1,000	2,461	2,156
	<u>4,000</u>	<u>5,461</u>	<u>5,156</u>
Clerk's Office			
Photocopying, Postage, Communication	350	1,065	835
Liability Insurance	1,900	439	1,684
Clerk's consultation	500	262	-
	<u>2,750</u>	<u>1,766</u>	<u>2,519</u>
Committee Expenses			
Synod Council	1,800	1,463	2,237
Youth	400	538	348
Sexual Abuse/ Harassment	400	-	157
Mission / Outreach	800	650	928
Finance	1,000	210	1,169
Regional Staffing	400	438	361
Gracefield Camp & Conference Ctr 3 Year Review	-	-	-
	<u>4,800</u>	<u>3,299</u>	<u>5,200</u>
Total administration and general overhead	<u><u>\$ 15,250</u></u>	<u><u>\$ 14,515</u></u>	<u><u>\$ 21,231</u></u>

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Quebec and Eastern Ontario
STATEMENT OF OPERATIONS - PROGRAMME EXPENDITURES
(Unaudited)

	For the year ended December 31		
	2006	2006	2005
	Budget	Actual	Actual
	(Unaudited)	(Unaudited)	(Audited)
Gracefield camp & conference centre			
Operating Grant	\$ 47,000	\$ 47,000	\$ 47,000
Major Maintenance	5,000	207	-
Finance Committee Expense	400	-	92
Quebec Sales Tax Refund	-	-	7,945
In memoriam donation - John Paul	-	1,000	-
Water/Septic System	3,400	-	-
	<u>55,800</u>	<u>48,207</u>	<u>55,037</u>
Camp d'action biblique			
Operating Grant	1,500	1,500	1,500
Facility Upgrade Program	5,000	7,000	5,000
	<u>6,500</u>	<u>8,500</u>	<u>6,500</u>
Finance			
Reserve Fund	1,000	-	-
Contingency	300	-	-
	<u>1,300</u>	<u>-</u>	<u>-</u>
Vie chretienne	<u>1,700</u>	<u>1,700</u>	<u>1,700</u>
Regional staffing			
Eastern Ontario Regional Staffing	1,600	1,402	1,644
Quebec Regional Staffing	1,600	1,636	1,563
Equipment acquisition	-	172	-
Transfer to Regional Staff & Retreat	300	-	-
	<u>3,500</u>	<u>3,210</u>	<u>3,207</u>
Mission / Outreach			
Program	<u>300</u>	<u>-</u>	<u>-</u>
Youth			
Youth Program	1,500	606	161
Canada Youth, Net	4,000	4,077	-
Triennium	-	-	-
Leadership Training	1,500	752	1,655
	<u>7,000</u>	<u>5,435</u>	<u>1,816</u>
Sexual Abuse /Harassment			
Training	<u>-</u>	<u>-</u>	<u>-</u>
Total programme costs and Mission related grants	<u><u>\$ 76,100</u></u>	<u><u>\$ 67,052</u></u>	<u><u>\$ 68,260</u></u>

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Quebec and Eastern Ontario
NOTES TO THE FINANCIAL STATEMENTS
For the year ended December 31, 2006
(Unaudited)

1. ORGANIZATIONAL STRUCTURE AND NATURE OF OPERATIONS:

The Synod operates under the auspices of the Presbyterian Church in Canada and is comprised of representatives being both lay and ordained/diaconal ministers, known as Commissioners, from the various Presbyteries of the Presbyterian Church in Canada in Quebec and Eastern Ontario. The Synod's purpose is to co-ordinate the work of its constituent presbyteries through a number of standing committees which report through a properly constituted Synod Council.

2. SIGNIFICANT ACCOUNTING POLICIES:

Financial Instruments -

The Synod's financial instruments consist of cash, investments, accounts receivable, accounts payable, accrued liabilities and reserved funds. Unless otherwise noted it is management's opinion that the Synod is not exposed to significant interest, currency or credit risks arising from the financial instruments. The fair value of these instruments approximate their carrying value, unless otherwise noted.

Revenue recognition -

Revenue is recognized in the period in which it is earned. As a result, donations and funds transferred from the Presbyterian Church in Canada which are designated to be spent on particular operations and which are not expended in the current fiscal year are deferred and recorded as Reserved Funds. These funds are reflected in the Statement of Continuity of Reserved Funds.

Donated Supplies and Services -

Donated supplies and services are not recognized in these financial statements due to the difficulty in determining their estimated fair market value.

Budgeted amounts -

Budgeted amounts presented were provided by management.

**THE TREASURER'S REPORT (with comparison) ON SYNOD FINANCES
FROM JANUARY 01ST, 2006 TO DECEMBER 31ST, 2006**

RECEIPTS DURING THE PERIOD:

	<u>LINE ITEMS</u>	<u>2006 BUDGET</u>	(actual) <u>YEAR 2006</u>	(actual) <u>YEAR 2005</u>
101	Québec	4,490.00	4,490.00	4,065
102	Montréal	29,670.00	29,670.00	30,660
103	Seaway\Glengarry	15,410.00	15,410.00	14,225
104	Ottawa	26,940.00	27,830.00	27,830
105	Lanark\Renfrew	11,540.00	11,570.00	11,570
106	Other (returned cheques, synod offering)	-----	175.36	234.00
107	Refunds	300.00	2,595.90	9,020.62
108	Donations for 5-year plan (see footnote)	-----	17,279.50	67,829.81
109	Regional staffing grant (12 X 7,445.83)	89,350.00	89,349.96	88,035.97
	CY '06 bus fare contributions	-----	4,064.10	-----
	TOTALS	<u>177,700.00</u>	<u>202,434.82</u>	<u>253,470.40</u>

EXPENDITURES DURING THE PERIOD:

	<u>LINE ITEMS</u>	<u>2006 BUDGET</u>	(actual) <u>YEAR 2006</u>	(actual) <u>YEAR 2005</u>
ADMINISTRATION:				
01	Synod meeting	3,200	3,405.42	7,736.12
02	Synod minutes	500	312.35	578.00
03	Bank charges	-----	209.06	218.07
05	Clerk's honorarium	2,000	2,000.00	2,000.00
06	Treasurer's honorarium	1,000	1,000.00	1,000.00
07	Auditor's fees	1,000	2,461.00	2,156.00
10	Office expenses (clerk & treasurer)	350	1,064.56	1,046.41
11	Liability insurance	1,900	1,590.97	1,683.27
12	Clerk's consultation	500	262.50	-----
	Printer	----	172.49	-----
COMMITTEES AND MEETINGS				
15	Synod council	1,800	1,463.15	2,143.04
16	Finance committee	1,000	-----	769.62
17	Regional staffing committee	400	438.28	290.00
18	Mission committee	800	650.04	927.85
19	Youth committee	400	537.60	100.30
20	Sexual harassment committee	400	-----	-----
21	Commission for the Ottawa Presbytery	----	-----	157.00

GRACEFIELD CAMP & CONFERENCE CENTRE

30	Annual grant	47,000	47,000.00	47,000.00
32	Major maintenance	5,000	207.04	-----
33	Gracefield finance committee	400	-----	92.00
35	Septic system	3,400	-----	-----
36	Tax rebates for the camp	----	-----	7,994.80
37	In Memoriam for John Paul	----	1,000.00	-----

CAMP D'ACTION BIBLIQUE				
45	Annual grant	1,500	1,500.00	1,500.00
46	Facility upgrade programme	5,000	7,000.00	5,000.00
FINANCES				
50	Reserve fund	1,000	-----	-----
51	Contingency fund	300	-----	-----
52	Déclaration annuelle	----	271.46	86.00
LA VIE CHRÉTIENNE				
55	Annual grant	1,700	1,700.00	1,700.00
REGIONAL STAFFING				
60	Eastern Ontario expenses (includes advance)	1,600	1,801.91	1,643.60
61	Québec expenses (includes advance)	1,600	2,035.61	1,563.30
63	Regional Staff retreat	300	200.00	100.00
65	Stipends, benefits, and deductions	89,350	90,830.58	89,227.60
PROGRAMMING:				
70	Mission programme	300	-----	-----
75	Youth programme	1,500	707.11	160.98
77	Canada Youth '06	4,000	8,096.61	-----
79	Leadership development	1,500	695.14	1,855.00
85	Training against sexual abuse	-----	-----	-----
TOTALS		<u>180,700</u>	<u>180,033.69</u>	<u>241,757.67</u>

CONSOLIDATION STATEMENTS - DECEMBER 31ST, 2006:

1. Receipts of \$202,434.82 less expenditures of 180,033.69 plus opening balance of 39,439.77 = **61,840.90**
2. December's bank statement balance of \$70,827.85 less outstanding cheques of 8,986.95 = **61,840.90**
3. Running ledger total as of December 31st, 2006 = **61,840.90**

FOOTNOTE: donations received for the Five-year Plan at Gracefield Camp during 2006:

St. John's, Cornwall	20	St. Paul's, Hawkesbury	200
Messers Inglis & Neelin	1,250	Taiwanese & Robert. Campbell	500
St. Andrew's, Ottawa	3,000	J. Vaudry	70
Knox, Mountain	200	Parkwood, Ottawa	946
St. Paul's, Ottawa	1,500	Transfer into account	29.75
D. MacMillan	1,000	A. MacLennan	1,000
M. Amankwah	40	Knox, Westport	100
Seaway-Glengary Pres.	173.50	St. Andrew's, Sherbrooke	500
Parkwood, Ottawa	700	Montreal West Church	250
Knox, Morrisburg	30	St. Andrew's, Fort Coulange	1,000
Montreal Presbytery	4,800		

Total amount received during 2006: \$17,279.50+ 23,021.41 (transferred in) - 207.04 (one bill) = **\$40,093.8**

**THE TREASURER'S REPORT ON SYNOD FINANCES
FROM JANUARY 01ST TO SEPTEMBER 15TH, 2007**

1. SYNOD FUNDS

Brought forward from December 31 st , '06	21,725.79	
RECEIPTS DURING THE PERIOD:	<u>2007 ACTUAL</u>	<u>2007 BUDGET</u>
Assessments:		
Québec	3,993.00	3,993
Montréal	15,693.50	31,387
Seaway\Glengarry	9,000.00	16,065
Ottawa	21,659.25	28,879
Lanark\Renfrew	7,000.00	12,536
Refunds:		
GST rebate (350.39 + 190.50 + 353.80)	894.69	-----
TOTAL:	<u>58,240.44</u>	
EXPENDITURES DURING THE PERIOD:		
Synod (travel, meals, speakers, hotels)	325.30	3,200
Synod Council meetings	1,216.72	2,200
Bank charges	169.59	-----
Office expenses (clerk and/or treasurer)	148.58	500
Minutes	673.51	500
Committee meetings:	1,320.43	4,100
(mission, youth, regional staff, finance, abuse, history)		
Camp d'action biblique grant	1,500.00	1,500
CAB facilities upgrade programme	5,000.00	5,000
La vie chrétienne	1,700.00	1,700
Gracefield grant	32,000.00	48,400
Gracefield finance committee		400
Auditor's report	1,272.00	500
Clerk's honorarium	1,000.00	2,000
Treasurer's honorarium		1,000
Group insurance premium	1,496.75	1,700
Youth programming	6.05	1,500
Youth leadership development	70.00	1,500
Commission 2006	1,147.71	-----
Notary - "personne morale" ('06, '07)	532.58	-----
TOTAL:	<u>50,078.54</u>	

BALANCE: (58,240.44 + 21,725.79) = 79,966.23 - 50,078.54 = 29,887.69

2. PROJECT GRACEFIELD

Brought forward from December 31st, '05 40,093.87

RECEIPTS DURING THE PERIOD:

St. Andrew's, Ottawa	1,000.00
L & R Presbytery	610.00
Beechridge, Montreal	100.00
St. Paul's, Ottawa	1,500.00
Parkwood, Ottawa	<u>700.00</u>

TOTAL 3,910.00

EXPENDITURES DURING THE PERIOD:

(\$40,000 placed in a redeemable GIC)

BALANCE: 40,093.87 + 3,910.00 = (44,003.87 - 40,000.00) = **(4)4,003.87**

3. REGIONAL STAFF

Brought forward from December 31st, '06 21.24

RECEIPTS DURING THE PERIOD:

Grants (7,549.83 X 9)	67,948.47
-----------------------	-----------

TOTAL 67,948.47

EXPENDITURES DURING THE PERIOD:

Stipends	39,362.17
Social benefit payments	24,786.58
Continuing education: A. Mack	149.82
Expenses: A. Mack (includes advance)	967.06
C. Ball (includes advance)	<u>1,099.86</u>

TOTAL 66,365.49

BALANCE: (67,948.47 + 21.24) = 67,969.71 - 66,365.49 = **1,604.22**

CONSOLIDATION STATEMENT:

On hand:	1 - Synod	=	29,887.69
	2 - Gracefield	=	4,003.87
	3 - Staff	=	<u>1,604.22</u>

TOTAL **35,495.78**

RUNNING LEDGER TOTAL = 35,495.78

BANK BALANCE (less cheques) = 35,495.78

Respectfully submitted, J. Ross H. Davidson

Page 1 over.....

**THE TREASURER'S REPORT ON SYNOD FINANCES
FROM SEPTEMBER 15TH TO OCTOBER 15TH, 2007 - AN UPDATE**

1. SYNOD FUNDS

Amount reported on September 15th, 2007: 29,887.69

RECEIPTS DURING THE PERIOD:

Assessments:

Montréal 7,846.75

TOTAL:	37,734.44	37,734.44
---------------	-----------	------------------

EXPENDITURES DURING THE PERIOD:

Synod Council meeting 660.60

Office expenses (clerk and treasurer) 204.78

Committee meetings: 195.68

(regional staff, finance)

Gracefield's September grant 4,000.00

Auditor's report final billing 265.00

September's bank charges 9.32

TOTAL:	5,335.38	<u>5,335.38</u>
---------------	----------	------------------------

BALANCE TO DATE:	32,399.06
-------------------------	------------------

2. PROJECT GRACEFIELD

Amount reported on September 15th, 2007: (4)4,003.87

RECEIPTS DURING THE PERIOD:

Parkwood, Ottawa 350.00

TOTAL	4,353.87	4,353.87
--------------	----------	-----------------

BALANCE TO DATE:	(4)<u>4,353.87</u>
-------------------------	---------------------------

3. REGIONAL STAFF

Amount reported on September 15th, 2007: 1,604.22

RECEIPTS DURING THE PERIOD:

Grant for October 7,549.83

TOTAL 9,154.05 **9,154.05**

EXPENDITURES DURING THE PERIOD:

Stipends 4,383.41
 Social benefit payments 4,597.78 (includes 3 months of federal income tax)
 Health and dental payment 1,935.29 (covers October, November, December)
 Staff conference 200.00

TOTAL 11,116.48 **11,116.48**

BALANCE TO DATE: **-1,962.43**

CONSOLIDATION STATEMENT:

On hand: 1 - Synod = 32,399.06
 2 - Gracefield = 4,353.87
 3 - Regional Staff = 1,962.43

TOTAL **34,790.50**

RUNNING LEDGER TOTAL = **34,790.50**

BANK BALANCE (less cheques) = **34,790.50**

Respectfully submitted,
J. Ross H. Davidson (synod treasurer)

SYNOD BUDGET (2008)

Draft Budget, Synod of Quebec & Eastern Ontario

Overview

It should be noted that this draft has been reviewed but not approved by the Synod's Finance Committee. It is hoped that the Committee will be able to meet Wednesday evening by tele/conference, at which time it will doubtless revise and enhance this presentation which will then be available at the first (1st) sederunt of Synod.

It should also be noted that at the moment Ottawa Presbytery is in charge of the Operations of Gracefield Camp & Conference Centre, while the capital component is the responsibility of the Synod. It could then be argued that Synod need not worry about any deficits in the Operations side of the ledger. However, due to the pressing need for major capital improvements, while at the same time the line-of-credit signed off by the Trustees for the PCC is *max'd out*, it is necessary for the entire Synod to determine its priorities regarding Christian Education and the resultant impact on two (2) major camping ventures within its boundaries.

I apologize for the lateness of this interim report. The Finance Committee has been alive and working well this spring and summer. Unfortunately a flu' bug stalled me at the last instance and so we have not had our final pre-Synod meeting (we also did not get the final inputs from the camping interests until very recently as well). It is our intention to have all these short-comings cleared up by Synod so that in the 2008 fiscal year the Committee will be able to meet its own timetable as well as maintain effective communication with all Presbyteries through the appropriate members.

Sincerely yours,

Glenn W. Sinclair, Ph.D.
Convener (*pro tem*) Finance Committee
Synod of Quebec & Eastern Ontario

SYNOD BUDGET (2008)

Preliminary Note #1:

There are several mitigating factors that make this budget particularly difficult to craft. The financial state of *Gracefield Camp & Conference Centre* (GCCC) is confusing, due to recent discover of significant deficits in the 2006 & 2007 fiscal years combined with the lack of audited financial statements. It would appear that the cumulative deficit will exceed sixty thousand dollars (\$60,000) by the end of December, 2007 (the Chair in GOC informed me we are over the line-of-credit limit of \$60K at the moment); the exact amount will not be knowable until sometime after that. **It is recommended that an audit firm be retained immediately to begin the sorting out of this situation.** The second matter of confusion is the way the formula has been developed in the past to determine the *assessment rates* for each Presbytery. In order to make some sense of this a variety of calculations were made based on the information provided to the 2007 General Assembly of the PCC (and contained in the most recent A&P). **As a result of an analysis of this data, a variety of options have been developed, from which different rates have been established: after further review, it is recommended that the preferred option be selected, which in turn will determine the correct budget for 2008.**

Preliminary Note #2:

The core of the projected budget is taken from the 2007 approved budget. The primary expenditure changes are in the area(s) of Christian Education. All other expenditure components are maintained at 2007 levels. As noted above, the assessment rates have been reviewed and in certain options, significantly altered.

SYNOD BUDGET (2008)

Key Assessment Factors:

Due to the centrality of *Christian Education* in the work of the Synod, the review of the *assessment formula* began with analysing the following components:

- \$ Baptisms
- \$ Church School enrollments
- \$ Households
- \$ Church Membership
- \$ Average attendance at Communion
- \$ Numbers of Adherents

In addition, in terms of the financial viability within each Presbytery, the following categories were examined:

- \$ Total revenue
- \$ Monies from the congregations
- \$ Monies used for congregational purposes
- \$ Amounts to *Presbyterians Sharing*

Upon compiling this for each Presbytery, two (2) subsequent actions were taken:

- \$ determination of the rate of revenue generated **per member** and then **per average attendees at communion** (deemed to be a closer reflection of the active financial supporters within the church)
- \$ compilation of all data into a *Synod roll-up* including determining the percentage (%-age) of each category against the Synod totals

SYNOD BUDGET (2008)**Summary Numbers/Data:**

There were two (2) key components: (i) those numbers relating to people; (ii) those numbers related to revenues.¹ The former (through a process of averaging of six (6) sub-components) resulted in the **bold** numbers, while the latter (through a similar averaging of four (4) sub-components) resulted in the *italics* numbers. By averaging the resultant numbers for the key components, a proposed revised rate is established (*bold/italic* numbers).

QUEB	MONT	SEA/GLEN	OTT	L&R
2.24%	26.49%	23.07%	31.96%	16.24%
<i>3.50%</i>	<i>32.75%</i>	<i>16.25%</i>	<i>34.50%</i>	<i>14.0%</i>
2.87%	29.62%	19.66%	33.23%	15.12%

In addition the analysis of the generation of *revenues/member* and **revenues/average communion attendee** generated another interesting comparison: the percentage (%-age) of giving *according to average attendee re the Synod average*.²

<i>\$2,433.18</i>	<i>\$1,371.98</i>	<i>\$816.42</i>	<i>\$1,298.38</i>	<i>\$888.60</i>
\$2,660.10³	\$2,224.67	\$1,689.61	\$2,163.33	\$1,675.42
132%	110%	84%	107%	83%

¹Presbytery by Presbytery breakouts are available in the Appendices to this proposal [pages eight (8) through ten (10)].

²Does this demonstrate an urban/rural economic split? Or, predominately a large church vs. small church phenomenon?

³It is very interesting that the smallest Presbytery has the highest proportional per/member giving; it would seem that the members of Quebec Presbytery represent a very determined bunch of Presbyterians, especially in light of their proportionality to the remainder of the Synod.

*SYNOD BUDGET (2008)**The BUDGET Scenarios:*

Due to the precariousness of the GCCC financial picture there are two (2) principal options for 2008.

- § Option 1 opts for closing (at least for a period of eighteen (18) months) the facility by June 30th (thus avoiding any issues with the Quebec government over the viability of the water & sewer system, and any other emergent environmental issues); the grant would be used in part to pay down the deficit and other monies would be expected on expanding youth ministry across the Synod.
- § Option 2 opts for maintaining the facility (providing environmental standards can be met, and the funds to do this can be obtained) which requires a dramatic increase in the operating grant in order to eliminate, as much as possible, the deficit incurred in the past two (2) years. No expansion of youth ministry is contemplated in this option due to the need to cover additional losses at GCCC once the audit is complete.

Proposed Expenditures

item	Option 1	Option 2
Synod Travel	3,200	3,200
Synod Council Meetings	2,200	2,200
Bank Charges	0,250	0,250
Office Expenses (clerk &/or treasurer)	0,500	0,500
Minutes	0,500	0,500
Committee Meetings	4,100	4,100
[mission, youth, regional staff, finance, abuse, history]		
Camp d'action biblique (CAB) grant	2,500	1,500
CAB facilities upgrade programme	7,500	5,000
La vie chretienne	1,700	1,700
GCCC operating grant	48,400	110,000 ⁴
GCCC finance committee	0,400	0,000

⁴This grant would cover the regular operating monies plus pay off the bank line-of-credit as well as the special audit.

SYNOD BUDGET (2008)

item	Option 1	Option 2
Auditor's Report (Synod)	1,200	1,200
Clerk's honorarium	2,000	2,000
Treasurer's honorarium	1,000	1,000
Group insurance premium	1,700	1,700
Youth Programming	2,000	0,900
Youth leadership development	2,000	0,900
Assembly youth observers ⁵	7,000	0,000
Notary (<i>personne morale</i>)	<u>0,500</u>	<u>0,500</u>
sub-total	\$88,650	\$137,150
 Synod Workers stipend up-grade	 <u>5,000</u>	 <u>0,000</u>
sub-total	\$5,000	\$ 000
 <u>Option Total:</u>	 <u>\$93,650</u>	 <u>\$137,150</u>

⁵This item would support the sending of two (2) young people from each Presbytery to General Assembly 2008 which is being held in Ottawa; the Synod workers would act as Chaperones for this event.

SYNOD BUDGET (2008)

Proposed Revenues (Assessments)

	Option 1 (proposed 2008 rates ⁶)	Option (2007 rates ⁷)	Option 2 (proposed 2008 rates)	Option 2 (2007 rates)
QUE	\$ 2,687.76	\$ 3,746.00	\$ 3,936.21	\$5,486.00
MON	\$27,739.13	\$31,841.00	\$40,623.83	\$46,631.00
S/G	\$18,411.59	\$15,920.50	\$26,963.69	\$23,315.50
OTT	\$31,119.90	\$29,499.75	\$45,574.95	\$43,202.25
L&R	\$14,159.98	\$12,642.75	\$20,737.08	\$18,515.25

⁶To better understand how this formula was developed, refer to the individual Presbytery break-outs on the following pages.

⁷The formula appears to be based solely on gross revenue. However, this does not take into direct account the numbers of members, and the extent of need & opportunity for Christian Education programming by accounting for the number of Children as well as the baptismal trends.

SYNOD BUDGET (2008)**APPENDICES****Synod Summaries...**

	Category	up(+)/down(-)	2007 total
\$	Baptisms	-47	0,205
\$	Church School	+9	1,746
\$	Households	+14	7,763
\$	Members	-329	12,115
\$	Average Attendance [at Communion]	-332	6,908
\$	Adherents	+431	5,956
\$	Total Revenue	+\$102K	\$13,957,300
\$	From Congregations	-\$30.6K	\$11,805,400
\$	For Congreg'l use	+\$17.4K	\$10,286,000
\$	<i>Presby'ns Sharing</i>	-\$8.3K	\$ 902,600
\$	Revenue/Member	= \$1,152.07	
\$	Revenue/Average Attendee	= \$2,020.45	

SYNOD BUDGET (2008)**Quebec Summaries...**

	Category	up(+)/down(-)	2007 total	% of Synod
\$	Baptisms	+3	5	2%
\$	Church School	-13	28	2%
\$	Households	+8	169	2%
\$	Members	-5	211	2%
\$	Average Attendance [at Communion]	+1	193	3%
\$	Adherents	+19	109	2%
\$	Total Revenue	+\$40.7K	\$513,400	4%
\$	From Congregations	-\$17.2K	\$427,800	4%
\$	For Congreg'l use	-\$19.2K	\$408,700	4%
\$	Presby'ns Sharing		\$ 16,300	2%
\$	Revenue/Member	= \$2,433.18		
\$	Revenue/Average Attendee	= \$2,660.10		

Montreal Summaries...

	Category	up(+)/down(-)	2007 total	
\$	Baptisms	+5	73	36%
\$	Church School	-15	569	33%
\$	Households	-12	2,586	33%
\$	Members	-16	3,483	29%
\$	Average Attendance [at Communion]	-83	2,148	31%
\$	Adherents	+249	1,550	26%
\$	Total Revenue	+\$192.9K	\$4,778,600	34%
\$	From Congregations	+\$115.4K	\$4,019,500	34%
\$	For Congreg'l use	+\$132.1K	\$3,566,800	35%
\$	Presby'ns Sharing	+\$4.0K	\$ 251,400	28%
\$	Revenue/Member	= \$1,371.98		
\$	Revenue/Average Attendee	= \$2,224.67		

SYNOD BUDGET (2008)***Seaway/Glengarry Summaries...***

	Category	up(+)/down(-)	2007 total	% of Synod
\$	Baptisms	-29	41	20%
\$	Church School	+26	392	22%
\$	Households	+27	2,062	27%
\$	Members	-99	2,887	24%
\$	Average Attendance [at Communion]	-103	1,395	20%
\$	Adherents	+101	1,285	22%
\$	Total Revenue	+\$9.4K	\$2,357,000	17%
\$	From Congregations	-\$144.9K	\$1,838,600	16%
\$	For Congreg'l use	-\$135.5K	\$1,641,500	16%
\$	Presby'ns Sharing	-\$3.5K	\$ 140,600	16%
\$	Revenue/Member	= \$0,816.42		
\$	Revenue/Average Attendee	= \$1,689.61		

Ottawa Summaries...

	Category	up(+)/down(-)	2007 total	
\$	Baptisms	-17	54	26%
\$	Church School	+14	554	32%
\$	Households	-41	2,806	36%
\$	Members	-61	3,394	28%
\$	Average Attendance [at Communion]	-96	2,037	29%
\$	Adherents	+1	2,157	36%
\$	Total Revenue	-\$50.4K	\$4,406,700	32%
\$	From Congregations	-\$49.1K	\$3,911,400	33%
\$	For Congreg'l use	-\$15.2K	\$3,252,000	32%
\$	Presby'ns Sharing	-\$10.6K	\$ 368,900	41%
\$	Revenue/Member	= \$1,298.38		
\$	Revenue/Average Attendee	= \$2,163.33		

SYNOD BUDGET (2008)***Lanark & Renfrew Summaries...***

	Category	up(+)/down(-)	2007 total	% of Synod
\$	Baptisms	-9	32	16%
\$	Church School	-3	203	12%
\$	Households	+32	1,440	19%
\$	Members	-148	2,140	18%
\$	Average Attendance [at Communion]	-51	1,135	16%
\$	Adherents	+61	855	14%
\$	Total Revenue	-\$90.6K	\$1,901,600	14%
\$	From Congregations	+\$65.2K	\$1,608,100	14%
\$	For Congreg'l use	+\$55.2K	\$1,417,000	14%
\$	Presby'ns Sharing	-\$1.8K	\$ 125,400	14%
\$	Revenue/Member	= \$0,888.60		
\$	Revenue/Average Attendee	= \$1,675.42		

The Presbytery of Seaway-Glengarry**THE REV. JOHN MARTIN HUGH MCPHADDEN**

John Martin Hugh McPhadden was born in Martintown, Ontario. He attended the local public school and completed his secondary education at Char-Lan (Charlottenburgh and Lancaster) District High School in Williamstown, Ontario. John continued his education earning his Bachelor of Arts degree at Carleton University. John began a teaching career in Ottawa where he remained until he was called to the Ministry of Word and Sacraments.

In preparation for service in the Church, John returned to school for further education. He had a great love of learning and greatly appreciated the opportunity and challenge it afforded. John earned a Bachelor of Theology degree and a Master of Sacred Theology degree from McGill University and then a Master of Divinity degree from the Presbyterian College.

While a student at the Presbyterian College, John worked with the Addiction Research Foundation in Cornwall. It was an area of ministry that he discovered to be challenging but satisfying. He was most appreciative of the training he received.

The Presbytery of Glengarry licensed John on April 16, 1991. The Presbytery of Montreal ordained him on November 24, 1991. That same day he was inducted into the Ormstown and Rockburn pastoral charge in the Châteauguay Valley within the bounds of the Presbytery of Montréal, where he faithfully served as the minister of the two point charge for 15 years.

In the spring of 2006 John received a call from the Maxville, Moose Creek, St. Elmo pastoral charge within the Presbytery of Seaway-Glengarry and was inducted on July 23, 2006.

John was gifted with a love of music and played the piano and organ. In 1985 John played the organ at St. Andrew's Church, Maxville, the same church where 21 years later God would call John to serve as the minister. John enjoyed preaching and exercising the gifts of ministry.

John was called home on Wednesday, June 6, 2007 after a brief and courageous battle with cancer. People from far and wide gathered at St. Andrew's Church, Maxville on Sunday afternoon, June 10, 2007 for a celebration of his life. The Rev. Lynne Donovan, the Rev. Kate Jordan and Padre Bonne Mason, all former colleagues in the Presbytery of Montreal officiated in the service. Father Gabriel Clement from St. Joseph's Roman Catholic Church in Huntingdon, Québec also participated, along with the Rev. Robert Martin of the Presbytery of Seaway-Glengarry. In addition, the choirs from the two pastoral charges that John served came together and helped lead the congregation in the singing of four hymns of praise to God.

John was predeceased by his father Jack McPhadden and his mother Elinor McDermid. John is survived by his sister Marianne MacDougall, brother-in-law Stephen, nephews Tyler and Kyle and nieces Meaghan and Kelsey.

John was always eager to see the possibilities within each person, and had a great concern for the needs of others. He spent time with people and listened to them. He was blessed with the gift of encouragement that was appreciated by the numerous folks he visited. John was humble, unassuming and had a quiet presence. The presence of God's love was reflected in his eyes, his words, his deeds and his smile. John, a servant and child of God, will be missed.

MODERATORS OF THE SYNOD OF QUÉBEC AND EASTERN ONTARIO 1945- 2007

<u>YEAR LOCATION</u>	<u>MODERATOR</u>	<u>HOME PRESBYTERY</u>
1945 Montréal	James Foote, B.A.	Lanark and Renfrew
1946 Ottawa	Robert Good, B.Litt, D.D.	Ottawa
1947 Montréal	C. Ritchie Bell, B.A., D.D.	Montréal
1948 Smiths Falls	Donald B. MacKay, B.A., D.D.	Québec
1949 Montréal	D.N. MacMillan, M.A., Ph.D.	Glengarry
1950 Montréal	Joseph K. Lattimore, B.A., D.D.	Lanark and Renfrew
1951 Brockville	Quincey A. McDowell, B.A.	Montréal
1952 Montréal	J. Logan-Vencta, OBE, M.A., D.D.	Ottawa
1953 Montréal	Allan S. Reid, B.A., D.D.	Montréal
1954 Montréal	A.C. Young, B.A.	Brockville
1955 Ottawa	Robertson Miller	Glengarry
1956 Montréal	W.F. Butcher, B.A., D.D.	Québec
1957 Québec	J.D. Wilkie, B.A.	Montréal
1958 Brockville	James M. Ritchie, M.A.	Lanark and Renfrew
1959 Montréal	R.C. Creelman, M.B.E., M.A., B.D.	Ottawa
1960 Ottawa	Alex J. Morrison, B.A.	Brockville
1961 St. Lambert	J.S. McBride, B.A., B.D., D.D.	Montréal
1962 Smiths Falls	W.L. MacLellan, B.A., B.D., D.D.	Glengarry
1963 Montréal	P.C. MacInnes, B.A.	Lanark and Renfrew
1964 Ottawa	A.B. Casselman, B.A.	Ottawa
1965 Almonte	Clifton J. MacKay, B.A., B.D., D.D.	Montréal
1966 Pierrefonds	Alex. M. McCombie, B.A., B.D.	Québec
1967 Québec	Leslie R. Renault	Brockville
1968 Montréal	Charles C. Cochrane, B.A., D.D.	Montréal
1969 Cornwall	Iver D. MacIver, D.D.	Glengarry
1970 Brockville	William F. Duffy, B.A., B.Sc., B.D.	Ottawa
1971 Ottawa	Robert A. Sinclair	Lanark and Renfrew
1972 Arnprior	Arthur van Seters, Th.D.	Montréal
1973 Chateauguay	Hamish M. Kennedy	Ottawa
1974 Ottawa	Leo E. Hughes, B.A.	Lanark and Renfrew
1975 Montréal	Wallace MacKinnon, B.A., D.D.	Glengarry
1976 Smiths Falls	Lawrence J. Cowper, B.Th.	Brockville
1977 Prescott	George E. Dobie, B.A., B.D., M.Th., D.D.	Ottawa
1978 Cornwall	James C.M. Jack, M.A.	Québec
1979 Ottawa	Bill McElwain, M.A., Th.M.	Ottawa
1980 Sherbrooke	Donovan G. Neil, B.A., B.D., Th.M.	Montréal
1981 Arnprior	Wilfrid M. Moncrieff, B.A., M.Div.	Lanark and Renfrew
1982 St. Lambert	Robert Martin, M.A.	Glengarry
1983 Brockville	Allan M. Duncan, B.A., B.D.	Brockville
1984 Ottawa	P. Lyle Sams, C.C., B.A.	Québec
1985 Vankleek Hill	Graham Kennedy, B.A., B.Th., M.Th.	Ottawa
1986 Perth	J. Bruce Robertson, S.T.M.	Montréal

MODERATORS OF THE SYNOD OF QUÉBEC AND EASTERN ONTARIO 1945- 2007

<u>YEAR LOCATION</u>	<u>MODERATOR</u>	<u>HOME PRESBYTERY</u>
1987 Montréal	Linda Bell, B.A., M.Div.	Lanark and Renfrew
1988 Iroquois	Fred Rennie, M.Th., D.D.	Glengarry
1989 Cornwall	Nicholas Vandermay, M.Th.	Brockville
1990 Gloucester	Daniel H. Forget, M.Th.	Québec
1991 Richmond	Floyd McPhee, M.A., D.Min.	Ottawa
1992 Gracefield	Wally Hong, B.Sc., S.T.M.	Montréal
1993 Smiths Falls	Larry Paul, B.A., B.D., S.T.M., M.A.	Lanark and Renfrew
1994 Montréal	Garry van Bruchem, S.T.M., M.A., D.Min.	Seaway-Glengarry
1995 Ingleside	Garry Morton, B.A.	Ottawa
1996 Ottawa	J.S.S. Armour, B.A., B.D., S.T.M., D.D., M.A.	Montréal
1997 Renfrew	Ruth Syme, B.A., B.Ed., M.A., Dip.Min., Ph.D.	Lanark and Renfrew
1998 Montréal	Ian MacLean, B.A., B.Th., M.Div.	Seaway-Glengarry
1999 Prescott	Anthony Boonstra, B.Ed., B.Th., M.Div.	Ottawa
2000 Ottawa	Daniel Shute, B.A., M.Div., L.M.S., Ph.D.	Montréal
2001 Arnprior	Joan Hilliard	Lanark and Renfrew
2002 Lachute	J. Ross. H. Davidson, B.A., B.D.	Québec
2003 Kemptville	Geoffrey P. Howard, B.A., B.Th., M.Div.	Seaway-Glengarry
2004 Ottawa	Charlene E. Wilson, B.A., B.Th., M.Div.	Ottawa
2005 Lennoxville	John P. Vaudry, B.A., S.T.M.	Montréal
2006 Smiths Falls	James M. Patterson, B.A., B.Th., M.Div.	Lanark and Renfrew
2007 Montréal	Giancarlo Fantechi, B.A., B.Th., M.Div.	Québec

