

**LE SYNODE DU QUÉBEC ET DE L'EST DE L'ONTARIO
L'ÉGLISE PRESBYtérienne AU CANADA**

MINUTES AND REPORTS

**The 141st Annual Synod Meeting
October 16th and 17th, 2015**

**hosted by
The Presbytery of Québec
Le Consistoire de Québec**

Granby, Québec



**THE SYNOD OF QUEBEC AND EASTERN ONTARIO
THE PRESBYTERIAN CHURCH IN CANADA**

The 141st annual meeting of the Synod of Québec and Eastern Ontario

Hosted by the Presbytery of Québec in Granby, Québec

Friday and Saturday, October 16th and October 17th, 2015

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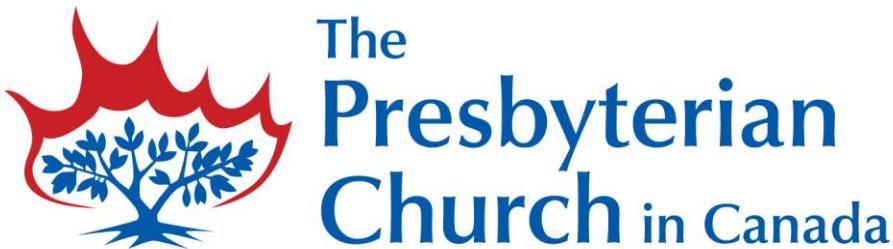
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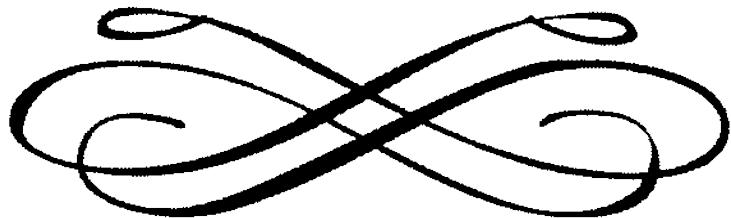
ONE QUÉBEC CONGREGATION'S HISTORY

During the second half of the nineteenth century (1850 – 1900), Scottish settlers poured into the area west of Lac Mégantic, part of the Eastern Townships of Québec. They were primarily from the Isle of Lewis in the Scottish Hebrides. The main settlement close to the lake was called Marsboro (now known as Piopolis). The church building there was regularly filled to capacity and “Sacrament Sunday” meant overflow crowds.

By 1900, a congregation was also well established in the town of Lac Mégantic on one of the streets leading down to the lake. When 1925 came along, the few Presbyterians in favour of the union along with the Methodists formed the United Church congregation meeting in a red brick church building on the main street of the town. However, this latter congregation was not to have a very long history because by 1950 it was reduced to only a few members and was seeking to sell its building. The Presbyterians bought it and quickly made this better building their home. It had a full basement with town facilities and a simple, inviting sanctuary with an electrified pump organ, ably played for many years by Miss Margaret McIver.

But as the English-speaking population aged or moved away, the congregation joined hands with their closest Scottish neighbours west of them in Milan and Scotstown. The Rev. Roger McEaschern was the last resident ordained minister to serve this three-point charge. By 1980, the congregation had ebbed to the point of selling its building and transferring the few remaining memberships to Scotstown. The proud red brick building with its square-towered entrance continued to stand boldly at the edge of the sidewalk on the main street but with a new vocation. It had become a very good restaurant appropriately named “La Chapelle”.

The end came suddenly on a summer's evening in 2013 when the entire centre of the town of Lac Mégantic was blown away in a fiery scourge which engulfed “La Chapelle”. Now, no visible symbol of any Presbyterian presence in the area remains, except for those who lie quietly in Echo Vale cemetery just outside of Piopolis on the west side of the lake where it all began.



Clerk:

**THE MINUTES AND REPORTS OF
THE ONE HUNDRED AND FORTY-FIRST ANNUAL MEETING
OF
THE SYNOD OF QUÉBEC AND EASTERN ONTARIO
OF
THE PRESBYTERIAN CHURCH IN CANADA
HELD AT GRANBY, QUÉBEC
OCTOBER 16th – 17th, 2015**

FIRST SEDERUNT

In the City of Granby, Québec and within Granby United Church, on Friday the sixteenth day of October in the year of our Lord two thousand and fifteen at two o'clock in the afternoon:

At which place and time, the ministers and ruling elders being commissioners from the several presbyteries of The Synod of Québec and Eastern Ontario of The Presbyterian Church in Canada, convened as appointed by The Synod of Québec and Eastern Ontario held in the City of Ottawa, Ontario, in its final sederunt on the eighteenth day of October 2014.

The public worship of God was held in the sanctuary of Granby United Church, Granby, Québec. The service was presided over by the Moderator of the Presbytery of Québec, the Rev. John Barry Forsyth. The scripture lesson was from John 6:25-40 and the message was entitled "The true face of the Kirk". The Sacrament of the Lord's Supper was celebrated. Music for the worship service was provided by the Rev. Joel Coppieters. Following the worship service, a short break was held.

SYNOD CONSTITUTED

At 3:15 o'clock in the afternoon, in the absence of the Moderator, the Past-Moderator (2012), the Rev. John Barry Forsyth, constituted the Synod with prayer in the name of the Lord Jesus Christ, the only King and Head of the Church, to transact all the business which might properly come before it.

MEMORIAL SERVICE

The clerk read the names of elders within the synod who had died during the previous year, followed by the reading of memorial minutes for the Rev. Dr. Ian Victor, the Rev. Jeff Veenstra, and the Rev. Edward (Ted) Stevens.

Presbytery of Québec
(no names received)

Presbytery of Montréal

1. The Rev. Dr. Ian Victor, December 26, 2014
2. The Rev. Jeff Veenstra, May 2, 2015

1. Joseph Sidney Williams, Briarwood Church, Beaconsfield, April 15, 2015
2. Irene "Rene" Harper, Westminster Church, Dollard-des-Ormeaux, May 17, 2015
3. Benjamin Linford Bernard, Côte-Des-Neiges Church, Montréal, July 26, 2015

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Memorial Service (cont'd):

Presbytery of Seaway-Glengarry

1. Ruth Allan, formerly St. Andrew's Church, Chesterville, November 19, 2014
2. Harold MacLeod, St. Columba Church, Kirk Hill, December 17, 2014
3. Isobel Wooldridge, Morewood Church, Morewood June 23, 2015
4. Colin Kinnear, St. Andrew's Church, South Lancaster, June 26, 2015
5. Barbara Ewing, Knox Church, Vankleek Hill, June 28, 2015
6. Reginald Evans, St. John's Church, Cornwall, July 17, 2015
7. Marianne MacDonald, Knox Church, Vankleek Hill, July 25, 2015
8. Margaret Johnstone, Knox Church, Mountain, August 29, 2015
9. Beatrice Elliott, St. Paul's Church, Winchester, September 25, 2015

Presbytery of Ottawa

1. Lois Bruce, St. Giles Church, Ottawa, December 15, 2014
2. Clifford H. Moore, St. David and St. Martin Church, Ottawa, January 24, 2015
3. Margaret Wilson, Knox Church, Ottawa, June 12, 2015
4. Joan Elizabeth (Betty) McLaughlin, formerly St. Giles Church, Ottawa, June 16, 2015

Presbytery of Lanark & Renfrew

1. The Rev. Edward (Ted) Stevens, March 28, 2015
1. Donald K. MacPhail, St. Andrew's Church, Carleton Place, October 1, 2014
2. Barclay C. Craig, St. Andrew's Church, Arnprior, January 19, 2015
3. Donald Knox, St. Andrew's Church, Carleton Place, July 22, 2015
4. Dale Gemmill, Knox Church, Snow Road Church, McDonalds Corners, July 23, 2015
5. Bill Koener, St. Andrew's Church, Arnprior, September 15, 2015

The Past Moderator, the Rev. John Barry Forsyth, offered a prayer of thanksgiving for the faithful life, service, witness and dedication to the Church, by all the servants who had passed on.

MOTION: It was moved by James T. Hurd and seconded by Donna McIlveen that the memorial records presented to the synod be included in the minutes of the 141st synod meeting.
ADOPTED.

The Memorial Records for the Rev. Dr. Ian Victor, the Rev. Jeff Veenstra, and the Rev. Edward (Ted) Stevens, are found at Appendix L – pages 66-67.

WELCOME

On behalf of the Presbytery of Québec, the Rev. Barbara Fotheringham welcomed the members of synod, visitors and guests to the 141st annual meeting of the Synod of Québec and Eastern Ontario.

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COMMITTEE ON BUSINESS

MOTION: It was moved by James T. Hurd and seconded by Donna McIlveen that the report of the Committee on Business be received and considered. **ADOPTED**

Recommendation No. 1

It was moved by James T. Hurd and seconded by Donna McIlveen that the Roll of Synod be those Commissioners appointed by its several presbyteries. **ADOPTED**.

ROLL OF SYNOD

Presbytery of Quebec

The Rev. Barbara Fotheringham

Mr. Paul Johanson *

The Rev. John Barry Forsyth ~

~ commissioner for 1st part of first sederunt

The Rev. Katherine Burgess ~

~ took over as commissioner from John Barry Forsyth
following installation of moderator in first sederunt

Presbytery of Montreal

The Rev. Andrew Cameron *

Mr. Warren Wong

The Rev. Joel Coppeters

The Rev. Ian Fraser

The Rev. Dr. Douglas Robinson

The Rev. Dr. Dale Woods (regrets Friday afternoon)

Presbytery of Ottawa

The Rev. James T. Hurd

Mr. David Brittain

The Rev. Daniel MacKinnon *

Mr. Stan Currie

The Rev. Laszlo Peter

Mr. Greg Fyffe

Mrs. Janet Ham

Mr. John Tyler

Mr. Gordon Walford *

Presbytery of Lanark and Renfrew

The Rev. Barry Carr

Mrs. Marsha Guthrie

The Rev. David Hooper

Mrs. Grete Halsall

The Rev. John Vaudry

Mr. Glenn McGee

Presbytery of Seaway-Glengarry

The Rev. Julia Apps-Douglas

Mr. Ken Boulton

The Rev. James Douglas

Mrs. Angie Cowan

The Rev. James Ferrier

Mrs. Donna McIlveen

Note: * regrets

underlined name indicates a member of Synod Council

Regrets from Synod Council:

Mrs. Irene Nesbitt (WMS Synodical President) and Dr. Michael Pettem (Clerk to the Presbytery of Montréal).

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It was agreed that further recommendations from the Committee on Business would be considered later.

VISITORS

The Past Moderator welcomed the visitors to the synod meeting.

Synod Council: the Rev. Ross Davidson (Synod Treasurer) and
the Rev. Dr. Barry Mack (Mission / Robert Fund Committee Convener).

Others: Mr. Craig Dewar (Camp d'action biblique), Mrs. Jean Currie (Presbytery of Ottawa).

MOTION: It was moved by James Douglas and seconded by Katherine Burgess that the courtesies of the court, to sit and correspond, be extended to the visitors. **ADOPTED**.

ELECTION OF THE MODERATOR

The time having come to elect a Moderator to preside over the 141st annual meeting of the Synod of Québec and Eastern Ontario, the clerk reported that three nominations for Moderator had been received from three of the five presbyteries within the bounds of the Synod of Québec and Eastern Ontario. By rotation the nominees were to come from the Presbytery of Montréal. The nominees were: from the Presbytery of Québec and the Presbytery of Seaway-Glengarry, Mr. Warren Wong, and from the Presbytery of Ottawa, the Rev. Samy Said and Mr. David Christiani. The clerk contacted the nominees prior to the synod meeting. The Rev. Samy Said and Mr. David Christiani withdrew their names. Mr. Warren Wong agreed to let his nomination stand.

MOTION: It was moved by James T. Hurd and seconded by Donna McIlveen that the name of Mr. Warren Wong be placed before the Synod of Québec and Eastern Ontario as a nominee for Moderator of the 141st synod meeting. **ADOPTED**.

The Past Moderator, the Rev. John Barry Forsyth, called for nominations from the floor. There were no further nominations.

MOTION: It was moved by James T. Hurd and seconded by Donna McIlveen that nominations cease. **ADOPTED**.

The Past Moderator, the Rev. John Barry Forsyth, declared Mr. Warren Wong elected Moderator of the 141st Synod of Québec and Eastern Ontario.

INSTALLATION OF THE MODERATOR

Moderator elect, Mr. Warren Wong was invited to step forward. The Past Moderator, the Rev. John Barry Forsyth, asked the court the appointed questions, followed by the appointed questions to the moderator elect. The Rev. John Barry Forsyth then offered prayer and installed Mr. Warren Wong as Moderator of the 141st Synod of Québec and Eastern Ontario. The Rev. John Barry Forsyth then offered the right hand of fellowship to Mr. Warren Wong.

Mr. Warren Wong thanked the Court for the privilege of serving as Moderator of the 141st Synod meeting.

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MINUTES OF PRESBYTERIES AND SYNOD COUNCIL

The Synod called for the minutes of the several presbyteries within the bounds, and the minutes of the synod council, that they might be placed in the hands of the Committee to Examine Minutes.

The clerk announced that the minutes from the Presbytery of Québec, the Presbytery of Montréal, the Presbytery of Seaway-Glengarry, the Presbytery of Ottawa, the Presbytery of Lanark and Renfrew, and the synod council were available for examination.

DOCKET

(Appendix X – pages x-x)

MOTION: It was moved by Donna McIlveen and seconded by James T. Hurd that the proposed docket be received. **ADOPTED.**

MOTION: It was moved by James Douglas and seconded by James T. Hurd that the proposed docket, be adopted. **ADOPTED.**

REPORTS

MOTION: It was moved by James T. Hurd and seconded by Donna McIlveen that all reports circulated in advance of the 141st Synod meeting be received and considered. **ADOPTED.**

MINUTES OF THE 140th SYNOD MEETING – OCTOBER 17th & 18th, 2014

The following error was noted:

a) Page 10: spelling error (twice): DEFETED should correctly be spelled DEFEATED.

MOTION: It was moved by John Vaudry and seconded by Ken Boulton that the minutes of the 140th meeting of the Synod of Québec and Eastern Ontario be adopted, as corrected. **ADOPTED.**

CORRESPONDENCE REPORT

A. Correspondence – for information

MOTION: It was moved by Donna McIlveen and seconded by Julia Apps-Douglas that the following items of correspondence be received for information. **ADOPTED.**

1. Anita Mack, former Regional Staff. Thank you note for card, gift and minute of appreciation. Rec'd October 29, 2014.
2. Christine Ball, former Regional Staff. Thank you note for card, gift and minute of appreciation. Rec'd November 7, 2014.
3. Camp d'action biblique. CAB 2014 Christmas Newsletter, 2015 CAB schedule and Christmas card thanking the Synod for its continued support. Rec'd December 22, 2014.
4. Assembly Office. Synod Minutes returned after examination by the 141st General Assembly
 - a) 139th Synod Minutes, October 2013 – attested with notes
 - b) Emergent Meeting Minutes, June 26, 2014 – attested as neatly and correctly kept. Rec'd June 25, 2015.

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Correspondence Report (cont'd):

5. Nominations for synod moderator from the various presbyteries within the synod:
 - a) from the Presbytery of Seaway-Glengarry: Mr. Warren Wong. Rec'd June 17, 2015.
 - b) from the Presbytery of Montréal: Mr. Warren Wong. Rec'd July 1, 2015.
 - c) from the Presbytery of Ottawa: the Rev. Samy Said and Mr. David Christiani. Rec'd June 30, 2015.
6. Ian McDonald, Associate Secretary, Canadian Ministries. Letter advising that the 141st General Assembly approved the 2016 budget for regional resourcing as presented, and that the funds available for the Synod in 2016 are \$61,986.00. Rec'd July 10, 2015.
7. Grete Halsall, Clerk to the Presbytery of Lanark & Renfrew. Letter noting that the presbytery is unable to host the 142nd full synod meeting in 2016. Rec'd Sept. 17, 2015.

B. Correspondence – for action

MOTION: It was moved by Donna McIlveen and seconded by Julia Apps-Douglas that the following items of correspondence be received and considered. ADOPTED.

8. Stephen Kendall, Principal Clerk. Letter with actions of the 2015 General Assembly for attention of synods. Rec'd via email July 31, 2015 and regular mail August 4, 2015.

MOTION: It was moved by Donna McIlveen and seconded by James T. Hurd that the letter be considered under the Committee on Business report, Recommendation No. 12. ADOPTED.

9. Grete Halsall, clerk to the Presbytery of Lanark & Renfrew. Petition addressed to the Synod, stating that the Presbytery humbly petitions the Synod to excuse the Presbytery from any and all duties and responsibilities related to membership in the Synod. Rec'd via email October 9, 2015.

MOTION: It was moved by James T. Hurd and seconded by James Douglas that the petition be held as read. ADOPTED.

MOTION: It was moved by James T. Hurd and seconded by Donna McIlveen that the petition not be received.

Discussion on the motion ensued.

On being put to the vote the motion was ADOPTED.

10. Ian Ross-McDonald, General Secretary Life and Mission Agency. Two letters advising the synod that the grant request for 2015 and 2016 for the position of Presbytery Ministry Animator is approved. Rec'd via email October 13, 2015.

MOTION: It was moved by Donna McIlveen and seconded by James T. Hurd that the letter be considered under the Committee on Business report, Recommendation No. 13. ADOPTED.

MOTION: It was moved by Ken Boulton and seconded by James Douglas that the correspondence report, including its recommendations, be adopted. ADOPTED.

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BUSINESS ARISING – REPORT OF SYNOD COMMISSION

MOTION: It was moved by John Vaudry and seconded by Donna McIlveen that the report of Synod Commission re Corrective Case No 1, 2013, be received for information.
ADOPTED.

Barry Mack, commission convener, presented the report.

MOTION: It was moved by Donna McIlveen and seconded by John Tyler that the Synod Commission re Corrective Case No. 1, 2013, be dismissed, with thanks. **ADOPTED.**

COMMITTEE ON BUSINESS (cont'd from pages 3-4):

Consent Recommendation

It was moved by James T. Hurd and seconded by Donna McIlveen that Recommendations Nos. 2-10 be adopted. **ADOPTED.**

Recommendation No. 2

That attendance be recorded in the Synod's Register, and travel expenses be paid upon authorization of the Finance Committee in consultation with the Committee on the Roll and Leave to Withdraw.

Recommendation No. 3

That members of Synod Council be invited and expected to attend the meeting of Synod, and that, if necessary, their expenses be paid on the same basis as those of synod members.

Recommendation No. 4

That commissioners desiring to leave the Synod early, receive permission from the court through the Committee on the Roll and Leave to Withdraw.

Recommendation No. 5

That the Committee on the Roll and Leave to Withdraw be Angie Cowan and Jim Ferrier from the Presbytery of Seaway-Glengarry.

Recommendation No. 6

That the Committee to Examine Presbytery Minutes and Minutes of the Synod Council be convened by Janet Ham from the Presbytery of Ottawa, and Joel Coppieters and Douglas Robinson from the Presbytery of Montréal, and that permission be granted to work during the meeting as necessary.

Recommendation No. 7

That the Committee on Courtesies be John Vaudry and Glen McGee from the Presbytery of Lanark and Renfrew.

Recommendation No. 8

That the Committee to review the Minutes of the meeting of the 141st Synod of Quebec and Eastern Ontario be the Moderator of Synod and the Clerk of the Presbytery of Lanark and Renfrew.

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Committee on Business (cont'd):

Recommendation No. 9

That Synod Council be authorized to fill any vacancies which may occur within the membership of Synod Committees prior to the next Synod meeting.

Recommendation No. 10

That the Synod Council be given power to issue to advance any nominations to the General Assembly Committee to Nominate on behalf of the Synod, and to encourage members to consider the various committee and agencies for possible nominations to them.

Recommendation No. 11

It was moved by James T. Hurd and seconded by Donna McIlveen that the Synod Committees for 2015-2016 be as listed below.

The vacancies on the Regional Resourcing Committee were noted.

According to the Synod Standing Orders, section 2.4.6, the Synod Council is authorized to fill vacancies occurring through the year.

Synod Committees

Synod Council – Committee to Nominate

Moderator, Past Moderator, Clerk, Treasurer, Clerks of the Presbyteries, Conveners of the Standing Committees, and a Representative of the WMS Synodical.

Finance Committee

Gordon Walford (Convener), Ross Davidson (Synod Treasurer); 5 Presbytery Treasurers/Finance Conveners/or designates: Vickie Blouin (Québec), Brian Ruse (Montréal), Ian MacMillan (Seaway-Glengarry), Noral Rebin (Ottawa), and Karen Hincke (Lanark and Renfrew).

Mission Committee / Robert Fund

Barry Mack (Convener), representatives from the 5 Presbytery Mission Committees: Vickie Blouin (Québec), Richard Bonetto (Montréal), Jim Ferrier (Seaway-Glengarry), Denise Allen-Macartney or designate (Ottawa), Joan Hilliard (Lanark & Renfrew), and Richard Bonetto (representing Francophone ministries within the Presbyteries of Québec and Montréal) and the Synodical President.

The Regional Resourcing Committee

vacant (Convener), John Barry Forsyth (Québec), vacant (Montréal),
Geoff Howard (Seaway-Glengarry), Douglas Kendall (Ottawa), Barry Carr (Lanark & Renfrew),
vacant (Gracefield) and Craig Dewar (CAB).

Synod Historian – John Vaudry.

Pension Board – Synod Corresponding Representative - Synod Treasurer.

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Standing Committees (cont'd):

Committee re Sexual Abuse and Sexual Harassment

Katherine Burgess (Convener), with representation from the various presbyteries: presbytery clerk as contact (Québec), Jocelyn MacKay (Montréal); Mark Bourgon and Ian MacLean (Seaway-Glengarry); John Young (Ottawa) and Joan Hilliard (Lanark & Renfrew).

Synod Web-Site – Webservant, Gordon Walford.

Synod Web-Site Oversight Committee – Gordon Walford, John Davidson and clerk.

Synod Representative to Assembly Council – Harold Kouwenberg (2014-2017)

It was agreed that further recommendations from the Committee on Business would be considered later.

Break – a break was held from 4:30 – 4:50 pm.

FINANCE COMMITTEE

(Appendix X – pages xx-xx)

1. Treasurer's Report

Ross Davidson, treasurer, presented the following reports:

- a) Treasurer's Report on Synod Finances from January 1, 2014 to December 31, 2014
- b) Auditor's Letter for 2014

Recommendation No. 1

It was moved by James T. Hurd and seconded by Ken Boulton that the Auditor's Letter of 2014 be received and the Treasurer's Report on Synod Finances from January 1, 2014 to December 31, 2014 be adopted. **ADOPTED**.

- c) Treasurer's Report on Synod Finances from January 1, 2015 to October 10, 2015

Recommendation No. 2

It was moved by James T. Hurd and seconded by Ken Boulton that the Treasurer's Report on Synod Finances from January 1, 2014 to October 15, 2014 be received for information. **ADOPTED**.

- d) Treasurer's Forecast for Synod Finances from October 15, 2015 to December 31, 2015

Recommendation No. 3

It was moved by James T. Hurd and seconded by Ken Boulton that the Treasurer's Forecast for Synod Finances from October 15, 2015 to December 31, 2015, be received for information. **ADOPTED**.

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Finance Committee (cont'd):

2. Budget and Assessments 2016

MOTION: It was moved by James T. Hurd and seconded by Ken Boulton that the Finance Committee report, including the 2016 proposed budget of expenditures, the 2016 proposed presbytery assessments, the 5 year forecast, and the dollar base by presbytery five year trend, be received and consideration of the documents be deferred to a later sederunt. **ADOPTED.**

Committee on Business (cont'd from page 10)

Recommendation No. 12

It was moved by James T. Hurd and seconded by Barbara Fotheringham that the Synod respond to the study and report referral from the 141st General Assembly re the proposed terms of reference for the Assembly Council stating that it is strongly in favour of retaining the current model of seeking input from the whole church through its presbyteries and synods, reflective of the ethnic and geographic diversity of the church, as opposed to the proposed model of drawing members from the church at large upon nomination from the Committee to Nominate Standing Committees.

Discussion on the recommendation ensued.

It was noted that Recommendation No. 12 is concerned with how the membership on Assembly Council is selected. Historically the Assembly Council membership has not been centrally dictated but regionally diverse from the lower courts, with presbytery and synod representatives nominated by their respective courts. This proposal removes that important step of having presbytery and synod input into potential members.

On being put to the vote, Recommendation No. 12 was **ADOPTED**.

Recommendation No. 13

It was moved by James T. Hurd and seconded by Julia Apps-Douglas that should no further Regional Resourcing proposals be received before November 15, 2015 that the Synod Council request from the Life and Mission Agency the remaining 2015 grant money to be applied to the contract position of Presbytery Mission Animator.

Discussion on the recommendation ensued.

The Regional Resourcing Committee is currently without a convener and the committee has not met for some time. This has resulted in a lack of communication between the synod and presbyteries and a lack of understanding with respect to the process for applying for Regional Resourcing Grants.

It was agreed to change the date for receipt of proposals from presbyteries from November 15 to November 30, 2016.

Time: The hour for adjournment having arrived, the Moderator called time.

Clerk:

The 141st annual meeting of the Synod of Québec and Eastern Ontario
Hosted by the Presbytery of Québec in Granby, Québec
Friday and Saturday, October 16th and October 17th, 2015

COMMITTEE ON ROLL AND LEAVE TO WITHDRAW

MOTION: It was moved by Angie Cowan and seconded by Jim Ferrier that Joel Coppieters be granted leave to withdraw for the third and fourth sederunts. **ADOPTED.**

ADJOURNMENT

MOTION: It was moved by James Douglas and seconded by Donna McIlveen that the Synod adjourn. **ADOPTED.**

The Moderator, at five-thirty-five o'clock in the evening, adjourned the Synod to reconvene at seven fifteen o'clock in the evening in the Hôtel Castel, Salle Citadelle B, Granby, Québec.

The sederunt was closed with prayer by the Moderator.

Moderator

Clerk

SECOND SEDERUNT

On Friday, the sixteenth day of October, two thousand and fifteen, at seven twenty-five o'clock in the evening within Hôtel Castel, Salle Citadelle B, Granby, Québec, the Synod met pursuant to adjournment.

The Moderator, Mr. Warren Wong, constituted the Synod with prayer.

GUEST SPEAKER

The Moderator invited Dr. Glenn Smith, executive director of Christian Direction, an urban ministry in Montréal, to address the court. His theme address was entitled "Christian witness in the context of global upheaval".

Dr. Glenn Smith addressed three areas of global upheaval impacting the Church in the 21st century, that of poverty, human trafficking and massive secularity. In the face of global upheaval, the local congregation must help guide the neighbourhood in which it is situated, to understand the changes in light of the gospel message. As the Ethiopian eunuch in Acts 8:31 replied to Philip, when asked if he understood what he was reading, "How can I unless someone explains it to me?" so the local congregation must be a place where the neighbourhood can engage in conversation and transformation. The local congregation is the entity that interprets the triune God to the neighbourhood. Guided by the Spirit, it must bear witness to the God of Jesus Christ and all his teachings. As the church witnesses, it must be engaged with the neighbourhood and live out the good news of the gospel through spiritual formation and discipleship. Though there are challenges, we face them with hope and with prayer.

Dr. Glenn Smith offered prayer.

The Moderator thanked Dr. Glenn Smith for his thoughtful and insightful presentation. The Synod showed its appreciation with a round of applause.

Clerk:

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COMMITTEE ON ROLL AND LEAVE TO WITHDRAW

The committee reported that there were no requests at this time.

ADJOURNMENT

MOTION: It was moved by Katherine Burgess and seconded by Donna McIlveen that the Synod adjourn. **ADOPTED.**

The Moderator, at nine o'clock in the evening, adjourned the Synod to reconvene at nine o'clock in the morning in the Hôtel Castel, Salle Citadelle B, Granby, Québec.

The sederunt was closed with prayer by the Moderator.

Moderator

Clerk

THIRD SEDERUNT

On Saturday, the seventeenth day of October, two thousand and fifteen, at nine o'clock in the morning in the Hôtel Castel, Salle Citadelle B, Granby, Québec, the Synod met pursuant to adjournment.

The Moderator, Mr. Warren Wong, led the Synod in a time of worship. The scripture lesson was John 15:1-8 followed by a message on our Life in Christ, the True Vine.

Following worship the Moderator constituted the Synod with prayer at 9:35 a.m.

COMMITTEE RE SEXUAL ABUSE AND SEXUAL HARASSMENT

Katherine Burgess, convener, was introduced to the court.

No report.

SYNOD WEBSERVANT

(Appendix X – page xx)

Gordon Walford, synod webservant, was not able to be present for the Synod meeting.

MOTION: It was moved by James T. Hurd and seconded by Donna McIlveen that the report of the Synod webservant be received for information. **ADOPTED.**

SYNOD HISTORIAN

(Appendix X – page xx)

John Vaudry, Synod Historian, presented his report.

The Synod Historian noted two significant anniversaries. 2015 marks the 150th anniversary of The Presbyterian College in Montréal. As well, 2015 marks the 90th anniversary of the establishment of the United Church of Canada. Granby United Church, where the Synod met on Friday afternoon, October 16, 2015 was originally organized in 1830 as the First Congregational Church.

Clerk:

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Synod Historian (cont'd):

MOTION: It was moved by John Vaudry and seconded by Katherine Burgess that the report of the Synod Historian be received for information. **ADOPTED.**

WOMEN'S MISSIONARY SOCIETY SYNODELICAL (Appendix X – page xx)
Irene Nesbitt, Synodical President, was not present at the Synod meeting.

MOTION: It was moved by Donna McIlveen and seconded by Julia Apps-Douglas that the report of the Women's Missionary Society Synodical be received for information. **ADOPTED.**

MISSION COMMITTEE (Appendix X – page xx)

Barry Mack, convener, addressed the committee report.

1. Robert Fund Requests

The committee was informed by Canadian Ministries that there is \$17,474.00 for distribution this year. The Committee received four requests. The suggested allocation is as follows:

\$5,000.00 – Camp d'action biblique (CAB)
\$4,000.00 – la mission Siloé
\$4,000.00 – Église St-Luc
\$4,474.00 - the Comité Francophone of the Presbytery of Montréal

Total: \$17,474.00

Recommendation No. 1

It was moved by Dale Woods and seconded by Ken Boulton that the requests for monetary assistance from the Robert Fund for 2016 be as presented above, and that they be forwarded to Canadian Ministries with the approval of the Synod. **ADOPTED.**

MOTION: It was moved by Barry Mack and seconded by Jim Ferrier that the report of the Mission Committee be adopted. **ADOPTED.**

PRESENTATION ON THE PRESBYTERIAN COLLEGE

The Moderator invited the Rev. Dr. Dale Woods, principal of The Presbyterian College, to address the court.

The Rev. Dr. Dale Woods spoke about theological education, the care of leaders, and what congregational leaders feel the church needs from its colleges. 2015 marks The Presbyterian College's 150th anniversary, and the college has developed a strategic plan that will result in transformational and effective leaders for the church and for the world. Dr. Woods shared with the Synod information about the plan, including the Leadership Centre which mentors men and women to become effective leaders in their communities: the church, the workplace, the world.

The Moderator thanked the Rev. Dr. Dale Woods for his informative presentation.

Break – a break was held from 10:30 – 10:40 pm.

Clerk:

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REPORT OF THE PRESBYTERY OF OTTAWA

Re: Oversight of The Board of Directors for the Gracefield Christian Camp and Retreat Centre (Appendix X – pages xx-xx)

MOTION: It was moved by James T. Hurd and seconded by John Tyler that the report of the Presbytery of Ottawa re oversight of the Board of Directors for the Gracefield Christian Camp and Retreat Centre, be received and its recommendation considered.

ADOPTED.

Financial Statements

1. GCCRC Balance Sheet Previous Year Comparison as of 31 December 2014
2. GCCRC Profit & Loss Budget vs Actual, January – December 2014
3. GCCRC Profit & Loss Previous Years Comparison, January – December 2014
4. Water & Septic Capital Improvement Projects – Financial Overview
5. GCCRC Balance Sheet Previous Year Comparison as of 30 September 2015
6. GCCRC Profit & Loss Budget vs. Actual, January through September 2015
7. GCCRC Profit & Loss Previous Year Comparison, January through September 2015

a) Report of the Gracefield Christian Camp and Retreat Centre Board of Directors to the Presbytery of Ottawa, September 15, 2015

James T. Hurd, clerk to the Presbytery of Ottawa, presented the report.

It has been a positive year for the camp overall. The Board has reported regularly to the Presbytery through the year. The completion of the water treatment system during the past year now ensures the availability of potable water on the camp site. The presbytery is awaiting the Board's report on plans for the septic system.

Recommendation No. 1

It was moved by James T. Hurd and seconded by John Tyler that release of each of synod's quarterly grants to camps be predicated on presbytery adopting the previous quarter's (Q minus 1) financial statements. **ADOPTED.**

Julia Apps-Douglas, Board member, spoke about the positive impact attendance at a Christian Camp has on the faith development of all ages. She noted that camp is for all ages, and she shared some of the very positive feedback received on the Grand Camp.

Janet Ham, Executive Director, also spoke and shared with the court that there has been a 20% increase in congregational participation at the camp. Discovery Camp and Grand Camp are two examples of ways that congregations can introduce their children to camp. She shared some of the needs faced by the camp with respect to the buildings. She also encouraged ministers to develop a partnership with the camp. She encouraged everyone to remember the Gracefield Christian Camp and Retreat Centre in prayer.

MOTION: It was moved by James T. Hurd and seconded by William Ball that the report from the Presbytery of Ottawa regarding Oversight of the Board of Directors of the Gracefield Christian Camp and Retreat Centre, be adopted. **ADOPTED.**

Clerk:

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CAMP D'ACTION BIBLIQUE

(Appendix X – pages xx-xx)

Financial Statements and Schedule

- a. Expenses 2015
- b. Camp Operating Income / Donations / Miscellaneous - 2015
- c. 2016 Camp Schedule

Craig Dewar, on behalf of the Camp d'action biblique Committee, thanked the Synod for their support. He introduced Randy Johnston, Executive Director at Camp d'action biblique (CAB).

Randy Johnston addressed the report. He spoke about the important ministry of CAB in the life of the children and young people involved. He expressed gratitude for the community of CAB, and thanked Craig Dewar and Anita Mack for all their hard work, through the year.

MOTION: It was moved by Katherine Burgess and seconded by Barbara Fotheringham that the report from Camp d'action biblique, be adopted. **ADOPTED.**

GUEST SPEAKER

The Moderator invited the Rev. Samy Said, minister at the Arabic Presbyterian Church of Montréal, to address the court.

The Rev. Samy Said addressed the synod on the ministry to refugees undertaken by the Arabic Presbyterian Church of Montréal. He shared a power-point presentation which included some history of the congregation and its present outreach ministry. At the 2015 General Assembly the following recommendation was adopted: "That the 141st General Assembly urge individuals, congregations and presbyteries to respond to the pressing need for resettlement of vulnerable refugees through sponsorship." The commissioners were urged to keep the refugee crisis in prayer and to bring the desperate need for action before their respective congregations and presbyteries.

Prayer

At the request of the Moderator, James T. Hurd offered prayer.

Committee on Business (cont'd from page 11)

Recommendation No. 13

The discussion on Recommendation No. 13 continued.

On being put to the vote, recommendation No. 13 was **ADOPTED**.

Recommendation No. 13, as adopted:

That should no further Regional Resourcing proposals be received before November 30, 2015 that the Synod Council will request from the Life and Mission Agency the remaining 2015 grant money to be applied to the contract position of Presbytery Mission Animator.

MOTION: It was moved by Katherine Burgess and seconded by John Vaudry that the Synod Regional Resourcing Committee be given power to receive proposals. **ADOPTED.**

Clerk:

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Recommendation No. 14

It was moved by James T. Hurd and seconded by Donna McIlveen that the Moderator and the immediate Past Moderator, in consultation with the synod clerk and synod council, be appointed the Commission on Unfinished Business. **ADOPTED.**

Recommendation No. 15

It was moved by James T. Hurd and seconded by Donna McIlveen that the synod council name a small committee to plan the 2016 full synod meeting, consisting of a representative from each presbytery within the bounds, plus a convener. **ADOPTED.**

Recommendation No. 16

It was moved by James T. Hurd and seconded by David Brittain that the Synod accept the invitation from Trinity Church, Carp, to host the 142nd full synod meeting and conference.

Recommendation No. 17

It was moved by James T. Hurd and seconded by Grete Halsall that the 142nd meeting of the Synod of Québec and Eastern Ontario be a full synod meeting and conference held on Friday, October 21st and Saturday, October 22nd, 2016, within the bounds of the Presbytery of Ottawa at Trinity Church, Carp.

MOTION: It was moved by James T. Hurd and seconded by Donna McIlveen that the Committee on Business report, as a whole and amended, be adopted. **ADOPTED.**

COMMITTEE ON ROLL AND LEAVE TO WITHDRAW

MOTION: It was moved by Angie Cowan and seconded by Jim Ferrier that Ken Boulton be granted leave to withdraw at 2:15 p.m. **ADOPTED.**

ADJOURNMENT

MOTION: It was moved by James Douglas and seconded by David Brittain that the Synod adjourn. **ADOPTED.**

The Moderator, at eleven fifty-five o'clock in the morning, adjourned the Synod to reconvene at one thirty o'clock Saturday afternoon, in the same place.

The sederunt was closed with prayer by the Moderator.

Moderator

Clerk

Clerk:

The 141st annual meeting of the Synod of Québec and Eastern Ontario
Hosted by the Presbytery of Québec in Granby, Québec
Friday and Saturday, October 16th and October 17th, 2015

FOURTH SEDERUNT

On the same day and place, at one fifty o'clock in the afternoon, the Synod met pursuant to adjournment. The Moderator constituted the court with prayer.

The Moderator, Mr. Warren Wong, constituted the Synod with prayer.

FINANCE COMMITTEE (cont'd from page 10)

Discussion on the 2016 budget documents resumed.

Recommendation No. 1

It was moved by James T. Hurd and seconded by David Brittain that the expenditure budget for 2016 be \$100,831.00.

Discussion on Recommendation No. 1 ensued.

It was suggested that a cap on increasing grants to the camps be put in place, in the amount of \$40,000 for Gracefield and \$20,000 for CAB.

AMENDMENT

It was moved by Katherine Burgess and seconded by John Vaudry that the Synod set a cap on the grants to the two camps within the bounds.

Discussion on the amendment ensued.

The court was reminded that at the Special Synod meeting of May 3, 2008 the Synod strongly affirmed the importance of and its support for Christian camping within its bounds. The funding level for Christian camping is set at 0.66% of the dollar base, with the full proportion of the assessment assigned to the Presbyteries of Montréal and Québec being directed to Camp d'action biblique and the full proportion of the assessment assigned to the Ontario Presbyteries being directed to Gracefield. The resolve of the synod was also re-affirmed in 2013.

The Moderator ruled the amendment out of order.

Discussion on Recommendation No. 1 resumed.

On being put to the vote, Recommendation No. 1 was ADOPTED.

Recommendation No. 2

It was moved by James T. Hurd and seconded by David Brittain that the proposed presbytery assessments for 2016 be adopted. ADOPTED.

Recommendation No. 3

It was moved by James T. Hurd and seconded by David Brittain that the five-year forecast from 2016-2020 and the dollar base trend by presbytery, be received for information. ADOPTED.

Synod Reviewer

MOTION: It was moved by Katherine Burgess and seconded by Donna McIlveen that Suzanne Aubre be engaged to review the Synod financial statements for the year 2015. ADOPTED.

Clerk:

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Finance Committee (cont'd):

MOTION: It was moved by James Douglas and seconded by Donna McIlveen that the report of the Finance Committee, as a whole, be adopted. ADOPTED.

COMMITTEE TO EXAMINE THE MINUTES OF THE PRESBYTERIES AND THE SYNOD COUNCIL

MOTION: It was moved by Janet Ham and seconded by Douglas Robinson that the report of the Committee to examine the Minutes of the Presbyteries and Synod Council be received and considered. ADOPTED.

Recommendation No.1

It was moved by Janet Ham and seconded by Douglas Robinson that the minutes of the Synod Council, the Presbytery of Québec, the Presbytery of Montréal, The Presbytery of Seaway-Glengarry, the Presbytery of Ottawa and the Presbytery of Lanark and Renfrew, be attested as neatly and correctly kept. ADOPTED.

MOTION: It was moved by Janet Ham and seconded by Douglas Robinson that the report of the Committee to Examine the Minutes of the Presbyteries and the Synod Council be adopted. ADOPTED.

COMMITTEE ON COURTESIES

MOTION: It was moved by John Vaudry and seconded by Glenn McGee that the report of the Committee on Courtesies be received and considered. ADOPTED.

The Synod expresses its thanks to the following:

To the host Presbytery, the Presbytery of Quebec for hosting the 141st meeting of the Synod of Quebec and Eastern Ontario, and making such excellent arrangements for us in Granby.

To the Reverends John Barry Forsyth, Katherine Burgess, Ross Davidson and Joel Coppieters, and Mr Warren Wong for leading us in worship and administering the Sacrament of the Lord's Supper. We especially thank John Barry Forsyth for his thoughtful sermon on 'The true face of the Kirk' and Warren Wong for his inspiring message on Christ the True Vine (John 15).

To the Reverend Linda Marcotte and the congregation of Granby United Church for providing a venue for our Friday sederunts and serving such an enjoyable supper (the pies were outstanding!).

To Mr Craig Dewar for presenting visuals throughout the Synod Meeting.

To Mr Gordon Walford for his faithful service as Moderator of the 140th Synod of Quebec and Eastern Ontario.

To Mr Warren Wong for his gracious leadership as Moderator of the 141st Synod of Quebec and Eastern Ontario.

Clerk:

The 141st annual meeting of the Synod of Québec and Eastern Ontario

Hosted by the Presbytery of Québec in Granby, Québec

Friday and Saturday, October 16th and October 17th, 2015

Committee on Courtesies (cont'd):

To the Rev John Barry Forsyth for acting as Moderator at the opening of the meeting in the absence of Gordon Walford.

To Dr Glenn Smith of Christian Direction, Montreal for his insightful address, 'Christian Witness in the Context of Global Upheaval.' He helped us understand the impact of globalization on the world in which we seek to point people to Jesus Christ.

To the Reverend Samy Said for sharing his first-hand knowledge of Arabic ministry and the refugee crisis in the Middle East.

To the Rev. Dr. Dale Woods, Principal of The Presbyterian College, Montréal, for his helpful address on theological education and Christian leadership.

To the Board /Camp Committee and Staff of Gracefield Christian Camp and Retreat Centre and Camp d'action biblique for all the hard work and devotion they put into our camping ministries, particularly Janet and Brian Ham, Craig Dewar and Randy Johnston.

To all who prepared reports: the Committee on Business; the Treasurer; the Finance Committee; the Mission Committee and the Robert Fund Committee; the WMS Synodical; the Regional Resourcing Committee; the Synod Historian; the Synod Webservant; the Presbytery of Ottawa re oversight of Gracefield Christian Camp and Retreat Centre; and Camp d'action biblique.

To Gordon Walford, Synod Webservant, for maintaining the website so efficiently to help us stay connected. Gordon was unable to attend the meeting this year due to a death in the family, and we extend to him and his wife Diane our sincere condolences.

To the Members of the Synod Council for their diligence and dedication to the work of our Synod.

To Donna McIlveen, Synod Clerk, for her dedicated professionalism, kindness and helpfulness both during the Synod meeting and throughout the year.

To Ross Davidson, Synod Treasurer, for his devoted long-term service to the Synod and his diligence in keeping the financial records in good order. In addition, he has worked hard in preparing arrangements for this meeting.

To everyone who attended the 141st annual meeting of the Synod of Quebec and Eastern Ontario for participating in the fellowship, prayer and sharing that made this meeting such a good experience.

MOTION: It was moved by John Vaudry and seconded by Glenn McGee that the report be adopted. **ADOPTED.**

Clerk:

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NEW BUSINESS

MOTION: It was moved by David Brittain and seconded by Katherine Burgess that Barbara Fotheringham be added as a signing officer to the synod accounts. **ADOPTED.**

ADJOURNMENT

At two-twenty o'clock in the afternoon, the business being finished, the Moderator entertained a motion to adjourn.

MOTION: It was moved by Barry Carr and seconded by James Douglas that the Synod adjourn. **ADOPTED.**

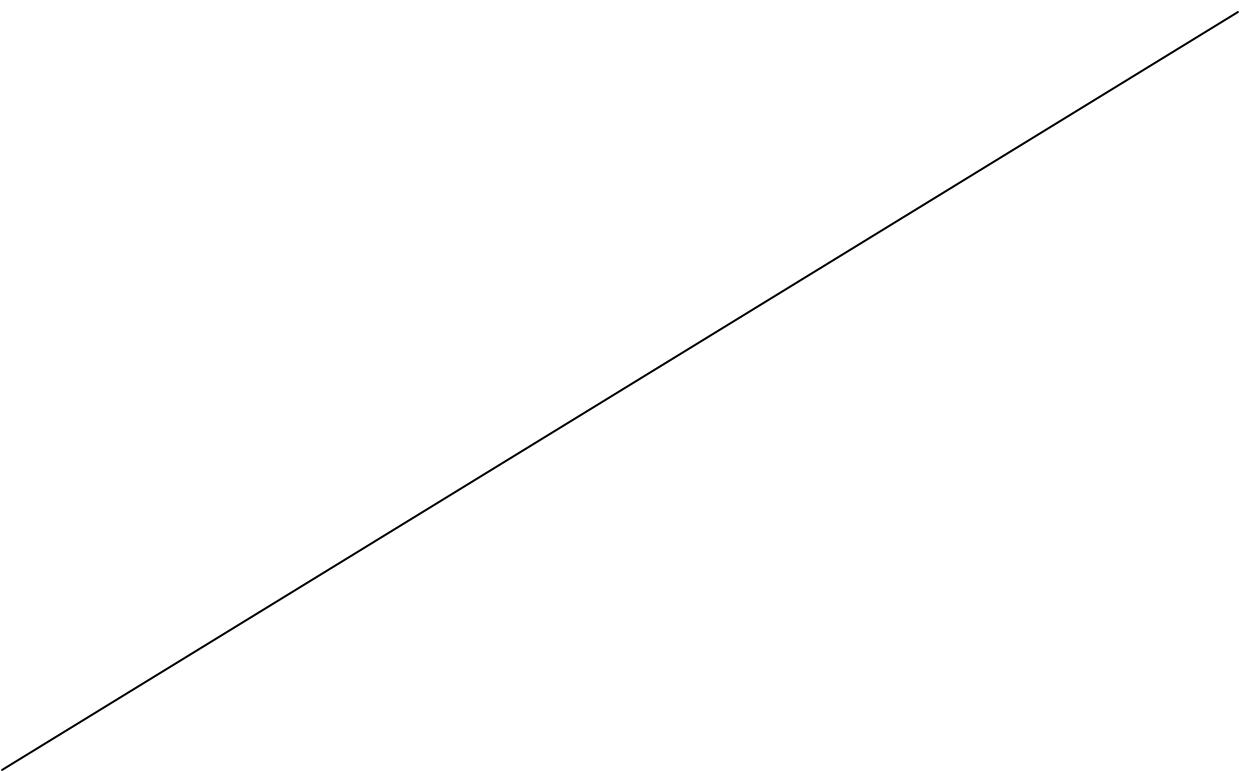
The Moderator led the Synod in prayer.

He then said:

“In the name of the Lord Jesus Christ, the only King and Head of the Church, and by the authority of this Synod, I declare the Synod adjourned to meet again within the bounds of the Presbytery of Ottawa, and within Trinity Presbyterian Church, Carp, Ontario on Friday the twenty-first day of October in the year of our Lord, two thousand and sixteen.”

Moderator

Clerk



Clerk:

141st ANNUAL MEETING DOCKET
FRIDAY, OCTOBER 16th to SATURDAY, OCTOBER 17th, 2015
GRANBY, QUÉBEC

FIRST SEDERUNT		Friday, October 16 th at 2 p.m.	Granby United Church
1.	2:00 p.m.	Opening Worship / Communion	
2.	3:15 p.m.	Constitution of the Synod	
3.		Memorials	
4.		Welcome to the Presbytery of Québec	
5.		Roll of Synod / Regrets / Visitors	
6.		Election of Moderator / Installation of the Moderator	
7.		Records of Presbyteries and Synod Council	
8.		Adoption of the Docket	
9.		Minutes of the 140 th meeting	
10.		Correspondence	
11.		Business Arising – Report of Synod Commission	
12.		Committee on Business / Notice of Motion	
13.	3:45 p.m.	Refreshment Break	
14.	4:00 p.m.	Finance Committee <ul style="list-style-type: none">- Financial Review / Treasurer's Report 2014- Treasurer's Report year to date 2015- Treasurer's year end forecast- Budget and Assessments 2016, 5 year forecast	
15.	4:45 p.m.	Regional Resourcing Committee	
16	5:25 p.m.	Committee on Roll and Leave to Withdraw	
17.		Announcements	
18.		Adjournment / Prayer	
19.	5:30 p.m.	Supper	
SECOND SEDERUNT		Friday, October 16 th at 7:00 p.m.	Hôtel Castel, Salle Citadelle B
1.	7:15 p.m.	Prayer/Constitute the Court	
2.	7:20 p.m.	Guest Speaker, Dr. Glenn Smith, Executive Director of Christian Direction in Montréal “Christian witness in the context of global upheaval”	
3.	8:55 p.m.	Committee on the Roll and Leave to Withdraw	
4.		Announcements	
5.	9:00 p.m.	Adjournment and Prayer	

Clerk:

The Synod of Québec and Eastern Ontario

Hosted by the Presbytery of Québec in Granby, Québec
Friday and Saturday, October 16th and October 17th, 2015

THIRD SEDERUNT Saturday, October 17th at 9:00 a.m. **Hôtel Castel, Salle Citadelle B**

8:00 a.m.	Committee Meetings (as needed)
1. 9:00 a.m.	Worship
2. 9:30 a.m.	Prayer to Constitute the Court
3.	Committee re: Sexual Abuse and Sexual Harassment
4.	Synod Webservant
5.	Synod Historian
6.	Synod Representative on the Assembly Council
7.	WMS Synodical
8. 9:50 a.m.	Mission Committee / Robert Fund Committee
9. 10:00 a.m.	The Presbyterian College presentation
10. 10:20 a.m.	Report from the Presbytery of Ottawa Re: Gracefield Christian Camp and Retreat Centre
11. 10:35 a.m.	Report from the Presbytery of Québec Re: Camp d'action biblique
12. 10:50 a.m.	Break / Evaluations
13. 11:00 a.m.	Ministry to Refugees with the Rev. Samy Said
14. 11:55 a.m.	Committee on Roll and Leave to Withdraw
15.	Adjournment and Prayer
16. 12:00 p.m.	Lunch

FOURTH SEDERUNT Saturday, October 17th at 1:30 p.m.

1. 1:30 p.m.	Prayer to Constitute the Court
2. 1:35 p.m.	Finance Committee (cont'd)
3.	Unfinished Business
4.	Committee to Examine the Minutes of the Presbyteries and the Synod Council
4.	Committee on Courtesies
5.	Time and Place of the next Synod meeting
6.	Adjournment and Prayer

***The Presbytery of Lanark & Renfrew
The Presbyterian Church in Canada
The Reverend Barry Carr, Moderator***

***Margrete I. (Grete) Halsall, Clerk of Presbytery
140 Doe Road, Carleton Place, ON K7C 0C4
Tel: 613-257-2476
E-mail: presby.lanren@gmail.com***

October 5, 2015

The Synod of Quebec & Eastern Ontario
Mrs. Donna McIlveen, Clerk
1711 County Rd. 2
Johnstown, ON K0E 1T1

To the Reverend the Synod of Quebec and Eastern Ontario

Subject: PETITION to The Synod of Quebec and Eastern Ontario from the
Presbytery of Lanark & Renfrew

Dear Mrs. McIlveen:

The Presbytery of Lanark and Renfrew, at their meeting, held in St. Andrew's Presbyterian Church, Carleton Place, on September 16, 2015, moved, duly seconded and agree that the following Petition be forwarded to the Synod of Quebec and Eastern Ontario.

PETITION to: The Synod of Quebec and Eastern Ontario from the Presbytery of Lanark and Renfrew

WHEREAS the congregations of the Presbytery of Lanark and Renfrew are struggling to create and maintain the vision for their own future, not to mention that of the Presbytery, and certainly cannot do so for the Synod, and

WHEREAS the congregations of this presbytery are scarcely able to provide people resources to meet their own needs and to work on their congregational vision, and thus they struggle to provide people resources for the Presbytery, and have nothing left to offer to the Synod, and

WHEREAS the congregations of this presbytery are scarcely able to finance their own ministry and administrative and maintenance responsibilities, let alone that of the Presbytery, and thus do not have financial resources for the Synod,

THEREFORE the Presbytery of Lanark and Renfrew humbly petitions the Reverend the Synod of Quebec and Eastern Ontario to excuse the Presbytery of Lanark and Renfrew from any and all duties and responsibilities related to membership in the Synod.

Yours truly,
Margrete I. Halsall,
Clerk, Lanark & Renfrew Presbytery

Clerk:

SYNOD COMMISSION RE CORRECTIVE CASE NO. 1, 2013

To the Reverend the Synod of Québec and Eastern Ontario

PREAMBLE

On October 15, 2013 the Presbytery of Ottawa resolved to transmit to the Synod of Québec and Eastern Ontario the corrective case lodged by the Rev. Dr. Andrew Johnston. The Presbytery of Ottawa further agreed to appoint the Rev. Philip Kim, the Rev. Kelly Graham and Ms. Olive O’ May to represent the Presbytery in its actions in the matter of the said corrective case. The corrective case, including relevant extracts of minutes and other documents (the judicial record) was transmitted by the Presbytery of Ottawa to the Synod of Québec and Eastern Ontario. The 139th Synod of Québec and Eastern Ontario received the corrective case at its meeting on October 18, 2013. The Synod Council was requested to review the judicial record, and following review deemed it to be in order. On October 19, 2013 the 139th Synod of Québec and Eastern Ontario resolved that a commission be struck to review the record of the lower court’s actions and proceedings with respect to the complaint and the matters raised in it and to report its findings to the next meeting of the Synod of Québec and Eastern Ontario.

MEMBERSHIP

Members of the Synod Commission were: the Rev. Dr. Barry Mack (Moderator), the Rev. John Vaudry and Ms. Darlene Orzel.

THE CHARGE

The charge in the corrective case lodged by the Rev. Dr. Andrew Johnston against the Presbytery of Ottawa is that at its stated meeting on June 18th, 2013, it “took decisions not to proceed in a just and timely manner with the request of Peter Rombeek to be examined for ordination.” The remedy sought was financial remuneration, namely that from that date “until such time as this request is honoured, the Presbytery of Ottawa support this student under its care with the weekly remuneration as established by the General Assembly for Student on Summer Appointment.”

Providing emails to substantiate the complaint, Dr. Johnston alleged that the Convener of the Ministry and Pastoral Care Committee of the Presbytery had provided procedural misinformation to the candidate in relation to his request, in December 2012, for an examination for ordination by the Presbytery. Rather than doing all in her power to expedite his request, he said, the Convener had obstructed the process. At the June meeting, she recommended that Mr. Rombeek’s examination for ordination request be considered by the Ministry and Pastoral Care Committee at its regularly-scheduled meeting at the end of August, with a view towards a possible examination date after the September Presbytery meeting. When Mr. Johnston moved an amendment that would have brought the date for an examination for ordination forward to within

a month of the June Presbytery meeting, both the Convener and the Clerk spoke to the motion, mentioning that the delay was unfortunate, but the fault of the candidate himself for not applying earlier for examination by the Presbytery. The amendment was defeated. At that point, Mr. Johnston’s dissatisfaction with the Convener’s actions became his complaint against the

Clerk:

Synod Commission re Corrective Case No. 1, 2013 (cont'd):

Presbytery as a whole. By voting the amendment down, he said, the Presbytery of Ottawa had “effectively and explicitly made the course of inaction of the Convener its own.”

At the following regular meeting of the Presbytery of Ottawa on September 17, 2013, the clerk reported Mr. Johnston’s complaint against the Presbytery. A committee was appointed to confer with Mr. Johnston and ascertain whether or not there were grounds for a corrective case. It concluded that the complaint was of “sufficient substance to warrant an investigation to review the action or inactions of the Committee on Ministry and Pastoral Care.” At that same Presbytery meeting, an Investigative Committee of three persons was then appointed to investigate the matter and to report proposed remedial action, if any, to the October meeting of Presbytery.

That report, when presented on October 15, 2013 contained no remedial recommendations and concluded that “the Investigative Committee found that the Ministry and Pastoral care Committee proceeded justly and timely with Peter Rombeek’s request for examination for ordination.” Mr. Johnston was dissatisfied with the said report and appealed the case to the Synod of Quebec and Eastern Ontario.

THE MANDATE OF THE COMMISSION

The Synod Commission, consisting of Barry Mack, John Vaudry, and Darlene Orzel were instructed to “review the record of the lower court’s actions and proceedings with respect to the complaint and the matters raised in it, and to report its findings to the next meeting of the Synod of Québec and Eastern Ontario.”

THE PROCEDURE

Having carefully reviewed the judicial record, the Revs Mack and Vaudry met with the Revs Kim and Graham at St. Paul’s Church, Ottawa on Thursday February 27, 2014 at 10:00 a.m. Both of them had served on Investigative Committee of the Presbytery and had been appointed by the Presbytery of Ottawa to represent it in this matter. (Due to work constraints, it was not possible for the third representative, Ms. Olive O’ May, to attend the meeting.) The committee had hoped to meet with all those with an interest in the matter, in and around the ordination of Mr. Peter Rombeek in Ottawa on Tuesday, February 25th that same week, ^{but} this proved to be impossible.

Asked if they considered the judicial record to be accurate and complete, Mr Kim responded by providing copies of a letter sent to the Convener of the Ministry and Pastoral Care Committee from the faculty of the Vancouver School of Theology in February 2013 concerning Mr. Rombeek’s status and the “Readiness for Ministry” certificate alluded to in the December 2012 response to his inquiry about the process for moving towards ordination. To a question about the strengths of the complainant’s case, both Presbytery representatives admitted that the process for examining the Candidate had taken longer than would ideally be the case, but qualified this by noting that the Convener is engaged in a half-time ministry position and has to travel long distances. They also acknowledged scheduling constraints of other committee members. Not all

Synod Commission re Corrective Case No. 1, 2013 (cont'd):

members of Presbytery committees have schedules that are as free as full-time clergy. The Rev. Graham also admitted to feeling uncomfortable that the Investigative Committee's report to the Presbytery in October 2013, which concluded that no breech of church law had taken place, might be construed as "pharisaical". Admiration was expressed for the zeal with which The Rev. Johnston had advocated for Mr. Rombeek. In our system, it is difficult to speak on one's own behalf, and such an example of championing the cause of others is to be commended. They understood Mr. Johnston's role to be that of mentor and advisor to Mr. Rombeek. Speaking as former members of the Investigative Committee, they indicated regret that, because Mr. Johnston had moved to Kingston between the Presbytery meeting in May of 2013 and their report in October, it had not been possible for them to meet with him in person.

The Synod Commission proposed a date at the end of February 2014 to meet with the Mr. Andrew Johnston but this date proved not possible. A copy of a draft report was given to him. He replied to the draft and sent additional material that supplemented the judicial record. The Commission also conferred with the Rev. Dr. Ian Victor concerning his opinion about the implications of church law in the matter.

A later draft of Commission's report was circulated both to the Presbytery of Ottawa and to Mr. Johnston before the Synod meeting in 2014. Mr. Johnston indicated that he was not willing to sign off on it. (section 387.4 in the Book of Forms). In 2013, when the Commission was originally struck, the resolve of the Synod was for it to report its findings to the next meeting of the Synod, in 2014. Correspondence was received from Mr. Johnson at the 2014 meeting which requested that, prior to the report being received, the Synod might ask the Commission to allow themselves the opportunity to have a face to face meeting with him, and report to the Synod in 2015. The Synod did resolve to defer receipt of the Commission report, to allow time for a face to face meeting with Mr. Johnston. The draft report was, therefore, not received by Synod in 2014, and the Commission agreed to meet with Mr. Johnston.

FINDINGS

On the basis of its review of the Judicial Record, the Commission finds that there was no breech of what lawyers would call "black letter" law in the Book of Forms. Mr. Johnston's charge that the Presbytery of Ottawa "took decisions not to proceed in a just and timely manner" with Mr. Rombeek's examination for ordination and that he had been intentionally "obstructed" in that request, we deem not proven on the basis of the evidence contained in the judicial record. The form of a corrective case consists in formulating a charge and then specifying an appropriate remedy or penalty if the case is sustained. In this case, the charge was that the Convener of the Ministry and Pastoral Care Committee had provided the candidate with misinformation and had acted in ways that amounted to deliberate obstruction, all of which led, ultimately, to the Presbytery not acting in a "just and timely" manner in relation to the requested examination for ordination. The suggested remedy was financial compensation.

Synod Commission re Corrective Case No. 1, 2013 (cont'd):

This, after all, is the way that law frequently works in our society. We live in a litigious and legalistic culture in which culpability and liability are assessed in terms of minimal compliance with written law. When someone is found guilty of an infraction of the legal code, an appropriate penalty is assessed. (In such a context, apology becomes risky and foolish because it is immediately taken as an admission of guilt, at which point lawsuits are launched to claim financial redress for the wrong suffered.) But this ongoing quest for “reparatory justice” is sub-Christian.

As a general rule, congregations, sessions, presbyteries and other church bodies function without excessive reference to “black letter” law. We are not slavish legalists. The Book of Forms is used as a helpful guide and applied with common sense and according to “the wont and practice” of various church courts. For the most part, we are well served in dealing with issues and situations as they arise on these terms, without becoming obsessed by the letter of the law. Most of us do not profess to be, or aspire to become lawyers. As Christians, we are well aware of the limitations of statutory law in regulating human conduct and interaction. We preach and listen to many sermons about grace and forgiveness and therefore seek to reach out pastorally in our church courts so that our system of government does not get bogged down in litigation (like our society). We continue to trust each other in our common quest to serve God. Only in cases of controversy, when matters have not been resolved amicably by negotiation, common sense and grace, is recourse made to the Book of Forms construed as “black letter” law.

As Christians, we distinguish between law, as we understand it within the context of the covenanted community (one which acknowledges Jesus as Lord and which seeks to conform its behaviour to the perfect rule on the one it names as King and Head of the Church), and the conception of law that now prevails in our society. There is a tension here, one that came to the fore when the Commission met with Mr. Johnston - accompanied by his supportive witness, the Rev. Doug Kendall, at Gloucester Church on September 30, 2015.

Launching a corrective case implies an appeal to “the rules” or to “the law” since it deals with “alleged irregularity or error” (Book of Forms 318.1) or “delinquency” (383.a) in the application of law. But the Book of Forms is far from being a comprehensive legal code, and was surely never originally intended to be such. In some situations, such as the present case, “the rules” are not entirely transparent.

On December 15, 2012, when Mr. Rombeek wrote to the Convener of the Ministry and Pastoral Care Committee of the Presbytery of Ottawa requesting assistance on how to proceed to start seeking a call, the Convener responded by noting the requirement for a “Readiness for Ministry” certificate from the Vancouver School of Theology. Once received, he was instructed to apply to the Ministry and Pastoral Care Committee, through the Presbytery of Ottawa, requesting an examination to be certified for ordination. She did not refer him to the Book of Forms, (section 205) which makes no mention of any such “Readiness for Ministry” certificate, nor did she suggest he make formal application for examination by the Presbytery before the receipt of the said certificate, in a way that would have had the effect of speeding up the process the following

Synod Commission re Corrective Case No. 1, 2013 (cont'd):

May. (cf. Book of Forms section 205: 'Any student in theology and candidate for the ministry of this church studying in one of the church's theological colleges and who is completing the required course of study may, on application in writing to the clerk of Presbytery of most recent certification, request examination for certification as a candidate for ordination ... Such application should normally be made by the end of the first term of the graduating year' and section 206: 'The Presbytery may begin examination of applicants at any time after application is received').

The nub of ambiguity between what is stated explicitly in the Book of Forms and the current "wont and practice" of the Church concerns the "Readiness for Ministry" certificate to which the Convener referred the Candidate. Could the Presbytery have proceeded to examine the candidate for ordination without having received a "Readiness for Ministry" certificate from the Vancouver School of Theology? What is the exact status and weight of such a certificate from the college? Is it a merely formal requirement, analogous to confirmation that an outstanding course requirement has been fulfilled? Does it supersede the authority of Presbytery in the discernment of acceptability for ordained ministry? Do the two bodies have co-ordinate authority in this matter? When the Rev. Dr. Ian Victor, then Interim Director of Studies of Presbyterian College was consulted on the matter, he deemed that it would have been irresponsible for the Presbytery of Ottawa to have proceeded to examination for ordination in the absence of such a certificate.

Applicable "church law", in this case, thus seems to involve both the black letter text of the Book of Forms, and also the current practice of our theological colleges, such as the "Certificate of Readiness" document issued by the Vancouver School of Theology. This is now part of the "wont and usage" of our church, whether explicitly written down in the Book of Forms or not. Such additional requirements appear to be covered by section 205.1: "The candidate at the time of application will, among other things, provide the presbytery with such documentation as is laid down from time to time by the Assembly" and (206.2) "Certification as a candidate for ordination shall take place only after certification from the governing board of one of this church's theological colleges that: (1) the applicant has completed the course prescribed or assigned or approved by this church; (2) the applicant has given satisfactory evidence of the requisite practical gifts and skills of the ministry; and (3) the applicant's character and conduct are suitable to the position of a candidate for the ministry."

The instructions provided by the Convener of the Ministry and Pastoral Care Committee did not violate any explicit provision in the Book of Forms or practice of the church. We accept the Presbytery of Ottawa's Investigative Committee's assertion that "in the past, requests for examination for ordination have come in May and the requests have been considered by the Ministry and Pastoral Care Committee in August" and, therefore, that the schedule laid out by the Convener was not "untimely." Citing precedents is a typical and accepted legal defense against the charge of deliberate tardiness and obstruction. But, having heard Mr. Johnston in person, we realize that this does not really get at the heart of his concern, which involves a higher conception of the law within the church. It is the Presbytery's responsibility, laid out in the Book of Forms, to provide care for the candidates for ministry under its jurisdiction. The standard is not minimal

Synod Commission re Corrective Case No. 1, 2013 (cont'd):

compliance with written law, but the law of Christ. Saint Paul says that Christ is the end or fulfillment of the law.

The substance of Mr. Johnston's concern is that the Presbytery did not exercise adequate pastoral care for the candidate and that, going forward, it ought to do better. What exactly does the responsibility for Presbyteries to "exercise a kind and faithful supervision over students and intending students resident within their bounds [and] endeavour to impress upon them worthy views of the office to which they aspire" (Book of Forms, 202.1) mean in practise? Did the Presbytery do all it could reasonably do to meet this standard - obviously higher than minimal compliance with written law? Christians, surely, ought to hold each other accountable to what Paul calls this "more excellent way" within the covenanted community that seeks to govern itself according to the perfect rule of Christ.

This is precisely the point that left the Rev. Kelly Graham feeling uncomfortable. He admitted that the October 2013 Investigative Committee report to Presbytery (which concluded that no breech of church law had taken place) might be construed as "pharisaical". He might have used another adjective. The attitude towards law that Christians used to ascribe routinely to "Pharisees" has now become the norm within our society.

There does seem to have been an apparent unwillingness on the part of the Presbytery of Ottawa to accommodate a student entrusted to its care, one who seems to have conscientiously sought to do all that he was instructed to do by the Convener of the Ministry and Pastoral Care Committee. Upon receipt of his M.Div. from V.S.T. on May 5, 2013 (the Presbytery received the faculty "Readiness for Ministry" certificate on May 13, 2013) the Candidate immediately wrote again, on Friday May 17, 2013, to the Convener requesting examination for ordination, providing additional documentation supportive of the request. The following Monday night the Convener instructed him to write formally to Presbytery requesting certification for ordination, as per the instructions in the Book of Forms, which he did first thing the following day. Unfortunately, this communication was not received before the Presbytery meeting on May 21 due to an electrical failure at the Clerk's church which made it impossible for him to check his email before the meeting. The consequence is that the request was not officially received as a Presbytery correspondence item, until the June 18th meeting of the Presbytery, despite the fact that the Convener had been aware of the request for a month.

Thus, through no fault of his own (except, arguably, a greater familiarity with the Book of Forms) the Candidate found himself caught up in a process that does seem unnecessarily dilatory. At the June meeting, the Convener proposed a September date for the examination. For someone anxious to begin the search for a call after his graduation from V.S.T., to be told that it would require another five months for the court to schedule an examination for ordination, so that he might become eligible to begin such a search must have come as disheartening and discouraging news. According to the guidelines of the PCC, a ministry student cannot begin the process of seeking a call until certified for ordination by a presbytery. The decision of the Presbytery to delay the examination for such certification represented significant stress for Mr. Rombeek, who

Synod Commission re Corrective Case No. 1, 2013 (cont'd):

had accumulated significant debts over the course of his theological studies. Procedural delays are a frequent occurrence in our secular legal system, but we don't expect them of each other in our church courts. Because we serve the same Lord, we generally try to do what is best for each other.

The Commission notes that there were likely others in the Presbytery, besides Mr. Graham, who felt uneasy about the course of events. After Mr. Johnston launched his corrective case, subsequent to the June Presbytery meeting, a way was found to schedule the requested examination for ordination and for the Presbytery to consider certification by the end of August, instead of making Mr. Rombeek wait until a date subsequent to the September Presbytery meeting.

DECISION

The Commission judges that the complaint of the Rev. Dr. Andrew Johnston against the action taken by the Presbytery of Ottawa with respect to the examination for ordination of Mr. Peter Rombeek is not justified in the narrow legal sense of breaking a clearly defined rule. While Mr. Rombeek no doubt experienced inconvenience and frustration, there was no clear miscarriage of justice, nor evidence of deliberate obstruction or malicious intent on the part of the Convener of the Ministry and Pastoral Care Committee or the Presbytery of Ottawa. What one sees is people deliberately "playing by the book" in a way that had the effect of slowing the process down. That raises the question of how successful the Presbytery was in exercising "a kind and faithful supervision" over the student entrusted to it by God.

RECOMMENDATIONS:

- 1) That the Presbytery of Ottawa seriously consider the rather counter-cultural possibility of apologizing to Mr. Peter Rombeek that his experience of governance under its authority did not proceed as smoothly and happily as it might have. Without wishing to get into all the details at this point, we believe that, given the circumstances, accommodations could have been made to facilitate what was ultimately a joyful outcome and the beginning of what we pray will be a fruitful ministry. We hope such an apology will serve to remind us all that we are called, within the covenanted community of the church, to a higher standard of conduct towards each other than usually obtains in our secularized society.
- 2) That the Presbytery of Ottawa reflect on its responsibilities, not just towards the church at large in examining candidates for ministry, but also in its exercise of "a kind and faithful supervision" over them.
- 3) Since part of the complaint is that the candidate received what might reasonably be construed as ambiguous or incomplete advice by the Convener of the Ministry and Pastoral Care Committee, the Commission recommends that the Committee outline a process for candidates under their care, so as to avoid future possible confusion in communication and for the guidance

Synod Commission re Corrective Case No. 1, 2013 (cont'd):

of future committee members. Circulating such a document might even be a help to other Presbyteries within the church as they also seek to live out the “kind and faithful supervision” of theological students to which they also have been summoned.

PASTORAL COMMENT

Pretty clearly, Mr. Johnston wanted the Presbytery of Ottawa to react differently to the news that Mr. Rombeek graduated from VST and was now eligible to be examined for ordination by the Presbytery in which he had grown up. But instead of a warm welcome after a long and arduous process of education and personal growth, the response savoured more of bureaucratic red tape. It is sad, however, that some other means than a corrective case were not found to resolve the matter.

The Book of Forms is a useful tool for us all to consult and reflect on in the ongoing task of governing the Presbyterian Church under the guidance of, and obedience to, the Holy Spirit. It reflects the accumulated wisdom of the church over numerous generations. But it is not a comprehensive legal code, and it is the nature of grace that it cannot be legislated. That may be seen as a limitation in a society that attempts to govern itself solely on the basis of “black letter law” but surely it is a strength for those of us who know that God’s perfect rule was made incarnate not in a legal code but in a person who summons us to share in His life and relationship with the Father.

The Rev. Dr. Barry Mack,
Moderator of the Synod Commission

Clerk:

TREASURER'S REPORT ON SYNOD FINANCES – JANUARY 01ST TO DECEMBER 31ST, 2014
AUDITED – see accompanying letter**1. SYNOD FUNDS**

Brought forwarded from December 31 st , 2013		12,711.05	
RECEIPTS DURING THE PERIOD	<u>2014 ACTUAL</u>		<u>2014 BUDGET</u>
Presbytery of Québec	3,340.84		3,340.84
Presbytery of Montréal	39,723.00		39,722.79
Presbytery of Seaway-Glengarry	21,028.00		21,027.53
Presbytery of Ottawa	39,971.00		40,503.38
Presbytery of Lanark & Renfrew (2014)	12,333.50		16,444.66
Presbytery of Lanark & Renfrew (2013)	7,550.13		-----
Refund on 2013 tax deductions	1,083.60		-----
Offering at Synod	212.05		-----
Lost cheques	<u>177.25</u>		-----
TOTAL RECEIPTS	125,419.37	<u>125,419.37</u>	121,039.20
GRAND TOTAL		<u>138,130.42</u>	

EXPENDITURES DURING THE PERIOD:

Transfer to Regional Staff	194.37	-----
Synod in June (travel, meals)	1,870.60	-----
Synod in October (travel, meals, speaker)	3,944.23	4,000.00
Synod meeting in 2015 (reservation deposit)	500.00	-----
Minutes	256.65	300.00
Clerk's honorarium	2,200.00	2,200.00
Treasurer's honorarium	1,100.00	1,100.00
Audit / Review of '13	400.00	350.00
Accountant's work (tax returns, TP4)	250.00	-----
Clerk's consultation	275.00	150.00
Office expenses (clerk and/or treasurer)	448.59	500.00
Liability insurance premiums	1,660.56	2,000.00
Revenue Québec (2013)	1,316.90	-----
Revenue Canada (2013)	1,658.11	-----
Synod Council meetings	2,997.05	2,000.00
Committee meetings: (finance, ad hoc, reg. staff):	609.00	1,750.00
Bank charges	131.55	100.00
Reserve fund (see Note below)	-----	-----
Regional staff synod support	23,410.20	23,410.00
Gift for regional staff farewell	300.00	-----
Youth programming	2,000.00	3,000.00
Canada Youth conference 2014	3,750.00	3,750.00
Gracefield operating grant	46,016.00	46,016.00
Camp d'action biblique operating grant	<u>25,413.00</u>	<u>25,413.00</u>
TOTAL:	111,518.22	<u>120,701.71</u>
BALANCE:		<u>17,428.71</u>

Treasurer's report on Synod Finances – January 01st to December 31st, 2014 (cont'd):**2. CANADA YOUTH 2014****RECEIPTS FOR THE EVENT:**

Synod budget 2014	3,750.00
Synod budget 2014 youth programme	1,000.00
G.I.C. for CY14 redeemed with interest	7,579.37
Brockville presbyterial	200.00
Bus refund	350.00
Adult advisor's refund	<u>535.00</u>
TOTAL:	13,414.37
	13,413.37

EXPENDITURES FOR THE EVENT:

Unforeseen costs	1,951.24
Reserved bus	1,692.00
Bursaries for participants	7,370.30
Adult Advisors' support	<u>1,070.00</u>
TOTAL:	12,083.54
BALANCE:	<u>12,083.54</u>
	<u>1,330.83</u>

3. REGIONAL STAFF

RECEIPTS DURING THE PERIOD:	<u>2014 ACTUAL</u>	<u>2014 BUDGET</u>
Balance from 2013	194.37	-----
Grants (20,589.00 x 3 plus 20,587)	82,354.00	82,354.00
Synod stipend support	23,410.20	23,410.20
Synod overpayments	<u>882.76</u>	-----
TOTAL RECEIPTS	106,841.33	106,841.33
		105,764.20

EXPENDITURES DURING THE PERIOD:

Stipends, housing and travel	55,891.00	81,264.20
Revenu Québec	10,352.76	-----
Revenue Canada	14,285.14	(Employer costs) 24,500.00
Health & Dental (PCC) (2,268.74 X 4)	9,074.96	-----
Pension benefits (PCC) (1,406.31 X 12)	16,875.72	-----
Office expenses	1,999.13	4,000.00
Continuing education	<u>1,591.90</u>	<u>1,000.00</u>
TOTAL EXPENDITURES:	110,070.61	110,764.20
BALANCE		- 3,229.28

CONSOLIDATION STATEMENT:

On hand: 1 – Synod	=	17,428.71
2 – CY'14	=	1,330.83
3 – Staff	=	<u>- 3,229.28</u>
TOTAL:		15,530.26
RUNNING LEDGER TOTAL:	=	15,530.26
BANK BALANCE (less cheques)	=	15,530.26

NOTE: The \$10,000 minimum reserve fund is included in the year-end balance.**Respectfully submitted, J. Ross H. Davidson (treasurer)**

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Clerk:

REVIEWER'S LETTER

February 20, 2015

RE: Financial statements
January 1st to December 31st, 2014

To the Directors of
The Synod of Quebec and Eastern Ontario

At the request of Mr. Ross Davidson, I have verified the financial statements of the Synod of Quebec and Eastern Ontario for the fiscal year 2014, as prepared by Mr. Davidson. I have done so as a private individual.

As a result of my examination based on the documents provided to me by Mr. Davidson (the 2014 cheques, cheque stubs, invoices, payroll records and ledgers, as well as the 2013 financial statements), I find that nothing has come to my attention that causes me to believe that these statements are not accurate.

This does not constitute an audit and therefore does not express an audit opinion on these financial statements.

Yours truly,

Suzanne Aubre
175, Côte de l'Église
St-Ferdinand (Qc)
GON 1N0

Note: At the time of this examination, I was the Executive Director of the Megantic English-speaking Community Development Corporation (MCDC). The MCDC is a non-profit community organization based in Thetford Mines. The organization is funded by grants through various federal and provincial government programs and donations by Quebec-based private foundations. The annual budget of the MCDC for which I am responsible and accountable is approximately \$350,000. Prior to my employment with MCDC, I was Director — Compensation and Benefits for Telemedia Inc. in Montreal for a period of 9 years and was responsible for the payroll, compensation and benefits of 1,500 employees across Canada.

Clerk:

TREASURER'S REPORT ON SYNOD FINANCES – JANUARY 1ST TO OCTOBER 10TH, 2015**1. SYNOD FUNDS**

Brought forward from December 31 st , 2014		15,530.26	
RECEIPTS DURING THE PERIOD:	<u>2015 ACTUAL</u>	<u>2015 BUDGET</u>	
Presbytery of Québec	4,318.37	4,318.00	
Presbytery of Montréal	39,779.83	39,780.00	
Presbytery of Seaway-Glengarry	5,000.00	20,839.00	
Presbytery of Ottawa (2/4)	20,466.00	40,932.00	
Presbytery of L & Renfrew (3/4)	12,238.96	<u>16,318.00</u>	
Refund on 2014 tax deductions	<u>92.06</u>		
 TOTAL RECEIPTS	81,895.22	<u>81,895.22</u>	 _____
 GRAND TOTAL		97,425.48	122,188.00
 EXPENDITURES DURING THE PERIOD:			
Synod in October (travel/meals/lodging)		3,000.00	
Minutes		300.00	
Clerk's honorarium (1/2)	1,100	2,200.00	
Treasurer's honorarium (1/2)	550.00	1,100.00	
Audit / Review of 2014	400.00	400.00	
Accountant's work (tax returns, TP4)	----	----	
Clerks' consultation (see balance)	----	150.00	
Office expenses (clerk/treasurer)	60.00	600.00	
Liability insurance premiums	1,653.48	2,000.00	
Synod Council meetings	809.90	2,500.00	
Committee meetings prepare Synod		1,000.00	
Bank charges	66.40	120.00	
Reserve Fund (see Note below)			
Regional staff synod support (3/4)	24,557.34	32,743.00	
In memoriam (S. Williams)	100.00		
Youth programming (Ottawa)	1,000.00	2,000.00	
Canada Youth conference 2016	6,000.00	6,000.00	
Gracefield operating grant (3/4)	21,754.00	46,016.00	
Camp d'action biblique grant	<u>16,379.00</u>	<u>25,569.00</u>	
 TOTAL:	94,318.97	<u>94,318.97</u>	122,188.00
 BALANCE:		3,106.51	

Treasurer's Report on Synod Finances – January 1st – October 10th, 2015 (cont'd):**2. REGIONAL STAFF TRANSITION**

RECEIPTS DURING THE PERIOD:	<u>2015 ACTUAL</u>	<u>2015 BUDGET</u>
PCC Grants (15,497 X 3 – 1,00)	46,490.00	46,490.00 (+15,497.00)
Synod stipend support (9 months)	<u>24,557.34</u>	<u>32,743.00</u>
TOTAL RECEIPTS	71,047.34	79,233.00 (+15,497.00)

EXPENDITURES DURING THE PERIOD:

Stipends, housing (9 months)	41,278.68
Revenu Québec (9 months)	7,777.35
Revenue Canada (9 months)	10,927.44
PCC – Health & Dental (9 months)	6,874.56
PCC – Pension Benefits (8 months)	<u>13,862.25</u>
TOTAL EXPENDITURES	80,720.28
BALANCE	- 9,672.94

CONSOLIDATION STATEMENT:

On hand: 1 – Synod =	3,106.51
2 – Regional Staff =	<u>- 9,672.94</u>
BALANCE	- 6,566.43
	+ 10,877.00 (cheque held back)
TOTAL	4,310.57
LEDGER TOTAL	4,310.57

NOTE: 1. The \$10,000 minimum reserve fund is understood to be included in the balance.
2. There is a GIC held for Canada Youth '16 of \$6,000.

Respectfully submitted,
J. Ross H. Davidson
(treasurer)

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TREASURER'S FORECAST FOR SYNOD FINANCES – OCTOBER 10TH TO DECEMBER 31ST, 2015**1. SYNOD****ANTICIPATED RECEIPTS:**

Seaway-Glengarry	15,839.00	
Ottawa	<u>20,466.00</u>	
TOTAL	36,305.00	36,305.00
OCTOBER 10 th BALANCE		<u>3,106.51</u>
TOTAL		39,411.51

ANTICIPATED EXPENDITURES:

Synod meeting	5,000.00	
Honoraria	1,650.00	
Accountant's work	250.00	
Office expenses	340.00	
Synod Council	260.00	
Committee meetings	300.00	
Bank charges	30.00	
Regional staff support (4/4)	8,185.75	
Regional staff support shortfall	1,487.25	
Youth programming (1/2)	1,000.00	
Gracefield (4/4)	<u>10,877.00</u>	
TOTAL	29,380.00	<u>29,380.00</u>
YEAR END ANTICIPATED BALANCE		10,031.51

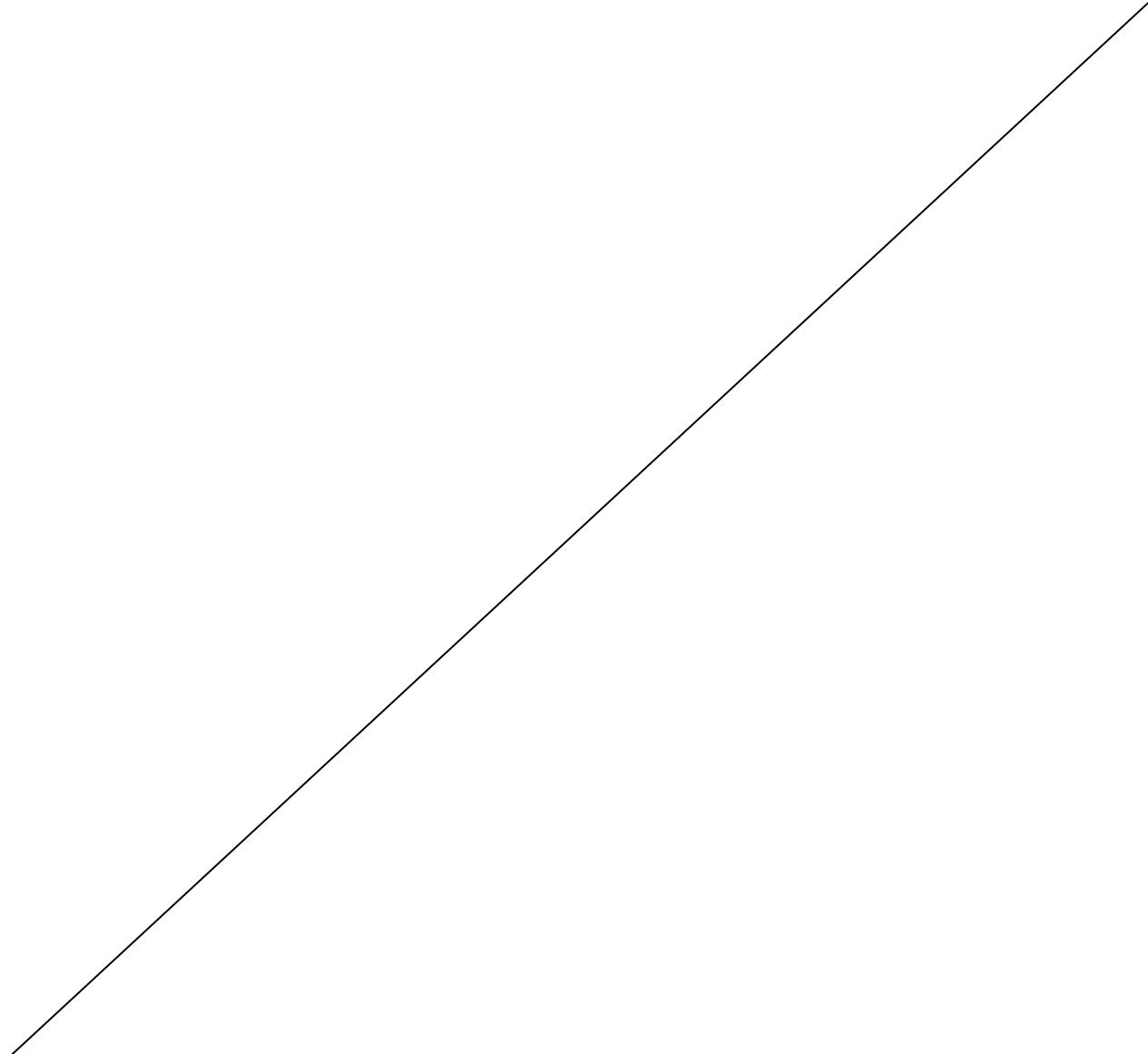
Respectfully submitted,
J. Ross H. Davidson
(treasurer)

Clerk:

2016 Budget of Synod Expenses – ADOPTED							
Synod	2014 Actual	2014 Budget	2015 (estimated)	2015 Budget	% change 2015/2014	2016 Budget	% change 2016/2015
Synod Admin. & Programs							
Administration							
Synod Meeting	6,314.83	4,000.00	5,000.00	3,000.00	-25.00%	6,000.00	100.00%
Minutes	256.65	300.00		300.00		100.00	-66.67%
Honoraria							
Clerk's	2,200.00	2,200.00	2,200.00	2,200.00		2,200.00	0.00%
Treasurer's	1,100.00	1,100.00	1,100.00	1,100.00		1,100.00	0.00%
Audit/Review	400.00	350.00	400.00	400.00	14.29%	400.00	0.00%
Accountant	250.00		250.00				
Webservant						475.00	
Clerk's Office							
Office expenses	448.59	500.00	400.00	600.00	20.00%	500.00	-16.67%
Liability insurance	1,660.56	2,000.00	1,653.48	2,000.00		1,750.00	-12.50%
Clerk's consultation	275.00	150.00		150.00		150.00	0.00%
Committees							
Synod council	2,997.05	2,000.00	1,743.80	2,500.00	25.00%	2,500.00	0.00%
Other committees	609.00	1,750.00	440.00	1,000.00	-42.86%	800.00	-20.00%
Finance							
Banking costs	131.55	100.00	96.40	120.00	20.00%	150.00	25.00%
Programs							
Youth							
Youth programs	2,000.00	3,000.00	2,000.00	2,000.00	-33.33%	2,000.00	0.00%
Canada Youth	3,750.00	3,750.00	6,000.00	6,000.00	60.00%	6,000.00	0.00%
Total Admin. & Programs	22,393.23	21,200.00	21,383.68	21,370.00	0.80%	24,125.00	12.89%
Camping & Outreach							
Gracefield							
Operating grant	46,016.00	46,016.00	43,508.00	43,506.26	-5.45%	44,193.00	1.58%
Capital grant						5,000.00	
Camp d'action biblique							
Operating grant	25,413.00	25,413.00	24,568.50	24,568.52	-3.32%	27,513.00	11.98%
Total Camping/Outreach	71,429.00	71,429.00	68,076.50	68,074.78	-4.70%	76,706.00	12.68%
TOTAL OPERATIONS	93,822.23	92,629.00	89,460.18	89,444.78	-3.44%	100,831.00	12.73%
REGIONAL RESOURCING	26,879.48	23,410.00	34,230.34	32,743.10			-100.00%
TOTAL OPERAT'NS + REG'L RESOURCING	120,701.71	116,039.00	123,690.52	122,187.88		100,831.00	-17.48%

Presbytery	\$ Base	% share of Synod total	2016 Assessment	2015 Assessment	% Change
Quebec	323,816	3.0	3,036	4,318	-0.30
Montreal	3,803,071	35.4	35,652	39,780	-0.10
Seaway-Glengarry	1,730,794	16.1	16,225	20,839	-0.22
Ottawa	3,481,669	32.4	32,639	40,932	-0.20
Lanark & Renfrew	1,416,467	13.2	13,279	16,319	-0.19
Total Synod	10,755,817	100.0	100,831	122,188	-0.20

Note: \$ Base is provided by Acts & Proceedings 2015



Five-Year Forecast 2016 to 2020 - Adopted

EXPENSES	2016	2017	2018	2019	2020
Administration					
Synod meetings	6,000.00	3,000.00	3,500.00	6,500.00	3,500.00
Minutes	100.00	100.00	100.00	100.00	100.00
Honoraria					
Clerk	2,200.00	2,300.00	2,300.00	2,300.00	2,300.00
Treasurer	1,100.00	1,200.00	1,200.00	1,200.00	1,200.00
Audit/Review	400.00	400.00	400.00	450.00	450.00
Webservant	475.00	475.00	475.00	475.00	475.00
Clerk's Office					
Office expenses	500.00	525.00	551.00	579.00	608.00
Liability insurance	1,750.00	1,850.00	1,950.00	2,050.00	2,150.00
Clerk's consultation	150.00	150.00	150.00	150.00	150.00
Committees					
Synod council	2,500.00	2,200.00	2,200.00	2,500.00	2,500.00
Other committees	800.00	2,000.00	2,000.00	2,000.00	2,000.00
Finance					
Banking costs	150.00	150.00	150.00	150.00	150.00
Programs					
Youth					
Youth program	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Canada youth	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
Vie chretienne					
Operating grant					
Gracefield					
Operating grant	44,193.00	41,493.00	42,074.00	42,663.00	43,260.00
Capital (septic/water project)	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Camp d'action biblique					
Operating grant	27,513.00	25,587.00	25,945.00	26,309.00	26,677.00
Total Expenses	100,831.00	94,430.00	95,996.00	100,425.00	98,520.00

\$ Base

	2016	2017	2018	2019	2020
Quebec	320,000	324,480	329,023	333,629	338,300
Montreal	3,750,000	3,802,500	3,855,735	3,909,715	3,964,451
Seaway-Glengarry	1,752,000	1,749,150	1,773,638	1,798,469	1,823,648
Ottawa	3,475,000	3,523,650	3,572,981	3,623,003	3,673,725
Lanark & Renfrew	1,400,000	1,419,600	1,439,474	1,459,627	1,480,062
Total Synod	10,670,000	10,819,380	10,970,851	11,124,443	11,280,185

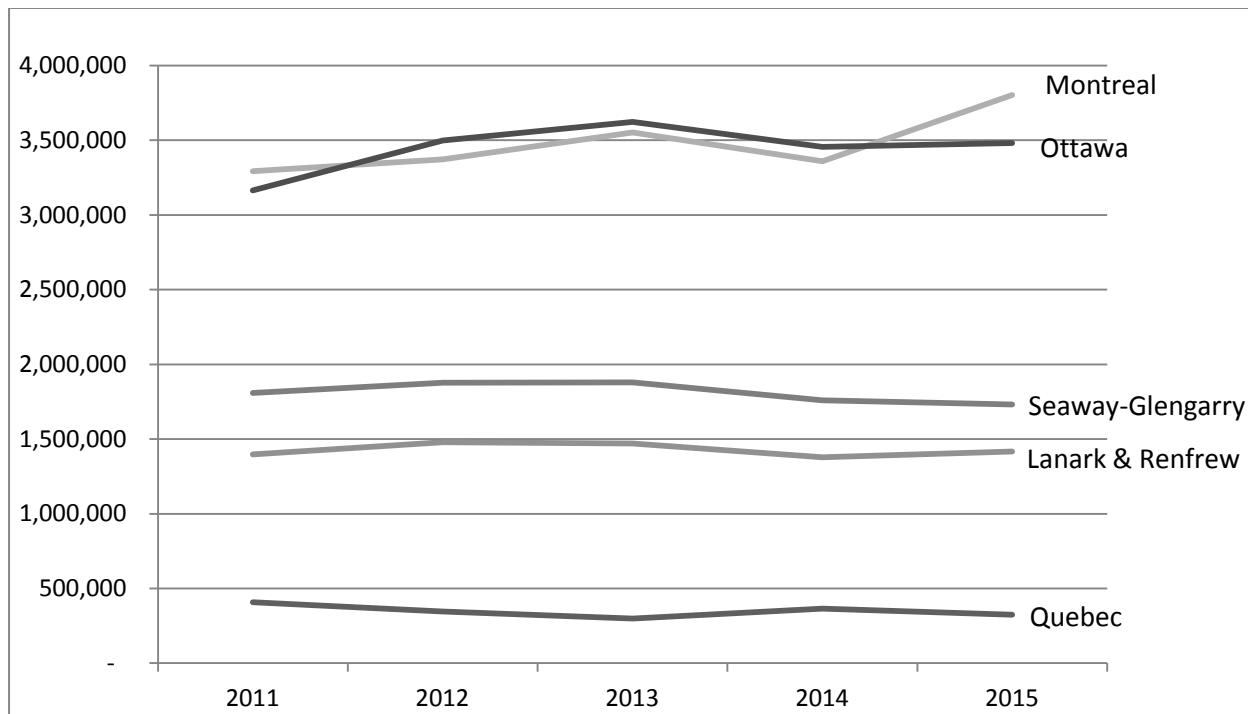
NOTE: Historical trend of dollar base shows an average annual increase of 1.4% over the past 5 years.

This trend has been applied to the 2015 actual \$ base.

ASSESSMENTS	2016	2017	2018	2019	2020
Quebec	3,024	2,832	2,879	3,012	2,955
Montreal	35,437	33,188	33,738	35,295	34,625
Seaway-Glengarry	16,301	15,226	15,519	16,236	15,928
Ottawa	32,839	30,754	31,264	32,706	32,086
Lanark & Renfrew	13,230	12,390	12,595	13,177	12,927
Total Synod	100,831	94,430	95,996	100,425	98,520

Clerk:

**SYNOD OF QUEBEC AND EASTERN ONTARIO
DOLLAR BASE BY PRESBYTERY
FIVE-YEAR TREND**



\$ BASE	2011	2012	2013	2014	2015
Quebec	407,441	346,490	298,723	364,531	323,816
Montreal	3,291,667	3,370,900	3,551,833	3,357,972	3,803,071
Seaway-Glengarry	1,808,027	1,876,026	1,880,187	1,759,074	1,730,794
Ottawa	3,163,186	3,497,297	3,621,630	3,455,266	3,481,669
Lanark & Renfrew	1,397,996	1,479,721	1,470,407	1,377,518	1,416,467
Total Synod	10,068,317	10,570,434	10,824,793	10,316,375	10,755,817
yr/yr percent change		5.0	2.4	4.7	4.3
5-year avg percent change					1.4

source: Acts and Proceedings, 2011 through 2015

Clerk:

SYNOD WEBSERVANT

The Synod site continues to reside on the national church's server at www.presbyterian.ca/qeosynod/

Currently (Oct 1/15), the presbyteries' stats re: e-mail and church websites are as follows:

Quebec:

3 e-mail addresses (ex. appendix), 3 church websites, 2 Facebook pages
(7 congregations in 7 charges; 3 vacant; two shared ministries)
100% of ministers have e-mail

Montreal:

34 e-mail addresses (incl. church offices, excl. appendix), 18 church websites,
8 Facebook pages
(32 congregations in 30 charges, 1 mission; 16 vacant, 1 supply, 2 stated supply,
2 summer supply, 1 lay missionary)
100% of ministers and stated supply have e-mail, as well as 9 vacant charges

Seaway-Glengarry:

17 e-mail addresses (incl. church offices, excl. appendix), 14 church websites,
4 Facebook pages
(27 congregations in 14 charges; 2 vacant - 1 with appointment)
100% of ministers have e-mail; all charges have e-mail contact

Ottawa:

35 e-mail addresses, 21 church websites (100% coverage), 14 Facebook pages
(21 congregations in 20 charges and one extension work, 7 vacant; 2 regular supply,
1 lay missionary with special training, 2 interim ministers)
100% of ministers and all vacant charges have e-mail

Lanark-Renfrew:

16 e-mail addresses, 11 church websites, 1 Facebook page
(20 congregations in 15 charges, 3 vacant; 2 supply, 2 stated supply)
100% of the ministers, 2 stated supply and two vacant charges have e-mail/contact page

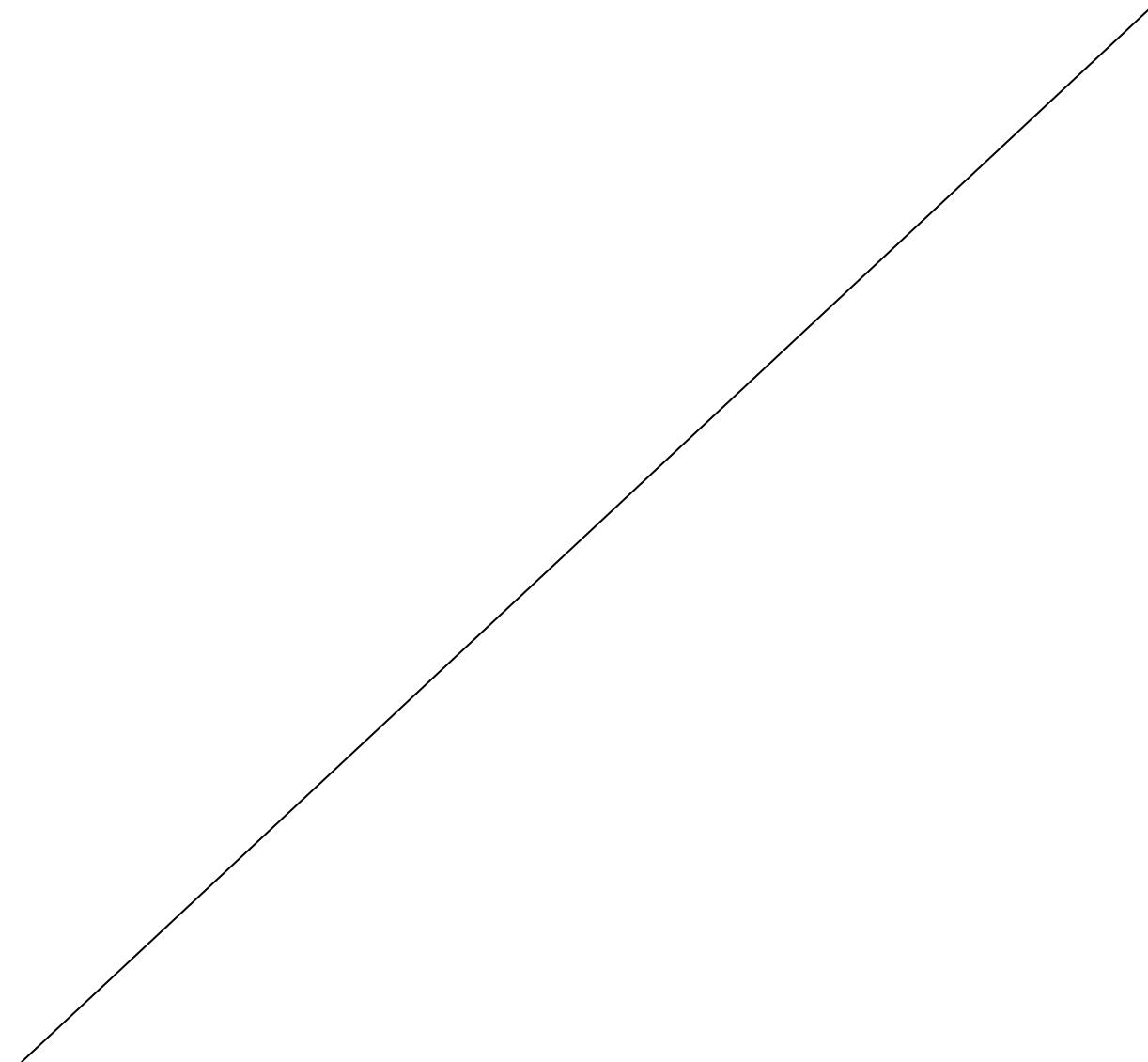
In total 100% of the ministers and known stated supply have e-mail addresses, as well as several of the vacant charges. In the entire synod only 12 of the 107 congregations in 86 charges and 2 missions do not have known e-mail addresses. 38 charges have two or more e-mail addresses.

The synod site was revised extensively in 2013. It now consists of seven main pages plus one page for each of the five presbyteries. The main pages include the home page, contacts, past meetings (minutes), documents, camps, youth and related links. Each presbytery page lists the churches (including e-mail and web address links), other ministries, appendices and retired missionaries, including e-mail addresses (where known). The listings are similar to those found

Synod Webservant (cont'd):

in the back of the Acts and Proceedings. Where there are shared ministries those are noted as well. The Regional Staff page has been removed. Maps are included on the entry page and each presbytery page. Listings are updated periodically based on input from contacts within the presbyteries and the list of changes to the roll sent out from the national church office, as well as occasional detective work using other sources such as ads and vacancy listings in the Presbyterian Record.

Gord Walford (gord.walford@rogers.com)
Synod Webservant



SYNOD HISTORIAN

An important institution within our Synod—The Presbyterian College, Montreal—is celebrating its 150th Anniversary this year. In honour of this event, a book relating to the college's history has been compiled and will be 'launched' at the college on Saturday, October 31, 2015 at 3:30 p.m. The book is edited by J.S.S. Armour, Judith Kashul, William Klempa, Lucille Marr and Dan Shute and is titled *Still Voices—Still Heard*. This volume is a collection of biographical sketches of notable figures associated with the college over the last century and a half, each one accompanied by an address or sermon by that person and a brief commentary. Your convener has contributed one of the chapters. I also wrote a short article for *Presbyterian History* about William Taylor of Montreal and a controversial sermon on the papacy that he once preached before our Synod.

Please keep me informed about any significant events (anniversaries, etc.) having to do with Presbyterian history in Eastern Ontario and Quebec.

Respectfully submitted,

John Vaudry

Clerk:

**QUÉBEC AND EASTERN ONTARIO SYNODICAL
WOMEN'S MISSIONARY SOCIETY**

This Synodical meets twice a year. In March, at Ingleside, our main speaker was Rev. Marilyn Savage. Her message Sensing the Shift challenged us to focus on prayer, study, service and fellowship and not our declining membership. In September, at Kemptville, Patricia Grainger spoke about her trip Malawi. We were able to join in fellowship with the Brockville Presbyterial to hear Rev. Paul McLean and his wife Mary Beth. He spoke of his translation work in Taiwan with the indigenous people. Fifty people attended both meetings.

At the National level, many changes were voted on at Council at Crieff in May. Council now meets every two years. The name change was voted down. The executive now consists of eight members plus the seven Synodical Presidents (previously twenty-four). In the office, there is one fulltime staff and three that are part time. The internet will now be used to reach the membership. Personnel are involved in preparing for the next Women's Gathering to be held in May 2017. This is considered as an outreach project of the WMS.

Respectfully submitted,

Irene Nesbitt
Synodical President.

Clerk:

SYNOD MISSION / ROBERT FUND COMMITTEE

Because Canada Ministries has revised the way in which it will henceforth operate, the Synod Mission Committee's responsibilities have been reduced to one, namely the distribution of interest from the Robert Fund.

The Robert Fund was established in 1951, from the estate of Mr. William Robert and his sister, Sarah. The will states that income from the fund is to be used annually for "religious and charitable schemes in the province of Quebec." It has become the practice to grant priority to work in the French language. Synod adopted Terms of Reference to that effect in 1979. (Minutes, 105th Synod of Quebec and Eastern Ontario, p. 21. Copies of the document are available for any who are interested).

We were informed by Canada Ministries that there is \$ 17, 474.00 for distribution this year. The committee received four requests. The suggested allocation is as follows.

\$5,000. - Camp d'action biblique (CAB). All their camps now function bi-lingually.

\$4,000. - la mission Siloé, to help defray the expense of moving to ¾ time ministry for the Rev. Eloi Agbanou.)

\$4,000. - Eglise St-Luc, to help cushion the substantial reduction in their grant from Canadian Ministries (\$50,000 in 2015 to \$30,000 in 2016) as they seek to move towards financial self-sufficiency as a congregation.

\$4,474. - the Comité francophone of the Presbytery of Montreal to aid the on-going project of translating of the Book of Forms into French and in establishing a "Vie Chrétienne" website to continue the communications function formerly served by the periodical of that name.

Total: \$17, 474.00

The C.A.B. report and grant application available on request. All the requests clearly fall under the Robert Fund terms of reference".

RECOMMENDATION: That the requests for monetary assistance from the Robert Fund for 2016 be as presented above; and that they be forwarded to Canadian Ministries with the approval of the Synod.

Respectfully submitted,
Rev. Dr. Barry Mack

Clerk:

REPORT FROM THE PRESBYTERY OF OTTAWA
RE: GRACEFIELD CHRISTIAN CAMP AND RETREAT CENTRE

The Presbyterian Church in Canada

Presbytery of Ottawa

Mail: 10 Chesterton Drive, Ottawa, Ontario K2E 589

Telephone: 613-225-6648 Fax: 613-225-8535 E-mail: jthurd@sympatico.ca

Mr. John Tyler, Moderator

The Rev'd Mr. James T. Hurd, Clerk

October 15, 2015.

The Synod of Quebec and Eastern Ontario,
c/o Mrs. Donna McIlveen, Clerk.

The Presbytery of Ottawa is pleased to submit this report on its oversight of the Board of Directors of the Gracefield Christian Camp and Retreat Centre.

At the November, 2014 stated meeting of the Presbytery of Ottawa, it was reported that the Gracefield Gala had been held November 8, 2014 and that awards to Barbra Draper for her outstanding service to the camp as administrator and to Deborah Brown for excellence in volunteer service were presented by the board of directors.

At the January, 2015 stated meeting, the Presbytery of Ottawa requested that the board of directors of the Gracefield Christian Camp and Retreat Centre be asked to report by the June, 2015 stated meeting of the presbytery the results of the bookkeeping review undertaken by D. Brown for the years 2010-2012 and the effect on financial statements for the years in question.

To the March, 2015 stated meeting of the presbytery, the board of directors presented its budget for 2015, and the Business Committee of the presbytery reported on its review of the same and raised two concerns: first, indicating the need for the board of directors to address debt reduction in future budgets, and second, that a report on the pending work for the septic system is needed. The presbytery named D. MacMillan as its representative to the nominating committee of the board. On behalf of the board of directors, the treasurer, A. Herbert, indicated that a three-person audit committee including a professional accountant had been appointed to review the financial statements for the year ended December 31, 2014 and that the report was expected in time for presentation to the June, 2015 stated meeting of the presbytery.

At its May, 2015 stated meeting, the presbytery endorsed an application from the Gracefield Christian Camp and Retreat Centre for a grant of \$4,200. from the Creative Ministry with Children and Youth Fund of the national church to hire an outreach summer counsellor for the period May 8-June 15, 2015.

To the June, 2015 stated meeting of the presbytery, the board of directors presented a report from its audit committee and the financial statements for the year ended December 31, 2014, a

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

summary of the financing of the water and septic systems for the period 2003 through January 20, 2015, and year-to-date financial statements to May 31, 2015. The financial statements for the year ended December 31, 2014 were approved and are appended to this report. They show total revenue of \$275,450.67, which was an increase of \$44,319.70 over the previous year's \$231,411.88; and expenditure of \$276,406.32, which was an increase of \$63,771.87 over the prior year's \$212,734.45, for a deficit of expenditure over revenue of \$955.65, compared to a surplus of \$18,677.43 for the previous year. The balance sheet for December 31, 2014 shows assets of \$30,228.94, liabilities of \$223,136.44, and equity of negative \$192,907.50. It is to be noted that the substantial capital assets of the property are not recorded on the balance sheet.

The board also submitted a report with recommendations on the review of the financial statements for the years 2010-2012. This report was considered by the presbytery, and part of it was referred back to the board. One recommendation, designed to ensure greater financial discipline going forward, was presented by the board to the presbytery: That the Presbytery of Ottawa recommend to the Synod of Quebec and Eastern Ontario that release of each of synod's quarterly grants to camps be predicated on presbytery adopting the previous quarter's (Q minus 1) financial statements.

The presbytery adopted the recommendation, and accordingly the following recommendation is presented to the synod:

Recommendation #1 - That release of each of synod's quarterly grants to camps be predicated on presbytery adopting the previous quarter's (Q minus 1) financial statements.

Representatives of the board also indicated that it was the board's intention to present to the second stated meeting of the presbytery in 2016 its budget for 2016 in the context of a three-year budget for the years 2016-2018 and the response of the board to the presbytery's direction to address the accumulated debt.

The presbytery also requested the board to provide as soon as possible to its Committee on Finance and Maintenance the project plan and estimates for the replacement of the septic system.

The board also presented proposed amendments to the terms of reference for the board, to which the presbytery gave careful consideration. One of the proposed amendments in amended form was adopted, namely that the requirement for a specified minimum of the voting members of the board to be members or adherents of The Presbyterian Church in Canada be changed from three-quarters to two-thirds.

The slate of nominations was received and the members of the board were appointed.

At the September, 2015 stated meeting of the presbytery, the board of directors presented a

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

report on the summer's operations indicating an increase in campers to 151, and interim financial statements for the period January 1 through July 31, 2015. The presbytery agreed that should more up-to-date financial statements for the current year be available prior to the meeting of the synod that the Business Committee be authorised to receive them and submit them as part of the report of the presbytery to the synod.

The presbytery also received and adopted a recommendation from the board of directors that the presbytery support the application of the camp to the Creative Ministry with Children and Youth Fund for a grant of \$5,400. in support of a Gracefield combined 2016 leaders-in-training and Canada Youth program.

The presbytery also received a communication originating with the Ministry of Sustainable Development of the Province of Quebec advising that the results of sampling of beach water at Gracefield showed that the water quality was Grade A - Excellent, and authorised the camp to display a sign to the same effect.

The completion of the water treatment system during the past year now ensures the availability of potable water on the camp site. The presbytery is awaiting the board's report on plans for the septic system.

The membership of the board of directors is presently as follows: Bon E. Cummings, Chair; Peter Lamont, Vice-Chair; Julia Apps-Douglas, Secretary; Alan Herbert, Treasurer; and Ellie Haine, Gordon Richardson, Geoff DeMelo, Debra Luckow, David Kilgour, Ian Johnston, and Karen Dimock.

Three items are appended:

- (a)the report of the review of the financial records for the year 2014 and the financial statements for the year ended December 31, 2014 adopted by the Presbytery of Ottawa, which include a balance sheet, a statement of revenue and expenditure versus the budget, a comparative statement of revenue and expenditure with the prior year, and a financial overview of the water and septic projects;
- (b)the report of the board of directors to the September 15, 2015 meeting of the Presbytery of Ottawa giving a summary of the summer's camping activities; and
- (c)the year-to-date draft financial statements for the period January 1 through September 30, 2015.

All of which is respectfully submitted,

J.T. Hurd,
Clerk.

Clerk:

**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre
(cont'd):**



A MINISTRY OF THE PRESBYTERIAN CHURCH IN CANADA

April 21st, 2015

To:

Board of Directors, Gracefield Christian Camp & Retreat Centre;
Presbytery of Ottawa;
Synod of Quebec & Eastern Ontario:

On the basis of the information provided we have reviewed the balance sheet and the income and expense statement of the Gracefield Christian Camp & Retreat Centre as of December 31st 2014, and for the 12 months then ended.

Our review followed the guidelines recommended for volunteer review committees in the Presbyterian Church in Canada Congregational Treasurer's Handbook (revised 2013), section 13.0 "Auditing the Records". The recommendations are for the review committee to conduct 24 separate tasks which include sampling all financial transactions for the period reviewed and verifying balances. We have found them to be kept accurately and with appropriate documentation, and we have not found any items of concern in this process.

The committee has made some recommendations to the Treasurer and Board of Directors which we hope will assist with future record-keeping (copy attached for the GCCRC board).

We have not performed a professional audit or a review engagement in respect to these financial statements and accordingly we express no assurance thereon. Readers are cautioned that these statements may not be appropriate for some purposes.

Respectfully submitted,

Robyn Lockhart-Birrell
William Cummings CPA

Tel. (819) 463-2465 or 1-888-493-CAMP
info@gracefieldcamp.ca
37 Chemin des Loisirs, C.P. 420
Gracefield, Québec J0X 1W0

Charitable Reg. # 89568 1930 RR0001

www.gracefieldcamp.ca

Clerk:

**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre
(cont'd):**

	<u>31 Dec 14</u>	<u>31 Dec 13</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Chequing/Savings				
1001 – Desjardins bank account #34138	16,124.45	15,882.48	241.97	1.52%
1004 – Desjardins share account	5.00	5.00	0.00	0.0%
1005 – Petty Cash	258.97	(6.03)	265.00	4,394.69%
Total Chequing/Savings	16,388.42	15,881.45	506.97	3.19%
Accounts Receivable				
1200 – Accounts Receivable	(84.94)	3,153.56	(3,238.50)	(102.69%)
2382 – G.S.T. Receivable	4,242.57	2,271.59	1,970.98	86.77%
2397 – Q.S.T. Receivable	7,647.56	4,635.03	3,012.53	65.0%
Total Accounts receivable	11,805.19	10,060.18	1,745.01	17.35%
Other Current Assets				
1499 – Undeposited Funds	2,035.33	2,609.97	(574.64)	(22.02%)
Total Other Current Assets	2,035.33	2,609.97	(574.64)	(22.02%)
Total Current Assets	30,228.94	28,551.60	1,677.34	5.88%
TOTAL ASSETS	<u>30,228.94</u>	<u>28,551.60</u>	<u>1,677.34</u>	<u>5.88%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 – Accounts Payable	(597.82)	7,889.56	(8,487.38)	(107.58%)
Total Accounts Payable	(597.82)	7,889.56	(8,487.38)	(107.58%)
Other Current Liabilities				
2100 – Payroll Liabilities	741.01	865.06	(124.05)	(14.34%)
2240 – GST/QST Payable	26,092.69	15,637.18	10,455.51	66.86%
2301 – Jemima Rae Mem. Fund	2,860.23	2,860.23	0.00	0.0%
2303 – Turtle Rock Land Fund	761.86	761.86	0.00	0.0%
2306 – Water/Septic Capital Fund	39,088.96	43,581.02	(4,492.06)	(10.31%)
2309 – Program grants	920.35	2,388.40	(1,468.05)	(61.47%)
2310 – Grace Garceau Campership fund	2,094.49	690.00	1,404.49	203.55%
2320 – Campership Fund	(3,289.43)	(1,018.26)	(2,271.17)	(223.04%)

Clerk:

**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre
(cont'd):**

10:47 AM 2015-06-11 Accrual Basis	Gracefield Christian Camp & Retreat Centre Balance Sheet Prev Year Comparison As of 31 December 2014	AUDITED		
	<u>31 Dec 14</u>	<u>31 Dec 13</u>	<u>\$ Change</u>	<u>% Change</u>
2351 – Erskine Fund loans received	143,540.79	142,613.80	926.99	0.65%
2401 – Deferred revenue	10,923.31	4,234.60	6,688.71	157.95%
Total Other Current Liabilities	223,734.26	212,613.89	11,120.37	5.23%
Total Current Liabilities	<u>223,136.44</u>	<u>220,503.45</u>	<u>2,632.99</u>	<u>1.19%</u>
Total Liabilities	223,136.44	220,503.45	2,632.99	1.19%
Equity				
3000 – Opening Balance Equity	(59,052.83)	(59,052.83)	0.00	0.0%
3900 – Retained earnings	(132,899.02)	(151,395.54)	18,496.52	12.22%
Net Income	(955.65)	18,496.52	(19,452.17)	(105.17%)
Total Equity	<u>(192,907.50)</u>	<u>(191,951.85)</u>	<u>(955.65)</u>	<u>(0.5%)</u>
TOTAL LIABILITIES & EQUITY	<u>30,228.94</u>	<u>28,551.60</u>	<u>1,677.34</u>	<u>5.88%</u>

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

10:46 AM
2015-06-11
Accrual Basis

Gracefield Christian Camp & Retreat Centre
Profit & Loss Budget vs. Actual
January through December 2014

	Jan – Dec 14	Budget	\$ Over Budget	% of Budget
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Ordinary income/Expense**Income****Donations**

1509 – Chapel offerings	15.00	0.00	15.00	100.0%
4205 – Donations individuals	21,654.27	20,000.00	1,654.27	108.27%
4206 – Donations Churches/organization	7,778.76	10,000.00	(2,221.24)	77.79%
4212 – Designated Donations (individ)	8,545.38	1,500.00	7,045.38	569.69%
4213 – Designated Donation (Church)	0.00	3,300.00	(3,300.00)	0.0%
4218 – Gala dinner & auction	2,851.00	7,000.00	(4,149.00)	40.73%
4219 – Gala dinner donations	1,225.00	3,000.00	(1,775.00)	40.83%
4220 – Pledged donations	8,205.00	10,000.00	(1,795.00)	82.05%
4221 – Canada Helps donations	1,329.96	1,000.00	329.96	133.0%
4509 – Gracefield Improvement Fund	100.00	0.00	100.00	100.0%
Total Donations	51,704.37	55,800.00	(4,095.63)	92.66%

Grants & Other revenue

4208 – Synod block grants	46,016.00	46,016.00	0.00	100.0%
4209 – Presbytery Grants	5,000.00	5,000.00	0.00	100.0%
4407 – Government grants	3,329.00	5,000.00	(1,671.00)	66.58%
4410 – Fundraising Grants	1,468.05	500.00	968.05	293.61%
4801 – Interest revenue	24.41	0.00	24.41	100.0%
4901 – Net Sales taxes collected	9,276.24			
4951 – Other revenue	4,476.99			
4999 – PCC portfolio investments	0.00	0.00	0.00	0.00%
Total Grants & Other revenue	69,590.69	56,516.00	13,074.69	123.13%

Pgm Revenue – Adult/Family

4101 – Family Camp fees	880.46	5,000.00	(4,119.54)	17.61%
4111 – Lodge guest fees	22,792.33	15,000.00	7,792.33	151.95%
4112 – Lodge guests equip. rentals	136.00	500.00	(364.00)	27.2%
4121 – Tent/Trailer fees	22,066.13	20,000.00	2,066.13	110.33%
4122 – Camp site	8,090.63	5,000.00	3,090.63	161.81%
4141 – Group Retreat Fees	44,567.74	58,000.00	(13,432.26)	76.84%
4142 – Group program/equip rental	1,379.65	1,000.00	379.65	137.97%
Total Pgm Revenue – Adult/Family	99,912.94	104,500.00	(4,587.06)	95.61%

Pgm Revenue – Child/Youth

4001 – Co-ed summer camp fees	34,313.34	38,733.00	(4,419.66)	88.59%
4010 – Co-ed camperships allocated	4,164.33	8,840.00	(4,675.67)	47.11%

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):10:46 AM
2015-06-11
Accrual Basis**Gracefield Christian Camp & Retreat Centre**
Profit & Loss Budget vs. Actual
January through December 2014**AUDITED**

	Jan – Dec 14	Budget	\$ Over Budget	% of Budget
4011 – Day Camp Fees	350.00	300.00	50.00	116.67%
4021 – L.I.T. Camp fees	9,280.72	6,900.00	2,380.72	134.5%
4041 – Outdoor Educ. Fees	667.00	2,000.00	(1,333.00)	33.35%
4050 – March break camperships alloc.	0.00	0.00	0.00	0.0%
4051 – March Break camp fees	2,700.00	2,700.00	0.00	100.0%
Total Pgm Revenue – Child/Youth	51,475.39	59,473.00	(7,997.61)	86.55%
Store Revenue				
4301 – T-Shirt/Sweatshirt sales	1,406.45	1,000.00	406.45	140.65%
4302 – STAFF T-SHIRTS	821.81	0.00	821.81	100.0%
4303 – Tuck adhoc sales	539.02	500.00	39.02	107.8%
4304 – Souvenir sales	0.00	0.00	0.00	0.0%
4305 – Phone card sales	0.00	500.00	(500.00)	0.0%
4306 – Laundromat	0.00	0.00	0.00	0.0%
Total Store Revenue	2,767.28	2,000.00	767.28	138.36%
Total Income	275,450.67	278,289.00	(2,838.33)	98.98%
Gross Profit	275,450.67	278,289.00	(2,838.33)	98.98%
Expense				
Administration Expenses				
6001 – Wages (office admin)	30,523.09	32,000.00	(1,476.91)	95.39%
6002 – Directors Stipend	34,005.00	34,005.00	0.00	100.0%
6003 – Interim Camp Director	0.00	0.00	0.00	0.0%
6004 – Executive Manager	0.00	0.00	0.00	0.0%
6011 – Payroll Taxes (all depts)	12,590.18	12,725.00	(134.82)	98.94%
6012 – Vacation Pay (all depts)	3,738.03	3,730.00	(991.97)	73.41%
6013 – Board & Lodge benefits	0.00	0.00	0.00	0.0%
6021 – Health Insurance (Directors)	3,485.00	3,485.00	0.00	100.0%
6031 – Pension Plan (Directors)	4,896.80	4,897.00	(0.20)	100.0%
6041 – Workers Comp (all depts)	1,815.22	2,441.00	(625.78)	74.36%
6071 – Committee member travel	88.37	0.00	88.37	100.0%
6081 – Auto Gas (admin)	2,716.91	3,000.00	(281.09)	90.63%
6091 – Auto mileage (Admin)	554.18	1,500.00	(945.82)	36.95%
6101 – Auto registration (all depts)	754.97	750.00	4.97	100.66%
6111 – Property/liability insurance	15,413.00	14,500.00	913.00	106.3%
6121 – Office postage	1,629.85	2,000.00	(370.15)	81.49%
6131 – Office supplies (all depts)	920.45	1,000.00	(79.55)	92.05%

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):10:46 AM
2015-06-11
Accrual Basis**Gracefield Christian Camp & Retreat Centre**
Profit & Loss Budget vs. Actual
January through December 2014**AUDITED**

	Jan – Dec 14	Budget	\$ Over Budget	% of Budget
6141 – Office copier	2,326.88	2,800.00	(473.12)	83.1%
6151 – Office postage meter	396.65	500.00	(103.35)	79.33%
6161 – Accounting fees	0.00	840.00	(840.00)	0.0%
6171 – Computer equipment/software	1,009.96	250.00	759.96	403.98%
6181 – Health care/infirmary	183.47	250.00	(66.53)	73.39%
6182 – Safety equipment	1,283.31	250.00	1,033.31	513.32%
6191 – Phone & internet services	3,707.24	3,000.00	707.24	123.58%
6201 – Prof. Development (directors)	685.00	500.00	185.00	137.0%
6202 – Staff Training (all depts)	1,123.05	500.00	623.05	224.61%
6203 – Board development	199.00	0.00	199.00	100.0%
6211 – Publicity & promotion	635.29	2,000.00	(1,364.71)	31.77%
6221 – Membership/permits	532.00	2,000.00	(1,468.00)	26.6%
6231 – Audit prof. services	0.00	0.00	0.00	0.0%
6251 – Auto insurance (all depts)	1,482.00	2,000.00	(518.00)	74.1%
6300 – Group Rental expenses	0.00	0.00	0.00	0.0%
6505 – Fundraising software licences	0.00	0.00	0.00	0.0%
6511 – Fundraising events/materials	2,090.11	3,000.00	(909.89)	69.67%
6560 – Payroll advances	(700.00)	0.00	(700.00)	100.0%
6991 – Miscellaneous/unclassified	255.92	0.00	255.92	100.0%
8001 – Bank & Merchant Card charges	4,618.90	3,000.00	1,618.90	153.96%
8011 – Line of Credit & Interest	1,182.02	3,600.00	(2,417.98)	32.83%
8015 – Registration fees - online	656.13	2,300.00	(1,643.87)	28.53%
8021 – GST Net expense	1,904.53	0.00	1,904.53	100.0%
8022 – QST Net Expense	2,894.63	0.00	2,894.63	100.0%
8023 – Ontario sales taxes	1,158.65	200.00	958.65	579.33%
8201 – Property taxes	0.00	0.00	0.00	0.0%
8025 – School taxes	0.00	0.00	0.00	0.0%
8100 – Camp Anniversary	0.00	0.00	0.00	0.0%
8105 – Anniversary history book	0.00	0.00	0.00	0.0%
Total Administration Expenses	139,757.79	143,023.00	(3,265.21)	97.72%
Camp Store				
7651 – Tuck supplies	1,114.98	1,000.00	114.98	111.5%
7661 – Souvenir supplies	0.00	0.00	0.00	0.0%
7671 – Souvenir Shirts	1,492.75	750.00	742.75	199.03%
7681 – Staff theme shirts	1,191.20	400.00	791.20	297.8%
7691 – Phone cards	0.00	400.00	(400.00)	0.0%
Total Camp Store	3,798.93	2,550.00	1,248.93	148.98%

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):10:46 AM
2015-06-11
Accrual Basis**Gracefield Christian Camp & Retreat Centre**
Profit & Loss Budget vs. Actual
January through December 2014**AUDITED**

	Jan – Dec 14	Budget	\$ Over Budget	% of Budget
Food Services				
5001 – Wages – kitchen staff	15,664.44	19,550.00	(3,885.56)	80.13%
5003 – Chef Services	800.00	0.00	800.00	100.0%
5051 – Small kitchen equipment	1,140.79	100.00	1,040.79	1,140.79%
5061 – Staff Travel – Kitchen	0.00	0.00	0.00	0.0%
5171 – Major kitchen equipment	0.00	0.00	0.00	0.0%
5311 – Repairs and kitchen supplies	2,458.11	1,000.00	1,458.11	245.81%
5541 – Food & beverage supplies	26,786.05	30,000.00	(3,213.95)	89.29%
5545 – Food & beverage – Group rentals	2,119.15	0.00	2,119.15	100.0%
5551 – Propane (cooking) supplies	1,472.31	1,300.00	172.31	113.26%
Total Food Services	50,440.85	51,950.00	(1,509.15)	97.1%
Program – Adult/Family				
7006 – Program equipment	8.58			
7007 – Program supplies (Family)	27.99	100.00	(72.01)	27.99%
7054 – Bus Transport – groups	0.00	0.00	0.00	0.0%
7057 – Program expenses - groups	0.00	0.00	0.00	0.0%
Total program – Adult/Family	36.57	100.00	(63.43)	36.57%
Program – Child/Youth				
6701 – Wages (coed summer camp)	12,846.96	16,150.00	(3,303.04)	79.55%
6703 – Honoraria international staff	475.00	0.00	475.00	100.0%
6704 – Bus transport (Coed camp)	1,050.00	0.00	1,050.00	100.0%
6706 – Program equipment (Coed camp)	1,415.01	500.00	915.01	283.0%
6707 – Program supplies (Coed camp)	747.44	500.00	247.44	149.49%
6709 – Program – Ariel trek	316.18	1,000.00	(683.82)	31.62%
6721 – Wages – LIT & senior pgm	5,837.00	13,950.00	(8,113.00)	41.84%
6723 – LIT Honoraria	0.00	0.00	0.00	0.0%
6725 – Staff Travel (LIT)	0.00	0.00	0.00	0.0%
6727 – Program supplies - LIT	2,293.22	750.00	1,543.22	305.76%
6741 – Wages (Outdoor educ)	0.00	0.00	0.00	0.0%
6743 – Honoraria (outdoor educ)	0.0	0.00	0.00	0.0%
6745 – Staff travel (outdoor ed)	0.00	0.00	0.00	0.0%
6751 – Wages – March Break camp	0.00	250.00	(250.00)	0.0%
6754 – Bus transport – March break	157.26	0.00	157.26	100.0%
6755 – Staff travel – March break	0.00	0.00	0.00	0.0%
6756 – Program equipment March break	0.00	0.00	0.00	0.0%
6757 – Program Supplies March break	8.67	0.00	8.67	100.0%
7662 – Camper Photo Souvenirs	0.00	0.00	0.00	0.0%
7817 – Wilderness & Trip Equipment	59.49	0.00	59.49	100.0%

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):10:46 AM
2015-06-11
Accrual Basis**Gracefield Christian Camp & Retreat Centre**
Profit & Loss Budget vs. Actual
January through December 2014**AUDITED**

	Jan – Dec 14	Budget	\$ Over Budget	% of Budget
Total program – Child/Youth	25,206.23	33,100.00	(7,893.77)	76.15%
Property Management				
6301 – Wages – Maint & housekeeping	9,204.15	10,935.00	(1,730.85)	84.17%
6303 – Housekeeping Services	2,192.50			
6361 – Staff travel – Maintenance	0.00	0.00	0.00	0.0%
6381 – Fuel – tractors, engines	572.63	800.00	(227.37)	71.58%
6401 – Housekeeping supplies	3,300.90	1,500.00	1,800.90	220.06%
6411 – Repairs & building supplies	11,876.24	7,000.00	4,876.24	169.66%
6414 – Water testing services	2,676.00	1,200.00	1,476.00	223.0%
6421 – Road Maint & Snow removal	4,780.35	2,500.00	2,280.35	191.2%
6431 – Garbage/septic collection	2,605.72	2,500.00	105.72	104.23%
6432 – Trailer permits	0.00	0.00	0.00	0.0%
6441 – Hydro electricity	15,711.99	15,000.00	711.99	104.75%
6451 – Auto repair & maintenance	2,849.60	4,000.00	(1,150.40)	71.24%
6452 – Vehicle depreciation/purchase	0.00	0.00	0.00	0.0%
6471 – Major maint. equipment	1,395.87	0.00	1,395.87	100.0%
7813 – Structural improvement projects	0.00	2,000.00	(2,000.00)	0.0%
Total Property Management	57,165.95	47,435.00	9,730.95	120.51%
Total Expense	276,406.32	278,158.00	(1,751.68)	99.37%
Net Ordinary Income	(955.65)	131.00	(1,086.65)	(729.5%)
Other income/Expense				
Other Income				
Capital Maint. Grants				
7910 – Grants for Water Treatment Proj	4,744.50			
Total Capital Maint. Grants	4,744.50			
Total Other Income	4,744.50			
Other Expense				
Capital maintenance Pgm				
7823 – Water system engineering	2,862.72			
7920 – Water Treatment Expenses	1,881.78			
Total Capital Maintenance Pgm	4,744.50			
Total Other Expense	4,744.50			
Net Other Income	0.00			
Net Income	(955.65)	131.00	(1,086.65)	(729.5%)

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

10:46 AM

2015-06-11

Accrual Basis

**Gracefield Christian Camp & Retreat Centre
Profit & Loss Prev Year Comparison
January through December 2014**

AUDITED

	Jan – Dec 14	Jan-Dec 13	\$ Change	% Change
Ordinary Income/Expenses				
Income				
Donations				
1509 – Chapel offerings	15.00	15.00	0.00	0.0%
4205 – Donations individuals	21,654.27	30,300.63	(8,646.36)	(28.54%)
4206 – Donations Churches/organization	7,778.76	9,193.65	(1,414.89)	(15.39%)
4212 – Designated Donations (individ)	8,545.38	3,000.00	5,545.38	184.85%
4213 – Designated Donation (Church)	0.00	5,051.13	(5,051.13)	(100.0%)
4218 – Gala dinner & auction	2,851.00	8,044.28	(5,193.28)	(64.56%)
4219 – Gala dinner donations	1,225.00	0.00	1,225.00	100.0%
4220 – Pledged donations	8,205.00	0.00	8,205.00	100.0%
4221 – Canada Helps donations	1,329.96	3,272.25	(1,942.29)	(59.36%)
4509 – Gracefield Improvement Fund	100.00	50.00	50.00	100.0%
	51,704.37	58,926.94	(7,222.57)	(12.26%)
Total Donations				
Grants & Other revenue				
4208 – Synod block grants	46,016.00	43,952.00	2,064.00	4.7%
4209 – Presbytery Grants	5,000.00	5,000.00	0.00	0.0%
4407 – Government grants	3,329.00	0.00	3,329.00	100.0%
4410 – Fundraising Grants	1,468.05	0.00	1,468.05	100.0%
4801 – Interest revenue	24.41	86.10	(63.69)	(72.29%)
4901 – Net Sales taxes collected	9,276.24	7,244.70	2,031.54	28.04%
4951 – Other revenue	4,476.99	0.00	4,476.99	100.0%
4999 – PCC portfolio investments	0.00	0.00	0.00	0.0%
	69,590.69	56,284.80	13,284.80	23.64%
Total Grants & Other revenue				
Pgm Revenue – Adult/Family				
4101 – Family Camp fees	880.46	1,383.86	(503.40)	(36.38%)
4111 – Lodge guest fees	22,792.33	15,216.52	7,575.81	49.79%
4112 – Lodge guests quip. rentals	136.00	569.77	(433.77)	(76.13%)
4121 – Tent/Trailer fees	22,066.13	18,434.00	3,632.13	19.7%
4122 – Camp site	8,090.63	5,694.05	2,396.58	42.09%
4141 – Group Retreat Fees	44,567.74	43,563.13	1,004.61	2.31%
4142 – Group program/equip rental	1,379.65	763.15	616.50	80.78%
	99,912.94	85,624.48	14,288.46	16.69%
Total Pgm Revenue – Adult/Family				
Pgm Revenue – Child/Youth				
4001 – Co-ed summer camp fees	34,313.34	24,056.77	10,256.57	42.64%
4010 – Coed camperships allocated	4,164.33	3,510.00	654.33	18.64%
4011 – Day Camp Fees	350.00	304.00	45.60	14.98%
4021 – L.I.T. Camp fees	9,280.72	826.26	8,454.46	1,023.22%

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):10:46 AM
2015-06-11
Accrual Basis**Gracefield Christian Camp & Retreat Centre
Profit & Loss Prev Year Comparison
January through December 2014****AUDITED**

	Jan – Dec 14	Jan-Dec 13	\$ Change	% Change
4041 – Outdoor Educ. Fees	667.00	0.00	667.00	100.0%
4051 – March Break camp fees	2,700.00	0.00	2,700.00	100.0%
Total Pgm Revenue – Child/Youth	51,475.39	28,697.43	22,777.96	79.37%
Store Revenue				
4301 – T-Shirt/Sweatshirt sales	1,406.45	787.09	619.36	78.69%
4302 – STAFF T-SHIRTS	821.81	490.76	331.05	67.46%
4303 – Tuck adhoc sales	539.02	311.64	227.38	72.96%
4304 – Souvenir sales	0.00	7.83	(7.83)	(100.0%)
Total Store Revenue	2,767.28	1,597.32	1,169.96	73.25%
Total Income	275,450.67	231,130.97	44,319.70	19.18%
Gross Profit	275,450.67	231,130.97	44,319.70	19.18%
Expense				
Administration Expenses				
6001 – Wages (office admin)	30,523.09	22,384.67	8,138.42	36.36%
6002 – Directors Stipend	34,005.00	0.00	34,005.00	100.0%
6003 – Interim Camp Director	0.00	5,100.00	(5,100.00)	(100.0%)
6004 – Executive Manager	0.00	10,000.00	(10,000.00)	(100.0%)
6011 – Payroll Taxes (all depts)	12,590.18	5,559.19	7,030.99	126.48%
6012 – Vacation Pay (all depts)	2,738.03	2,369.63	368.40	15.55%
6013 – Board & Lodge benefits	0.00	0.00	0.00	0.0%
6021 – Health Insurance (Directors)	3,485.00	0.00	3,485.00	100.0%
6031 – Pension Plan (Directors)	4,896.80	0.00	4,896.80	100.0%
6041 – Workers Comp (all depts)	1,815.22	2,174.30	(359.08)	(16.52%)
6071 – Committee member travel	88.37	0.00	88.37	100.0%
6081 – Auto Gas (admin)	2,718.91	2,506.48	212.43	8.48%
6091 – Auto mileage (Admin)	554.18	4,498.28	(3,944.10)	(87.68%)
6101 – Auto registration (all depts)	754.97	590.41	164.56	27.87%
6111 – Property/liability insurance	15,413.00	14,316.15	1,096.85	7.66%
6121 – Office postage	1,629.85	1,767.16	(137.31)	(7.77%)
6131 – Office supplies (all depts)	920.45	983.86	(63.41)	(6.45%)
6141 – Office copier	2,326.88	2,810.88	(484.00)	(17.22%)
6151 – Office postage meter	396.65	269.91	126.74	46.96%
6171 – Computer equipment/software	1,009.96	1,417.57	(407.61)	(28.75%)
6181 – Health care/infirmary	183.47	165.91	17.56	10.58%
6182 – Safety equipment	1,283.31	0.00	1,283.31	100.0%
6191 – Phone & internet services	3,707.24	3,608.07	99.17	2.75%
6201 – Prof. Development (directors)	685.00	1,205.81	(520.81)	(43.19%)
6202 – Staff Training (all depts)	1,123.05	194.35	928.70	477.85%

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

10:46 AM

2015-06-11

Accrual Basis

**Gracefield Christian Camp & Retreat Centre
Profit & Loss Prev Year Comparison
January through December 2014**

AUDITED

	Jan – Dec 14	Jan-Dec 13	\$ Change	% Change
6203 – Board development	199.00	52.54	146.46	278.76%
6211 – Publicity & promotion	635.29	2,099.00	(1,463.71)	(69.73%)
6221 – Membership/permits	532.00	3,189.00	(2,657.00)	(83.32%)
6251 – Auto insurance (all depts)	1,482.00	1,307.88	174.12	13.31%
6511 – Fundraising events/materials	2,090.11	3,019.49	(929.38)	(30.78%)
6560 – Payroll advances	(700.00)	0.00	(700.00)	(100.0%)
6991 – Miscellaneous/unclassified	255.92	71.69	184.23	256.98%
8001 – Bank & Merchant Card charges	4,618.90	3,860.02	758.88	19.66%
8011 – Line of Credit & Interest	1,182.02	3,600.21	(2,418.19)	(67.17%)
8015 – Registration fees - online	656.13	3,564.50	(2,908.37)	(81.59%)
8021 – GST Net expense	1,904.53	1,227.78	676.75	55.12%
8022 – QST Net Expense	2,894.63	2,566.98	327.65	12.76%
8023 – Ontario sales taxes	1,158.65	679.840	478.81	70.43%
Total Administration Expenses	139,757.79	107,161.56	32,596.23	30.42%
Camp Store				
7651 – Tuck supplies	1,114.98	390.31	724.67	185.67%
7671 – Souvenir Shirts	1,492.75	699.00	793.75	113.56%
7681 – Staff theme shirts	1,191.20	480.23	710.97	148.05%
Total Camp Store	3,798.93	1,569.54	2,229.39	142.04%
Food Services				
5001 – Wages – kitchen staff	15,664.44	11,692.50	3,971.94	33.97%
5003 – Chef Services	800.00	0.00	800.00	100.0%
5051 – Small kitchen equipment	1,140.79	0.00	1,140.79	100.0%
5311 – Repairs and kitchen supplies	2,458.11	560.22	1,897.89	338.78%
5541 – Food & beverage supplies	26,786.05	16,056.73	10,729.32	66.82%
5545 – Food & beverage – Group rentals	2,119.15	6,034.39	(3,915.24)	(64.88%)
5551 – Propane (cooking) supplies	1,472.31	768.05	704.26	91.7%
Total Food Services	50,440.85	35,111.89	15,328.96	43.66%
Program – Adult/Family				
7006 – Program equipment	8.58	0.00	8.58	100.0%
7007 – Program supplies (Family)	27.99	100.00	(72.01)	(72.01%)
7054 – Bus Transport – groups	0.00	0.00	0.00	0.0%
7057 – Program expenses - groups	0.00	102.26	(102.26)	(100.0%)
Total program – Adult/Family	36.57	202.26	(165.69)	(81.92%)
Program – Child/Youth				
6701 – Wages (coed summer camp)	12,846.96	13,940.00	(1,093.04)	(7.84%)
6703 – Honoraria international staff	475.00	0.00	475.00	100.0%
6704 – Bus transport (Coed camp)	1,050.00	560.00	490.00	87.5%

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):10:46 AM
2015-06-11
Accrual Basis**Gracefield Christian Camp & Retreat Centre
Profit & Loss Prev Year Comparison
January through December 2014****AUDITED**

	Jan – Dec 14	Jan-Dec 13	\$ Change	% Change
6705 – Staff travel (Coed camp)	0.00	40.70	(40.70)	(100.0%)
6706 – Program equipment (Coed camp)	1,415.01	399.30	1,015.71	254.37%
6707 – Program supplies (Coed camp)	747.44	554.92	192.52	34.69%
6709 – Program – Ariel trek	316.18	0.00	316.18	100.0%
6721 – Wages – LIT & senior pgm	5,837.00	0.00	5,837.00	100.0%
6723 – LIT Honoraria	0.00	1,500.00	(1,500.00)	(100.0%)
6727 – Program supplies - LIT	2,293.22	44.66	2,248.56	5,034.84%
6743 – Honoraria (outdoor educ)	0.00	700.00	(700.00)	(100.0%)
6754 – Bus transport – March break	157.26	0.00	157.26	100.0%
6757 – Program Supplies March break	8.67	0.00	8.67	100.0%
7817 – Wilderness & Trip Equipment	59.49	0.00	59.49	100.0%
Total program – Child/Youth	25,206.23	17,739.58	7,466.65	42.09%
Property Management				
6301 – Wages – Maint & housekeeping	9,204.15	11,825.00	(2,620.85)	(22.16%)
6303 – Housekeeping Services	2,192.50	0.00	2,192.50	100.0%
6381 – Fuel – tractors, engines	572.63	707.17	(134.54)	(19.03%)
6401 – Housekeeping supplies	3,300.24	1,375.23	1,925.67	140.03%
6411 – Repairs & building supplies	11,876.24	8,920.65	2,955.59	33.13%
6414 – Water testing services	2,676.00	2,180.00	496.00	22.75%
6421 – Road Maint & Snow removal	4,780.35	2,709.27	2,071.08	76.44%
6431 – Garbage/septic collection	2,605.72	2,558.21	47.51	1.86%
6432 – Trailer permits	0.00	743.61	(743.61)	(100.0%)
6441 – Hydro electricity	15,711.99	15,064.51	647.48	4.3%
6451 – Auto repair & maintenance	2,849.60	3,977.62	(1,128.02)	(28.36%)
6452 – Vehicle depreciation/purchase	0.00	110.35	(110.35)	(100.0%)
6471 – Major maint. equipment	1,395.87	678.00	717.87	105.88%
Total Property Management	57,165.95	50,849.62	6,316.33	12.42%
Total Expense	276,406.32	212,634.45	63,771.87	29.99%
Net Ordinary Income	(955.65)	18,496.52	(19,452.17)	(105.17%)
Other income/Expense				
Other Income				
Capital Maint. Grants				
4506 – Capital Maint. Church donations	0.00	1,964.11	(1,964.11)	(100.0%)
7910 – Grants for Water Treatment Proj	4,744.50	22,035.23	(17,290.73)	(78.47%)
Total Capital Maint. Grants	4,744.50	23,999.34	(19,254.84)	(80.23%)
Total Other Income	4,744.50	23,999.34	(19,254.84)	(80.23%)
Other Expense				

Clerk:

**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre
(cont'd):**

10:46 AM
2015-06-11
Accrual Basis

**Gracefield Christian Camp & Retreat Centre
Profit & Loss Prev Year Comparison
January through December 2014**

AUDITED

	Jan – Dec 14	Jan-Dec 13	\$ Change	% Change
Capital maintenance Pgm				
7806 – White Pine renovations	0.00	1,964.11	(1,964.11)	(100.0%)
7823 – Water system engineering	2,862.72	0.00	2,862.72	100.0%
7920 – Water Treatment Expenses	1,881.78	22,035.23	(20,153.45)	(91.46%)
Total Capital Maintenance Pgm	4,744.50	23,999.34	(19,254.84)	(80.23%)
Total Other Expense	4,744.50	23,999.34	(19,254.84)	(80.23%)
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	(955.65)	18,496.52	(19,452.17)	(105.17%)

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

**Gracefield Christian Camp & Retreat Centre
Water & Septic Capital Improvement Projects
Financial Overview 2014-12-31**

Account	Description (note 1)	2003	2004	2005	2006	2007	2008	2009
2306	Designated capital donations received	1,900	2,206	3,735	10,730	2,181	755	225
2306	Imputed interest added (note 2)	n/a	n/a	n/a	n/a	451	350	100
2308	PCC Capital Project Grants received				13,657			
2308	Imputed interest added (note 2)	n/a	n/a	n/a	n/a	396	260	72
4408	Synod water/septic capital grants received		7,092	11,500				
2352	Project advance from Presbytery Ottawa							
Total water/septic revenue		1,900	9,298	15,235	24,387	3,028	1,365	397
7823	Water treatment engineering studies	0	7,092	5,533	1,565	0	0	1,170
7920	Water treatment system installation sub-total water treatment system	0	7,092	5,533	1,565	0	0	1,170
7824	Septic system engineering study	0	0	5,967	725	0	0	0
Total water/septic expenses		0	7,092	11,500	2,289	0	0	1,170
Net income/expense		1,900	2,206	3,735	22,098	3,028	1,365	-774
Cumulative balance in GCCRC capital funds		1,900	4,106	7,841	29,939	32,967	34,332	33,558
Designated Funds held by Presbytery Ottawa (note 3) (as per Jan 20, 2015 report to Presbytery)								
Total funds available for water/septic (year-end balances)		1,900	4,106	7,841	29,939	32,967	34,332	33,558

Notes:

- 1) only water-septic project income & expense entries in these accounts are reported, other projects are removed
- 2) until 2009 and starting again in 2013, interest was accrued to each designated fund for fund balances exceeding \$5,000 on the anniversary date or at year-end
- 3) Presbytery of Ottawa has also approved a loan of up to \$45,000 at 5% if needed for the project

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

**Gracefield Christian Camp & Retreat Centre
Water & Septic Capital Improvement Projects
Financial Overview****2014-12-31**

Account	Description (note 1)	2010	2011	2012	2013	2014	2015	Total
2306	Designated capital donations received	2,000	500	0	0	0	0	24,232
2306	Imputed interest added (note 2)	0	0	0	600	252	0	1,753
2308	PCC Capital Project Grants received							13,657
2308	Imputed interest added (note 2)	0	0	0	0	0	0	727
4408	Synod water/septic capital grants received							18,592
2352	Project advance from Presbytery Ottawa			75,000	0	0	0	75,000
Total water/septic revenue		2,000	500	75,000	600	252	0	133,962
7823	Water treatment engineering studies	3,791	3,787	0	0	2,863	0	25,800
7920	Water treatment system installation sub-total water treatment system			38,464	22,035	1,882	1,329	63,710
		3,791	3,787	38,464	22,035	4,745	1,329	89,510
7824	Septic system engineering study	0	0	0	0	0	0	6,692
Total water/septic expenses		3,791	3,787	38,464	22,035	4,745	1,329	96,202
Net income/expense		-1,791	-3,287	36,536	-21,435	-4,492	-1,329	37,760
Cumulative balance in GCCRC capital funds		31,767	28,480	65,016	43,581	39,089	37,760	
Designated Funds held by Presbytery Ottawa (note 3) (as per Jan 20, 2015 report to Presbytery)						73,411	75,578	75,578
Total funds available for water/septic (year-end balances)		31,767	28,480	65,016	116,992	114,667	113,338	

Notes:

- 1) only water-septic project income & expense entries in these accounts are reported, other projects are removed
- 2) until 2009 and starting again in 2013, interest was accrued to each designated fund for fund balances exceeding \$5,000 on the anniversary date or at year-end
- 3) Presbytery of Ottawa has also approved a loan of up to \$45,000 at 5% if needed for the project

**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre
(cont'd):**



A MINISTRY OF THE PRESBYTERIAN CHURCH IN CANADA

**REPORT OF THE GRACEFIELD CHRISTIAN CAMP AND RETREAT CENTRE
BOARD OF DIRECTORS TO THE PRESBYTERY OF OTTAWA
September 15, 2015**

The mission of Gracefield Christian Camp and Retreat Centre is to invite all people to experience the loving presence of the living God in creation, in Christ and in Christian community.

The Board of Directors is pleased to present the Presbytery of Ottawa with an updated summary of our 2015 season to date including current activities.

Executive Summary:

- We commend Brian and Janet Ham, staff and volunteers for a very successful summer camping season;
- 151 campers enjoyed the March Break and 10 other Gracefield-directed camps, an increase in numbers of 23% over 2014;
- A conservative estimate shows 3400 volunteer hours clocked from work weekends to chaplaincies to mechanics and maintenance;
- 33 retreats took place, an increase of more than 100% over 2014;
- 17 summer staff and five part-time/casual staff joined Barbra Draper, Janet and Brian Ham in the delivery of the summer program along with 15 volunteers who provided programming, kitchen, maintenance and out-tripping support;
- A successful Workshop on the Camp's facility plan took place August 8, led by Owen Mahaffy;
- 2015 financial forecast continues to look positive;
- This year's Program for Children's camp was based on the "Power Up" theme with resources from the Christian Camp Resources "Inside Out" curriculum and included the Outdoor Living Skills Program and Ontario Recreational Canoeing and Kayaking Association (ORCKA) training;
- Mark your calendars!!! The "Gracefield in the City" Gala will take place November 7th at Algonquin College.

Finance

The July financial statements show a conservative yet positive trend: 48% increase in lodge guest revenue and a 10 % increase in group retreat revenue over last year. This is offset by a 25% increase in program expenses.

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):



A MINISTRY OF THE PRESBYTERIAN CHURCH IN CANADA

The financial statements to July 31st are attached in pdf. As usual there are 3 reports in the one file: Balance Sheet, Profit & Loss year-to-date vs Budget, and Profit & Loss vs 2014 year-to-date.

The Camp is normally in deficit at the end of July (2014 was an exception as we did not have EDs for two months) and if the additional payroll items are removed and the donations allocated we are actually in a better position than budgeted.

You will see that both revenues and expenses are below budget. The Executive Directors have been doing a good job at holding expenses down to match revenues. The ED stipend numbers are only over budget because payday fell on July 31st so their August stipend was included in July but was budgeted for August. With their stipend, pension and payroll taxes put us over the year-to-date budget by approximately \$4k. We also received notice earlier this year, after the budget was finalized, that CSST (workers compensation) would be changing to a regular monthly payroll tax rather than a single year-end payment. That means for 2015 we are effectively paying for two years – the 2014 final payment and the 2015 monthly premiums. We have yet to allocate the summer 2015 camperships and designated donations do not yet include any amounts to be transferred off the balance sheet for the JR roof, the Turtle Rock boardwalk, staff training programmes.

Property and Maintenance

With more than 280 acres of grounds to keep and 25,000 sq ft of buildings to maintain and clean, it has been a busy year.

The big project this year was the Jolly Roger roof and fascia, now two-thirds complete. Other maintenance activities included:

- Housekeeping and grass cutting and more housekeeping and grass cutting;
- Completing and repairing the boardwalk/trail (south of the lake);
- Fixing the Manager's Cottage steps and restoring its kitchen;
- Painting White Pine's kitchen and tiling the backsplash;
- Painting the infirmary; fixing camp vehicles and repairing pipes.

All this was accomplished thanks to the hard work of Brian Ham, property and maintenance committee members and a number of other volunteers.

Sustainability

The Camp's facilities Plan was the topic of discussion at a successful August 8th open-house workshop held at the Camp. Many useful suggestions were heard and recorded. The Committee

Clerk:

**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre
(cont'd):**



A MINISTRY OF THE PRESBYTERIAN CHURCH IN CANADA

will now be establishing priorities among the many demands on the limited human and financial resources available.

The new Tent/Trailer policy approved by the Board is on the web-site.

Ongoing major undertakings include:

- reviewing the present washroom capacity with a view to planning for future needs, and
- replacing the White Pine septic system. We are currently seeking contractors and quotes.

Program

The Board thanks Janet and Brian Ham, the senior staff (Claire Mahaffy, James Dance and Dan Hains) and all the summer staff and volunteers for their contribution to the success of the 2015 summer program.

Camp numbers have increased to 145 (excluding March break camp). Evaluations by campers were very positive: "food was good," "counsellors were great," "had lots of fun," "learned about God."

The Program was based on curriculum provided by the Presbyterian Church in Canada, "Power Up: Living in the Spirit." Outdoor Living Skills (OLS) and Ontario Recreational Canoe and Kayaking Association (ORCKA) activities were also built in.

Of the 12 summer camp programs offered, two were cancelled - LIT and The Way - due to lack of enrolment. The 10 camps that took place were: Discovery (5-7); Tenderfoot/Explorers (7-9), Pioneer (9-11), Frontier (11-13), Paddlemaster (11+), MAD (11-14), Adventure (11-16), Night Owl (14-16), Grand (all) and Family (all).

Significant training opportunities were offered to staff by a number of volunteers including Christine Ball, Karen Hurd, Dan Plant and many others. In addition, senior staff attended three days of staff training at Camp Cairn along with staff from Camp Kintail.

Senior Staff reports were presented to Program Committee on August 21st. Their views, ideas and concerns were received and will inform the Committee's work as they move forward preparing for 2016.

We are hoping to rekindle our LIT work by offering a joint LIT - CY (Canada Youth) in 2016. This arrangement proved very successful in 2014 and offers a solid youth training program while

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):



A MINISTRY OF THE PRESBYTERIAN CHURCH IN CANADA

alleviating the pressure on this age group to choose between these two youth leadership opportunities.

Combining LIT and CY increases costs to both the Camp and the participant. As such, the Board will seek the support of the Creative Ministry with Children and Youth Fund for a \$5400 grant to help maintain the registration fee at its current level. The \$5400 is nine (the projected number of participants multiplied by one third (\$600) the estimated total cost per participant (\$1800).¹

Recommendation: That the Presbytery of Ottawa support the application of GCCRC to the Creative Ministry with Children and Youth Fund for the provisions of a \$5400.00 grant in support of a GCCRC combined 2016 LIT-CY program.

Retreat Groups

Over the summer months, Gracefield hosted:

- 5 Presbyterian Churches
- 15 groups from denominations other than Presbyterian
- 11 Private retreat groups including one wedding celebration, two scout groups, an Art retreat, CISV Ottawa and a Canoeing club
- 2 groups from other faiths

All who came to the property enjoyed and appreciated the experience and most rebooked for 2016.

Fund Development and Communications

Year one of a three year Communications Strategy has focused on creating a comprehensive communications platform to foster consistent branding of our three ministries: Children and Youth, Retreats and Family and Individual. This Fall our focus is on completing a Gracefield style guide, creating an accommodation brochure, sending out the third edition of Beaver Tales for 2015 and launching the Gracefield Ambassadors Program to promote Gracefield in congregations.

Over the summer we launched our first ever crowd funding initiative entitled “Making Camp Happen”. This social media campaign focused on raising funds for Camperships and brought in \$1310. This was below our goal due to a lack of business sponsorships and low volume of volunteers

¹ Current LIT Registration Fee (\$1200) + CY Registration (\$550) + Transportation (~\$350) -Synod and Presbytery Bursaries (\$300) = \$1800/participant. Grant request is \$600/participant (113 total cost) x 9 participants

**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre
(cont'd):**



A MINISTRY OF THE PRESBYTERIAN CHURCH IN CANADA

to help get the word out. Even though our social media platform is growing, much work is still needed to garner online support for future social media campaigns.

The Fall fundraising activities will include the annual “Gracefield in the City” Gala on November 7th at Algonquin College. Entertainment includes the Arise School of Dance and a silent auction. Tickets can be purchased online through Snap Up tickets or by contacting the Camp office. A direct mail appeal will follow in late November.

A handwritten signature in black ink, appearing to read "BEC" followed by a surname.

Respectfully Submitted

Bon E Cummings

Convener

Board of Directors

Gracefield Christian Camp and Retreat Centre is dedicated to helping all people experience spiritual discovery, growth, and renewal. It is a community that nurtures a deeper love of Christ, provides comfort and support builds leadership, develops meaningful relationships, and practices stewardship of the environment.

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**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre
(cont'd):**

12:04 PM

15/10/15

Accrual Basis

**Gracefield Christian Camp & Retreat Centre
Balance Sheet Prev Year Comparison
As of 30 September 2015**

	<u>30 Sept 15</u>	<u>30 Sept 14</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Chequing/Savings				
1001 – Desjardins bank account #34138	(9,769.67)	(6,382.16)	(3,387.51)	(53.08%)
1004 – Desjardins share account	5.00	5.00	0.00	0.0%
1005 – Petty Cash	258.97	258.97	0.00	0.0%
Total Chequing/Savings	(9,505.70)	(6,118.19)	(3,387.51)	(55.37%)
Accounts Receivable				
1200 – Accounts Receivable	(8,468.17)	(13,942.26)	5,474.09	39.26%
2382 – G.S.T. Receivable	5,810.10	3,843.91	1,966.19	51.15%
2397 – Q.S.T. Receivable	10,259.38	7,033.97	3,225.41	45.86%
Total Accounts receivable	7,601.31	(3,064.38)	10,665.69	348.05%
Other Current Assets				
1499 – Undeposited Funds	156.85	163.00	(6.15)	(3.77%)
Total Other Current Assets	156.85	163.00	(6.15)	(3.77%)
Total Current Assets	(1,747.54)	(9,019.57)	7,272.03	80.63%
TOTAL ASSETS	(1,747.54)	(9,019.57)	7,272.03	80.63%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 – Accounts Payable	11,748.19	1,647.52	10,100.67	613.08%
Total Accounts Payable	11,748.19	1,647.52	10,100.67	613.08%
Other Current Liabilities				
2100 – Payroll Liabilities	5.33	1,980.70	(1,975.37)	(99.73%)
2240 – GST/QST Payable	29,066.72	25,688.17	3,378.55	13.15%
2301 – Jemima Rae Mem. Fund	2,860.23	2,860.23	0.00	0.0%
2303 – Turtle Rock Land Fund	331.86	761.86	(430.00)	(56.44%)
2306 – Water/Septic Capital Fund	37,187.01	38,836.52	(1,649.51)	(4.25%)
2309 – Program grants	920.35	2,388.40	(1,468.05)	(61.47%)
2310 – Grace Garceau Campership fund	2,094.49	2,094.49	0.00	0.0%
2320 – Campership Fund	251.87	(3,759.28)	4,011.15	106.7%
2351 – Erskine Fund loans received	143,540.79	142,613.80	926.99	0.65%
2401 – Deferred revenue	10,915.45	7,299.64	3,615.81	49.53%

Clerk:

**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre
(cont'd):**

12:04 PM

Gracefield Christian Camp & Retreat Centre

15/10/15

Balance Sheet Prev Year Comparison

Accrual Basis

As of 30 September 2015

	31 Dec 14	31 Dec 13	\$ Change	% Change
Total Other Current Liabilities	<u>227,174.10</u>	<u>220,764.53</u>	<u>6,409.57</u>	<u>2.9%</u>
Total Current Liabilities	<u>238,922.29</u>	<u>222,412.05</u>	<u>16,510.24</u>	<u>7.42%</u>
Total Liabilities	<u>238,922.29</u>	<u>222,412.05</u>	<u>16,510.24</u>	<u>7.42%</u>
Equity				
3000 – Opening Balance Equity	<u>(59,052.83)</u>	<u>(59,052.83)</u>	<u>0.00</u>	<u>0.0%</u>
3900 – Retained earnings	<u>(155,337.92)</u>	<u>(154,382.27)</u>	<u>(955.65)</u>	<u>(0.62%)</u>
Net Income	<u>(26,279.08)</u>	<u>(17,996.52)</u>	<u>(8,282.56)</u>	<u>(46.02%)</u>
Total Equity	<u>(240,669.83)</u>	<u>(231,431.62)</u>	<u>(9,238.21)</u>	<u>(3.99%)</u>
TOTAL LIABILITIES & EQUITY	<u>(1,747.54)</u>	<u>(9,019.57)</u>	<u>7,272.03</u>	<u>80.63%</u>

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

11:54 AM

15/10/15

Accrual Basis

Gracefield Christian Camp & Retreat Centre**Profit & Loss Budget vs. Actual****January through September 2015**

	Jan – Sept 15	Budget	\$ Over Budget	% of Budget
Ordinary income/Expense				
Income				
Donations				
1509 – Chapel offerings	1,038.10	0.00	1,038.10	100.0%
4205 – Donations individuals	8,132.00	15,795.24	(7,663.24)	51.48%
4206 – Donations Churches/organization	4,396.92	7,656.48	(3,259.56)	57.43%
4212 – Designated Donations (individ)	1,003.84	3,500.00	(2,496.16)	28.68%
4213 – Designated Donation (Church)	3,742.50	3,500.00	242.50	106.93%
4218 – Gala dinner & auction	110.00	0.00	110.00	100.0%
4219 – Gala dinner donations	0.00	0.00	0.00	0.0%
4220 – Pledged donations	7,750.00	8,700.00	(950.00)	89.08%
4221 – Canada Helps donations	1,807.10	747.00	1,060.10	241.91%
4509 – Gracefield Improvement Fund	0.00	0.00	0.00	0.0%
Total Donations	27,980.46	39,898.72	(11,918.26)	70.13%
Grants & Other revenue				
4208 – Synod block grants	21,754.00	32,629.50	(10,875.50)	66.67%
4209 – Presbytery Grants	0.00	5,000.00	(5,000.00)	0.0%
4407 – Government grants	2,911.00	5,000.00	(2,089.00)	58.22%
4410 – Fundraising Grants	0.00	500.00	(500.00)	0.00%
4411 – Jemima Rae Allocated	0.00	500.00	(500.00)	0.0%
4801 – Interest revenue	0.00	25.00	(25.00)	0.0%
4901 – Net Sales taxes collected	9,394.59	8,500.00	894.59	110.53%
4951 – Other revenue	4,400.38	0.00	4,400.38	100.0%
Total Grants & Other revenue	36,459.97	52,154.50	(13,694.53)	73.74%
Pgm Revenue – Adult/Family				
4101 – Family Camp fees	2,745.01	1,950.00	795.01	140.77%
4111 – Lodge guest fees	34,936.14	23,421.76	11,514.38	149.16%
4112 – Lodge guests equip. rentals	685.28	220.00	465.28	311.49%
4121 – Tent/Trailer fees	20,002.51	23,200.00	(3,197.49)	86.22%
4122 – Camp site	6,634.42	8,926.80	(2,292.38)	74.32%
4141 – Group Retreat Fees	43,552.83	51,932.33	(8,379.50)	83.87%
4142 – Group program/equip rental	1,793.76	1,687.99	105.77	106.27%
Total Pgm Revenue – Adult/Family	110,349.95	111,338.88	(988.93)	99.11%
Pgm Revenue – Child/Youth				
4001 – Co-ed summer camp fees	42,558.29	47,363.00	(4,804.71)	89.86%
4010 – Co-ed camperships allocated	0.00	9,066.00	(9,066.00)	0.0%
4011 – Day Camp Fees	360.0	420.00	(60.00)	85.71%

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

11:54 AM

15/10/15

Accrual Basis

Gracefield Christian Camp & Retreat Centre**Profit & Loss Budget vs. Actual****January through September 2015**

	Jan – Sept 15	Budget	\$ Over Budget	% of Budget
4021 – L.I.T. Camp fees	0.00	3,977.00	(3,977.00)	0.0%
4041 – Outdoor Educ. Fees	0.00	800.00	(800.00)	0.0%
4051 – March Break camp fees	1,657.80	3,240.00	(1,582.20)	51.17%
Total Pgm Revenue – Child/Youth	44,576.09	64,866.00	(20,289.91)	68.72%
Store Revenue				
4301 – T-Shirt/Sweatshirt sales	1,492.19	1,460.00	32.19	102.21%
4302 – STAFF T-SHIRTS	0.00	752.00	(752.00)	0.0%
4303 – Tuck adhoc sales	70.71	600.00	(529.29)	11.79%
Total Store Revenue	1,562.90	2,812.00	(1,249.10)	55.58%
Total Income	222,929.37	271,070.10	(48,140.73)	82.24%
Gross Profit	222,929.37	271,070.10	(48,140.73)	82.24%
Expense				
Administration Expenses				
6001 – Wages (office admin)	24,172.99	25,266.00	(1,093.01)	95.67%
6002 – Directors Stipend	30,604.50	31,402.00	(797.50)	97.46%
6011 – Payroll Taxes (all depts)	10,548.85	11,436.00	(887.15)	92.24%
6012 – Vacation Pay (all depts)	1,514.51	2,308.00	(793.49)	65.62%
6013 – Board & Lodge benefits	0.00	0.00	0.00	0.0%
6021 – Health Insurance (Directors)	3,168.00	3,168.00	0.00	100.0%
6031 – Pension Plan (Directors)	5,141.52	5,285.25	(143.73)	97.28%
6041 – Workers Comp (all depts)	3,627.09	1,818.75	1,808.34	199.43%
6071 – Committee member travel	0.00	0.00	0.00	0.0%
6081 – Auto Gas (admin)	1,114.60	2,777.39	(1,662.79)	40.13%
6091 – Auto mileage (Admin)	54.26	375.00	(320.74)	14.47%
6101 – Auto registration (all depts)	764.37	755.00	9.37	101.24%
6111 – Property/liability insurance	16,196.45	15,413.00	783.45	105.08%
6121 – Office postage	1,377.99	850.89	527.10	161.95%
6131 – Office supplies (all depts)	624.27	825.37	(201.10)	75.64%
6141 – Office copier	2,735.34	2,003.53	731.81	136.53%
6151 – Office postage meter	525.76	375.00	150.76	140.2%
6171 – Computer equipment/software	794.74	756.00	38.74	105.12%
6181 – Health care/infirmary	277.46	250.00	27.46	110.98%
6182 – Safety equipment	1,767.28	250.00	1,517.28	706.91%
6191 – Phone & internet services	2,035.71	2,967.77	(932.06)	68.59%
6201 – Prof. Development (directors)	0.00	0.00	0.00	0.0%
6202 – Staff Training (all depts)	1,242.64	1,001.00	241.64	124.14%
6203 – Board development	977.20	0.00	977.20	100.0%
6211 – Publicity & promotion	987.53	750.00	237.53	131.67%

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

11:54 AM

15/10/15

Accrual Basis

Gracefield Christian Camp & Retreat Centre**Profit & Loss Budget vs. Actual****January through September 2015**

	Jan – Sept 15	Budget	\$ Over Budget	% of Budget
6221 – Membership/permits	1,590.73	1,634.00	(43.27)	97.35%
6231 – Audit prof. services	0.00	0.00	0.00	0.0%
6251 – Auto insurance (all depts)	1,448.00	1,500.00	(52.00)	96.53%
6511 – Fundraising events/materials	250.00	0.00	250.00	100.0%
6560 – Payroll advances	0.00	0.00	0.00	0.0%
6991 – Miscellaneous/unclassified	145.00	0.00	145.00	100.0%
8001 – Bank & Merchant Card charges	3,394.84	4,070.03	(675.19)	83.41%
8011 – Line of Credit & Interest	0.00	0.00	0.00	0.0%
8015 – Registration fees - online	3,064.06	3,027.00	37.06	101.22%
8021 – GST Net expense	1,567.52	1,683.90	(116.38)	93.09%
8022 – QST Net Expense	2,611.81	2,505.87	105.94	104.23%
8023 – Ontario sales taxes	431.92	777.52	(345.60)	55.55%
Total Administration Expenses	124,756.94	125,232.27	(475.33)	99.62%
Camp Store				
7651 – Tuck supplies	0.00	1,000.00	(1,000.00)	0.0%
7671 – Souvenir Shirts	1,574.50	1,500.00	74.50	104.97%
7681 – Staff theme shirts	0.00	1,200.00	(1,200.00)	0.0%
Total Camp Store	1,574.50	3,700.00	(2,125.50)	42.55%
Food Services				
5001 – Wages – kitchen staff	8,554.93	18,993.00	(10,438.07)	45.04%
5003 – Chef Services	7,685.00	0.00	7,685.00	100.0%
5051 – Small kitchen equipment	483.65	500.00	(16.35)	96.73%
5061 – Staff Travel – Kitchen	0.00	700.00	(700.00)	0.0%
5311 – Repairs and kitchen supplies	2,793.12	1,168.00	1,625.12	239.14%
5541 – Food & beverage supplies	30,103.16	33,916.84	(3,813.68)	88.76%
5545 – Food & beverage – Group rentals	0.00	0.00	0.00	0.0%
5551 – Propane (cooking) supplies	697.48	1,210.78	(513.30)	57.61%
Total Food Services	50,317.34	56,488.62	(6,171.28)	89.08%
Program – Adult/Family				
7004 – Fuel expense (family camp)	0.00	200.00	(200.00)	0.0%
7006 – Program equipment	0.00	0.00	0.00	0.0%
7007 – Program supplies (Family)	44.75	200.00	(155.25)	22.38%
Total program – Adult/Family	44.75	400.00	(355.25)	11.19%
Program – Child/Youth				
6701 – Wages (coed summer camp)	13,789.52	15,400.00	(1,610.48)	8954%
6703 – Honoraria international staff	0.00	0.00	0.00	0.0%
6704 – Bus transport (Coed camp)	0.00	500.00	(500.00)	0.0%
6706 – Program equipment (Coed camp)	72.50	1,000.00	(927.50)	7.25%

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

11:54 AM

15/10/15

Accrual Basis

Gracefield Christian Camp & Retreat Centre**Profit & Loss Budget vs. Actual****January through September 2015**

	Jan – Sept 15	Budget	\$ Over Budget	% of Budget
6707 – Program supplies (Coed camp)	2,046.42	800.00	1,246.42	255.8%
6709 – Program – Ariel trek	397.63	400.00	(2.37)	99.41%
6721 – Wages – LIT & senior pgm	13,798.00	13,650.00	148.00	101.08%
6727 – Program supplies - LIT	0.00	750.00	(750.00)	0.0%
6745 – Staff travel (outdoor ed)	84.98			
6751 – Wages – March Break camp	500.00	250.00	250.00	200.0%
6754 – Bus transport – March break	69.58	250.00	(180.42)	27.83%
6755 – Staff travel – March break	0.00	150.00	(150.00)	0.0%
6756 – Program equipment March break	0.00	100.00	(100.00)	0.0%
6757 – Program Supplies March break	252.62	100.00	152.62	252.62%
7817 – Wilderness & Trip Equipment	628.40	500.00	128.40	125.68%
Total program – Child/Youth	31,639.65	33,850.00	(2,210.35)	93.47%
Property Management				
6301 – Wages – Maint & housekeeping	1,220.10	9,405.00	(8,184.90)	12.97%
6303 – Housekeeping Services	4,081.50	4,080.00	1.50	100.04%
6361 – Staff travel – Maintenance	638.80			
6381 – Fuel – tractors, engines	518.37	600.00	(81.63)	86.4%
6401 – Housekeeping supplies	1,374.47	2,932.95	(1,558.48)	46.86%
6411 – Repairs & building supplies	7,744.77	6,469.90	1,274.87	119.71%
6414 – Water testing and maintenance	2,303.11	1,570.00	733.11	146.7%
6421 – Road Maint & Snow removal	2,500.00	4,000.00	(1,500.00)	62.5%
6431 – Garbage/septic collection	3,099.07	3,099.00	0.07	100.0%
6432 – Trailer permits	(240.00)	0.00	(240.00)	100.0%
6441 – Hydro electricity	10,914.87	14,314.10	(3,399.23)	76.25%
6451 – Auto repair & maintenance	2,367.29	1,706.33	660.96	138.74%
6471 – Major maint. equipment	0.00	1,400.00	(1,400.00)	0.0%
7813 – Structural improvement projects	4,352.92	2,000.00	2,352.92	217.65%
Total Property Management	40,875.27	51,577.28	(10,702.01)	79.25%
Total Expense	249,208.45	271,248.17	(22,039.72)	91.88%
Net Ordinary Income	(26,279.08)	(178.07)	(26,101.01)	14,757.72%
Other income/Expense				
Other Income				
Capital Maint. Grants				
7910 – Grants for Water Treatment proj	1,901.95	0.00	1,901.95	100.0%
Total Capital Maint. Grants	1,901.95	0.00	1,901.95	100.0%
Total Other Income	1,901.95	0.00	1,901.95	100.0%

Clerk:

**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre
(cont'd):**

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15/10/15

Accrual Basis

Gracefield Christian Camp & Retreat Centre

Profit & Loss Budget vs. Actual

January through September 2015

	Jan – Sept 15	Budget	\$ Over Budget	% of Budget
Other Expense				
Capital maintenance Pgm				
7823 – Water system engineering	0.00	0.00	0.00	0.0%
7920 – Water Treatment Expenses	1,901.95	0.00	1,901.95	100.0%
Total Capital Maintenance Pgm	<u>1,901.95</u>	<u>0.00</u>	<u>1,901.95</u>	<u>100.0%</u>
Total Other Expense	<u>1,901.95</u>	<u>0.00</u>	<u>1,901.95</u>	<u>100.0%</u>
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	(26,279.08)	(178.07)	(26,101.01)	14,757.72%

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

11:29 AM

15/10/15

Accrual Basis

**Gracefield Christian Camp & Retreat Centre
Profit & Loss Prev Year Comparison
January through September 2015**

		Jan – Sep 15	Jan-Sep 14	\$ Change	% Change
Ordinary Income/Expenses					
Income					
Donations					
1509 – Chapel offerings	1,038.10	15.00	1,023.10	6,820.67%	
4205 – Donations individuals	8,132.00	13,272.96	(5,140.96)	(38.73%)	
4206 – Donations Churches/organization	4,396.92	5,956.43	(1,559.51)	(26.18%)	
4212 – Designated Donations (individ)	1,003.84	1,836.10	(832.26)	(45.33%)	
4213 – Designated Donation (Church)	3,742.50	0.00	3,742.50	100.0%	
4218 – Gala dinner & auction	110.00	0.00	110.00	100.0%	
4220 – Pledged donations	7,750.00	5,895.00	1,855.00	31.47%	
4221 – Canada Helps donations	1,807.10	576.60	1,230.50	213.41%	
4509 – Gracefield Improvement Fund	0.00	100.00	(100.00)	(100.0%)	
Total Donations	27,980.46	27,652.09	328.37	1.19%	
Grants & Other revenue					
4208 – Synod block grants	21,754.00	23,008.00	(1,254.00)	(5.45%)	
4407 – Government grants	2,911.00	3,329.00	(418.00)	(12.56%)	
4801 – Interest revenue	0.00	24.41	(24.41)	(100.0%)	
4901 – Net Sales taxes collected	9,394.59	8,864.91	529.68	5.98%	
4951 – Other revenue	4,400.36	4,476.99	(76.61)	(1.71%)	
Total Grants & Other revenue	38,459.97	39,703.31	(1,243.34)	(3.13%)	
Pgm Revenue – Adult/Family					
4101 – Family Camp fees	2,745.01	880.46	1,864.55	211.77%	
4111 – Lodge guest fees	34,936.14	20,145.52	14,790.62	73.42%	
4112 – Lodge guests equip. rentals	685.28	136.00	549.28	403.88%	
4121 – Tent/Trailer fees	20,002.51	21,946.13	(1,943.62)	(8.86%)	
4122 – Camp site	6,634.42	7,762.63	(1,128.21)	(14.53%)	
4141 – Group Retreat Fees	43,552.83	42,861.74	691.09	1.61%	
4142 – Group program/equip rental	1,793.76	1,467.47	326.29	22.24%	
Total Pgm Revenue – Adult/Family	110,349.95	95,199.95	15,150.00	15.91%	
Pgm Revenue – Child/Youth					
4001 – Co-ed summer camp fees	42,558.29	37,238.39	5,319.90	14.29%	
4011 – Day Camp Fees	360.00	350.00	10.00	2.86%	
4021 – L.I.T. Camp fees	0.00	10,600.00	(10,600.00)	(100.0%)	
4041 – Outdoor Educ. Fees	0.00	667.00	(667.00)	(100.0%)	
4051 – March Break camp fees	1,657.80	2,700.00	(1,042.20)	(38.6%)	
Total Pgm Revenue – Child/Youth	44,576.09	51,555.39	(6,979.30)	(13.545)	

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

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15/10/15

Accrual Basis

Gracefield Christian Camp & Retreat Centre**Profit & Loss Prev Year Comparison****January through September 2015**

	Jan – Sep 15	Jan-Sep 14	\$ Change	% Change
Store Revenue				
4301 – T-Shirt/Sweatshirt sales	1,492.19	1,366.45	125.74	9.2%
4302 – STAFF T-SHIRTS	0.00	393.66	(393.66)	(100.0%)
4303 – Tuck adhoc sales	70.71	426.18	(355.47)	(83.41%)
Total Store Revenue	1,562.90	2,186.29	(623.39)	(28.51)
Total Income	222,929.37	216,297.03	6,632.34	3.07%
Gross Profit	222,929.37	216,297.03	6,632.34	3.07%
Expense				
Administration Expenses				
6001 – Wages (office admin)	24,172.99	24,615.40	(442.41)	(1.8%)
6002 – Directors Stipend	30,604.50	23,803.50	6,801.00	28.57%
6011 – Payroll Taxes (all depts)	10,548.85	10,493.84	55.01	0.52%
6012 – Vacation Pay (all depts)	2,369.63	2,000.00	369.63	118.48%
6013 – Board & Lodge benefits	0.00	0.00	0.00	0.0%
6021 – Health Insurance (Directors)	3,168.00	2,473.32	(958.81)	(38.77%)
6031 – Pension Plan (Directors)	5,141.52	3,427.76	1,713.76	50.0%
6041 – Workers Comp (all depts)	3,627.09	1,815.22	1,811.87	99.82%
6071 – Committee member travel	0.00	88.37	(88.37)	(100.0%)
6081 – Auto Gas (admin)	1,114.60	2,517.09	(1,402.49)	(55.72%)
6091 – Auto mileage (Admin)	54.26	493.29	(439.03)	(89.0%)
6101 – Auto registration (all depts)	764.37	754.97	9.40	1.25%
6111 – Property/Liability Insurance	16,196.45	15,413.00	783.45	5.08%
6121 – Office postage	1,377.99	680.74	697.25	102.43%
6131 – Office supplies (all depts)	624.27	745.82	(121.55)	(16.3%)
6141 – Office copier	2,735.34	1,830.41	904.93	49.44%
6151 – Office postage meter	525.76	301.97	223.79	74.11%
6171 – Computer equipment/software	794.74	757.96	36.78	4.85%
6181 – Health care/infirmary	277.46	183.47	93.99	51.23%
6182 – Safety equipment	1,767.28	0.00	1,767.28	100.0%
6191 – Phone & internet services	2,035.71	2,895.31	(859.60)	(29.69%)
6201 – Prof. Development (directors)	0.00	185.00	(185.00)	(100.0%)
6202 – Staff Training (all depts)	1,242.64	924.05	318.59	34.48%
6203 – Board development	977.20	0.00	977.20	100.0%
6211 – Publicity & promotion	987.53	200.00	787.53	393.77%
6221 – Membership/permits	1,590.73	166.00	1,424.73	858.27%
6251 – Auto insurance (all depts)	1,448.00	1,482.00	(34.00)	(2.29%)
6511 – Fundraising events/materials	250.00	0.00	250.00	100.0%
6560 – Payroll advances	0.00	(700.00)	700.00	100.0%

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

11:29 AM

15/10/15

Accrual Basis

**Gracefield Christian Camp & Retreat Centre
Profit & Loss Prev Year Comparison
January through September 2015**

	Jan – Sep 15	Jan-Sep 14	\$ Change	% Change
6991 – Miscellaneous/unclassified	145.00	255.92	(110.92)	(43.34%)
8001 – Bank & Merchant Card charges	3,394.84	3,818.93	(424.09)	(11.11%)
8011 – Line of Credit & Interest	0.00	2.59	(2.59)	(100.0%)
8015 – Registration fees - online	3,064.06	653.10	2,410.96	369.16%
8021 – GST Net expense	1,567.52	1,505.85	61.67	4.1%
8022 – QST Net Expense	2,611.81	2,281.06	330.75	14.5%
8023 – Ontario sales taxes	431.92	936.17	(504.25)	53.86%)
Total Administration Expenses	124,756.94	107,441.61	17,315.33	16.12%
Camp Store				
7651 – Tuck supplies	0.00	1,114.98	(1,114.98)	(100.0%)
7671 – Souvenir Shirts	1,574.50	1,492.75	81.75	5.48%
7681 – Staff theme shirts	0.00	1,191.20	(1,191.20)	(100.0%)
Total Camp Store	1,574.50	3,798.93	(2,224.43)	(58.55%)
Food Services				
5001 – Wages – kitchen staff	8,554.93	15,504.44	(6,949.51)	(44.82%)
5003 – Chef Services	7,685.00	280.00	7,405.00	2,644.64%
5051 – Small kitchen equipment	483.65	1,140.79	(657.14)	(57.6%)
5311 – Repairs and kitchen supplies	2,793.12	2,046.11	747.01	36.51%
5541 – Food & beverage supplies	30,103.16	25,957.31	4,145.85	15.97%
5545 – Food & beverage – Group rentals	0.00	2,119.15	(2,119.15)	(100.0%)
5551 – Propane (cooking) supplies	697.48	1,114.24	(416.76)	(37.4%)
Total Food Services	50,317.34	48,162.04	2,155.30	4.48%
Program – Adult/Family				
7006 – Program equipment	0.00	8.58	(8.58)	(100.0%)
7007 – Program supplies (Family)	44.75	27.99	16.76	59.88%
Total program – Adult/Family	44.75	36.57	8.18	22.37%
Program – Child/Youth				
6701 – Wages (coed summer camp)	13,789.52	12,846.96	942.56	7.34%
6703 – Honoraria international staff	0.00	475.00	(475.00)	(100.0%)
6704 – Bus transport (Coed camp)	0.00	1,050.00	(1,050.00)	(100.0%)
6706 – Program equipment (Coed camp)	72.50	1,078.01	(1,005.51)	(93.28%)
6707 – Program supplies (Coed camp)	2,046.42	707.07	1,339.35	189.42%
6709 – Program – Ariel trek	397.63	316.18	81.45	25.76%
6721 – Wages – LIT & senior pgm	13,798.00	5,837.00	7,961.00	136.39%
6727 – Program supplies - LIT	0.00	2,293.22	(2,293.22)	(100.0%)
6741 – Staff travel – (outdoor ed)	84.98	0.00	84.98	100.0%
6751 –Wages (March Break camp)	500.00	0.00	500.00	100.0%
6754 – Bus transport – March break	69.58	157.26	(87.68)	(55.76%)

Clerk:

Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

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15/10/15

Accrual Basis

Gracefield Christian Camp & Retreat Centre

Profit & Loss Prev Year Comparison

January through September 2015

	Jan – Sep 15	Jan-Sep 14	\$ Change	% Change
6757 – Program Supplies March break	252.62	8.67	243.95	2,813.73%
7817 – Wilderness & Trip Equipment	628.40	59.49	568.91	956.31%
Total program – Child/Youth	31,639.65	24,828.86	6,810.79	27.43%
Property Management				
6301 – Wages – Maint & housekeeping	1,220.10	8,654.15	(7,434.05)	(85.9%)
6303 – Housekeeping Services	4,081.50	1,117.50	2,964.00	265.24%
6361 – Staff travel – Maintenance	638.80	0.00	638.80	100.0%
6381 – Fuel – tractors, engines	518.37	572.63	(54.26)	(9.48%)
6401 – Housekeeping supplies	1,374.47	3,233.85	(1,859.38)	(57.5%)
6411 – Repairs & building supplies	7,744.77	11,346.14	(3,601.37)	(31.74%)
6414 – Water testing and maintenance	2,303.11	2,126.00	177.11	8.33%
6421 – Road Maint & Snow removal	2,500.00	3,701.85	(1,201.85)	(32.47%)
6431 – Garbage/septic collection	3,099.07	2,605.72	493.35	18.93%
6432 – Trailer permits	(240.00)	0.00	(240.00)	(100.0%)
6441 – Hydro electricity	10,914.87	14,055.90	(3,141.03)	(22.35%)
6451 – Auto repair & maintenance	2,367.29	1,215.93	1,151.36	94.69%
6471 – Major maint. Equipment	0.00	1,395.87	(1,395.87)	(100.0%)
7813 – Structural improvement projects	4,352.92	0.00	4,352.92	100.0%
Total Property Management	40,875.27	50,025.54	(9,150.27)	(18.29%)
Total Expense	249,208.45	234,293.55	14,914.90	6.37%
Net Ordinary Income	(26,279.08)	(17,996.52)	(8,282.56)	(46.02%)
Other income/Expense				
Other Income				
Capital Maint. Grants				
7910 – Grants for Water Treatment Proj	1,901.95	4,744.50	(2,842.55)	(59.91%)
Total Capital Maint. Grants	1,901.95	4,744.50	(2,842.55)	(59.91%)
Total Other Income	1,901.95	4,744.50	(2,842.55)	(59.91%)
Other Expense				
Capital maintenance Pgm				
7823 – Water system engineering	0.00	2,862.72	(2,862.72)	(100.0%)
7920 – Water Treatment Expenses	1,901.95	1,881.78	20.17	1.07%
Total Capital Maintenance Pgm	1,901.95	4,744.50	(2,842.55)	(59.91%)
Total Other Expense	1,901.95	4,744.50	(2,842.55)	(59.91%)
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	(26,279.08)	(17,996.52)	(8,282.56)	(46.02%)

Clerk:

CAMP D'ACTION BIBLIQUE – OCTOBER 2015

The camp continues to move forward with your support and prayers. The following updates are submitted to the Synod of Québec and Eastern Ontario for your information.

1. Camp Committee. The camp committee continues to meet on a regular basis.
2. Campers. A total of 193 campers (or roughly 163 camper weeks) (up from 116 in 2014) at CAB this past summer.
3. Summer Staff. In 2015 we had a significant number of returning staff mixed with new volunteers. There were 28 different staff (totalling 126 staff weeks including training).
4. Open House, June 27th, 2015. What a great way to start the summer. A week of staff training followed by a great day at camp where Winston Bosch led the open air worship service.
5. Curriculum. The summer program was provided by the PCC. The theme for summer 2015 was “Power Up”. An excellent product that the staff could use and build upon.
6. Maintenance. The amount of “tender loving care” our buildings and grounds needed this year was slightly more than last year. Some of the focus areas this summer were: water testing (new Quebec Government regulations required camp to hire a private company to verify our water system and train our team., Tee Pee area, replacement of benches around camp fire, dredging pond and reseeding bank, to name a few.
7. New Activities. New ropes course for CAB was an instant hit enjoyed by everyone. The addition of this “new” major activity enhanced an already good program. During a rainy week, yes we do have them, an outing to the Richmond bowling ally was very welcomed. It has also been suggested that trip to Richmond for bowling could also include a visit to Richmond County historical museum in 2016. Fishing derbies were also popular. To enhance this activity the pond was stocked with 150 trout in mid July. A number of new games were added and a movie night on ball field was a big success.
8. CAB websites – <http://www.cabqc.ca/>. Continuously improving, suggestions welcome.
9. Welcome Hall Mission. WHM in Montreal sent 90 campers over three 4 day camps during a two week period. Extra staff was hired and the city kids had a wonderful time. This resulted in the Youth II being pushed a week to the right with minimal impact.
10. Inspections. The QCA inspection was conducted on July 15th, 2015. I am pleased to report that the inspector found the camp to be compliant with all the standards set out by the Quebec Camping Association. The MAPAQ, surprise kitchen inspection the week before also met or exceeded all the requirements.

Camp d'action biblique Report (cont'd):

11. Financial Statement. The camp is ending the year in a good financial position. Attached is the August 31st, 2015 statement. The good financial position which will allow us to plan some larger facilities upkeep activities for next summer including fixing drainage at entrance to the camp.

12. 2016 Schedule. It is envisioned that camp will run another 7 week schedule next summer. One week of training , followed by 6 camper weeks with 2 dedicated to WHM. The planned schedule is attached.

13. Past & Future. Having just completed my 16th summer with camp, I look back. Wow! Look what we've accomplished in 66 years of camping at Camp d'action biblique. This was achieved by through the excellent cooperation of many individuals over the years. I am also encouraged by the little improvements we achieve annually and the immense opportunity that lies ahead. My Mom reminded me on the weekend that the Presbyterian Women of St. Andrew's Melbourne has supported the camp for the past 39 years sending 65 campers to camp. The recurring steadfast support from the Synod of Quebec and Eastern Ontario has definitely allowed our small camp to grow and prosper.

If you have any questions, please do not hesitate to call,



C.A. Dewar September 20th, 2015
Director General (Convenor) / Secretary
Camp d'action biblique
(613) 822-9881 (Home) (613) 614-9224 (Cellular)

Enclosures: 3

1. Financial Statement August 31st, 2015
2. 2015 – Pictures
3. 2015 – Schedule

Clerk:

Camp d'action biblique Report (cont'd):

31 Aug 15

**CAMP D'ACTION BIBLIQUE
EXPENSES 2014**

Hydro Quebec	\$ 2,392.58
Propane	\$ 267.51
Bell telephone	\$ 523.50
Postage / Stationary / Photocopying	\$ 371.24
Property – 4 wheeler use	\$ 3,577.42
Electrician	\$ -
Pharmacy – First Aid	\$ 225.80
Food – Maxi / Tuck	\$ 6,604.23
Water Testing + UV machine bills	\$ 233.98
Honorariums – Staff	\$ 26,045.00
Honorariums – Executive Director	\$ 13,200.00
Honorariums – Maintenance (Michel)	\$ 150.00
Honorariums – Maintenance (William)	\$ -
Honorariums – Maintenance (Gary)	\$ 5,300.00
Honorariums – Maintenance (Jeremy)	\$ 1,200.00
Honorariums – Maintenance (Luc)	\$ -
Travel – Maintenance (William)	\$ -
Travel – Staff (Ex Dir & Committee)	\$ 1,424.74
Fire Extinguishers	\$ 235.48
Septic	\$ -
Insurance	\$ 9,378.36
Return of Registration	\$ 50.00
Cleaning – housekeeping – Supplies (Cherbourg)	\$ 1,488.47
CITQ – QCA – CCI	\$ 1,682.52
T shirts	\$ 908.33
Program	\$ 2,693.79
Nouvelle Generations	\$ 300.00
Webpage hosting	\$ 79.43
Tractor	\$ 400.00
Freezer	\$ 300.00
Ropes Course	\$ 1,658.43
Aquatech	\$ 574.88
Excavation Richmond Inc	\$ 538.52
Dredging	\$ -
bank charges / fees / returned cheque	\$ 142.50
	\$ 81,946.71
Sent to Presbytery of Québec for Tax Receipts	\$ 7,078.63
	\$ 7,078.63

Expenses 2015

\$ 89,025.34

Clerk:

Camp d'action biblique Report (cont'd):

31 Aug 15

CAMP D'ACTION BIBLIQUE
Camp Operating Income / Donations / Misc - 2015

Camp Operating Income	\$ 37,697.00
Camper dues week 1 (Youth I)	\$ 6,140.00
Camper dues week 2 (Bil Jr I)	\$ 6,633.00
Camper dues week 3 (Bil Jr 2)	\$ 3,485.00
Camper dues week 4A-\$C (Bil Jr 3)	\$ 18,000.00
Camper dues week 5 (Youth II)	\$ 3,439.00
Retreat	\$ -
Donations	\$ 43,493.18
Presbytery of Montréal	\$ 10,118.02
Presbytery of Québec	\$ -
Welcome Hall Mission	\$ 10,000.00
ACQ sponsorship	\$ 600.00
Synod of QC and Eastern ON	\$ 16,379.00
Various Churches / Organizations (6)	\$ 2,424.16
Various Individuals (24) (includes open house donations)	\$ 3,972.00
Robert Fund	\$ -
Miscellaneous – 2015	\$ 8,382.90
Joe Kelly Bottles (Apr – Jun)	\$ 1,128.90
Rental Fees	\$ 6,007.00
bottle return (Misc.)	\$ 32.40
Bottle Return (Craig)	\$ 320.60
Bottle Return (Elie)	\$ 320.00
T-shirt	\$ 401.00
Bell rtn overpayment	\$ -
Silent Auction (open house)	\$ 173.00
Camp Operating/Donations/Misc – 2015 (Total)	\$ 89,573.08
Donations receipted through the Presbytery of Québec	\$ 5,418.63
	\$ 5,418.63
Operating Balance (01 Jan 15)	\$ 43,151.02
+ Camp Operating/Donations/Misc 2015	\$ 94,991.71
- Expenses 2015	\$ 89,025.34
Book Balance 31 Aug 15	\$ 49,117.39

Clerk:

Camp d'action biblique Report (cont'd):



2016 Camp d'action biblique Schedule

Work Day: Saturday, May 21st (9 a.m. – 4 p.m.)

Pre-Camp: Monday, June 27th (2 p.m.) – Saturday, July 2nd (10 a.m.)

Open House: Saturday, July 2nd (2 – 8 p.m.)

Youth Camp 1 (ages 13-16): Sunday, July 3rd (5 p.m.) – Saturday, July 09th (10 a.m.)

Junior Camp 1 (ages 8-12): Sunday, July 10th (5 p.m.) – Saturday, July 16th (10 a.m.)

Junior Camp 2 (ages 8-12): Sunday, July 17th (5 p.m.) – Saturday, July 23rd (10 a.m.)

Camp Rental: Sunday, July 24th – Saturday, July 30th (10 a.m.)

Junior Camp 3 (ages 8-12): Sunday, July 31st (5 p.m.) – Saturday, August 6th (10 a.m.)

Junior Camp 4 (ages 8-12): Sunday, August 7th (5 p.m.) – Saturday, August 13th (10 a.m.)

Youth Camp 2 (ages 13-16): Sunday, August 14th (5 p.m.) – Saturday, August 20th (10 a.m.)

Camp Rental: Sunday, August 21st – Saturday, August 27th

Retreat: Friday, September 17th (5 p.m.) – Sunday, September 19th (2 p.m.)

For general information or camp rental possibilities, please visit or contact CAB by:

Website: www.cabqc.ca

E-mail: cabqc@yahoo.ca

Phone: (819) 826-5400 (June to August)
(450) 923-0794
(450) 826-4599

Address: Camp d'action biblique
P.O. Box 3154
Richmond, Québec J0B 2H0

Clerk:

MEMORIAL RECORDS

The Presbytery of Montréal

THE REV. DR. IAN VICTOR, B.A., B.Th., M.Div., D.D.

It was with deep shock and sadness that the Presbyterian college learned of the sudden death of the Rev. Dr. Ian Victor on December 26, 2014. Ian stepped into the role of Acting Director of Pastoral Studies in 2013, but his contribution to the work of the college, and to the life and education of its students, reached well beyond what one might expect of such a brief tenure. With customary energy, creativity and humour, Ian threw himself into his work and supported the college in every way possible. He took tremendous joy in supporting students and helping to shape the life of the college.

Ian was a graduate of The Presbyterian College and, in 2010, in recognition of his outstanding contributions to the church and society, the college conferred upon him the degree of Doctor of Divinity, (honoris causa). His ministry began with his ordination in Montreal in 1979, followed by service in churches in Duvernay, Quebec; Eckville, Alberta; Petrolia, Ontario; West Vancouver, British Columbia; Ottawa, Ontario; and Victoria, British Columbia. During his 30-plus years of ministry, Ian served as moderator of three presbyteries and the Synod of British Columbia. He also served on several national boards and committees, including a stint as convener of the Committee on Church Doctrine. He was a prolific writer and an engaging speaker. He was a contributing editor to *The Presbyterian Record*, wrote many feature articles *Memorial Records* (cont'd) – 2015 Page 631 and book reviews, penned weekly newspaper columns, and hosted a radio show. He twice received national writing awards from the Canadian Church Press Association.

But that is merely a summary of Ian's more formal accomplishments; it says little of Ian the person and pastor. It was in personal contact and relationship with Ian that one began to realize the awesome qualities of this man. Perhaps the best way to testify to the personal gift that Ian was to friends, colleagues and congregational members is to quote from some of the messages sent to his family after his death: "Ian Victor was a generous, articulate and erudite man. He was unconditionally and immediately available" at the time of loss of a loved one. "He made me think, sometimes when I didn't want to; he challenged me when I needed it, and he made me laugh... Laughing is what I remember even as I cry while typing this." "Ian was theologically astute and comically brilliant. He was razor sharp and acerbic. I remember a large man who lived even larger." And finally, from a member of his own family who wrote that Ian was "an intellectual who never made anyone feel inferior, a pastor with boundless compassion, a friend full of charm and laughter [who] could relate to the most broken-hearted people with disarming and sincere love and empathy."

This is something of the measure of the man we have lost. These words from other colleagues sum up our tribute to Dr. Ian Victor: "A great man of God will be greatly missed... I'm sure he's entertaining the angels now!"

Memorial Records (cont'd):**The Presbytery of Montréal**
THE REV. JEFF VEENSTRA, B.A., M.Div.

The Rev. Jeff Veenstra was born in 1960 and began his journey to ordained ministry in 1991 after several years of working as a commercial insurance broker. While studying at Wilfred Laurier University, Jeff served as Minister of Youth and Visitation at St. Andrew's Hespeler Church in Cambridge. Following graduation in 1995, Jeff and his family moved to Creemore, Ontario, where he served the Creemore Pastoral Charge as their student minister while studying at the Toronto School of Theology. In 1998 Jeff was ordained to the ministry of Word and Sacrament and was called to serve Knox Church in Dunnville, Ontario. In November 2001, Jeff was called to be the senior minister at St. Andrew's Hespeler and served there until August 2010.

Jeff was inducted as minister of the Church of St. Andrew and St. Paul, Montreal, on September 12, 2010, and served this congregation with humility, patience, wisdom and grace until his death on May 2, 2015. Throughout his tenure he immeasurably enriched and strengthened the lives of the members of the congregation as Sunday by Sunday he preached from the heart of the gospel, prayed, and led in the life of the church. His compassion, insight, vision, courage, and sense of humour have touched all who met him in ways both personal and profound.

Jeff is survived by his wife Diana and their four children Justin, Jackie, Melissa and Rachael.

The Presbytery of Lanark & Renfrew
THE REV. EDWARD (TED) STEVENS

Ted Stevens was born November 5, 1928 in Tilehurst, England. He attended Bradfield College before joining the British army in 1947 where he served for two years before going to Oxford University to complete a Masters degree in history. He completed his studies in theology at Cambridge University and upon completion began his career as a Pastor in London at St. Mary's Anglican Church.

In 1959 Ted felt that God was calling him to be a missionary and he went to Burma for the next four years. In 1964 God led him to India and, while at language school, he met his wife Suzanne and they spent the next eleven years there raising their four children: John, Tim, Mark and Cathie, while teaching at the seminary school in Yeotmal in central India. In 1975 Ted and his family emigrated to Canada where Ted became an Assistant Pastor in his wife's hometown of Orillia, Ontario. In 1976 Ted was offered a full-time pastor's position at St. Thomas Anglican Church in Brooklin, Ontario, where he and his family would spend the next six years.

In 1982 Ted made the decision to move to The Presbyterian Church in Canada. He and his family moved to Ottawa where he served as the Assistant Minister at St. Paul's Presbyterian Church until his retirement in 1997. Upon retirement from full-time ministries, he and Sue built a house in the village of Merrickville, Ontario where they lived until 2014 when they moved back to Ottawa to be closer to family and friends.

Ted will be remembered as a compassionate pastor, an engaging teacher and as a loving husband, father and friend.

Clerk:

MODERATORS OF THE SYNOD OF QUÉBEC AND EASTERN ONTARIO 1945- 2014

<u>YEAR</u>	<u>LOCATION</u>	<u>MODERATOR</u>	<u>HOME PRESBYTERY</u>
1945	Montréal	James Foote, B.A.	Lanark and Renfrew
1946	Ottawa	Robert Good, B.Litt, D.D.	Ottawa
1947	Montréal	C. Ritchie Bell, B.A., D.D.	Montréal
1948	Smiths Falls	Donald B. MacKay, B.A., D.D.	Québec
1949	Montréal	D.N. MacMillan, M.A., Ph.D.	Glengarry
1950	Montréal	Joseph K. Lattimore, B.A., D.D.	Lanark and Renfrew
1951	Brockville	Quincey A. McDowell, B.A.	Montréal
1952	Montréal	J. Logan-Vencta, OBE, M.A., D.D.	Ottawa
1953	Montréal	Allan S. Reid, B.A., D.D.	Montréal
1954	Montréal	A.C. Young, B.A.	Brockville
1955	Ottawa	Robertson Miller	Glengarry
1956	Montréal	W.F. Butcher, B.A., D.D.	Québec
1957	Québec	J.D. Wilkie, B.A.	Montréal
1958	Brockville	James M. Ritchie, M.A.	Lanark and Renfrew
1959	Montréal	R.C. Creelman, M.B.E., M.A., B.D.	Ottawa
1960	Ottawa	Alex J. Morrison, B.A.	Brockville
1961	St. Lambert	J.S. McBride, B.A., B.D., D.D.	Montréal
1962	Smiths Falls	W.L. MacLellan, B.A., B.D., D.D.	Glengarry
1963	Montréal	P.C. MacInnes, B.A.	Lanark and Renfrew
1964	Ottawa	A.B. Casselman, B.A.	Ottawa
1965	Almonte	Clifton J. MacKay, B.A., B.D., D.D.	Montréal
1966	Pierrefonds	Alex. M. McCombie, B.A., B.D.	Québec
1967	Québec	Leslie R. Renault	Brockville
1968	Montréal	Charles C. Cochrane, B.A., D.D.	Montréal
1969	Cornwall	Iver D. MacIver, D.D.	Glengarry
1970	Brockville	William F. Duffy, B.A., B.Sc., B.D.	Ottawa
1971	Ottawa	Robert A. Sinclair	Lanark and Renfrew
1972	Arnprior	Arthur van Seters, Th.D.	Montréal
1973	Chateauguay	Hamish M. Kennedy	Ottawa
1974	Ottawa	Leo E. Hughes, B.A.	Lanark and Renfrew
1975	Montréal	Wallace MacKinnon, B.A., D.D.	Glengarry
1976	Smiths Falls	Lawrence J. Cowper, B.Th.	Brockville
1977	Prescott	George E. Dobie, B.A., B.D., M.Th., D.D.	Ottawa
1978	Cornwall	James C.M. Jack, M.A.	Québec
1979	Ottawa	Bill McElwain, M.A., Th.M.	Ottawa
1980	Sherbrooke	Donovan G. Neil, B.A., B.D., Th.M.	Montréal
1981	Arnprior	Wilfrid M. Moncrieff, B.A., M.Div.	Lanark and Renfrew
1982	St. Lambert	Robert Martin, M.A.	Glengarry
1983	Brockville	Allan M. Duncan, B.A., B.D.	Brockville
1984	Ottawa	P. Lyle Sams, C.C., B.A.	Québec

MODERATORS OF THE SYNOD OF QUÉBEC AND EASTERN ONTARIO 1945- 2014

<u>YEAR</u>	<u>LOCATION</u>	<u>MODERATOR</u>	<u>HOME PRESBYTERY</u>
1985	Vankleek Hill	Graham Kennedy, B.A., B.Th., M.Th.	Ottawa
1986	Perth	J. Bruce Robertson, S.T.M.	Montréal
1987	Montréal	Linda Bell, B.A., M.Div.	Lanark and Renfrew
1988	Iroquois	Fred Rennie, M.Th., D.D.	Glengarry
1989	Cornwall	Nicholas Vandermay, M.Th.	Brockville
1990	Gloucester	Daniel H. Forget, M.Th.	Québec
1991	Richmond	Floyd McPhee, M.A., D.Min.	Ottawa
1992	Gracefield	Wally Hong, B.Sc., S.T.M.	Montréal
1993	Smiths Falls	Larry Paul, B.A., B.D., S.T.M., M.A.	Lanark and Renfrew
1994	Montréal	Garry van Bruchem, S.T.M., M.A., D.Min.	Seaway-Glengarry
1995	Ingleside	Garry Morton, B.A.	Ottawa
1996	Ottawa	J.S.S. Armour, B.A., B.D., S.T.M., D.D., M.A.	Montréal
1997	Renfrew	Ruth Syme, B.A., B.Ed., M.A., Dip.Min., Ph.D.	Lanark and Renfrew
1998	Montréal	Ian MacLean, B.A., B.Th., M.Div.	Seaway-Glengarry
1999	Prescott	Anthony Boonstra, B.Ed., B.Th., M.Div.	Ottawa
2000	Ottawa	Daniel Shute, B.A., M.Div., L.M.S., Ph.D.	Montréal
2001	Arnprior	Joan Hilliard	Lanark and Renfrew
2002	Lachute	J. Ross. H. Davidson, B.A., B.D.	Québec
2003	Kemptville	Geoffrey P. Howard, B.A., B.Th., M.Div.	Seaway-Glengarry
2004	Ottawa	Charlene E. Wilson, B.A., B.Th., M.Div.	Ottawa
2005	Lennoxville	John P. Vaudry, B.A., S.T.M.	Montréal
2006	Smiths Falls	James M. Patterson, B.A., B.Th., M.Div.	Lanark and Renfrew
2007	Montréal	Giancarlo Fantechi, B.A., B.Th., M.Div.	Québec
2008	Ingleside	Mark Bourgon, B.A., M.Div.	Seaway-Glengarry
2009	Ottawa	James T. Hurd, B.A., M.Div.	Ottawa
2010	Melbourne	Douglas Robinson, B.A., M.Div., Th.D.	Montréal
2011	Perth	Marilyn Savage, B.Mus., M.T.S., M.Div.	Lanark and Renfrew
2012	Beaconsfield	John Barry Forsyth, B.A., B.Ed., B.D.	Québec
2013	Cornwall	Harold H.A. Kouwenberg, B.A., M.Div.	Seaway-Glengarry
2014	Gloucester	Gordon K. Walford, B.A., M.A.	Ottawa
2015	Granby	Warren Wong	Montréal

