

**LE SYNODE DU QUÉBEC ET DE L'EST DE L'ONTARIO  
L'ÉGLISE PRESBYTÉRIENNE AU CANADA**

## **MINUTES AND REPORTS**

**The 142<sup>nd</sup> Annual Synod Meeting  
October 21<sup>st</sup> and 22<sup>nd</sup>, 2016**

**Trinity Presbyterian Church  
Carp, Ontario**

**THE PRESBYTERY OF OTTAWA**



**THE SYNOD OF QUEBEC AND EASTERN ONTARIO  
THE PRESBYTERIAN CHURCH IN CANADA**

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**The 142<sup>nd</sup> annual meeting of the Synod of Québec and Eastern Ontario**  
Trinity Presbyterian Church, Carp, Ontario  
Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

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**TRINITY PRESBYTERIAN CHURCH**

In 1977, the first members of Trinity under the leadership of Rev. Ralph Kendall met in local schools in the sparsely populated and totally undeveloped lands of Kanata. By February 1979, 29 members made the commitment to build a church. The result of that commitment was the completion and dedication of the “White Church on the Hill” in May of 1981. This first “passive solar” church in Canada was designed and built by architect Barry J. Hobin and Associates who was ably assisted by Mr. Bruce Gough, a passive solar heat expert.

In June of 1983 Rev. Kendall was called to work with the Board of World Mission of the National Church in Toronto. Less than two months later Trinity welcomed Rev. John Bannerman as its minister and began a new phase in its ministry with enthusiasm and an awareness of the call to announce the Christian Gospel. In July of 1992 Rev. Bannerman was also called to work with the National Church in Toronto, as part of a group of three people under the title of “Education for Discipleship.” Rev. Shaun Seaman was called to minister to our congregation in 1993, and we still continue under his inspirational guidance. Available for talks, discussions, laughs and reassurance, Shaun remains our stalwart leader.

Having outgrown the facility on McCurdy Drive, the members of Trinity embarked on the exciting prospect of building a new church. In February 2000, faced by the realization that Trinity had outgrown its present location, Session, the governing body of Trinity, established a Building Planning Committee to analyze all options. It was decided that as hard as it would be to leave our present site, it would be more feasible financially to build on a new site than expand on the current property. Proceeding, however, depended on locating an affordable property. In 2001 we were blessed with a most generous donation by the Powell family of four acres of land on Richardson Side Rd.

The firm of, Ralph Vandenberg Architect Inc., and the construction management firm, Hawkey Church Management Ltd, were hired to help us complete this undertaking. The plans were approved by the local Presbytery and the national Committee on Church Architecture. Several steps in construction were begun. However, work was forced to come to a standstill for several years pending the sale of the 110 McCurdy site which finally took place in June 2013. The move was made easier by the sale of that church to Hospice Care Ottawa (formally known as Ottawa Hospice Services). While in transition during completion of the new church the congregation shared the facilities of Kanata Community Christian Reformed Church at 46 Castlefrank Rd. Many congregational members donated their time and talents to help complete the construction and fit out the various rooms.

After almost 14 months of transition, the congregation celebrated its first service at 1817 Richardson Side Road site August 17<sup>th</sup>, 2014. On November 25<sup>th</sup>, 2014 we invited Presbytery to come for a more official Celebration Service to once again thank God for leading us on this incredible journey. The new facility has met the goal of letting us offer more programs and opportunities to grow together in faith and continue to reflect God’s light into the community. It’s been a great history and one we have shared as a faith community, ever growing, ever changing as communities do.

We are glad to welcome and host Synod for its 142<sup>nd</sup> Meeting.

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Clerk:

**THE MINUTES AND REPORTS OF  
THE ONE HUNDRED AND FORTY-SECOND ANNUAL MEETING  
OF  
THE SYNOD OF QUÉBEC AND EASTERN ONTARIO  
OF  
THE PRESBYTERIAN CHURCH IN CANADA  
HELD AT CARP, ONTARIO  
OCTOBER 21<sup>st</sup> – 22<sup>nd</sup>, 2016**

**FIRST SEDERUNT**

Just outside the city limits of Ottawa, Ontario, in the community of Carp, and within Trinity Presbyterian Church there, on Friday the twenty-first day of October in the year of our Lord two thousand and sixteen, at one o'clock in the afternoon.

At which place and time, ministers and ruling elders from the five presbyteries of The Synod of Québec and Eastern Ontario of The Presbyterian Church in Canada, convened as appointed by The Synod of Québec and Eastern Ontario held in the City of Granby, Québec, in its final sederunt on the seventeenth day of October 2015.

The public worship of God was held in the sanctuary of Trinity Presbyterian Church, Carp, Ontario. The service was conducted jointly by the host minister, the Rev. Shaun Seaman and the Moderator, Mr. Warren Wong. The Sacrament of Holy Communion was celebrated. Musical praise was offered by the Trinity praise team led by Minister of Music, Mr. David Chin. The offering received was shared equally between two projects (1) PWS&D Refugee Sponsorship and (2) the WMS Synodical of Quebec and Eastern Ontario, financial assistance open to any woman in the synod registered to attend the National Presbyterian Women's Gathering in May 2017.

Following the worship service, a short break was held.

**SYNOD CONSTITUTED**

At 2:15 o'clock in the afternoon, the Moderator, Mr. Warren Wong, constituted the Synod with prayer in the name of the Lord Jesus Christ, the only King and Head of the Church, to transact all the business which might properly come before it.

**MEMORIAL SERVICE**

The clerk read the names of elders within the synod who had died during the previous year, followed by the reading of memorial minutes for the Rev. Dr. Donovan Neil, the Rev. James Thompson and the Rev. James Edmiston.

**Presbytery of Québec**

No names received.

**Presbytery of Montréal**

1. The Rev. Dr. Donovan Neil, February 18, 2016

1. Mr. John (Jack) Bauer, Ile Perrot Church, Pincourt, April 8, 2016

2. Mrs. Margaret Schipprack, Maplewood Church, Chateauguay, July 26, 2016

3. Mr. James Ross, Athelstan Church, Athelstan, August 24, 2016

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Clerk:

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**Memorial Service (cont'd):**

**Presbytery of Seaway-Glengarry**

1. Malcolm MacGregor, Morewood Church, Morewood, October 18, 2015
2. Melville (Pete) Gibson, St. Andrew's Church, Prescott, November 15, 2015
3. Clare McRae, St. Luke's-Knox Church, Finch, November 16, 2015
4. Carolyn Barclay, St. John's Church, Cornwall, December 26, 2015
5. Wilfred Vallance, St. Andrew's Church, Maxville, January 9, 2016
6. Murray MacGregor, St. John's Church, Cornwall, January 14, 2016
7. William Clarence Barkley, St. Andrew's-Knox Church Spencerville, May 2, 2016
8. Kenneth Stewart, Morewood Church, Morewood, September 17, 2016
9. Tim Bond, St. Paul's Church, Kemptville, September 26, 2016
10. Jim Gursby, the former St. Andrew's Church, Oxford Mills, October 8, 2016
11. Catherine MacRae, Kenyon Church, Dunvegan, October 16, 2016

**Presbytery of Ottawa**

1. The Rev. James Thompson, December 26, 2015
1. Arjen Kouwenberg, formerly St. Paul's Church, Ottawa, December 11, 2015
2. George Emmett Welsford Curzon, formerly Erskine Church, Ottawa, December 13, 2015
3. Eileen A. Brown, St. Andrew's Church, Richmond, Ontario, March 5, 2016
4. John E. McWatt, Grace Church, Orleans, May 5, 2016
5. Hector Seto, St. Andrew's Church (Aylmer), Gatineau, May 12, 2016
6. Archie Graham, St. Giles Church, Ottawa, August 8, 2016

**Presbytery of Lanark and Renfrew**

1. The Rev. James Edmiston, April 15, 2016
1. Willard Harold Bahm, St. Andrew's Church, Arnprior, May 9, 2016
2. Ronald Alexander Packman, Knox Church, McDonald's Corners, May 24, 2016
3. Merrill (pronounced Merle) Alfred Warren, Point Church, Lake Doré, June 11, 2016
4. William Turnbull Duncan, Knox Church, McDonald's Corners, July 20, 2016
5. Mary 'Clarice' Gemmill Duncan, Knox Church, McDonald's Corners, October 13, 2016

The Moderator, Mr. Warren Wong, offered a prayer of thanksgiving for the faithful life, service, witness and dedication to the Church, by all the servants who had passed on.

MOTION: It was moved by James T. Hurd and seconded by Barry Carr that the memorial records presented to the synod be included in the minutes of the 142<sup>nd</sup> synod meeting.  
ADOPTED.

The Memorial Records for the Rev. Dr. Donovan Neil, the Rev. James Thompson and the Rev. James Edmiston, are found at Appendix M – pages 62-64.

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Clerk:

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### WELCOME

On behalf of Trinity Presbyterian Church, Mr. Brian Laughton welcomed the members of synod, visitors and guests to the 142<sup>nd</sup> annual meeting of the Synod of Québec and Eastern Ontario. He noted that the congregation is 39 years old and began worshipping in their new building just over two years ago.

The Moderator conveyed the thanks of the Synod to the host congregation for their kind hospitality.

### ROLL OF SYNOD

MOTION: It was moved by James T. Hurd and seconded by Barry Carr that the Roll of Synod be established from the Rolls of the presbyteries within the bounds of the Synod of Québec and Eastern Ontario, and substitute elders. ADOPTED.

\* regrets Friday

\*\* regrets Saturday

underlined name indicates a member of Synod Council

#### **Presbytery of Quebec**

Ministers: Katherine Burgess, Barbara Fotheringham

#### **Presbytery of Montreal**

Ministers: Stephen Azundem\*, Richard Bonetto\*\*, Roland De Vries, Kay Diviney,  
Sybil Mosley\*\*, Dale Woods\*, Paul Wu.

Elders: David Christiani, Mark Farrell, Amgad Naquib, Milton Reddick, Warren Wong.

#### **Presbytery of Seaway-Glengarry**

Ministers: Julia Apps-Douglas, James Douglas, Marianne Emig Carr, Jim Ferrier, Geoff Howard,  
Samer Kandalaf \*\*\*, Bruce Kemp.

Elders: John Adams, Wendy Froats, Verne Gilkes\*, Janet LeBrun, Phyllis MacMaster,  
Ben Martin\*\*, Linda McCaslin, Heather McIntosh, JoAnne Sytsma.

#### **Presbytery of Ottawa**

Ministers: William Ball, Tony Boonstra\*\*, Karen Dimock, James T. Hurd, Douglas Kendall,  
Floyd McPhee \*, Daniel MacKinnon, Cedric Pettigrew \*\*, Jim Pot, Shaun Seaman.

Diaconal Minister: Christine Ball

Elders: Joan Born Flett, Debi Brown, Bob Connelly, Stan Currie, Patricia Grainger,  
Lyn Hughes, Peter Lamont, Olive O'May, Sharon Stewart, Dale Tuck,  
Gordon Walford.

#### **Presbytery of Lanark and Renfrew**

Ministers: Barry Carr, David Hooper, Jill Turnbull, John Vaudry.

Elders: Grete Halsall

### **REGRETS**

#### **Presbytery of Québec**

Elder: Joanne McCalla

#### **Presbytery of Montréal**

Minister: Blake Carter, Barry Mack

Elders: John Rodger, Michael Yen

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Clerk:

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**Roll – Regrets (cont'd):**

**Presbytery of Seaway-Glengarry**

Ministers: Cheryl Gaver, Ian Johnston

Elder: Marilyn Leach-Duck

**Presbytery of Ottawa**

Ministers: Denise Allen-Macartney, Sandy Scott

Elders: Julie Barnes, Douglas Simpson

**Presbytery of Lanark & Renfrew**

Minister: Karen Hincke

**VISITORS**

**Members of Synod Council:** Ross Davidson, Donna McIlveen, Michael Pettem\*\*.

**Presbytery of Québec:** Susan Smith, Craig Dewar (Camp d'action biblique)

**Presbytery of Montréal:** Aadu Asabere\*

**Presbytery of Seaway-Glengarry:** Shahrzad Kandalaft, Ann Langabeer

**Presbytery of Ottawa:** John Fair, Janet Ham, Donald MacMillan

Joan Haggart, Winston Hetherington, Alta MacFie, Philip MacFie (conference)

The Moderator welcomed the visitors to the synod meeting.

**ELECTION OF THE MODERATOR**

The time having come to elect a Moderator to preside over the 142<sup>nd</sup> meeting of the Synod of Québec and Eastern Ontario, the clerk reported that three nominations for Moderator had been received from three of the five presbyteries within the bounds of the Synod of Québec and Eastern Ontario. By rotation the nominees were to come from the Presbytery of Lanark and Renfrew. The nominees were: The Rev. Patricia Van Gelder and the Rev. Jill Turnbull (nominated by the Presbytery of Seaway-Glengarry), Mr. Randall Russell (nominated by the Presbytery of Ottawa), and the Rev. James T. Hurd (nominated by the Presbytery of Lanark and Renfrew). The clerk reported that the Rev. Patricia Van Gelder, the Rev. Jill Turnbull, and Mr. Randall Russell withdrew their names.

James T. Hurd thanked the Presbytery of Lanark and Renfrew for the nomination, but respectfully declined to let his name stand.

The Moderator called for further nominations.

**MOTION:** It was moved by James T. Hurd and seconded by Katherine Burgess that the name of the Rev. John Vaudry be placed before the Synod of Québec and Eastern Ontario as a nominee for Moderator of the 142<sup>nd</sup> annual synod meeting. **ADOPTED.**

John Vaudry agreed to let his name stand.

The Moderator, Mr. Warren Wong, called for nominations from the floor. There were no further nominations.

**MOTION:** It was moved by James T. Hurd and seconded by Barbara Fotheringham that nominations cease. **ADOPTED.**

The Moderator, Mr. Warren Wong, declared the Rev. John Vaudry elected Moderator of the 142<sup>nd</sup> Synod of Québec and Eastern Ontario.

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Clerk:

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**INSTALLATION OF THE MODERATOR**

Moderator elect, the Rev. John Vaudry was invited to step forward. The Moderator, Mr. Warren Wong, asked the court the appointed questions, followed by the appointed questions to the moderator elect. Mr. Warren Wong then offered prayer and installed the Rev. John Vaudry as Moderator of the 142<sup>nd</sup> Synod of Québec and Eastern Ontario. Mr. Warren Wong offered the right hand of fellowship to the Rev. John Vaudry.

Mr. Warren Wong thanked the Court for the privilege of serving as Moderator of the 141<sup>st</sup> annual synod meeting.

The Moderator, the Rev. John Vaudry, thanked the Court for their confidence in electing him as Moderator of the 142<sup>nd</sup> annual synod meeting. He then thanked Mr. Warren Wong for his leadership service to the Court this past year.

The court showed its appreciation with a round of applause.

**MINUTES OF PRESBYTERIES AND SYNOD COUNCIL**

The Synod called for the minutes of the several presbyteries within the bounds, and the minutes of the synod council, that they might be placed in the hands of the Committee to Examine Minutes. The clerk announced that the minutes from the Presbytery of Québec, the Presbytery of Montréal, the Presbytery of Seaway-Glengarry, the Presbytery of Ottawa, the Presbytery of Lanark and Renfrew, and the synod council were available for examination.

**ADOPTION OF THE DOCKET**

MOTION: It was moved by James T. Hurd and seconded by Barbara Fotheringham that the proposed docket be adopted. ADOPTED.

**REPORTS**

MOTION: It was moved by James T. Hurd and seconded by Barbara Fotheringham that all reports circulated in advance of the 142<sup>nd</sup> annual synod meeting be received and considered. ADOPTED.

**MINUTES OF THE 141<sup>st</sup> SYNOD MEETING**

The minutes of the 141<sup>st</sup> annual meeting of the Synod of Québec and Eastern Ontario were posted on the synod website, with each presbytery receiving two print copies.

**Correction:** the following spelling mistake was noted:

Page 2, Memorial Service, the Presbytery of Ottawa, third name.

- The correct spelling is Margaret Wilson

MOTION: It was moved by Stan Currie and seconded by David Hooper that the minutes of the 141<sup>st</sup> annual meeting of the Synod of Québec and Eastern Ontario be adopted, as corrected. ADOPTED.

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Clerk:

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**CORRESPONDENCE REPORT**

MOTION: It was moved by James T. Hurd and seconded by James Douglas that the following items of correspondence be received. ADOPTED.

1. Camp d'action biblique. CAB 2015 Winter Newsletter, 2016 CAB schedule and Christmas card thanking the Synod for its continued support. Rec'd December 23, 2015.
2. Assembly Office. Synod Minutes from the 140<sup>th</sup> annual meeting in 2014 returned after examination by the 142<sup>nd</sup> General Assembly – attested as neatly and correctly kept. Rec'd June 2016.
3. James T. Hurd, Clerk to the Presbytery of Ottawa. Letter re Synod Commission re Corrective Case No. 1, 2013. The letter expresses the thanks of the presbytery to the Commission, including the constructive and forward-looking approach taken in its summary document and the reflection with action undertaken by the Presbytery. Enclosed: a copy of two letters, one to Peter Rombeek and one to all others directly involved in this process. Rec'd June 23, 2016.
4. Stephen Kendall, Principal Clerk. Letter with actions of the 2016 General Assembly for attention of synods. Rec'd via email July 27, 2016 and regular mail August 2, 2016.
5. Ian Ross-McDonald, General Secretary, Life & Mission Agency. Letter noting that the 142<sup>nd</sup> General Assembly approved the 2017 budget for regional resourcing, and the funds available for the Synod in 2017 are \$61,986. Rec'd August 8, 2016.
6. Terrie-Lee Hamilton, Senior Administrator Assembly Office. Letter seeking the name of one minister nominee to the Committee to Nominate Standing Committees of the General Assembly for the term 2017-2020. Thanks also expressed to the two current members, Anita Mack and Gordon Walford. The deadline for receiving the nominations is February 28, 2017. Rec'd September 12, 2016.

MOTION: It was moved by James T. Hurd and seconded by Barbara Fotheringham that the name of Barry Mack be placed before the 142<sup>nd</sup> annual Synod as its nominee to the Committee to Nominate Standing Committees of the General Assembly for the term 2017-2020. ADOPTED.

7. Re: Nominations for Synod Moderator:
  - (a) from Presbytery of Seaway-Glengarry: Patricia Van Gelder and Jill Turnbull  
– both declined. Rec'd June 27, 2016
  - (b) from the Presbytery of Lanark & Renfrew: James T. Hurd. Rec'd June 29, 2016
  - (c) from the Presbytery of Ottawa: Randall Russell – declined. Rec'd September 22, 2016
8. Michael Pettem, Clerk to the Presbytery of Montréal. Letter with extract minute stating the wish of the Presbytery that the Synod be dissolved. Rec'd September 22, 2016.

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Clerk:

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**Correspondence Report (cont'd):**

9. Randall Russell, Clerk to the Presbytery of Lanark & Renfrew. Overture re the Dissolution of the Synod of Québec and Eastern Ontario. Rec'd via email September 23, 2016 and original September 26, 2016.

MOTION: It was moved by James T. Hurd and seconded by Barbara Fotheringham that the correspondence report, including its recommendation, be adopted. ADOPTED.

**COMMITTEE ON BUSINESS**

MOTION: It was moved by James T. Hurd and seconded by Barbara Fotheringham that the report of the Committee on Business be received and considered. ADOPTED

**Consent Recommendation**

It was moved by James T. Hurd and seconded by Barbara Fotheringham that Recommendations Nos. 1-10 be adopted, with the change of the addition of names in Recommendation No. 6. ADOPTED.

**Recommendation No. 1**

That all members of Synod on the Constituent Roll of the presbyteries be recognized as having the right to vote on all matters before the court.

**Recommendation No. 2**

That attendance be recorded in the Synod's Register, and travel expenses be paid upon authorization of the Finance Committee in consultation with the Committee on the Roll and Leave to Withdraw.

**Recommendation No. 3**

That members of Synod Council be invited and expected to attend the meeting of Synod, and that, if necessary, their expenses be paid on the same basis as those of synod members.

**Recommendation No. 4**

That commissioners desiring to leave the Synod early, receive permission from the court through the Committee on the Roll and Leave to Withdraw.

**Recommendation No. 5**

That the Committee on the Roll and Leave to Withdraw be Peter Lamont and Debi Brown from the Presbytery of Ottawa.

**Recommendation No. 6**

That the Committee to Examine Presbytery Minutes and Minutes of the Synod Council be convened by Warren Wong from the Presbytery of Montréal, together with Bruce Kemp and Wendy Froats from the Presbytery of Seaway-Glengarry, and that permission be granted to work during the meeting as necessary.

**Recommendation No. 7**

That the Committee on Courtesies be Katherine Burgess and Ross Davidson from the Presbytery of Québec.

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Clerk:

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**Committee on Business (cont'd):**

**Recommendation No. 8**

That the Committee to review the Minutes of the meeting of the 142<sup>nd</sup> Synod of Quebec and Eastern Ontario be the Moderator of Synod and the Clerk of the Presbytery of Montréal.

**Recommendation No. 9**

That Synod Council be authorized to fill any vacancies which may occur within the membership of Synod Committees prior to the next Synod meeting.

**Recommendation No. 10**

That the Synod Council be given power to issue to advance any nominations to the General Assembly Committee to Nominate on behalf of the Synod, and to encourage members to consider the various committee and agencies for possible nominations to them.

**Notice of Motion**

James T. Hurd gives notice that, at a future sederunt, he will move or cause to be moved that section 2.1 of the standing orders of the Synod of Québec and Eastern Ontario be amended with the removal of the words 'Regional Staffing, Youth' and replaced with 'Regional Resourcing'.

**Notice of Motion**

James T. Hurd gives notice that, at a future sederunt, he will move or cause to be moved, that section 4.3, Regional Staffing, of the standing orders of the Synod of Québec and Eastern Ontario be revoked and replaced with section 4.3, Regional Resourcing.

**Recommendation No. 12**

That whereas the Presbytery of Montréal and the Presbytery of Lanark and Renfrew have expressed their desire regarding the dissolution of synod, that an appropriate and adequate time be indicated in the synod meeting docket for discussion of the possible dissolution of the Synod.  
ADOPTED.

It was agreed to consider Recommendations No. 11, 13 and 14 from the Committee on Business at a later sederunt.

**Break** – a break was held from 3:00 – 3:20 pm.

**CANADIAN MINISTRIES PRESENTATION**

The Moderator welcomed Jennifer de Combe, Associate Secretary for Canadian Ministries, and invited her to address the Synod.

Jennifer showed a power point presentation highlighting Canadian Ministries which works with congregations and presbyteries to support and equip congregations for faithful and vibrant ministry in the world to which Christ came for which he died. Resources in areas such as worship, Christian education, evangelism, congregational life and development, are available. As well, through generous gifts to *Presbyterians Sharing*, the church partners with presbyteries and local ministries to support initiatives across the country. One category of available grants is the Supporting

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Clerk:

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**Canadian Ministries Presentation (cont'd):**

Ministry Grants given in one of four categories: New Congregational Development, Renewing Ministries, Specialized Ministries, and Sustaining Ministries. Other grants for other projects are also available. Canadian Ministries is also working on the development of new resources including Webinars.

A time of questions and answers was held.

Congregations are encouraged to check out the Canadian Ministries webpage, and to contact them for assistance.

The Moderator thanked Jennifer de Combe for her informative presentation.

**DISCUSSION OF THE POSSIBLE DISSOLUTION OF THE SYNOD**

(re: Committee on Business Recommendation No. 12)

At 3:45 pm, the Moderator invited James T. Hurd to speak to the Synod providing background on the process leading to the new legislation regarding the optional elimination of synods, which became the law of the church at the 142<sup>nd</sup> General Assembly in 2016

**MOTION:** It was moved by James T. Hurd and seconded by Wendy Froats that a special committee be struck to investigate the advisability of dissolving the synod and the ramifications and necessary contingencies should the synod be dissolved.

Discussion on the motion ensued.

**AMENDMENT:** It was moved by Peter Lamont and seconded by Douglas Kendall that the following words be added, and that the five presbyteries earnestly consider the future organization of the presbyteries and communicate their respective positions to the synod.

Discussion on the amendment ensued.

**MOTION TO TABLE**

It was moved by Douglas Kendall and seconded by William Ball that the amendment and motion be tabled. **ADOPTED.**

**COMMITTEE OF THE WHOLE (4:05 pm)**

**MOTION:** It was moved by Douglas Kendall and seconded by James T. Hurd that the Synod resolve itself into a Committee of the Whole to engage in a discussion on the matter of the possible dissolution of the synod, in keeping with Recommendation No. 12 and the resolve of the synod that an appropriate and adequate time be set aside for such a discussion. **ADOPTED.**

It was agreed that the Moderator would serve as chair and the Clerk as secretary of the Committee of the Whole.

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Clerk:

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**Discussion of the Possible Dissolution of Synod (cont'd):**

**Rise from Committee of the Whole (4:50 pm)**

MOTION: It was moved by Douglas Kendall and seconded by Debi Brown that the Committee of the Whole rise. ADOPTED.

No recommendations were presented to the Synod from the Committee of the Whole.

MOTION: It was moved by Paul Wu and seconded by Roland De Vries that the Synod state in principle its intention to be dissolved and a committee be struck to develop a proposed dissolution plan.

Discussion on the motion ensued. On being put to the vote the motion was DEFEATED.

**MOTION TO LIFT FROM THE TABLE**

It was moved by Karen Dimock and seconded by Stan Currie that both the motion and the amendment be lifted from the table. ADOPTED.

The Amendment was before the court.

*Friendly Amendment*

For clarification the mover and seconder of the amendment agreed to add the words 'and configuration' before the word organization and the words 'special committee' to the end of the amendment.

The amendment reads as follows:

...and that the five presbyteries earnestly consider the future configuration and organization of the presbyteries and communicate their respective positions to the synod special committee.

On being put to the vote, the amendment was ADOPTED.

The motion as amended was now before the court, and reads as follows:

That a special committee be struck to investigate the advisability of dissolving the synod and the ramifications and necessary contingencies should the synod be dissolved, and that the five presbyteries earnestly consider the future configuration and organization of the presbyteries and communicate their respective positions to the synod special committee.

Discussion ensued. On being put to the vote, the motion as amended was ADOPTED.

At 5:20 pm the Moderator called for the Finance Committee Report.

**FINANCE COMMITTEE**

MOTION: It was moved by Katherine Burgess and seconded by David Christiani that the Finance Committee report be received and considered. ADOPTED.

**1. Treasurer's Report**

(Appendix B – pages 3-7)

Ross Davidson, treasurer, presented the following reports:

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Clerk:

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**Finance Committee (cont'd):**

Treasurer's Report (cont'd):

a) Auditor's Letter for 2015

b) Treasurer's Report on Synod Finances from January 1, 2015 to December 31, 2015

**Recommendation No. 1**

It was moved by James T. Hurd and seconded by Katherine Burgess that the Auditor's Letter of 2015 be received and the Treasurer's Report on Synod Finances from January 1, 2015 to December 31, 2015 be adopted. ADOPTED.

c) Treasurer's Report on Synod Finances from January 1, 2016 to October 15, 2016

**Recommendation No. 2**

It was moved by Barbara Fotheringham and seconded by Gordon Walford that the Treasurer's Report on Synod Finances from January 1, 2016 to October 15, 2016 be received for information. ADOPTED.

d) Treasurer's Forecast for Synod Finances from October 15, 2016 to December 31, 2016

**Recommendation No. 3**

It was moved by Barbara Fotheringham and seconded by Gordon Walford that the Treasurer's Forecast for Synod Finances from October 15, 2016 to December 31, 2016, be received for information. ADOPTED.

e) Financial Reviewer

**Recommendation No. 4**

It was moved by Douglas Kendall and seconded by Barbara Fotheringham that Suzanne Aubre be engaged to review the Synod financial statements for the year 2016. ADOPTED.

**2. Budget and Assessments 2017**

(Appendix C – pages 8-11)

MOTION: It was moved by Gordon Walford and seconded by Katherine Burgess that the Finance Committee report, including the 2017 proposed expenditure budget, the 2017 proposed presbytery assessments, the 5-year forecast, and the dollar base by presbytery trend, be received and considered. ADOPTED.

Gordon Walford, Finance Committee convener, briefly addressed the line items in the proposed budget.

Discussion on the documents ensued.

MOTION: It was moved by Katherine Burgess and seconded by James Douglas that further consideration of the Finance Committee report, including the 2017 proposed budget of expenditures, the 2017 proposed presbytery assessments, the 5-year forecast, and the dollar base by presbytery five-year trend, be deferred to a later sederunt. ADOPTED.

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Clerk:

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**COMMITTEE RE SEXUAL ABUSE AND SEXUAL HARRASSMENT**

Katherine Burgess, committee convener, indicated that there was no report.

**SYNOD WEBSERVANT**

(Appendix D – pages 12-13)

Gordon Walford, Synod Webservant, presented the report.

The report contains statistics regarding the number of email addresses, church websites and facebook pages.

Presbyters were reminded to submit name and address changes to the Webservant so the synod website is as up-to-date as possible.

The synod website is used to announce synod meeting details and posting of reports.

MOTION: It was moved by Gordon Walford and seconded by Barbara Fotheringham that the report of the Synod Webservant be adopted. ADOPTED.

**SYNOD HISTORIAN**

(Appendix E – page 14)

At 5:40 pm, the Moderator, John Vaudry, stepped out of the chair to present the Synod Historian report. Warren Wong, Past Moderator, assumed the chair.

John Vaudry, Synod Historian, presented the report.

The report draws attention to several resources: Presbyterian History, the National Presbyterian Museum, the Archives, and the Canadian Society of Presbyterian History.

MOTION: It was moved by John Vaudry and seconded by Milton Reddick that the report of the Synod Historian be adopted. ADOPTED.

At 5:45 pm, Warren Wong, Past Moderator, stepped out of the chair.

John Vaudry, Moderator, resumed the chair.

**WMS SYNODICAL**

(Appendix F – page 15)

Patricia Grainger, WMS Synodical President, presented the report.

The report highlighted the on-going activities of the WMS Synodical. It was noted that 2017 marks the 70<sup>th</sup> anniversary of the establishment of the Synodical of Québec and Eastern Ontario. in this area.

MOTION: It was moved by Patricia Grainger and seconded by Christine Ball that the report of the WMS Synodical be adopted. ADOPTED.

**COMMITTEE TO EXAMINE THE MINUTES OF THE PRESBYTERIES AND THE SYNOD COUNCIL**

MOTION: It was moved by Bruce Kemp and seconded by Wendy Froats that the report of the Committee to examine the Minutes of the Presbyteries and Synod Council be received and considered. ADOPTED.

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Clerk:

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**Committee to Examine the Minutes (cont'd):**

**Recommendation No.1**

It was moved by Bruce Kemp and seconded by Wendy Froats that the minutes of the Synod Council, the Presbytery of Québec, the Presbytery of Montréal, The Presbytery of Seaway-Glengarry, the Presbytery of Ottawa and the Presbytery of Lanark and Renfrew, be attested as neatly and correctly kept. ADOPTED.

MOTION: It was moved by Bruce Kemp and seconded by Wendy Froats that the report of the Committee to Examine the Minutes of the Presbyteries and the Synod Council be adopted. ADOPTED.

**COMMITTEE ON ROLL AND LEAVE TO WITHDRAW**

MOTION: It was moved by Peter Lamont and seconded by Debi Brown that James Douglas, William Ball and Christine Ball be granted leave to withdraw for the third sederunt, and Sharon Stewart for the fourth sederunt. ADOPTED.

**ADJOURNMENT**

MOTION: It was moved by Douglas Kendall and seconded by Barry Carr that the Synod adjourn. ADOPTED.

The Moderator, at five-fifty-five o'clock in the evening, adjourned the Synod to reconvene at seven o'clock in the evening in the same place.

The sederunt was closed with prayer by the Moderator.

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Moderator

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Clerk

**SECOND SEDERUNT**

On Friday, the twenty-first day of October, two thousand and sixteen, at seven o'clock in the evening within Trinity Presbyterian Church, Carp, Ontario, the Synod met pursuant to adjournment.

Evening worship was led by Shahrzad Kandalaft. Pre-service music was offered by Ann Langabeer on the piano. Musical praise during worship was offered by Geoff Howard on guitar. The message was given by Philip MacFie, who shared highlights and blessings from Canada Youth 2016. The Moderator thanked all the participants for sharing in worship with the synod.

At seven forty-five o'clock in the evening, the Moderator, the Rev. John Vaudry, constituted the Synod with prayer.

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Clerk:

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**CONFERENCE – THE ROOTS OF CHANGE**

**Speaker: The Rev. Dr. Roland De Vries**

The Moderator asked Michael Pettem to introduce the guest speaker, the Rev. Dr. Roland De Vries, Director of Pastoral Studies at The Presbyterian College in Montréal.

The title of Roland De Vries' address was "Toward Missional Identity". Roland began with the following definition of Missional Theology: (1) God's relation to the world is defined by a mission of love, redemption, and re-creation in and for the world – a mission embodied and actualized in Christ – a mission empowered and realized through the Spirit. (2) The mission of God is for the restoration of humans in relation to the triune God, in relation to one another, and in the context of a renewed creation. He stated that (a) we know God only because God has a mission to the world (b) the church exists only because God has a mission in the world (c) the church exists at the point of intersection between God and the world that God loves and is redeeming.

Roland then shared some thoughts on two missional models. The first model is based on the missional framework of David Fitch which identifies three circles – the presence of Christ in the church, the people in the neighborhood, and those further away. All three circles should intersect and we need to look for opportunities to share Christ in all three circles. The second or alternative model is present in paragraph 13 of the Committee on Church Doctrine's document "Together Toward Life". This model focuses more on the church as institution and community – what is Christ doing in the world?

Both models invite us to engage in the practices of faith. How can we change as individuals and congregations so that we do just that?

What is the change we want to see? That the church will understand and live out of its identity as a missional community. Understanding that it lives at the point of intersection between God and the world God loves in Jesus Christ.

The Moderator thanked Roland De Vries for his challenging presentation to the Synod.

The Synod showed its appreciation with a round of applause.

**COMMITTEE ON ROLL AND LEAVE TO WITHDRAW**

MOTION: It was moved by Peter Lamont and seconded by Debi Brown that Richard Bonetto and Sybil Mosley be granted leave to withdraw for the third sederunt, and Olive O'May for the fourth sederunt. ADOPTED.

**ADJOURNMENT**

MOTION: It was moved by Julia Apps-Douglas and seconded by James Douglas that the Synod adjourn. ADOPTED.

The Moderator, at nine o'clock in the evening, adjourned the Synod to reconvene at nine o'clock Saturday morning, in the same place.

The sederunt was closed with prayer by the Moderator.

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Moderator

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Clerk

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Clerk:

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**THIRD SEDERUNT**

On Saturday, the twenty-second day of October, two thousand and sixteen, at nine o'clock in the morning within Trinity Presbyterian Church, Carp, Ontario the Synod met pursuant to adjournment.

The Moderator, the Rev. John Vaudry, led in a time of worship. Piano accompaniment for the hymns was provided by Ross Davidson.

Following worship, the Moderator constituted the Synod with prayer at nine thirty o'clock in the morning.

**CONFERENCE – THE ROOTS OF CHANGE**

**Speaker: The Rev. Dr. Dale Woods**

The Moderator welcomed the guest speaker, the Rev. Dr. Dale Woods, Principal at The Presbyterian College, Montréal.

Dale Woods shared thoughts on change and the challenge of change. He then showed a segment from the 2014 documentary “When God left the Building – the exodus of America’s faithful and what’s next”. The documentary explores the story of two declining American institutions – Kodak and the church – and how their stories are a wake-up call to Christians.

Following the documentary Dale continued the discussion on change. He shared insights on Holy Conversations – discernment, openness, a renewed mission. We need to create a culture of conversation. Craig Van Gelder says: The church is; the church does what it is; the church organizes what it does. This follows the process of why, what and how. We must always begin with the why.

**Worship**

At 11:35 am the synod paused for worship. Shahrzad Kandalaft led worship. Steve Verhey played piano and provided accompaniment for the Children’s Choir from St. Andrew’s Church in Ottawa, directed by Tracey Stabback. Choir members were Helaina, Andromeda, Myrain, Desmond, Yian, Yeejay and Emma.

The Moderator thanked all the participants for sharing in worship with the synod.

**Conference speaker (cont’d):**

The Moderator invited Dale Woods to continue his presentation.

Dale Woods shared that ministry is about asking questions, and getting the questions in the right order. The two most radical questions we can ask are: Why are we doing what we are doing? And why are we doing it the way we are doing it? We need to ask: How long will it take? What commitment am I willing to make? How much does it cost? What is the price I am willing to pay? Dale offered three key questions:

1. How do we understand the mission or purposes of God in the world? What is it that God desires?

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Clerk:

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**Conference speaker (cont'd):**

2. What do we think God is calling us to be and to do as this particular congregation? (No congregation can be all things to all people.)
3. As an individual in this congregation, how can I be part of what we are called to be and to do? What are my gifts and how can they be best used?

The Moderator thanked Dale Woods for his challenging presentation.

The Synod showed its appreciation with a round of applause.

The power point presentations shared by both speakers will be posted to the synod website.

**COMMITTEE ON ROLL AND LEAVE TO WITHDRAW**

The committee reported that there were no requests at this time.

**ADJOURNMENT**

MOTION: It was moved by James T. Hurd and seconded by Katherine Burgess that the Synod adjourn. ADOPTED.

The Moderator, at twelve forty o'clock in the afternoon, adjourned the Synod to reconvene at one fifteen o'clock in the afternoon in the same place.

The sederunt was closed with prayer by the Moderator.

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Moderator

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Clerk

**FOURTH SEDERUNT**

On Saturday, the twenty-second day of October, two thousand and sixteen, at one fifteen o'clock in the afternoon within Trinity Presbyterian Church, Carp, Ontario, the Synod met pursuant to adjournment.

The Moderator, the Rev. John Vaudry, constituted the court with prayer.

**COMMITTEE ON COURTESIES**

It was agreed to receive the Committee on Courtesies report at this time.

MOTION: It was moved by Katherine Burgess and seconded by Barbara Fotheringham that the report of the Committee on Courtesies be received and considered. ADOPTED.

The report was presented by Katherine Burgess and Ross Davidson.

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Clerk:

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**Committee on Courtesies (cont'd):**

The Synod expresses its thanks to God for the service of the following individuals and groups for enriching the 142<sup>nd</sup> annual synod meeting:

To the congregation of Trinity Presbyterian Church for graciously hosting us in their beautiful new building.

To all the worship leaders for sharing their gifts of praise and prayer throughout our time together.

To Warren Wong for serving as Moderator of the last synod, and to John Vaudry: for serving as Moderator of the present synod.

To the conference speakers, Roland De Vries and Dale Woods for their presentations on the theme, the Roots of Change.

To Ross Davidson for his service to the Synod as treasurer, and to Donna McIlveen as Clerk.

To Gordon Walford for projecting the reports during the meeting, and for keeping us connected throughout the year via the synod website.

To all who presented reports during the synod meeting and to all synod members for their diligent attendance and participation.

MOTION: It was moved by Katherine Burgess and seconded by Barbara Fotheringham that the report be adopted. ADOPTED.

**MISSION COMMITTEE**

(Appendix G – page16)

MOTION: It was moved by David Christiani and seconded by Milton Reddick that the report of the Mission Committee be received and considered. ADOPTED.

**1. Robert Fund Requests**

The committee was informed by Canadian Ministries that there is \$21,023.89 for distribution this year. The Committee received three requests. All three requests clearly fall under the Robert Fund terms of reference. The suggested allocation is as follows:

\$12,000.00 – Camp d'action biblique (CAB)

\$4,500.00 – la communauté Chrétienne Siloé

\$4,500.00 – Église St-Luc

Total: \$21,000.00

**Recommendation No. 1**

It was moved by David Christiani and seconded by Milton Reddick that the requests for monetary assistance from the Robert Fund for 2017 be as presented above; and that they be forwarded to Canadian Ministries with the approval of the Synod. ADOPTED.

MOTION: It was moved by James T. Hurd and seconded by Barbara Fotheringham that the report of the Mission Committee, with its recommendation, be adopted. ADOPTED.

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Clerk:

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**REGIONAL RESOURCING COMMITTEE**

(Appendix H – pages 17-18)

MOTION: It was moved by Barry Carr and seconded by Geoff Howard that the report of the Regional Resourcing Committee be received and considered. ADOPTED.

Barry Carr, convener, presented the report.

A time of discussion was held on the various project requests received to date.

It was noted that Philip MacFie, the Synod Canada Youth 2016 Coordinator has submitted a report.  
(Appendix I – pages 19-20)

It was noted that the 2016 General Assembly approved a Regional Resourcing grant for the Synod of Québec and Eastern Ontario. The amount available to the synod in 2017, upon request and approval, is \$61,986.00.

Presbyteries, congregations and camps are invited to forward proposals to the committee convener and they will be considered by the committee as quickly as possible.

It was noted that Terms of Reference for the committee have been developed and, by way of Notice of Motion in the first sederunt, are on the docket for consideration later in this sederunt.

MOTION: It was moved by Barry Carr and seconded by Amgad Naguib that the report from the Regional Resourcing Committee be adopted. ADOPTED.

**REPORT OF THE PRESBYTERY OF OTTAWA**

**Re: Oversight of The Board of Directors for the Gracefield Christian Camp and Retreat Centre**  
(Appendix K – pages 23-54)

MOTION: It was moved by James T. Hurd and seconded by Karen Dimock that the report of the Presbytery of Ottawa re oversight of the Board of Directors for the Gracefield Christian Camp and Retreat Centre, be received and considered. ADOPTED.

The following documents are appended to the report:

1. Report of the Gracefield Christian Camp and Retreat Centre Board of Directors to the Presbytery of Ottawa, September 21, 2016.
2. Financial Statements
  1. GCCRC Balance Sheet Previous Year Comparison as of 31 December 2015
  2. GCCRC Profit & Loss Budget vs Actual, January – December 2015
  3. GCCRC Profit & Loss Previous Years Comparison, January – December 2015
  4. GCCRC Balance Sheet Previous Year Comparison as of 30 September 2016
  5. GCCRC Profit & Loss Budget vs. Actual, January through September 2016
  6. GCCRC Profit & Loss Previous Year Comparison, January through September 2016

James T. Hurd, clerk to the Presbytery of Ottawa, presented the Oversight Report.

It was noted that the Board had reluctantly accepted the resignation of Brian and Janet Ham as Executive Co-Directors, effective May 15, 2016.

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Clerk:

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**Report of the Presbytery of Ottawa (cont'd):**

**Re: Oversight of The Board of Directors for the Gracefield Christian Camp and Retreat Centre**

Peter Lamont (member of the Board) shared some words of thanks written by campers to Janet and Brian Ham. The ministry of Christian camping is powerful.

The Board is engaged in a substantial strategic planning initiative and have resolved to wait until that is completed before hiring a new Executive Director.

A brief time of questions and answers was held.

MOTION: It was moved by James T. Hurd and seconded by Karen Dimock that the report from the Presbytery of Ottawa regarding Oversight of the Board of Directors of the Gracefield Christian Camp and Retreat Centre, be adopted. ADOPTED.

**CAMP D'ACTION BIBLIQUE**

(Appendix L – pages 55-61)

MOTION: It was moved by Barbara Fotheringham and seconded by Milton Reddick that the report from Camp d'action biblique be received and considered. ADOPTED.

**Financial Statements and Schedule**

- a. Financial Statement to August 31, 2016
- b. 2016 list of staff
- c. 2017 Camp Schedule

Craig Dewar presented the report.

A brief time of questions and answers was held.

MOTION: It was moved by Barbara Fotheringham and seconded by Milton Reddick that the report from Camp d'action biblique, be adopted. ADOPTED.

The Moderator expressed words of thanks to both camps, and to all the staff, volunteers and supporters for their diligence and commitment to camping ministry.

**FINANCE COMMITTEE (cont'd)**

Discussion on the 2017 budget documents resumed.

Gordon Walford, committee convener, addressed the report and the revisions to the document based on the discussion in the first sederunt on Friday.

**Recommendation No. 1**

It was moved by Gordon Walford and seconded by Lyn Hughes that the expenditure budget for 2017 be \$99,866.21.

Discussion on Recommendation No. 1 ensued.

On being put to the vote, recommendation No. 1 was ADOPTED.

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Clerk:

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**Finance Committee (cont'd):**

**Recommendation No. 2**

It was moved by Gordon Walford and seconded by Lyn Hughes that the proposed presbytery assessments for 2017 be adopted. ADOPTED.

**Recommendation No. 3**

It was moved by Gordon Walford and seconded by Lyn Hughes that the five-year forecast from 2017-2021 and the dollar base trend by presbytery, be received for information. ADOPTED.

MOTION: It was moved by Gordon Walford and seconded by Lyn Hughes that the report of the Finance Committee, as amended, be adopted. ADOPTED.

**Committee on Business (cont'd):**

**NOTICE OF MOTION**

Pursuant to the notice of motion presented in the first sederunt (page 8), the following motions were put before the synod.

- a) It was moved by James T. Hurd and seconded by Daniel MacKinnon that section 2.1 of the standing orders of the Synod of Québec and Eastern Ontario be amended with the removal of the words 'Regional Staffing, Youth' and replaced with 'Regional Resourcing'. ADOPTED.
- b) It was moved by James T. Hurd and seconded by Daniel MacKinnon that section 4.3, Regional Staffing, of the standing orders of the Synod of Québec and Eastern Ontario be revoked and replaced with section 4.3, Regional Resourcing. ADOPTED. (Appendix J – pages 21-22)

**Synod Committees (Recommendation No.11)**

**Synod Committees**

**Synod Council – Committee to Nominate**

Moderator, Past Moderator, Clerk, Treasurer, Clerks of the Presbyteries, Conveners of the Standing Committees, and a Representative of the WMS Synodical.

**Finance Committee**

Gordon Walford (Convener), Synod Treasurer (Ross Davidson), 5 Presbytery Treasurers/Finance Conveners/or designate: Vickie Blouin (Québec), Brian Ruse (Montréal), Ian MacMillan (Seaway-Glengarry), Noral Rebin (Ottawa), and Karen Hincke (Lanark and Renfrew).

**Mission Committee / Robert Fund**

Barry Mack (Convener), representatives from the 5 Presbytery Mission Committees: Vickie Blouin (Québec), Richard Bonetto (Montréal), Jim Ferrier (Seaway-Glengarry), Denise Allen-Macartney or designate (Ottawa), Joan Hilliard (Lanark & Renfrew), and Richard Bonetto (representing Francophone ministries within the Presbyteries of Québec and Montréal) and the Synodical President.

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Clerk:

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**Committee on Business (cont'd):**

**Synod Committees**

**Regional Resourcing Committee**

Barry Carr (Convener and Lanark & Renfrew), Barbara Fotheringham (Québec), Samy Said (Montréal), Geoff Howard (Seaway-Glengarry), Tony Boonstra (Ottawa), \_\_\_\_\_ vacant \_\_\_\_\_ (Gracefield) and Craig Dewar (CAB).

**Synod Historian** – John Vaudry.

**Pension Board – Synod Corresponding Representative** - Synod Treasurer.

**Committee re Sexual Abuse and Sexual Harassment**

Katherine Burgess (Convener), with representation from the various presbyteries: presbytery clerk as contact (Québec), Jocelyn MacKay (Montréal); Mark Bourgon and Ian MacLean (Seaway-Glengarry); John Young (Ottawa) and Joan Hilliard (Lanark & Renfrew).

**Synod Web-Site** – Webservant, Gordon Walford.

**Synod Web-Site Oversight Committee** – Gordon Walford, John Davidson and clerk.

**Synod Representative to Assembly Council** – Harold Kouwenberg (2014-2017)

**Synod Representative to the Committee to Nominate Standing Committees of the General Assembly**

- Anita Mack and Gordon Walford (2014-2017)
- Barry Mack (2017-2020)

**Recommendation No. 11**

That the above be the Synod Committees for 2016-2017. ADOPTED.

(Recommendation No. 12 was considered in the first sederunt)

**Recommendation No. 13**

That the Moderator and the immediate Past Moderator, in consultation with the synod clerk and synod council, be appointed the Commission on Unfinished Business.

**Recommendation No. 14**

That the 143<sup>rd</sup> meeting of the Synod of Québec and Eastern Ontario be held within the bounds of the Presbytery of Montréal on Friday, October 20<sup>th</sup> and Saturday, October 21<sup>st</sup>, 2017, with the location to be set by the synod council.

Recommendations No. 13 and 14 were considered together.

On being put to the vote the recommendations were ADOPTED.

MOTION: It was moved by James T. Hurd and seconded by Barbara Fotheringham that the Committee on Business report, as a whole and amended, be adopted. ADOPTED.

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Clerk:

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**The 142<sup>nd</sup> annual meeting of the Synod of Québec and Eastern Ontario**

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

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**SPECIAL COMMITTEE RE POSSIBLE DISSOLUTION OF SYNOD**

MOTION: It was moved by Jim Ferrier and seconded by James Douglas that the following Terms of Reference for the Special Committee re Possible Dissolution of Synod be adopted.

That a special committee be struck to investigate the advisability of dissolving the synod and the ramifications and necessary contingencies should the synod be dissolved, and that the five presbyteries earnestly consider the future configuration and organization of the presbyteries and communicate their respective positions to the synod special committee.

**Terms of Reference**

The special committee is established by the Synod of Quebec and Eastern Ontario to consider:

- The advisability of dissolving synod
- The ramifications should the synod dissolve
- The necessary contingencies should the synod dissolve
- Consider the responses of the five presbyteries regarding their respective positions on their future configuration and organization

The special committee will prepare a proposed dissolution plan as per Appendix K of the Book of Forms for the consideration of the 143<sup>rd</sup> Synod.

Meetings of the special committee may be held by internet or telephone conference, email, and face to face, with their frequency determined by agreement of the members.

Expenses shall be reimbursed by the Synod on a reasonable basis for the special committee and its work.

The special committee is accountable to the Synod.

The special committee is to report progress to the synod council in April 2017.

The special committee will make a full report to the 143<sup>rd</sup> annual Synod meeting, with that report made available to presbyteries and posted to the synod website by September 1, 2017.

Discussion on the motion ensued.

The Moderator noted that he has approached several people already to serve on the committee and will endeavour to set the membership as soon as possible. It is hoped that there will be representation from all five presbyteries within the bounds of the synod.

On being put to the vote the motion was ADOPTED.

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Clerk:

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**The 142<sup>nd</sup> annual meeting of the Synod of Québec and Eastern Ontario**

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

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**ADJOURNMENT**

At two ten o'clock in the afternoon, the business being finished, the Moderator entertained a motion to adjourn.

MOTION: It was moved by Barry Carr and seconded by Geoff Howard that the Synod adjourn.  
ADOPTED.

The Moderator led the Synod in prayer.

He then said:

“In the name of the Lord Jesus Christ, the only King and Head of the Church, and by the authority of this Synod, I declare the Synod adjourned to meet again as a commissioned court within the bounds of the Presbytery of Montréal, Québec, on Friday the twentieth day of October in the year of our Lord, two thousand and seventeen.”

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Moderator

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Clerk

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Clerk:

**142<sup>nd</sup> ANNUAL SYNOD MEETING DOCKET**  
**FRIDAY, OCTOBER 21<sup>st</sup> – SATURDAY, OCTOBER 22<sup>nd</sup>, 2016**  
**TRINITY PRESBYTERIAN CHURCH – CARP, ONTARIO**

**FIRST SEDERUNT****Friday, October 21<sup>st</sup> at 1 p.m.**

- |     |           |   |
|-----|-----------|---|
| 1.  | 1:00 p.m. | Opening Worship / Communion   |
| 2.  | 2:15 p.m. | Constitution of the Synod   |
| 3.  |           | Memorials   |
| 4.  |           | Welcome to Trinity Presbyterian Church  |
| 5.  |           | Roll of Synod / Regrets / Visitors  |
| 6.  |           | Election of Moderator / Installation of the Moderator   |
| 7.  |           | Records of Presbyteries and Synod Council   |
| 8.  |           | Adoption of the Docket  |
| 9.  |           | Minutes of the 141 <sup>st</sup> annual meeting   |
| 10. |           | Correspondence  |
| 11. |           | Business Arising  |
| 12. |           | Committee on Business   |
| 13. | 3:00 p.m. | Break   |
| 14. | 3:15 p.m. | Canadian Ministries presentation – Jen de Combe   |
| 15. | 3:30 p.m. | Committee on Business – Recommendation #12<br>- Re: presbytery correspondence – dissolution of synod  |
| 16. |           | Finance Committee<br>- Auditor's Report 2015<br>- Treasurer's Report 2015<br>- Treasurer's Report year to date 2016<br>- Forecast to December 31, 2016<br>- Introduction of Budget 2017 |
| 17. |           | Committee re: Sexual Abuse and Sexual Harassment  |
| 18. |           | Synod Webservant  |
| 19. |           | Synod Historian   |
| 20. |           | WMS Synodical   |
| 21. |           | Committee on Roll and Leave to Withdraw   |
| 22. |           | Adjournment / Prayer  |
| 23. | 6:00 p.m. | Supper  |

**The Synod of Québec and Eastern Ontario**

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

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**SECOND SEDERUNT****Friday, October 21<sup>st</sup>**

- |    |           |   |
|----|-----------|---|
| 1. | 7:00 p.m. | Worship                                 |
| 2. | 7:30 p.m. | Conference – the Roots of Change - #1   |
| 3. |           | Committee on Roll and Leave to Withdraw |
| 4. | 9:00 p.m. | Adjournment / Prayer                    |

**THIRD SEDERUNT****Saturday, October 22<sup>nd</sup>**

- |    |            |   |
|----|------------|---|
| 1. | 9:00 a.m.  | Worship                                 |
| 2. | 9:30 a.m.  | Conference – the Roots of Change - #2   |
| 3. | 10:15 a.m. | Break                                   |
| 4. | 10:30 a.m. | Conference – the Roots of Change - #3   |
| 5. |            | Committee on Roll and Leave to Withdraw |
| 6. | 11:30 a.m. | Worship                                 |
| 7. | 12 noon    | Lunch                                   |

**FOURTH SEDERUNT****Saturday, October 22<sup>nd</sup>**

- |     |           |  |
|-----|-----------|--|
| 1.  | 1:00 p.m. | Prayer to Constitute the Court   |
| 2.  |           | Mission Committee / Robert Fund Committee  |
| 3.  |           | Regional Resourcing Committee  |
| 4.  |           | Report from the Presbytery of Ottawa<br>Re: Gracefield Christian Camp and Retreat Centre |
| 5.  |           | Report from the Presbytery of Québec<br>Re: Camp d'action biblique                       |
| 6.  |           | Finance Committee (cont'd)   |
| 7.  |           | Committee to Examine the Minutes of the Presbyteries and the<br>Synod Council            |
| 8.  |           | Committee on Courtesies  |
| 9.  |           | Unfinished Business  |
| 10. |           | Time and Place of the next Synod meeting   |
| 11. |           | Adjournment / Prayer   |

**TREASURER'S REPORT ON SYNOD FINANCES – JANUARY 01<sup>ST</sup> TO DECEMBER 31<sup>ST</sup>, 2015  
(AUDITED)****1. SYNOD FUNDS**Brought forward from December 31<sup>st</sup>, 2014

15,530.26

RECEIPTS DURING THE PERIOD	<u>2015 ACTUAL</u>		<u>2015 BUDGET</u>
Presbytery of Québec	4,318.37		4,318.00
Presbytery of Montréal	39,779.83		39,780.00
Presbytery of Seaway-Glengarry	20,839.00		20,839.00
Presbytery of Ottawa	40,932.00		40,932.00
Presbytery of Lanark & Renfrew	16,318.61		16,318.00
PCC grant for resourcing	7,748.25		-----
Refund on 2014 tax deductions	<u>92.06</u>		<u>-----</u>
 TOTAL RECEIPTS	 130,028.12	 <u>130,028.12</u>	 122,188.00
 GRAND TOTAL		 <b>145,558.38</b>	

**EXPENDITURES DURING THE PERIOD:**

Synod in October (travel, meals, lodging)	5,349.72	(+500 paid in 2014)	3,000.00
Minutes	63.11		300.00
Clerk's honorarium	2,200.00		2,200.00
Treasurer's honorarium	1,100.00		1,100.00
Financial Review of 2014	400.00		400.00
Accountant's work (tax returns, TP4)	250.00		-----
Clerk's consultation (see balance)	-----		150.00
Office expenses (clerk/treasurer)	224.55		600.00
Liability insurance premiums	1,653.48		2,000.00
Synod Council meetings	1,564.80		2,500.00
Committee meetings: prepare Synod, Resourcing	637.00		1,000.00
Commission – re Ottawa call	571.20		-----
Bank charges	116.60		120.00
Reserve fund (see Note below)	-----		-----
Regional Staff synod support	34,230.28		32,743.00
In memoriam (S. Williams)	100.00		-----
Youth programming (Ottawa, CAB)	2,000.00		2,000.00
Canada Youth conference 2016	6,000.00		6,000.00
Gracefield operating grant	43,506.26		43,506.00
Camp d'action biblique grant	24,568.50		24,569.00
PCC resourcing grant – to camps	<u>7,740.00</u>		<u>-----</u>
 TOTAL:	 132,275.50	 <u>132,275.50</u>	 122,188.00
 BALANCE:		 <b>13,282.88</b>	

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**Treasurer's report on Synod Finances – January 1<sup>st</sup> – December 31<sup>st</sup>, 2015 (cont'd):****2. REGIONAL STAFF TRANSITION**

RECEIPTS DURING THE PERIOD:	<u>2015 ACTUAL</u>	<u>2015 BUDGET</u>
PCC Grants (15,497 X 3 – 1,00)	46,490.00	46,490.00
Synod Stipend support (9 months)	<u>34,230.28</u>	<u>32,743.00</u>
<b>TOTAL RECEIPTS</b>	80,720.28	80,720.28
<b>EXPENDITURES DURING THE PERIOD:</b>		
Stipends, housing (9 months)	41,278.68	
Revenu Québec (9 months)	7,777.35	
Revenue Canada (9 months)	10,927.44	
PCC – Health & Dental (9 months)	6,874.56	
PCC – Pension Benefits (9 months)	<u>13,862.25</u>	
<b>TOTAL EXPENDITURES:</b>	80,720.28	<u>80,720.28</u>
<b>BALANCE</b>		<b>0000</b>

**CONSOLIDATION STATEMENT:**

On hand: 1 – Synod = 13,282.88  
2 – Regional Staff = 0000

**BALANCE: 13,282.88**

LEDGER TOTAL: = **13,282.88**

BANK STATEMENT = 13,282.88

NOTE: 1. The \$10,000 minimum reserve fund is understood to be included in the balance.  
2. There is a GIC held for Canada Youth '16 of \$6,000.

Respectfully submitted,  
J. Ross H. Davidson  
(treasurer)

Page one over.....

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Clerk:

**REVIEWER'S LETTER**

January 19, 2016

**RE: Financial statements  
January 1st to December 31st, 2015**

To the Directors of  
The Synod of Quebec and Eastern Ontario

At the request of Mr. Ross Davidson, I have verified the financial statements of the Synod of Quebec and Eastern Ontario for the fiscal year 2015, as prepared by Mr. Davidson. I have done so as a private individual.

As a result of my examination based on the documents provided to me by Mr. Davidson (the 2015 cheques, cheque stubs, invoices, payroll records and ledgers, as well as the 2014 financial statements), I find that nothing has come to my attention that causes me to believe that these statements are not accurate.

This does not constitute an audit and therefore does not express an audit opinion on these financial statements.

Yours truly,

Suzanne Aubre  
175, Côte de l'Église  
St-Ferdinand (Qc)  
GON 1N0

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Note: At the time of this examination, I was the Executive Director of the Megantic English-speaking Community Development Corporation (MCDC). The MCDC is a non-profit community organization based in Thetford Mines. The organization is funded by grants through various federal and provincial government programs and donations by Quebec-based private foundations. The annual budget of the MCDC for which I am responsible and accountable is approximately \$425,000.

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

## TREASURER'S REPORT ON SYNOD FINANCES – JANUARY 1ST TO OCTOBER 15TH, 2016

Brought forward from December 31<sup>st</sup>, 2015

13,282.88

RECEIPTS DURING THE PERIOD:	<u>2016 ACTUAL</u>		<u>2016 BUDGET</u>
Presbytery of Québec	3,036.00		3,036.00
Presbytery of Montréal	35,652.00		35,652.00
Presbytery of Seaway-Glengarry	12,000.00		16,225.00
Presbytery of Ottawa	32,539.00		32,639.00
Presbytery of L & Renfrew	9,959.25		<u>16,318.00</u>
PCC grant for resourcing	15,496.50		
PCC grant for conference	3,500.00		
PCC grant for co-ordinator	4,500.00		
Charity donation share received	2.85		
G.I.C. cashed (see note 2)	6,136.80		
Travel refund	50.00		
Revenue Canada refund	238.90		
Revenu Quebec tax refunds ('13, '14, '15)	<u>2,040.55</u>		
TOTAL RECEIPTS	125,151.85	<u>125,151.85</u>	
GRAND TOTAL		138,434.73	<u>100,831.00</u>

## EXPENDITURES DURING THE PERIOD:

Synod in October (travel/meals/lodging)			6,000.00
Minutes			100.00
Clerk's honorarium	1,100		2,200.00
Treasurer's honorarium	550.00		1,100.00
Web servant's honorarium	475.00		475.00
Financial review of 2015	400.00		400.00
Accountant's work (tax returns, TP4)			
Clerks' consultation (spans two years)	275.00		150.00
Office expenses (clerk/treasurer)			500.00
Liability insurance premiums	1,558.50		1,750.00
H & D overdue payments for '15, '16	4,628.61		
Synod Council meetings (April, September)	2,019.20		2,500.00
Committee meetings: Synod resourcing, planning	714.85		800.00
Bank charges	61.95		150.00
Reserve Fund (see Note below)			
Revenu Québec tax on '15	27.23		
Presbyteries' co-ordinator	15,496.50		
Youth programming	2,000.00		2,000.00
Canada Youth conference 2016	15,540.60		(2X) 6,000.00
Gracefield operating grant (3/4)	33,144.75		44,193.00
Gracefield capital grant			5,000.00
Camp d'action biblique grant (3/3)	<u>27,513.00</u>		<u>27,513.00</u>
TOTAL:	105,505.19	<u>105,505.19</u>	100,831.00

**BALANCE: 32,929.54****BANK BALANCE (less cheques) 32,929.54**

NOTE: 1. The \$10,000 minimum reserve fund is understood to be included in the balance.

2. There was a GIC held for Canada Youth '16 of \$6,000 from 2015.

Respectfully submitted, J. Ross H. Davidson (treasurer)

Clerk:

**TREASURER'S FORECAST ON SYNOD FINANCES TO DECEMBER 31ST, 2016**

Brought forward from October 15<sup>th</sup>, 2016 32,929.54

**RECEIPTS DURING THE PERIOD:**

Presbytery assessments	<u>10,583.75</u>	
<b>TOTAL RECEIPTS</b>	<b>45,513.29</b>	<b>43,513.29</b>

**EXPENDITURES DURING THE PERIOD:**

Synod IN October (travel/meals/lodging)	6,000.00	
Minutes	100.00	
Clerk's honorarium	1,100.00	
Treasurer's honorarium	550.00	
Web servants' honorarium		
Financial review of 2015		
Accountant's work (tax returns, TP4)	250.00	
Clerk's consultation (see balance)		
Office expenses (clerk/treasurer)	250.00	
Liability insurance premiums		
Synod Council meetings		
Committee meetings: Synod Resourcing	150.00	
Bank charges	25.00	
Reserve Fund (see Note below)		
Youth programming (Ottawa, CAB)		
Canada Youth conference 2016		
Gracefield operating grant (1/4)	11,048.25	
Gracefield capital grant	5,000.00	
Camp d'action biblique grant		
<b>TOTAL</b>	<b>24,473.25</b>	<b><u>24,473.25</u></b>
<b>BALANCE:</b>		<b>19,040.05</b>

Respectfully submitted,  
J. Ross H. Davidson (treasurer)

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

2016 Budget of Synod Expenses – ADOPTED						
	2015 Actual	2016 Budget	2016 (estimated)	2016 Budget	2017 Budget	% change 2017B/2016B
<b>Synod Admin. &amp; Programs</b>						
<b>Administration</b>						
Synod Meeting	5,349.72	3,000.00	6,000.00	6,000.00	3,000.00	-50.00%
Minutes	63.11	300.00	100.00	100.00	100.00	0.00%
<b>Honoraria</b>						
Clerk's	2,200.00	2,200.00	2,200.00	2,200.00	2,300.00	4.55%
Treasurer's	1,100.00	1,100.00	1,100.00	1,100.00	1,200.00	9.09%
Audit/Review	400.00	400.00	400.00	400.00	400.00	0.00%
Accountant	250.00		250.00	250.00		
Webserver			475.00	475.00	475.00	0.00%
<b>Clerk's Office</b>						
Office expenses	224.55	600.00	250.00	500.00	525.00	5.00%
Liability insurance	1,653.48	2,000.00	1,653.48	1,750.00	1,850.00	5.71%
Clerk's consultation		150.00	275.00	150.00	150.00	0.00%
<b>Committees</b>						
Synod council	1,564.80	2,000.00	1,743.80	2,500.00	2,200.00	-12.00%
Other committees	637.00	1,750.00	440.00	800.00	3,000.00	275.00%
<b>Finance</b>						
Banking costs	116.60	120.00	86.95	150.00	150.00	0.00%
<b>Programs</b>						
<b>Youth</b>						
Youth programs	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	0.00%
Canada Youth	6,000.00	6,000.00	15,540.60	12,000.00	6,000.00	0.00%
<b>Presbyteries Coordinator</b>			15,496.50			
<b>Misc</b>	671.20		4,655.84			
<b>Total Admin. &amp; Programs</b>	<b>22,230.46</b>	<b>21,370.00</b>	<b>53,272.44</b>	<b>30,375.00</b>	<b>23,350.00</b>	<b>23.13%</b>
<b>Camping &amp; Outreach</b>						
<b>Gracefield</b>						
Operating grant	43,506.26	43,506.26	44,193.00	44,193.00	45,783.58	3.60%
Capital grant			5,000.00	5,000.00	5,000.00	0.00%
<b>Camp d'action biblique</b>						
Operating grant	24,568.50	24,568.52	27,513.00	27,513.00	25,732.63	-6.47%
<b>PCC resourcing grant</b>	7,740.00					
<b>Total Camping/Outreach</b>	<b>75,814.76</b>	<b>68,074.78</b>	<b>76,706.00</b>	<b>76,706.00</b>	<b>76,516.21</b>	<b>-0.25%</b>
<b>TOTAL OPERATIONS</b>	<b>98,045.22</b>	<b>89,444.78</b>	<b>129,978.44</b>	<b>89,444.78</b>	<b>100,831.00</b>	<b>-6.74%</b>
<b>REGIONAL RESOURCING</b>	<b>34,230.28</b>	<b>32,743.10</b>				
<b>TTL OPERAT'NS +</b>						
<b>REG'L RESOURCING</b>	<b>132,275.50</b>	<b>116,039.00</b>	<b>129,978.44</b>	<b>107,081.00</b>	<b>99,866.21</b>	<b>-6.74%</b>

## NOTES:

- 1) Presbyteries Coordinator: cost neutral – revenue received equals amount paid out
- 2) majority of "misc" is unbudgeted health & dental payments for 2015, 16

Clerk:

**SYNOD OF QUEBEC AND EASTERN ONTRIO  
2017 ASSESSMENTS**

<b>Presbytery</b>	<b>2015 \$ Base</b>	<b>% share of Synod total</b>	<b>2017 Assessment</b>	<b>2016</b>	<b>% Change</b>
<b>Quebec</b>	293,797	2.7%	<b>2,735</b>	3,036	-9.9%
<b>Montreal</b>	3,566,098	33.2%	<b>33,198</b>	35,652	-6.9%
<b>Seaway-Glengarry</b>	1,769,903	16.5%	<b>16,477</b>	16,225	1.5%
<b>Ottawa</b>	3,652,920	34.1%	<b>34,007</b>	32,639	4.2%
<b>Lanark &amp; Renfrew</b>	1,444,714	13.5%	<b>13,449</b>	13,279	1.3%
<b>Total Synod</b>	<b>10,727,432</b>	<b>100.0%</b>	<b>99,866</b>	<b>100,831</b>	-1.0%

Note: \$ Base is provided by Acts & Proceedings 2016

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Clerk:

## Five-Year Forecast 2017 to 2021 - Adopted

EXPENSES	2017	2018	2019	2020	2021
<b>Administration</b>					
Synod meetings	3,000.00	3,500.00	3,500.00	3,500.00	3,500.00
Minutes	100.00	100.00	100.00	100.00	100.00
<b>Honoraria</b>					
Clerk	2,300.00	2,300.00	2,300.00	2,300.00	2,300.00
Treasurer	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
Audit/Review	400.00	400.00	450.00	450.00	450.00
Accountant					
Webservant	475.00	475.00	475.00	475.00	475.00
<b>Clerk's Office</b>					
Office expenses	525.00	551.00	579.00	608.00	638.00
Liability insurance	1,850.00	1,950.00	2,050.00	2,150.00	2,250.00
Clerk's consultation	150.00	150.00	150.00	150.00	150.00
<b>Committees</b>					
Synod council	2,200.00	2,200.00	2,500.00	2,500.00	2,500.00
Other committees	3,000.00	2,000.00	2,000.00	2,000.00	2,000.00
<b>Finance</b>					
Banking costs	150.00	150.00	150.00	150.00	150.00
<b>Programs</b>					
<b>Youth</b>					
Youth program	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Canada youth	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
<b>Misc</b>					
<b>Gracefield</b>					
Operating grant	45,784.00	45,920.00	46,056.00	46,193.00	46,330.00
Capital (septic/water project)	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
<b>Camp d'action biblique</b>					
Operating grant	25,733.00	25,809.00	25,886.00	25,963.00	26,040.00
<b>Total Expenses</b>	<b>99,866.00</b>	<b>99,705.00</b>	<b>100,396.00</b>	<b>100,783.00</b>	<b>101,083.00</b>

\$ Base	2015	2016	2017	2018	2019
Quebec	293,797	294,670	295,545	296,423	297,304
Montreal	3,566,098	3,576,691	3,587,316	3,597,972	3,608,660
Seaway-Glengarry	1,769,903	1,775,161	1,780,434	1,785,723	1,791,027
Ottawa	3,652,920	3,663,771	3,674,654	3,685,570	3,696,518
Lanark & Renfrew	1,444,714	1,449,005	1,453,309	1,457,626	1,461,956
<b>Total Synod</b>	<b>10,727,432</b>	<b>10,759,298</b>	<b>10,791,259</b>	<b>10,823,314</b>	<b>10,855,465</b>

NOTE: Historical trend of dollar base shows an average annual increase of 0.30% over the past 5 years.

This trend has been applied to the 2015 actual \$ base, as published in the 2016 A&P

ASSESSMENTS	2017	2018	2019	2020	2021
Quebec	2,735	2,731	2,750	2,759	2,768
Montreal	33,198	33,145	33,374	33,488	34,603
Seaway-Glengarry	16,477	16,450	16,654	16,621	16,678
Ottawa	34,007	33,952	34,187	34,304	34,421
Lanark & Renfrew	13,449	13,428	13,521	13,567	13,613
<b>Total Synod</b>	<b>99,866</b>	<b>99,705</b>	<b>100,396</b>	<b>100,738</b>	<b>101,083</b>

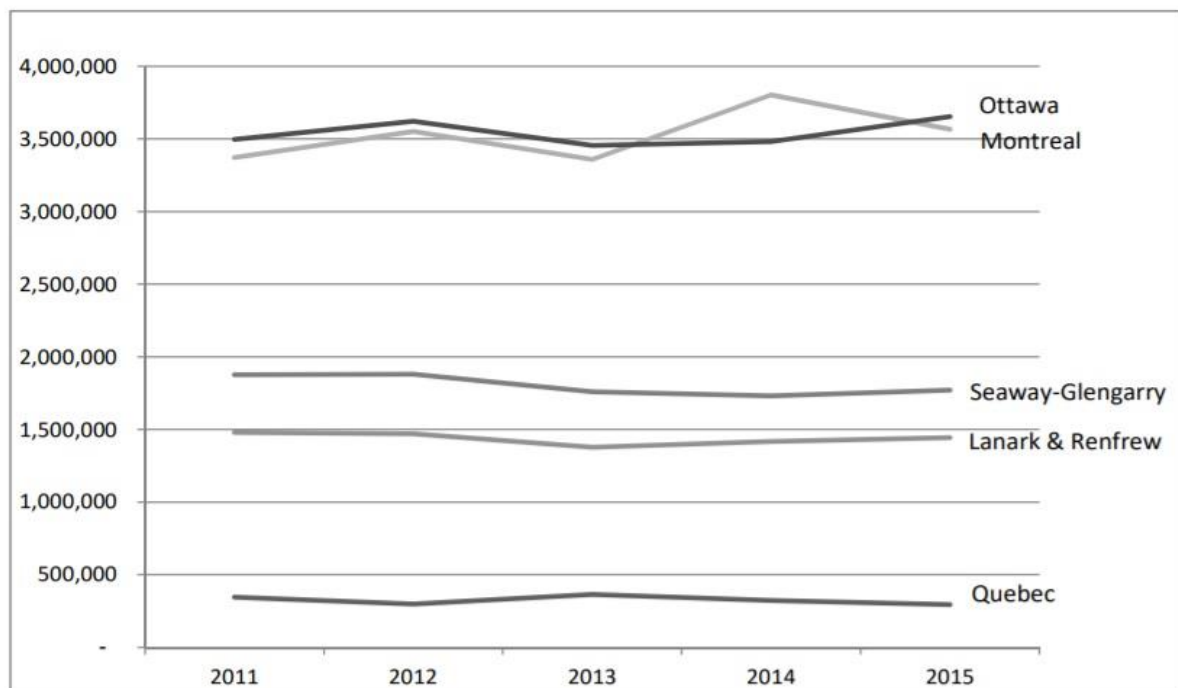
Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

**SYNOD OF QUEBEC AND EASTERN ONTARIO  
DOLLAR BASE BY PRESBYTERY  
FIVE-YEAR TREND**



\$ BASE	2011	2012	2013	2014	2015
Quebec	346,490	298,723	364,531	323,816	293,797
Montreal	3,370,900	3,551,833	3,357,972	3,803,071	3,566,098
Seaway-Glengarry	1,876,026	1,880,187	1,759,074	1,730,794	1,769,903
Ottawa	3,497,297	3,621,630	3,455,266	3,481,669	3,652,920
Lanark & Renfrew	1,479,721	1,470,407	1,377,518	1,416,467	1,444,714
<b>Total Synod</b>	<b>10,570,434</b>	<b>10,824,792</b>	<b>10,316,374</b>	<b>10,755,817</b>	<b>10,727,432</b>
<i>yr/yr percent change</i>		2.4	- 4.7	4.3	- 0.3
<i>5-year avg percent change</i>					0.30

Source: Acts and proceedings, 2012 through 2016

## **SYNOD WEBSERVANT REPORT**

The Synod site continues to reside on the national church's server at

[www.presbyterian.ca/qeosynod/](http://www.presbyterian.ca/qeosynod/)

Currently (Oct 1/15), the presbyteries' stats re: e-mail and church websites are as follows:

### **Quebec:**

3 e-mail addresses (ex. appendix), 3 church websites, 2 Facebook pages  
(7 congregations in 7 charges; 4 vacant; two shared ministries)  
100% of ministers have e-mail

### **Montreal:**

36 e-mail addresses (incl. church offices, excl. appendix), 21 church websites,  
8 Facebook pages  
(32 congregations in 31 charges; 16 vacant, 1 supply, 2 stated supply,  
2 summer supply, 1 lay missionary)  
100% of ministers and stated supply have e-mail, as well as 10 vacant charges

### **Seaway-Glengarry:**

16 e-mail addresses (incl. church offices, excl. appendix), 14 church websites,  
5 Facebook pages  
(27 congregations in 13 charges; 2 vacant - 1 with appointment, 1 interim minister)  
100% of ministers have e-mail; all charges have e-mail contact

### **Ottawa:**

36 e-mail addresses, 20 church websites, 14 Facebook pages  
(21 congregations in 20 charges and one extension work, 7 vacant; 3 regular supply,  
1 lay missionary with special training, 2 interim ministers)  
100% of ministers and all vacant charges have e-mail

### **Lanark and Renfrew:**

16 e-mail addresses, 12 church websites, 1 Facebook page  
(19 congregations in 15 charges, 2 vacant; 2 supply, 3 stated supply)  
100% of the ministers, 3 stated supply have e-mail/contact page

In total 100% of the ministers and known stated supply have e-mail addresses, as well as several of the vacant charges. In the entire synod only 13 of the 106 congregations in 85 charges and 1 mission do not have known e-mail addresses. 35 charges have two or more e-mail addresses.

The synod site was revised extensively in 2013. It now consists of seven main pages plus one page for each of the five presbyteries. The main pages include the home page, contacts, past meetings (minutes), documents, camps, youth and related links. Each presbytery page lists the churches (including e-mail and web address links), other ministries, appendices and retired missionaries,

**Synod Webservant report (cont'd):**

including e-mail addresses (where known). The listings are similar to those found in the back of the Acts and Proceedings. Where there are shared ministries those are noted as well. Maps are included on the entry page and each presbytery page.

Listings are updated periodically based on input from contacts within the presbyteries and the list of changes to the roll sent out from the national church office, as well as occasional detective work using other sources.

Gord Walford  
Synod Webservant  
gord.walford@rogers.com

**The Synod of Québec and Eastern Ontario**

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

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**SYNOD HISTORIAN**

Let me draw your attention to a few matters related to history in The Presbyterian Church in Canada. The first is Presbyterian History, the newsletter published by the Committee on History. The Rev Peter Bush of Winnipeg has been editor (and principal writer) for over 25 years and continues to do an excellent job. The topics featured are usually about Canadian Presbyterian history, some of it relatively recent. This year, for example, the newsletter commemorated the 50th anniversary of the Ordination of Women. Please promote this publication that comes in the PC Pak, and feel free to submit articles or book reviews to Peter Bush.

The National Presbyterian Museum is full of interesting artifacts from the last 400 years, so please consider taking a tour when visiting Toronto. Check out the museum's website for further information.

Also, our Archives at 50 Wynford Drive in Toronto are full of historical documents, church records, etc. Kim Arnold and Bob Anger would welcome additions to the collection. Contact them as to how to have copies of valuable congregational records deposited in the archives. They are also heading up an Oral History project so that memories and reflections of church members and ministers may be preserved, and would welcome recorded interviews.

The Canadian Society of Presbyterian History (CSPH) meets annually in September to hear papers on significant topics related to (mainly) Presbyterian Church history in this country. This year, several fine papers were read and discussed, including one on Norman MacLeod of Cape Breton and New Zealand; one on the events leading up to the 1966 General Assembly's decision to permit the Ordination of Women; and one on Wilfred Cantwell Smith, a Presbyterian missionary to Muslims who became a world authority on Comparative Religion. This year, for the first time, the meeting was 'livestreamed.' Copies of the papers are published in booklet form and are available to those who join the Society (some may be accessed online).

Respectfully submitted,  
John P. Vaudry

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Clerk:

**The Synod of Québec and Eastern Ontario**

Trinity Presbyterian Church, Carp, Ontario

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**QUÉBEC AND EASTERN ONTARIO SYNODICAL  
WOMEN'S MISSIONARY SOCIETY**

The WMS Synodical has met twice in recent months. On April 9, 2016, 52 women gathered at St. Matthew's Presbyterian Church in Ingleside. Our speaker, Ruth Pollock, was one of several WMS women who travelled to Guatemala to visit projects supported by Presbyterian Sharing and PWS&D. Ruth spoke of the many places visited, including the opportunity the group had to meet some of the Maya-Mam people who are currently being supported by our international WMS Together We Can project. In the afternoon, two workshops were held. The first, led by Vivian Young, was entitled *Praying in Colour*, and in the second, led by Ruth Davidson, the ladies learned about *Praying with Poetry*. At the conclusion of this meeting, a new slate of officers for the Synodical was installed by the Past President, Joan Hilliard.

The meeting of September 24, 2016 was held at Knox Presbyterian Church in Manotick and attended by 49 women. Our WMS National President, Susan McLennan, spoke to the group of our roots in mission. She spoke of her participation in the recent trip to Guatemala and talked about how the WMS Together We Can projects give women a voice and improve lives. Susan's presentation was followed by group discussion of how mission today differs from mission of 50 years ago. Our afternoon speaker was Janet Stark who spoke particularly of the care we are called to provide to older members of society. She discussed a variety of ways in which we can help seniors to live the latter part of their lives well.

Business discussed at these meetings included the setting aside of funds to support young people wishing to attend Canada Youth 2016, information about the website The Hub, work being done in compiling histories of the Presbyterians in preparation for the 70<sup>th</sup> Anniversary of the Synodical in 2017, and information about the National Presbyterian Women's Gathering to be held May 19-22, 2017.

Each of the previous Gatherings has been inspiring, motivating, and stimulating and has given women from all parts of Canada the chance to learn and worship together and to enjoy each other's company. To encourage women wishing to attend next year's Gathering, the Presbyteries of the Synod are being contacted and asked to offer financial support to defray expenses which may be prohibitive for some women. We are very grateful for the support being provided by the Synod in its contribution of a portion of the offerings received at the Synod meeting on October 21 and 22, 2016. We are hopeful that many women from the Quebec and Eastern Ontario Synodical will be able to attend and benefit from this amazing conference next spring.

Respectfully submitted,  
Patricia Grainger, Synodical President

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Clerk:

**SYNOD MISSION / ROBERT FUND COMMITTEE REPORT**

The Synod Mission Committee's responsibilities have been reduced to one, namely the distribution of monies generated by the Robert Fund.

The Robert Fund was established in 1951, from the estate of Mr. William Robert and his sister, Sarah. The will states that income from the fund is to be used annually for "religious and charitable schemes in the province of Quebec." It has become the practice to grant priority to work in the French language. Synod adopted Terms of Reference to that effect in 1979. (Minutes, 105<sup>th</sup> Synod of Quebec and Eastern Ontario, p. 21.

[http://www.presbyterian.ca/geosynod/documents/Robert\\_Fund-Terms\\_of\\_Reference.pdf](http://www.presbyterian.ca/geosynod/documents/Robert_Fund-Terms_of_Reference.pdf))

We were informed by 50 Wynford that there is \$ 21, 023.89 for distribution this year in the "Reserve for Home Mission Quebec" (the designated label for monies generated by the Robert Fund). The committee received three requests. The suggested allocation is as follows:

\$12, 000. - Camp d'action biblique (CAB). All their camps now function bi-lingually.

\$4,500. – La communauté Chretienne Siloé, to help defray the expense of moving to full time, which has now been erected as a congregation by the Presbytery of Montreal and called Rev. Eloi Agbanou as their minister.

\$4,500. - Eglise St-Luc, to help cushion the continuing reduction in their grant from Canadian Ministries (\$50,000 in 2015 to \$30,000 in 2016) as they seek to move towards financial self-sufficiency as a congregation.

The C.A.B. report and grant application available is appended, and supporting documents from La communauté Chretienne Siloé and Eglise St-Luc will be available upon request. All three requests clearly fall under the Robert Fund terms of reference.

**RECOMMENDATION:** That the requests for monetary assistance from the Robert Fund for 2017 be as presented above; and that they be forwarded to Canadian Ministries with the approval of the Synod.

Respectfully submitted,  
Rev. Dr. Barry Mack

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Clerk:

## **REGIONAL RESOURCING COMMITTEE REPORT**

The Synod Regional Resourcing Committee has been mostly dormant since the 2014 Synod meeting. When concerns regarding the fact they had not been functioning were raised at the 2015 meeting John Barry Forsythe agreed to try to convene a meeting to attempt to do some of the work this committee had been mandated to accomplish. There was a brief gathering of current representatives over lunch at the Synod meeting in Granby and a date of November 5, 2015 was set for a meeting. They have now met twice since the October Synod meeting.

The November 5 meeting involved representatives from the Presbyteries of; Lanark & Renfrew (Barry Carr), Seaway Glengarry (Geoff Howard), Quebec (John Barry Forsythe), Gracefield Christian Camp and Retreat Centre (Julia Apps Douglas) and Camp d'action biblique (Craig Dewar). Regrets were received from Presbytery of Ottawa (Tony Boonstra) and no reply from Montreal (Samy Said). Donna McIlveen was also invited, and present, in order to help us get up to speed on our role and previous decisions and requests for the funds available to the Synod from the Life & Missions Agency (LMA) for the balance of 2015 and the 2016 grant amount.

The committee discussed the use of the balance of the 2015 monies available and considered several requests for funding within our Synod. It was decided to request the funds available (about \$7500) and divide them between the two camps for leadership development. This request was granted by LMA and the money was distributed to the camps.

The committee met again on February 4 and discussed the 2016 funds and requests for their use from several groups. The 2016 LMA grant for Synod of Quebec and Eastern Ontario is \$61,986. The committee agreed that the following disbursements for 2016 previously requested through the Synod Council:

- a. Presbytery of Montreal – McGill Chaplaincy Grant (\$7,748)
- b. Presbytery of Ottawa / Seaway Glengarry – Presbytery Ministry Animator (June – December – 7 months) (\$18,079.25)

Discussions were also considered on:

- 1. Canada Youth July 5<sup>th</sup> – 12<sup>th</sup>, 2016 at Brock University St. Catherines, ON. It was decided to request a LMA grant of \$4,500 for CY 16 to fund coordinator (s), chaperon(s) and transportation expenses of participants.
- 2. Synod Conference October 21<sup>st</sup> – 22<sup>nd</sup>, 2016 at Trinity Presbyterian Church, Carp. As was done for the 139<sup>th</sup> Synod Meeting the 142<sup>nd</sup> Synod meeting will include a Conference. It was proposed that a LMA grant for \$3,500 be requested to fund expenses related to the conference.

**The Synod of Québec and Eastern Ontario**

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**Regional Resourcing Committee report (cont'd):**

These grant requests were submitted to the LMA and approved.

A committee meeting was scheduled for April 14 to consider further proposals for 2016, but was cancelled due to lack of requests.

There has been a further request from The Presbytery of Montreal for the amount of \$17,918 in order to complete the work of translating the Book of Form into French. After an electronic correspondence among committee members it was decided to approve the request and have the application made to LMA.

Based on the approvals thus far in 2016, there remains \$10,240.50 remaining in available funds from LMA for use in 2016.

At each of our meetings questions were raised about the role of the committee and the guidelines used in determining proposals. Further discussions were held and it was decided that based on the Emergent Synod meeting of June 2014 where the proposed model for allocations of regional resource funding was defeated, and not replaced, it was agreed that in the absence of something better the committee would use it as a guide in our decision making.

Following Synod Council meeting in September proposed changes to the committee Terms of Reference were suggested by the council and distributed to the members of the committee. The general consensus was that these proposed changes were good in giving clarity to the work done by the committee and we would continue to work under them going forward.

The funds, approved by General Assembly, available for 2017, are \$61,986.

Presbyteries, Churches and camps are invited to forward proposals to the committee convenor and they will be considered by the committee as quickly as possible.

Respectfully Submitted  
Rev. Barry Carr  
Convenor

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Clerk:

**CANADA YOUTH 2016 SYNOD COORDINATOR REPORT**

Name: Philip MacFie

Position: Synod Canada Youth 2016 Coordinator

Date: July 18, 2016

The Synod of Quebec and Eastern Ontario sent 45 participants to Canada Youth:

Seaway-Glengarry: 5 participants

Lanark-Renfrew: 9 participants

Ottawa: 24 participants

Montreal: 7 participants

Please find below my observations in no particular order:

1. My job included signing a contract for transportation for Canada Youth participants from Ottawa to St. Catharines.

a. I signed a charter bus contract with McCoy Charters (Kingston, ON) for \$4181.00. This price was significantly lower than the competition because the bus driver did not require accommodations for a week in St Catharines. The bus trip was smooth, safe and ahead of schedule. The bus itself was clean, air-conditioned and up-to-date. In short, the McCoy Charters bus was good value for money.

b. The bus had pick-up stops in Smith Falls and Brockville accommodating the participants from Lanark-Renfrew and Seaway-Glengarry.

c. Participants from Montreal Chinese Presbyterian Church were driven by car to and from Ottawa in order to catch the charter bus. This approach eliminated the major hurdle of having a charter bus cross a provincial boundary as insurance regulations make cross-border charter bus travel difficult.

d. For all concerned, traveling together helped build group cohesion.

2. My job included hosting a pre-Canada Youth get-to-know-you event. I held a barbeque in my parents' backyard. Afterwards, one parent had the following to say:

*"[My daughter] is feeling much more confident about going to CY now. She says she made some new friends."*

Having the pre-Canada Youth event in my backyard kept costs down. A backyard, as opposed to a park, is a contained space where the youth could get to know one another without distraction.

3. As Synod of Quebec and Eastern Ontario Canada Youth Coordinator, I had two months to prepare for Canada Youth. This time period was just long enough to arrange logistics for the event. However, two months was not enough to adequately promote Canada Youth. More youth from the Synod might have come had Canada Youth been promoted earlier. The Presbytery of Montreal gathered over one hundred people for a youth rally in May but only sent seven people to Canada

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Clerk:

**The Synod of Québec and Eastern Ontario**

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**Canada Youth 206 Synod Coordinator report (cont'd):**

Youth. More should be done to promote Canada Youth to Montreal churches. In short, Canada Youth must be promoted on an ongoing basis to pastors, youth leaders and youth starting at least a year in advance.

4. My budget included a line item for Canada Youth t-shirts. I ordered fifty-five t-shirts from Church Outreach Canada in Maitland, ON. The t-shirt contract came in under budget at \$590.43. Church Outreach Canada was able to produce a high-quality t-shirt with the desired colours and logos. The t-shirts were delivered on time.

5. A budget of \$16,500 proved to be adequate. There were significant savings on the pre-CY event, the bus and the t-shirts. There is no guarantee that similar savings will be obtained in future years. I would recommend a similar amount taking into account inflation for the next Canada Youth conference.

6. Perhaps, the hardest part of my job was finding adult advisors. These are individuals over 25 years old with a clean police records check who have experience working with youth. I was required to find two male and two female adult advisors from our synod. However, congregations had few leaders in the 25 to 40 age range that were available and willing to attend Canada Youth. In the end, I stepped in as one of the two male adult advisors. In future years, the Synod of Quebec and Eastern Ontario Canada Youth Coordinator may not be as comfortable working as an adult advisor. This role is not for everybody as it is intense and demanding.

**FINANCIAL REPORT**

<b>Person</b>	<b>Amount</b>	<b>Amount from Synod Cheque</b>
Jill Turnbull	\$550.00	\$550.00
Hindie Cheuk	\$275.00	\$275.00
Seung Hwan Lee	\$150.00	\$150.00
Philip MacFie	\$150.00	\$150.00
Jim MacFie	\$261.35	\$201.19
Warren Wong	\$270.69	\$270.69
<b>Total</b>	<b>\$1,657.04</b>	<b>\$1,596.88</b>
Presbytery of Montreal	\$1,170.40	\$1,170.40
Presbytery of Ottawa	\$4,292.80	\$4,292.80
Presbytery of Lanark-Renfrew	\$1,560.80	\$1,560.80
Presbytery of Seaway-Glengarry	\$976.00	\$976.00
<b>Presbyteries</b>	<b>\$8,000.00</b>	
<b>Total Reimbursed</b>	<b>\$9,596.88</b>	
<b>Synod Reimbursement</b>	<b>\$9,659.60</b>	
<b>Net *</b>	<b>\$62.72</b>	
<b>* Note: Money will be given as donation to PWS&amp;D</b>		

**TERMS OF REFERENCE – REGIONAL RESOURCING COMMITTEE**  
**(added to the Synod Standing Orders)**

**4.3 REGIONAL RESOURCING COMMITTEE**

**4.3.1 Purpose**

The purpose of the Regional Resourcing Committee is to oversee the receipt, distribution and use of funds from the national church designated for regional resourcing and, when granted, funds from the synod's budget for the same purpose, for use within the synod to provide resources for ministry according to the priorities established by the synod from time to time.

**4.3.2 Priorities**

The current priorities have been determined to be: (a) ministry with children and youth; (b) congregational work on leadership; and (c) other resources for ministry. These resources include the human resources necessary to implement activities.

**4.3.3 Membership**

The membership of the committee shall consist of seven persons, as follows: one representative from each of the five presbyteries and one representative from each of the two camps.

The convener shall be named from among the members of the committee.

Members may serve a maximum two terms of three years each.

Any hired staff will serve as resource consultants to the committee.

**4.3.4 Meetings**

The committee will normally meet twice a year or at the call of the convener, and may confer by teleconference.

**4.3.5 Process**

a) The clerk of the Synod shall notify the convener of the committee immediately upon receipt of any communication identifying the amount of money to be made available for the following year by the national church.

b) The committee shall notify the clerks of the presbyteries of the amount of money available for regional resourcing as soon as possible once the amount is known, and shall invite applications, throughout the year or on a schedule set by the committee; such applications initially to be approved by the respective presbyteries or camp board or committee, for the use of such funds.

c) The committee shall have the authority to approve, modify, or reject grant applications previously approved by the consistent presbyteries of the synod or the respective camp board or committee, and forward approved applications as approved to the Life and Mission Agency of the national church.

**Terms of Reference – Regional Resourcing Committee (cont'd):**

- d) The committee shall have the discretion to develop grant applications on its own should it see fit to do so.
- e) The committee shall forward approved grant applications to the Life and Mission agency of the national church on the timetable established by the Life and Mission agency.
- f) The committee shall report annually to the Synod, providing a list of grant applications received considered, and approved modified or rejected.
- g) Should the committee desire to do so, it may request that the Synod budget additional funds for its work.
- h) The committee may propose from time to time changes in the priorities established.

**REPORT FROM THE PRESBYTERY OF OTTAWA**

**RE: GRACEFIELD CHRISTIAN CAMP AND RETREAT CENTRE**

The Presbyterian Church in Canada

**Presbytery of Ottawa**

Mail: 10 Chesterton Drive, Ottawa, Ontario K2E 589

Telephone: 613-225-6648 Fax: 613-225-8535 E-mail: jthurd@sympatico.ca

Mr. John Tyler, Moderator

The Rev'd Mr. James T. Hurd, Clerk

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October 18, 2016.

The Synod of Quebec and Eastern Ontario,  
c/o Mrs. Donna McIlveen, Clerk.

The Presbytery of Ottawa is pleased to submit this report on its oversight of the Board of Directors of the Gracefield Christian Camp and Retreat Centre.

At its January, 2016 stated meeting, the presbytery resolved that the board of directors of the Gracefield Christian Camp and Retreat Centre be requested to submit unaudited financial statements for the year ended December 31, 2015 and their budget for year 2016 as soon as possible and that such when received be referred to the Committee on Finance and Maintenance, for report to the April, 2016 stated meeting of the presbytery.

At its April, 2016 stated meeting, the presbytery received and considered a substantial report from the board of directors, which included intimation that the board had reluctantly accepted the resignation of Brian and Janet Ham as Executive Co-Directors, effective May 15, 2016. Their work and ministry has been a blessing to many, and the board of directors arranged an event in August at the camp to mark their work. They continue to contribute to the camp on a voluntary basis as time and health permit. The presbytery at its September, 2016 stated meeting assigned to its Committee on Ministry and Pastoral Care responsibility to arrange an exit interview with Mr. and Mrs. Ham.

The board of directors further reported to the presbytery at its April, 2016 meeting that it had resolved not to seek to hire a new Executive Director until the completion of a substantial strategic planning initiative currently underway, led by facilitators connected with the Presbyterian Church Camp and Conference Association; had appointed the administrator, Barbra Draper, as acting manager; and engaged a full-time Facilities Manager.

The financial statements for the year ended December 31, 2015 were presented by the board of directors to the presbytery at its April, 2016 stated meeting, and were referred to the Committee on Finance and Maintenance of the presbytery for detailed review, pending receipt of the report of the audit committee of the board of directors, which was subsequently received and presented to the presbytery at its June, 2016 stated meeting. The financial statements for the year ended December 31, 2015 show, with respect to operations, revenue of \$303,103. And expenditure of \$303,421., for

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Clerk:

**The Synod of Québec and Eastern Ontario**

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

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**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):**

a net loss for the year of \$318. The balance sheet shows an improvement from a net equity position of negative \$188,517. as at December 31, 2014 to a net equity position of negative \$54,734. as at December 31, 2015, most of which is attributable to the write-down of the loan taken from the Erskine Legacy Fund. This loan was taken to cover losses during the period 2011-2014 previously reported, enabling the camp to continue to operate. The board of directors also presented to the presbytery its budget for 2016, along with forecasts for 2017 and 2018.

The board of directors reported to the September, 2016 stated meeting of the presbytery that the return to a near-balanced operation in 2015 and the substantial recovery of camper numbers during that summer has been followed by a successful operation through the summer of 2016, with further improvements in camper numbers, and a successful LIT programme. Financial statements for the nine months ended September 30, 2016 were lodged with the clerk of the presbytery and the Committee on Finance and Maintenance in mid-October, 2016, and show revenue of \$246,012. And expenditure of \$246,151., for a shortfall of \$139. year-to-date, which is substantially better than usual for the first three-quarters of the year.

With respect to long-term sustainability, two initiatives of the board of directors were reported to the presbytery during the year. First, a five-year Forestry Management Plan was approved, with implementation underway, enabling the harvesting of some mature timber on the property and the removal of dead trees, with subsequent replanting. Second, progress on the design of a new septic system indicates that the desirable use of new technology not available in 2006 will utilize a reduced septic system bed, but implementation of such will require an engineer's report, new bids, and approval of an amendment to the original plan submitted and approved by the Government of Quebec in 2006. It is hoped that installation can be undertaken in 2017; the presbytery awaits the detailed cost estimates which are to be reviewed by its Committee on Finance and Maintenance.

The partial consolidation of the title to property (from seven pieces to four) was effected as part of the cadastral reform undertaken by the government of Quebec. A copy of the new plan was lodged with the trustee board of The Presbyterian Church in Canada, and an English translation was received. The clerk of the presbytery conferred with Alan Herbert, treasurer of the board of directors and former director, to review the new plan and accompanying maps, and reported to the presbytery that it appears to be in order; subsequently they walked most of the perimeter of the property in August, 2016, and arrangements to put new boundary and trail markers in place are underway. Transfer of the title, presently held by The Trustee Board of the Presbyterian Church in Canada for the Synod of Quebec and Eastern Ontario to the Presbytery of Ottawa, previously approved, has still not been effected.

At its June, 2016 stated meeting, the presbytery appointed one new member to the board of directors, and confirmed the membership of the board and its officers. Subsequently at its September, 2016 stated meeting, one of two vacancies on the board was filled. The composition of the board of directors is presently as follows: Bon E. Cummings, Chair; Peter Lamont, Vice Chair

**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre  
(cont'd):**

and Chair of the Sustainability Committee; Karen Dimock, Secretary; Alan Herbert, Treasurer; Gordon Richardson, Chair of the Property Committee; Geoff DeMelo, Chair of the Personnel Committee; Debra Luckow, Chair of the Fundraising Committee; and David Kilgour, Ian Johnston, Shahrzad Kandalaft, and Suzanne Saunders, Directors at Large.

As part of its triennial visitation of congregations, the presbytery is undertaking a visitation to the Gracefield Christian Camp and Retreat Centre this fall.

Three files are appended:

- (a) the financial statements for the year ended December 31, 2015;
- (b) the report of the board of directors to the September, 2016 stated meeting of the presbytery on the summer's ministry; and
- (c) interim year-to-date financial statements for the nine months ended September 30, 2016.

All of which is respectfully submitted,

J. T. Hurd,  
Clerk.

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Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):**

1:37 PM

06/08/16

Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Balance Sheet Prev Year Comparison**  
**As of December 31, 2015**

Reviewed by  
audit committee

	<b>Dec 31, 15</b>	<b>Dec 31,14</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Notes</b>
<b>ASSETS</b>					
<b>Current Assets</b>					
<b>Chequing/Savings</b>					
1001/1499 – Bank account register balance	26,733.49	21,898.49	4,835.00	22.08%	note 1
1004 – Desjardins share account	5.00	5.00	0.00	0.0%	note 2
1005 – Petty Cash	78.20	158.97	(80.77)	(50.81%)	
1010 – PCC Consolidated Portfolio	96,166.48	0.00	96,166.48	100.0%	note 3
<b>Total Chequing/Savings</b>	<b>122,983.17</b>	<b>22,062.46</b>	<b>100,920.71</b>	<b>457.43%</b>	
<b>Accounts Receivable</b>					
1200 – Accounts Receivable	7,545.32	(1,991.82)	9,537.14	478.82%	
1507 – CHAPEL DONATIONS	0.00	10.25	(10.25)	(100.0%)	
2382 – G.S.T. Receivable	2,041.59	4,242.57	(2,200.98)	(51.88%)	
2397 – Q.S.T. Receivable	3,285.54	7,647.56	(4,362.02)	(57.04%)	
<b>Total Accounts receivable</b>	<b>12,872.45</b>	<b>9,908.56</b>	<b>2,963.89</b>	<b>29.91%</b>	
<b>Total Current Assets</b>	<b>135,855.62</b>	<b>31,971.02</b>	<b>103,884.60</b>	<b>324.93%</b>	
<b>TOTAL ASSETS</b>	<b>135,855.62</b>	<b>31,971.02</b>	<b>103,884.60</b>	<b>324.93%</b>	
<b>LIABILITIES &amp; EQUITY</b>					
<b>Liabilities</b>					
<b>Current Liabilities</b>					
<b>Accounts Payable</b>					
2000 – Accounts Payable	8,057.05	(557.01)	8,614.06	1,546.48%	
<b>Total Accounts Payable</b>	<b>8,057.05</b>	<b>(557.01)</b>	<b>8,614.06</b>	<b>1,546.48%</b>	
<b>Other Current Liabilities</b>					
2100 – Payroll Liabilities	5.33	741.01	(735.68)	(99.28%)	
2121 – Accrued liability	3,870.02	0.00	3,870.02	100.0%	
2240 – GST/QST Payable	29,082.54	25,845.12	3,237.42	12.53%	
2301 – Jemima Rae Mem. Fund	1,434.90	2,860.23	(1,425.33)	(49.83%)	note 4
2303 – Turtle Rock Land Fund	331.86	761.86	(430.00)	(56.44%)	note 4
2306 – Water/Septic Capital Fund	37,293.27	39,088.96	(1,795.69)	(4.59%)	note 5
2309 – Program grants	0.00	920.35	(920.35)	(100.0%)	note 4
2310 – Grace Garceau Campership fund	2,094.49	2,094.49	0.00	0.00%	note 4
2320 – Campership Fund	3,306.87	(3,466.43)	6,773.30	195.4%	note 4
2350 – Erskine Legacy Fund balance	96,166.48	0.00	96,166.48	100.0%	note 3
2351 – Erskine Fund loans received	0.00	143,540.79	(143,540.79)	(100.0%)	note 3
2401 – Deferred revenue	8,946.76	8,659.01	287.75	3.32%	note 4

Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):**

1:37 PM

06/08/16

Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Balance Sheet Prev Year Comparison**  
**As of December 31, 2015**

Reviewed by  
audit committee

	<u>Dec 31, 15</u>	<u>Dec 31,14</u>	<u>\$ Change</u>	<u>% Change</u>	<u>Notes</u>
<b>Total Other Current Liabilities</b>	182,532.52	221,045.39	(38,512.87)	(17.42%)	
<b>Total Current Liabilities</b>	190,589.57	220,488.38	(29,898.81)	(13.56%)	
<b>Total Liabilities</b>	223,136.44	220,488.38	(29,898.81)	(13.56%)	
<b>Equity</b>					
<b>3000 – Opening Balance Equity</b>	(59,052.83)	(59,052.83)	0.00	0.0%	note 6
<b>3900 – Retained earnings</b>	4,636.73	(128,916.79)	133,553.52	103.6%	note 7
<b>Net Income</b>	(317.85)	(547.74)	229.89	41.97%	
<b>Total Equity</b>	(54,733.95)	(188,517.36)	133,873.41	70.97%	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>135,855.62</b>	<b>31,971.02</b>	<b>103,884.60</b>	<b>324.93%</b>	

Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

## Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

11:36 AM

Gracefield Christian Camp & Retreat Centre  
Profit & Loss Budget vs. Actual  
January through December 2015Reviewed by  
audit committee

06/15/16

Accrual Basis

	Jan-Dec 15	Budget	\$ Over Budget	% of Budget
<b>Ordinary income/Expense</b>				
<b>Income</b>				
<b>Donations</b>				
1509 – Chapel offerings	1,038.10	0.00	1,038.10	100.0%
4205 – Donations individuals	17,442.37	25,769.00	(8,326.63)	67.69%
4206 – Donations Churches/organization	7,352.18	10,000.00	(2,647.82)	73.52%
4212 – Designated Donations (individ)	2,181.09	5,000.00	(2,818.91)	43.62%
4213 – Designated Donation (Church)	6,042.50	3,500.00	2,542.50	172.64%
4218 – Gala dinner & auction	5,021.37	7,000.00	(1,978.63)	71.73%
4219 – Gala dinner donations	530.00	3,000.00	(2,470.00)	17.67%
4220 – Pledged donations	10,275.00	12,000.00	(1,725.00)	85.63%
4221 – Canada Helps donations	3,172.10	1,000.00	2,172.10	317.21%
4509 – Gracefield Improvement Fund	0.00	0.00	0.00	0.0%
<b>Total Donations</b>	<b>53,054.71</b>	<b>67,269.00</b>	<b>(14,214.29)</b>	<b>78.87%</b>
<b>Grants &amp; Other revenue</b>				
4208 – Synod block grants	46,016.00	46,016.00	0.00	100.0%
4209 – Presbytery Grants	5,000.00	5,000.00	0.00	100.0%
4407 – Government grants	3,881.00	5,000.00	(1,119.00)	77.62%
4410 – Fundraising Grants	4,790.355	500.00	4,290.35	958.07%
4411 – Jemima Rae Allocated	1,425.33	500.00	925.33	285.07%
4801 – Interest revenue	0.00	25.00	(25.00)	0.0%
4850 – Forestry income	5,090.00			
4901 – Net Sales taxes collected	10,431.70	9,500.00	931.70	109.81%
4951 – Other revenue	9,505.50	0.00	9,505.50	100.0%
<b>Total Grants &amp; Other revenue</b>	<b>83,630.14</b>	<b>64,031.00</b>	<b>19,599.14</b>	<b>130.61%</b>
<b>Pgm Revenue – Adult/Family</b>				
4101 – Family Camp fees	2,622.21	5,000.00	672.21	134.47%
4102 – Family camperships allocated	122.80			
4111 – Lodge guest fees	39,069.71	26,500.00	12,569.71	147.43%
4112 – Lodge guests equip. rentals	761.28	220.00	541.28	346.04%
4121 – Tent/Trailer fees	21,802.51	23,200.00	(1,397.49)	93.98%
4122 – Camp site	6,579.92	9,304.00	(2,724.08)	70.72%
4141 – Group Retreat Fees	47,438.80	54,000.00	(6,563.20)	87.85%
4142 – Group program/equip rental	1,813.76	1,587.00	226.76	114.29%
<b>Total Pgm Revenue – Adult/Family</b>	<b>120,208.99</b>	<b>116,761.00</b>	<b>3,447.99</b>	<b>102.95%</b>
<b>Pgm Revenue – Child/Youth</b>				
4001 – Co-ed summer camp fees	41,200.06	47,363.00	(6,162.94)	86.99%
4010 – Co-ed camperships allocated	1,358.23	9,066.00	(7,707.77)	14.98%

Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):**

11:36 AM

**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Budget vs. Actual**  
**January through December 2015**

Reviewed by  
audit committee

06/15/16

Accrual Basis

	<b>Jan-Dec 15</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>4011 – Day Camp Fees</b>	360.00	420.00	(60.00)	85.71%
<b>4021 – L.I.T. Camp fees</b>	0.00	3,977.00	(3,977.00)	0.0%
<b>4041 – Outdoor Educ. Fees</b>	0.00	800.00	(800.00)	0.0%
<b>4050 – March break camperships alloc.</b>	35.35			
<b>4051 – March Break camp fees</b>	1,622.45	3,240.00	(1,617.55)	50.08%
<b>Total Pgm Revenue – Child/Youth</b>	<b>44,576.09</b>	<b>64,866.00</b>	<b>(20,289.91)</b>	<b>68.72%</b>
<b>Store Revenue</b>				
<b>4301 – T-Shirt/Sweatshirt sales</b>	1,562.63	1,500.00	62.63	104.18%
<b>4302 – STAFF T-SHIRTS</b>	0.00	752.00	(752.00)	0.0%
<b>4303 – Tuck adhoc sales</b>	70.71	600.00	(529.29)	11.79%
<b>Total Store Revenue</b>	<b>2,767.28</b>	<b>2,852.00</b>	<b>(1,218.66)</b>	<b>57.27%</b>
<b>Total Income</b>	<b>303,103.27</b>	<b>315,779.00</b>	<b>(12,675.73)</b>	<b>95.99%</b>
<b>Gross Profit</b>	<b>303,103.27</b>	<b>315,779.00</b>	<b>(12,675.73)</b>	<b>95.99%</b>
<b>Expense</b>				
<b>Administration Expenses</b>				
<b>6001 – Wages (office admin)</b>	30,523.09	32,000.00	(1,476.91)	95.39%
<b>6002 – Directors Stipend</b>	34,005.00	34,005.00	0.00	100.0%
<b>6011 – Payroll Taxes (all depts)</b>	12,590.18	12,725.00	(134.82)	98.94%
<b>6012 – Vacation Pay (all depts)</b>	3,738.03	3,730.00	(991.97)	73.41%
<b>6013 – Board &amp; Lodge benefits</b>	0.00	0.00	0.00	0.0%
<b>6021 – Health Insurance (Directors)</b>	3,485.00	3,485.00	0.00	100.0%
<b>6031 – Pension Plan (Directors)</b>	4,896.80	4,897.00	(0.20)	100.0%
<b>6041 – Workers Comp (all depts)</b>	1,815.22	2,441.00	(625.78)	74.36%
<b>6071 – Committee member travel</b>	88.37	0.00	88.37	100.0%
<b>6081 – Auto Gas (admin)</b>	2,716.91	3,000.00	(281.09)	90.63%
<b>6091 – Auto mileage (Admin)</b>	554.18	1,500.00	(945.82)	36.95%
<b>6101 – Auto registration (all depts)</b>	754.97	750.00	4.97	100.66%
<b>6111 – Property/liability insurance</b>	15,413.00	14,500.00	913.00	106.3%
<b>6121 – Office postage</b>	1,629.85	2,000.00	(370.15)	81.49%
<b>6131 – Office supplies (all depts)</b>	920.45	1,000.00	(79.55)	92.05%
<b>6141 – Office copier</b>	2,326.88	2,800.00	(473.12)	83.1%
<b>6151 – Office postage meter</b>	396.65	500.00	(103.35)	79.33%
<b>6171 – Computer equipment/software</b>	1,009.96	250.00	759.96	403.98%
<b>6181 – Health care/infirmarary</b>	183.47	250.00	(66.53)	73.39%
<b>6182 – Safety equipment</b>	1,283.31	250.00	1,033.31	513.32%
<b>6191 – Phone &amp; internet services</b>	3,707.24	3,000.00	707.24	123.58%
<b>6201 – Prof. Development (directors)</b>	685.00	500.00	185.00	137.0%

Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

## Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

11:36 AM

Gracefield Christian Camp & Retreat Centre  
Profit & Loss Budget vs. Actual  
January through December 2015Reviewed by  
audit committee

06/15/16

Accrual Basis

	Jan-Dec 15	Budget	\$ Over Budget	% of Budget
6202 – Staff Training (all depts)	1,123.05	500.00	623.05	224.61%
6203 – Board development	199.00	0.00	199.00	100.0%
6211 – Publicity & promotion	635.29	2,000.00	(1,364.71)	31.77%
6221 – Membership/permits	532.00	2,000.00	(1,468.00)	26.6%
6231 – Audit prof. services	0.00	0.00	0.00	0.0%
6251 – Auto insurance (all depts)	1,482.00	2,000.00	(518.00)	74.1%
6511 – Fundraising events/materials	2,090.11	3,000.00	(909.89)	69.67%
6560 – Payroll advances	(700.00)	0.00	(700.00)	100.0%
6991 – Miscellaneous/unclassified	255.92	0.00	255.92	100.0%
8001 – Bank & Merchant Card charges	4,618.90	3,000.00	1,618.90	153.96%
8011 – Line of Credit & Interest	1,182.02	3,600.00	(2,417.98)	32.83%
8015 – Registration fees - online	656.13	2,300.00	(1,643.87)	28.53%
8021 – GST Net expense	1,904.53	0.00	1,904.53	100.0%
8022 – QST Net Expense	2,894.63	0.00	2,894.63	100.0%
8023 – Ontario sales taxes	1,158.65	200.00	958.65	579.33%
<b>Total Administration Expenses</b>	<b>139,757.79</b>	<b>143,023.00</b>	<b>(3,265.21)</b>	<b>97.72%</b>
<b>Camp Store</b>				
7651 – Tuck supplies	1,114.98	1,000.00	114.98	111.5%
7671 – Souvenir Shirts	1,492.75	750.00	742.75	199.03%
7681 – Staff theme shirts	1,191.20	400.00	791.20	297.8%
<b>Total Camp Store</b>	<b>3,798.93</b>	<b>2,550.00</b>	<b>1,248.93</b>	<b>148.98%</b>
<b>Food Services</b>				
5001 – Wages – kitchen staff	15,664.44	19,550.00	(3,885.56)	80.13%
5003 – Chef Services	800.00	0.00	800.00	100.0%
5051 – Small kitchen equipment	1,140.79	100.00	1,040.79	1,140.79%
5061 – Staff Travel – Kitchen	0.00	0.00	0.00	0.0%
5311 – Repairs and kitchen supplies	2,458.11	1,000.00	1,458.11	245.81%
5541 – Food & beverage supplies	26,786.05	30,000.00	(3,213.95)	89.29%
5545 – Food & beverage – Group rentals	2,119.15	0.00	2,119.15	100.0%
5551 – Propane (cooking) supplies	1,472.31	1,300.00	172.31	113.26%
<b>Total Food Services</b>	<b>50,440.85</b>	<b>51,950.00</b>	<b>(1,509.15)</b>	<b>97.1%</b>
<b>Program – Adult/Family</b>				
7004 – Fuel expense (family camp)	0.00	200.00	(200.00)	0.0%
7006 – Program equipment	0.00	0.00	0.00	0.0%
7007 – Program supplies (Family)	4761	100.00	(72.01)	23.81%
<b>Total program – Adult/Family</b>	<b>47.61</b>	<b>400.00</b>	<b>(352.39)</b>	<b>11.9%</b>

Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

## Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

11:36 AM

Gracefield Christian Camp & Retreat Centre  
Profit & Loss Budget vs. Actual  
January through December 2015Reviewed by  
audit committee

06/15/16

Accrual Basis

	Jan-Dec 15	Budget	\$ Over Budget	% of Budget
<b>Program – Child/Youth</b>				
6701 – Wages (coed summer camp)	12,846.96	16,150.00	(3,303.04)	79.55%
6703 – Honoraria international staff	475.00	0.00	475.00	100.0%
6704 – Bus transport (Coed camp)	1,050.00	0.00	1,050.00	100.0%
6706 – Program equipment (Coed camp)	1,415.01	500.00	915.01	283.0%
6707 – Program supplies (Coed camp)	747.44	500.00	247.44	149.49%
6709 – Program – Ariel trek	316.18	1,000.00	(683.82)	31.62%
6721 – Wages – LIT & senior pgm	5,837.00	13,950.00	(8,113.00)	41.84%
6727 – Program supplies - LIT	2,293.22	750.00	1,543.22	305.76%
6743 – Honoraria (outdoor educ)	0.00	0.00	0.00	0.0%
6745 – Staff travel (outdoor ed)	0.00	0.00	0.00	0.0%
6751 – Wages – March Break camp	0.00	250.00	(250.00)	0.0%
6754 – Bus transport – March break	157.26	0.00	157.26	100.0%
6755 – Staff travel – March break	0.00	0.00	0.00	0.0%
6756 – Program equipment March break	0.00	0.00	0.00	0.0%
6757 – Program Supplies March break	8.67	0.00	8.67	100.0%
7817 – Wilderness & Trip Equipment	59.49	0.00	59.49	100.0%
<b>Total program – Child/Youth</b>	<b>25,206.23</b>	<b>33,100.00</b>	<b>(7,893.77)</b>	<b>76.15%</b>
<b>Property Management</b>				
6301 – Wages – Maint & housekeeping	9,204.15	10,935.00	(1,730.85)	84.17%
6303 – Housekeeping Services	2,192.50			
6361 – Staff travel – Maintenance	0.00	0.00	0.00	0.0%
6381 – Fuel – tractors, engines	572.63	800.00	(227.37)	71.58%
6401 – Housekeeping supplies	3,300.90	1,500.00	1,800.90	220.06%
6411 – Repairs & building supplies	11,876.24	7,000.00	4,876.24	169.66%
6414 – Water testing services	2,676.00	1,200.00	1,476.00	223.0%
6421 – Road Maint & Snow removal	4,780.35	2,500.00	2,280.35	191.2%
6431 – Garbage/septic collection	2,605.72	2,500.00	105.72	104.23%
6432 – Trailer permits	0.00	0.00	0.00	0.0%
6441 – Hydro electricity	15,711.99	15,000.00	711.99	104.75%
6451 – Auto repair & maintenance	2,849.60	4,000.00	(1,150.40)	71.24%
6471 – Major maint. equipment	1,395.87	0.00	1,395.87	100.0%
7813 – Structural improvement projects	0.00	2,000.00	(2,000.00)	0.0%
<b>Total Property Management</b>	<b>57,165.95</b>	<b>47,435.00</b>	<b>9,730.95</b>	<b>120.51%</b>
<b>Total Expense</b>	<b>276,406.32</b>	<b>278,158.00</b>	<b>(1,751.68)</b>	<b>99.37%</b>
<b>Net Ordinary Income</b>	<b>(955.65)</b>	<b>131.00</b>	<b>(1,086.65)</b>	<b>(729.5%)</b>

Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):**

11:36 AM

06/15/16

Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Budget vs. Actual**  
**January through December 2015**

Reviewed by  
 audit committee

	<u>Jan-Dec 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other income/Expense				
Other Income				
Capital Maint. Grants				
7910 – Grants for Water Treatment Proj	4,744.50			
Total Capital Maint. Grants	4,744.50			
Total Other Income	4,744.50			
Other Expense				
Capital Maintenance Pgm				
7823 – Water system engineering	2,862.72			
7920 – Water Treatment Expenses	1,881.78			
Total Capital Maintenance Pgm	4,744.50			
Total Other Expense	4,744.50			
Net Other Income	0.00			
Net Income	(955.65)	131.00	(1,086.65)	(729.5%)

Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

## Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

11:30 AM

Gracefield Christian Camp & Retreat Centre  
Profit & Loss Prev Year Comparison  
January through December 2015Reviewed by  
audit committee

06/15/16

Accrual Basis

	Jan – Dec 15	Jan-Dec 14	\$ Change	% Change
<b>Ordinary Income/Expenses</b>				
Income				
Donations				
1509 – Chapel offerings	1,038.10	15.00	1,023.10	6,820.67%
4205 – Donations individuals	17,442.37	21,654.27	(4,211.90)	(19.45%)
4206 – Donations Churches/organization	7,352.18	7,778.27	(426.58)	(5.48%)
4212 – Designated Donations (individ)	2,181.09	8,545.38	(6,364.29)	(74.48%)
4213 – Designated Donation (Church)	6,042.50	0.00	6,042.50	100.0%
4218 – Gala dinner & auction	5,021.37	2,851.00	2,170.37	76.13%
4219 – Gala dinner donations	530.00	1,225.00	(695.00)	(56.74%)
4220 – Pledged donations	10,275.00	8,205.00	2,070.00	25.23%
4221 – Canada Helps donations	3,172.10	1,329.96	1,842.14	138.51%
4509 – Gracefield Improvement Fund	0.00	100.00	(100.00)	(100.0%)
<b>Total Donations</b>	<b>53,054.71</b>	<b>51,704.37</b>	<b>1,350.34</b>	<b>2.61%</b>
Grants & Other revenue				
4208 – Synod block grants	43,506.26	46,016.00	(2,509.74)	(5.45%)
4209 – Presbytery Grants	5,000.00	5,000.00	0.00	0.0%
4407 – Government grants	3,881.00	3,329.00	552.00	16.58%
4410 – Fundraising Grants	4,790.35	1,468.05	3,322.30	226.31%
4411 – Jemima Rae Allocated	1,425.33	0.00	1,425.33	100.0%
4801 – Interest revenue	0.00	24.41	(24.41)	(100.0%)
4850 – Forestry income	5,090.00	0.00	5,090.00	100.0%
4901 – Net Sales taxes collected	10,431.70	9,276.24	1,155.46	12.46%
4951 – Other revenue	9,505.50	4,476.99	5,028.51	112.32%
<b>Total Grants &amp; Other revenue</b>	<b>83,630.14</b>	<b>69,590.69</b>	<b>14,039.45</b>	<b>20.17%</b>
Pgm Revenue – Adult/Family				
4101 – Family Camp fees	2,622.21	880.46	1,741.75	197.82%
4102 – Family camperships allocated	122.80	0.00	122.80	100.0%
4111 – Lodge guest fees	39,069.71	22,792.33	16,277.38	71.42%
4112 – Lodge guests quip. rentals	761.28	136.00	625.28	459.77%
4121 – Tent/Trailer fees	21,802.51	22,066.13	(263.62)	(1.2%)
4122 – Camp site	6,579.92	8,090.63	(1,510.71)	(18.67%)
4141 – Group Retreat Fees	47,436.80	44,975.65	2,461.15	5.47%
4142 – Group program/equip rental	1,813.76	1,379.65	434.11	31.47%
<b>Total Pgm Revenue – Adult/Family</b>	<b>120,208.99</b>	<b>100,320.85</b>	<b>19,888.14</b>	<b>19.83%</b>
Pgm Revenue – Child/Youth				
4001 – Co-ed summer camp fees	41,200.06	34,313.34	6,886.72	20.07%
4010 – Coed camperships allocated	1,358.23	4,164.33	(2,806.10)	(67.38%)
4011 – Day Camp Fees	360.00	350.00	10.00	2.86%

Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

## Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

11:30 AM

Gracefield Christian Camp & Retreat Centre  
Profit & Loss Prev Year Comparison  
January through December 2015Reviewed by  
audit committee

06/15/16

Accrual Basis

	Jan – Dec 15	Jan-Dec 14	\$ Change	% Change
4021 – L.I.T. Camp fees	0.00	9,280.72	(9,280.72)	(100.0%)
4041 – Outdoor Educ. Fees	0.00	667.00	(667.00)	(100.0%)
4050 – March break camperships alloc.	35.35	0.00	35.35	100.0%
4051 – March Break camp fees	1,622.45	2,700.00	(1,077.55)	(39.91%)
<b>Total Pgm Revenue – Child/Youth</b>	<b>44,576.09</b>	<b>51,475.39</b>	<b>(6,899.30)</b>	<b>(13.4%)</b>
<b>Store Revenue</b>				
4301 – T-Shirt/Sweatshirt sales	1,562.63	1,406.45	156.18	11.11%
4302 – STAFF T-SHIRTS	0.00	821.81	(821.81)	(100.0%)
4303 – Tuck adhoc sales	70.71	539.02	(468.31)	(86.88%)
<b>Total Store Revenue</b>	<b>1,633.34</b>	<b>2,767.28</b>	<b>(1,133.94)</b>	<b>(40.98%)</b>
<b>Total Income</b>	<b>303,103.27</b>	<b>275,858.58</b>	<b>27,244.69</b>	<b>9.88%</b>
<b>Gross Profit</b>	<b>303,103.27</b>	<b>275,858.58</b>	<b>27,244.69</b>	<b>9.88%</b>
<b>Expense</b>				
<b>Administration Expenses</b>				
6001 – Wages (office admin)	31,557.61	30,523.09	1,034.52	3.39%
6002 – Directors Stipend	40,806.00	34,005.00	6,801.00	20.0%
6011 – Payroll Taxes (all depts)	12,873.90	12,590.18	283.72	2.25%
6012 – Vacation Pay (all depts)	1,609.27	2,738.03	(1,128.76)	(41.23%)
6013 – Board & Lodge benefits	0.00	0.00	0.00	0.0%
6021 – Health Insurance (Directors)	4,224.00	3,485.00	739.00	21.21%
6031 – Pension Plan (Directors)	6,855.36	4,896.80	1,958.56	40.0%
6041 – Workers Comp (all depts)	4,066.08	1,815.22	2,250.86	124.0%
6071 – Committee member travel	0.00	88.37	(88.37)	(100.0%)
6081 – Auto Gas (admin)	1,315.04	2,718.91	(1,403.87)	(51.63%)
6091 – Auto mileage (Admin)	223.06	554.18	(331.12)	(59.75%)
6101 – Auto registration (all depts)	764.37	754.97	19.40	1.25%
6111 – Property/liability insurance	16,196.45	15,413.00	783.45	5.08%
6121 – Office postage	1,947.25	1,629.85	317.40	19.47%
6131 – Office supplies (all depts)	895.40	920.45	(25.05)	(2.72%)
6141 – Office copier	3,406.06	2,326.88	1,079.18	46.38%
6151 – Office postage meter	620.44	396.65	223.79	56.42%
6171 – Computer equipment/software	1,046.74	1,009.96	36.78	3.64%
6181 – Health care/infirmarary	277.46	183.47	93.99	51.23%
6182 – Safety equipment	2,475.38	1,283.31	1,192.07	92.89%
6191 – Phone & internet services	2,531.97	3,707.24	(1,175.27)	(31.7%)
6201 – Prof. Development (directors)	600.00	685.00	(85.00)	(12.41%)
6202 – Staff Training (all depts)	1,216.60	1,123.05	93.55	8.33%
6203 – Board development	1,004.82	199.00	805.82	404.94%
6211 – Publicity & promotion	987.53	635.29	352.24	55.45%

Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

## Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

11:30 AM

Gracefield Christian Camp & Retreat Centre  
Profit & Loss Prev Year Comparison  
January through December 2015Reviewed by  
audit committee

06/15/16

Accrual Basis

	Jan – Dec 15	Jan-Dec 14	\$ Change	% Change
6221 – Membership/permits	3,131.73	532.00	2,599.73	488.67%
6251 – Auto insurance (all depts)	1,448.00	1,482.00	(34.00)	(2.29%)
6511 – Fundraising events/materials	2,277.00	2,090.11	186.89	8.94%
6560 – Payroll advances	0.00	(700.00)	700.00	100.0%
6991 – Miscellaneous/unclassified	145.00	255.92	(110.92)	(43.34%)
8001 – Bank & Merchant Card charges	4,404.71	4,618.90	(214.19)	(4.64%)
8011 – Line of Credit & Interest	185.54	1,182.02	(996.48)	(84.3%)
8015 – Registration fees – online	3,143.11	656.13	2,486.98	379.04%
8021 – GST Net expense	1,994.04	656.13	89.51	4.7%
8022 – QST Net Expense	3,253.81	2,894.63	359.18	12.41%
8023 – Ontario sales taxes	681.99	1,158.65	(476.66)	(41.14%)
<b>Total Administration Expenses</b>	<b>158,165.72</b>	<b>139,757.79</b>	<b>18,407.93</b>	<b>13.17%</b>
<b>Camp Store</b>				
7651 – Tuck supplies	0.00	1,114.98	(1,114.98)	(100.0%)
7671 – Souvenir Shirts	1,574.50	1,492.75	81.75	5.48%
7681 – Staff theme shirts	0.00	1,191.20	(1,191.20)	(100.0%)
<b>Total Camp Store</b>	<b>1,574.50</b>	<b>3,798.93</b>	<b>(2,224.43)</b>	<b>(58.55%)</b>
<b>Food Services</b>				
5001 – Wages – kitchen staff	10,684.88	15,664.44	(4,979.56)	(31.79%)
5003 – Chef Services	7,685.00	800.00	6,885.00	860.63%
5051 – Small kitchen equipment	483.65	1,140.79	(657.14)	(57.6%)
5311 – Repairs and kitchen supplies	2,793.12	2,458.11	335.01	13.63%
5541 – Food & beverage supplies	31,129.83	26,786.05	4,343.78	16.22%
5545 – Food & beverage – Group rentals	0.00	2,119.15	(2,119.15)	(100.0%)
5551 – Propane (cooking) supplies	989.66	1,472.31	(482.65)	(32.78%)
<b>Total Food Services</b>	<b>53,766.14</b>	<b>50,440.85</b>	<b>3,325.29</b>	<b>6.59%</b>
<b>Program – Adult/Family</b>				
7006 – Program equipment	0.00	8.58	(8.58)	(100.0%)
7007 – Program supplies (Family)	47.61	27.99	19.62	70.1%
<b>Total program – Adult/Family</b>	<b>47.61</b>	<b>36.57</b>	<b>11.04</b>	<b>30.19%</b>
<b>Program – Child/Youth</b>				
6701 – Wages (coed summer camp)	13,789.52	12,846.96	942.56	7.34%
6703 – Honoraria international staff	0.00	475.00	(475.00)	(100.0%)
6704 – Bus transport (Coed camp)	0.00	1,050.00	(1,050.00)	(100.0%)
6706 – Program equipment (Coed camp)	72.50	1,415.01	(1,342.51)	(94.88%)
6707 – Program supplies (Coed camp)	2,211.42	747.44	1,463.98	195.87%
6709 – Program – Ariel trek	397.63	316.18	81.45	25.76%
6721 – Wages – LIT & senior pgm	13,798.00	5,837.00	7,961.00	136.39%
6721 – Wages – LIT & senior pgm	0.00	2,293.22	(2,293.22)	(100.0%)

Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):**

11:30 AM

**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Prev Year Comparison**  
**January through December 2015**

Reviewed by  
audit committee

06/15/16

Accrual Basis

	<u>Jan – Dec 15</u>	<u>Jan-Dec 14</u>	<u>\$ Change</u>	<u>% Change</u>
6727 – Program supplies - LIT	0.00	2,293.22	(2,293.22)	(100.0%)
6743 – Honoraria (outdoor educ)	4,120.02	0.00	(4,120.02)	100.0%
6745 – Staff travel (outdoor ed)	84.98	0.00	84.98	100.0%
6751 – Wages – March break camp	500.00	0.00	500.00	100.0%
6754 – Bus transport – March break	69.58	157.26	(87.68)	(55.76%)
6757 – Program Supplies March break	252.62	8.67	243.95	2,813.73%
7817 – Wilderness & Trip Equipment	628.40	59.49	568.91	956.31%
<b>Total program – Child/Youth</b>	<b>35,924.67</b>	<b>25,206.23</b>	<b>10,718.44</b>	<b>42.52%</b>
<b>Property Management</b>				
6301 – Wages – Maint & housekeeping	1,459.35	9,204.15	(7,744.80)	(84.15%)
6303 – Housekeeping Services	5,131.50	2,192.50	2,939.00	134.05%
6361 – Staff travel – Maintenance	638.80	0.00	638.80	100.0%
6381 – Fuel – tractors, engines	518.37	572.63	(54.26)	(9.48%)
6401 – Housekeeping supplies	1,411.67	3,300.90	(1,889.23)	(57.23%)
6411 – Repairs & building supplies	11,002.12	11,876.24	(874.12)	(7.36%)
6414 – Water testing services	4,030.00	2,676.00	1,354.00	50.6%
6421 – Road Maint & Snow removal	2,773.97	4,780.35	(2,006.38)	(41.97%)
6431 – Garbage/septic collection	3,099.07	2,605.72	493.35	18.93%
6432 – Trailer permits	(240.00)	0.00	(240.00)	(100.0%)
6441 – Hydro electricity	16,377.71	15,711.99	665.72	4.24%
6451 – Auto repair & maintenance	3,352.00	2,849.60	502.40	17.63%
6471 – Major maint. equipment	0.00	1,395.87	(1,395.87)	(100.0%)
7813 – Structural Improvement projects	4,387.92	0.00	4,387.92	100.0%
<b>Total Property Management</b>	<b>53,942.48</b>	<b>57,165.95</b>	<b>(3,223.47)</b>	<b>(5.64%)</b>
<b>Total Expense</b>	<b>303,421.12</b>	<b>276,406.32</b>	<b>27,014.80</b>	<b>9.77%</b>
<b>Net Ordinary Income</b>	<b>(317.85)</b>	<b>(547.74)</b>	<b>229.89</b>	<b>41.97%</b>
<b>Other income/Expense</b>				
<b>Other Income</b>				
<b>Capital Maint. Grants</b>				
7910 – Grants for Water Treatment Proj	1,981.23	4,744.50	(2,763.27)	(58.24%)
<b>Total Capital Maint. Grants</b>	<b>1,981.23</b>	<b>4,744.50</b>	<b>(2,763.27)</b>	<b>(58.24%)</b>
<b>Total Other Income</b>	<b>1,981.23</b>	<b>4,774.50</b>	<b>(2,763.27)</b>	<b>(58.24%)</b>
<b>Other Expense</b>				
<b>Capital maintenance Pgm</b>				
7823 – Water system engineering	0.00	2,862.72	(2,862.72)	(100.0%)
7920 – Water Treatment Expenses	1,981.23	1,881.78	99.45	5.29%
<b>Total Capital Maintenance Pgm</b>	<b>1,981.23</b>	<b>4,774.50</b>	<b>(2,763.27)</b>	<b>(58.24%)</b>
<b>Total Other Expense</b>	<b>1,981.23</b>	<b>4,774.50</b>	<b>(2,763.27)</b>	<b>(58.24%)</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>(317.85)</b>	<b>(547.74)</b>	<b>229.89</b>	<b>41.97%</b>

Clerk:

**The Synod of Québec and Eastern Ontario**

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

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**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):****Gracefield Christian Camp & Retreat Centre**Notes to the financial statements for December 31st 2015**Balance Sheet**Note 1:

There are 2 available cash accounts: *#1001 Desjardins chequing account 13148*, & *#1499 Undeposited Funds* which includes donations postmarked in 2015 but not received until after year-end and hence not yet deposited in the bank as of the period closing date. The balances of each account are added together to give the bank account register balance. The 2014 balance sheet numbers for these accounts have also been consolidated to be comparable to 2015.

Note 2:

The camp is a full member of the Caisse Populaire Desjardins Gracefield credit union with whom we hold all our bank accounts. Account *#1004 Desjardins share account* reflects the mandatory \$5 held for active membership in the credit union.

Note 3:

In January 2011 the Presbytery of Ottawa agreed to the proposal from the Westminster congregation that a portion of the proceeds from the sale of the former Erskine Church property be allocated to Gracefield Camp. The relevant portion of the motion approved by Presbytery was:

*"...\$200,000 to Gracefield Christian Camp and Retreat Centre for a meaningful project that honours the legacy of Service and Ministry of the Erskine Congregation".*

Subsequently the designated funds, plus interest, valued at \$204,372.59 were transferred to the consolidated investment portfolio of the Presbyterian Church in Canada to be held on behalf of Gracefield Camp. This fund is under the control of the Gracefield Board of Directors and is considered an internally restricted fund called "The Erskine Legacy Fund".

Due to substantial operating deficits in the years 2010-2012 the board chose to withdraw a total of \$140,000 from the fund to be able to continue camp operations. The amount withdrawn from the Erskine fund, plus accumulated interest, was recorded as a loan in account *#2351 Erskine Fund Loans Received*. With no prospect of paying down the loan in the foreseeable future, and with the concurrence of the Westminster session, the loan balance of \$143,540.79 at December 31st 2014 was written off by the Board of Directors effective December 31st 2015 and the balance reduced to zero.

The balance due to Gracefield remaining in the PCC Consolidated Portfolio at December 31st 2015 is recorded in savings account *#1010*. The equivalent amount is recorded as a restricted fund in *#2350 Erskine Legacy Fund balance*.

Note 4:

From time to time the camp receives donations from individuals and churches designated for specific purposes. If the initial donation is substantial and expected to take several years to expend, these externally restricted funds are recorded in accounts *#2301 to #2320*. As the funds are expended for their designated purpose the amount is recorded as revenue in the year the expense was incurred and

**The Synod of Québec and Eastern Ontario**

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**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):**

the balance of each fund reduced accordingly. It is the Board's intent to use such funds for their designated purpose at the earliest opportunity. The board has a long-standing policy to add imputed interest at the 1-year GIC rate to any such fund with a balance of \$5,000 or more at December 31st each year.

Small designated donations expected to be expended within a year of receipt are held in account #2401 *Deferred Revenue* along with guest prepaid deposits.

Note 5:

In 2005 at the 131st meeting the Synod of Quebec & Eastern Ontario approved proceeding with the water & septic system projects based on a budget of \$262,900 including net sales taxes. Approval was given for a loan of \$150,000 provided that the required money was received to cover the remaining cost of the project. The loan was to be paid back over a period of 20 years.

At the 132nd meeting of Synod (October 20th - 21st 2006) funding already received from various sources was \$82,555 leaving a shortfall of \$180,345. The Synod passed the following motion "...that the synod approve the borrowing of additional funds required for the water and septic system projects at the Gracefield Camp & Conference Centre from up to \$150,000 to up to \$180,000 at the lowest possible interest rate."

As of December 31st 2015 the water system and engineering studies for the septic system had been completed at a total cost of \$96,854. Designated funds remaining include \$37,293.27 held by the camp in account #2306 *Water/Septic Capital Fund* and an additional \$78,177.65 held by the Presbytery of Ottawa for a total available of \$115,470.92. If required, an additional loan of \$45,000 at 5% has been committed by the Presbytery of Ottawa as their contribution to the loan amount approved by Synod.

Note 6:

The camp converted their books to the Quickbooks software beginning January 1st 2000 from the previous Fortune1000/Acomba system used by the external bookkeeper. The opening balance was recorded in account #3000 *Opening Balance Equity* at that time. The negative amount of -\$59,052.83 comprised primarily the balance of the mortgage on White Pine Lodge (\$49,150) plus the remaining amount of the operating deficit accumulated in the previous three decades of the camp's life.

Note 7:

The accumulated operating surplus since opening Quickbooks is recorded in account #3900 *Retained Earnings*. The significant change from 2014 is due to the write off of the Erskine loan.

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Clerk:

**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre  
(cont'd):**



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A MINISTRY OF THE PRESBYTERIAN CHURCH IN CANADA

**REPORT OF THE GRACEFIELD CHRISTIAN CAMP AND RETREAT CENTRE  
BOARD OF DIRECTORS TO THE PRESBYTERY OF OTTAWA  
September 21, 2016**

*The mission of Gracefield Christian Camp and Retreat Centre is to invite all people to experience the loving presence of the living God in creation, in Christ and in Christian community.*

The Board of Directors is pleased to present the Presbytery of Ottawa with an updated summary of our 2015 season to date including current activities.

**Executive Summary:**

As of the end of May 2016 the Camp is without an Executive Director. A search for a new Executive Director is not contemplated before 2017. In the interim, Barbra Draper, the Camp's office administrator, graciously agreed to take on the role of Acting Camp Manager.

- We commend Barbra Draper and all the staff and volunteers for the successful 2016 summer camping season;
- 175 campers enjoyed the March Break and 15 other Gracefield-directed camps, a 19% increase in attendance of over 2015;
- There were four Leaders in Training (LIT) who participated in Canada Youth 2016 as well as four weeks of required training;
- A conservative estimate shows 4400 volunteer hours clocked from work weekends, to chaplaincy, to staff training and tree clearing;
- 17 program staff, seven kitchen, maintenance and housekeeping staff along with 18 volunteers joined Barbra Draper in the delivery of the summer program;
- 53 retreats, family gatherings and workshops took place at the camp from January 2016 to date;
- Three Strategic Planning sessions lead by Run River Consultants took place in March, May and August;
- 2016 financial forecast continues to look positive;

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Clerk:

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**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):**

- This year's program for children's camp was based on the theme "Fearless Faith: Courage in Community" with resources from InsideOut Christian Resources for Outdoor Ministries. The program included Outdoor Living Skills and Ontario Recreational Canoeing and Kayaking Association (ORCKA) training;
- Mark your calendars!!! The "Gracefield in the City" Gala will take place November 5th at Villa Lucia on Carling Ave. in Ottawa.

**Finance**

The financial statements to August 31st are attached in pdf. As usual there are three reports in the one file: Balance Sheet, Profit & Loss year-to-date vs Budget, and Profit & Loss vs 2015 year-to-date.

The bottom line results are encouraging, an improvement of \$6,550 over the same period last year and \$5,260 better than budgeted.

The Camp is normally in deficit at the end of August as the Camp incurs the bulk of its programming expenses, including staff and food services, for the children/youth camps over the summer months. We expect the financial situation will follow its normal course and even out at the end of the calendar year with revenues generated by the less resource-intensive fall retreat season

**Property and Maintenance**

Considerable time was spent by volunteers clearing residual brush generated by the 2015 forest management work. The second phase of the forest management program will commence this fall.

The clearing and removal of logs left the Bruno (wilderness camping site) exposed to the Lac Pacquin road and the Trans Canada Trail. To address camper safety and security issues, a temporary fence was built to create both a visual as well as actual barrier to car/atv traffic.

We have accepted a quote for phase two of the roofing on Jolly Roger and complete re-roofing of Beaver. These are two of the original lodges now used for seasonal individual and group rentals. The roofing of Jolly Roger will be completed this fall and Beaver's roofing will be completed spring 2017.

The Manager's cottage (also used for seasonal group rentals) will be re-winterized with the installation of a new water pump. This building was previously used as four-season accommodation for the Executive Director who is now housed at the Manse.

A backup generator for the water/septic system will be installed this fall. The importance of this equipment became very apparent this summer when the Camp lost power for 50 hours due to a storm. At the time, both a coed camp and a retreat group were on site. No electricity meant no

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**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):**

lights and no running water for drinking and flushing. The staff worked extremely hard to keep the camp operational while running a camp program and hosting a large Spanish group.

Our acting manager wrote: *“As difficult as this was I believe God was at work. The guest speaker for the Spanish Church (the retreat group in at the time) had been praying before coming to Gracefield for the weekend that God would move the youth out of their comfort zone so they could depend on Him more. With no flush toilets, no lights...how much more out of their comfort zone do they need? So although we had to work a bit harder to get things done, God knew exactly what He was doing because young lives were changed that weekend.”*

**The fall work weekends are Oct 21st and 28th. Please come and share your skills. Room and board will be provided.**

**Sustainability Committee**

During our search for a viable and economic quote for a new higher capacity septic system we were advised that a new plan would require engineer review and approval. We will be updating requirements, based on new technologies, and requesting quotes.

Although the timing is tight, we are planning for a spring 2017 installation.

**Program Committee**

Senior Staff recruitment posed a challenge this year. In the absence of an Executive Director, the Senior Program Director's position was critical for the safe and effective delivery of our program and for mentoring and supporting our Program Directors, lifeguards and counsellors.

We are very thankful and appreciative of Alan Campbell who retired from teaching at the end of June and within 12 hours had stepped into the 24-7 Sr. Program Director's position. A long-time seasonal site holder, a former camp counsellor and the father of past and current campers and staff, Alan provided program direction, backed the senior staff, provided parental/educator authority when situations warranted and “rallied the campers”.

There were 17 summer programming staff comprised of senior staff, two lifeguards and eight counsellors. With the exception of two, counsellors and senior staff had previous camp experience either working in program or participating as a camper.

In total 15 camp programs were offered over nine weeks – June 24th to August 19th inclusive. 165 campers participated including five who attended two camps. These numbers represent a 17% increase over 2015. The program committee will examine the programs being offered and camper trends to determine the 2017 program schedule.

**Leaders in Training LIT**

This year we had four LIT participants along with an LIT assistant participant-observer. The LIT

**The Synod of Québec and Eastern Ontario**

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

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**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):**

program requires 200 hours of theory, practical and in-service training covering topics including leadership style, conflict resolution, children's needs and behavior, time management and taking care of yourself.

LITs participated in Canada Youth 2016 before starting their intensive training at camp July 5th through August 5th. We are thankful for the Presbytery and Synod financial support to help defray costs associated with LIT participation in CY 2016. Canada Youth is gathering of youth, young adults and youth leaders from across the country with guests from around the world. It is sponsored by the Presbyterian Church in Canada. It takes place at Brock University in St. Catherine's, Ontario every two years.

We are thankful for the Presbytery and Synod financial support to help defray costs associated with LIT participation in CY 2016.

All LIT expressed their interest in returning to Gracefield as staff.

**Program Staff Training**

Meeting ACQ (Association des camp certifiés du Québec) standards is a daunting task for trainers and staff and requires a good week of course and practical work. New staff members require 60 hours of training, while previously trained staff required 30 hours. We are very grateful for our trainers – Christine and William Ball, Alan and Dorothy Herbert, Carol Ann Joiner, Manon Campbell, Karen Hurd, Claire Mahaffey, Suzanne Saunders – for juggling their very busy schedules to share their experience and knowledge of ACQ requirements, specific guidelines such as Leading with Care, camp skills, child development as well as their many good (and funny) anecdotes and stories.

Senior Staff reports were presented to Program Committee on August 21st. Their views, ideas and concerns were received and will inform the Committee's work as they move forward preparing for 2017.

**Retreat Groups**

Over the 2016 summer months, the Camp hosted retreats from local Presbyterian churches and also Korean, Chinese, Vietnamese and Spanish congregations. We are thankful for the Presbytery and Synod financial support to help defray costs associated with LIT participation in CY 2016. We were pleased to serve many denominations in the Gracefield community and continue to have a productive relationship with the more local Pentecostal and United churches who also used the facilities this summer.

We were also blessed to continue to serve families with the addition of the Manager's cottage to the rental options. There were several families who took advantage of the cottage's homey feel, views and solitude.

There were 728 guests in the various summer family, group and individual retreats and

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**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):**

workshops (this number does not include program, seasonal and itinerant campers).

Along with our regular seasonal campers there were many camp site rentals by individual families, family groups and families taking advantage of a camping experience while participating in a group retreat.

**Fund Development and Communications Committee**

Our committee is busy preparing for the Gracefield in the City gala and reviewing ideas for next year's celebration of the 55th anniversary of the Camp, the 150th anniversary of Canada and the 500th anniversary of the reformation.

The gala will take place November 5th. at Villa Lucia with a similar price point to last year. Further information and tickets will be provided on our website and through the camp office.

We are currently in discussion with the Billings Estate Museum to develop a program to tie into 2017 anniversary celebrations. The Camp was originally the summer home of Bradish Billings large extended family before being bought by the Church in the early 1960s. With the exception of White Pine, the Picnic Pavilion, cabins and the Manse all the Camp's buildings are the original Billings era. At present we are consulting the funding opportunities for Canada's anniversary, and communicating with the museum to determine the exact nature of a Korean, Chinese, Vietnamese and Spanish congregations. program.

**Please keep November 5<sup>th</sup> in your calendar for a fun night with the Gracefield community.**

**Strategic Planning**

The Strategic Planning exercise continues with the fourth and final workshop set for October 14th and 15th. Previous sessions were conducted March, May and August. Twenty-one stakeholders from all camp constituencies are participating.

A final report, a master plan for camp programs, property, personnel, funding raising and marketing, is due to the Board at the end of December, 2016.

**Board Members**

We seek Presbytery's approval to add Suzanne Saunders to the Camp's Board of Directors. Suzanne is a member of St. Andrew's, Ottawa and a long-time member of the Gracefield community. The motion to accept this nomination was passed at the September 16th meeting of the Board.

Respectfully Submitted

Bon E Cummings

Convener

Board of Directors

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Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):**

3:23 PM

10/15/16

Accrual Basis

**Gracefield Christian Camp & Retreat Centre****Balance Sheet Prev Year Comparison****As of September 30, 2016**

	<u>Sept 30, 16</u>	<u>Sept 30, 15</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Chequing/Savings</b>				
1001 – Desjardins bank account #34138	121.27	(5,867.96)	5,989.23	102.07%
1004 – Desjardins share account	5.00	5.00	0.00	0.0%
1005 – Petty Cash	78.20	158.97	(80.77)	(50.81%)
1010 – PCC Consolidated Portfolio	96,432.49	0.00	96,432.49	100.0%
2001 – Desjardins Line of Credit	(6,000.00)	0.00	(6,000.00)	(100.0%)
<b>Total Chequing/Savings</b>	<b>90,636.96</b>	<b>(5,703.99)</b>	<b>96,340.95</b>	<b>1,689.01%</b>
<b>Accounts Receivable</b>				
1200 – Accounts Receivable	21,312.69	10,810.39	10,502.30	97.15%
1507 – CHAPEL DONATIONS	0.00	10.25	(10.25)	(100.0%)
2382 – G.S.T. Receivable	1,174.56	4,242.57	(3,068.01)	(72.32%)
2397 – Q.S.T. Receivable	1,805.31	7,647.56	(5,842.25)	(76.39%)
<b>Total Accounts receivable</b>	<b>24,292.56</b>	<b>22,710.77</b>	<b>1,581.79</b>	<b>6.97%</b>
<b>Other Current Assets</b>				
1499 – Undeposited Funds	0.00	5.35	(5.35)	(100.0%)
<b>Total Other Current Assets</b>	<b>0.00</b>	<b>5.35</b>	<b>(5.35)</b>	<b>(100.0%)</b>
<b>Total Current Assets</b>	<b>114,929.52</b>	<b>17,012.13</b>	<b>97,917.39</b>	<b>575.57%</b>
<b>TOTAL ASSETS</b>	<b>114,929.52</b>	<b>17,012.13</b>	<b>97,917.39</b>	<b>575.57%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
2000 – Accounts Payable	14,888.19	11,789.00	3,099.19	26.29%
<b>Total Accounts Payable</b>	<b>14,888.19</b>	<b>11,789.00</b>	<b>3,099.19</b>	<b>26.29%</b>
<b>Other Current Liabilities</b>				
2100 – Payroll Liabilities	14,334.84	5.33	14,329.51	268,846.34%
2240 – GST/QST Payable	6,598.63	29,467.89	(22,869.26)	(77.61%)
2301 – Jemima Rae Mem. Fund	1,434.90	2,860.23	(1,425.33)	(49.83%)
2303 – Turtle Rock Land Fund	331.86	331.86	0.00	0.0%
2306 – Water/Septic Capital Fund	37,293.27	37,187.01	106.26	0.29%
2309 – Program grants	0.00	920.35	(920.35)	(100.0%)
2310 – Grace Garceau Campership fund	2,094.49	2,094.49	0.00	0.0%
2320 – Campership Fund	718.15	206.87	511.28	247.15%

Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):**

3:23 PM

10/15/16

Accrual Basis

**Gracefield Christian Camp & Retreat Centre  
Balance Sheet Prev Year Comparison  
As of September 30, 2016**

	<u>Sept 30, 16</u>	<u>Sept 30, 15</u>	<u>\$ Change</u>	<u>% Change</u>
2350 – Erskine Fund balance	83,161.11	0.00	83,161.11	100.0%
2351 – Erskine Fund loans received	0.00	143,540.79	(143,540.79)	0.65%
2401 – Deferred revenue	8,946.76	8,659.01	287.75	3.32%
Total Other Current Liabilities	154,914.01	225,273.83	(70,359.82)	(31.23%)
Total Current Liabilities	169,802.20	237,062.83	(67,260.63)	(28.37%)
Total Liabilities	169,802.20	237,062.83	(67,260.63)	(28.37%)
Equity				
3000 – Opening Balance Equity	(59,052.83)	(59,052.83)	0.00	0.0%
3900 – Retained earnings	4,318.88	(129,464.53)	133,783.41	103.34%
Net Income	(138.73)	(31,533.34)	31,394.61	99.56%
Total Equity	(54,872.68)	(220,050.70)	165,178.02	75.06%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>114,929.52</b>	<b>17,012.13</b>	<b>97,917.39</b>	<b>575.57%</b>

Clerk:

**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):**

9:47 AM

15/10/15

Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Budget vs. Actual**  
**January through September 2016**

	<b>Jan – Sept 16</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Ordinary income/Expense</b>				
<b>Income</b>				
<b>Donations</b>				
1509 – Chapel offerings	545.08	1,200.00	(654.92)	45.42%
4205 – Donations individuals	7,828.12	8,348.34	(520.22)	93.77%
4206 – Donations Churches/organization	4,786.94	5,433.47	(646.53)	88.1%
4212 – Designated Donations (individ)	2,658.83	1,150.87	1,507.96	231.03%
4213 – Designated Donation (Church)	50.00	4,000.00	(3,950.00)	1.25%
4218 – Gala dinner & auction	0.00	0.00	0.00	0.0%
4219 – Gala dinner donations	0.00	0.00	0.00	0.0%
4220 – Pledged donations	7,750.00	8,483.00	(732.75)	91.36%
4221 – Canada Helps donations	845.00	160.00	685.00	528.13%
<b>Total Donations</b>	<b>24,464.22</b>	<b>28,775.68</b>	<b>(4,311.46)</b>	<b>85.02%</b>
<b>Grants &amp; Other revenue</b>				
4208 – Synod block grants	33,144.75	22,096.50	11,048.25	150.0%
4209 – Presbytery Grants	0.00	5,000.00	(5,000.00)	0.0%
4407 – Government grants	8,902.00	1,941.00	6,961.00	458.63%
4410 – Fundraising Grants	3,000.00	5,000.00	(2,000.00)	60.0%
4411 – Jemima Rae Allocated	0.00	0.00	0.00	0.0%
4801 – Interest revenue	0.00	0.00	0.00	0.0%
4901 – Net Sales taxes collected	9,551.01	8,606.25	944.76	110.98%
4951 – Other revenue	544.35	0.00	544.35	100.0%
<b>Total Grants &amp; Other revenue</b>	<b>55,142.11</b>	<b>42,643.75</b>	<b>12,498.36</b>	<b>129.31%</b>
<b>Pgm Revenue – Adult/Family</b>				
4101 – Family Camp fees	2,306.00	1,950.00	356.00	118.26%
4102 – Family camperships allocated	0.00	0.00	0.00	0.0%
4111 – Lodge guest fees	36,104.52	40,187.89	(4,083.37)	89.84%
4112 – Lodge guests equip. rentals	777.45	787.60	(10.15)	98.71%
4121 – Tent/Trailer fees	20,734.50	22,000.00	(1,265.50)	94.25%
4122 – Camp site	7,979.45	7,515.82	463.63	106.17%
4141 – Group Retreat Fees	38,444.14	50,085.43	(11,641.29)	76.76%
4142 – Group program/equip rental	822.23	2,063.00	(1,240.67)	39.86%
<b>Total Pgm Revenue – Adult/Family</b>	<b>107,168.39</b>	<b>124,589.74</b>	<b>(17,421.35)</b>	<b>86.02%</b>
<b>Pgm Revenue – Child/Youth</b>				
4001 – Co-ed summer camp fees	43,909.46	53,558.00	(9,648.54)	81.99%
4010 – Co-ed camperships allocated	5,953.78	5,091.00	862.78	116.95%
4011 – Day Camp Fees	0.0	400.00	(400.00)	0.0%

Clerk:

**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):**

9:47 AM

15/10/15

Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Budget vs. Actual**  
**January through September 2016**

	<b>Jan – Sept 16</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
4021 – L.I.T. Camp fees	3,724.00	4,680.00	(956.00)	79.57%
4041 – Outdoor Educ. Fees	0.00	0.00	0.00	0.0%
4050 – March break camperships alloc.	0.00	665.00	(665.00)	0.0%
4051 – March Break camp fees	3,039.30	2,374.00	665.30	128.02%
<b>Total Pgm Revenue – Child/Youth</b>	<b>56,626.54</b>	<b>66,768.00</b>	<b>(10,141.46)</b>	<b>84.81%</b>
<b>Store Revenue</b>				
4301 – T-Shirt/Sweatshirt sales	1,533.94	1,4629.56	104.38	107.3%
4302 – STAFF T-SHIRTS	1,070.57			
4303 – Tuck adhoc sales	0.00	0.00	0.00	0.0%
<b>Total Store Revenue</b>	<b>2,604.51</b>	<b>1,429.56</b>	<b>1,174.95</b>	<b>182.19%</b>
<b>5009 - Returned Cheque Charges</b>	<b>6.09</b>			
<b>Total Income</b>	<b>246,011.86</b>	<b>264,206.73</b>	<b>(18,194.87)</b>	<b>93.11%</b>
<b>Gross Profit</b>	<b>246,011.86</b>	<b>264,206.73</b>	<b>(18,194.87)</b>	<b>93.11%</b>
<b>Expense</b>				
<b>Administration Expenses</b>				
6001 – Wages (office admin)	27,550.34	27,632.00	(81.66)	99.7%
6002 – Directors Stipend	16,132.32	16,132.00	0.32	100.0%
6011 – Payroll Taxes (all depts)	10,696.52	12,530.00	(1,833.48)	83.37%
6012 – Vacation Pay (all depts)	2,398.90	2,778.00	(379.10)	86.35%
6013 – Board & Lodge benefits	0.00	0.00	0.00	0.0%
6021 – Health Insurance (Directors)	3,231.00	3,213.00	0.00	100.0%
6031 – Pension Plan (Directors)	3,097.42	3,097.00	0.42	100.01%
6041 – Workers Comp (all depts)	2,117.92	2,194.16	(76.24)	96.53%
6081 – Auto Gas (admin)	1,128.51	1,271.30	(142.79)	88.77%
6091 – Auto mileage (Admin)	0.00	56.20	(56.20)	0.0%
6101 – Auto registration (all depts)	654.23	775.00	(120.77)	84.42%
6111 – Property/liability insurance	21,049.56	20,987.00	62.56	100.3%
6121 – Office postage	1,522.19	1,514.56	7.63	100.5%
6131 – Office supplies (all depts)	403.32	718.20	(314.88)	56.16%
6141 – Office copier	2,354.00	2,871.75	(517.75)	81.97%
6151 – Office postage meter	467.86	505.32	(37.46)	92.59%
6171 – Computer equipment/software	756.00	1,248.00	(492.00)	60.58%
6181 – Health care/infirmarary	1,986.00	305.00	1,681.00	651.15%
6182 – Safety equipment	405.00	891.90	(486.90)	45.41%
6191 – Phone & internet services	1,881.18	2,239.11	(357.93)	84.02%
6201 – Prof. Development (directors)	0.00	0.00	0.00	0.0%
6202 – Staff Training (all depts)	67.80	1,226.04	(1,158.24)	5.53%
6203 – Board development	125.15	300.00	(174.85)	41.72%
6211 – Publicity & promotion	1,563.10	1,500.00	63.10	104.21%

Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

## Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

9:47 AM

15/10/15

Accrual Basis

## Gracefield Christian Camp &amp; Retreat Centre

## Profit &amp; Loss Budget vs. Actual

January through September 2016

	<u>Jan – Sept 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6221 – Membership/permits	594.98	450.00	144.98	132.22%
6231 – Audit prof. services	0.00	0.00	0.00	0.0%
6251 – Auto insurance (all depts)	1,430.00	1,480.00	(50.00)	96.62%
6511 – Fundraising events/materials	0.00	0.00	0.00	0.0%
6991 – Miscellaneous/unclassified	1.04	150.00	(148.96)	0.69%
8001 – Bank & Merchant Card charges	2,779.27	3,622.47	(843.20)	76.72%
8011 – Line of Credit & Interest	577.99	200.00	377.99	289.0%
8015 – Registration fees - online	3,185.61	3,370.54	(184.93)	94.51%
8021 – GST Net expense	1,174.56	1,645.24	(470.68)	71.39%
8022 – QST Net Expense	1,805.31	2,684.73	(879.42)	67.24%
8023 – Ontario sales taxes	651.48	475.08	176.40	137.13%
Total Administration Expenses	111,788.56	118,081.60	(6,293.04)	94.67%
Camp Store				
7671 – Souvenir Shirts	1,521.50	1,500.00	21.50	101.43%
7681 – Staff theme shirts	1,637.15	500.00	1,137.15	327.43%
Total Camp Store	3,158.65	2,000.00	1,158.65	157.93%
Food Services				
5001 – Wages – kitchen staff	16,504.27	24,683.00	(8,178.73)	66.87%
5003 – Chef Services	0.00	0.00	0.00	0.0%
5051 – Small kitchen equipment	0.00	500.00	(500.00)	0.0%
5311 – Repairs and kitchen supplies	1,124.98	1,500.00	(375.02)	75.0%
5541 – Food & beverage supplies	28,773.25	36,124.00	(7,350.75)	79.65%
5551 – Propane (cooking) supplies	879.56	707.82	171.74	124.26%
Total Food Services	47,282.06	63,514.82	(16,232.76)	74.44%
Program – Adult/Family				
7007 – Program supplies (Family)	0.00	125.00	(125.00)	0.0%
Total program – Adult/Family	0.00	125.00	(125.00)	0.0%
Program – Child/Youth				
6701 – Wages (coed summer camp)	14,287.43	19,157.00	(4,869.57)	74.58%
6704 – Bus transport (Coed camp)	282.67			
6706 – Program equipment (Coed camp)	644.04	1,200.00	(555.96)	53.67%
6707 – Program supplies (Coed camp)	692.83	1,300.00	(607.17)	53.3%
6709 – Program – Ariel trek	0.00	400.00	(400.00)	0.0%
6721 – Wages – LIT & senior pgm	13,516.84	15,600.00	(2,083.16)	86.55%
6723 – LIT Honoraria	2,280.00			
6727 – Program supplies - LIT	3,517.13	750.00	2,767.13	468.95%
6743 – Honoraria (outdoor educ)	0.00	0.00	0.00	0.0%
6745 – Staff travel (outdoor ed)	0.00	0.00	0.00	0.0%
6751 – Wages – March Break camp	448.00	448.00	0.00	100.0%

Clerk:

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## Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

9:47 AM

15/10/15

Accrual Basis

## Gracefield Christian Camp &amp; Retreat Centre

## Profit &amp; Loss Budget vs. Actual

January through September 2016

	<u>Jan – Sept 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6754 – Bus transport – March break	0.00	240.00	(240.00)	0.0%
6755 – Staff travel – March break	136.80			
6757 – Program Supplies March break	29.50	250.00	(220.50)	11.8%
7817 – Wilderness & Trip Equipment	0.00	1,600.00	(1,600.00)	0.0%
<b>Total program – Child/Youth</b>	<b>35,835.24</b>	<b>40,945.00</b>	<b>(5,109.76)</b>	<b>87.52%</b>
<b>Property Management</b>				
6301 – Wages – Maint & housekeeping	16,323.97	15,568.00	755.97	104.86%
6303 – Housekeeping Services	1,195.93	6,075.00	(4,879.07)	19.69%
6361 – Staff travel – Maintenance	0.00	0.00	0.00	0.0%
6381 – Fuel – tractors, engines	203.24	575.00	(371.76)	35.35%
6401 – Housekeeping supplies	2,008.71	2,962.80	(954.09)	67.8%
6411 – Repairs & building supplies	4,503.54	7,744.77	(3,241.23)	58.15%
6414 – Water testing and maintenance	5,305.11	4,969.07	336.04	106.76%
6421 – Road Maint & Snow removal	3,155.00	4,000.00	(845.00)	78.88%
6431 – Garbage/septic collection	3,349.99	3,300.00	49.99	101.52%
6432 – Trailer permits	0.00	0.00	0.00	0.0%
6441 – Hydro electricity	10,191.23	10,998.92	(807.69)	92.66%
6451 – Auto repair & maintenance	301.58	2,015.29	(1,713.71)	14.97%
6471 – Major maint. equipment	0.00	1,000.00	(1,000.00)	0.0%
7813 – Structural improvement projects	1,135.06	0.00	1,135.06	100.0%
<b>Total Property Management</b>	<b>47,673.36</b>	<b>59,208.85</b>	<b>(11,535.49)</b>	<b>80.52%</b>
<b>66900 – Reconciliation Discrepancies</b>	<b>412.72</b>			
<b>Total Expense</b>	<b>246,150.59</b>	<b>283,875.27</b>	<b>(37,724.68)</b>	<b>86.71%</b>
<b>Net Ordinary Income</b>	<b>(138.73)</b>	<b>(19,668.54)</b>	<b>19,529.81</b>	<b>0.71%</b>
<b>Other income/Expense</b>				
<b>Other Income</b>				
<b>Capital Maint. Grants</b>				
7910 – Grants for Water Treatment proj	0.00	0.00	0.00	0.0%
<b>Total Capital Maint. Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>GCCRC transition</b>				
4203 – Strategic Planning allocation	13,271.38	13,500.00	(228.62)	98.31%
<b>Total GCCRC transition</b>	<b>13,271.38</b>	<b>13,500.00</b>	<b>(228.62)</b>	<b>98.31%</b>
<b>Total Other Income</b>	<b>13,271.38</b>	<b>13,500.00</b>	<b>(228.62)</b>	<b>98.31%</b>
<b>Other Expense</b>				
<b>Capital maintenance Pgm</b>				
7920 – Water Treatment Expenses	0.00	0.00	0.00	0.0%
<b>Total Capital Maintenance Pgm</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Clerk:

**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):**

9:47 AM

15/10/15

Accrual Basis

**Gracefield Christian Camp & Retreat Centre****Profit & Loss Budget vs. Actual****January through September 2016**

	<b>Jan – Sept 16</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>GCCRC transition costs</b>				
<b>7202 – Strategic Planning</b>	13,271.38	13,500.00	(228.620)	98.31%
<b>Total GCCRC transition costs</b>	13,271.38	13,500.00	(228.62)	98.31%
<b>Total Other Expense</b>	13,271.38	13,500.00	(228.62)	98.31%
<b>Net Other Income</b>	0.00	0.00	0.00	0.0%
<b>Net Income</b>	(138.73)	(19,668.54)	19,529.81	0.71%

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Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

## Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

9:42 AM

## Gracefield Christian Camp &amp; Retreat Centre

15/10/15

## Profit &amp; Loss Previous Year Comparison

Accrual Basis

January through September 2016

	Jan – Sep 15	Jan-Sep 14	\$ Change	% Change
<b>Ordinary Income/Expenses</b>				
<b>Income</b>				
<b>Donations</b>				
1509 – Chapel offerings	545.08	1,038.10	(493.02)	(47.49%)
4205 – Donations individuals	7,828.12	7,589.04	239.08	3.15%
4206 – Donations Churches/organization	4,786.94	4,939.88	(152.94)	(3.1%)
4212 – Designated Donations (Individ)	2,658.83	1,003.84	1,654.99	164.87%
4213 – Designated Donation (Church)	50.00	3,742.50	(3,692.50)	(98.66%)
4218 – Gala dinner & auction	0.00	110.00	(110.00)	(100.0%)
4220 – Pledged donations	7,750.25	7,750.00	0.25	0.0%
4221 – Canada Helps donations	845.00	1,807.10	(962.10)	(53.24%)
<b>Total Donations</b>	<b>24,464.22</b>	<b>27,980.46</b>	<b>(3,516.24)</b>	<b>(12.57%)</b>
<b>Grants &amp; Other revenue</b>				
4208 – Synod block grants	33,144.75	21,754.00	11,390.75	52.36%
4407 – Government grants	8,902.00	2,911.00	5,991.00	205.81%
4410 – Fundraising Grants	3,000.00	0.00	3,000.00	100.0%
4901 – Net Sales taxes collected	9,551.01	0.00	9,551.0	100.0%
4951 – Other revenue	544.35	4,400.38	(3,856.03)	(87.63%)
<b>Total Grants &amp; Other revenue</b>	<b>55,142.11</b>	<b>29,065.38</b>	<b>26,076.73</b>	<b>89.72%</b>
<b>Pgm Revenue – Adult/Family</b>				
4101 – Family Camp fees	2,306.00	2,745.01	(439.01)	(15.99%)
4111 – Lodge guest fees	36,104.52	34,946.14	1,158.38	3.32%
4112 – Lodge guests equip. rentals	777.45	1685.28	92.71	13.45%
4121 – Tent/Trailer fees	20,734.50	20,052.51	681.99	3.4%
4122 – Camp site	7,979.45	6,535.42	1,444.03	22.1%
4141 – Group Retreat Fees	38,444.14	43,552.83	(5,108.69)	(11.73%)
4142 – Group program/equip rental	822.33	1,793.76	(971.43)	(54.16%)
<b>Total Pgm Revenue – Adult/Family</b>	<b>107,168.39</b>	<b>110,310.95</b>	<b>(3,142.56)</b>	<b>(2.85%)</b>
<b>Pgm Revenue – Child/Youth</b>				
4001 – Co-ed summer camp fees	43,909.46	42,558.29	1,351.17	3.18%
4010 – Coed camperships allocated	5,953.78	0.00	5,953.78	100.0%
4011 – Day Camp Fees	0.00	360.00	(360.00)	(100.0%)
4021 – L.I.T. Camp fees	3,724.00	0.00	3,724.00	100.0%
4051 – March Break camp fees	3,039.30	1,657.80	1,381.50	83.33%
<b>Total Pgm Revenue – Child/Youth</b>	<b>56,626.54</b>	<b>44,576.09</b>	<b>12,050.45</b>	<b>27.03%</b>
<b>Store Revenue</b>				
4301 – T-Shirt/Sweatshirt sales	1,533.94	1,492.19	41.75	2.8%
4302 – STAFF T-SHIRTS	1,070.57	0.00	1,070.57	100.0%
4303 – Tuck adhoc sales	0.00	70.71	(70.71)	(100.0%)

Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016**Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):**

9:42 AM

**Gracefield Christian Camp & Retreat Centre**

15/10/15

**Profit & Loss Previous Year Comparison**

Accrual Basis

January through September 2016

	<b>Jan – Sep 15</b>	<b>Jan-Sep 14</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Total Store Revenue</b>	2,604.51	1,562.90	1,041.61	66.65%
<b>5009 – Returned Cheque Charges</b>	6.09	0.00	6.09	100.0%
<b>Total Income</b>	<u>246,011.86</u>	<u>213,495.78</u>	<u>32,516.08</u>	<u>15.23%</u>
<b>Gross Profit</b>	246,011.86	213,495.78	32,516.08	15.23%
<b>Expense</b>				
<b>Administration Expenses</b>				
6001 – Wages (office admin)	27,550.34	24,172.99	3,377.35	13.97%
6002 – Directors Stipend	16,132.32	30,604.50	(14,472.18)	(47.29%)
6011 – Payroll Taxes (all depts)	10,696.52	10,548.85	147.67	1.4%
6012 – Vacation Pay (all depts)	2,398.90	1,514.51	884.39	58.39%
6013 – Board & Lodge benefits	0.00	0.00	0.00	0.0%
6021 – Health Insurance (Directors)	3,231.00	3,168.00	63.00	1.99%
6031 – Pension Plan (Directors)	3,097.42	5,141.52	(2,044.10)	(39.76%)
6041 – Workers Comp (all depts)	2,117.92	3,627.09	(1,509.17)	(41.61%)
6081 – Auto Gas (admin)	1,128.51	1,114.60	13.91	1.25%
6091 – Auto mileage (Admin)	0.00	54.26	(54.26)	(100.0%)
6101 – Auto registration (all depts)	654.23	764.37	(110.14)	(14.41%)
6111 – Property/Liability Insurance	21,049.56	16,196.45	4,853.11	29.96%
6121 – Office postage	1,522.19	1,377.99	144.20	10.47%
6131 – Office supplies (all depts)	403.32	624.27	(220.95)	(35.39%)
6141 – Office copier	2,354.00	2,735.34	(381.34)	(13.94%)
6151 – Office postage meter	467.86	525.76	(57.90)	(11.01%)
6171 – Computer equipment/software	756.00	794.74	(38.74)	(4.88%)
6181 – Health care/infirmarary	1,986.00	277.46	1,708.54	615.78%
6182 – Safety equipment	405.00	1,767.28	(1,362.28)	(77.08%)
6191 – Phone & internet services	1,881.18	2,035.71	(154.53)	(7.59%)
6202 – Staff Training (all depts)	67.80	1,242.64	(1,174.84)	(94.54%)
6203 – Board development	125.15	977.20	(852.05)	(87.19%)
6211 – Publicity & promotion	1,563.10	987.53	577.99	100.0%
6221 – Membership/permits	594.98	1,590.73	575.57	58.28%
6251 – Auto insurance (all depts)	1,430.00	1,448.00	(18.00)	(1.24%)
6511 – Fundraising events/materials	0.00	250.00	(250.00)	(100.0%)
6991 – Miscellaneous/unclassified	1.04	145.00	(143.96)	(99.28%)
8001 – Bank & Merchant Card charges	2,779.27	3,394.84	121.55	3.97%
8011 – Line of Credit & Interest	577.99	0.00	577.99	100.0%
8015 – Registration fees - online	3,185.61	3,064.06	121.55	3.97%
8021 – GST Net expense	1,174.56	0.00	1,174.56	100.0%
8022 – QST Net Expense	1,805.31	0.00	1,805.31	100.0%
8023 – Ontario sales taxes	<u>651.48</u>	<u>431.92</u>	<u>219.56</u>	<u>50.83%</u>

Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

## Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

9:42 AM

15/10/15

Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Previous Year Comparison**  
**January through September 2016**

	<b>Jan – Sep 15</b>	<b>Jan-Sep 14</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Total Administration Expenses</b>	111,788.56	120,577.61	(8,789.05)	(7.29%)
<b>Camp Store</b>				
7671 – Souvenir Shirts	1,521.50	1,574.50	(53.00)	(3.37%)
7681 – Staff theme shirts	1,637.15	0.00	1,637.15	100.0%
<b>Total Camp Store</b>	3,158.65	1,574.50	1,584.15	100.61%
<b>Food Services</b>				
5001 – Wages – kitchen staff	16,504.27	8,554.93	7,949.34	92.92%
5003 – Chef Services	0.00	7,685.00	(7,685.00)	(100.0%)
5051 – Small kitchen equipment	0.00	483.65	(483.65)	(100.0%)
5311 – Repairs and kitchen supplies	1,124.98	2,793.12	(1,668.14)	(59.72%)
5541 – Food & beverage supplies	28,773.25	30,103.16	(1,329.91)	(4.42%)
5551 – Propane (cooking) supplies	879.56	697.48	182.08	26.11%
<b>Total Food Services</b>	47,282.06	50,317.34	(3,035.28)	(6.03%)
<b>Program – Adult/Family</b>				
7007 – Program supplies (Family)	0.00	44.75	(44.75)	(100.0%)
<b>Total program – Adult/Family</b>	0.00	44.75	(44.75)	(100.0%)
<b>Program – Child/Youth</b>				
6701 – Wages (coed summer camp)	14,287.43	13,789.52	497.91	3.61%
6704 – Bus transport (Coed camp)	282.67	0.00	282.67	100.0%
6706 – Program equipment (Coed camp)	644.04	72.50	571.54	788.33%
6707 – Program supplies (Coed camp)	692.83	2,011.42	(1,318.59)	(65.56%)
6709 – Program – Ariel trek	0.00	397.63	(397.63)	(100.0%)
6721 – Wages – LIT & senior pgm	13,516.84	13,798.00	(281.16)	(2.04%)
6723 – LIT Honoraria	2,280.00	0.00	2,280.00	100.0%
6727 – Program supplies - LIT	3,517.13	0.00	3,517.13	100.0%
6743 – Honoraria (outdoor educ)	0.00	0.00	0.00	0.0%
6745 – Staff travel (outdoor ed)	0.00	84.98	(84.98)	(100.0%)
6751 – Wages (March Break camp)	448.00	500.00	(52.00)	(10.4%)
6754 – Bus transport – March break	0.00	69.58	(69.58)	(100.0%)
6755 – Staff travel – March break	136.80	0.00	136.80	100.0%
6757 – Program Supplies March break	29.50	252.62	(233.12)	(88.32%)
7817 – Wilderness & Trip Equipment	0.00	628.40	(628.40)	(100.0%)
<b>Total program – Child/Youth</b>	35,835.24	31,604.65	4,230.59	13.39%
<b>Property Management</b>				
6301 – Wages – Maint & housekeeping	16,323.97	1,220.10	15,103.87	1,237.92%
6303 – Housekeeping Services	1,195.93	4,081.50	(2,885.57)	(70.7%)
6361 – Staff travel – Maintenance	0.00	638.00	(638.00)	(100.0%)
6381 – Fuel – tractors, engines	203.24	518.37	(315.13)	(60.79%)
6401 – Housekeeping supplies	2,008.71	1,374.47	634.24	46.14%
6411 – Repairs & building supplies	4,503.54	7,744.77	(3,241.23)	(41.85%)

Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

## Report from the Presbytery of Ottawa re: Gracefield Christian Camp and Retreat Centre (cont'd):

9:42 AM

15/10/15

Accrual Basis

## Gracefield Christian Camp &amp; Retreat Centre

## Profit &amp; Loss Previous Year Comparison

January through September 2016

	<u>Jan – Sep 15</u>	<u>Jan-Sep 14</u>	<u>\$ Change</u>	<u>% Change</u>
6414 – Water testing and maintenance	5,305.11	2,303.11	3,002.00	130.35%
6421 – Road Maint & Snow removal	3,155.00	2,500.00	655.00	26.2%
6431 – Garbage/septic collection	3,349.99	3,099.07	250.92	8.1%
6432 – Trailer permits	0.00	(240.00)	240.00	100.0%
6441 – Hydro electricity	10,191.23	10,914.87	(723.64)	(6.63%)
6451 – Auto repair & maintenance	2301.58	2,367.29	(2,065.71)	(87.26%)
7813 – Structural improvement projects	1,135.06	4,387.92	(3,252.86)	(74.13%)
Total Property Management	47,673.36	40,910.27	6,763.09	16.53%
66900 – Reconciliation Discrepancies	412.72	0.00	412.72	100.0%
Total Expense	246,150.59	234,293.55	14,914.90	0.46%
Net Ordinary Income	(138.73)	(31,533.34)	31,394.61	99.56%
Other income/Expense				
Other Income				
Capital Maint. Grants				
7910 – Grants for Water Treatment Proj	0.00	1,901.95	(1,901.95)	(100.0%)
Total Capital Maint. Grants	0.00	1,901.95	(1,901.95)	(100.0%)
GCCRC transition				
4203 – Strategic Planning allocation	13,271.38	0.00	13,271.38	100.0%
Total GCCRC transition	13,271.38	0.00	13,271.38	100.0%
Total Other Income	13,271.38	1,901.95	11,369.43	597.78%
Other Expense				
Capital Maintenance Pgm				
7920 – Water Treatment Expenses	0.00	1,901.95	(1,901.95)	(100.0%)
Total Capital Maintenance Pgm	0.00	1,901.95	(1,901.95)	(100.0%)
GCCRC transition costs				
7202 – Strategic planning	13,271.38	0.00	13,271.38	100.0%
Total GCCRC transition costs	13,271.38	0.00	13,271.38	100.0%
Total Other Expense	13,271.38	1,901.95	11,369.43	597.78%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	(138.73)	(31,533.34)	31,394.61	99.56%

Clerk:

**CAMP D’ACTION BIBLIQUE – OCTOBER 2016**

The camp continues to move forward with your support and prayers. The following updates are submitted to the Synod of Québec and Eastern Ontario for your information.

1. Camp Committee. The camp committee continues to meet on a regular basis. Rev. Paul Wu from Taiwanese Robert Campbell Presbyterian Church, a big supporter of the camp and a Chaplain for a number of years, joined the Camp committee.
2. Campers. A total of 212 campers (or 168 camper weeks) (up slightly from 2015) at CAB this past summer.
3. Summer Staff. In 2016 we had a significant number of returning staff mixed with new volunteers. There was 34 different staff (totalling 152 staff weeks including training).
4. Open House, July 2<sup>nd</sup>, 2016. What a great way to start the summer. A week of staff training followed by a great day at camp where Richard Bonetto led the worship service.
5. Curriculum. The summer program was provided by the PCC. The theme for summer 2016 was “Fearless Faith: Courage in the Community”. An excellent product that the staff could use and build upon.
6. Maintenance. The amount of “tender loving care” our buildings and grounds needed this year was slightly more than last year. Some of the focus areas this summer were: construction of a shelter, removal of 30 trees downed by wind storm, refurbishment of cabin 1, and expansion of low ropes course (15 activities) to name a few.
7. CAB websites – <http://www.cabqc.ca/>. Continuously improving, suggestions welcome.
8. Welcome Hall Mission. WHM in Montreal sent 132 campers over three 4 day camps during a two-week period. Extra staff was hired and the city kids had a wonderful time. As a result of the large number of campers, cabin #1 a storage area in recent years, was cleaned out, refurbished and given a coat of paint to give us enough beds. Having every bed filled was very encouraging.
9. Inspections. Last year everyone came to inspect (kitchen, fire department, QCA, water, etc.) and the results were very good. This resulted in only a very light summer of formal independent checks. The only inspections were for the water systems and Tourism Quebec both of which went very well.
10. Service Canada. CAB has applied to Service Canada for a number of years in the hope of getting funding to employ students as part of the CAB staff team. This is the first year we have been successful and the Lifeguard was funded for 6 weeks.

**The Synod of Québec and Eastern Ontario**

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

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**Camp d'action biblique Report (cont'd):**

11. Visits. Local Member of Parliament, Alain Rayes (Richmond-Arthabaska) visited the Camp on July 20<sup>th</sup>, 2016. He spent the morning at the camp and the Program Animator took him on a tour of all the camp property. It is hoped that with his support our application for additional positions from Service Canada in 2017 will be looked at favourably.

12. Financial Statement. The camp is ending the year in a sound financial position. Attached is the August 31<sup>st</sup>, 2016 statement. The good financial position which will allow us to consider some larger facilities upkeep activities for next summer. Fixing drainage at entrance to the camp remains on the to do list.

13. 2017 Schedule. It is envisioned that camp will run another 7 week schedule next summer. One week of training, followed by 6 camper weeks with 2 dedicated to WHM. Please note Open House will be held on Friday, June 30<sup>th</sup>, 2017. The planned schedule is attached.

14. Past & Future. Having just completed my 17<sup>th</sup> summer with camp, I look back. Wow! Look what we've accomplished in 67 years of camping in the Presbytery of Quebec and Montreal. This was achieved by through the excellent cooperation of many individuals over the years. I am also encouraged by the little improvements we achieve annually and the immense opportunity that lies ahead. The need for additional (some new and local), dedicated volunteers, especially in camp committee would be openly welcomed.

If you have any questions, please do not hesitate to call,



C.A. Dewar      September 19<sup>th</sup>, 2016  
Director General (Convenor) / Secretary  
Camp d'action biblique  
(613) 822-9881 (Home) (613) 614-9224 (Cellular)

Enclosures: 4

1. Financial Statement August 31<sup>st</sup>, 2016
2. 2016 – List of Staff
3. 2015 – Pictures
4. 2015 – Schedule

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Clerk:

**The Synod of Québec and Eastern Ontario**

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

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**Camp d'action biblique Report (cont'd):**

31 Aug 16

**CAMP D'ACTION BIBLIQUE  
EXPENSES 2016**

Hydro Quebec	\$ 1,944.99
Propane	\$ 732.00
Bell telephone	\$ 550.60
Postage / Stationary / Photocopying	\$ 503.43
Property – 4 wheeler use	\$ 3,377.95
Pharmacy – First Aid	\$ 224.45
Food – Maxi / Tuck	\$ 6,072.87
Water Testing + UV machine bills	\$ 543.06
Honorariums – Staff	\$ 38,300.00
Honorariums – Executive Director	\$ 12,080.00
Honorariums – Maintenance (Michel)	\$ 390.00
Honorariums – Maintenance (William)	\$ 100.00
Honorariums – Maintenance (Gary)	\$ 5,450.00
Honorariums – Maintenance (Jeremy)	\$ 1,200.00
Travel – Staff (Ex Dir & Committee)	\$ 680.40
Fire Extinguishers	\$ 328.36
Septic	\$ 608.18
Insurance	\$ 9,466.65
Return of Registration	\$ 700.00
Cleaning – housekeeping – Supplies (Cherbourg)	\$ 1,260.94
CITQ – QCA – CCI	\$ 509.01
T shirts	\$ 1,137.67
Program	\$ 2,551.14
Nouvelle Generations	\$ -
1 <sup>st</sup> Aid Training	\$ 672.03
St. Andrew's Melbourne (Lifeguard)	\$ 3,000.00
Ropes Course	\$ 1,879.85
Aquatech	\$ 574.88
Excavation Richmond Inc	\$ -
Dredging	\$ -
bank charges / fees / returned cheque	\$ 363.77
	\$ 95,202.23

Sent to Presbytery of Québec for Tax Receipts	\$ 470.60
	<b>\$ 470.60</b>

**Expenses 2016****\$ 95,672.83**

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Clerk:

**Camp d'action biblique Report (cont'd):**

31 Aug 16

**CAMP D'ACTION BIBLIQUE**  
**Camp Operating Income / Donations / Misc - 2016**

<b>Camp Operating Income</b>	<b>\$ 18,140.00</b>
Camper dues week 1 (Youth I)	\$ 6,220.00
Camper dues week 2 (Bil Jr I)	\$ 5,015.00
Camper dues week 3 (Bil Jr 2A-C)	\$ 730.00
Camper dues week 4 (Bil Jr 3)	\$ 2,770.00
Camper dues week 5 (Youth II)	\$ 3,405.00
Retreat	
<b>Donations</b>	<b>\$ 54,903.00</b>
Presbytery of Montréal	\$ 7,339.00
Presbytery of Québec	\$ 1,000.00
Welcome Hall Mission	\$ 18,000.00
ACQ sponsorship	\$ -
Synod of QC and Eastern ON	\$ 22,212.00
Various Churches / Organizations (6)	\$ 2,677.00
Various Individuals (17) (includes open house donations)	\$ 3,675.00
Robert Fund	\$ -
<b>Miscellaneous – 2016</b>	<b>\$ 5,562.22</b>
Joe Kelly Bottles (Apr – Jun)	\$ 1,011.32
Rentals Fees	\$ 3,887.50
Damage deposit cashed	\$ 250.00
bottle return (Misc.)	\$
Bottle Return (Craig)	\$
Bottle Return (Elie)	\$ 256.40
T-shirt	\$ 96.00
DVDs	\$ 5.00
Bell rtn overpayment	\$
Silent Auction (open house)	\$ 56.00
<b>Camp Operating/Donations/Misc – 2016 (Total)</b>	<b>\$ 78,605.22</b>
<b>Donations receipted through the Presbytery of Québec</b>	<b>\$ 470.60</b>
	<b>\$ 470.60</b>
Operating Balance (01 Jan 16)	\$ 55,183.09
+ Camp Operating/Donations/Misc 2016	\$ 79,075.86
- Expenses 2016	\$ 95,672.83
<b>Book Balance 31 Aug 16</b>	<b>\$ 38,586.12</b>

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Clerk:

**The Synod of Québec and Eastern Ontario**

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

**Camp d'action biblique Report (cont'd):**

**Camp D'action biblique 2016**

**Pre-camp: June 27<sup>th</sup> (2 p.m.) – Saturday, July 2<sup>nd</sup> (10 a.m.)**

Director	Randy Johnston			
Chaplain	N/A			
Program	Alex Hamel			
Cook	Anita Mack			
Cook's help	Tracy Silvester			
Counsellors (Female)	Katie Polley	Megan Laplante	Emily Hughes	Brittany Lucas
Counsellors (Female)	Serena Fortin	Camille Jacques	Christina Weare	
Counsellors (Male)	Mick Germain	Jeffrey Hamel	Johnny Graham	Toky Razafitsiarovana
Counsellors (Male)	Matthew Riley			
Maintenance:	Gary Johnston	Nash Woodward		
Dish Washer:	Davey Shearer	Tommy Shearer		
Lifeguard:	Bryan Michael			

**Youth 1: Sunday, July 3<sup>rd</sup> (5 p.m.) – Saturday, July 9<sup>th</sup> (10 a.m.)**

Director	Randy Johnston			
Chaplain	Winston Bosch			
Program	Alex Hamel			
Cook	Anita Mack			
Cook's help	Kim Graham			
Counsellors (Female)	Katie Polley	Megan Laplante	Emily Hughes	
Counsellors (Female)	Serena Fortin	Camille Jacques	Christina Weare	
Counsellors (Male)	Mick Germain	Jeffrey Hamel	Johnny Graham	Toky Razafitsiarovana
Counsellors (Male)	Matthew Riley			
Maintenance:	Gary Johnston	Nash Woodward		
Dish Washer:	Davey Shearer			
Lifeguard:	Bryan Michael			

**Junior Camp 1 (ages 8-12): Sunday, July 10<sup>th</sup> (5 p.m.) – Saturday, July 16<sup>th</sup> (10 a.m.)**

Director	Randy Johnston			
Chaplain	Paul Wu			
Program	Alex Hamel			
Cook	Diane Aikens			
Cook's help	Kim Graham			
Counsellors (Female)	Katie Polley	Megan Laplante	Emily Hughes	
Counsellors (Female)	Serena Fortin	Camille Jacques	Christina Weare	
Counsellors (Male)	Mick Germain	Jeffrey Hamel	Johnny Graham	Toky Razafitsiarovana
Counsellors (Male)	Matthew Riley			
Maintenance:	Gary Johnston	Nash Woodward		
Dish Washer:	Davey Shearer			
Lifeguard:	Bryan Michael			

**Junior Camp 2A\* (ages 8-12): Thursday, Sunday, July 17<sup>th</sup> (5 p.m.) – Thursday, July 21<sup>st</sup> (12 p.m.)**

Director	Randy Johnston			
Chaplain	Randy Johnston			
Program	Alex Hamel			
Cook	Ann Redburn			
Cook's help	Kim Graham	Melissa Barber		
Counsellors (Female)	Katie Polley	Megan Laplante	Emily Hughes	Brittany Lucas
Counsellors (Female)	Serena Fortin	Camille Jacques	Christina Weare	Robin Bailey Leonard
Counsellors (Female)	Bianca Wesang			
Counsellors (Male)	Mick Germain	Jeffrey Hamel	Johnny Graham	
Counsellors (Male)	Matthew Riley	Ange Agbnaou	Denis Ashby	
Maintenance:	Gary Johnston	Nash Woodward		
Dish Washer:	Davey Shearer	Jasmine Desjardins		

Clerk:

## The Synod of Québec and Eastern Ontario

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

## Camp d'action biblique Report (cont'd):

Camp aid	Amber Redburn			
Lifeguard:	Bryan Michael			
<b>Junior Camp 2B* (ages 8-12): Thursday, July 21<sup>st</sup> (12 p.m.) – Monday, July 25<sup>th</sup> (10 a.m.)</b>				
Director	Randy Johnston			
Chaplain	Randy Johnston			
Program	Alex Hamel			
Cook	Ann Redburn			
Cook's help	Kim Graham	Melissa Barber		
Counsellors (Female)	Katie Polley	Megan Laplante	Emily Hughes	Brittany Lucas
Counsellors (Female)	Serena Fortin	Camille Jacques	Christina Weare	Robin Bailey Leonard
Counsellors (Female)	Amber Redburn			
Counsellors (Male)	Mick Germain	Jeffrey Hamel	Johnny Graham	
Counsellors (Male)	Matthew Riley	Ange Agbnaou	Denis Ashby	
Maintenance:	Gary Johnston	Nash Woodward		
Dish Washer:	Davey Shearer	Jasmine Dejardins		
Lifeguard:	Bryan Michael			
<b>Junior Camp 2C* (ages 8-12): Tuesday, July 26<sup>th</sup> (5 p.m.) – Saturday, July 30<sup>th</sup> (10 a.m.)</b>				
Director	Randy Johnston			
Chaplain	Randy Johnston			
Program	Alex Hamel			
Cook	Ann Redburn			
Cook's help	Kim Graham	Melissa Barber		
Counsellors (Female)	Katie Polley	Megan Laplante	Emily Hughes	Brittany Lucas
Counsellors (Female)	Serena Fortin	Camille Jacques	Christina Weare	Robin Bailey Leonard
Counsellors (Female)	Amber Redburn			
Counsellors (Male)	Mick Germain	Jeffrey Hamel	Johnny Graham	Toky Razafitsiarovana
Counsellors (Male)	Matthew Riley	Denis Ashby	Ange Agbnaou	
Maintenance:	Gary Johnston	Nash Woodward		
Dish Washer:	Davey Shearer	Jasmine Dejardins		
Lifeguard:	Bryan Michael			
<b>Junior Camp 3 (ages 8-12): Sunday, August 7<sup>th</sup> (5 p.m.) – Saturday, August 13<sup>th</sup> (10 a.m.)</b>				
Director	Randy Johnston			
Chaplain	Sybil Mosley			
Program	Alex Hamel			
Cook	Diane Aikens			
Cook's help	Kim Graham			
Counsellors (Female)	Katie Polley	Megan Laplante	Emily Hughes	Brittany Lucas
Counsellors (Female)	Serena Fortin	Camille Jacques	Christina Weare	
Counsellors (Male)	Mick Germain	Jeffrey Hamel	Johnny Graham	
Counsellors (Male)	Matthew Riley			
Maintenance:	Gary Johnston	Nash Woodward		
Dish Washer:	Toky Razafitsiarovana			
Lifeguard:	Bryan Michael			
<b>Youth 2: Sunday, August 14<sup>th</sup> (5 p.m.) – Saturday, August 20<sup>th</sup> (10 a.m.)</b>				
Director	Randy Johnston			
Chaplain	Randy Johnston			
Program	Alex Hamel			
Cook	Kim Graham			
Cook's help	Melissa Barber			
Counsellors (Female)	Katie Polley	Megan Laplante	Emily Hughes	Brittany Lucas
Counsellors (Female)	Serena Fortin	Camille Jacques	Christina Weare	
Counsellors (Male)	Mick Germain	Johnny Graham	Matthew Riley	Jeffrey Hamel
Maintenance:	Gary Johnston	Nash Woodward		
Dish Washer:	Toky Razafitsiarovana			
Lifeguard:	Bryan Michael			

Clerk:

**Camp d'action biblique Report (cont'd):**



**2017 Camp d'action biblique Schedule**

**Pre-Camp:** Monday, June 26<sup>th</sup> (2 p.m.) – Saturday, July 1<sup>st</sup> (10 a.m.)

**Open House:** Friday, June 30<sup>th</sup> (2 – 8 p.m.)

**Youth Camp 1 (ages 13-16):** Sunday, July 2<sup>nd</sup> (5 p.m.) – Saturday, July 8<sup>th</sup> (10 a.m.)

**Junior Camp 1 (ages 8-12):** Sunday, July 9<sup>th</sup> (5 p.m.) – Saturday, July 15<sup>th</sup> (10 a.m.)

**Welcome Hall Mission Weeks (ages 8-12):** Sunday, July 16<sup>th</sup> (5 p.m.) – Sunday, July 30<sup>th</sup> (10 a.m.)

**Camp Rental:** Sunday, July 31<sup>st</sup> – Saturday, August 6<sup>th</sup> (10 a.m.)

**Junior Camp 2 (ages 8-12):** Sunday, August 6<sup>th</sup> (5 p.m.) – Saturday, August 12<sup>th</sup> (10 a.m.)

**Youth Camp 2 (ages 13-16):** Sunday, August 13<sup>th</sup> (5 p.m.) – Saturday, August 19<sup>th</sup> (10 a.m.)

**Camp Rental:** Sunday, August 20<sup>th</sup> – Saturday, August 26<sup>th</sup>

**Retreat:** Friday, September 15<sup>th</sup> (5 p.m.) – Sunday, September 17<sup>th</sup> (2 p.m.)

**For general information or camp rental possibilities, please visit or contact CAB by:**

Website: [www.cabqc.ca](http://www.cabqc.ca)

E-mail: [cabqc@yahoo.ca](mailto:cabqc@yahoo.ca)

Phone: (819) 826-5400 (June to August)  
(450) 923-0794  
(450) 826-4599

Address: Camp d'action biblique  
P.O. Box 3154  
Richmond, Québec J0B 2H0

**The Synod of Québec and Eastern Ontario**

Trinity Presbyterian Church, Carp, Ontario

Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

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**MEMORIAL RECORDS****The Presbytery of Montreal**

THE REV. DR. DONOVAN G. NEIL

B.A., B.D., TH.M., D. DIV.

Donovan G. Neil was born in St. Thomas, Ontario on December 21, 1925, and grew up in Chatham, Ontario. Don served in the Royal Canadian Navy Reserve, following which he received his B.A. from Western University, London, Ontario and his B.D. from Knox College, Toronto, Ontario. Ordained in 1953, he served under appointment of the Board of World Mission in Assiniboia, Saskatchewan. He returned to studies at Princeton Theological Seminary, earning his Th.M. in 1958. After returning from Princeton, Neil was appointed to begin a new ministry in Hamilton. He led the congregation of Chedoke Church, Hamilton, through its inception and growth from 1958–1976. In 1976 he accepted a call to serve as minister of Knox Crescent Kensington and First Church, Montreal, Quebec, which he served from 1976 until the time of his retirement in 1998.

Over the years Neil served as moderator of presbytery, moderator of synod and on various boards and committees within The Presbyterian Church in Canada, including time as convenor of the Board of World Mission. He was an avid reader, and continued study and theological reflection throughout his years of ministry.

Neil was noted for his deep love for scripture, and the richness of the gospel message and this was seen clearly in his teaching and preaching and pastoral ministry. He also devoted much time and passion to prayer, eagerly and enthusiastically praying with and for the people God brought into his life in so many varied ways.

The challenges of curling and a golfing were two of his great joys, along with the friends he made through these sports. He also had a deep appreciation for music and for the great hymns of the faith even though singing them proved to be somewhat of a challenge for him. He loved people and cherished with an ever grateful heart the call of God to the privilege, challenge and awesome responsibility of serving as an ordained minister within The Presbyterian Church in Canada in introducing people to, and encouraging people in the Lord Jesus Christ.

Neil was predeceased by his wife Dorothy and his brothers Earle and Jack. He is survived by his second wife Rebecca, daughter Cathy, her husband Jim and their daughters Jessica and Rebecca, daughter Beth and her husband Danny and their son Neil, stepson Mike and his wife Ingrid and their daughters Kate, Annika and Kaileigh, and stepdaughter Julie, nephews the Rev. Jack Neil and Bill Neil and their families.

In keeping with a favourite theme of Neil's preaching and living – "because of his great love for us, God who is rich in mercy, has made us alive with Christ even when we were dead in our transgressions – it is by grace you have been saved." (Ephesians 2:4-5) – a celebration of the Rev. Dr. Neil Donovan's life was held at Briarwood Church, Beaconsfield, Quebec, led by the Rev. Geoffrey Howard on Saturday April 2, 2016.

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**Memorial Records (cont'd):**

**The Presbytery of Ottawa**  
**THE REV. JAMES M. THOMPSON**  
B.A., M.A.

James Matheson Thompson died peacefully, at the age of 89, on December 26, 2015, after a period of illness and declining health. He was the son of Sarah Louise Matheson and Thomas Wilfred Thompson, born February 17, 1926, in Glamis, Ontario, near Saugeen Shores by Lake Huron. He will be greatly missed by his daughter Marion Quéma Thompson and Dr. Anne Quéma, Acadia University, dear friend and former wife. Growing up on a farm in Glamis, he went on to study philosophy at the University of Toronto graduating summa cum laude and receiving scholarships each year, followed by theology at Knox College, and later pursuing doctoral studies at Aberdeen University. He was licensed to preach the gospel by the Presbytery of East Toronto on April 30, 1951.

On September 19, 1955, James accepted a call from the Presbytery of Ottawa to give leadership in the area of Church Extension, an effort which ultimately led to the constitution and erection of four new churches: St. Paul's, St. Timothy's, St. David's and St. Martin's (the latter two later being amalgamated), and the renewal of others in the latter half of the 1950s. On August 31, 1956, Mr. Thompson was released from this work after tendering his resignation, and the minutes of the presbytery record that he was praised for "his unceasing and effective labour as Extension Missioner. The work he leaves will bear testimony to his devotion and sacrifice."

James continued to serve the Presbyterian Church in various volunteer roles, including working with others to develop the first proposal accepted by the Presbyterian Church for University Chaplaincy. Professionally, James was led to pursue a calling in teaching in a university context, specifically in the Philosophy Department at Carleton University, where he taught forty years, the last fifteen specifically in the area of Aesthetics and Art History.

He will be remembered lovingly as a kind, gentle man who took pleasure in the beauty of life, learning and sharing knowledge, being in nature, and seeing the best in everyone. His last years were spent at the Colonel By Retirement Home, where he was in very good care. A memorial service was held Saturday, January 23, 2016 at 1 p.m. at Knox Church, Ottawa, with a service of interment to follow in the spring in Glamis, Ontario.

**The Presbytery of Lanark and Renfrew**  
**THE REV. DR. JAMES EDMISTON**  
B.A., B.D., S.T.M., TH.D

The Rev. James Edmiston passed away peacefully in Arnprior on Friday, April 15, 2016, at the age of 100 years. Beloved husband of the late Augusta (Schlievert), he was predeceased by his parents John and Sarah (Johnston) Edmiston and his brothers Alexander (late Henrietta) and John (Lillian). Survived by his nephews John (Irene) Edmiston of Scarborough, Alexander (Susan) Edmiston of Mississauga and William Edmiston. Jim is also survived by his niece Robin Crawley of Montreal. Dear friend of Wayne (Barbara) Hart of Dorion, Quebec.

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Clerk:

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**Memorial Records (cont'd):**

Jim Edmiston was born on September 1, 1915, in Glasgow, Scotland. Growing up in Montreal he worked as a butcher and for CN rail. Following his marriage to Augusta Schlievert he attended Presbyterian College, Montreal and graduated in April 1950. He was ordained by the Presbytery of Montreal on May 3, 1950. Jim served congregations on Cape Breton Island, in Halifax, Nova Scotia and Île Perrot, Quebec. He celebrated his 100th birthday and 65 years of ordination in The Presbyterian Church in Canada in 2015.

He was known for his wit, charm and blessing of the haggis in Scottish Gaelic. He was a student of languages as he knew Hebrew, Greek, English, French and Spanish. In retirement he attended St. Andrew's Church in Arnprior where he sang in the choir, and supported the ongoing ministry of the congregation. He will always be remembered for his spirited sermons and his ability to make people laugh. He was tireless minister of the gospel. To you, Jim, we say: "Well done, good and faithful servant."

The funeral service was conducted Wednesday, April 20, 2016 in the Boyce Chapel and the interment was at Arnprior Malloch Road Cemetery.

**The Synod of Québec and Eastern Ontario**

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Friday and Saturday, October 21<sup>st</sup> and October 22<sup>nd</sup>, 2016

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**MODERATORS OF THE SYNOD OF QUÉBEC AND EASTERN ONTARIO 1945- 2016**

<b><u>YEAR</u></b>	<b><u>LOCATION</u></b>	<b><u>MODERATOR</u></b>	<b><u>HOME PRESBYTERY</u></b>
1945	Montréal	James Foote, B.A.	Lanark and Renfrew
1946	Ottawa	Robert Good, B.Litt, D.D.	Ottawa
1947	Montréal	C. Ritchie Bell, B.A., D.D.	Montréal
1948	Smiths Falls	Donald B. MacKay, B.A., D.D.	Québec
1949	Montréal	D.N. MacMillan, M.A., Ph.D.	Glengarry
1950	Montréal	Joseph K. Lattimore, B.A., D.D.	Lanark and Renfrew
1951	Brockville	Quincey A. McDowell, B.A.	Montréal
1952	Montréal	J. Logan-Vencta, OBE, M.A., D.D.	Ottawa
1953	Montréal	Allan S. Reid, B.A., D.D.	Montréal
1954	Montréal	A.C. Young, B.A.	Brockville
1955	Ottawa	Robertson Miller	Glengarry
1956	Montréal	W.F. Butcher, B.A., D.D.	Québec
1957	Québec	J.D. Wilkie, B.A.	Montréal
1958	Brockville	James M. Ritchie, M.A.	Lanark and Renfrew
1959	Montréal	R.C. Creelman, M.B.E., M.A., B.D.	Ottawa
1960	Ottawa	Alex J. Morrison, B.A.	Brockville
1961	St. Lambert	J.S. McBride, B.A., B.D., D.D.	Montréal
1962	Smiths Falls	W.L. MacLellan, B.A., B.D., D.D.	Glengarry
1963	Montréal	P.C. MacInnes, B.A.	Lanark and Renfrew
1964	Ottawa	A.B. Casselman, B.A.	Ottawa
1965	Almonte	Clifton J. MacKay, B.A., B.D., D.D.	Montréal
1966	Pierrefonds	Alex. M. McCombie, B.A., B.D.	Québec
1967	Québec	Leslie R. Renault	Brockville
1968	Montréal	Charles C. Cochrane, B.A., D.D.	Montréal
1969	Cornwall	Iver D. MacIver, D.D.	Glengarry
1970	Brockville	William F. Duffy, B.A., B.Sc., B.D.	Ottawa
1971	Ottawa	Robert A. Sinclair	Lanark and Renfrew
1972	Arnprior	Arthur van Seters, Th.D.	Montréal
1973	Chateauguay	Hamish M. Kennedy	Ottawa
1974	Ottawa	Leo E. Hughes, B.A.	Lanark and Renfrew
1975	Montréal	Wallace MacKinnon, B.A., D.D.	Glengarry
1976	Smiths Falls	Lawrence J. Cowper, B.Th.	Brockville
1977	Prescott	George E. Dobie, B.A., B.D., M.Th., D.D.	Ottawa
1978	Cornwall	James C.M. Jack, M.A.	Québec
1979	Ottawa	Bill McElwain, M.A., Th.M.	Ottawa
1980	Sherbrooke	Donovan G. Neil, B.A., B.D., Th.M.	Montréal
1981	Arnprior	Wilfrid M. Moncrieff, B.A., M.Div.	Lanark and Renfrew
1982	St. Lambert	Robert Martin, M.A.	Glengarry
1983	Brockville	Allan M. Duncan, B.A., B.D.	Brockville
1984	Ottawa	P. Lyle Sams, C.C., B.A.	Québec

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Clerk:

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**MODERATORS OF THE SYNOD OF QUÉBEC AND EASTERN ONTARIO 1945- 2016**

<b><u>YEAR</u></b>	<b><u>LOCATION</u></b>	<b><u>MODERATOR</u></b>	<b><u>HOME PRESBYTERY</u></b>
1985	Vankleek Hill	Graham Kennedy, B.A., B.Th., M.Th.	Ottawa
1986	Perth	J. Bruce Robertson, S.T.M.	Montréal
1987	Montréal	Linda Bell, B.A., M.Div.	Lanark and Renfrew
1988	Iroquois	Fred Rennie, M.Th., D.D.	Glengarry
1989	Cornwall	Nicholas Vandermay, M.Th.	Brockville
1990	Gloucester	Daniel H. Forget, M.Th.	Québec
1991	Richmond	Floyd McPhee, M.A., D.Min.	Ottawa
1992	Gracefield	Wally Hong, B.Sc., S.T.M.	Montréal
1993	Smiths Falls	Larry Paul, B.A., B.D., S.T.M., M.A.	Lanark and Renfrew
1994	Montréal	Garry van Bruchem, S.T.M., M.A., D.Min.	Seaway-Glengarry
1995	Ingleside	Garry Morton, B.A.	Ottawa
1996	Ottawa	J.S.S. Armour, B.A., B.D., S.T.M., D.D., M.A.	Montréal
1997	Renfrew	Ruth Syme, B.A., B.Ed., M.A., Dip.Min., Ph.D.	Lanark and Renfrew
1998	Montréal	Ian MacLean, B.A., B.Th., M.Div.	Seaway-Glengarry
1999	Prescott	Anthony Boonstra, B.Ed., B.Th., M.Div.	Ottawa
2000	Ottawa	Daniel Shute, B.A., M.Div., L.M.S., Ph.D.	Montréal
2001	Arnprior	Joan Hilliard	Lanark and Renfrew
2002	Lachute	J. Ross. H. Davidson, B.A., B.D.	Québec
2003	Kemptville	Geoffrey P. Howard, B.A., B.Th., M.Div.	Seaway-Glengarry
2004	Ottawa	Charlene E. Wilson, B.A., B.Th., M.Div.	Ottawa
2005	Lennoxville	John P. Vaudry, B.A., S.T.M.	Montréal
2006	Smiths Falls	James M. Patterson, B.A., B.Th., M.Div.	Lanark and Renfrew
2007	Montréal	Giancarlo Fantechi, B.A., B.Th., M.Div.	Québec
2008	Ingleside	Mark Bourgon, B.A., M.Div.	Seaway-Glengarry
2009	Ottawa	James T. Hurd, B.A., M.Div.	Ottawa
2010	Melbourne	Douglas Robinson, B.A., M.Div., Th.D.	Montréal
2011	Perth	Marilyn Savage, B.Mus., M.T.S., M.Div.	Lanark and Renfrew
2012	Beaconsfield	John Barry Forsyth, B.A., B.Ed., B.D.	Québec
2013	Cornwall	Harold H.A. Kouwenberg, B.A., M.Div.	Seaway-Glengarry
2014	Gloucester	Gordon K. Walford, B.A., M.A.	Ottawa
2015	Granby	Warren Wong	Montréal
2016	Carp	John P. Vaudry, B.A., S.T.M.	Lanark and Renfrew



THE PRESBYTERIAN CHURCH IN CANADA