

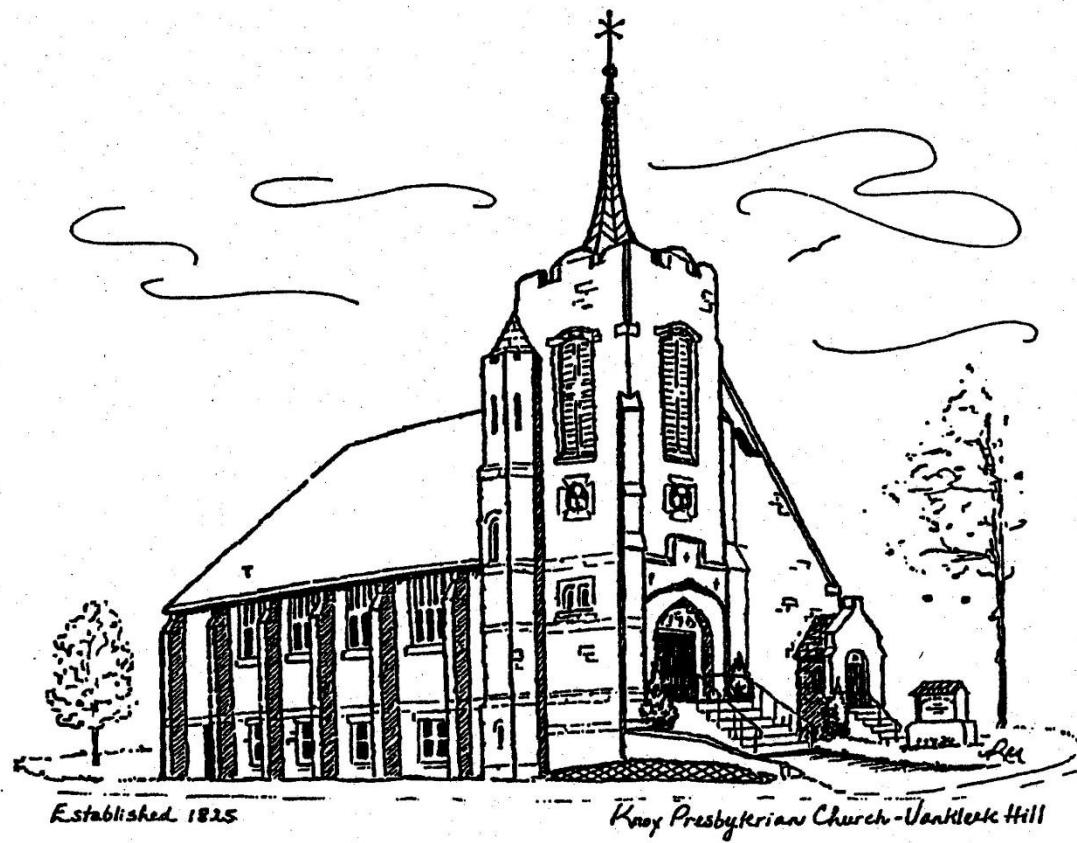
**LE SYNODE DU QUÉBEC ET DE L'EST DE L'ONTARIO  
L'ÉGLISE PRESBYtérienne AU CANADA**

**MINUTES AND REPORTS**

**The 144<sup>th</sup> Annual Synod Meeting  
October 19<sup>th</sup> and 20<sup>th</sup>, 2018**

**Knox Presbyterian Church  
Vankleek Hill, Ontario**

**THE PRESBYTERY OF SEAWAY-GLENGARRY**



**THE SYNOD OF QUEBEC AND EASTERN ONTARIO  
THE PRESBYTERIAN CHURCH IN CANADA**

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**The 144<sup>th</sup> annual meeting of the Synod of Québec and Eastern Ontario**

Knox Presbyterian Church, Vankleek Hill, Ontario

Friday and Saturday, October 19<sup>th</sup> and October 20<sup>th</sup>, 2018

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Clerk:

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**The  
Presbyterian  
Church  
in Canada**

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Vankleek Hill Presbyterian Church was established in 1825. Much later the name was changed to Knox Presbyterian Church. The building in which the Synod of Quebec and Eastern Ontario is meeting in 2018 is the fourth building that has been built to house the Presbyterian congregation in Vankleek Hill.

Knox church is blessed with many volunteers. Our Sunday School, the different choirs, the praise band Joyful Noize, the Ladies Aid, our Board, and Session are enthusiastic about serving our Lord in this small part of the vineyard.

The community food bank is housed here at Knox. The majority of the volunteers are from the two Presbyterian congregations, St. Paul's, Hawkesbury and Knox, Vankleek Hill, that form this joint pastoral charge.

Opportunity Knox, whose leadership circle comes from members and adherents here at Knox was formed to raise funds and support refugee families. The members of this group, which involve many volunteers from the community, are eagerly expecting their first family via the BVOR program to arrive this Fall. Meanwhile, two other families, wait somewhat patiently as their process drags on. Unfortunately, it has been almost two years so far with no definite arrival date as of yet. However, the passion for helping the 'stranger,' the 'other' has not abated.

Knox has been blessed with the trappings of 21<sup>st</sup>-century worship. We have a sound system, media screens, and WiFi which allow worship and community events to be enhanced. Recently, Knox hosted a workshop for First Responders exploring the concept of PTSD and compassion fatigue. Also, through the work of Mr. Verne Gilkes, our representative elder, Knox hosted a workshop examining the Opioid crisis where doctors, paramedics, OPP, and counsellors led the discussion.

Knox is known for its hospitality. Our monthly fellowship lunch provides an opportunity for people to gather around tables, to enjoy good food and great fellowship. The freewill offering from these lunches has been used to purchase a defibrillator. Also, our monthly Sunday evening worship, Knox @ Night, held at 6:30 p.m. on the fourth Sunday of the month, has a freewill offering which is directed beyond the walls of our congregation. Offering money from the Knox at Night offering have gone to a local man coping with the expenses involved in a lung transplant, another local man faced with cancer who was no longer able to work to support his young family, the Andy Gump Foundation which builds schools in Guatemala, the Benevolent Fund, the Canadian Foodgrains Bank, a ramp for a person with MS, campers going to Gracefield, DVBS and a chairlift for another person dealing with MS. We have raised just over \$9,300 from 16 services.

Knox church where we come to worship and leave to serve!

Sincerely,  
The Reverend James F. Douglas

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Clerk:

**THE MINUTES AND REPORTS OF  
THE ONE HUNDRED AND FORTY-FOURTH ANNUAL MEETING  
OF  
THE SYNOD OF QUÉBEC AND EASTERN ONTARIO  
OF  
THE PRESBYTERIAN CHURCH IN CANADA  
HELD AT VANKLEEK HILL, ONTARIO  
OCTOBER 19<sup>TH</sup> – 20<sup>TH</sup>, 2018**

**FIRST SEDERUNT**

At the town of Vankleek Hill, Ontario, and within Knox Presbyterian Church there, on Friday the nineteenth day of October in the year of our Lord two thousand and eighteen at two o'clock in the afternoon.

At which place and time, the ministers and ruling elders being commissioners from the several presbyteries of The Synod of Québec and Eastern Ontario of The Presbyterian Church in Canada, convened as appointed by The Synod of Québec and Eastern Ontario held in the City of Montréal, Québec, in its final sederunt on the twenty-first day of October 2017.

**WORSHIP**

Public worship was conducted jointly by the Rev. James Douglas, minister of the host congregation, Knox Presbyterian Church, and the Moderator of the 143<sup>rd</sup> annual synod meeting, the Rev. Dr. Katherine Burgess. Music during worship was provided by the congregation's pianist, Mr. David Morris, and the praise team 'Joyful Noize'. The scripture lesson was Exodus 3:1-5, read by Mr. Guy Laberge. The Rev. Dr. Katherine Burgess preached the sermon entitled Holy Ground. The Moderator and the host minister celebrated the Sacrament of Holy Communion, assisted by elders Mr. Verne Gilkes, Ms. Robin McRae and Ms. Karin Mode.

Following the worship service, a short break was held.

**SYNOD CONSTITUTED**

At 3:10 o'clock in the afternoon, the Moderator, the Rev. Dr. Katherine Burgess constituted the Synod with prayer in the name of the Lord Jesus Christ, the only King and Head of the Church, to transact all the business which might properly come before it.

**MEMORIAL SERVICE**

The clerk read the names of elders within the synod who had died during the previous year, followed by the reading of memorial minutes for the Rev. Alice Iarrera, the Rev. Ernest Zugor, the Rev. James Peter Jones and the Rev. Larry Robert Paul.

**PRESBYTERY OF QUEBEC**

No names received.

**PRESBYTERY OF MONTREAL**

1. The Rev. Alice Iarrera, December 11, 2017
1. Verna Medina, Montreal West Presbyterian Church, December 13, 2017
2. George Charles Neal, Athelstan Presbyterian Church, February 23, 2018
3. Dr. Ina Ethel Cummings, St. Columba by-the-Lake Church, March 20, 2018

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Clerk:

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**The 144<sup>th</sup> annual meeting of the Synod of Québec and Eastern Ontario**

Knox Presbyterian Church, Vankleek Hill, Ontario  
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**Memorial Service (cont'd):****PRESBYTERY OF SEAWAY-GLENGARRY**

1. The Rev. James Peter Jones, July 14, 2018
1. Barry Brownlee, formerly of St. Luke's-Knox Church, Finch, November 7, 2017
2. Bill Paul, First Church, Brockville, November 8, 2017
3. Robert McIntyre, St. Luke's-Knox Church, Finch, March 24, 2018
4. Tom Beaton, Morewood Church, Morewood, May 2, 2018
5. Greg Lalonde, St. John's Church, Cornwall, July 9, 2018
6. John Wright, St. John's Church, Cornwall, August 2, 2018
7. Ted Lockhart, Riverview Church, Iroquois, September 9, 2018
8. Gerald Boone, St. Paul's Church, Hawkesbury, September 27, 2018

**PRESBYTERY OF OTTAWA**

1. The Rev. Ernest Zugor, May 7, 2018
1. Douglas Cleland Alexander, St. Paul's Church, Ottawa, October 19, 2017
2. Russell Francis Passmore, Parkwood Church, Ottawa, November 3, 2017
3. Douglas Shedden, Knox Church, Ottawa, December 9, 2017
4. William Philip (Phil) Campbell, Parkwood Church, Ottawa, December 13, 2017
5. Hilary Dick, St. Andrew's Church, Stittsville, March 31, 2018
6. Robert Alyea, St. Giles Church, Ottawa, May 23, 2018
7. Paul Lepsoe, St. Andrew's Church, Ottawa, July 3, 2018
8. John Douglas Hay, Knox Church, Ottawa, September 8, 2018
9. Ian Stanley Crerar, Osgoode Church, Vernon, September 25, 2018
10. Donald R. Armitage, (formerly Erskine Church, Ottawa), October 7, 2018
11. John K. Campbell, Osgoode Church, Vernon, October 9, 2018

**PRESBYTERY OF LANARK & RENFREW**

1. The Rev. Larry Robert Paul, October 5, 2018

The Moderator, the Rev. Dr. Katherine Burgess, offered a prayer of thanksgiving for the faithful life, service, witness and dedication to the Church, by all the servants who had passed on.

**MOTION:** It was moved by James T. Hurd and seconded by Ian MacMillan that the memorial records presented to the synod be included in the minutes of the 144<sup>th</sup> annual synod meeting. **ADOPTED.**

The Memorial Records for the Rev. Alice Iarrera, the Rev. Ernest Zugor, the Rev. James Peter Jones and the Rev. Larry Robert Paul, are found at Appendix M – pages 42-44.

**WELCOME**

On behalf of the session and congregation of Knox Presbyterian Church, the Rev. James Douglas welcomed the members of synod, visitors and guests to the 144<sup>th</sup> annual meeting of the Synod of Québec and Eastern Ontario. He noted that the congregation's prayer group has been lifting the synod meeting up in prayer.

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Clerk:

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**The 144<sup>th</sup> annual meeting of the Synod of Québec and Eastern Ontario**

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**COMMITTEE ON BUSINESS**

MOTION: It was moved by James T. Hurd and seconded by David Christiani that the Report of the Committee on Business be received and considered. ADOPTED.

**THE ROLL OF SYNOD****Recommendation No. 1**

It was moved by James T. Hurd and seconded by David Christiani that the Roll of Synod be those Commissioners appointed by its several presbyteries. ADOPTED.

**Ministers****Elders****Presbytery of Quebec**

The Rev. Katherine Burgess  
 The Rev. Susan Smith

Ms. Gina Farnell \*

**Presbytery of Montreal**

The Rev. Dr. Roland De Vries \*  
 The Rev. Jonah Ho  
 The Rev. Sybil Mosley  
 The Rev. Dr. Douglas Robinson  
 The Rev. Dan Shute  
 The Rev. Paul Wu

Mr. David Christiani  
 Mr. Trevor Holmes

**Presbytery of Seaway-Glengarry**

The Rev. Ian Johnston  
 The Rev. Samer Kandalaf  
 The Rev. Ian MacMillan

Ms. Janet LeBrun  
 Mr. Verne Gilkes \* (Saturday)  
 Ms. Beth Short \* (Friday)  
 Ms. Heather McIntosh  
 – alternate for Friday and Saturday

**Presbytery of Ottawa**

The Rev. James T. Hurd  
 The Rev. Shahrzad Kandalaf  
 The Rev. Laszlo Peter  
 The Rev. Jim Pot  
 The Rev. Shaun Seaman

Ms. Donna Dawson  
 Ms. Patricia Grainger \* (Friday)  
 Mr. Robert MacKenzie  
 Mr. John Tyler  
 Mr. David Wright

**Presbytery of Lanark and Renfrew**

The Rev. Barry Carr

Ms. Phyllis McNab

Note: \* regrets

underlined name indicates a member of Synod Council

The remainder of the Committee on Business report was deferred to a later sederunt

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Clerk:

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**VISITORS**

The Moderator welcomed the visitors to the synod meeting.

**Synod Council:**

The Rev. Ross Davidson (Synod Treasurer); Dr. Michael Pettem (Clerk to the Presbytery of Montréal); Mrs. Donna McIlveen (synod clerk and Clerk to the Presbytery of Seaway-Glengarry).

**Others:**

Mr. Craig Dewar (Camp d'action biblique); the Rev. Marianne Emig Carr (Presbytery of Seaway-Glengarry).

**MOTION:** It was moved by James T. Hurd and seconded by Verne Gilkes that the courtesies of the court, to sit and correspond, be extended to the visitors. **ADOPTED.**

**ELECTION OF THE MODERATOR**

The time having come to elect a Moderator to preside over the 144<sup>th</sup> annual meeting of the Synod of Québec and Eastern Ontario, the clerk reported that two nominations for Moderator had been received from two of the five presbyteries within the bounds of the Synod of Québec and Eastern Ontario. By rotation the nominees were to come from the Presbytery of Seaway-Glengarry. The nominees were: from the Presbytery of Seaway-Glengarry, the Rev. Bruce Kemp and from the Presbytery of Ottawa, the Rev. Samer Kandalaft. The clerk contacted the nominees prior to the synod meeting. Bruce Kemp and Samer Kandalaft each agreed to let their name stand. Bruce Kemp later withdrew his nomination.

**MOTION:** It was moved by James T. Hurd and seconded by Ian MacMillan that the name of the Rev. Samer Kandalaft be placed before the Synod of Québec and Eastern Ontario as a nominee for Moderator of the 144<sup>th</sup> synod meeting. **ADOPTED.**

The Moderator, the Rev. Dr. Katherine Burgess, called for nominations from the floor. There were no further nominations.

**MOTION:** It was moved by Douglas Robinson and seconded by Susan Smith that nominations cease. **ADOPTED.**

The Moderator, the Rev. Dr. Katherine Burgess, declared the Rev. Samer Kandalaft elected Moderator of the 144<sup>th</sup> Synod of Québec and Eastern Ontario.

**INSTALLATION OF THE MODERATOR**

Moderator elect, the Rev. Samer Kandalaft was invited to step forward. The Moderator, the Rev. Dr. Katherine Burgess, asked the court the appointed questions, followed by the appointed questions to the moderator elect. The Rev. Dr. Katherine Burgess then offered prayer and installed the Rev. Samer Kandalaft as Moderator of the 144<sup>th</sup> Synod of Québec and Eastern Ontario.

The Rev. Dr. Katherine Burgess then offered the right hand of fellowship to the Rev. Samer Kandalaft.

The Rev. Samer Kandalaft thanked the Court for the privilege of serving as Moderator of the 144<sup>th</sup> annual synod meeting. He also thanked the Rev. Dr. Katherine Burgess for her service to the Court this past year.

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Clerk:

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**Installation of the Moderator (cont'd):**

The Rev. Dr. Katherine Burgess thanked the court for the opportunity to serve this past year.

The court showed its appreciation with a round of applause.

**MINUTES OF PRESBYTERIES AND SYNOD COUNCIL**

The Synod called for the minutes of the several presbyteries within the bounds, and the minutes of the synod council, that they might be placed in the hands of the Committee to Examine Minutes. The clerk announced that the minutes from the Presbytery of Québec, the Presbytery of Montréal, the Presbytery of Seaway-Glengarry, the Presbytery of Ottawa, the Presbytery of Lanark and Renfrew and the synod council were available for examination.

**REPORTS**

**MOTION:** It was moved by Susan Smith and seconded by Barry Carr that all reports circulated in advance of the 144<sup>th</sup> annual synod meeting be received and considered. **ADOPTED.**

**ADOPTION OF THE DOCKET**

**MOTION:** It was moved by James T. Hurd and seconded by Katherine Burgess that the proposed docket be approved, as circulated. **ADOPTED.**

(Appendix A – pages 1-2)

**MINUTES OF THE 143<sup>rd</sup> ANNUAL SYNOD MEETING**

The minutes of the 143<sup>rd</sup> annual meeting of the Synod of Québec and Eastern Ontario were posted on the synod website, with each presbytery receiving two print copies.

Correction:

Appendix J, page 57: the dollar amount recorded at the end of the sentence in the second paragraph from the bottom should be \$152,175, not \$128,483.

**MOTION:** It was moved by James T. Hurd and seconded by Katherine Burgess that the minutes of the 143<sup>rd</sup> annual meeting of the Synod of Québec and Eastern Ontario be adopted, as corrected. **ADOPTED.**

**CORRESPONDENCE**

**MOTION:** It was moved by James T. Hurd and seconded by Katherine Burgess that the following items of correspondence be received. **ADOPTED.**

1. Camp d'action biblique. CAB 2017 Winter Newsletter, 2018 CAB schedule and Christmas card thanking the Synod for its continued support. Rec'd December 28, 2017.
2. Ross Davidson, synod treasurer. Synod financial statement for 2017, reviewed by Suzanne Aubre. Rec'd February 9, 2018.
3. Peter Bush, Moderator of the 2017 (143<sup>rd</sup>) General Assembly. Letter to the church calling for repentance of our homophobia and complacency in the face of homophobia over many years. Rec'd via email February 13, 2018.

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Clerk:

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**Correspondence (cont'd):**

4. Barbara Fotheringham, clerk to the Presbytery of Québec. Letter with extract minute and overture re: establishing a fixed date for the observance of Easter. Rec'd April 6, 2018.

**MOTION:** It was moved by Verne Gilkes and seconded by Katherine Burgess that the overture from the Presbytery of Québec re: establishing a fixed date for the observance of Easter be received. **ADOPTED.**

(Appendix B – page 3)

Discussion on the overture ensued.

**MOTION:** It was moved by Douglas Robinson and seconded by John Tyler that the Synod of Québec and Eastern Ontario not proceed with any action with respect to the overture from the Presbytery of Québec, re: establishing a fixed date for the observance of Easter.

Discussion on the motion ensued.

On being put to the vote the motion was **ADOPTED**.

5. Diana Veenstra, Senior Administrator, Financial Services. Invoice re General Liability Insurance & Umbrella Coverage 2018-2019 (\$968.24) and Directors & Officers Insurance 2018-2019 (\$553.31). Rec'd via email April 12, 2018.

6. Irene Nesbitt, WMS Synodical Historian. Copy of the booklet “Québec and Eastern Ontario Synodical of the Women’s Missionary Society 1947-2017”. Rec'd April 12, 2018.

7. James T. Hurd, moderator, special commission re the examination of the records of the Presbytery of Lanark and Renfrew. Commission report. Rec'd April 19, 2018.

It was noted that the commission's report will be received under Business Arising.

8. Assembly Office. Synod Minutes from the 142<sup>nd</sup> Annual Synod Meeting (2016) – attested as neatly and correctly kept. Rec'd June 19, 2018.

9. Re: Nominations for Synod Moderator:

- (a) from the Presbytery of Seaway-Glengarry: Bruce Kemp. Rec'd May 15, 2018.
- (b) from the Presbytery of Ottawa: Samer Kandalaft. Rec'd June 21, 2018.

10. Moira Barclay-Fernie. Thank you to synod for message of sympathy on the death of Keith Fernie after a 16-year battle with brain cancer. Rec'd July 3, 2018

11. Jen de Combe, Associate Secretary, Canadian Ministries. Letter noting that the 144<sup>th</sup> General Assembly (2018) approved the 2019 budget for regional resourcing as presented, and the funds available for the Synod in 2019 are \$61,986. Rec'd July 17, 2018.

12. Stephen Kendall, Principal Clerk. Letter with (1) actions of the 2018 General Assembly for attention of synods, and (2) dates for submission of memorials and petitions (Monday, April 1, 2019) and overtures (referred: Friday, February 1, 2019; unREFERRED, Monday, April 1, 2019). Rec'd via email Aug. 29 and regular mail September 6, 2018.

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Clerk:

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**The 144<sup>th</sup> annual meeting of the Synod of Québec and Eastern Ontario**

Knox Presbyterian Church, Vankleek Hill, Ontario  
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**Correspondence (cont'd):**

13. Craig Dewar, camp d'action biblique. 2019 Robert Fund submission for the Synod Mission Committee, with extract minute from the Presbytery of Québec. Rec'd via email September 10, 2018.
14. Barb Summers, Associate Secretary, Communications. Letter with reminder to submit news and events from the synod for the winter edition of the *Presbyterian Connection* newspaper. Rec'd via email September 13, 2018.
15. Ian Ross-McDonald, Secretary Life and Mission Agency. Letter re nomination process for the position of Associate Secretary, Ministry and Church Vocations. Rec'd via email September 28, 2018.
16. Barb Summers, Associate Secretary, Communications. 'Talking Points' from the Life and Mission Agency for use during Synod and Presbytery meetings this fall. Rec'd via email October 10, 2018.
17. Richard Bonetto, minister Église St Luc, Montréal. Letter with attached financial statement requesting a Robert Fund grant for 2019, and a grant from the 2018 funds allotted to the Presbytery of Montréal for francophone work within its bounds. Rec'd via email October 16, 2018.

**MOTION:** It was moved by David Christiani and seconded by Katherine Burgess that the correspondence report, including its recommendation, be adopted. **ADOPTED.**

**Break** – a break was held from 4:15 – 4:30 pm.

### **BUSINESS ARISING**

#### **Special Commission re: examination of the Presbytery of Lanark and Renfrew minutes.**

The minutes of the Presbytery of Lanark and Renfrew were not presented to the 143<sup>rd</sup> annual synod meeting in 2017 for attestation. The Synod agreed that these minutes be submitted for attestation by a Special Commission of James T. Hurd and Gordon Walford. (2017 synod minutes, page 4). The minutes were examined on April 19, 2018 at Knox Church in Vankleek Hill, Ontario, and the minutes were attested as neatly kept with notes.

### **COMMITTEE ON BUSINESS**

(continued from page 3)

#### **Consent Recommendation**

It was moved by James T. Hurd and seconded by Susan Smith that Recommendation Nos. 2-11 be adopted by consent. **ADOPTED.**

#### **Recommendation No. 2**

That attendance be recorded in the Synod's Register, and travel expenses be paid upon authorization of the Finance Committee in consultation with the Committee on the Roll and Leave to Withdraw.

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Clerk:

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**Committee on Business (cont'd):****Recommendation No. 3**

That members of Synod Council be invited and expected to attend the meeting of Synod, and that, if necessary, their expenses be paid on the same basis as those of synod members.

**Recommendation No. 4**

That commissioners desiring to leave the Synod early, receive permission from the court through the Committee on the Roll and Leave to Withdraw.

**Recommendation No. 5**

That the Committee on the Roll and Leave to Withdraw be Barry Carr and Phyllis McNab from the Presbytery of Lanark & Renfrew.

**Recommendation No. 6**

That the Committee to Examine Presbytery Minutes and Minutes of the Synod Council be convened by Ian Johnston from the Presbytery of Seaway-Glengarry, together with Dan Shute and David Christiani from the Presbytery of Montréal, and that permission be granted to work during the meeting as necessary.

**Recommendation No. 7**

That the Committee on Courtesies be John Tyler and Shaun Seaman from the Presbytery of Ottawa.

**Recommendation No. 8**

That the Committee to review the Minutes of the meeting of the 144<sup>th</sup> Synod of Quebec and Eastern Ontario be the Moderator of Synod and the Clerk of the Presbytery of Ottawa.

**Recommendation No. 9**

That Synod Council be authorized to fill any vacancies which may occur within the membership of Synod Committees prior to the next Synod meeting.

**Recommendation No. 10**

That the Synod Council be given power to issue to advance any nominations to the General Assembly Committee to Nominate on behalf of the Synod, and to encourage members to consider the various committees and agencies for possible nominations to them.

**Recommendation No. 11**

That the Moderator and the immediate Past Moderator, in consultation with the synod clerk and synod council, be appointed the Commission on Unfinished Business.

**Notice of Motion**

The Synod Council gives notice that, at a future sederunt they will move or cause to be moved, that the standing orders of the Synod of Québec and Eastern Ontario, in total, be reconsidered.

It was agreed to consider the remainder of the recommendations from the Committee on Business at a later sederunt.

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Clerk:

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Knox Presbyterian Church, Vankleek Hill, Ontario  
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**REPORT ON THE ROLE AND FUNCTION OF SYNOD**

(Appendix C – page 4)

**MOTION:** It was moved by Susan Smith and seconded by Katherine Burgess that the report on the role and function of Synod be received and considered. **ADOPTED.**

Barbara Fotheringham presented the report.

One change to the report as circulated was noted. In the third paragraph, the first sentence should read: Following the Synod meeting in the fall of 2018, the Synod would inform the 2019 General Assembly of its intention to meet every second year. (Bk. of Forms #261)

Discussion on the report ensued.

**MOTION:** It was moved by Shaun Seaman and seconded by Paul Wu that the Synod of Québec and Eastern Ontario, from this point forward, meet every 2 years.

**MOTION:** It was moved by James T. Hurd and seconded by Susan Smith that further consideration of the motion on the floor be deferred to a later sederunt. **ADOPTED.**

**FINANCE COMMITTEE**

1. Treasurer's Report (Appendix D – pages 5-9)

Ross Davidson, treasurer, presented the Treasurer's Report.

a) Reviewer's Letter for 2017

**Recommendation No. 1**

It was moved by Katherine Burgess and seconded by Douglas Robinson that the Reviewer's Letter of 2017 be received for information. **ADOPTED.**

b) Treasurer's Report on Synod Finances from January 1, 2017 to December 31, 2017

**Recommendation No. 2**

It was moved by Phyllis McNab and seconded by Trevor Holmes that the Treasurer's Report on Synod Finances from January 1, 2017 to December 31, 2017 be adopted.

Discussion on the 2017 financial statement ensued.

On being put to the vote Recommendation No. 2 was **ADOPTED.**

c) Signing Officer

**Recommendation No. 3**

It was moved by Katherine Burgess and seconded by Phyllis McNab that the name of Barbara Fotheringham be removed as a signing officer on the Synod accounts.

Discussion on Recommendation No. 3 ensued.

The treasurer noted that there are four other signing officers for the Synod (Ross Davidson, Donna McIlveen, James T. Hurd and Raymond Dempsey).

On being put to the vote Recommendation No. 3 was **ADOPTED.**

(Note: discussion on the matter of signing officers continues on page 22)

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Clerk:

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**Finance Committee (cont'd):****- Treasurer's Report**

d) Financial Reviewer

**Recommendation No. 4**

It was moved by Susan Smith and seconded by Douglas Robinson that Barbara Fotheringham be engaged to review the Synod financial statements for the year 2018. **ADOPTED.**

(Note: discussion on the matter of reviewer continues on page 22)

e) Treasurer's Report on Synod Finances from January 1, 2018 to October 15, 2018

**Recommendation No. 5**

It was moved by Barry Carr and seconded by Verne Gilkes that the Treasurer's Report on Synod Finances from January 1, 2018 to October 15, 2018 be received for information.

Discussion on Recommendation No. 5 ensued.

The treasurer noted that a G.I.C. of \$6,000 was purchased in 2017 and used towards financial assistance for CY 18 participants from the synod.

He further noted that the synod's anticipated balance at the end of 2018 will be approximately \$22,000, therefore a G.I.C. of \$5,000 could be purchased before the end of 2018 from the anticipated balance for the use of CY20.

On Being put to the vote Recommendation No. 5 was **ADOPTED.**

**MOTION:** It was moved by Katherine Burgess and seconded by Phyllis McNab that the treasurer be authorized to purchase a \$3,000 G.I.C. from the 2018 budget for CY20 expenses. **ADOPTED.**

f) Treasurer's Forecast for Synod Finances to December 31, 2018

**Recommendation No. 6**

It was moved by Katherine Burgess and seconded by Sybil Mosley that the Treasurer's Forecast for Synod Finances to December 31, 2018, be received for information. **ADOPTED.**

The forecast showed a potential year-end balance of \$22,110.00.

2. Budget and Assessments 2019

(Appendix E – pages 10-13  
 as adopted, minutes page 22)

Gordon Walford, Finance Committee convener, presented the following documents:

- a) the 2019 proposed expenditure budget
- b) the 2019 proposed presbytery assessments
- c) the five-year forecast
- d) the dollar base by presbytery five-year trend

Discussion on the 2019 proposed budget and presbytery assessments ensued.

**Presbytery Assessments**

**MOTION:** It was moved by Susan Smith and seconded by Katherine Burgess that the presbytery assessments for 2019 remain the same as in 2018.

It was agreed to defer consideration of the motion until after the 2019 budget is adopted.

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Clerk:

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**Finance Committee (cont'd):**

MOTION: It was moved by Barry Carr and seconded by Douglas Robinson that further consideration of the Finance Committee report, including the 2019 proposed budget of expenditures, the 2019 proposed presbytery assessments, the 5-year forecast, and the dollar base by presbytery five-year trend, be deferred to a later sederunt. **ADOPTED.**

**COMMITTEE RE SEXUAL ABUSE AND SEXUAL HARASSMENT**

Katherine Burgess, committee convener, indicated that there was no report.

**SYNOD WEBSERVANT**

Gordon Walford, Synod Webservant, presented the report. (Appendix F – page 14)

The synod website contains contact information about the congregations within each of the five presbyteries within the bounds of the synod. Also located on the site are minutes from past synod meetings, the synod standing orders, terms of reference for the Robert Fund, camp contact information for Gracefield and CAB, a youth page, and a page with related links. Prior to each synod meeting, information for commissioners, including reports, is uploaded to the website.

- Presbytery clerks were reminded to send the Synod Webservant any changes to the roll so that he can keep the website up to date.

The Moderator thanked Gordon Walford for his service to the Synod.

MOTION: It was moved by James T. Hurd and seconded by John Tyler that the report of the Synod Webservant be adopted. **ADOPTED.**

**SYNOD HISTORIAN**

The report from the Synod Historian, John Vaudry, was circulated with the other reports. (Appendix G – page 15)

The report was presented by the clerk.

John Vaudry noted in his report that the synod historian represents the synod on the General Assembly Committee on History. He was able to attend the Canadian Society of Presbyterian History annual meeting held at Knox College in September.

The historian ended his report with a request to all congregations within the bounds to send him historical information that can be shared with the Synod.

The clerk noted that the synod historian has advised the synod council that 2019 will be his last year serving in this role. He was appointed synod historian in 2011.

MOTION: It was moved by James T. Hurd and seconded by John Tyler that the report of the Synod Historian be adopted. **ADOPTED.**

**WMS SYNODICAL**

No written report.

It was noted that the WMS Synodical of Québec and Eastern Ontario is currently without a President.

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Clerk:

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**WMS Synodical (cont'd):**

The clerk shared some information about the Synodical annual meeting which was held on Saturday, April 7, 2018 at St. Matthew's Presbyterian Church in Ingleside, Ontario. The guest speaker was the Rev. Dr. Glynis Williams Associate Secretary, International Ministries. She spoke on "Why Partnerships? Reflections on Modern Mission".

The clerk noted that a brief history of the WMS Synodical of Québec and Eastern Ontario from 1947-2017 has been written by Irene Nesbitt, and a copy lodged with the synod records.

**REGIONAL RESOURCING**

**MOTION:** It was moved by James T. Hurd and seconded by Barbara Fotheringham that the report of the Regional Resourcing Committee be received and considered. **ADOPTED.**

The report was presented by the clerk. (Appendix H – pages 16-17)

The report contains an overview of what Regional Resourcing is, the role of Canadian Ministries, the Synod's Purpose and Priorities, and a list of projects approved in 2018.

It was noted that the 2018 General Assembly approved the 2019 budget for regional resourcing as presented, and the funds available for the Synod of Québec and Eastern Ontario in 2019, upon request and approval, is \$61,986.00. To date one project (Presbytery Ministry Animator) has been approved, leaving a balance of \$30,993.00 for other projects within the synod.

The report notes that since 2015 when the model of Regional Resourcing grants began, 11 grant requests have been received by the Regional Resourcing Committee and all have been approved by Canadian Ministries.

A time of sharing ensued on the possibilities for potential projects, with an encouragement for presbyteries to be creative and to submit grant proposals.

**Canada Youth 2018 Coordinator**

A report from Philip MacFie, the Synod Canada Youth 2018 Coordinator, is included for information. The coordinator's honorarium is covered by a Regional Resourcing grant.

(Appendix I – pages 18-20)

**MOTION:** It was moved by Susan Smith and seconded by Verne Gilkes that the report of the Regional Resourcing Committee be adopted. **ADOPTED.**

**MISSION / ROBERT FUND COMMITTEE**

**MOTION:** It was moved by David Christiani and seconded by Sybil Mosley that the report of the Mission / Robert Fund Committee be received and considered. **ADOPTED.**

The committee convener is currently on health leave. In advance of the synod meeting, the synod council, through the clerk, contacted committee members regarding a proposed distribution of grants from the Robert Fund.

The report was presented by the clerk, on behalf of the synod council.

(Appendix J – pages 21-22)

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Clerk:

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**Mission / Robert Fund Committee (cont'd):**

The report contains:

- a) a recommendation for Robert Fund grants for 2019
- b) an update on the 2018 grant of \$11,983.85 directed to the Presbytery of Montreal
- a) Robert Fund Grants – 2019

For 2019, \$9,606.55 will be available for distribution from the Robert Fund (Reserve for Home Mission Quebec – the designated label for monies generated by the Robert Fund).

**Recommendation No. 1**

It was moved by David Christiani and seconded by Sybil Mosley that for 2019, the income generated by the Robert Fund be distributed as follows: 1) \$6,000 to Camp d'action biblique and 2) \$3,606.55 to Église Presbytérienne St-Luc, and that they be forwarded to Canadian Ministries with the approval of the Synod.

Discussion on the recommendation ensued.

**Request to Divide the Motion**

At the request of two commissioners, Paul Wu and James T. Hurd, Recommendation No. 1 was divided as follows:

**Recommendation No. 1A**

That for 2019, the income generated by the Robert Fund be distributed with \$6,000 to Camp d'action biblique.

Recommendation No. 1A was put to the vote and ADOPTED.

**Recommendation No. 1B**

That for 2019, the income generated by the Robert Fund be distributed with \$3,606.55 to Église Presbytérienne St-Luc.

Discussion on Recommendation No. 1B ensued.

On being put to the vote, Recommendation No. 2B was ADOPTED.

The clerk will forward the above resolutions to Canadian Ministries.

**b) Robert Fund grants – 2018 update from Montréal**

At the annual synod meeting in 2017, the synod resolved that \$11,983.85 from the Robert Fund be directed to the Presbytery of Montréal for francophone work within its bounds.

To date, funds have been directed as follows:

- \$2,500 honorarium to Richard Bonnetto for his ongoing work for Les chemins protestants
- \$3,327 for French translation of presbytery standing orders and Robert Fund terms of reference

The remaining funds are not yet designated and remain with the Presbytery of Montréal.

**MOTION:** It was moved by Phyllis McNab and seconded by Shahrzad Kandalaf that the report of the Mission Committee, as amended, be adopted. ADOPTED.

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Clerk:

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**COMMITTEE ON THE ROLL AND LEAVE TO WITHDRAW**

MOTION: It was moved by Barry Carr and seconded by Phyllis McNab that leave to withdraw be granted to Douglas Robinson and Trevor Holmes for the third and fourth sederunts.  
**ADOPTED.**

**ADJOURNMENT**

MOTION: It was moved by James T. Hurd and seconded by Katherine Burgess that the Synod adjourn. **ADOPTED.**

The Moderator, at 6:00 o'clock in the evening, adjourned the Synod to reconvene at seven o'clock in the evening in the same place.

The sederunt was closed with prayer by the Moderator, including the offering of grace.

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Moderator

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Clerk

**SECOND SEDERUNT**

On Friday, the nineteenth day of October, two thousand and eighteen, at 7:00 o'clock in the evening within Knox Presbyterian Church, Vankleek Hill, Ontario, the Synod met pursuant to adjournment.

The Moderator constituted the Synod with prayer.

**GUEST SPEAKER**

The Rev. Shahrzad Kandalaft

The Moderator invited the Rev. Shahrzad Kandalaft to address the court. Her presentation was on Fresh Expressions.

The Rev. Shahrzad Kandalaft, minister for the Barrhaven Mission in the Presbytery of Ottawa, shared with the synod commissioners and guests, reflections on the Fresh Expression movement. It is a movement that aims to reach out to unchurched people in a unique and new way. The power of the gospel is brought to people who might not otherwise experience Christian community and the transformational and self-giving love of Jesus. Each Fresh Expression is unique, and contextually rooted. The movement is undergirded by prayer, on-going listening, and works alongside the existing church. Fresh Expressions' method of making and nurturing disciples is by speaking the language and culture of our world today, while being rooted in Scripture, orthodoxy and tradition. The process involves: listening, loving and serving, building community, exploring discipleship, forming church, and doing it again – people who from the beginning see themselves one day beginning multiple new forms of church.

The Moderator thanked Shahrzad Kandalaft for her enthusiastic, inspiring and encouraging presentation.

The Synod showed its appreciation with a round of applause.

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Clerk:

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**COMMITTEE ON THE ROLL AND LEAVE TO WITHDRAW**

MOTION: It was moved by Barry Carr and seconded by Phyllis McNab that leave to withdraw be granted to Paul Wu for the third and fourth sederunts. **ADOPTED.**

**ADJOURNMENT**

MOTION: It was moved by Ian Johnston and seconded by Barry Carr that the Synod adjourn. **ADOPTED.**

The Moderator, at 8:20 o'clock in the evening, adjourned the Synod to reconvene at nine o'clock Saturday morning, in the same place.

The sederunt was closed with prayer by the Moderator.

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Moderator

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Clerk

**THIRD SEDERUNT**

On Saturday, the twentieth day of October, two thousand and eighteen, at 9:10 o'clock in the morning within Knox Presbyterian Church, Vankleek Hill, Ontario, the Synod met pursuant to adjournment.

The Moderator, the Rev. Samer Kandalaft, led in a time of worship.

The scripture lessons were Psalm 37:1-11 and Nehemiah 2:11-20 and the message was entitled "The God of heaven will give us success..." Music was provided by the praise team "Joyful Noize".

Following worship, the Moderator constituted the Synod with prayer at 9:35 o'clock in the morning.

**NOTICE OF MOTION**

Pursuant to notice of motion made in the first sederunt (page 8),

MOTION: It was moved by James T. Hurd and seconded by David Christiani that the standing orders of the Synod of Québec and Eastern Ontario, in total, be reconsidered. **ADOPTED.**

MOTION: It was moved by James T. Hurd and seconded by Katherine Burgess that the responsibilities of the Finance Committee, the Regional Resourcing Committee, the Mission/Robert Fund Committee and the Sexual Abuse and Sexual Harassment Committee be assigned to the synod council and that the synod standing orders be revised to reflect the change.

Discussion on the motion ensued.

On being put to the vote the motion was **ADOPTED.**

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Clerk:

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**REPORT ON THE ROLE AND FUNCTION OF SYNOD**

(continued from page 9)

Consideration of the motion originally brought forward in the first sederunt continued.

Paul Wu was not in the court, having received leave to withdraw.

Susan Smith agreed to second the motion.

**MOTION:** It was moved by Shaun Seaman and seconded by Susan Smith that the Synod of Québec and Eastern Ontario, from this point forward, meet every 2 years.

Discussion on the motion ensued.

It was agreed to add the words “in regular session” to the motion, as follows:

That the Synod of Québec and Eastern Ontario, from this point forward meet in regular session every 2 years.

On being put to the vote the motion was ADOPTED.

**MOTION:** It was moved by David Christiani and seconded by John Tyler that the synod standing orders be amended to reflect the decision to meet in regular session every 2 years, and that the meeting be in conference style format and composed of all synod members.

Discussion on the motion ensued.

On being put to the vote the motion was ADOPTED unanimously.

**MOTION:** It was moved by Katherine Burgess and seconded by David Christiani that the report on the role and function of Synod, as a whole and amended, be adopted. ADOPTED.

**REPORT OF THE PRESBYTERY OF OTTAWA**

**Re: Oversight of The Board of Directors for the Gracefield Christian Camp and Retreat Centre**

**MOTION:** It was moved by James T. Hurd and seconded by Ian Johnston that the report from the Presbytery of Ottawa re oversight of the Board of Directors for the Gracefield Christian Camp and Retreat Centre, be received and considered. ADOPTED.

James T. Hurd, clerk to the Presbytery of Ottawa, presented the Oversight Report.

(Appendix K – pages 23-38)

The following documents are appended to the report.

1. Financial Statements re GCCRC
  - a. 2017 Financial Review report
  - b. Balance Sheet Previous Year Comparison as of 31 December 2017
  - c. Profit & Loss Budget vs Actual, January – December 2017
  - d. Profit & Loss Previous Years Comparison, January – December 2017
  - e. Notes to 2017 financial statements
2. Board of Directors Report to the Presbytery of Ottawa, September 19, 2018

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Clerk:

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**Report of the Presbytery of Ottawa – Re: Oversight of The Board of Directors for the Gracefield Christian Camp and Retreat Centre (cont'd):**

James T. Hurd provided a brief overview of the report. The Presbytery of Ottawa has been diligent in their oversight responsibilities of the Board of Directors. A highlight has been the long-awaited completion of the new septic system. Both it and the water treatment system (completed in 2015) are working well.

**MOTION:** It was moved by James T. Hurd and seconded by Ian Johnston that Bruce Howard be given permission to address the court. **ADOPTED.**

James T. Hurd introduced Bruce Howard, Executive Director. Bruce began working at the Gracefield Christian Camp and Retreat Centre on October 1, 2017.

Bruce thanked the Synod for their support. He also thanked all congregations who sponsor children through camperships. He is most grateful. Christian camping is a tremendous avenue for reaching out. The summer camping program of 2018 was good, and he sees signs of the camp moving forward. Bruce encouraged everyone to come up to the camp and explore the beautiful setting.

The Moderator thanked Bruce Howard for his service, and assured him that the Synod keeps him and the camp in prayer.

**MOTION:** It was moved by James T. Hurd and seconded by John Tyler that the report from the Presbytery of Ottawa regarding Oversight of the Board of Directors of the Gracefield Christian Camp and Retreat Centre, be adopted. **ADOPTED.**

**CAMP D'ACTION BIBLIQUE**

**MOTION:** It was moved by Katherine Burgess and seconded by Shahrzad Kandalaft that the report from Camp d'action biblique (CAB) be received and considered. **ADOPTED.**

Craig Dewar, on behalf of the CAB Committee, presented the report.

(Appendix L – pages 39-41)

Highlights of the 2018 summer camping season were shared, including the construction of a new gazebo. The report was accompanied by a photo presentation (Summer 2018 in pictures).

The following documents are appended to the report.

1. Financial Statement to December 31, 2017
2. 2019 Camp Schedule

**MOTION:** It was moved by Katherine Burgess and seconded by Shahrzad Kandalaft that the report from Camp d'action biblique (CAB), be adopted. **ADOPTED.**

The Moderator thanked Craig Dewar and James T. Hurd for their camp reports. It is encouraging to hear positive stories about each camp and the positive impact of Christian camping. He thanked all the staff and volunteers for their dedication and commitment to camping ministry.

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Clerk:

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**Break** – a break was held from 10:25 – 10:35 am.

### **FINANCE COMMITTEE**

(continued from page 10)

Discussion on the 2019 budget documents resumed.

(Appendix E – pages 10-13  
 as adopted, minutes page 22)

a) 2019 Expenditure Budget

#### **Recommendation No. 1**

It was moved by David Christiani and seconded by Susan Smith that the 2019 expenditure budget be \$107,674.00.

Discussion on Recommendation No. 1 ensued.

In light of the Synod's resolve to begin meeting biennially in 2020, and therefore no regular synod meeting will be held in 2019, it was noted that some of the line items in the proposed budget for 2019 could be eliminated or reduced.

**AMENDMENT:** It was moved by James T. Hurd and seconded by Jim Pot that the 2019 expenditure budget be reduced by \$2,500 to \$105,174.00, with the synod meeting line reduced from \$3,500 to \$2,000, the synod council line increased from \$2,500 to \$4,000 and the other committees' line of \$2,500 eliminated.

Discussion on the amendment ensued.

On being put to the vote the amendment was **ADOPTED**.

Discussion on the amended motion ensued.

On being put to the vote the motion as amended was **ADOPTED**.

b) 2019 Presbytery Assessments

It was agreed to consider the motion (page 10) brought forward in the first sederunt:

That the presbytery assessments for 2019 remain the same as in 2018.

Discussion on the motion ensued.

The mover and seconder agreed to withdraw the motion. The synod agreed.

**MOTION:** It was moved by David Christiani and seconded by Jim Pot that the presbytery assessments for 2019 (\$105,174.00) be distributed using the 2018 presbytery assessment level distribution.

Discussion on the motion ensued.

On being put to the vote the motion was **ADOPTED**.

Due to time constraints, it was agreed to defer further consideration of the Finance Committee report to the fourth sederunt.

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Clerk:

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**GUEST SPEAKER**

The Rev. Dr. Stuart Macdonald

The Moderator invited the Rev. Marianne Emig Carr to introduce the guest speaker.

The Rev. Dr. Stuart Macdonald, professor of Church and Society at Knox College in Toronto, spoke on the theme “Being effective churches in the new reality”. Dr. Macdonald is the co-author (with Brian Clarke) of Leaving Christianity – Changing Allegiances in Canada since 1945. Christians in Canada today find themselves living in a reality very different from what many imagine.

From 11:00 – 12 noon, Stuart Macdonald mapped the new reality. His presentation focused on the questions – “Where are we? Christians in Canada today?” He noted that the correct map matters, and through the sharing of stories and statistics, he highlighted the importance of having the correct map of (1) where we’ve come from (2) where we are, and (3) where we might be going. He provided an overview of the major findings which are explored in his book Leaving Christianity.

First finding: Canada’s mainstream Protestant denominations are in decline

Second finding: Other Protestant churches are growing, but not all are, and that growth has slowed down

Third finding: The number of Catholics is now stagnant

Fourth finding: The number of Canadians with no religion is exploding

Taken together: there is a massive change in the Canadian Religious landscape.

The Moderator thanked Stuart Macdonald for his informative morning presentation, and expressed anticipation for the afternoon presentation.

The Synod showed its appreciation with a round of applause.

**COMMITTEE ON THE ROLL AND LEAVE TO WITHDRAW**

MOTION: It was moved by Barry Carr and seconded by Phyllis McNab that leave to withdraw be granted to Ian Johnston and Ian MacMillan for the fourth sederunt (following the Committee to Examine Minutes report). ADOPTED.

**ADJOURNMENT**

MOTION: It was moved by Barry Carr and seconded by Ian MacMillan that the Synod adjourn. ADOPTED.

The Moderator, at 12:05 o’clock in the afternoon, adjourned the Synod to reconvene at one o’clock Saturday afternoon, in the same place.

The sederunt was closed with prayer by the Moderator.

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Moderator

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Clerk

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Clerk:

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**FOURTH SEDERUNT**

On Saturday, the twentieth day of October, two thousand and eighteen, at 1:05 o'clock in the afternoon, within Knox Presbyterian Church, Vankleek Hill, Ontario, the Synod met pursuant to adjournment.

The Moderator constituted the Synod with prayer.

**COMMITTEE TO EXAMINE THE MINUTES OF  
 THE PRESBYTERIES AND SYNOD COUNCIL**

**MOTION:** It was moved by Ian Johnston and seconded by Dan Shute that the report of the Committee to examine the Minutes of the Presbyteries and Synod Council be received and considered. **ADOPTED.**

**Recommendation No. 1**

It was moved by Ian Johnston and seconded by Dan Shute that that the minutes of the Synod Council, the Presbytery of Québec, the Presbytery of Montréal, the Presbytery of Seaway-Glengarry and the Presbytery of Ottawa, be attested as neatly and correctly kept. **ADOPTED.**

**Recommendation No. 2**

It was moved by Ian Johnston and seconded by Dan Shute that the minutes of the Presbytery of Lanark and Renfrew be attested as neatly kept with note. **ADOPTED.**

**MOTION:** It was moved by Ian Johnston and seconded by Dan Shute that the report of the Committee to Examine the Minutes of the Presbyteries and the Synod Council be adopted. **ADOPTED.**

**COMMITTEE ON COURTESIES**

**MOTION:** It was moved by John Tyler and seconded by Shaun Seaman that the report of the Committee on Courtesies be received and considered. **ADOPTED.**

The Synod expresses its thanks to God for the services of the following individuals and groups for enriching the 144th annual synod meeting:

To the congregation of Knox Presbyterian Church, Vankleek Hill, for graciously hosting us in their beautiful historic building;

To all the worship leaders for sharing their gifts of praise and prayer throughout our time together;

To the Rev. Dr. Katherine Burgess for serving as Moderator of the last synod, and to the Rev. Samer Kandalaft for serving as Moderator of the present synod;

To the conference speakers, the Rev. Shahrzad Kandalaft for her presentations on the theme of "Fresh Expressions" and the Rev. Dr. Stuart Macdonald on the theme of "Being effective churches in the new reality";

To Donna McIlveen for her services as the Clerk of Synod;

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Clerk:

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**Committee on Courtesies (cont'd):**

To Ross Davidson for his services as the Synod Treasurer;

To David McIlveen for his services for videotaping the Rev. Dr. Stuart Macdonald's presentation and taking photographs of the proceedings;

To Gordon Walford for projecting the reports during the meeting and for keeping us connected throughout the year via the synod website; and

To all who presented reports during the synod meeting and to all synod members for their diligent attendance and participation.

**MOTION:** It was moved by John Tyler and seconded by Shaun Seaman that the report be adopted.  
**ADOPTED.**

**GUEST SPEAKER**

The Rev. Dr. Stuart Macdonald

The afternoon session, from 1-3 pm, was open to congregations within the bounds of the synod. The Moderator welcomed all visitors to the afternoon presentation.

The Moderator invited the Rev. Dr. Stuart Macdonald to address the court and visitors.

Stuart Macdonald continued exploring the theme "Being effective churches in the new reality". He provided a brief re-cap of the morning presentation, and then addressed the following sub-themes: (1) understanding our culture (2) worship that makes sense (3) education – learning the faith – all ages need apply, and (4) evangelism – sharing the faith.

A time for group discussion was held with the following questions before everyone for consideration:

- What is your dream for your church?
- What opportunities for ministry do you see in our community?
- Where do you see God at work and how can we live into what he is doing more fully?

Stuart Macdonald then explored three key elements of the church that we need to reconsider: worship, education and evangelism. The three key elements were explored further with questions for table groups, followed by the sharing of insights, feedback and group discussion.

The session was an informative and engaging exploration of ways in which congregations can effectively meet the challenges of ministry today.

The Moderator thanked Stuart Macdonald for his insightful afternoon presentation, and for leaving us all with a desire to explore further the new reality as we seek to be effective churches in our respective communities.

The Synod showed its appreciation with a round of applause.

**Break** – a break was held from 3:00 – 3:05 pm.

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Clerk:

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**The 144<sup>th</sup> annual meeting of the Synod of Québec and Eastern Ontario**

Knox Presbyterian Church, Vankleek Hill, Ontario  
 Friday and Saturday, October 19<sup>th</sup> and October 20<sup>th</sup>, 2018

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**FINANCE COMMITTEE**

(continued from page 18)

**c) Financial Reviewer**

The following motion was adopted in the first sederunt (page 9):

That Barbara Fotheringham be engaged to review the Synod financial statements for the year 2018.

Barbara Fotheringham advised the Synod that upon further consideration, she has decided to respectfully decline the appointment of financial reviewer for 2018.

**MOTION:** It was moved by James T. Hurd and seconded by John Tyler that Suzanne Aubre be engaged to review the Synod financial statements for the year 2018. **ADOPTED.**

**MOTION:** It was moved by James T. Hurd and seconded by Heather McIntosh that Barbara Fotheringham be engaged to review the Synod financial statements for the year 2019.

Barbara Fotheringham confirmed that she would be willing to take on the appointment for 2019.

On being put to the vote the motion was **ADOPTED**.

**d) Signing Officer (from page 9)**

The following motion was adopted in the first sederunt:

That the name of Barbara Fotheringham be removed as a signing officer on the Synod accounts.

**MOTION:** It was moved by Katherine Burgess and seconded by Phyllis McNab that the effective date for the completion of Barbara Fotheringham's term as a signing officer on the Synod accounts be the end of 2018. **ADOPTED.**

**e) Budget for 2020**

**MOTION:** It was moved by David Christiani and seconded by David Wright that the Synod Council be given power to issue to set the synod budget for 2020 with the presbytery assessments calculated on the 2018-dollar base figures (available in 2019).

Discussion on the motion ensued.

On being put to the vote the motion was **ADOPTED**.

**f) Five-Year Forecast****Recommendation No. 3**

It was moved by James T. Hurd and seconded by Phyllis McNab that the five-year forecast from 2019-2023, as amended, be received for information. **ADOPTED.**

**g) Dollar Base by Presbytery Five-Year Trend****Recommendation No. 4**

It was moved by James T. Hurd and seconded by Phyllis McNab that the dollar base by presbytery five-year trend be received for information. **ADOPTED.**

**MOTION:** It was moved by Shahrzad Kandalaf and seconded by Katherine Burgess that the report of the Finance Committee, as a whole and amended, be adopted. **ADOPTED.**

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Clerk:

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**The 144<sup>th</sup> annual meeting of the Synod of Québec and Eastern Ontario**

Knox Presbyterian Church, Vankleek Hill, Ontario  
 Friday and Saturday, October 19<sup>th</sup> and October 20<sup>th</sup>, 2018

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**COMMITTEE ON BUSINESS**

(continued from page 8)

In light of the resolve of the synod to amend the synod standing orders, and assign the responsibilities of the committees to the synod council (see page 15, third sederunt), the following recommendation was brought forward:

**Recommendation No. 12**

It was moved by John Tyler and seconded by Patricia Grainger that the following list be the officers and conveners of the Synod for the period of October 2018 – October 2020, with power to issue granted to the Synod Council. **ADOPTED.**

**Synod Council**

Moderator: Samer Kandalaft

Past Moderator: Katherine Burgess

Clerk: Donna McIlveen

Treasurer: Ross Davidson

Clerks of the Presbyteries

Québec: Barbara Fotheringham

Montréal: Michael Pettem

Seaway-Glengarry: Donna McIlveen

Ottawa: James T. Hurd

Lanark and Renfrew: Phyllis McNab

Councillors:

Finance: Gordon Walford

Mission/ Robert Fund: Barry Mack

Regional Resourcing: David Christiani

Sexual Abuse and Sexual Harassment: Katherine Burgess

WMS Synodical:

**Others:**

Synod Historian: John Vaudry (2018-2019)

Pension Board (synod corresponding representative): Ross Davidson – Synod Treasurer.

Synod Webservant: Gordon Walford.

Synod Representative to the Committee to Nominate Standing Committees of the General Assembly: Barry Mack (2017-2020) – James T. Hurd (interim appointment)

**Preamble to Recommendation 13**

In 2005 the Synod had agreed to help finance the cost of necessary water and septic system upgrades for White Pine Lodge at the Gracefield Christian Camp and Retreat Centre.

In 2006, the Synod had approved the water and septic system project at a total cost of \$262,900, and to finance this agreed to borrow if necessary up to \$180,000 at the best possible interest rates. Subsequently the Synod requested presbyteries to consider loaning the money required. The Presbytery of Ottawa offered to loan up to \$45,000. The project was delayed and the loan was not called for at that time.

The Synod at its special meeting of May 3, 2008 resolved as follows: that the Synod of Quebec and Eastern Ontario, in affirming the decision made in 2006 to help finance the cost of necessary

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Clerk:

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**The 144<sup>th</sup> annual meeting of the Synod of Québec and Eastern Ontario**

Knox Presbyterian Church, Vankleek Hill, Ontario  
 Friday and Saturday, October 19<sup>th</sup> and October 20<sup>th</sup>, 2018

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**Committee on Business (cont'd):**

water and septic upgrades for White Pine Lodge, include in its annual budget, beginning in 2009, an amount of \$15,360 (over and above the recommended operating grant) for improvement of the water and septic system at Gracefield (subject to the availability of a full capital plan aligned with the vision for Gracefield) through 2027 (nineteen (19) additional years in total) or until such time as the water and septic upgrade for White Pine Lodge has been fully completed and paid off (subject to the continued operation of Gracefield).

To date the Synod has contributed \$157,175 to the water and septic system projects. To facilitate the completion of the septic system project, the Presbytery of Ottawa in 2017 advanced to the Board of Directors of the Gracefield Christian Camp and Retreat Centre a loan of \$43,945, in fulfillment of its pledge to assist in financing the water and septic system projects. The Presbytery of Ottawa is seeking assurance that the synod will honour its commitment to help fund the water and septic system projects and that the current annual capital grant of \$5,000 remains in the annual synod budget for nine years (2018 to 2026) to repay the loan.

**Recommendation No. 13**

It was moved by David Wright and seconded by Katherine Burgess that the Synod approve the loan agreement prepared by the Presbytery of Ottawa for the loan of \$43,945 plus interest payable at a rate of the average of the big five banks' GIC rate determined on the date of the signing of this agreement, and that the synod clerk be authorized to sign the loan agreement on behalf of the Synod. **ADOPTED.**

**Recommendation No. 14**

It was moved by James T. Hurd and seconded by Shahrzad Kandalaft that the next stated meeting of the Synod of Québec and Eastern Ontario be a full synod meeting and conference held on Friday, October 16<sup>th</sup> and Saturday, October 17<sup>th</sup>, 2020, with the location and time to be set by the synod council. **ADOPTED.**

**MOTION:** It was moved by James T. Hurd and seconded by John Tyler that the report of the Committee on Business, as a whole and amended, be adopted. **ADOPTED.**

**ADJOURNMENT**

At 3:30 o'clock in the afternoon, the business being finished, the Moderator entertained a motion to adjourn.

**MOTION:** It was moved by Barry Carr and seconded by Katherine Burgess that the Synod adjourn. **ADOPTED.**

The Moderator led the synod in prayer. He then said:

"In the name of the Lord Jesus Christ, the only King and Head of the Church, and by the authority of this Synod, I declare the Synod adjourned to meet again as a full court on Friday the sixteenth day of October in the year of our Lord two thousand and twenty."

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Moderator

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Clerk

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Clerk:

**144<sup>th</sup> ANNUAL SYNOD MEETING  
FRIDAY, OCTOBER 19<sup>th</sup> – SATURDAY, OCTOBER 20<sup>th</sup>, 2018  
KNOX PRESBYTERIAN CHURCH, VANKLEEK HILL, ONTARIO**

**PROPOSED DOCKET**

<b>FIRST SEDERUNT</b>	<b>Friday, October 19<sup>th</sup> at 2 p.m.</b>
1. 2:00 p.m.	Opening Worship / Communion
2. 3:15 p.m.	Constitution of the Synod
3.	Memorials
4.	Welcome to Knox Presbyterian Church
5.	Roll of Synod / Regrets / Visitors
6.	Election of Moderator / Installation of the Moderator
7.	Records of Presbyteries and Synod Council
8.	Adoption of the Docket
9.	Minutes of the 143 <sup>rd</sup> annual meeting
10.	Correspondence
	Overture from the Presbytery of Québec re fixed date for Easter
11.	Business Arising
	Report of special commission re presbytery minutes
12.	Committee on Business
13. 3:45 p.m.	Refreshment Break
14. 4:00 p.m.	Report re: Re-imagine the Role and Function of Synod
15. 5:00 p.m.	Finance Committee
	- Treasurer's Report 2017
	- Reviewer's Letter 2017
	- Treasurer's Report year to date 2018
	- Treasurer's Forecast to December 31, 2018
	- Introduction of Budget 2019
16.	Committee re: Sexual Abuse and Sexual Harassment
17.	Synod Webservant
18.	Synod Historian
19.	WMS Synodical
20.	Committee on Roll and Leave to Withdraw
21.	Adjournment and Prayer
22. 6:00 p.m.	Supper

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Clerk:

## SECOND SEDERUNT

**Friday, October 19<sup>th</sup> at 7:00 p.m.**

1. 7:00 p.m. Prayer and Constitute the Court
2. 7:10 p.m. Guest Speaker, the Rev. Shahrzad Kandalaft
3. 8:55 p.m. Committee on the Roll and Leave to Withdraw
4. Announcements
5. 9:00 p.m. Adjournment and Prayer

## THIRD SEDERUNT

**Saturday, October 20<sup>th</sup> at 9:00 a.m.**

8:00 a.m.	Committee Meetings [as needed]
1. 9:00 a.m.	Worship
2. 9:30 a.m.	Prayer to Constitute the Court
3. 9:35 a.m.	Regional Resourcing Committee
4. 9:45 a.m.	Mission Committee / Robert Fund Committee
5. 9:55 a.m.	Report from the Presbytery of Ottawa Re: Gracefield Christian Camp and Retreat Centre
6. 10:10 a.m.	Report from Camp d'action biblique
7. 10:25 a.m.	Break
8. 10:35 a.m.	Finance Committee (cont'd):
8. 10:50 a.m.	Committee to Examine the Minutes of the Presbyteries and the Synod Council
9.	Committee on Courtesies
10. 11:00 a.m.	Guest Speaker: The Rev. Dr. Stuart Macdonald
11. 12:00 p.m.	Adjournment and Prayer
12.	Lunch

## FOURTH SEDERUNT

Saturday, October 20<sup>th</sup> at 1:00 p.m.

1. 1:00 p.m. Prayer to Constitute the Court
2. Guest Speaker: The Rev. Dr. Stuart Macdonald
3. 3:00 p.m. Adjournment and Prayer

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Clerk:

**OVERTURE NO. 1 – PRESBYTERY OF QUÉBEC**  
**Re: Establishing a fixed date for the observance of Easter**

To the esteemed Synod of Québec and Eastern Ontario,

WHEREAS Easter is a central celebration of the Christian Church in the Western world; and

WHEREAS the date of Easter observance varies from one year to the next; and

WHEREAS the date of Easter each year has been attached to the moon's cycles; and

WHEREAS the first Easter was intimately associated with the Jewish Passover; and

WHEREAS Easter is a New Testament observance completing and extending the Old Testament sacraments; and

WHEREAS Easter no longer needs to be in conjunction with Jewish observances or lunar revolutions; and

WHEREAS the Western world's thought patterns are now based more on science, knowledge, and planning,

THEREFORE, the Presbytery of Québec humbly overtures the Synod of Québec and Eastern Ontario to:

seek to establish a fixed observance of Easter on the third Sunday of April of each year throughout Canada, by either:

- an overture to the next General Assembly of the Presbyterian Church in Canada;
- or a direct appeal to the Canadian Council of Churches to work together to achieve the above-mentioned objective;

or to do otherwise as the Synod, in its wisdom, deems best.

Transmitted with the unanimous support of the Presbytery of Québec on March 24<sup>th</sup>, 2018.

## **ROLE AND FUNCTION OF THE SYNOD OF QUÉBEC AND EASTERN ONTARIO**

The Synod Council established a small committee of B. Fotheringham, D. Christiani, and R. Davidson to examine, collate, and conclude the responses to the Synod's 2017 desire to re-visit the role and function of Synod for Québec and Eastern Ontario. Responses to the Synod's queries had been received from a variety of Presbyteries and Sessions. Generally the responses sought to strengthen or facilitate the role of Synod, but there were elements of ignorance of or negativity towards the existence of Synod.

The areas of Synod's usefulness were generally those of camping, collaboration, education, collegiality, and regional administration and leadership, all of which should be done with an eye to maximizing resources. Therefore, this committee, based on part from suggestions arising from within the responses received, envisages the following future for the Synod of Québec and Eastern Ontario.

Following the Synod meeting in the fall of 2018, the Synod would inform the 2019 General Assembly of its intention to meet every second year. (Book of Forms #261). This gesture would be one of courtesy rather than necessity. Thus, the Synod could convene again in 2020. It will do so into the future in a conference style format and composed of all members of all presbyteries within its bounds. (Book of Forms #260). In order to expedite matters, the Synod will convene at 4 o'clock on a Friday with a brief devotional time to start (hymn(s), Scripture, reflection, prayer), followed by business until 6 o'clock, supper, and a conference speaker or other forms of inspirational or educational programming. On Saturday, the day will start at 9 o'clock with a brief worship as on Friday, business, and a conference at 11 o'clock. The afternoon will be used to conclude business as it appears necessary.

To allow for the facility of the business, the conferences, accommodation, and travel, the Synod will meet in a suitable hotel or conference centre where members can be lodged on the Friday night if they so desire. The Synod will underwrite part of the lodging costs.

In order to reduce costs further and facilitate business, the Synod Council will assume the responsibilities of most existing committees and will act with power to issue as it deems prudent, always reporting its actions to the convened Synod. Certain responsibilities could remain as particular duties, such as historian, Sexual Abuse and Sexual Harassment convenor, treasurer. Any future committee work can be referred either to the Council or to an ad hoc structure. Of course, unforeseen concerns, questions, or irregularities will have to be dealt with as they are perceived, but always with a view to maintaining the objectives of this new format.

Respectfully submitted,  
Barbara Fotheringham,  
David Christiani,  
Ross Davidson

January 25, 2018

**RE : Financial statements**  
**January 1st to December 31st 2017**

**To the Directors of**  
**The Synod of Quebec and Eastern Ontario**

At the request of Mr. Ross Davidson, I have verified the financial statements of the Synod of Quebec and Eastern Ontario for the fiscal year 2017, as prepared by Mr. Davidson. I have done so as a private individual.

As a result of my examination based on the documents provided to me by Mr. Davidson (cheques, cheque stubs, invoices, payroll records, ledgers and the 2017 financial statements), I find that nothing has come to my attention that causes me to believe that these statements are not accurate.

This does not constitute an audit and therefore does not express an audit opinion on these financial statements.

Yours truly,

Suzanne Aubre  
175 Cote de l'Eglise  
St-Ferdinand (Qc)  
G0N 1N0

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Note At the time of this examination, I had just announced my retirement as the Executive Director of the Megantic English-Speaking Community Development Corporation (MCDC) after 17 years of services. The MCDC is a non-profit community organization based in Thetford Mines. This organization is funded by grants through various federal and provincial government programs and donations by Quebec-based private foundations. The annual budget of the MCDC for which I am responsible is approximately \$450,000. Previous to my employment at MCDC, I was Director - Compensation and Benefits at Telemedia Inc. in Montreal, and was responsible for the payroll, compensation and benefits of 1500 employees across Canada, and the administration of a departmental budget of approximately \$500,000.

## **TREASURER'S REPORT ON SYNOD FINANCES**

JANUARY - DECEMBER 2017

(Audited 2018 – 01 – 31)

Brought forward from December 31<sup>st</sup>, 2016

14,791.06

RECEIPTS DURING THE PERIOD	<u>2017 ACTUAL</u>	<u>2017 BUDGET</u>
Presbytery of Québec	2,735.00	2,735.00
Presbytery of Montréal	33,200.00	33,198.00
Presbytery of Seaway-Glengarry	16,477.00	16,477.00
Presbytery of Ottawa	34,007.00	34,007.00
Presbytery of Lanark & Renfrew	13,449.00	13,449.00
Refunds (committee travel)	262.67	
Subtotal	103,633.67	

TOTAL RECEIPTS: 100,381.42 100,381.42 00,866.00

GRAND TOTAL 115 172 48

#### EXPENDITURES DURING THE PERIOD:

EXPENDITURES DURING THE PERIOD:		
Synod meeting (travel, meals, speaker)	1,754.91	3,000.00
Clerk's honorarium	2,300.00	2,300.00
Treasurer's honorarium	1,000.00	1,200.00
Web servant's honorarium	475.00	475.00
Financial Review of 2016	400.00	400.00
Clerk's consultation (spans two years)		150.00
Office expenses (clerk, treasurer, minutes)	213.38	625.00
Liability insurance premium	1,533.28	1,850.00
Synod council (April, Sept., Oct.)	3,168.45	2,200.00
Committee meetings (resourcing, planning)	1,012.85	3,000.00
Bank charges	85.80	150.00
Youth programming	2,000.00	2,000.00
Canada Youth 2018 (G.I.C.)	6,000.00	6,000.00
Gracefield operating grant	45,784.00	45,783.58
Gracefield capital grant (Ottawa)	5,000.00	5,000.00
Camp d'action biblique	25,733.50	25,732.63

**TOTAL EXPENDITURES:** 96,461.17 96,461.17 99,866.21

BALANCE: 18,711.31

LEDGER BALANCE: 18,711.31

**BANK STATEMENT:** 18,711.31

NOTE: 1. The \$10,000 minimum reserve fund is understood to be included in the balance.  
2. The G.I.C. was purchased as an investment for Canada Youth 2018.

**Respectfully submitted,**  
**J. Ross H. Davidson (treasurer)**

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Clerk:

**TREASURER'S REPORT ON SYNOD FINANCES – JANUARY – OCTOBER 15TH, 2018**  
(Non-audited)

**A. SYNOD**

Brought forward from December 31st, 2017 18,711.31

**RECEIPTS DURING THE PERIOD:** 2018 ACTUAL 2018 BUDGET

Presbytery of Québec	3,308.00	3,308.00
Presbytery of Montréal	34,700.00	34,700.00
Presbytery of Seaway/Glengarry	16,695.00	16,695.00
Presbytery of Ottawa	35,525.00	35,525.00
Presbytery of L. & Renfrew	<u>9,705.00</u>	<u>12,940.00</u>
<b>TOTAL RECEIPTS:</b>	<b>99,933.00</b>	<b><u>99,933.00</u></b>
<b>GRAND TOTAL:</b>		<b>118,644.31</b>

**EXPENDITURES DURING THE PERIOD:**

Synod (includes meals 2017)	597.30	3,500.00
Clerk's honorarium	1,150.00	2,300.00
Treasurer's honorarium	500.00	1,200.00
Web servant's honorarium	400.00	475.00
Financial review of 2017	400.00	400.00
Clerks' consultation (spans two years)	275.00	150.00
Office expenses (clerk, treasurer, minutes)	151.36	651.00
Liability insurance premium	1,521.55	1,950.00
Synod council (April, Sept.,)	1,528.40	2,200.00
Committee meetings	----	3,000.00
Bank charges (includes new cheques)	272.23	150.00
Youth programming	2,000.00	2,000.00
Canada Youth 2018 (see also page 2)	1,410.55	6,000.00
Gracefield operating grant (4/4)	46,860.00	46,859.00
Gracefield capital grant (Ottawa)	-----	5,000.00
Camp d'action biblique (3/3)	<u>27,333.00</u>	<u>27,332.00</u>
<b>TOTAL EXPENDITURES:</b>	<b>84,399.39</b>	<b><u>84,399.39</u></b>

<b>SYNOD BALANCE:</b>	<b>34,244.92</b>
<b>LEDGER BALANCE:</b>	<b>34,244.92</b>
<b>BANK STATEMENT:</b>	<b>34,244.92</b>

Page one .....

Clerk:

**Treasurer's Report on Synod Finances, January to October 15, 2018 (cont'd):**

**B. CANADA YOUTH 2018**

**RECEIPTS FOR THE ACTIVITY:**

Brockville Presbyterial for CY18	300.00
Briarwood Church, Beaconsfield, QC	250.55
Synod 2018 budget	1,410.55
G.I.C matured from 2017 for CY18	6,123.06
PCC for CY'18	<u>7,750.00</u>
 TOTAL RECEIPTS	15,834.16
	<b>15,834.16</b>

**EXPENDITURES FOR THE ACTIVITY:**

Co-ordinator Philip MacFie for five months @ \$517 per month	2,585.00
Bus transportation (McCoy company)	4,407.00
Train transportation and rescheduling	2,413.36
Printing (Ignite Publishing)	394.30
Leaders' registration @ \$565 for 3	1,695.00
Bursaries paid to individuals or churches	<u>4,339.50</u>
 TOTAL EXPENDITURES:	15,834.16
	<b>15,834.16</b>
 <b>ACTIVITY BALANCE:</b>	<b>000</b>

**TOTAL SYNOD BALANCE (34,244.92 + 000) = 34,244.92**

**NOTE:** 1. The \$10,000 minimum reserve fund is understood to be included in the balance.  
2. G.I.C. of \$5,000 for CY 20 could be purchased from the 2018 budget.

**Respectfully submitted,  
J. Ross H. Davidson (treasurer)**

**TREASURER'S FINANCIAL FORECAST TO DECEMBER 31ST, 2018**

**ANTICIPATED INCOME:**

Assessment	3,235.00	
Synod offering	<u>250.00</u>	
<b>TOTAL</b>	<b>3,485.00</b>	<b>3,485.00</b>
<b>BALANCE FORWARDED</b>		<u><b>34,244.92</b></u>
<b>GRAND TOTAL</b>		<b>37,729.92</b>

**ANTICIPATED EXPENSES:**

Synod meeting	3,000.00	
Clerk's honorarium	1,150.00	
Treasurer's honorarium	500.00	
Web servant's honorarium	75.00	
Office supplies	300.00	
Council meeting	779.92	
Committee meeting	200.00	
GIC – CY2020	4589.45	
Bank changes	25.00	
Gracefield capital project	<u>5,000.00</u>	
<b>TOTAL</b>	<b>15,619.37</b>	<b><u>15,619.37</u></b>
<b>FINAL BALANCE ANTICIPATED</b>		<b>22,110.55</b>

**Respectfully submitted,  
J. Ross H. Davidson (treasurer)**

**SYNOD OF QUEBEC AND EASTERN ONTARIO  
2019 BUDGET (adopted)**

	2017 actual	2017 budget	2018 01/01-10/15	2018 10/16-12/31	2018 anticipated	2018 budget	2019 budget
<b>Administration</b>							(from 5yr plan)
Synod Meeting conference	1,755	3,000	597	3,000	3,597	3,500	2,000
Minutes		100			-	100	-
<b>Honoraria</b>					-		
Clerk's	2,300	2,300	1,150	1,150	2,300	2,300	2,300
Treasurer's	1,000	1,200	500	500	1,000	1,200	1,000
Audit/Review	400	400	400		400	400	300
Accountant					-		
Webservant	475	475	400	75	475	475	475
<b>Clerk's Office</b>					-		
Office expenses	213	525	151	300	451	551	500
Liability insurance	1,533	1,850	1,522		1,522	1,950	1,750
Clerk's consultation		150	275		275	150	150
<b>Committees</b>					-		
Synod council	3,168	2,200	1,528	780	2,308	2,200	4,000
Other committees	1,013	3,000		200	200	3,000	
<b>Finance</b>					-		
Banking costs	86	150	272	25	297	150	150
<b>Misc</b>					-		
<b>Total Administration</b>	<b>11,944</b>	<b>15,350</b>	<b>6,796</b>	<b>6,030</b>	<b>12,826</b>	<b>15,976</b>	<b>12,625</b>
<b>Camping, Outreach &amp; Programs</b>							
<b>Programs</b>							
<b>Youth</b>							
Youth programs	2,000	2,000	2,000		2,000	2,000	2,000
Canada Youth	6,000	6,000	1,411	7,000	8,411	6,000	5,000
<b>Presbyteries Coordinator</b>							
<b>Gracefield</b>							
Operating grant	45,784	45,784	46,860		46,860	46,859	47,691
Capital grant	5,000	5,000		5,000	5,000	5,000	5,000
<b>Camp d'action biblique</b>							
Operating grant	25,734	25,733	27,333		27,333	27,332	32,858
<b>Total Camping/Outreach/Programs</b>	<b>84,518</b>	<b>84,516</b>	<b>77,604</b>	<b>12,000</b>	<b>89,604</b>	<b>87,191</b>	<b>92,549</b>
<b>TOTAL OPERATIONS</b>	<b>96,461</b>	<b>99,866</b>	<b>84,399</b>	<b>18,030</b>	<b>102,429</b>	<b>103,167</b>	<b>105,174</b>

**percent of total**

Administration	12%	15%		13%	15%	12%
Camping/Outreach/Programs	88%	85%		87%	85%	88%

Clerk:

**SYNOD OF QUEBEC AND EASTERN ONTARIO  
2019 PRESBYTERY ASSESSMENTS**

<b>Presbytery</b>	<b>\$ Base</b>	<b>% share of Synod total</b>	<b>2019 Assessment</b>	<b>2018</b>	<b>% Change</b>	<b>2019r</b>
<b>Quebec</b>	449,264	3.7	3,913	3,308	0.18	3,372
<b>Montreal</b>	4,476,913	37.1	38,990	34,700	0.12	35,375
<b>Seaway-Glengarry</b>	1,968,360	16.3	17,143	16,695	0.03	17,020
<b>Ottawa</b>	3,704,410	30.7	32,262	35,525	-0.09	36,216
<b>Lanark &amp; Renfrew</b>	1,477,334	12.2	12,866	12,940	-0.01	13,192
<b>Total Synod</b>	<b>12,076,281</b>	<b>100.0</b>	<b>105,174</b>	<b>103,167</b>	<b>0.02</b>	<b>105,174</b>

1.95

Note: (a) \$ Base is provided by Acts & Proceedings 2018

(b) 2019r distributed on 2018 assessment

**SYNOD OF QUEBEC AND EASTERN ONTARIO FIVE-YEAR FORECAST OF EXPENSES**

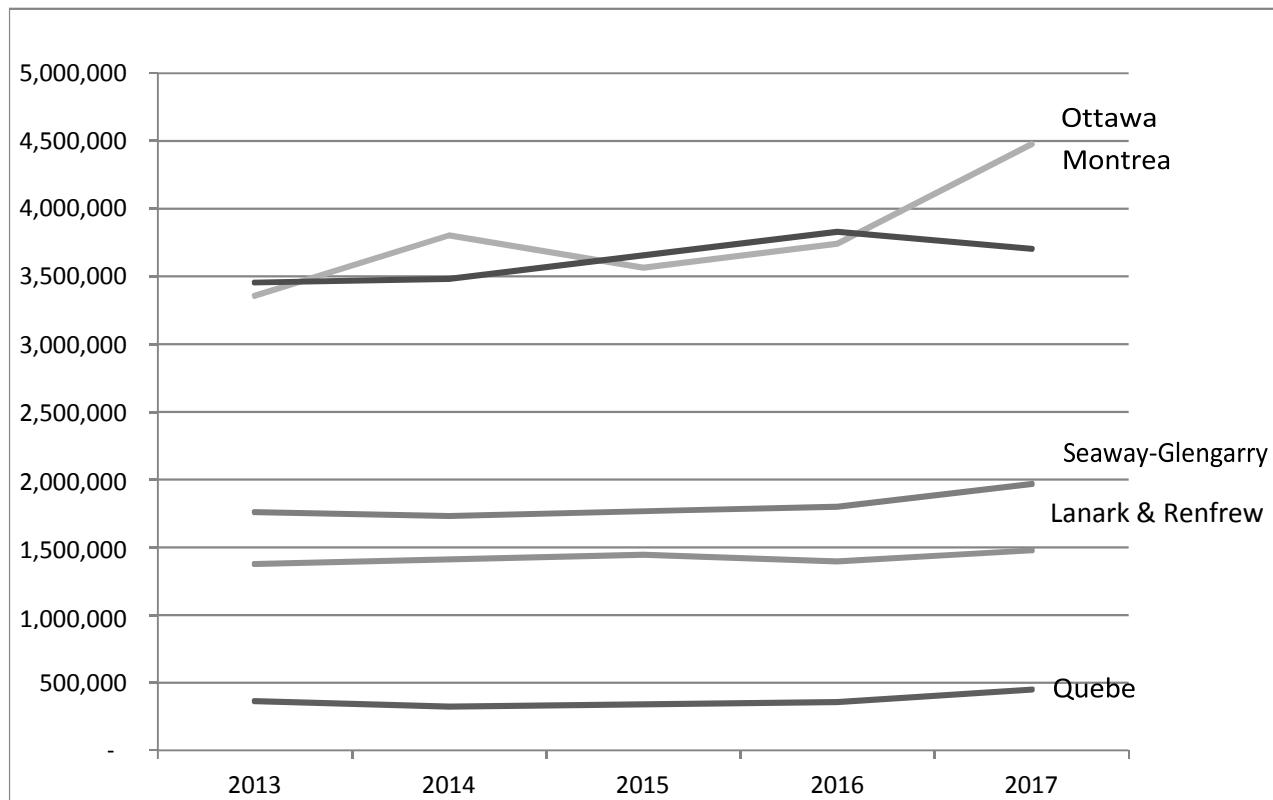
EXPENSES	2019	2020	2021	2022	2023
<b><u>ADMINISTRATION</u></b>					
Synod meetings	2,000	2,000	2,000	2,000	2,000
Minutes	0	0	0	0	0
<b>Honoraria</b>					
Clerk	2,300	2,300	2,300	2,300	2,300
Treasurer	1,000	1,000	1,000	1,000	1,000
Audit/Review	300	300	300	300	300
Accountant					
Webservant	475	475	475	475	475
<b>Clerk's Office</b>					
Office expenses	500	515	530	546	563
Liability insurance	1,750	1,803	1,857	1,912	1,970
Clerk's consultation	150	150	150	150	150
<b>Committees</b>					
Synod council	4,000	4,000	4,000	4,000	4,000
Other committees		0	0	0	0
<b>Finance</b>					
Banking costs	150	150	150	150	150
<b><u>CAMPING &amp; PROGRAMS</u></b>					
<b>Youth</b>					
Youth program	2,000	2,000	2,000	2,000	2,000
Canada youth	5,000	6,000	6,000	6,000	6,000
<b>Misc</b>					
<b>Gracefield</b>					
Operating grant	47,691	49,321	51,006	52,748	54,550
Capital (septic/water project)	5,000	5,000	5,000	5,000	5,000
<b>Camp d'action biblique</b>					
Operating grant	32,858	33,980	35,141	36,342	37,583
<b>TOTAL EXPENSES</b>	<b>105,174</b>	<b>108,993</b>	<b>111,909</b>	<b>114,923</b>	<b>118,041</b>

\$ BASE (A&P) A&P	2019	2020	2021	2022	2023
Quebec	480,486	496,902	513,878	531,434	549,590
Montreal	4,788,040	4,951,621	5,120,791	5,295,739	5,476,665
Seaway-Glengarry	2,105,153	2,177,074	2,251,453	2,328,373	2,407,920
Ottawa	3,961,852	4,097,206	4,237,185	4,381,946	4,531,652
Lanark & Renfrew	1,580,003	1,633,983	1,689,807	1,747,538	1,807,242
<b>Total Synod</b>	<b>12,915,534</b>	<b>13,356,786</b>	<b>13,813,113</b>	<b>14,285,030</b>	<b>14,773,070</b>

NOTE: average annual increase in \$ base over 5 years (2013-17): 3.42% this trend has been applied to the 2017 dollar base (2018 A&P)

ASSESSMENTS	2019r	2020	2021	2022	2023
Quebec	3,372	4,055	4,163	4,275	4,391
Montreal	35,375	40,406	41,487	42,604	43,760
Seaway-Glengarry	17,020	17,765	18,240	18,732	19,240
Ottawa	36,216	33,434	34,328	35,253	36,209
Lanark & Renfrew	13,192	13,334	13,690	14,059	14,440
<b>Total Synod</b>	<b>105,174</b>	<b>108,993</b>	<b>111,909</b>	<b>114,923</b>	<b>118,041</b>

**SYNOD OF QUEBEC AND EASTERN ONTARIO**  
**DOLLAR BASE BY PRESBYTERY**  
**FIVE-YEAR TREND**



\$ BASE	2013	2014	2015	2016	2017
A&P	2014	2015	2016	2017	2018
Quebec	364,531	323,816	340,874	356,624	449,264
Montreal	3,357,972	3,803,071	3,566,098	3,741,187	4,476,913
Seaway-Glengarry	1,759,074	1,730,794	1,769,903	1,799,994	1,968,360
Ottawa	3,455,266	3,481,669	3,652,920	3,830,122	3,704,410
Lanark & Renfrew	1,377,518	1,416,467	1,444,714	1,395,149	1,477,334
<b>Total Synod</b>	<b>10,314,361</b>	<b>10,755,817</b>	<b>10,774,509</b>	<b>11,123,076</b>	<b>12,076,281</b>
yr/yr percent change		4.3	0.2	3.2	8.6
5-year avg percent change					3.42

source: Acts and Proceedings, 2014 through 2018

note: 2017 published dollar base for Ottawa adjusted for Osgoode Church, Vernon (+40,475)

## **SYNOD WEBSERVANT REPORT 2018**

The Synod site continues to reside on the national church's server at [www.presbyterian.ca/qeosynod/](http://www.presbyterian.ca/qeosynod/)

Currently (Oct 10/18), the presbyteries' stats re: e-mail and church websites are as follows:

Quebec:

3 e-mail addresses (ex. appendix), 3 church websites, 3 Facebook pages  
(7 congregations in 7 charges; 3 vacant, 1 stated supply; two shared ministries)  
100% of ministers have e-mail

Montreal:

41 e-mail addresses (incl. church offices, excl. appendix), 20 church websites,  
12 Facebook pages  
(32 congregations in 31 charges; 12 vacant, 3 stated supply,  
1 summer supply, 1 lay missionary)  
100% of ministers and stated supply have e-mail, as well as 9 vacant charges

Seaway-Glengarry:

17 e-mail addresses (incl. church offices, excl. appendix), 7 church websites,  
11 Facebook pages  
(24 congregations in 13 charges; 4 vacant)  
100% of ministers have e-mail; all charges have e-mail contact

Ottawa:

38 e-mail addresses, 21 church websites, 14 Facebook pages  
(21 congregations in 19 charges and one extension work, 4 vacant; 2 stated supply, 1 regular supply  
100% of ministers and all vacant charges have e-mail

Lanark-Renfrew:

16 e-mail addresses, 14 church websites, 3 Facebook pages  
(18 congregations in 15 charges, 3 vacant; 2 supply, 4 stated supply)  
100% of the ministers, 4 stated supply have e-mail/contact page

In total 100% of the ministers and known stated supply have e-mail addresses, as well as several of the vacant charges. In the entire synod only 13 of the 102 congregations in 85 charges and 1 mission do not have known e-mail addresses. 36 charges have two or more e-mail addresses.

The synod site consists of seven main pages plus one page for each of the five presbyteries. The main pages include the home page, contacts, past meetings (minutes), documents, camps, youth and related links. Each presbytery page lists the churches (including e-mail and web address links), other ministries, appendices and retired missionaries, including e-mail addresses and links to active Facebook pages where known. A few churches have inactive Facebook pages. The listings are similar to those found in the back of the Acts and Proceedings. Where there are shared ministries those are noted as well. Maps are included on the entry page and each presbytery page.

Listings are updated periodically based on input from contacts within the presbyteries and the list of changes to the roll sent out from the PCC national office, as well as occasional detective work using other sources.

*Gord Walford, Synod Webservant  
gord.walford@rogers.com*

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Clerk:

## **SYNOD HISTORIAN'S REPORT 2018**

Your historian has officially ‘retired’ from being an inducted minister, but is still very much interested in the history of the Church, particularly the Presbyterian Church in Eastern Ontario and Quebec.

I continue to represent you on the General Assembly’s Committee on History, the oldest national committee in the PCC. Marilyn Repchuk of Hamilton has served faithfully as convenor and has now been succeeded by the Rev Geoff Ross of Brampton. In addition, I have been involved in the Canadian Society of Presbyterian History. At the Annual Meeting, held at Knox College in September, the Rev Dr A Donald MacLeod was honoured for his many years of service as president. He is stepping down after ten years and the Rev Professor Stuart MacDonald of Knox College is taking the helm.

At the CSPH meeting this year, four papers were presented. Dr Robert Dean spoke on ‘Teaching Preaching in a Time of Cultural Change: The Forgotten Story of John J A Proudfoot, Knox College;’ Kate Revington’s topic was ‘Lucy Maud Montgomery and the Impact of Church Union;’ Dr Jack Whytock traced the history of ‘Reformed Church Architecture;’ and I gave an overview of ‘Donald Harvey MacVicar, Calvinist Educator.’ This paper was in commemoration of the 150<sup>th</sup> anniversary of MacVicar’s induction as Professor of Theology at Presbyterian College, Montreal. All of the papers presented will be published next Spring, edited by Kate Revington.

Stuart MacDonald, who teaches church history at Knox College, has collaborated with Brian Clarke to write *Leaving Christianity: Changing Allegiances in Canada Since 1945*. This book is an important study of the decline of the churches in our country.

I have been trying to re-think the role of the Synod Historian and wonder whether this yearly report could mention significant events within congregations of our Synod. Church anniversaries, commemorations of historic events, the opening or closing of churches, and the writing or publishing of congregational histories or biographies are things that come to mind. Please send any historical information you think worth sharing with others in the Synod to me. My address is 235 Willoughby Crescent, Pembroke, ON, K8A 8L7, and my email is [johnpvaudry@gmail.com](mailto:johnpvaudry@gmail.com).

Respectfully submitted,

John Vaudry

## **REGIONAL RECURCING COMMITTEE**

### **What is Regional Resourcing?**

From the Canadian Ministries report to the General Assembly (2018 A&P – page 308):  
Through generous support from Presbyterians Sharing, The Presbyterian Church in Canada supports programming in the synods.

Four synods (Synod of Alberta; Synod of Saskatchewan; Synod of Southwestern Ontario; and Synod of Central, Northeastern Ontario and Bermuda) use the grants to help pay for various configurations of staffing. The remaining four synods designated the funds to support events focused on leadership, session and clergy support, training, youth programming, healing and reconciliation initiatives and retreats.

Information about Regional Resourcing Grants can be found on the PCC website at:  
[presbyterian.ca/canadian-ministries/funds/regional-resourcing-grants](http://presbyterian.ca/canadian-ministries/funds/regional-resourcing-grants)

### **Canadian Ministries Support/Consultation**

On Thursday, February 22, 2018 Canadian Ministries held a full day consultation in Toronto with representatives from each synod across the country. The synod clerk represented the Synod of Québec and Eastern Ontario at this consultation. The topics covered were:

- A review of the history of regional resourcing grants
- The funding formula
- The different ways synods use the grants
- Suggestions about the strategic use of funds in light of the denominational plan
- Values that ensure grants are used consistently, strategically and regionally
- The process by which grant applications are endorsed and forwarded for consideration.

### **The Synod of QEO's Purpose and Priorities**

In 2016 the Synod of Québec and Eastern Ontario established the following purpose for the Regional Resourcing Committee and priorities for the approval of grants:

#### **Purpose**

The purpose of the Regional Resourcing Committee is to oversee the receipt, distribution and use of funds from the national church designated for regional resourcing and, when granted, funds from the synod's budget for the same purpose, for use within the synod to provide resources for ministry according to the priorities established by the synod from time to time.

#### **Priorities**

- (a) ministry with children and youth
- (b) congregational work on leadership
- (c) other resources for ministry

These resources include the human resources necessary to implement activities.

**Regional Resourcing Committee (cont'd):**

The Regional Resourcing Committee has the authority to approve, modify, or reject grant applications previously approved by the consistent presbyteries of the synod or the respective camp board or committee, and forward approved applications as approved to the Life and Mission Agency of the national church.

The Regional Resourcing Committee has been without a convener since September 2017, and currently short representatives from 2 of the 5 presbyteries. The committee has continued to function via email communication. In the absence of a convener, grant requests are submitted to the synod clerk, who then corresponds with the committee members with the grant details. Upon committee approval, the synod clerk submits the requests to Canadian Ministries for consideration.

Since 2015 when the model of Regional Resourcing grants began, 11 grant requests have been received by the Regional Resourcing Committee and all have been approved by Canadian Ministries.

The General Assembly annually approves the funds available for each synod, and in 2018 the funds available to the Synod Québec and Eastern Ontario are \$61,986.00. The same amount has been approved for the Synod for 2019. Funds must be used within the year in which they are granted; that is, unused funds are not carried over or available in the next year.

**Projects approved by the Regional Resourcing Committee in 2018**

1. Presbytery Ministry Animator (Jan 1 – December 31, 2018)	Presbyteries of Ottawa and Seaway-Glengarry	\$ 30,993.00
2. Synod CY Coordinator	Synod Council	\$ 7,750.00
3. Elders Workshop	Presbytery of Lanark and Renfrew	<u>\$867.00</u>
<b>Balance to date</b>		<b>\$22,376.00</b>

**Projects approved by the Regional Resourcing Committee for 2019**

1. Presbytery Ministry Animator (Jan 1 – December 31, 2019)	Presbyteries of Ottawa and Seaway-Glengarry	\$ 30,993.00
<b>Balance to date</b>		<b>\$ 30,993.00</b>

Respectfully submitted

Donna McIlveen

Synod clerk

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Clerk:

## **SYNOD COORDINATOR CY 2018 REPORT**

Name: Philip MacFie  
Position: Synod Canada Youth 2018 Coordinator  
Date: September 30, 2018

### **Background**

Canada Youth is the national youth conference of the Presbyterian Church in Canada. Every two years, youth and young adults from across the country gather at Brock University in Saint Catharines to worship, learn and play.

### **Attendance**

The Synod of Quebec and Eastern Ontario sent 29 participants to Canada Youth 2018:

Seaway-Glengarry: 8 participants (5 participants in 2016)  
Lanark-Renfrew: 3 participants (9 participants in 2016)  
Ottawa: 8 participants (24 participants in 2016)  
Montreal: 12 participants (7 participants in 2016)

### **Observations**

1. My job included signing a contract for transportation for Canada Youth participants from Ottawa to St. Catharines.
  - a. I signed a charter bus contract with McCoy Charters (Kingston, ON) for \$4407.00. The bus trip was smooth, safe and ahead of schedule. The bus itself was clean, air-conditioned and up-to-date. This is the second time in a row that I have used McCoy Charters.
  - b. The bus had pick-up stops in Smith Falls and Brockville accommodating the participants from Lanark-Renfrew and Seaway-Glengarry.
  - c. I tried a new approach for transporting Montreal participants to Canada Youth. Nine of the twelve Montreal participants travelled by VIA Rail to Kingston where they were picked up by the bus. This approach allowed participants to leave Montreal at a reasonable hour rather than driving to Ottawa early in the morning.
  - d. For all concerned, traveling together helped build group cohesion.
2. My job included hosting a pre-Canada Youth get-to-know-you event. I held a barbecue in my parents' backyard. Afterwards, one parent had the following to say:

Having the pre-Canada Youth event in my backyard kept costs down. A backyard, as opposed to a park, is a contained space where the youth could get to know one another without distraction.

Page one...

**Synod Coordinator CY 2018 Report (cont'd):**

3. Participation in Canada Youth was significantly down in the Presbyteries of Ottawa and Lanark Renfrew but increased in the Presbytery of Seaway Glengarry and the Presbytery of Montreal. Numbers from across the country decreased.
4. My budget included a line item for Canada Youth t-shirts. I ordered twenty-eight t-shirts from Ignite Printing in Brockville, ON. The t-shirt contract came in under budget at \$378.10. Ignite Printing was able to produce a high-quality t-shirt with the desired colours and logos. The t-shirts were delivered on time.
5. A budget of \$19,750 proved to be adequate given the lower numbers. I was under budget on the pre-CY event, t-shirts and Synod bursaries. There is no guarantee that similar savings will be obtained in future years. I would recommend a similar amount taking into account inflation for the next Canada Youth conference.
6. Synod bursaries were distributed to participants once they had registered for the conference. Given a number of late registrations, the bursary distribution process occurred after the conference had finished. A lack of funding upfront is an issue for many families and congregations where money is tight.
7. The Synod of Quebec and Eastern Ontario sent two male and one female adult advisor to accompany the youth at Canada Youth 2018. These are individuals over 25 years old with a clean police records check who have experience working with youth. As a rule, each Synod is required to provide two male and two female adult advisors.
  - Congregations had few youth leaders who were available and willing to attend Canada Youth as an adult advisor.
  - Finding leaders with up-to-date police records checks was a challenge.

**Synod Coordinator CY 2018 Report (cont'd):**

<b>Canada Youth Expenses 2018</b>		
Regional Resourcing Grant		
Item	Credits	Debits
Coordinator salary	\$ 2,585.00	\$ 2,585.00
Coordinator Registration	\$ 565.00	\$ 565.00
Adult Advisor	\$ 1,600.00	\$ 1,130.00
Transportation 1/2	\$ 3,000.00	\$ 3,000.00
Total	\$ 7,750.00	\$ 7,280.00

<b>Other Expenses</b>		
Transportation 2/3	\$ 3,000.00	\$ 3,820.36
Financial Assistance for Participants	\$ 8,000.00	\$ 4,089.00
T-shirts	\$ 600.00	\$ 378.10
Pre CY event	\$ 400.00	\$ 46.20
Total	\$ 12,000.00	\$ 8,333.66

Item	Credits	Debits	Net
Total	\$19,750.00	\$15,613.66	\$4136.34

## **MISSION COMMITTEE / ROBERT FUND COMMITTEE REPORT**

The Synod Mission Committee is responsible for reviewing applications for the distribution of monies generated by the Robert Fund, and to make a recommendation to the annual synod meeting.

The Robert Fund was established in 1951, from the estate of Mr. William Robert and his sister, Sarah. The will states that income from the fund is to be used annually for “religious and charitable schemes in the province of Quebec.” It has become the practice to grant priority to work in the French language. Synod adopted Terms of Reference to that effect in 1979.

(Minutes, 105<sup>th</sup> Synod of Quebec and Eastern Ontario, p. 21.

[http://www.presbyterian.ca/qeosynod/documents/Robert\\_Fund-Terms\\_of\\_Reference.pdf](http://www.presbyterian.ca/qeosynod/documents/Robert_Fund-Terms_of_Reference.pdf)

Toward the end of summer each year, the Mission Committee is advised by PCC Financial Services of the amount of interest available for distribution from the Robert Fund for the following year (the designated label for monies generated by the Robert Fund is “Reserve for Home Mission Quebec). For 2019, \$9,606.55 in interest will be available for distribution.

Prior to the 2018 synod meeting, 2 requests for a 2019 grant were received.

1. Camp d'action biblique (rec'd September 10, 2018): \$6,000.00
2. Église St. Luc (rec'd October 16, 2018): \$5,000.00

The Robert Fund terms of reference state:

Application should be made to the Synod Convener of Missions no later than September 15<sup>th</sup> in any year for approval for the following calendar year.

In light of the requests exceeding the monies available for distribution in 2019, and the stated application deadline of September 15, the following recommendation is brought forward:

### **Recommendation:**

That for 2019, the income generated by the Robert Fund be distributed as follows: 1) \$6,000 to Camp d'action biblique and 2) \$3,606.55 to Église Presbytérienne St-Luc, and that they be forwarded to Canadian Ministries with the approval of the Synod.

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### **2017 Recommendation follow-up – for information**

At the annual synod meeting in 2017, the synod resolved that \$11,983.85 from the Robert Fund be directed to the Presbytery of Montréal for francophone work within its bounds.

At the October 16, 2018 meeting of the Presbytery of Montréal the following three resolutions were adopted:

1. re: Les Chemins Protestants

### **Background:**

*Les Chemins Protestants* is a French language radio program which airs on Radio Ville Marie, the local Montreal based Roman Catholic radio network. Through a creative blend of interviews,

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Clerk:

**Mission Committee / Robert Fund Committee Report (cont'd):**

historical capsules, reflections, readings and regular liturgy, the program seeks both to serve French Canadian protestants and to engage Roman Catholics with the issues at the heart of the Protestant faith. Richard Bonnetto invests time each week to prepare the programs, often doing extensive background research, finding interesting interviewees, and then connecting with the management of the Radio station and, of course, there is the time in studio recording each show. There is one 30 minute slot each week, that gets rebroadcast several times during the week. The shows are then also available online.

**Presbytery Resolution:**

That a \$2,500 honorarium be given to Rev. Richard Bonnetto to compensate for his ongoing work for Les chemins protestants and that an additional \$500 be set aside to help cover sundry costs that will be incurred over the course of the next year.

**2. Translation Projects**

**Background:**

The *Leading with Care* program has been translated into French and revised. *The Book of Forms* has been translated and is currently being revised. Two translation projects still to be undertaken: *The Standing Orders of the Presbytery of Montreal* and the Robert Fund terms of reference.

**Presbytery Resolution:**

That \$3,327 of the remaining Robert Fund monies from 2017 be earmarked for the French translation of the Standing Orders of the Presbytery of Montreal and the terms of reference for the Robert Fund.

**3. French speaking ministries**

**Background:**

During this past year neither La communauté Siloë nor Église St-Luc requested a grant from the Robert Fund money entrusted to the care of the Presbytery of Montreal. The Mission Committee expressed a desire that they be given one more opportunity to apply for a grant.

**Presbytery Resolution:**

That the Missions Committee be given power to issue to grant the remaining balance of \$5,656.85 in Robert Fund monies from 2017 to La communauté Siloë and/or to Église Saint-Luc if an application is received before 18 October, failing which these funds will be held over for distribution with next year's grants.

**REPORT OF THE PRESBYTERY OF OTTAWA**

**Re: Oversight of The Board of Directors for the Gracefield Christian Camp and Retreat Centre**

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The Presbyterian Church in Canada

**Presbytery of Ottawa**

Mail: 10 Chesterton Drive, Ottawa, Ontario K2E 589

Telephone: 613-225-6648 Fax: 613-225-8535 E-mail: [jthurd@sympatico.ca](mailto:jthurd@sympatico.ca)

The Reverend Mr. Douglas R. Kendall, Moderator

The Rev'd Mr. James T. Hurd, Clerk

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October 13, 2018.

The Synod of Quebec and Eastern Ontario,  
c/o Mrs. Donna McIlveen, Clerk.

The Presbytery of Ottawa is pleased to submit this report on its oversight of the Board of Directors of the Gracefield Christian Camp and Retreat Centre, and reports diligence.

At the November, 2017 regular meeting of the presbytery, Bruce Howard was present and was introduced as the new Executive Director for the Gracefield Christian Camp and Retreat Centre. Subsequently he has attended all stated meetings of the presbytery during the past year.

The slate of nominations for the board of directors was presented to the June, 2018 stated meeting of the presbytery. The presbytery was pleased to appoint the following persons to the board for the year commencing September 1, 2018: Alan Herbert (2013); Gord Richardson (2013); Debra Luckow (2014); Shahrzad Kandalaft (2016); Suzanne Saunders (2016); Ellie Bennett (2017); Claire Mahaffey (2017); Glenn Ogden (2017); Jim Paulin (2018), Dan Plant (2018), and Topher Whitehead (2018); with one vacancy; with the executive constituted as follows: Ellie Bennett, Convener; Alan Herbert, Treasurer; Property Manager, Gordon Richardson; and Communications Convener, Glenn Ogden, noting that the positions of Vice Chair and Secretary remain to be filled.

At the March, 2018 stated meeting, the presbytery's Committee on Finance and Maintenance reported with respect to the funding for the new septic system for White Pine Lodge, construction of which was completed in 2017, save for some landscaping and clean up. On recommendation of the committee, the presbytery directed the clerk to seek confirmation from the synod of its intention to fund the repayment of the loan made by the presbytery to the Gracefield Christian Camp and Retreat Centre to facilitate the completion of the project.

At the May, 2018 stated meeting, initial consideration was given to the report from the board of directors concerning its financial statements for the year ended December 31, 2017. At the same time, the presbytery's own financial statements for the year ended December 31, 2017 did not reflect as an asset the loan previously approved and advanced to the Gracefield Christian Camp and Retreat Centre for the completion of the septic system project. Further consideration was deferred.

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Clerk:

**Report of the Presbytery of Ottawa (cont'd):**

At the September, 2018 stated meeting, it was agreed that the tripartite loan agreement drafted by the Committee on Finance and Maintenance with respect to the loan of \$43,945. from the Extension Fund of the Presbytery of Ottawa to the Gracefield Christian Camp and Retreat Centre to facilitate the completion of the septic system project for which the Synod of Quebec and Eastern Ontario had agreed to provide funding be approved. This was brought to the attention of the Synod Council at its meeting in late September, and a recommendation from the Synod Council to the Synod is pending.

The new septic system is working well, and the presbytery is grateful that this long-needed and much-delayed project is now completed.

The financial statements for the year ended December 31, 2017, which showed a significant operating deficit, were carefully reviewed by the Committee on Finance and Maintenance of the presbytery and a full discussion was had at the June, 2018 stated meeting of the presbytery, with representatives of the board of directors of the camp in attendance. Operating revenue was \$279,654.; operating expenses were \$307,148; resulting in an operating deficit of \$27,494. To this was also added a net expense of \$5,000. for the reclamation of the Jolly Roger building after the fire reported last year (the total cost was \$47,201., of which the insurance settlement covered \$42,201.); and transition costs for the hiring of the new executive director of \$8,008., which brought the total deficit for the year to \$40,502. This compares to a net surplus of \$2,025. in the prior year. The balance sheet for December 31, 2017 shows assets of \$24,059.; liabilities of \$117,683.; for a net equity position of negative \$93,625. Comparative figures for the prior year were assets of \$92,829.; liabilities of \$145,951.; and a net equity position of negative \$53,122. It is to be remembered that the capital value of the property is not listed on the balance sheet. Although the synod approved transfer of the title to the Presbytery of Ottawa, title is still held by the Trustee Board of The Presbyterian Church in Canada. During the year the operating line of credit was extended from \$60,000. to \$70,000. through an agreement between the trustee board and the Desjardins bank.

At the June, 2018 stated meeting, the board also reported its budget for the year 2018 and a five-year forecast for the period 2019-2023, and the presbytery resolved as follows: That the Presbytery of Ottawa receive the 2018 budget and 2019-2023 forecast submitted by the board of directors of the Gracefield Christian Camp and Retreat Centre and reviewed by the Committee on Finance and Maintenance, and that the Gracefield board provide a progress report to the committee on its finances before the November, 2018 meeting of the Committee on Finance and Maintenance, and that it adjust as necessary its five-year forecast by the end of February, 2019 and in future years.

At the June, 2018 stated meeting, the presbytery also received two incident reports arising from events at a youth retreat held at the camp in the spring. These were referred to the presbytery's Committee on Worship and Witness and following a timely review the committee made a full report to the presbytery, indicating that once the first incident was reported to a leader, the process outlined in the church's Leading with Care policy was followed, and that with respect to the unrelated second incident care was provided, and follow up designed to avoid a similar situation in future is underway.

**Report of the Presbytery of Ottawa (cont'd):**

By way of a summary of the summer camping programs for 2018, from the report of the board to the September, 2018 stated meeting of the presbytery the following extract is provided:

- 117 campers attended the 11 programs offered over 6 weeks. In addition there were 3 LITs and 32 participants in family camp.
- 24 staff were employed May through September, in addition to numerous volunteers including 5 volunteer chaplains and 2 volunteer nurses.
- The 2018 year-to-date financials show revenues as at 31 August 2018 are 11% ahead of budget.
- The summer program has benefited from a full-time Executive Director in 2018.
- Summer bookings were plentiful this year with Beaver, Jolly Roger and the Manager's Cottage booked every weekend during July and August. Campsite rentals also increased compared to 2017. GCCRC hosted one wedding this summer and it was a great success.
- The theme for this summer's children's camp was "Beyond Belief - The Universe of God". The resources are produced by Inside Out -- Christian Resources for Outdoor Ministry.
- There were 117 campers registered this summer, an increase of 3 from last summer, and just short of the year's target of 125. A review of camp enrolments has revealed insights to the demographics and camp preferences for different age groups. As a result the Board and Executive Director will adapt the program for next year in order to significantly increase the occupancy of the summer camps. Having an executive director on staff earlier in the fall season this year means that marketing for summer 2019 program will commence earlier than for the 2018 year.
- This year the LIT age lower limit was increased from age 15 to age 16 in order to ensure that the LITs can be employed as counsellors in subsequent years (according to ACQ regulations counselling staff must be 17 years minimum). This resulted in lower enrolment (3 compared to 10 last year). However, the addition of a pre-LIT camp (Quest) in 2018 will ensure LIT enrolments in 2019.
- The 24 summer camp staff employed in 2018 had an enriching and enjoyable experience and exhibited great teamwork and spiritual growth. We are looking forward to welcoming a majority of them back to work at camp in 2019.
- The Board and staff at GCCRC look forward to help from the members of Presbytery to support their ambition to significantly increase camper numbers in 2019. In particular, we are looking to Presbytery members to help market the camp within their churches and beyond, and to invite the Executive Director to perform outreach activities with their congregations.

The financial statements for the year ended December 31, 2017 are appended.

All of which is respectfully submitted,

J. T. Hurd,  
Clerk.

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Clerk:



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A MINISTRY OF THE PRESBYTERIAN CHURCH IN CANADA

April 18<sup>th</sup>, 2018

To:

Board of Directors, Gracefield Christian Camp & Retreat Centre;

Presbytery of Ottawa;

Synod of Quebec & Eastern Ontario:

On the basis of the information provided we have reviewed the balance sheet and the income and expense statement of the Gracefield Christian Camp & Retreat Centre as of December 31<sup>st</sup>, 2017, and for the 12 months then ended.

Our review followed the guidelines recommended for volunteer review committees in the Presbyterian Church in Canada Congregational Treasurer's Handbook (revised 2013), section 13.0 "Auditing the Records". The recommendations are for the review committee to conduct 24 separate tasks which include sampling all financial transactions for the period reviewed and verifying balances. We have found them to be kept accurately and with appropriate documentation, and we have not found any items of concern in this process.

The committee has made some recommendations to the Treasurer and Board of Directors which we hope will assist with future record-keeping (copy attached for the GCCRC board).

We have not performed a professional audit or a review engagement in respect to these financial statements and accordingly we express no assurance thereon. Readers are cautioned that these statements may not be appropriate for some purposes.

Respectfully submitted,

William Cummings CPA

Karen Hill

Lynda Boonstra

Tel. (819) 463-2465 or 1-888-493-CAMP

[info@gracefieldcamp.ca](mailto:info@gracefieldcamp.ca)

37 Chemin des Loisirs, C. P. 420

Gracefield, Québec J0X 1W0

Charitable Reg. # 89568 1930 RR0001 [www.gracefieldcamp.ca](http://www.gracefieldcamp.ca)

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2018-04-04  
Accrual Basis

**Gracefield Christian Camp & Retreat Centre  
Balance Sheet Prev Year Comparison  
As of December 31, 2017**

Final, after review

	31 Dec 17	31 Dec 16	\$ Change	% Change	Notes
<b>ASSETS</b>					
<b>Current Assets</b>					
<b>Chequing/Savings</b>					
1001 · Desjardins bank account #34138	(41,162.32)	(160.41)	(41,001.91)	(25,560.69%)	<i>note 1</i>
1004 · Desjardins share account	5.00	5.00	0.00	0.0%	<i>note 2</i>
1010 · PCC Consolidated Portfolio	0.00	82,123.37	(82,123.37)	(100.0%)	<i>note 3</i>
2001 · Desjardins Line of Credit	(26,982.92)	0.00	(26,982.92)	(100.0%)	<i>note 1</i>
<b>Total Chequing/Savings</b>	<b>(68,140.24)</b>	<b>81,967.96</b>	<b>(150,108.20)</b>	<b>(183.13%)</b>	
<b>Accounts Receivable</b>					
1200 · Accounts Receivable	5,218.63	3,700.96	1,517.67	41.01%	<i>note 5</i>
2382 · G.S.T. Receivable	9,079.62	1,773.82	7,305.80	411.87%	
2397 · Q.S.T. Receivable	16,565.83	2,921.44	13,644.39	467.04%	
<b>Total Accounts Receivable</b>	<b>30,864.08</b>	<b>8,396.22</b>	<b>22,467.86</b>	<b>267.6%</b>	
<b>Other Current Assets</b>					
1499 · Undeposited Funds	61,335.03	2,464.58	58,870.45	2,388.66%	<i>note 1</i>
<b>Total Other Current Assets</b>	<b>61,335.03</b>	<b>2,464.58</b>	<b>58,870.45</b>	<b>2,388.66%</b>	
<b>Total Current Assets</b>	<b>24,058.87</b>	<b>92,828.76</b>	<b>(68,769.89)</b>	<b>(74.08%)</b>	
<b>TOTAL ASSETS</b>	<b>24,058.87</b>	<b>92,828.76</b>	<b>(68,769.89)</b>	<b>(74.08%)</b>	
<b>LIABILITIES &amp; EQUITY</b>					
<b>Current Liabilities</b>					
<b>Accounts Payable</b>					
2000 · Accounts Payable	48,245.98	12,156.24	36,089.74	296.88%	
<b>Total Accounts Payable</b>	<b>48,245.98</b>	<b>12,156.24</b>	<b>36,089.74</b>	<b>296.88%</b>	
<b>Other Current Liabilities</b>					
2100 · Payroll Liabilities	48.00	0.00	48.00	100.0%	
2240 · GST/QST Payable	(373.23)	4,520.60	(4,893.83)	(108.26%)	
2301 · Jemima Rae Mem. Fund	1,434.90	1,434.90	(1,029.98)	(71.78%)	<i>note 5</i>
2303 · Turtle Rock Land Fund	331.86	331.86	0.00	0.0%	<i>note 5</i>
2306 · Water/Septic Capital Fund	4,282.97	36,725.99	(32,443.02)	(88.34%)	<i>note 6</i>
2308 · Capital projects fund	8,906.05	5,000.00	3,906.05	78.12%	<i>note 5</i>
2310 · Grace Garceau Campership fund	2,094.49	2,094.49	0.00	0.0%	<i>note 5</i>
2320 · Campership Fund	1,383.62	618.15	765.47	123.83%	<i>note 5</i>
2350 · Erskine Fund balance	9,346.83	75,282.66	(65,935.83)	(87.58%)	<i>note 3</i>
2352 · Camp Bitobi Legacy Fund	36,566.05	0.00	36,566.05	100.0%	<i>note 4</i>
2401 · Deferred revenue	6,445.88	7,785.88	(1,340.00)	(17.21%)	<i>note 5</i>
<b>Total Other Current Liabilities</b>	<b>69,437.44</b>	<b>133,794.53</b>	<b>(64,357.09)</b>	<b>(48.1%)</b>	
<b>Total Current Liabilities</b>	<b>117,683.42</b>	<b>145,950.77</b>	<b>(44,638.80)</b>	<b>(19.37%)</b>	
<b>Total Liabilities</b>	<b>117,683.42</b>	<b>145,950.77</b>	<b>(28,267.35)</b>	<b>(19.37%)</b>	
<b>Equity</b>					
3000 · Opening Balance Equity	(59,052.83)	(59,052.83)	0.00	0.0%	<i>note 9</i>
3900 · Retained earnings	5,930.82	3,906.16	2,024.66	51.83%	<i>note 9</i>
Net Income	(40,502.54)	2,024.66	(42,527.20)	(2,100.46%)	<i>note 9</i>
<b>Total Equity</b>	<b>(93,624.55)</b>	<b>(53,122.01)</b>	<b>(40,502.54)</b>	<b>(76.24%)</b>	<i>note 9</i>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>24,058.87</b>	<b>92,828.76</b>	<b>(68,769.89)</b>	<b>(74.08%)</b>	

Clerk:

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2018-04-04  
Accrual Basis

**Gracefield Christian Camp & Retreat Centre  
Profit & Loss Budget vs. Actual  
January through December 2017**

Final, after review

	<b>Jan - Dec 17</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Donations</b>				
1509 - Chapel offerings	144.25	1,320.00	(1,175.75)	10.93%
4205 - Donations individuals	15,204.93	21,105.00	(5,900.07)	72.04%
4206 - Donations Churches/organization	3,872.33	8,896.00	(5,023.67)	43.53%
4212 - Designated Donations (Individ)	3,461.94	2,750.00	711.94	125.89%
4213 - Designated Donation (Church)	100.00	4,400.00	(4,300.00)	2.27%
4218 - Gala dinner & auction	4,291.76	6,600.00	(2,380.24)	63.94%
4219 - Gala dinner donations	850.00	0.00	850.00	100.0%
4220 - Pledged donations	10,350.00	12,433.00	(2,083.00)	83.25%
4221 - Canada Helps donations	3,116.57	3,300.00	(183.43)	94.44%
<b>Total Donations</b>	<b>41,319.78</b>	<b>60,804.00</b>	<b>(19,484.22)</b>	<b>67.96%</b>
<b>Grants &amp; Other revenue</b>				
4208 - Synod block grants	45,784.00	41,493.00	4,291.00	110.34%
4209 - Presbytery Grants	5,000.00	5,500.00	(500.00)	90.91%
4407 - Government grants	9,276.00	4,269.00	5,007.00	217.29%
4410 - Fundraising Grants	2,500.00	11,000.00	(8,500.00)	22.73%
4411 - Jemima Rae Allocated	1,029.98	0.00	1,029.00	100.0%
4801 - Interest revenue	9.63	0.00	9.63	100.0%
4901 - Net Sales taxes collected	9,825.60	12,622.00	(2,796.40)	77.85%
4951 - Other revenue	667.18	0.00	667.18	100.0%
<b>Total Grants &amp; Other revenue</b>	<b>74,092.39</b>	<b>74,884.00</b>	<b>(791.61)</b>	<b>98.94%</b>
<b>Pgm Revenue - Adult/Family</b>				
4101 - Family Camp fees	707.00	2,145.00	(1,438.00)	32.96%
4102 - Family camperships allocated	0.00	0.00	0.00	0.0%
4111 - Lodge guest fees	12,615.71	49,423.00	(36,807.29)	25.53%
4112 - Lodge guests equip. rentals	1,113.27	963.00	150.27	115.6%
4121 - Tent/Trailer fees	20,715.75	24,200.00	(3,484.25)	85.6%
4122 - Camp site	5,276.01	8,324.00	(3,047.99)	63.38%
4141 - Group Retreat Fees	67,163.46	60,008.00	7,155.46	111.92%
4142 - Group program/equip rental	789.42	2,294.00	(1,504.58)	34.41%
<b>Total Pgm Revenue - Adult/Family</b>	<b>108,380.62</b>	<b>147,357.00</b>	<b>(38,976.38)</b>	<b>73.55%</b>
<b>Pgm Revenue - Child/Youth</b>				
4001 - Co-ed summer camp fees	39,170.84	52,509.00	(13,338.16)	74.6%
4010 - Coed camperships allocated	1,968.00	9,560.00	(7,592.00)	20.59%
4011 - Day Camp Fees	72.00	440.00	(368.00)	16.36%
4021 - L.I.T. Camp fees	10,239.60	5,335.00	4,904.60	191.93%
4041 - Outdoor Educ. fees	0.00	2,000.00	(2,000.00)	0.0%
4050 - March break camperships alloc.	152.97	732.00	(579.03)	20.9%
4051 - March Break camp fees	1,259.23	2,849.00	(1,589.77)	44.2%
<b>Total Pgm Revenue - Child/Youth</b>	<b>52,862.64</b>	<b>73,425.00</b>	<b>(20,562.36)</b>	<b>72.0%</b>
<b>Store Revenue</b>				
4301 - T-Shirt/Sweatshirt sales	1,497.84	1,650.00	(152.16)	90.78%
4302 - STAFF T-SHIRTS	1,332.41	0.00	1,332.41	100.0%

Clerk:

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2018-04-04  
Accrual Basis

**Gracefield Christian Camp & Retreat Centre  
Profit & Loss Budget vs. Actual  
January through December 2017**

Final, after review

	<b>Jan - Dec 17</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>4303 - Tuck adhoc sales</b>	168.35	0.00	168.35	100.0%
<b>4304 – Souvenir sales</b>	0.00	0.00	0.00	0.0%
<b>Total Store Revenue</b>	2,988.60	1,650.00	1,348.60	181.73%
<b>Total Income</b>	279,654.03	358,120.00	(78,465.97)	78.09%
<b>Gross Profit</b>	279,654.03	358,120.00	(78,465.97)	78.09%
<b>Expense</b>				
<b>Administration Expenses</b>				
<b>6001 - Wages (office admin)</b>	40,288.55	38,282.00	2,006.55	105.24%
<b>6002 - Directors Stipend</b>	10,648.50	13,421.00	(2,772.50)	79.34%
<b>6011 - Payroll Taxes (all depts)</b>	11,939.93	15,600.00	(3,660.07)	76.54%
<b>6012 - Vacation Pay (all depts)</b>	3,091.06	2,996.00	95.06	103.17%
<b>6013 - Board &amp; Lodge benefits</b>	0.00	0.00	0.00	0.0%
<b>6021 - Health Insurance (Directors)</b>	1,079.50	1,465.00	(385.50)	73.69%
<b>6031 - Pension Plan (Directors)</b>	2,044.50	2,577.00	(532.50)	79.34%
<b>6041 - Workers Comp (all depts)</b>	4,042.67	2,715.00	1,327.67	148.9%
<b>6081 - Auto Gas (admin)</b>	153.29	1,530.00	(1,376.71)	10.02%
<b>6091 - Auto mileage (Admin)</b>	1,021.60	230.00	791.60	444.17%
<b>6101 - Auto registration (all depts)</b>	1,019.75	791.00	228.75	128.92%
<b>6111 - Property/Liability Insurance</b>	21,613.69	21,407.00	206.69	100.97%
<b>6121 - Office postage</b>	1,674.09	2,185.00	(510.91)	76.62%
<b>6131 - Office supplies (all depts)</b>	613.36	1,050.00	(436.64)	58.42%
<b>6141 - Office copier</b>	3,098.21	3,648.00	(549.79)	84.93%
<b>6151 - Office postage meter</b>	528.69	612.00	(83.31)	86.39%
<b>6171 - Computer equipment/software</b>	1,020.00	1,530.00	(510.00)	66.67%
<b>6181 - Health care/infirmary</b>	183.41	311.00	(127.59)	58.97%
<b>6182 - Safety equipment</b>	1,111.00	1,632.00	(521.00)	68.08%
<b>6191 - Phone &amp; Internet services</b>	2,469.07	2,841.00	(371.93)	86.91%
<b>6201 - Prof. development (directors)</b>	1,931.68	200.00	1,731.68	965.84%
<b>6202 - Staff Training (all depts)</b>	3,399.46	1,224.00	2,175.46	277.73%
<b>6203 - Board development</b>	0.00	306.00	(306.00)	0.00%
<b>6211 - Publicity &amp; promotion</b>	3,922.64	2,200.00	1,722.64	178.3%
<b>6221 - Memberships/permits</b>	2,842.02	2,040.00	802.02	139.32%
<b>6231 - Audit prof. services</b>	0.00	0.00	0.00	0.0%
<b>6251 - Auto insurance (all depts)</b>	1,834.00	1,510.00	324.00	121.46%
<b>6511 - Fundraising events/materials</b>	587.91	2,550.00	(1,962.09)	23.06%
<b>6991 - Miscellaneous/unclassified</b>	0.00	153.00	(153.00)	0.0%
<b>8001 - Bank &amp; Merchant Card charges</b>	3,739.53	4,794.00	(1,054.47)	78.0%
<b>8011 - Line of Credit &amp; Interest</b>	1,023.19	204.00	819.19	501.56%
<b>8015 - Registration fees -online</b>	3,560.61	3,527.00	33.61	100.95%
<b>8021 - GST Net expense</b>	1,981.44	2,237.00	(255.56)	88.58%
<b>8022 - QST Net Expense</b>	2,798.57	3,651.00	(852.43)	76.65%
<b>8023 - Ontario sales taxes</b>	1,484.55	765.00	719.55	194.06%
<b>Total Administration Expenses</b>	136,746.47	140,184.00	(3,437.53)	97.55%
<b>Camp Store</b>				
<b>7671 - Souvenir Shirts</b>	1,896.58	1,530.00	366.58	123.96%

Clerk:

5:41 PM  
2018-04-04  
Accrual Basis

**Gracefield Christian Camp & Retreat Centre  
Profit & Loss Budget vs. Actual  
January through December 2017**

Final, after review

	<b>Jan - Dec 17</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>7681 - Staff theme shirts</b>	1,362.09	510.00	852.09	267.08%
<b>Total Camp Store</b>	3,258.67	2,040.00	1,218.67	159.74%
<b>Food Services</b>				
<b>5001 – Wages- kitchen staff</b>	18,989.93	28,114.00	(9,124.07)	67.55%
<b>5003 – Chef services</b>	175.00	0.00	175.00	100.0%
<b>5051 - Small kitchen equipment</b>	75.44	510.00	(434.56)	14.79%
<b>5171 – Major kitchen equipment</b>	1,279.20	0.00	1,279.20	100.0%
<b>5311 - Repairs and kitchen supplies</b>	430.55	1,530.00	(1,099.45)	28.14%
<b>5541 - Food &amp; beverage supplies</b>	36,831.43	41,091.00	(4,259.57)	89.63%
<b>5551 - Propane (cooking) supplies</b>	669.08	1,020.00	(350.92)	65.6%
<b>Total Food Services</b>	58,450.63	72,265.00	(13,814.37)	80.88%
<b>Program - Adult/Family</b>				
<b>7007 - Program supplies (Family)</b>	0.00	128.00	(128.00)	0.0%
<b>Total Program - Adult/Family</b>	0.00	128.00	(128.00)	0.0%
<b>Program - Child/Youth</b>				
<b>6701 - Wages (coed summer camp)</b>	15,413.00	19,794.00	(4,381.00)	77.87%
<b>6704 - Bus transport (Coed camp)</b>	5,651.04	0.00	5,651.04	100.0%
<b>6706 - Program equipment (Coed camp)</b>	186.62	1,224.00	(1,037.38)	15.25%
<b>6707 - Program supplies (Coed camp)</b>	2,094.06	1,530.00	564.06	136.87%
<b>6709 - Program - Aerial trek</b>	0.00	408.00	(408.00)	0.0%
<b>6721 - Wages - LIT &amp; senior pgm</b>	25,491.47	15,705.00	9,786.47	162.31%
<b>6723 - LIT Honoraria</b>	0.00	0.00	0.00	0.0%
<b>6725 - Staff Travel (LIT)</b>	599.53	0.00	559.53	100.0%
<b>6727 - Program supplies -LIT</b>	749.19	765.00	(15.81)	97.93%
<b>6741 – Wages (Outdoor educ)</b>	0.00	0.00	0.00	0.0%
<b>6743 - Honoraria (outdoor educ)</b>	0.00	0.00	0.00	0.0%
<b>6745 - Staff travel (outdoor ed)</b>	0.00	0.00	0.00	0.0%
<b>6751 - Wages - March Break camp</b>	462.00	462.00	0.00	100.0%
<b>6754 - Bus transport - March break</b>	324.74	245.00	79.74	132.55%
<b>6755 - Staff travel - March break</b>	0.00	0.00	0.00	0.0%
<b>6756 - Program equipment mark break</b>	0.00	0.00	0.00	0.0%
<b>6757 - Program Supplies march break</b>	0.00	255.00	(255.00)	0.0%
<b>7817 - Wilderness &amp; Trip Equipment</b>	303.75	1,632.00	(1,328.25)	18.61%
<b>Total Program - Child/Youth</b>	51,275.40	42,020.00	9,255.40	122.03%
<b>Property Management</b>				
<b>6301 - Wages - Maint &amp; housekeeping</b>	14,522.16	40,220.00	(25,697.84)	36.11%
<b>6303 - Housekeeping Services</b>	0.00	0.00	0.00	0.0%
<b>6361 - Staff travel - Maintenance</b>	0.00	0.00	0.00	0.0%
<b>6381 - Fuel - tractors, engines</b>	1,124.55	587.00	537.55	191.58%
<b>6401 - Housekeeping supplies</b>	2,426.30	3,060.00	(633.70)	79.29%
<b>6411 - Repairs &amp; building supplies</b>	6,533.59	10,200.00	(3,666.41)	64.06%
<b>6414 - Water testing and maintenance</b>	9,403.58	7,140.00	2,263.58	131.7%
<b>6421 - Road Maintenance &amp; Snow removal</b>	3,216.92	4,080.00	(863.08)	78.85%
<b>6431 - Garbage/septic collection</b>	3,328.64	3,366.00	(37.36)	98.89%
<b>6432 - Trailer permits</b>	(120.00)	0.00	(120.00)	100.0%

Clerk:

**The 144<sup>th</sup> annual meeting  
The Synod of Québec and Eastern Ontario  
Knox Presbyterian Church, Vankleek Hill, Ontario  
Friday and Saturday, October 19<sup>th</sup> and October 20<sup>th</sup>, 2018**

**Appendix K – page 31**

5:41 PM 2018-04-04 Accrual Basis	Gracefield Christian Camp & Retreat Centre Profit & Loss Budget vs. Actual January through December 2017			Final, after review	
	Jan - Dec 17	Budget	\$ Over Budget	% of Budget	
<b>6441 · Hydro electricity</b>	13,749.21	16,830.00	(3,080.79)	81.7%	
<b>6451 · Auto repair &amp; maintenance</b>	1,417.18	3,060.00	(1,642.82)	46.31%	
<b>6452 · Vehicle depreciation/purchase</b>	1,815.00	0.00	1,815.00	100.0%	
<b>6471 · Major maint. Equipment</b>	0.00	1,020.00	(1,020.00)	0.0%	
<b>7813 · Structural Improvement projects</b>	0.00	0.00	0.00	0.0%	
<b>Total Property Management</b>	57,417.13	89,563.00	(32,145.87)	64.11%	
<b>Total Expense</b>	307,148.30	346,200.00	(39,051.70)	88.72%	
<b>Net Ordinary Income</b>	<b>(27,494.27)</b>			<b>(230.66%)</b>	
<b>Other Income</b>					
<b>Capital Maint. Grants</b>					
<b>4413 · Erskine- Historic bid grants</b>	23,432.27	0.00	23,432.27	100.0%	
<b>4526 · JR fire Insurance</b>	42,201.12	0.00	42,201.12	100.0%	
<b>7909 · Grants for septic system</b>	165,889.52	0.00	165,889.52	100.0%	
<b>7910 · Grants for Water Treatment Proj</b>	3,549.50	0.00	3,549.50	100.0%	
<b>Total Capital Maint. Grants</b>	235,072.41	0.00	235,072.41	100.0%	
<b>GCCRC transition</b>					
<b>4412 · Erskine- Strat Planning grants</b>	3,327.68	0.00	3,327.68	100.0%	
<b>Total GCCRC transition</b>	3,327.68	0.00	3,327.68	100.0%	
<b>Site development grants</b>					
<b>4414 · Bitobi Legacy Facility Grants</b>	19,365.87	0.00	19,365.87	100.0%	
<b>4415 · Erskine Legacy Facility Grants</b>	40,978.53	0.00	40,978.53	100.0%	
<b>4512 · Site Development Donations</b>	1,093.95	0.00	1,093.95	100.0%	
<b>Total Site development grants</b>	61,438.35	0.00	61,438.35	100.0%	
<b>Total Other Income</b>	299,838.44	0.00	299,838.44	100.0%	
<b>Other Expense</b>					
<b>Capital Maintenance Pgm</b>					
<b>7824 · White Pine Septic system</b>	165,889.52	0.00	165,889.52	100.0%	
<b>7825 · Historic building reno projects</b>	23,432.27	0.00	23,432.27	100.0%	
<b>7826 · JR fire renovations</b>	47,201.12	0.00	47,201.12	100.0%	
<b>7920 · Water Treatment Expenses</b>	3,549.50	0.00	3,549.50	100.0%	
<b>Total Capital Maintenance Pgm</b>	240,072.41	0.00	240,072.41	100.0%	
<b>GCCRC transition costs</b>					
<b>7201 · GCCRC transition expense</b>	8,008.27	0.00	8,008.27	100.0%	
<b>7202 · Strategic Planning</b>	3,327.68	0.00	3,327.68	100.0%	
<b>Total GCCRC transition costs</b>	11,335.95	0.00	11,335.95	100.0%	
<b>Site and Property Development</b>					
<b>7866 · Staff/LIT Cabins</b>	19,365.87	0.00	19,365.87	100.0%	
<b>7867 · Family Cabin Village</b>	40,978.53	0.00	40,978.53	100.0%	
<b>7868 · Tent &amp; Trailer Washroom</b>	1,093.95	0.00	1,093.95	100.0%	
<b>Total Site and Property Development</b>	61,438.35	0.00	61,438.35	100.0%	
<b>Total Other Expense</b>	312,846.71	0.00	312,846.71	100.0%	
<b>Net Other Income</b>	<b>(13,008.27)</b>			<b>100.0%</b>	
<b>Net Income</b>	<b>(40,502.54)</b>			<b>(52,422.54)</b>	
				<b>(339.79%)</b>	

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2018-04-04  
Accrual Basis

**Gracefield Christian Camp & Retreat Centre  
Profit & Loss Prev Year Comparison  
January through December 2017**

Final, after review

	Jan - Dec 17	Jan - Dec 16	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Donations</b>				
1509 · Chapel offerings	144.25	555.88	(411.63)	(74.05%)
4205 · Donations individuals	15,204.93	15,870.15	(665.22)	(4.19%)
4206 · Donations Churches/organization	3,872.33	6,776.52	(2,904.19)	(42.86%)
4212 · Designated Donations (Individ)	3,461.94	4,632.71	(1,170.77)	(25.27%)
4213 · Designated Donation (Church)	100.00	1,301.00	(1,201.00)	(92.31%)
4218 · Gala dinner & auction	4,219.76	0.00	4,291.76	100.0%
4219 · Gala dinner donations	850.00	0.00	850.00	100.0%
4220 · Pledged donations	10,350.00	10,395.00	(45.00)	(0.43%)
4221 · Canada Helps donations	3,116.57	2,549.12	567.45	22.26%
<b>Total Donations</b>	<b>41,319.78</b>	<b>42,080.38</b>	<b>(760.60)</b>	<b>(1.81%)</b>
<b>Grants &amp; Other revenue</b>				
4208 · Synod block grants	45,784.00	44,193.00	1,591.00	3.6%
4209 · Presbytery Grants	5,000.00	5,000.00	0.00	0.0%
4407 · Government grants	9,276.00	8,902.00	374.00	4.2%
4410 · Fundraising Grants	2,500.00	4,000.00	(1,500.00)	(37.5%)
4411 · Jemima Rae Allocated	1,029.00	0.00	1,029.98	100.0%
4801 · Interest revenue	9.63	0.00	9.63	100.0%
4901 · Net Sales taxes collected	9,825.60	9,926.87	(101.27)	(1.02%)
4951 · Other revenue	667.18	549.68	117.50	21.38%
<b>Total Grants &amp; Other revenue</b>	<b>74,092.39</b>	<b>72,571.55</b>	<b>1,520.84</b>	<b>2.1%</b>
<b>Pgm Revenue - Adult/Family</b>				
4101 · Family Camp fees	707.00	2,306.00	(1,599.00)	(69.34%)
4111 · Lodge guest fees	12,615.71	13,249.60	(633.89)	(4.78%)
4112 · Lodge guests equip. rentals	1,113.27	1,064.32	48.95	4.6%
4121 · Tent/Trailer fees	20,715.75	21,034.50	(318.75)	(1.52%)
4122 · Camp site	5,276.01	7,979.45	(2,703.44)	(33.88%)
4141 · Group Retreat Fees	67,163.46	65,882.14	1,281.32	1.95%
4142 · Group program/equip rental	789.42	822.33	(32.91)	(4.0%)
<b>Total Pgm Revenue - Adult/Family</b>	<b>108,380.62</b>	<b>112,338.34</b>	<b>(3,957.72)</b>	<b>(3.52%)</b>
<b>Pgm Revenue - Child/Youth</b>				
4001 · Co-ed summer camp fees	39,170.84	43,909.46	(4,738.62)	(10.79%)
4010 · Coed camperships allocated	1,968.00	5,297.78	(3,329.78)	(62.85%)
4011 · Day Camp Fees	72.00	0.00	72.00	100.0%
4021 · L.I.T. Camp fees	10,239.60	3,724.00	6,515.60	174.96%
4050 · March break camperships alloc.	152.97	656.00	(503.03)	(76.68%)
4051 · March Break camp fees	1,259.23	3,039.30	(1,780.07)	(58.57%)
<b>Total Pgm Revenue - Child/Youth</b>	<b>52,862.64</b>	<b>56,626.54</b>	<b>(3,763.90)</b>	<b>(6.65%)</b>
<b>Store Revenue</b>				
4301 · T-Shirt/Sweatshirt sales	1,497.84	1,568.94	(71.10)	(4.53%)
4302 · STAFF T-SHIRTS	1,332.41	1,070.57	261.84	24.46%
4303 · Tuck adhoc sales	168.35	0.00	168.35	100.0%

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Accrual Basis

Gracefield Christian Camp & Retreat Centre  
Profit & Loss Prev Year Comparison  
January through December 2017

Final, after review

	Jan - Dec 17	Jan - Dec 16	\$ Change	% Change
<b>Total Store Revenue</b>	2,998.60	2,639.51	359.09	13.6%
<b>Total Income</b>	279,654.03	286,256.32	(6,602.29)	(2.31%)
<b>Gross profit</b>	279,654.03	286,256.32	(6,602.29)	(2.31%)
<b>Expense</b>				
<b>Administration Expenses</b>				
6001 · Wages (office admin)	40,288.55	37,949.40	2,339.15	6.16%
6002 · Directors Stipend	10,648.50	16,132.32	(5,483.82)	(33.99%)
6011 · Payroll Taxes (all depts)	11,939.93	12,427.33	(487.40)	(3.92%)
6012 · Vacation Pay (all depts)	3,091.06	2,653.15	437.91	16.51%
6013 · Board & Lodge benefits	0.00	0.00	0.00	0.0%
6021 · Health Insurance (Directors)	1,079.50	3,951.91	(2,872.41)	(72.68%)
6031 · Pension Plan (Directors)	2,044.50	3,097.42	(1,052.92)	(33.99%)
6041 · Workers Comp (all depts)	4,042.67	2,401.11	1,641.56	68.37%
6081 · Auto Gas (admin)	153.29	1,163.30	(1,010.01)	(86.82%)
6091 · Auto mileage (Admin)	1,021.60	0.00	1,021.60	100.0%
6101 · Auto registration (all depts)	1,019.75	654.23	365.52	55.87%
6111 · Property/Liability Insurance	21,613.69	21,049.56	564.13	2.68%
6121 · Office postage	1,674.09	2,605.52	(931.43)	(35.75%)
6131 · Office supplies (all depts)	613.36	608.17	5.19	0.85%
6141 · Office copier	3,098.21	3,125.96	(27.75)	(0.89%)
6151 · Office postage meter	528.69	562.54	(33.85)	(6.02%)
6171 · Computer equipment/software	1,020.00	1,008.00	12.00	1.19%
6181 · Health care/infirmary	183.41	1,986.00	(1,802.59)	(90.77%)
6182 · Safety equipment	1,111.00	1,076.00	35.00	3.25%
6191 · Phone & Internet services	2,469.07	2,505.97	(36.90)	(1.47%)
6201 · Prof. development (directors)	1,931.68	0.00	1,931.00	100.0%
6202 · Staff Training (all depts)	3,399.46	67.80	3,331.66	4,913.95%
6203 · Board development	0.00	125.15	(125.15)	(100.0%)
6211 · Publicity & promotion	3,922.64	1,602.85	2,319.79	144.73%
6221 · Memberships/permits	2,842.02	2,532.02	310.00	12.24%
6251 · Auto insurance (all depts)	1,834.00	1,430.00	404.00	28.25%
6511 · Fundraising events/materials	587.91	200.00	387.91	193.96%
6991 · Miscellaneous/unclassified	0.00	79.24	(79.24)	(100.0%)
8001 · Bank & Merchant Card charges	3,739.53	3,972.58	(233.05)	(5.87%)
8011 · Line of Credit & Interest	1,023.19	841.05	182.14	21.66%
8015 · Registration fees -online	3,560.61	3,245.61	315.00	9.71%
8021 · GST Net expense	1,981.44	1,536.25	445.19	28.98%
8022 · QST Net Expense	2,798.57	2,447.50	351.07	14.34%
8023 · Ontario sales taxes	1,484.55	776.66	707.89	91.15%
<b>Total Administration Expenses</b>	136,746.47	133,814.60	2,931.87	2.19%
<b>Camp Store</b>				
7671 · Souvenir Shirts	1,896.58	1,521.50	375.08	24.65%
7681 · Staff theme shirts	1,362.09	1,686.06	(323.97)	(19.22%)
<b>Total Camp Store</b>	3,258.67	3,207.56	51.11	1.59%
<b>Food Services</b>				

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		Jan - Dec 17	Jan - Dec 16	\$ Change % Change
5001 · Wages - kitchen staff	18,989.93	19,025.40	(35.47)	(0.19%)
5003 · Chef Services	175.00	0.00	175.00	100.0%
5051 · Small kitchen equipment	75.44	162.27	(86.83)	(53.51%)
5171 · Major kitchen equipment	1,279.20	0.00	1,279.20	100.0%
5311 · Repairs and kitchen supplies	430.55	1,379.98	(949.43)	(68.8%)
5541 · Food & beverage supplies	36,831.43	30,065.49	6,765.94	22.5%
5551 · Propane (cooking) supplies	669.08	1,106.85	(437.77)	(39.55%)
<b>Total Food Services</b>	<b>58,450.63</b>	<b>51,739.99</b>	<b>6,710.64</b>	<b>12.97%</b>
<b>Program - Child/Youth</b>				
6701 · Wages (coed summer camp)	15,413.00	14,287.43	1,125.57	7.88%
6704 · Bus transport (Coed camp)	5,651.04	282.67	5,368.37	1,899.17%
6706 · Program equipment (Coed camp)	186.62	644.04	(457.42)	(71.02%)
6707 · Program supplies (Coed camp)	2,094.06	692.83	1,401.23	202.25%
6721 · Wages - LIT & senior pgm	25,491.47	13,516.84	11,974.63	88.59%
6723 · LIT Honoraria	0.00	2,280.00	(2,280.00)	(100.0%)
6725 · Staff Travel (LIT)	599.53	624.00	(24.47)	(3.92%)
6727 · Program supplies -LIT	749.19	3,517.13	(2,767.94)	(78.7%)
6743 · Honoraria (outdoor educ)	0.00	0.00	0.00	0.0%
6751 · Wages - March Break camp	462.00	448.00	14.00	3.13%
6754 · Bus transport - March break	324.74	0.00	324.74	100.0%
6755 · Staff travel - March break	0.00	136.80	(136.80)	(100.0%)
6757 · Program Supplies march break	0.00	29.50	(29.50)	(100.0%)
7817 · Wilderness & Trip Equipment	303.75	0.00	303.75	100.0%
<b>Total Program - Child/Youth</b>	<b>51,275.40</b>	<b>36,459.24</b>	<b>14,816.16</b>	<b>40.64%</b>
<b>Property Management</b>				
6301 · Wages - Maint & housekeeping	14,522.16	20,358.97	(5,836.81)	(28.67%)
6303 · Housekeeping Services	0.00	1,195.93	(1,195.93)	(100.0%)
6381 · Fuel - tractors, engines	1,124.55	265.72	858.83	323.21%
6401 · Housekeeping supplies	2,426.30	2,044.25	382.05	18.69%
6411 · Repairs & building supplies	6,533.59	5,499.09	1,034.50	18.81%
6414 · Water testing and maintenance	9,403.58	6,731.79	2,671.79	39.69%
6421 · Road Maintenance & Snow removal	3,216.92	3,230.00	(13.08)	(0.41%)
6431 · Garbage/septic collection	3,328.64	3,349.99	(21.35)	(0.64%)
6432 · Trailer permits	(120.00)	0.00	(120.00)	(100.0%)
6441 · Hydro electricity	13,749.21	14,848.11	(1,098.90)	(7.4%)
6451 · Auto repair & maintenance	1,471.18	351.36	1,065.82	303.34%
6452 · Vehicle depreciation/purchase	1,815.00	0.00	1,815.00	100.0%
7813 · Structural Improvement projects	0.00	1,135.06	(1,135.06)	(100.0%)
<b>Total Property Management</b>	<b>57,417.13</b>	<b>53,010.27</b>	<b>(1,593.14)</b>	<b>(2.7%)</b>
<b>Total Expense</b>	<b>307,148.30</b>	<b>284,231.66</b>	<b>22,916.64</b>	<b>8.06%</b>
<b>Net Ordinary Income</b>	<b>(27,494.27)</b>	<b>2,024.66</b>	<b>(29,518.93)</b>	<b>(1,457.97%)</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
Capital Maint. Grants				
4413 – Erskine - Historic bid grants	23,432.27	10,214.01	13,218.26	129.41% note 3

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Accrual Basis

**Gracefield Christian Camp & Retreat Centre  
Profit & Loss Prev Year Comparison  
January through December 2017**

Final, after review

	Jan - Dec 17	Jan - Dec 16	\$ Change	% Change	
4526 - JR fire insurance	42,201.12	0.00	42,201.12	100.0%	<i>note 7</i>
7909 - Grants for septic system	165,889.52	750.00	165,139.52	22,018.6%	<i>note 6</i>
7910 - Grants for Water Treatment Proj	3,549.50	0.00	3,549.50	100%	<i>note 6</i>
<b>Total Capital Maint. Grants</b>	<b>235,072.41</b>	<b>10,964.01</b>	<b>224,108.40</b>	<b>2,044.04%</b>	
<b>GCCRC transition</b>					
4412 - Erskine Strat planning grants	3,327.68	16,626.70	(13,299.02)	(79.99%)	<i>note 3</i>
<b>Total GCCRC transition</b>	<b>3,327.68</b>	<b>16,626.70</b>	<b>(13,299.02)</b>	<b>(79.99%)</b>	
<b>Site development grants</b>					
4414 - Bitobi Legacy Facility Grants	19,365.87	0.00	19,365.87	100.0%	<i>note 4</i>
4415 - Erskine Legacy Facility Grants	40,978.53	0.00	40,978.53	100.0%	<i>note 3</i>
4512 - Site Development Donations	1,093.65	0.00	1,093.95	100.0%	
<b>Total Site development grants</b>	<b>61,438.35</b>	<b>0.00</b>	<b>61,438.35</b>	<b>100.0%</b>	
<b>Total Other Income</b>	<b>299,838.44</b>	<b>27,590.71</b>	<b>272,247.73</b>	<b>986.74%</b>	
<b>Other Expense</b>					
<b>Capital Maintenance Pgm</b>					
7824 - White Pine Septic system	165,889.52	750.00	165,139.52	22,018.6%	<i>note 6</i>
7825 - Historic building reno projects	23,432.27	10,214.01	13,218.26	129.41%	<i>note 3</i>
7826 - JR fire renovations	47,201.12	0.00	47,201.12	100.0%	<i>note 7</i>
7920 - Water Treatment Expenses	3,549.50	0.00	3,549.50	100.0%	<i>note 6</i>
<b>Total Capital Maintenance Pgm</b>	<b>240,072.41</b>	<b>10,964.01</b>	<b>229,108.40</b>	<b>2,089.64%</b>	
<b>GCCRC transition costs</b>					
7201 - GCCRC transition expenses	8,008.27	0.00	8,008.27	100.0%	<i>note 8</i>
7202 - Strategic Planning	3,327.68	16,626.70	(13,299.02)	(79.99%)	<i>note 3</i>
<b>Total GCCRC transition costs</b>	<b>11,335.95</b>	<b>16,626.70</b>	<b>(5,290.75)</b>	<b>(31.82%)</b>	
<b>Site and Property Development</b>					
7866 - Staff/LIT cabins	19,365.87	0.00	19,365.87	100.0%	<i>note 4</i>
7867 - Family Cabin Village	40,978.53	0.00	40,978.53	100.0%	<i>note 3</i>
7868 - Tent & Trailer Washroom	1,093.95	0.00	1,093.95	100.0%	
<b>Total Site and Property Development</b>	<b>61,438.35</b>	<b>0.00</b>	<b>61,438.35</b>	<b>100.0%</b>	
<b>Total Other Expense</b>	<b>312,846.71</b>	<b>27,590.71</b>	<b>285,256.00</b>	<b>1,033.88%</b>	
<b>Net Other Income</b>	<b>(13,008.27)</b>	<b>0.00</b>	<b>(13,008.27)</b>	<b>(100.0%)</b>	
<b>Net Income</b>	<b>(40,502.54)</b>	<b>2,024.66</b>	<b>(42,527.20)</b>	<b>(2,100.46%)</b>	

Clerk:

**Gracefield Christian Camp & Retreat Centre****Explanatory Notes to the financial statements for December 31st 2017****Note 1:**

There are 3 available cash accounts: #1001 Desjardins chequing account 13148, #2001 Desjardins Line of Credit & #1499 Undeposited Funds (which includes donations and grants postmarked in 2017 but received very late, or after year-end, and hence not yet deposited in the bank as of the period closing date). The authorized maximum limit on the line of credit was increased to \$70,000 during the year to support the cash flow needs of the sizeable projects undertaken during the year. Due to the substantial value of insurance claims (\$18,913) and grant funds (\$41,197) received right at year-end for projects already completed there was a remaining draw on the line of credit which was cleared in January.

**Note 2:**

The camp is a full member of the Caisse Populaire Desjardins credit union with whom we hold all our bank accounts. Account #1004 Desjardins share account reflects the mandatory \$5 held for active membership in the credit union.

**Note 3:**

In January 2011 the Presbytery of Ottawa agreed to the proposal from the Westminster congregation that a portion of the proceeds from the sale of the former Erskine Church property be allocated to Gracefield Camp. The relevant portion of the motion approved by Presbytery was: "...\$200,000 to Gracefield Christian Camp and Retreat Centre for a meaningful project that honours the legacy of Service and Ministry of the Erskine Congregation".

Subsequently the designated funds, plus interest, valued at \$204,372.59 were transferred to the consolidated investment portfolio of the Presbyterian Church in Canada to be held on behalf of Gracefield Camp. This fund is under the control of the Gracefield Board of Directors and is considered an internally restricted fund called "The Erskine Legacy Fund".

Due to substantial operating deficits of approximately \$201,000 in the years 2010-2012 the board chose to withdraw a total of \$140,000 from the fund to be able to continue camp operations. The amount withdrawn from the Erskine fund, plus accumulated interest, was initially recorded as a loan. With no prospect of paying down the loan in the foreseeable future, and with the concurrence of the Westminster session, the loan balance of \$143,540.79 at December 31st 2014 was written off by the Board of Directors effective December 31st 2015 and the balance reduced to zero.

The PCC Consolidated Portfolio camp account (#1010) was liquidated at the end of the third quarter 2017 as withdrawals during the third quarter for approved projects would cause the balance to fall well below the new minimum balance requirements introduced by the PCC portfolio managers. The remaining balance was transferred to the chaining account. Any changes in the market value of the portfolio before liquidation (+\$1,802.65 in 2017) were also recorded as changes to account #2350 Erskine Legacy Fund balance.

In 2017 the board approved grants totaling \$67,738.48 from the Erskine Legacy Fund to complete the Strategic Planning process (\$3,327.68), replacement of the roof on the historic Beaver Lodge (\$23,432.27), and construction of the Family Cabin Village (\$40,978.53). These grants are recorded on the P&L Income Statement in other income accounts #4413, #4412 & #4415 respectively. The remaining balance in the Erskine Legacy Fund is recorded as an internally restricted fund in #2350 Erskine Legacy Fund.

**Note 4**

In May 2017 the camp received from the Presbytery of Ottawa a one -third portion of the Presbyterian share of the net proceeds from the sale of Camp Bitobi. These funds, in the amount of \$55,750.00, are to be used for renewal of the children's camp cabin-based programmes including any necessary cabin renovations or development. This fund is under the control of the Gracefield Board of Directors and is considered an internally restricted fund called "The Camp Bitobi Legacy Fund".

In 2017 the board approved grants totalling \$19,365.87 from this fund for construction of two new programme staff cabins in the children's cabin area. This grant is recorded on the P&L Income Statement in other income account #4414. The remaining balance in the Camp Bitobi Legacy Fund is recorded as an internally restricted fund in #2352 Camp Bitobi Legacy Fund.

**Note 5:**

From time to time the camp receives donations from individuals and churches designated for specific purposes. If the initial donation is substantial and expected to take several years to expend, these externally restricted funds are recorded in accounts #2301 to #2320. As the funds are expended for their designated purpose the amount is recorded as revenue in the year the expense was incurred and the balance of each fund reduced accordingly. It is the Board's intent to use such funds for their designated purpose at the earliest opportunity. The board has a long standing policy to add imputed interest at the 1-year GIC rate to any such fund, existing for more than a year, with a balance of \$5,000 or more at December 31st. According to this policy interest in the amount of \$181.92 was accrued to account #2352 Camp Bitobi Legacy Fund in 2017. A designated donation of \$5,000 for the washroom project (held in account #2308 Capital Projects Fund) was received right at year-end and thus was not eligible for 2017 under this policy.

Small designated donations expected to be expended within a year of receipt are held in account #2401 Deferred Revenue along with guest prepaid deposits and other anticipated revenues accrued but not yet received. In 2015 the camp entered into a contract with a local forestry co-op to complete a renewal of the forest in certain areas of the camp property. The project was expected to yield a total net income of approximately \$8,000 of which \$5,090 was received in 2015. Due to unforeseen weather circumstances the remaining portion of the project has been delayed and an amount of \$3,000 is still outstanding. This has been recorded as an accounts receivable and included in account #2401 Deferred Revenue. The project was completed in early 2018 and thus the revenue will be recognized in 2018. The balance in account #2401 also comprises \$175 donated toward a pellet stove in one of the cabins, and an amount of \$3,270.88 as the Sandy Higgs-Nesbitt Memorial fund. The family has not yet indicated a preferred use for this fund.

**Note 6:**

In 2005 at the 131st meeting the Synod of Quebec & Eastern Ontario approved proceeding with the water & septic system projects based on a budget of \$262,900 including net sales taxes. Approval was given for a loan of \$150,000 provided that the required money was received to cover the remaining cost of the project. The loan was to be paid back over a period of 20 years. At the 132nd meeting of Synod (October 20th - 21st 2006) funding already received from various sources was \$82,555 leaving a shortfall of \$180,345. The Synod passed the following motion "...that the synod approve the borrowing of additional funds required for the water and septic system projects at the Gracefield Camp & Conference Centre from up to \$150,000 to up to \$180,000 at the lowest possible interest rate."

As of December 31st 2015 the water treatment system had been completed but an inoperative portion of the UV system had to be redesigned and rebuilt in 2017 at a cost of \$3,549.50 bringing the final cost of installation to \$93,712 (over the 2006 budget by \$6,202). The new septic system was completed in late 2017 and the old system discontinued, but the contractor has some final clean-up work to be done in the spring of 2018. The final cost of the septic system was \$173,331 (under the 2006 budget by \$2,059). Funding for these projects included \$230,588 from the synod capital maintenance program (including a loan of \$45,000 from Ottawa Presbytery), and \$40,738 of designated funds held by the camp. There is \$4,283 remaining in account #2306 Water/Septic Capital Fund of water/septic designated funds available for any contingencies that may arise such as finishing any landscaping required.

**Note 7:**

In late summer 2017 an electrical fire occurred in the Jolly Roger laundry room destroying the appliances, causing damage to drywall, and smoke damage to carpets and furnishings in the lounge. Necessary repairs and replacement appliances cost \$47,201.12 which was all covered by the property insurance except for a \$5,000 deductible.

**Note 8:**

The camp hired a new Executive Director, Bruce Howard, effective October 1st 2017. One-time resettlement costs were just over \$8,000 and are reported in account #7201 Transition expense to be consistent with prior years.

**Note 9:**

On January 1st 2000 the camp converted their books from the previous Fortune1000/Acombe system used by the external bookkeeper to the Quickbooks accounting software. The opening balance was recorded in account #3000 Opening Balance Equity at that time. The negative equity amount of -\$59,052.83 comprised primarily the balance of the mortgage on White Pine Lodge (\$49,150, paid off by mid-2001) plus the remaining amount of the operating deficit accumulated in the previous three decades of the camp's life (all of which was cleared by the end of 2009).

The net accumulated operating surplus since opening Quickbooks to the end of the prior year is recorded in account #3900 Retained Earnings. The current year surplus or deficit is shown as Net income. The outstanding accumulated operating surplus or deficit since the camp began (the total of lines 3000, 3900 and Net income) is then shown as Total Equity. This stands at -\$93,624.55 at the end of 2017.

### **CAMP D'ACTION BIBLIQUE**

1. The camp continues to move forward with your support and prayers. The following updates are submitted to the Synod of Quebec and Eastern Ontario for your information and consideration.
2. Camp Committee. The camp committee continues to meet on an as required basis. The last meeting was August 17<sup>th</sup>, 2018.
3. Campers. A total of 193 campers (or 159 camper weeks) enjoyed CAB this past summer.
4. Summer Staff. In 2018 we had a significant number of returning staff mixed with new volunteers. There were 27 different staff (totaling 118 staff weeks including training).
5. United Spirit Group. What a great way to start the summer. A busy United Spirit Group week with a total of 107 people (8camp support) was successfully conducted the last week of June. Indications are they were very happy and plan to return for the same week in 2019.
6. Open House, Saturday, June 30<sup>th</sup>, 2018. A beautiful day and Rev Sybil Mosley from Livingstone Presbyterian Church led the worship service in the new gazebo. The ladies of St Andrew's Sherbrooke provided the desserts and the ladies of St Andrew's Melbourne the salads. As always a great meal was had by all.
7. Curriculum. The summer program was provided by the PCC. The theme for summer 2018 was "Beyond Belief- The Universe of God". An excellent product that the staff could use and build upon.
8. Maintenance. The amount of "tender loving care" our buildings and property needs is never ending. Unplanned expenses including a new water hot water tank and sensors for the water system were purchased and installed. The camp will be purchasing a new storage shed and are investigating the possibility of getting a cabin like cabin #8 constructed.
9. CAB website is available at <http://www.cabqc.ca/>. The camp Facebook page is being used by staff and campers much more than in past years.
10. Welcome Hall Mission. WHM in Montreal sent 100 campers over three 4 day camps during a two-week period. Extra staff was hired and the campers had a wonderful time. Having most beds filled was very encouraging. The highlight of the middle camp was the Municipality of Cleveland provided a mechoui dinner. A whole pig and chicken drumsticks done on the BBQ by municipal staff. A great feed was had by all.

**Camp d'action biblique (cont'd):**

11. Financial Statement. The camp is ending the year in a sound financial position. This will allow us to consider some larger facilities upkeep activities for next summer (replace retaining wall on pond) and provides an opportunity to replace some of our older mattresses.
12. 2019 Schedule. It is envisaged that camp will run another 7 week schedule next summer. United Spirit Group, one week of training, followed by 5 camper weeks with 2 dedicated to Welcome Hall Mission. The Open House will be held on Saturday, June 29<sup>th</sup>, 2019 and the retreat will again be the second weekend in September. The planned 2019 schedule is attached.
13. Past & Future. My 19<sup>th</sup> summer completed with the camp committee. I continue to be encouraged and motivated by what we've accomplished in 71+ years of camping in the Presbytery of Quebec and Montreal. This has achieved through the excellent cooperation of many individuals and organizations over the years. I am also pleased the little improvements we achieve annually (gazebo this year) and the immense opportunity that lies ahead. The need for additional (some new and local), dedicated volunteers, especially on camp committee would be openly welcomed.
14. The Synod of Quebec and Eastern Ontario continued strong support, enables Camp d'action biblique to deliver a high quality, bilingual Ministry.

If you have any questions, please do not hesitate to call.



C.A. Dewar      September 20<sup>th</sup>, 2018  
Director General (Convenor)/ Secretary  
Camp d'action biblique  
(613) 822-9881 (Home) (613) 614-9224 (Cellular) (613) 945-0578 (work)



## **2019 Camp d'action biblique Schedule**

**United Spirit Group:** Friday, June 21<sup>st</sup> (4 p.m.) – Saturday, June 29<sup>th</sup> (10 a.m.)

**Open House:** Saturday, June 29<sup>th</sup> (2 – 8 p.m.)

**Pre-Camp:** Monday, July 1<sup>st</sup> (2 p.m.) – Saturday, July 6<sup>th</sup> (10 a.m.)

**Junior Camp 1 (ages 8-12):** Sunday, July 7<sup>th</sup> (5 p.m.) – Saturday, July 13<sup>th</sup> (10 a.m.)

**Welcome Hall Mission Weeks (ages 8-12):** Sunday, July 14<sup>th</sup> (5 p.m.) – Sunday, July 28<sup>th</sup> (10 a.m.)

**Camp Rental:** Sunday, July 28<sup>th</sup> - Sunday, August 4<sup>th</sup> (10 a.m.)

**Junior Camp 2 (ages 8-12):** Sunday, August 4<sup>th</sup> (5 p.m.) – Saturday, August 10<sup>th</sup> (10 a.m.)

**Youth Camp (ages 13-16):** Sunday, August 11<sup>th</sup> (5 p.m.) – Saturday, August 17<sup>th</sup> (10 a.m.)

**Camp Rental:** Sunday, August 18<sup>th</sup> – Saturday, August 24<sup>th</sup>

**Retreat:** Friday, September 6<sup>th</sup> (5 p.m.) - Sunday September 8<sup>th</sup> (2 p.m.)

**For general information or camp rental possibilities, please visit or contact CAB by:**

Website: [www.cabqc.ca](http://www.cabqc.ca)

E-mail: [cabqc@yahoo.ca](mailto:cabqc@yahoo.ca)

Phone: (819) 826-5400 (June to August)  
(450) 923-0794  
(450) 826-4599

Address: Camp d'action biblique  
P.O. Box 3154  
Richmond, Québec J0B 2H0

## **MEMORIAL RECORDS**

### **Presbytery of Montréal**

**THE REV. ALICE E. IARRERA**

**B.A., B.Th., M.Div.**

The Rev. Alice Iarrera (nee Quimby) passed away on December 11, 2017 at the age of 80. Predeceased by her husband, Rev. Arthur Iarrera. Deeply missed by her children Paul, Linda (Jean-Paul) and Bruce (Mila), her grandchildren Alix, Elie, Élise and Thomas, and her sister-in-law Lillian Iarrera.

A funeral service was held on December 19, 2018 at the Complexe Funéraire des Trembles in Montréal.

### **Presbytery of Ottawa**

**THE REV. ERNEST J. ZUGOR**

**B.A., B.Sc, BTh.**

The Presbytery of Ottawa records its sorrow in the departure from this life on May 7, 2018 of retired pastor Ernest J. Zugor, and its gratitude to God for his life and faith in the resurrection and for his labours in the gospel of our Lord Jesus Christ and their enduring and eternal fruit. Ernest Joseph Zugor was born July 27, 1924 in Székesfehérvár. He married Margot Voise on October 26, 1946. In 1949 he was awarded a diploma in agrarian engineering from the Agrarian University of Magyaróvár. In 1950 the Zugors emigrated to Argentina where he found work as an engineer in the research department of an agricultural machinery manufacturer.

In 1960, called by Jesus Christ, he commenced four years of study leading to a diploma in evangelical theology, and was ordained into Christian ministry in 1964 in Chicago. He served in the Detroit Hungarian Presbyterian Church, conducting services in both English and Hungarian. From 1965 through 1969 he ministered among Hungarian Christians in Miami, and thereafter in various locations in Pennsylvania and Ohio. In 1973 he was invited to Windsor, Ontario, and thence to Brantford, where he remained eight years.

On February 10, 1985, his name was added to the roll of the Presbytery of Ottawa, and he served as minister of Calvin Hungarian Church, Ottawa for eighteen years until his retirement in 2003, after which he was named Minister Emeritus of the congregation. In addition to his pastoral labours among the Hungarian-speaking people, he also embraced mission outreach among Spanish-speaking immigrants from Chile, El Salvador, Colombia, and Mexico.

He established and maintained an excellent relationship with the Hungarian Catholic congregation in Ottawa, and shared in many events with their pastor László László, supporting and sustaining the Hungarian diaspora community in Ottawa.

Ernest and Margot welcomed many of the refugees from 1956 from Hungary into their home, assisting them in a multitude of ways. Their dedication and significant contribution was recognized by the Certified Hungarian Freedom Fighters World Association, whose president

**Memorial Records (cont'd):**

presented Ernest with the “Loyalty to the Nation” cross of merit.

Ernest is survived by his wife of nearly seventy-two years, Margot; son, Alpár (Teri); daughter Carmen; four grandchildren; and seven great-grandchildren.

A memorial service including prayers and music contributed by members of his family was held on May 16, 2018 at Westminster Church, Ottawa, conducted by W. J. Ball, and assisted by G. L. Zimmerman and J. T. Hurd.

*“In that day they will say, ‘Surely this is our God; we trusted in him, and he saved us. This is the Lord, we trusted in him; let us rejoice and be glad in his salvation.’” (Isaiah 25: 9, NIV)*

**The Presbytery of Seaway-Glengarry**

THE REV. JAMES PETER JONES

B.A., B.D.

The Rev. James Peter Jones of Brockville passed away peacefully at the age of 87 on July 14, 2018. James Peter was born in Lethbridge, Alberta and was a Canadian boxing champion in his youth. In 1951 he joined the RCMP and served as a constable until answering God’s call to ordained ministry. He graduated from The Presbyterian College in 1960, and was ordained by the Presbytery of Montréal on April 28, 1960.

On September 14, 1960, James Peter began his Ordained Missionary Appointment to St. Giles Church, Sault Ste. Marie and Knox Church, Bar River. He moved back to Montréal and on October 10, 1961 began serving as Assistant to the Minister at The Church of St. Andrew & St. Paul. Three years later he received a call to go out west and was inducted as minister of First Church, Brandon, Manitoba on October 9, 1964. He returned to Ontario in 1973 to serve as minister of Knox Church, Guelph and was inducted there on April 3. A move to Ottawa followed his time in Guelph and he was inducted as minister of St. Andrew’s Church on March 1, 1987. James Peter retired from full time ministry on March 31, 1997.

In retirement, James Peter continued to maintain a keen interest in the life of the Church and its mission to share the Good News of God’s love with all. In January 1999 he began serving as Pastoral Assistant at First Church, Brockville where his son David served as minister. Daily he made home and hospital visits to offer a spiritual dimension to shut-ins throughout the area. His prayer and comfort eased the distress and discouragement of those he visited.

James Peter also encouraged and supported the ministry of the Little Metis Presbyterian Church in Metis Beach, Quebec, often leading worship while at his summer home in Metis Beach over many years.

With his background as a former RCMP constable, James Peter understood the importance of chaplaincy support and during his years as an ordained minister served in various capacities

**Memorial Records (cont'd):**

representing the interests of the Presbyterian military chaplains with enthusiasm, compassion, intelligence, and sensitivity. He was chair of the Presbyterian Church in Canada's Canadian Forces Chaplaincy Committee and was appointed chair of the Canadian Council of Churches Chaplaincy Committee (CCCC) in 1995. A highlight of his tenure as CCCCC chair were the negotiations that brought together for the first time in Canadian history, the Protestant and Roman Catholic Military Chaplain Services. In 1998, the Minister of National Defence accepted the proposed charter of the new Interfaith Committee of Canadian Military Chaplaincy (ICCMC). The members of the ICCMC honoured James Peter by electing him its first Chair. The 2001 General Assembly recognized his contributions in the service of the Christian Church and the Canadian Military with a Minute of Appreciation.

James Peter is survived by his beloved wife Dorothy, his son Peter, and grandson Peter Michael. He was pre-deceased by his son David.

A ceremony in celebration of the life of James Peter Jones was held at First Presbyterian Church, Brockville on Saturday afternoon, July 21, 2018.

**The Presbytery of Lanark & Renfrew**  
**THE REV. LARRY ROBERT PAUL**  
**B.A., B.D., S.T.M., M.A.**

On October 5th, 2018 we lost the heart and soul of our family. Larry passed away at Perth hospital after a brave battle with cancer, surrounded by his loving family. Larry touched countless lives through his over fifty years of ministry and his music. The world is a better place because of Larry Paul.

He was the beloved husband of the late Evelyn Paul who predeceased him in February 2018 and adored father of Mary-Lynn Paul of Perth, Margo (Curtis) Wright of Franktown and David (Kealy) Paul of Perth. Larry was the treasured grandfather of Connor, Jenna, Rachel, Nathan Wright, Robbie Watson (father late Frank Watson), Elliot and Veda Paul. He was the cherished cousin and nephew of both the American and Canadian Paul clans. Larry will be sadly missed by all his family and friends.

A funeral service was held at St. Andrew's Presbyterian Church, Perth on Thursday, October 11, 2018.

**MODERATORS OF THE SYNOD OF QUÉBEC AND EASTERN ONTARIO 1978 - 2018**

At the 98<sup>th</sup> General Assembly (1972) the name of the synod was changed from the Synod of Montréal and Ottawa to the Synod of Québec and Eastern Ontario.

<b>YEAR</b>	<b>LOCATION</b>	<b>Moderator</b>	<b>HOME PRESBYTERY</b>
1978	Cornwall	James C.M. Jack, M.A.	Québec
1979	Ottawa	Bill McElwain, M.A., Th.M.	Ottawa
1980	Sherbrooke	Donovan G. Neil, B.A., B.D., Th.M.	Montréal
1981	Arnprior	Wilfrid M. Moncrieff, B.A., M.Div.	Lanark and Renfrew
1982	St. Lambert	Robert Martin, M.A.	Glengarry
1983	Brockville	Allan M. Duncan, B.A., B.D.	Brockville
1984	Ottawa	P. Lyle Sams, C.C., B.A.	Québec
1985	Vankleek Hill	Graham Kennedy, B.A., B.Th., M.Th.	Ottawa
1986	Perth	J. Bruce Robertson, S.T.M.	Montréal
1987	Montréal	Linda Bell, B.A., M.Div.	Lanark and Renfrew
1988	Iroquois	Fred Rennie, M.Th., D.D.	Glengarry
1989	Cornwall	Nicholas Vandermay, M.Th.	Brockville
1990	Gloucester	Daniel H. Forget, M.Th.	Québec
1991	Richmond	Floyd McPhee, M.A., D.Min.	Ottawa
1992	Gracefield	Wally Hong, B.Sc., S.T.M.	Montréal
1993	Smiths Falls	Larry Paul, B.A., B.D., S.T.M., M.A.	Lanark and Renfrew
1994	Montréal	Garry van Bruchem, S.T.M., M.A., D.Min.	Seaway-Glengarry
1995	Ingleside	Garry Morton, B.A.	Ottawa
1996	Ottawa	J.S.S. Armour, B.A., B.D., S.T.M., D.D., M.A.	Montréal
1997	Renfrew	Ruth Syme, B.A., B.Ed., M.A., Dip.Min., Ph.D.	Lanark and Renfrew
1998	Montréal	Ian MacLean, B.A., B.Th., M.Div.	Seaway-Glengarry
1999	Prescott	Anthony Boonstra, B.Ed., B.Th., M.Div.	Ottawa
2000	Ottawa	Daniel Shute, B.A., M.Div., L.M.S., Ph.D.	Montréal
2001	Arnprior	Joan Hilliard	Lanark and Renfrew
2002	Lachute	J. Ross. H. Davidson, B.A., B.D.	Québec
2003	Kemptville	Geoffrey P. Howard, B.A., B.Th., M.Div.	Seaway-Glengarry
2004	Ottawa	Charlene E. Wilson, B.A., B.Th., M.Div.	Ottawa
2005	Lennoxville	John P. Vaudry, B.A., S.T.M.	Montréal
2006	Smiths Falls	James M. Patterson, B.A., B.Th., M.Div.	Lanark and Renfrew
2007	Montréal	Giancarlo Fantechi, B.A., B.Th., M.Div.	Québec
2008	Ingleside	Mark Bourgon, B.A., M.Div.	Seaway-Glengarry
2009	Ottawa	James T. Hurd, B.A., M.Div.	Ottawa
2010	Melbourne	Douglas Robinson, B.A., M.Div., Th.D.	Montréal
2011	Perth	Marilyn Savage, B.Mus., M.T.S., M.Div.	Lanark and Renfrew
2012	Beaconsfield	John Barry Forsyth, B.A., B.Ed., B.D.	Québec
2013	Cornwall	Harold H.A. Kouwenberg, B.A., M.Div.	Seaway-Glengarry
2014	Gloucester	Gordon K. Walford, B.A., M.A.	Ottawa
2015	Granby	Warren Wong	Montréal
2016	Carp	John P. Vaudry, B.A., S.T.M.	Lanark and Renfrew
2017	Montréal	Katherine Burgess, B.A., B.A.Ed., M.Ed., Dip.F.A., B.Th., M.Div.	Québec
2018	Vankleek Hill	Samer Kandalaft, B.Th., C.E.	Seaway-Glengarry