

**THE SYNOD OF QUEBEC AND EASTERN ONTARIO
LE SYNODE DU QUÉBEC ET DE L'EST DE L'ONTARIO**

**THE PRESBYTERIAN CHURCH IN CANADA
L'ÉGLISE PRESBYTÉRIENNE AU CANADA**



MINUTES AND REPORTS

**The 145th Synod Meeting
October 16, 2020**

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**THE MINUTES AND REPORTS OF
THE 2020 MEETING
OF
THE SYNOD OF QUÉBEC AND EASTERN ONTARIO
OF
THE PRESBYTERIAN CHURCH IN CANADA
HELD ONLINE
OCTOBER 16th, 2020**

The Synod of Québec and Eastern Ontario convened online using the Zoom videoconferencing service, on Friday the sixteenth day of October in the year of our Lord two thousand and twenty at nine thirty o'clock in the morning.

At which place and time, the ministers and ruling elders being commissioners from the several presbyteries of The Synod of Québec and Eastern Ontario of The Presbyterian Church in Canada, convened as appointed by The Synod of Québec and Eastern Ontario held in the town of Vankleek Hill, Ontario, in its final sederunt on the twentieth day of October 2018.

WELCOME

The Moderator, the Rev. Samer Kandalaft, welcomed the members of synod, visitors and guests to 145th meeting of the Synod of Québec and Eastern Ontario, the first meeting to be held online. James T. Hurd, zoom meeting host, shared some video meeting etiquette with commissioners.

WORSHIP

Worship, including the Sacrament of Holy Communion, was conducted by the Moderator, the Rev. Samer Kandalaft. The sermon was entitled "Faith and Growth" based on Mark 4:26-34.

SYNOD CONSTITUTED

At 10:10 o'clock in the morning, the Moderator, the Rev. Samer Kandalaft constituted the Synod with prayer in the name of the Lord Jesus Christ, the only King and Head of the Church, to transact all the business which might properly come before it.

MEMORIAL SERVICE

MOTION: It was moved by James T. Hurd and seconded by Jonathan Dent that the full memorial minutes be taken as read, and included in the appendix to the minutes. **ADOPTED.**

The clerk read the names of ruling elders within the synod who had died during the previous year, followed by the reading of abbreviated memorial minutes for the church workers (camp, ministers of word and sacrament and diaconal) within the bounds who had died since the synod last met.

PRESBYTERY OF QUEBEC

1. Mrs. Nadine Whitzman Fafard, Camp d'action biblique, February 16, 2020
1. Violet Kirkwood, St. Andrew's Church, Québec City, June 15, 2020

PRESBYTERY OF MONTREAL

1. Rev. Coralie Jackson-Bissonnette
2. Rev. Dr. John Simms

Clerk:

The 145th meeting of the Synod of Québec and Eastern Ontario
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Memorial Service (cont'd):

PRESBYTERY OF SEAWAY-GLENGARRY

1. Gerald Boone, St. Paul's Church, Hawkesbury, September 27, 2018
2. Donald Messenger, St. Paul's Church, Kemptville, October 27, 2018
3. Margaret Reynolds, Knox Church, Morrisburg, December 30, 2018
4. Lee Habinski, Morewood Church, Morewood, December 30, 2018
5. Eduard "Ed" Donkersteeg, former elder at Knox Church, Ventnor, February 5, 2019
6. Lotte Honti, Morewood Church, Morewood, February 5, 2019
7. Alpin MacGregor, St. Andrew's Church, Martintown, February 12, 2019
8. Donald Folkard, Knox Church, Vankleek Hill, March 5, 2019
9. George MacLeod, St. Columba Church, Kirk Hill, April 21, 2019
10. Don Power, Knox Church, Vankleek Hill, August 7, 2019
11. Harold Kelly, First Church, Brockville, January 9, 2020
12. Donald James Malone, St. Matthew's Church, Ingleside, March 13, 2020
13. Douglas McLennan, Gordon Church, St. Elmo / St. Andrew's Church, Maxville, May 1, 2020
14. Sterling Donald MacLean, Knox Church, Moose Creek, May 28, 2020
15. Dorothy Cameron, St. Paul's Church, Hawkesbury, September 13, 2020

PRESBYTERY OF OTTAWA

1. The Rev. Carol Bain
 2. The Rev. Samuel J. Livingston
 3. Mrs. Mary Campbell
 4. The Rev. Gordon Williams
 5. The Rev. Gerald Sarcen
-
1. Georgina (Ena) Welsh, St. David and St. Martin Church, Ottawa, November 25, 2018
 2. Hector McLean Allan, St. Timothy's Church, Ottawa, December 7, 2018
 3. Jack Millard, Osgoode Church, Vernon, January 27, 2019
 4. Judy Morrow Dodds, St. Andrew's Church, Ottawa, March 30, 2019
 5. Jin-Tiong Tan, Parkwood Church, Ottawa, May 20, 2019
 6. Flora Margaret Brown, Parkwood Church, Ottawa, June 18, 2019
 7. John Norman Lamont, St. Andrew's Church, Ottawa August 25, 2019
 8. John David Brearley, St. Andrew's Church, Ottawa August 29, 2019
 9. Alice Chadwick, St. Andrew's Church, Ottawa, September 30, 2019
 10. Ena Welsh, St. David and St. Martin Church, Ottawa, November 26, 2019
 11. June Gensey, St. David and St. Martin Church, Ottawa, November 30, 2019
 12. Mary Joan Craig, Knox Church, Ottawa, May 11, 2020
 13. Mary Ellen Boomgaardt, St. Andrew's Church Ottawa, May 12 2020
 14. Alex P. Brown, formerly Westminster Church, Ottawa, June 8, 2020
 15. Barbara Sawh, St. Andrew's Church Ottawa, June 10, 2020
 16. Audrey May Miller, Westminster Church, Ottawa, July 30, 2020
 17. Frederick Warren Perkins, Knox Church, Ottawa, August 23, 2020
 18. Charles Murray, St. Andrew's Church Ottawa, August 24, 2020
 19. Sholto Cole, St. Paul's Church, Ottawa, September 27, 2020
 20. Bruce Beresford Quinney, Westminster Church, Ottawa, October 3, 2020
 21. Joan Sampson, St. Paul's Church, Ottawa, October 11, 2020

Clerk:

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Memorial Service (cont'd):**PRESBYTERY OF LANARK & RENFREW**

1. Lawrence Palmer, Knox Church, Westport, January 10, 2018
2. Charles Mavor, St. Andrew's Church, Fort Coulonge, April 26, 2018
3. Douglas Gemmill, St. Andrew's Church, Cobden, May 24, 2018
4. Gert Roseboom, Renfrew Church, Renfrew, April 6, 2019
5. Yan Beimers, First Church, Pembroke, April 7, 2019
6. Bill McCulloch, Knox Church, Westport, April 8, 2019
7. Noreen McGregor, Lochwinnoch Church, Renfrew, April 26, 2019
8. Robert Harper, Knox Church, McDonalds Corners, October 20, 2019
9. Robert Scobie, St. Andrew's Church, Arnprior, November 9, 2019
10. James MacDonald, Lake Doré Church, Eganville, November 23, 2019
11. Lorne Storie, Lochwinnoch Church, January 19, 2020

The Moderator, the Rev. Samer Kandalaft, offered a prayer of thanksgiving for the faithful life, service, witness and dedication to the Church, by all the servants who had passed on.

The Memorial Records for Mrs. Nadine Fafard, the Rev. Coralie Jackson-Bissonnette, the Rev. John Simms, the Rev. Carol Ann Bain, the Rev. Samuel Livingston, Mrs. Mary Campbell, the Rev. Gordon Williams and the Rev. Gerald Sarcen are found at Appendix K – pages 52-59.

COMMITTEE ON BUSINESS

MOTION: It was moved by James T. Hurd and seconded by David Christiani that the Report of the Committee on Business be received and considered. **ADOPTED.**

Resolution from the Synod Council**to the Synod of Québec and Eastern Ontario re: Synod 2020 and Synod 2021**

That whereas the Synod of Quebec and Eastern Ontario at its last meeting resolved to meet in October 2020 in full session and with a conference; and whereas there are and continue to be public health directives including gathering restrictions in place in both the Province of Québec and the Province of Ontario due to the present COVID-19 pandemic; and whereas the health and safety of participants at any synod meeting and conference must be ensured; and whereas concerns over a potential second wave of COVID-19 in the fall of 2020 remain high: therefore the Synod Council respectfully advises the moderator that it is prudent to postpone the planned conference until at least October 2021 and that the Synod Council have so resolved, and further advise the moderator to call the Synod to meet online rather than in person on Friday, October 16, 2020, with due notice sent by the clerk and with the provision of all relevant materials to all members of the synod in advance, and that upon being constituted, the synod be asked to homologate the action of the Synod Council in postponing the conference and the action of the moderator in calling the meeting to be held online, and thereafter that the Synod be asked to delegate (presbyteries being given opportunity in advance to appoint commissioners equal to one-fourth of the number of ministers on their roll and an equal number of ruling elders) to a small court so commissioned any necessary or urgent business; and that the Synod Council recommend to the court the re-election of the present moderator for a further year.

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Committee on Business (cont'd):**Recommendation No. 1**

It was moved by James T. Hurd and seconded by David Christiani that the actions of the Moderator in calling the Synod to meet on Friday, October 16, 2020 using the Zoom meeting platform, be homologated. ADOPTED.

THE ROLL OF SYNOD**Recommendation No. 2**

It was moved by James T. Hurd and seconded by David Christiani that the Roll of Synod be those Commissioners appointed by its several presbyteries. ADOPTED.

Presbytery of Quebec

Minister: Katherine Burgess

Elder: Gina Farnell

Presbytery of Montreal

Ministers: Sampson Afoakwah, Eloi Agbanou, Glenn Chestnutt, Sarina Meyer, Peter Rombeek

Elders: David Christiani, Sarah Dupont, Trevor Holmes, Serges Mbiakoup*, Theophilus Anyam

Presbytery of Seaway-Glengarry

Ministers: Feras Chamas, Samer Kandalaft, Bruce Kemp

Elders: Keppel Bharath, Reid McIntyre, David Munro

Presbytery of Ottawa

Ministers: Meg Patterson, Jonathan Dent, Karen Dimock, Ruth Draffin, James T. Hurd,
Shahrazad Kandalaft

Elders: Stan Currie, Philip Winkelaar, Robert Connelly, Derrek Konrad, Deb Brown,
Sharon Stewart

Presbytery of Lanark and Renfrew

Elder: Randy Russell

Note: * regrets

underlined name indicates a member of Synod Council

VISITORS

The Moderator welcomed the visitors to the synod meeting.

Synod Council:

The Rev. Ross Davidson (Synod Treasurer); Dr. Michael Pettem (Clerk to the Presbytery of Montréal); Mrs. Donna McIlveen (synod clerk and Clerk to the Presbytery of Seaway-Glengarry).

Others:

Mr. Craig Dewar (camp d'action biblique); Mrs. Ruth Pollock (Presbytery of Seaway-Glengarry).

ELECTION OF THE MODERATOR**Committee on Business (cont'd):****Recommendation No. 3**

It was moved by James T. Hurd and seconded by David Christiani that the present synod moderator, the Rev. Samer Kandalaft, be re-elected for a further year.

Clerk:

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Election of Moderator (cont'd):

It was agreed to defer consideration of Recommendation No. 3 to receive any further nominations from the floor.

The Moderator called for nominations from the floor. There were no further nominations.

MOTION: It was moved by Katherine Burgess and seconded by Jonathan Dent that nominations cease. ADOPTED.

On being put to the vote Recommendation No. 3 was ADOPTED.

The Moderator, the Rev. Samer Kandalaft, was declared re-elected for the 145th Synod of Québec and Eastern Ontario.

ADOPTION OF THE DOCKET

(Appendix A – page 1)

MOTION: It was moved by James T. Hurd and seconded by David Christiani that the proposed docket be approved as circulated. ADOPTED.

REPORTS

MOTION: It was moved by James T. Hurd and seconded by David Christiani that all reports circulated in advance of the 145th synod meeting be received and considered. ADOPTED.

MINUTES OF THE 144th SYNOD MEETING

The minutes of the 144th meeting of the Synod of Québec and Eastern Ontario were posted on the synod website.

MOTION: It was moved by David Christiani and seconded by Shahrzad Kandalaft that the minutes of the 144th meeting of the Synod of Québec and Eastern Ontario be adopted as circulated. ADOPTED.

Committee on Business (cont'd):**Recommendation No. 4**

It was moved by James T. Hurd and seconded by David Christiani that members of Synod Council be invited to sit and correspond. ADOPTED.

CORRESPONDENCE

1. Camp d'action biblique. Winter newsletters, camp schedules and Christmas cards thanking the Synod for its continued support. Rec'd December 18, 2018 and December 9, 2019.
2. Ross Davidson, synod treasurer. Synod financial statements, reviewed by Lorraine Learmonth.
2018 statement rec'd January 30, 2019 and 2019 statement rec'd February 3, 2020.
3. PCC Financial Services. Invoices re (a) Directors & Officers Insurance and (b) General Liability Insurance & Umbrella Coverage.
2019-2020 (a) \$583.58 (b) \$995.19. Rec'd April 15, 2019.
2020-2021 (a) \$646.93 (b) (\$917.06. Rec'd June 29, 2020.

Clerk:

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Correspondence (cont'd):

4. General Assembly office, minutes of the 143rd Synod Meeting (2017) – attested as neatly and correctly kept. Rec'd June 17, 2019.
5. Canadian Ministries. Letter noting the approved amounts for Regional Resourcing funds available for the Synod: \$61,986 for 2020 and \$61,000 for 2021. Rec'd July 15, 2019 and July 14, 2020.
6. Stephen Kendall, Principal Clerk. Annual letters with dates for submission of petitions and overtures. Rec'd July 29, 2019 and August 27, 2020.
7. Craig Dewar, camp d'action biblique. Robert Fund submissions. Rec'd September 23, 2019 and September 23, 2020.
8. Terrie-Lee Hamilton, Senior Administrator, General Assembly Office. Letter re synod's nominee of a lay person to serve on the Committee to Nominate Standing Committees of the General Assembly for the 2020-2023 term. Rec'd October 10, 2019.
9. Roland De Vries, Acting Principal of The Presbyterian College. Thank you letter for the Robert Fund grant. Rec'd December 18, 2019.
10. James T. Hurd, clerk to the Presbytery of Ottawa. Job posting and description for position of Managing Director of the Gracefield Christian Camp and Retreat Centre (also sent to clerks of presbyteries within the synod bounds). Rec'd January 24, 2020.
11. John Barrett, clerk of session Zion Church, Charlottetown. A print copy of the session publication "Hear the Good News" a collection of ideas from congregations within the Atlantic Synod. Rec'd March 2020.
12. Craig Dewar, Camp d'action biblique camp committee. Spring 2020 CAB newsletter with tribute to Nadine Fafard who died on February 16, 2020 at the age of 64 and who dedicated over 18 years to the running of the camp. Rec'd March 26, 2020.
13. Barbara Fotheringham, clerk to the Presbytery of Québec. Letter requesting the Synod to appoint the Rev. Ian Ross-McDonald as an assessor presbyter to serve as Interim Moderator to Leggatt's Point Pastoral Charge as per section 195 of the Book of Forms. Rec'd April 28, 2020.

MOTION: It was moved by James T. Hurd and seconded by David Christiani that the correspondence report be adopted. ADOPTED.

BUSINESS ARISING

At the Synod of Québec and Eastern Ontario meeting held in Vankleek Hill Ontario on October 19-20, 2018 it was resolved "from this point forward to meet in regular session every 2 years." In light of the above decision it was agreed that the standing orders needed to be reconsidered to ensure that synod responsibilities continued to function effectively in between biennial synod meetings.

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Business Arising (cont'd):

In addition, the synod in 2018 adopted the following recommendations:

- 1) That the responsibilities of the Finance Committee, the Regional Resourcing Committee, the Mission/Robert Fund Committee and the Sexual Abuse and Sexual Harassment Committee be assigned to the synod council and that the synod standing orders be revised to reflect the change.
- 2) That the synod standing orders be amended to reflect the decision to meet in regular session every 2 years, and that the meeting be in conference style format and composed of all synod members.

In light of the agreed upon changes, the synod council is now functioning as a standing committee. The duties previously assigned to the various committees is now overseen by the synod council. The respective conveners are tasked with taking the lead in assisting the synod council to discharge its responsibilities in their respective areas. In addition, the synod council continues its other responsibilities of arranging synod meetings, and tending to other matters that may be assigned. The synod council operates always with the understanding that the synod has the authority to act if and when it meets.

The proposed revisions were posted to the synod website on September 26, 2019.

Recommendation No. 1

It was moved by James T. Hurd and seconded by David Christiani that the proposed revisions to the Synod Standing Orders be approved. **ADOPTED.**

COMMITTEE ON BUSINESS

(continued from page 5)

Consent Recommendation

It was moved by James T. Hurd and seconded by David Christiani that Recommendation Nos. 5-8 be adopted by consent. **ADOPTED.**

Recommendation No. 5

That the examination of Presbytery Minutes and Minutes of the Synod Council be deferred until the Synod next meets in person in regular session.

Recommendation No. 6

That the Synod Council be given power to issue to advance any nominations to the General Assembly Committee to Nominate on behalf of the Synod, and to encourage members to consider the various committee and agencies for possible nominations to them.

Recommendation No. 7

That the Moderator and the immediate Past Moderator, in consultation with the synod clerk and synod council, be appointed the Commission on Unfinished Business.

Recommendation No. 8

That the following list be the officers and conveners of the Synod of Québec and Eastern Ontario for the period of October 2020 – October 2021:

Clerk:

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Committee on business (cont'd):**Synod Officers and Conveners 2020-2021****Synod Council:**

Moderator (Samer Kandalaft); Past Moderator (Katherine Burgess); Clerk (Donna McIlveen); Treasurer (Ross Davidson); Presbytery Clerks (Québec, Montréal, Seaway-Glengarry, Ottawa, Lanark and Renfrew); Conveners - Finance (Gordon Walford); Mission/Robert Fund (Barry Mack); Regional Resourcing (David Christiani); Sexual Abuse and Sexual Harassment (Katherine Burgess)

Others:

Synod Historian: vacant

Pension Board (synod corresponding representative): Ross Davidson

Synod Webservant: Gordon Walford

Synod Representative to the Committee to Nominate Standing Committees of the General Assembly, 2017-2021 term: Barry Mack, with James T. Hurd, interim appointment

Recommendation No. 9

It was moved by James T. Hurd and seconded by David Christiani that the 146th meeting of the Synod of Québec and Eastern Ontario be a full synod meeting and conference held on Friday, October 15th and Saturday, October 16th, 2021 in Cornwall, Ontario, and should circumstances of public health make it unadvisable to meet in person, the moderator in consultation with synod council be empowered to make alternate arrangements. **ADOPTED.**

Background re Recommendation No. 10

The Leggatt's Point Pastoral Charge is located in Grand Métis, Québec and is without a settled minister. The Rev. Ian Ross-McDonald spends time each summer in the area, knows the people well, and recently indicated to the Presbytery of Québec a willingness to help in the role of Interim Moderator. Since all active ministers on the presbytery roll serve as Interim Moderators in other pastoral charges and do not live close to Grand Métis, the presbytery was grateful to receive his offer of assistance.

At the April 29, 2020 meeting of the synod council, correspondence was received from the Presbytery of Québec requesting the Synod appoint the Rev. Ian Ross-McDonald as an assessor presbyter to the presbytery to serve as Interim Moderator to Leggatt's Point Pastoral Charge as per section 195 of the Book of Forms.

The following recommendation was moved, duly seconded and adopted:

That the Synod Council appoint the Rev. Ian Ross-McDonald as assessor presbyter to the Presbytery of Québec, without vote, with the responsibility as Interim Moderator of the Leggatt's Point Pastoral Charge, subject to the consent of the Presbytery of East Toronto.

On September 16, 2020, the synod council received correspondence from the Presbytery of East Toronto confirming that the presbytery consents to the appointment of the Rev. Ian Ross-McDonald as an assessor presbyter to the Presbytery of Québec, without vote.

Clerk:

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Committee on Business (cont'd):**Recommendation No. 10**

It was moved by James T. Hurd and seconded by David Christiani that the action of the synod council, in response to the request received from the Presbytery of Québec, to appoint the Rev. Ian Ross-McDonald as an assessor presbyter to the Presbytery of Québec, without vote, with the responsibility as Interim Moderator of the Leggatt's Point Pastoral Charge, be sustained. ADOPTED.

MOTION: It was moved by James T. Hurd and seconded by David Christiani that the report of the Committee on Business as a whole be adopted. ADOPTED.

MODERATOR OF THE 145th GENERAL ASSEMBLY (2019)

The Moderator welcomed the Rev. Amanda Currie, Moderator of the 145th General Assembly, and invited her to address the court.

Amanda Currie brought greetings from the General Assembly. She assured the Synod of her ongoing prayers for the many ministries within the bounds. She expressed her fondness for the Synod having grown up in Ottawa and the many people in the synod who were instrumental in her faith formation. She shared with the court some highlights from her time as Moderator, which has been extended beyond the usual one-year term, in light of the cancellation of the 2020 General Assembly due to Covid-19 pandemic restrictions. The restrictions necessitated a new way of meeting with people and congregations across the country. She shared her gratitude for the virtual visits and other online gatherings that have been able to take place. She ended her remarks by asking for prayers for her own synod, the Synod of Saskatchewan, and for herself as she continues to serve as Moderator into the second year.

The Moderator thanked Amanda Currie for addressing the court, and assured her of the synod's ongoing prayers.

Break – It was agreed to take a break from 10:45 – 10:55 am.

FINANCE

1. Treasurer's Report (Appendix B – pages 2-8)
Ross Davidson, treasurer, introduced the report recommendations.

Consent Recommendation

It was moved by James T. Hurd and seconded by David Christiani that Recommendation Nos. 1-5 of the Finance Committee be adopted by consent. ADOPTED.

- a) Reviewer's Letters for 2018 and 2019

Recommendation No. 1

That the Reviewer's letters for 2018 and 2019 be received for information.

- b) Treasurer's Report on Synod Finances for 2018 and 2019

Recommendation No. 2

That the Treasurer's Reports on Synod Finances from January 1, 2018 to December 31, 2018, and January 1, 2019 to December 31, 2019, be adopted.

Clerk:

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Finance (cont'd):**- Treasurer's Report**

c) Financial Reviewer

Recommendation No. 3

That Lorraine Learmonth be engaged to review the Synod financial statements for the year 2020.

d) Treasurer's Report on Synod Finances from January 1, 2020 to September 30, 2020

Recommendation No. 4

That the Treasurer's Report on Synod Finances from January 1, 2020 to September 30, 2020 be received for information.

e) Treasurer's Forecast for Synod Finances to December 31, 2020

Recommendation No. 5

That the Treasurer's Forecast for Synod Finances to December 31, 2020, be received for information.

2. Finance – Budget and Assessments 2021

(Appendix C – pages 9-12)

Gordon Walford, Finance Convener, introduced the following documents:

- a) the 2021 proposed expenditure budget
- b) the 2021 proposed presbytery assessments
- c) the five-year forecast
- d) the dollar base by presbytery five-year trend

Discussion on the 2021 proposed budget and presbytery assessments ensued.

MOTION: It was moved by James T. Hurd and seconded by David Christiani that further consideration of the Finance Committee report, including the 2021 proposed budget of expenditures, the 2021 proposed presbytery assessments, the 5-year forecast, and the dollar base by presbytery five-year trend, be deferred to later in the meeting.

SYNOD CONFERENCE 2021

(Appendix D – pages 13-14)

David Christiani, Convener of the 2021 Synod Conference Planning Team, introduced the five-minute promotional video. He referred to the version as the 'Director's Cut' as additional images and music are still to be added to the final cut.

Following the sharing of the promotional video, David Christiani provided a synopsis of the plans to date for the 2021 conference. The conference theme is entitled "Climate Change: What Can I Do? – Christian Caring for Creation" with plenary speaker Dr. Norman Wirzba, professor at Duke University, Divinity School. The venue will be the Ramada Inn & Conference Centre in Cornwall, Ontario, and the conference dates are Friday, October 15 and Saturday, October 16, 2021.

The final cut of the promotional video will be shared with congregations and posted on the synod website. It will be a key tool in promoting the conference. To maximize interest and participation in the conference, the hope is that the video will be shared widely within congregations in the synod and that everyone will help spread the word about the 2021 conference.

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SEXUAL ABUSE AND SEXUAL HARASSMENT

Katherine Burgess, convener, indicated there was no report.

SYNOD WEBSERVANT

(Appendix E – pages 15-16)

Gordon Walford, Synod Webservant, presented the report.

MOTION: It was moved by James T. Hurd and seconded by Philip Winkelaar that the report of the Synod Webservant be adopted. ADOPTED.

SYNOD HISTORIAN

(Appendix F – page 17)

The clerk shared a letter that was circulated to the presbyteries seeking a Synod Historian, noting the identified principal emphasis of gathering oral histories of church workers within the synod bounds.

REGIONAL RESOURCING

(Appendix G – pages 18-19)

The report was presented by the clerk.

Recommendation No. 1

It was moved by David Christiani and seconded by Peter Rombeek that the Regional Resourcing requests for 2021 as approved by the synod council, be forwarded with required supporting documentation to the Life and Mission Agency for their consideration. ADOPTED.

MISSION / ROBERT FUND COMMITTEE

(Appendix H – page 20)

The report was presented by the clerk.

Recommendation

It was moved by James T. Hurd and seconded by David Christiani that a grant from The Robert Fund in the amount of \$4,647.70 be given to Camp d'action biblique, and that the request be forwarded to Canadian Ministries with the approval of the Synod. ADOPTED.

CAMP D'ACTION BIBLIQUE

(Appendix I – pages 21-26)

Craig Dewar, on behalf of the CAB Committee, presented the report.

The following documents are appended to the report.

1. Financial Statement to August 31, 2020
2. Camp Schedule 2021
3. Summer Newsletter 2020

MOTION: It was moved by James T. Hurd and seconded by David Christiani that the report from Camp d'action biblique (CAB) be adopted. ADOPTED.

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REPORT OF THE PRESBYTERY OF OTTAWA

Re: Oversight of The Board of Directors for the Gracefield Christian Camp and Retreat Centre
(Appendix J – pages 27-50)

James T. Hurd, clerk to the Presbytery of Ottawa, presented the Oversight Report.

The following documents are appended to the report.

1. Financial Statements re GCCRC
 - a. 2018 Financial Statements
 - Independent Auditor's Report
 - Statement of Operations
 - Changes in Net Assets
 - Balance Sheet
 - Statement of Cash Flow
 - Notes to Financial Statements
 - Additional Information
 - b. Profit & Loss Previous Year Comparison, January – December 2019
 - c. Balance Sheet Previous Year Comparison as of 31 December 2019

James T. Hurd provided a brief overview of the report. As the synod did not meet in 2019 the report includes a short summary of actions during that year.

The Gracefield Board of Directors announced the hiring of Mark Hamilton as the new Managing Director, effective June 1, 2020.

A brief time of questions and answers was held.

MOTION: It was moved by James T. Hurd and seconded by Shahrzad Kandalaft that the report from the Presbytery of Ottawa regarding Oversight of the Board of Directors of the Gracefield Christian Camp and Retreat Centre be adopted. **ADOPTED.**

FINANCE COMMITTEE

(continued from page 10)

Discussion on the 2019 budget documents resumed.

- a) 2021 Expenditure Budget

Recommendation No. 1

It was moved by James T. Hurd and seconded by David Christiani that the 2021 expenditure budget be \$103,802.00. **ADOPTED.**

- b) 2021 Presbytery Assessments

Recommendation No. 2

It was moved by James T. Hurd and seconded by David Christiani that the proposed presbytery assessments for 2021 be adopted. **ADOPTED.**

- c) Five-Year Forecast

Recommendation No. 3

It was moved by James T. Hurd and seconded by David Christiani that the five-year forecast from 2021-2025 be received for information. **ADOPTED.**

Clerk:

The 145th meeting of the Synod of Québec and Eastern Ontario
held online
Friday, October 16th, 2020

Finance Committee (cont'd):

g) Dollar Base by Presbytery Five-Year Trend

Recommendation No. 4

It was moved by James T. Hurd and seconded by David Christiani that the dollar base by presbytery five-year trend be received for information. ADOPTED.

REPORT OF THE SYNOD COUNCIL

It was moved by James T. Hurd and seconded by David Christiani that the report of the Synod Council as a whole be adopted. ADOPTED.

ADJOURNMENT

At 12:15 o'clock in the afternoon, the business being finished, the Moderator entertained a motion to adjourn.

MOTION: It was moved by Sampson Afoakwah and seconded by Meg Patterson that the Synod adjourn. ADOPTED.

The Moderator led the synod in prayer. He then said:

“In the name of the Lord Jesus Christ, the only King and Head of the Church, and by the authority of this Synod, I declare the Synod adjourned to meet again as a full court on Friday the fifteenth day of October in the year of our Lord two thousand and twenty-one.

Moderator

Clerk

Clerk:

DOCKET
Synod Meeting – held online – Friday, October 16th, 2021

1. Opening Worship with Communion
2. Constitution of the Synod
3. Memorials
4. Committee on Business
 - Roll of Synod, Regrets and Visitors
 - Re-election of Moderator
5. Adoption of the Docket
6. Minutes of the 2018 meeting
7. Correspondence
8. Business Arising
 - Revision of Standing Orders
9. Committee on Business (cont'd)
10. 10:30 am – The Rev. Amanda Currie, General Assembly Moderator
11. Finance Report
 - Treasurer's Reports
 - Reviewed statements 2018 and 2019
 - Year to date 2020
 - Forecast to end of 2020
 - Introduction of Budget 2021
12. Coffee Break (10 minutes)
13. Synod Conference
 - Promotional Video
14. Sexual Abuse and Sexual Harassment
15. Synod Webservant Report
16. Synod Historian
17. Regional Resourcing Report
18. Mission / Robert Fund Report
19. Report from the Presbytery of Ottawa
 - Re: Gracefield Christian Camp and Retreat Centre
20. Report from Camp d'action biblique
21. Finance Report (cont'd)
22. Adjournment and Prayer

January 31st, 2019

**RE: Financial Statements of the Synod of Québec and Eastern Ontario
January 1st to December 31st, 2018**

To the Synod of Québec and Eastern Ontario,

At the request of Ross Davidson, I have verified the financial statements of the Synod as indicated above for the fiscal year 2018, as prepared by Mr. Davidson. I have done so as a private individual. However, it should be noted that I have acted as treasurer for St. Andrew's Presbyterian Church, in Inverness, Quebec for the past 55 years and have administered the congregation's considerable acquired assets. Further, I have served as treasurer / administrator for Adderly Presbyterian cemetery for the past 23 years overseeing its sizable endowment.

As a result of my examination based on the documents provided for me by Mr. Davidson arising from the Synod's activities over the past year, including the year end report, I find that nothing has come to my attention that causes me to believe that these statements are not accurate.

Please note that my actions do not constitute an audit, but rather a financial review.

Yours sincerely,



Mrs. Lorraine Learmonth,
339, rue des Érables,
Inverness, Québec
G0S 1K0

TREASURER'S REPORT ON SYNOD FINANCES JANUARY – DECEMBER 31ST, 2018
(Audited – January 2019)

A. SYNOD

Brought forward from December 31st, 2017 18,711.31

RECEIPTS DURING THE PERIOD	<u>2018 ACTUAL</u>		<u>2018 BUDGET</u>
Presbytery of Québec	3,308.00		3,308.00
Presbytery of Montréal	34,700.00		34,700.00
Presbytery of Seaway-Glengarry	16,695.00		16,695.00
Presbytery of Ottawa	35,525.00		35,525.00
Presbytery of Lanark & Renfrew	12,940.00		<u>12,940.00</u>
Presbyterian Church	867.00		
Synod offering	<u>185.00</u>		
TOTAL RECEIPTS:	104,220.00	<u>104,220.00</u>	103,168.00
GRAND TOTAL		122,931.31	

EXPENDITURES DURING THE PERIOD:

Synod (includes meal 2017)	3,069.65		3,500.00
Clerk's honorarium	2,300.00		2,300.00
Treasurer's honorarium	1,000.00		1,200.00
Web servant's honorarium	475.00		475.00
Financial Review of 2017	400.00		400.00
Clerk's consultation (spans two years)	275.00		150.00
Office expenses (clerk, treasurer, minutes)	325.00		651.00
Liability insurance premium	1,521.55		1,950.00
Synod council (April, Sept., Oct.)	2,927.95		2,200.00
Committee meetings	-----		3,000.00
Bank charges (includes new cheques)	309.58		150.00
Youth programming	2,000.00		2,000.00
Canada Youth 2018 (see also page 2)	1,410.55		6,000.00
G.I.C. for Canada youth 2020	3,500.00		
Presbytery of L & R workshop	867.00		
Gracefield operating grant	46,860.00		46,859.00
Gracefield capital grant (Ottawa presbytery)	5,000.00		5,000.00
Camp d'action biblique	<u>27,333.00</u>		<u>27,332.00</u>
TOTAL EXPENDITURES:	99,574.28	<u>99,574.28</u>	103,167.00
BALANCE:		23,357.03	
LEDGER BALANCE:		23,357.03	
BANK STATEMENT (less once cheque)		23,357.03	
18,711.31			

B. CANADA YOUTH 2018

RECEIPTS FOR THE ACTIVITY:

Brockville Presbyterial for CY18	300.00	
Briarwood Church, Beaconsfield, QC	250.55	
Synod 2018 budget	1,410.55	
G.I.C. matured from 2017 for CY18	6,123.06	
PCC for CY'18	<u>7,750.00</u>	
TOTAL RECEIPTS	15,834.16	15,834.16

EXPENDITURES FOR THE ACTIVITY:

Co-ordinator Philip MacFie for five months @ \$517 per month	2,585.00	
Bus transportation (McCoy company)	4,407.00	
Train transportation and rescheduling	2,413.36	
Printing (Ignite Publishing)	394.30	
Leader's registration @ \$565 for 3	1,695.00	
Bursaries paid to individuals or churches	<u>4,339.50</u>	
TOTAL EXPENDITURES:	15,834.16	15,834.16
ACTIVITY BALANCE:		0.00

NOTE: 1. The \$10,000 minimum reserve fund is understood to be included in the balance.

**Respectfully submitted,
J. Ross H. Davidson (treasurer)**

January 31st, 2020

**RE: Financial Statement of the Synod of Québec and Eastern Ontario
January 1st to December 31st, 2019**

To the Synod of Québec and Eastern Ontario

At the request of Ross Davidson, I have verified the financial statements of the Synod, as indicated above for the fiscal year 2019, as prepared by Mr. Davidson. I have done so as a private individual. However, it should be noted that I have acted as treasurer for St. Andrew's Presbyterian Church, in Inverness, Québec for the past 56 years and have administered the congregation's considerable acquired assets. Further, I have served as treasurer / administrator for Adderly Presbyterian cemetery for the past 24 years overseeing its sizable endowment.

As a result of my examination based on the documents provided for me by Mr. Davidson arising from the Synod's activities over the past year, including the year end report, I find that nothing has come to my attention that causes me to believe that these statements are not accurate.

Please noted that my actions to not constitute an audit, but rather a financial review.

Yours sincerely,



Mrs. Lorraine Learmonth,
339, rue des Érables,
Inverness, Québec
G0S 1K0

TREASURER'S REPORT – SYNOD FINANCES – JANUARY 1ST – DECEMEBER 31ST, 2019
(Reviewed January 2020)

Brought forward from December 31st, 2018 23,357.03

RECEIPTS DURING THE PERIOD:	<u>2019 ACTUAL</u>		<u>2019 BUDGET</u>
PCC – Regional grants	22,431.00		
Presbytery of Québec	3,372.00		3,372.00
Presbytery of Montréal	35,375.00		35,375.00
Presbytery of Seaway/Glengarry	17,020.00		17,020.00
Presbytery of Ottawa	36,216.00		36,216.00
Presbytery of L. & Renfrew	<u>13,192.00</u>		<u>13,192.00</u>
TOTAL RECEIPTS:	127,606.00	<u>127,606.00</u>	105,175.00
GRAND TOTAL:		150,963.03	

EXPENDITURES DURING THE PERIOD:			
Synod meeting (travel, meals, speaker)			2,000.00
Clerk's honorarium	2,300.00		2,300.00
Treasurer's honorarium	1,000.00		1,000.00
Web servant's honorarium	475.00		475.00
Financial review of 2018	300.00		300.00
Clerks' consultation (spans two years)			150.00
Office expenses (clerk, treasurer, minutes)	73.87		500.00
Liability insurance premium	1,578.77		1,750.00
Synod council (May, September)	1,493.70		4,000.00
Committee expenses	312.70		
Regional resourcing (Qc., Mtl., CAB)	15,411.00		
Bank charges	99.00		150.00
Youth programming	1,000.00		2,000.00
Canada Youth 2020 (G.I.C.)	5,000.00		5,000.00
Gracefield operating grant (4/4)	47,688.00		47,691.00
Gracefield capital grant (Ottawa)	5,000.00		5,000.00
Camp d'action biblique (3/3)	<u>32,858.00</u>		<u>32,858.00</u>
TOTAL EXPENDITURES:	114,590.04	<u>114,590.04</u>	105,174.00

BALANCE: 36,372.99

LEDGER BALANCE: 36,372.99

BANK STATEMENT: 36,372.97 (bank transcription error of 00.02\$)

- NOTES:
1. The \$10,000 minimum reserve fund is understood to be included in the balance.
 2. The G.I.C. was purchased as an investment for Canada Youth 2020.

Respectfully submitted,
J. Ross H. Davidson (treasurer)

Clerk:

TREASURER'S REPORT ON SYNOD FINANCES JANUARY – SEPTEMBER 30TH, 2020

Brought forward from December 31st, 2019 36,372.97 (bank error reduced the total by 02 cents from 2019)

RECEIPTS DURING THE PERIOD:	<u>2020 ACTUAL</u>	(according to the reduced assessment plan)	<u>2020 BUDGET</u>
Presbytery of Québec	2,976.00		2,976.00
Presbytery of Montréal	34,625.00		34,625.00
Presbytery of Seaway/Glengarry	14,922.00		14,922.00
Presbytery of Ottawa	30,258.00		30,257.00
Presbytery of L. & Renfrew	-----		10,921.00
Regional resourcing grant (Toronto)	<u>4,870.93</u>		<u>-----</u>
TOTAL RECEIPTS:	87,651.93	<u>87,651.93</u>	93,700.00
GRAND TOTAL:		124,024.90	

EXPENDITURES DURING THE PERIOD:

Synod meeting & conference	500.00	(reservation deposit)	4,500.00
Clerk's honorarium	1,200.00		2,300.00
Treasurer's honorarium	500.00		1,000.00
Web servant's honorarium	250.00		475.00
Financial review of 2019	200.00		200.00
Clerks' consultation (postponed to 2021)	----		150.00
Office expenses (clerk, treasurer, minutes)	31.73		500.00
Liability insurance premium	1,563.99		1,700.00
Synod council (April, June, Sept., Oct.)	-----		2,500.00
Committee meetings	-----		----
Regional resourcing grant to Montréal	7,020.00		----
Bank charges	74.25		150.00
Youth programming	-----		2,000.00
Canada Youth 2020 (postponed to 2021)	6,000.00	(G.I.C.)	6,000.00
Gracefield operating grant (75%)	34,317.73		45,757.00
Gracefield capital grant (Ottawa presbytery)	5,000.00		5,000.00
Camp d'action biblique	<u>30,669.00</u>		<u>30,669.00</u>
TOTAL EXPENDITURES:	87,326.70	<u>87,326.70</u>	102,900.00 (adjustment of 9,200)
BALANCE TO DATE:		36,698.20	
LEDGER BALANCE TO DATE:		36,698.20	
BANK STATEMENT TO DATE: (less 2 cheques)		36,698.20	

NOTE: 1. The \$10,000 minimum reserve fund is understood to be included in the balance.
2. The Canada Youth G.I.C.'s presently accumulated total \$14,500.

Respectfully submitted,
Ross Davidson - treasurer

Clerk:

TREASURER'S FORECAST TO DECEMBER 31ST, 2020

ANTICIPATED ASSETS:

Balance on hand as of September 30 th , 2020	36,698.20
Assessment from Lanark/Renfrew	<u>10,921.00</u>
Anticipated Total:	47,619.20

ANTICIPATED EXPENDITURES:

Honoraria:	1,100.00	
	500.00	
	225.00	
Office expenses	200.00	
Bank charges	30.00	
Gracefield (4/4)	11,440.00	
Promotional video	4,870.93	
Unknown	<u>600.00</u>	
TOTAL	18,965.93	<u>18,965.93</u>

YEAR END BALANCE: **28,653.27**

Respectfully submitted,
Ross Davidson - treasurer

Clerk:

**SYNOD OF QUEBEC AND EASTERN ONTARIO
2021 BUDGET**

	2019 actual	2019 budget	2020 01/01- 04/30	2020 05/01- 09/17	2020 09/18- 12/31	2020 est.	2020 budget	2021 budget
<u>Administration</u>							(from '20 5yp)	(from '21 5yp)
Synod Meeting conference		2,000	500			500	4,500	2,000
Minutes		-					-	
Honoraria								
Clerk's	2,300	2,300		1,950	350	2,300	2,300	2,300
Treasurer's	1,000	1,000			1,000	1,000	1,000	1,000
Webservant's	475	475			475	475	475	475
Financial review	300	300	200		-	200	200	200
Accountant								
Clerk's Office								
Office expenses	74	500	32		200	232	500	350
Liability insurance	1,579	1,750		1,564		1,564	1,700	1,626
Clerk's consultation	-	150					150	150
Committees								
Synod council	1,494	4,000			100		2,500	2,500
Other committees	313							313
Finance								
Banking costs	99	150	25	41	50	116	150	100
Misc					200			
<u>Total Administration</u>	7,633	12,625	757	3,555	2,375	6,387	13,475	11,014
<u>Camping, Outreach & Programs</u>								
Programs								
Youth								
Youth programs	1,000	2,000			1,000	1,000	2,000	2,000
Canada Youth	5,000	5,000	6,000		-	6,000	6,000	6,000
Gracefield								
Operating grant	47,688	47,691	11,439	22,878	11,440	45,758	45,757	47,828
Capital grant	5,000	5,000			5,000	5,000	5,000	5,000
Camp d'action biblique								
Operating grant	32,858	32,858	10,223	10,223	10,223	30,669	30,669	31,960
<u>Total Camping/Outreach/Programs</u>	91,546	92,549	27,662	33,101	27,663	88,427	89,425	92,788
TOTAL OPERATIONS	99,179	105,174	28,419	36,657	30,038	94,813	102,900	103,802
adjustment							-	9,200
ADJUSTED TOTAL								93,700

percent of total

Administration	8%	12%				7%	13%	11%
Camping/Outreach/Programs	92%	88%				93%	87%	89%

NOTES:

Regional Resourcing Expenses are revenue neutral (grant = expense) so they are excluded from this statement.

**SYNOD OF QUEBEC AND EASTERN ONTARIO
2021 PRESBYTERY ASSESSMENTS**

Presbytery	\$ Base	% share of Synod total	2021 Assessment	2020	% Change
Quebec	431,921	3.6	3,748	2,976	0.26
Montreal	4,359,707	36.4	37,831	34,625	0.09
Seaway-Glengarry	1,739,843	14.5	15,097	14,922	0.01
Ottawa	4,066,016	34.0	35,283	30,257	0.17
Lanark & Renfrew	1,364,741	11.4	11,843	10,921	0.08
Total Synod	11,962,228	100.0	103,802	93,700	0.11

10.78

Note: (a) \$ Base from PCC Records and Statistics, 2020, p. 243

(b) 2020 budget reduced by \$9,200; would normally have been \$102,900

COMPARISON

	2018	2019	2020	2021
Quebec	3,308	3,913	2,976	3,748
Montreal	34,700	38,990	34,625	37,831
Seaway-Glengarry	16,695	17,143	14,922	15,097
Ottawa	35,525	32,262	30,257	35,283
Lanark & Renfrew	12,940	12,866	10,921	11,843
	103,167	105,174	93,700	103,802

**SYNOD OF QUEBEC AND EASTERN ONTARIO
FIVE-YEAR FORECAST OF EXPENSES**

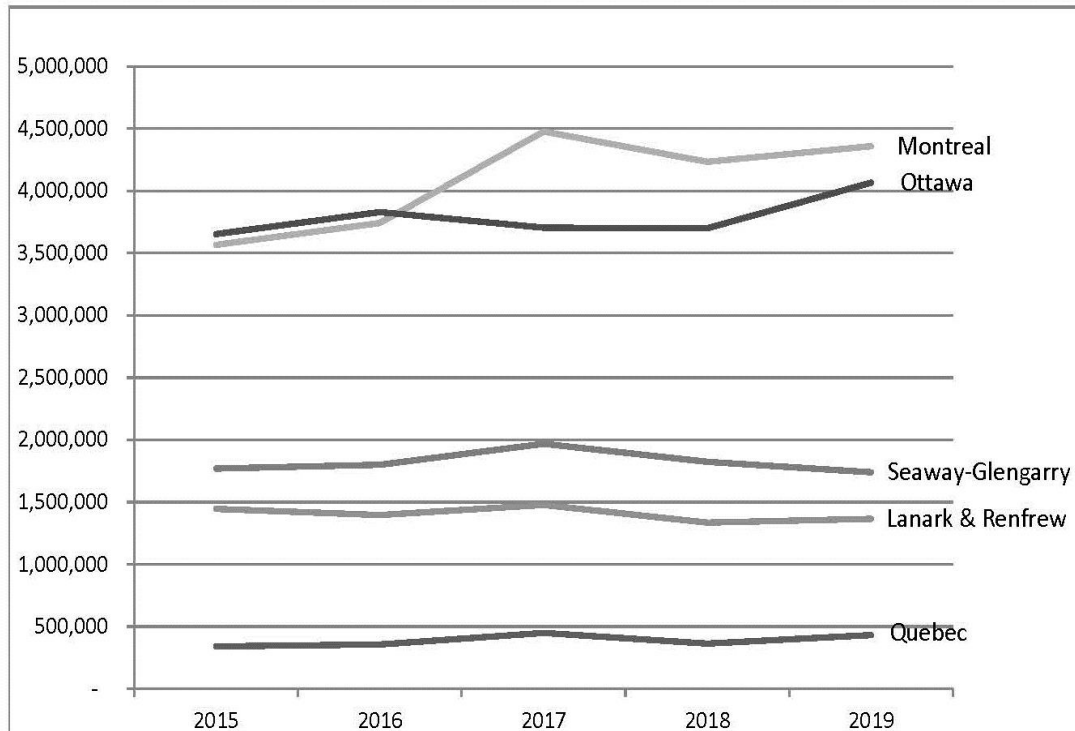
EXPENSES	2021	2022	2023	2024	2025
<u>ADMINISTRATION</u>					
Synod meetings	2,000	2,000	2,000	2,000	2,000
Minutes	0	0	0	0	0
Honoraria					
Clerk	2,300	2,300	2,300	2,300	2,300
Treasurer	1,000	1,000	1,000	1,000	1,000
Audit/Review	200	200	200	200	200
Accountant					
Webservant	475	475	475	475	475
Clerk's Office					
Office expenses	350	361	371	382	394
Liability insurance	1,626	1,675	1,725	1,777	1,830
Clerk's consultation	150	150	150	150	150
Committees					
Synod council	2,500	2,500	2,500	2,500	2,500
Other committees	313	313	313	313	313
Finance					
Banking costs	100	100	100	100	100
<u>CAMPING & PROGRAMS</u>					
Youth					
Youth program	2,000	2,000	2,000	2,000	2,000
Canada youth	6,000	6,000	6,000	6,000	6,000
Misc					
Gracefield					
Operating grant	47,828	47,168	48,208	49,270	50,357
Capital (septic/water project)	5,000	5,000	5,000	5,000	5,000
Camp d'action biblique					
Operating grant	31,960	32,665	33,385	34,121	34,873
<u>TOTAL EXPENSES</u>	103,802	103,906	105,727	107,588	109,492

Net Total Expenditure	103,802	103,906	105,727	107,588	109,492
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\$ BASE (A&P) <i>A&P</i>	2021	2022	2023	2024	2025
Quebec	451,176	461,123	471,289	481,680	492,299
Montreal	4,554,062	4,654,464	4,757,081	4,861,959	4,969,150
Seaway-Glengarry	1,817,405	1,857,473	1,898,424	1,940,279	1,983,056
Ottawa	4,247,278	4,340,917	4,436,621	4,534,434	4,634,404
Lanark & Renfrew	1,162,844	1,188,481	1,214,683	1,241,463	1,268,834
Total Synod	12,232,764	12,502,458	12,778,098	13,059,815	13,347,743

ASSESSMENTS	2021	2022	2023	2024	2025
Quebec	3,828	3,832	3,899	3,968	4,038
Montreal	38,644	38,682	39,360	40,053	40,762
Seaway-Glengarry	15,422	15,437	15,708	15,984	16,267
Ottawa	36,041	36,077	36,709	37,355	38,016
Lanark & Renfrew	9,867	9,877	10,050	10,227	10,408
Total Synod	103,802	103,906	105,727	107,588	109,492

**SYNOD OF QUEBEC AND EASTERN ONTARIO
DOLLAR BASE BY PRESBYTERY
FIVE-YEAR TREND**



\$ BASE	2015	2016	2017	2018	2019
	A&P 2016	2017	2018	2019	2020
Quebec	340,874	356,624	449,264	363,929	431,921
Montreal	3,566,098	3,741,187	4,476,913	4,234,110	4,359,707
Seaway-Glengarry	1,769,903	1,799,994	1,968,360	1,824,669	1,739,843
Ottawa	3,652,920	3,830,122	3,704,410	3,699,934	4,066,016
Lanark & Renfrew	1,444,714	1,395,149	1,477,334	1,335,447	1,364,741
Total Synod	10,774,509	11,123,076	12,076,281	11,458,089	11,962,228
yr/yr percent change		3.2	8.6	- 5.1	4.4
5-year avg percent change					2.20

source: Acts and Proceedings, 2015 through 2019, 2020 Records and Statistics

note: 2017 published dollar base for Ottawa adjusted for Osgoode church, Vernon (+40,475)

Q&M	3,906,972	4,097,811	4,926,177	4,598,039	4,791,628
S-G, O & L-R	6,867,537	7,025,265	7,150,104	6,860,050	7,170,600

2021 Synod Conference – Prospectus

The Synod of Quebec and Eastern Ontario has decided to postpone its full conference, *Climate Control: What Can I Do?* to October 2021. To prepare for the Convention, we have created a five-minute video that can be used to promote the event throughout the intervening year, starting with our commissioned meeting scheduled for this October 16th. In order to maximize interest and participation among all Presbyterians in our Synod and amid the general public, the video will then be made available to all congregations, posted on the Synod website and made available to the PCC website as well. Nearer to the time of the conference, we will send this video to the Members of Parliament whom we wish to invite to a Friday-evening Town Hall panel discussion on the climate control at St. John's Church in Cornwall. The video will also be available for local and regional network television news coverage where possible. Finally, we see this tool as being one to elicit additional sponsorship and funding to make it possible for the maximum participation of all members, both in person in Cornwall or online through live streaming.

Our Guest Speaker is the Reverend Dr. Norman Wirzba of Duke University. Dr. Wirzba, a Canadian, has taped these remarks in North Carolina to be edited in with appropriate visual imagery and music in the final product. A grant from the PCC has provided funding for an advance on Dr. Wirzba's speaker's fee, a fee for the script writing, the accumulation of suitable video images and copyright clearance on same and the composition and montage of the final product. Additional funding also covers sound and lighting equipment in North Carolina, as well as any other contingent expenses of the project.

We know that climate control has been an ongoing concern in the 21st century global consciousness. As such, we are aware of the scientific and political ramifications for the future. The conference will seek to find out what a Christian perspective can add to the fight to avoid global disaster. It is our objective to challenge our members to ask themselves what they can do. How might their belief in Jesus Christ be mobilized to help save the planet which God created for our enjoyment? We think that this video will play a key role in sensitizing Presbyterians to the value of the full conference and its message of hope.

David Christiani
Producer

Strasimir Dimtrev
Technician

Clerk:

CLIMATE CHANGE: WHAT CAN I DO?

CHRISTIAN CARING FOR CREATION

A conference for all Presbyterians interested in helping our congregations become more engaged in God's mission in the world.

Hosted by the Synod of Québec and Eastern Ontario - Supported in part by a bequest to The Presbyterian Church in Canada

SCHEDULE

REGISTRATION: Friday, October 15 from 1 – 2 pm

WORSHIP		
Friday	1:30 – 2:00 pm	7:00 – 7:15 pm
Saturday	9:00 – 9:30 am	11:30 – 12 noon (including communion)

SPEAKER SESSIONS

Norman Wirzba will be using the frameworks outlined in his books, *From Earth to Creation* and *Food for Faith* to focus on the changing climate and the church's role of engagement in it.

Friday afternoon		Friday evening	
2:00 – 2:45 pm	Plenary Session What Kind of World Are We In?	7:00 – 8:30 pm	Climate Change Town Hall
Introduces the idea of the world as God's creation and what difference it makes to think this way. Nature is a term that many people use, but sometimes to contradictory purposes. Environmentalists regularly speak about "natural resources." Why speak this way? Does it imply the world consists of a stack of commodities for us to manage? To speak of creation resists this language by describing the world as a place of "gifts." Dr. Wirzba will show why creation matters for understanding our current situation, and perhaps leading us onto a better path.		Following a fifteen-minute opening devotion, a Panel of politicians, a clergyman and a scientist will discuss the theme in a Q & A moderated by our Guest Speaker, followed by fifteen minutes of questions from the floor.	
2:45 – 3:00 pm	Coffee Break	8:30 – 9:00 pm	Coffee and Conversation
3:00 – 3:45 pm	Plenary Session What is the Point of the World?	Saturday morning	
If we say the world is God's creation, we still must wonder about its point and meaning and purpose. Scripture gives a variety of ways to describe this. Theologians have long noted that one way to know the meaning of God creating anything at all is to consider its "end." That means we can't think deeply about the beginning of everything without also discussing its end in heaven. The practical implications that follow from this way of thinking about creation's point and purpose are enormous.		9:30 – 10:15 am	Plenary Session Eating Our Way to Heaven
		Dr. Wirzba uses food systems and eating practices to bring the two previous plenaries into clear focus. Food is also an excellent lens into these issues. Everyone eats. They get why good food matters. One of the best ways for faith communities to witness to God's love for the world is by getting our agriculture better and working toward food democracy and environmental justice. This session helps them understand it in a robust theological manner.	
		10:15 – 10:30 am	Coffee Break
3:45 – 4:30 pm	Small group discussion		Small group discussion
4:30 – 5:00 pm	Speaker responds to questions from small groups	11:00 – 11:30 am	Speaker responds to questions from small groups
5:00 – 6:30 pm	Dinner	12:00 – 1:00 pm	Lunch
The synod business meeting will be held on Friday morning, October 15 from 11 am – 12:00 pm and on Saturday afternoon, October 16, following lunch			

SYNOD WEBSERVANT

The Synod site continues to reside on the national church's server at:
www.presbyterian.ca/qeosynod/

Currently (Oct 13/20), the presbyteries' stats re: e-mail and church websites are as follows:

Quebec:

4 e-mail addresses (ex. appendix), 3 church websites, 3 Facebook pages
(7 congregations in 7 charges; 3 vacant, 1 stated supply; two shared ministries)
100% of ministers have e-mail

Montreal:

41 e-mail addresses (incl. church offices, excl. appendix), 19 church websites,
12 Facebook pages
(32 congregations in 31 charges; 12 vacant, 3 stated supply, 1 supply,
1 summer supply, 2 lay missionaries)
100% of ministers and stated supply have e-mail, as well as 10 vacant charges

Seaway-Glengarry:

17 e-mail addresses (incl. church offices, excl. appendix), 7 church websites,
11 Facebook pages
(24 congregations in 13 charges; 3 vacant)
100% of ministers have e-mail; all charges have e-mail contact

Ottawa:

38 e-mail addresses, 21 church websites, 17 Facebook pages
(21 congregations in 19 charges, one mission work and one extension work, 3 vacant; 2 stated
supply, 1 regular supply)
100% of ministers and all vacant charges have e-mail

Lanark-Renfrew:

14 e-mail addresses, 10 church websites, 3 Facebook pages
(18 congregations in 15 charges, 4 vacant; 1 supply, 5 stated supply)
100% of the ministers, 4 stated supply have e-mail/contact page

In total 100% of the ministers and known stated supply have e-mail addresses, as well as
several of the vacant charges. In the entire synod only 11 of the 102 congregations in 85
charges and 2 missions do not have known e-mail addresses. 35 charges have two or more email
addresses.

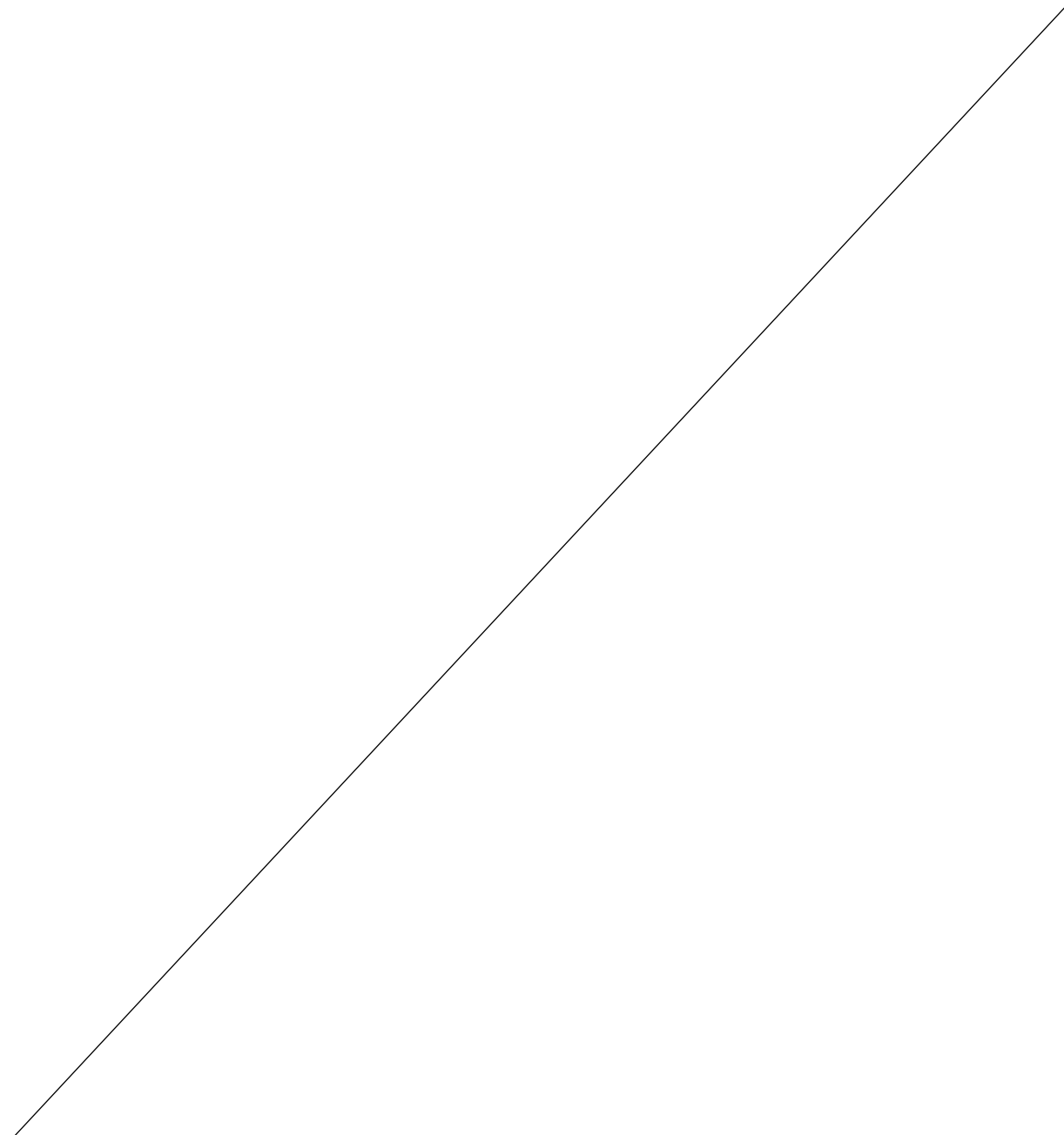
The synod site consists of seven main pages plus one page for each of the five presbyteries.
The main pages include the home page, contacts, past meetings (minutes), documents, camps,
youth and related links. Each presbytery page lists the churches (including e-mail and web
address links), other ministries, appendices and retired missionaries, including e-mail addresses
and links to active Facebook pages where known. A few churches have inactive Facebook
pages. The listings are similar to those found in the back of the Acts and Proceedings. Where

Synod Webservant (cont'd):

there are shared ministries those are noted as well. Maps are included on the entry page and each presbytery page.

Listings are updated periodically based on input from contacts within the presbyteries and the list of changes to the roll sent out from the PCC national office, as well as occasional detective work using other sources.

Gord Walford
Synod Webservant



Clerk:

SYNOD HISTORIAN

The position (volunteer) of synod historian is currently vacant. The following letter was sent to presbyteries which includes the principal emphasis for the Synod Historian which will be the gathering of oral history of church workers within the synod bounds.

Friday, June 12, 2020

To: Presbyteries and Sessions within the bounds of the Synod of Québec and Eastern Ontario

From: The Synod Council

Re: Synod Historian

Greetings. The Synod Council of the Synod of Québec and Eastern Ontario is currently seeking a person to fill the volunteer position of Synod Historian.

The position of Synod Historian is open to members of the Presbyterian Church in Canada who reside within the bounds of the Synod of Québec and Eastern Ontario. It is expected that the Synod Historian will have a personal interest and appreciation for history, especially Church history and its place within the denomination, specifically as it pertains to the Synod.

The term for the position of Synod Historian is four years. The Synod Historian is accountable to the Synod and is expected to submit a written report to the Synod when it meets every other year. Attendance at meetings of the Synod Council is not expected, unless requested for a specific purpose.

Oral History

One area that has been identified as a principal emphasis for the Synod Historian is the gathering of oral history of church workers within the synod bounds. The Synod Historian would take the lead on developing the details for the implementation of this project which will include interviewing and recording the faith and life journeys of church workers including Ministers of Word and Sacraments, Diaconal Ministers, missionaries, elders and WMS members.

Through the gathering of oral history, the hope is that a new treasury of information about the Synod and the many faithful people that have served within its bounds can be developed. Such a gathering of information can add significant dimensions to our understanding of the Synod and its history. Invaluable insights, memories, experiences and reflections will be preserved, and also shared with others in the Synod and the wider church now as well as with future generations.

Circulate

To assist in the search for a Synod Historian, we request that this letter be shared with the people in your congregation.

On behalf of the Synod Council, thank you for your assistance in reaching as wide an audience as possible with the need for a Synod Historian. Persons interested in the position of Synod Historian are asked to contact the synod clerk.

Sincerely,

Mrs. Donna McIlveen
Synod Clerk

Clerk:

REGIONAL RESOURCING

The current model of Regional Resourcing grants was established by the Life and Mission Agency in 2015. Regional Resourcing funding provides synods with financial assistance for:

- 1) staff positions and/or
- 2) equipping and educational opportunities for church leaders (both lay and ordained) tailored to the regional context.

Regional Resourcing funding is made available from the Presbyterian Sharing budget and is administered by Canadian Ministries of the Life and Mission Agency. In both 2019 and 2020 the amount available to the synod was \$61,986.00. In 2021 the amount available will be \$61,000.00.

Funds must be used to support a program in a region for a group of Presbyterian ministries that share a ministry focus or need. Applications to support programs or events that benefit a single congregation or social ministry are not permitted.

Funds must be used within the year in which they are granted; unused funds are not carried over or available in the following year.

Further information about Regional Resourcing Grants can be found on the PCC website at:
presbyterian.ca/canadian-ministries/funds/regional-resourcing-grants

Synod Purpose and Priorities

In 2016 the Synod of Québec and Eastern Ontario established the following purpose for Regional Resourcing and priorities for the approval of grants:

Purpose

The purpose of Synod Regional Resourcing is to oversee the receipt, distribution and use of funds from the national church designated for regional resourcing and, when granted, funds from the synod's budget for the same purpose, for use within the synod to provide resources for ministry according to the priorities established by the synod from time to time.

Priorities

- (a) ministry with children and youth
- (b) congregational work on leadership
- (c) other resources for ministry

These resources include the human resources necessary to implement activities.

The synod council, upon recommendation by the Regional Resourcing convener, approves, modifies or rejects grant applications previously approved by the consistent presbyteries of the synod or the respective camp board or committee, and forwards approved applications to the Life and Mission Agency for their consideration.

For information, the list of projects funded in 2018, 2019, and 2020 is noted on page 2.

2021 Requests

The list of grant requests for 2021, as approved by the synod council, is found on page 2.

Recommendation No. 1

That the Regional Resourcing grant requests for 2021 as approved by the synod council, be forwarded with required supporting documentation to the Life and Mission Agency for their consideration.

Regional Resourcing (cont'd):

Requests for 2021 (amount available \$61,000.00)

1. Presbytery Ministry Animator	Presbyteries of Ottawa & Seaway-Glengarry	\$ 29,500.00
2. Mission Promoter	Presbytery of Montréal	24,000.00
3. CAB Executive Director	Presbytery of Québec	2,500.00
4. Synod Conference – speaker & accommodation assistance	Synod Council	<u>5,000.00</u>
		\$ 61,000.00

note: a total of 7 requests for funding in 2021 were received totalling \$104,184.92.

2 requests for CAB (youth worker/camp promoters and Bibles for campers) and 1 request from synod council for a Synod CY2021 Coordinator were not approved for funding.

Projects funded in 2020 (amount available \$61,986.00)

1. Presbytery Ministry Animator	Presbyteries of Ottawa & Seaway-Glengarry	\$ 28,024.04
2. Mission Promoter (June-Dec)	Presbytery of Montréal	24,570.00
3. CAB Day Camp	Presbytery of Québec	4,521.03
4. Synod Conference promotional video	Synod Council	<u>4,870.93</u>
		\$ 61,986.00

note: a request for funds for a Synod CY2020 Coordinator and Synod Conference expenses were originally approved, but upon postponement of the events, the funds were re-distributed to cover the alternate project of the production of a synod conference promotional video.

Projects funded in 2019 (amount available \$61,986.00)

1. Presbytery Ministry Animator	Presbyteries of Ottawa & Seaway-Glengarry	\$ 30,993.00
2. Educational Resources	Presbytery of Québec	411.00
3. Accounting Assistance for Congregations	Presbytery of Montréal	5,000.00
4. CAB Executive Director	Presbytery of Québec	<u>10,000.00</u>
		\$ 46,404.00

note: a request from the Presbytery of Montréal for the ministry position of Mission Promoter for the months of November and December was originally approved but not needed as the position was not filled until June 2020.

Projects funded in 2018 (amount available \$61,986.00)

1. Presbytery Ministry Animator	Presbyteries of Ottawa & Seaway-Glengarry	\$ 30,993.00
2. Synod CY Coordinator	Synod Council	7,750.00
3. Elders Workshop	Presbytery of Lanark and Renfrew	<u>867.00</u>
		\$ 39,610.00

MISSION / ROBERT FUND

The Robert Fund was established in 1951, from the estate of Mr. William Robert and his sister, Sarah. The will states that income from the fund is to be used annually for “religious and charitable schemes in the province of Quebec.” It has become the practice to grant priority to work in the French language. Synod adopted Terms of Reference to that effect in 1979. (Minutes, 105th Synod of Quebec and Eastern Ontario, p. 21.

http://www.presbyterian.ca/qeosynod/documents/Robert_Fund-Terms_of_Reference.pdf)

The Robert Fund is held with the Presbyterian Church in Canada under the name “Reserve for Home Mission Quebec). Financial Services has advised the synod council that there is \$4,647.70 in interest available for distribution.

The Robert Fund terms of reference state that applications for a grant are to be made no later than September 15th in any year for approval for the following calendar year.

One application was received from the Presbytery of Québec for Camp d’action biblique. The request is for a grant of \$2,500.00, with the further request that if no other applications are received that the entire amount available of \$4,647.70 be granted to Camp d’action biblique.

From the Presbytery of Québec endorsement:

Camp d’action biblique (CAB) is a continuing mission of The Presbyterian Church in Canada. It is a Christian summer camp located in Richmond, Quebec. This 62-acre camp has been in operation for the last 70 years and it continues to offer to children and youth a wide variety of outdoor activities such as interactive games, swimming, canoeing, fishing, low-ropes, disc golf, archery & various sports. CAB is an ideal place for a unique camping experience. It’s safe, intimate and friendly environment provides its clientele the opportunity to grow both individually and relationally with our Creator and with others. Camp d’action biblique with the continuing support of The Robert Fund offers a fully bilingual program.

Recommendation No. 1

That a grant from The Robert Fund in the amount of \$4,647.70 be given to Camp d’action biblique, and that the request be forwarded to Canadian Ministries with the approval of the Synod.

Clerk:

CAMP D’ACTION BIBLIQUE – OCTOBER 2020

The camp continues to move forward with your support and prayers. The following updates are submitted to the Synod of Quebec and Eastern Ontario for your information and consideration.

1. Camp Committee. The camp committee continues to meet on an as required basis.
2. Part-time positions. Both Randy and Gary Johnston are planning to return in 2021.
3. The COVID-19 pandemic resulted in the cancellation of all camping for the summer of 2020 including rentals. The United Spirit Group plan to be back next summer.
4. Curriculum. The summer program was provided by the PCC. The theme for summer 2020 was “This is our prayer”. The plan is to use this curriculum in 2021.
5. Camp opening/maintenance. The preparation, spring clean-up and opening of the camp was led by Gary Johnston with various helpers.
6. Maintenance. The amount of “tender loving care” our buildings and property needs is never ending. Unplanned expenses including much preventative maintenance and much need painting touch-ups. Gary and his team of two kept the camp in good working order. The camp was closed for the year on August 21st, 2020. Repairs included:
 - a. Repairs to dam;
 - b. Removal of dead trees;
 - c. Replacement of Chapel doors; and
 - d. Many items that there never seemed to be time to do, got done.
7. New dining hall. A fund raising campaign has commenced to build a new dining hall. Conceptual plans, drawings, paperwork and looking for volunteers has started. The team is optimistic that funding, detail and personnel will be in place soon. It is hoped that the construction can be done in 2022.
8. CAB websites - <http://www.cabqc.ca/>. The camp Facebook page is being used by staff and campers much more than in past years.
9. Service Canada. CAB has applied to Service Canada for a number of years in the hope of getting funding to employ students as part of the CAB staff team. This is the fourth year that we have been successful and a 2 x positions were funded for 6-weeks. Permission was sought and received to have them focus on infrastructure projects.
10. Financial Statement. The camp is ending the year in a good financial position. Attached is the August 31st, 2020 statement. Fund raising to build a new oasis has started.

Camp d'action biblique (cont'd):

11. Robert Fund. The paperwork required to support the request for \$2,500 in 2021 and the entire amount of \$4,647.70 if there are no other applicants was supported by the Presbytery of Quebec at the zoom meeting of September 12th, 2020. Formal paperwork is attached for Synod consideration.

12. Regional Resourcing request. Camp d'action biblique submitted three projects for consideration to the Presbytery of Quebec. All three were supported at the June 27th, 2020 Presbytery meeting. The three requests and page 178 and 179 are attached.

13. 2021 Schedule. It is envisaged that camp will run another 6 week schedule next summer. United Spirit Group, one week of training, followed by 4 camper weeks. The Open House will be held on Saturday, July 17th, 2021 and the retreat will again be the second weekend in September. The planned 2021 schedule is attached.

14. Past & Future. My 21st summer completed with the camp committee. I continue to be encouraged and motivated by what we've accomplished in 73+ years of camping in the Presbytery of Quebec and Montreal. This has achieved through the excellent cooperation of many individuals and organizations over the years. I am also pleased the little improvements we achieve annually and the immense opportunity that lies ahead, building a new dining hall. The need for additional (some new and local), dedicated volunteers, especially on camp committee would be openly welcomed.

15. Synod of Quebec and Eastern Ontario continued strong support, enables Camp d'action biblique to deliver a high quality, bilingual Ministry.

If you have any questions, please do not hesitate to call.



C.A. Dewar September 16th, 2020
Director General (Convenor) / Secretary
Camp d'action biblique
(613) 822-9881 (Home) (613) 614-9224 (Cellular) (613) 904-6899 (work)

31 Aug 20

**CAMP D'ACTION BIBLIQUE
EXPENSES 2020**

Hydro Quebec	\$ 1,554.64
Propane	\$ -
Bell telephone	\$ -
Postage / Stationary / Photocopying	\$ 455.05
Misc Property	\$ 3,233.15
Pharmacy - First Aid	\$ -
Food - Maxi / Tuck	\$ 923.06
Water Testing + Aquatech	\$ -
Honorariums - Staff	\$ 2,788.52
Honorariums - Executive Director	\$ 7,000.00
Honorariums - Maintenance (Michel)	\$ 450.00
Honorariums - Maintenance (Gary)	\$ 4,500.00
Travel - Staff (Ex Dir & Committee)	\$ 2,572.45
Fire Extinguishers	\$ 234.67
Septic (pumping + repairs)	\$ -
Insurance	\$ 10,405.14
Return of Registration Fees (COVID-19 cancellation)	\$ 1,200.00
Cleaning - Housekeeping - Supplies (Cherbourg)	\$ -
CITQ - QCA - CCI	\$ 443.53
T shirts / Hats / Water Bottles	\$ -
Program (outings / bowling / kayaking)	\$ 524.23
Cheque Returned NSF	\$ -
Dredging - Pond Wall	\$ 568.31
Sports Equip (trout, misc)	\$ -
Domain Name, web hosting, web design	\$ -
1st Aid Training	\$ -
Bank charges / fees / returned cheque	\$ 28.00
	<u>\$ 36,880.75</u>

Sent to Presbytery of Quebec for Tax Receipts	\$ 447.50
	\$ 37,328.25

Expenses 2020	\$ 37,328.25
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31 Aug 20

CAMP D'ACTION BIBLIQUE
Camp Operating Income / Donations / Misc - 2020

Camp Operating Income	\$ 1,200.00
Camper dues week 1 (Youth I)	\$ -
Camper dues week 2 (Bil Jr 1)	\$ 400.00
Camper dues week 3 (Bil Jr 2)	\$ 400.00
Camper dues week 4 (Bil Jr 3)	\$ 400.00
Camper dues week 5 (Youth II)	\$ -
Retreat	\$ -
Donations	\$ 28,961.00
Presbytery of Montreal	\$ 5,500.00
Presbytery of Quebec	\$ 1,000.00
Synod of QC and Eastern ON	\$ 20,446.00
Various Churches / Organizations (2)	\$ 700.00
Various Individuals (6)	\$ 1,315.00
Robert Fund	\$ -
Miscellaneous - 2020	\$ 4,968.53
Rentals Fees	\$ -
Rental Fees - USG	\$ -
Silent Auction (open house)	\$ -
Joe Kelly Bottles (Apr - Jun)	\$ 447.50
Bottle Return (Winery)	\$ -
Bottle Return (Elie)	\$ -
T-shirts	\$ -
Bell rtn overpayment	\$ -
PCC Regional Resourcing - Day Camps	\$ 4,521.03
Damage deposit cashed	\$ -
Camp Operating/Donations/Misc - 2020 (Total)	\$ 35,129.53
Donations receipted through the Presbytery of Quebec	\$ 447.50
	\$ 35,577.03
Opening Balance (01 Jan 20)	\$ 95,234.76
+ Camp Operating/Donations/Misc 2020	\$ 35,577.03
- Expenses 2020	\$ 37,328.25
Book Balance 31 Aug 20	\$ 93,483.54



2021 Camp d'action biblique Schedule

Pre-Camp: Monday, June 21st (2 p.m.) – Saturday, June 26th (10 a.m.)

United Spirit Group: Saturday, June 26th (1 p.m.) – Saturday, July 3rd (10 a.m.)

Youth Camp 1 (ages 13-16): Sunday, July 4th (5 p.m.) – Saturday, July 10th (10 a.m.)

Junior Camp 1 (ages 8-12): Sunday, July 11th (5 p.m.) – Saturday, July 17th (10 a.m.)

Open House: Saturday, July 17th (2 p.m. – 8 p.m.)

Junior Camp 2 (ages 8-12): Sunday, July 18th (5 p.m.) – Saturday, July 24th (10 a.m.)

Camp Rental: Sunday, July 25th (5 p.m.) – Sunday, August 1st (10 a.m.)

Junior Camp 3 (ages 8-12): Sunday, August 1st (5 p.m.) – Saturday, August 7th (10 a.m.)

Youth Camp 2 (ages 13-16): Sunday, August 8th (5 p.m.) – Saturday, August 14th (10 a.m.)

Camp Rental: Sunday, August 15th – Saturday, August 21st

Camp Rental: Sunday, August 22nd – Saturday, August 28th

Camp Rental: Friday September 3rd – Monday, September 6th

Retreat: Friday, September 10th (5 p.m.) – Sunday, September 12th (2 p.m.)

Weekend Rental: Friday, September 17th (5 p.m.) – Sunday, September 19th (2 p.m.)

For general information or camp rental possibilities, please visit or contact CAB by:

Website: www.cabqc.ca

E-mail: cabqc@yahoo.ca

Phone: (819) 826-5400 (June to August)
(450) 923-0794
(450) 826-4599

Address: Camp d'action biblique
P.O. Box 3154
Cleveland, Québec J0B 2H0




Camp d'action biblique Summer Newsletter 2020




A Silent Summer

At this time of year CAB is usually buzzing with the sounds of campers laughing, splashing and shouting as they enjoy all the daily activities that help them burn off their excess energy. Sadly because of COVID 19, those sounds are noticeably absent this year as summer camps in Quebec have not been allowed to open. As we try to make the best of a bad situation, we have decided to use this time to do some much-needed work around the camp to help prepare it for what we hope will be a great summer in 2021 as we anticipate the return of all our campers, staff and yes even all the noise that comes with them. Silence isn't always golden.




Focused on the Future

Someone once said "Dream big or go home". Well for a number of years now we have been talking about and dreaming of building a much-needed new dining hall. Now it goes without saying that this is a huge undertaking for a small camp such as ours, but after much prayer and discussion the decision has been made to move forward and formulate a plan that we hope will turn that dream into reality. We are making an appeal to all our friends and supporters to please consider partnering with us in this project by donating to our building fund. We believe by the grace of God that the future summers at CAB will be as bright as they always have been for the past 72 years. As always, all donations are tax deductible and a tax receipt will be issued.



To all our campers & staff

To say that we miss you is an understatement. You are the ones that make this camp an amazing place year after year. Although we are not able to open this summer, please know that you all play a key role in keeping the CAB family spirit alive. Please reach out to each other and encourage one another, maybe even share some of your fondest and fun memories of your times at camp. God willing, we hope to see you all back next summer for another great adventure CAB style!



Address: P.O. Box 3154
Richmond, QC J0B 2H0
Website: cabqc.ca



Phone: (819) 826-5400 (May - Sept only) or (514) 833-3877
E-mail: cabqc@yahoo.ca



PRESBYTERY OF OTTAWA – REPORT TO SYNOD 2020
Re: Oversight of Gracefield Christian Camp and Retreat Centre

Introduction

The Presbytery of Ottawa reports diligence in its oversight of the Gracefield Christian Camp and Retreat Centre. Per the governance model approved by the synod and the presbytery, the management of the camp is entrusted to a board of directors, appointed by the Presbytery of Ottawa, which reports regularly to the presbytery. The camp is located on Lac Castor Blanc outside the village of Gracefield, Quebec, and encompasses some 275 acres of beautiful wilderness on which campers and visitors have the opportunity to explore the wonders of God's creation and to encounter Christ and grow in Christian community.

The camp has faced and continues to face a number of challenges.

November 2018-October 2019

The synod did not meet in 2019, so the following is a short summary of the reports to the presbytery by the board of directors and the presbytery's actions during the year November 2018 through October 2019:

At the March, 2019 meeting, a delegation including Ellie Bennett, then chair of the board of directors; Glenn Ogden, vice-chair, and Gordon Richardson, Jim Paulin, and Owen and Diana Mahaffy attended and reported to the presbytery, especially noting that Bruce Howard had resigned as Executive Director on February 14, 2019 following a period of medical leave. The board requested that the presbytery conduct an exit interview with him; the presbytery acceded to the request, subject to his willingness and availability, and requested its Pastoral Relations Committee to arrange it.

The presbytery also named P.Lamont to the Nominating Committee for the board of directors.

The board reported that in view of the vacancy in the position of Executive Director, a revised leadership structure had been put in place, involving an Acting Managing Director, in the person of Owen Mahaffy, reporting to the board of directors, with a Senior Program Director to be hired to manage the summer program and a Facilities Manager (in the person of Diana Mahaffy) overseeing the chef, the maintenance co-ordinator, the office administrator, and a student to be hired to manage summer guest services.

Draft financial statements for the year ended December 31, 2018 circulated in advance were presented, and showed a net deficit for the year of more than \$30,000, and the board intimated that the budget for 2019 was to be revised in view of the changes in staffing and leadership, and would be presented to the presbytery in May, 2019.

At its May 2019 meeting, on recommendation of its Committee on Finance and Maintenance, the presbytery resolved as follows: That the Presbytery of Ottawa request Gracefield Christian Camp and Retreat Centre to undertake a full financial audit of its 2018 financial statements by an independent auditor, to be appointed jointly by the Committee on Finance and Maintenance and the board of directors of Gracefield Christian Camp and Retreat Centre by the end of June, and that the presbytery underwrite the cost of this audit.

At the June 2019 meeting of the presbytery, Ellie Bennett and Diana Mahaffy reported. On

Report of the Presbytery of Ottawa re Gracefield Oversight (cont'd):

recommendation of the nominating committee, the following slate was appointed as the board of directors of the Gracefield Christian Camp and Retreat Centre effective September 1, 2019: Ellie Bennett, 2017 (Convener); Glenn Ogden, 2017 (Vice Chair); Jim Paulin, 2018 (Treasurer); Debra Luckow, 2014; Claire Mahaffy, 2017; Dan Plant, 2018; Topher Whitehead, 2018; Debora Scholey, 2019; and Tim Patterson, 2019; with three vacancies (including Secretary and designated representatives from the Presbytery of Ottawa and the Presbytery of Seaway-Glengarry).

At the September 2019 meeting of the presbytery, Ellie Bennett reported that the board had added Paula Whaley to fill the vacant position of secretary, but two vacancies remained, including the lack of representation from among the members of the Presbytery of Ottawa. In response, the presbytery appointed W. L. S. Seaman to the board.

Arising from the report of the Pastoral Relations Committee on the exit interview with Bruce Howard, former Executive Director of the Gracefield Christian Camp and Retreat Centre, the following resolutions among others were adopted: (a) that the Presbytery of Ottawa and the Gracefield Board of Directors establish a working group to undertake a review of the terms of reference for the board with a view to recommending any changes to the board and to the Presbytery of Ottawa; the review to take place after the audit of Gracefield finances scheduled for September 2019, with recommendations to be made to the presbytery by March, 2020; and (b) that the presbytery give power to issue to the moderator and the clerk to consult with the board of directors of the Gracefield Christian Camp and Retreat Centre to appoint the working group to review the terms of reference, with the understanding that there be participation from among the membership of the Committee on Finance and Maintenance.

Highlights from the report of the board for summer 2019 included the aggregate attendance of 114 campers in 9 programs offered over 6 weeks, and 17 participants in family camp, on pace with the previous two years; strong leadership during the summer from Owen and Diana Mahaffy as interim managing directors; the completion of the new cabin village, which includes five small cabins able to accommodate 22 guests in the area between Second Beach and the former manager's cottage; and a significant improvement in financial operations over the previous year.

November 2019 - October 2020

At its November, 2019, the presbytery as part of its triennial visitation of all congregations within the bounds appointed a committee to visit the Gracefield Christian Camp and Retreat Centre.

At its meeting in January 2020, the presbytery received communication from Paula Whaley, secretary of the board, dated January 8, 2020, advising that Ellie Bennett, chair of the board, was on a leave of absence, and Glenn Ogden was serving as chair for December 2019 and January 2020, and requesting that the review of the terms of reference due to follow the completion of the audit and specified to be reported to the presbytery by March, 2020 be deferred to the fall of 2020, to which the presbytery agreed.

At its stated meeting in March, 2020, held online because of public health restrictions, the presbytery received a communication from Glenn Ogden, on behalf of the board of directors, dated March 2, 2020, submitting a document entitled "Gracefield Outreach Proposal", seeking presbytery's approval for the board to hold "such discussions as it sees fit with other groups who

Report of the Presbytery of Ottawa re Gracefield Oversight (cont'd):

may be interested in supporting the life and work of Gracefield Camp, with the objective of identifying a single potential partner, defining how a collaboration would work, at least initially, and bringing back the recommended partner and collaboration proposal to presbytery for its consideration”, and inviting presbytery to name a representative to the committee of the board charged with the work.

The presbytery did not immediately act on this, but a resolution arising from a recommendation which originated with the presbytery’s Committee on Policy and Planning was adopted, as follows: That in lieu of the Gracefield visitation team, the Presbytery appoint a working group to collaborate with the Board of Directors to assist and advise concerning the current issues facing Gracefield camp, including finances, summer program, staffing issues, as well as future planning; membership to include representation from P&P, F&M, and that members of the visitation team and also Craig Dewar, convener of the board of CAB be invited to take part.

Two recommendations from the presbytery’s Committee on Finance and Maintenance concerning the camp were also adopted:

That the proposed Gracefield Christian Camp and Retreat Centre request to increase its line of credit with Caisse Desjardins to \$95,000 be accepted on the condition that the board of directors establish measurable annual targets to be met over the next two years.

That Gracefield Christian Camp and Retreat Centre develop options for reduced and/or cancelled programs and services in 2020, should the line of credit from Caisse Desjardins not be increased or should the spread of COVID-19 significantly affect campership or should the camp not be able to staff its key positions as planned.

It was also agreed that the Presbytery of Ottawa, owing to the present civil restrictions on gatherings, empower its Business Committee to act for and on behalf of the presbytery in urgent matters, and that the Business Committee pursue consensus, seeking a two-thirds’ majority in making any decisions.

At the presbytery meeting in May 2020, the Business Committee reported that the Committee on Finance and Maintenance, on April 17, 2020, had forwarded a communication from Jim Paulin, Treasurer, Gracefield Christian Camp and Retreat Centre of the same date, requesting on behalf of the board of directors approval to apply for a loan under the Canada Emergency Business Account (CEBA) in lieu of seeking an increase in the line of credit with Caisse Desjardins, and that the Business Committee had considered and approved the request, and that a loan of forty thousand dollars had been received by the camp and that consequently the increase to the line of credit would not be pursued.

At its May 2020 meeting, the presbytery also received the report of the audit commissioned on the finances of the Gracefield Christian Camp and Retreat Centre for the year 2018, and on recommendation of the presbytery’s Committee on Finance and Maintenance resolved as follows: That the Presbytery of Ottawa receive the 2018 audit of the Gracefield Christian Camp and Retreat Centre conducted by Monette, Fortin, Tremblay Inc, adopt the 2018 financial statements, and request the Gracefield Board of Directors to inform the presbytery of its response to the recommendations listed in the auditor’s management letter dated December 23, 2019 by the

Report of the Presbytery of Ottawa re Gracefield Oversight (cont'd):

September 2020 meeting of presbytery. [Subsequent to the September, 2020 stated meeting the Committee on Finance and Maintenance reported that the board of directors had reported its response to the recommendations from the auditor, to the satisfaction of the committee.] The auditors' report including the financial statements for the Gracefield Christian Camp and Retreat Centre for the year ended December 31, 2018 are appended to this report.

The interim report of Gracefield Working Group was presented by the convener, D. R. Kendall, who indicated that the working group had met alone and with the representatives of the board of directors of the Gracefield Christian Camp and Retreat Centre on several occasions, had a good supportive working relationship, had reviewed a number of documents covering the period 2008 through 2020, and that study and analysis of income and expenditure on capital projects from 2013 to date was being undertaken, with a view to presenting a further report to a future meeting.

The report of the board of directors was presented by the secretary, Paula Whaley, who noted that G. Ogden, Vice Chair, who had been acting as chair, was presently unable to do so on account of illness.

She reported that the board of directors was pleased to announce the hiring of Mark Hamilton as the new Managing Director, effective June 1, 2020.

She also indicated that it was the intent of the board of directors to budget for the repayment of the loan of forty thousand dollars by December, 2022, in order to qualify for the forgiveness of ten thousand dollars of the total, per the terms announced by the federal government.

The report contained various recommendations, which following consideration led to the presbytery resolving, among other things, as follows:

That a list of "Donation Ideas for Gracefield" be distributed to the congregations within the bounds of the Presbytery of Ottawa.

That with the support of the board of directors the Presbytery of Ottawa send the "Donation Ideas for Gracefield" to the clerks of the Presbyteries of Lanark and Renfrew and Seaway-Glengarry with a request that they circulate this among the congregations in their respective presbyteries and encourage the naming of a contact person to promote the camp within each congregation.

That the presbytery encourage each congregation within its bounds to name an individual to be a contact person to promote Gracefield Christian Camp and Retreat Centre within the congregation, and communicate the name of the individual appointed to the secretary of the board of directors of Gracefield.

That a member of presbytery familiar with Gracefield's Executive Director staff history be named to serve on the Transitional Committee to help the Board flesh out Terms of Reference as they pertain to healthy and effective Board to Managing Director linkage; and D. R. Kendall was so named.

That the Transitional Committee in consultation with the Committee on Policy and Planning name a pastor to serve as a mentor for the new Managing Director.

Report of the Presbytery of Ottawa re Gracefield Oversight (cont'd):

That the Committee on Policy and Planning and the Committee on Worship and Witness together review Gracefield's "Outreach Proposal" to provide direct participation and theological guidance in the near term.

Thanks was expressed to P. Whaley for her attendance and report and work.

At its June 2020 stated meeting, Mark Hamilton was welcomed by the moderator and addressed the court.

The presbytery received a detailed report from the nominating committee, with biographical sketches of recommended appointees, and concluding with the following recommendation: That the following slate of candidates be appointed as the board of directors for the Gracefield Christian Camp and Retreat Centre, for the year commencing September 1, 2020: Paula Whaley (2019), Jim Paulin, Treasurer (2019), Deborah Scholey (2019), Dan Plant (2018), Topher Whitehead (2018), Shaun Seaman (2019), Joan Coulter (2020), Ruth Draffin (2020), Chris Bolger (2020), Brian Laughton (2020), Wikke (Vicque) Jarosz (2020), and Johneen Everson (2020).

The presbytery adopted the recommendation, and also resolved that Paula Whaley and Ruth Draffin be appointed as co-chairs of the board of directors of the Gracefield Christian Camp and Retreat Centre, effective September 1, 2020.

At its meeting on September 15, 2020, the presbytery received a report from Mark Hamilton, Managing Director, on behalf of the Gracefield Christian Camp and Retreat Centre, summarising activities during the summer and highlighting future priorities. He indicated that the summer program was limited in 2020 due to the COVID-19 pandemic, and that the LIT program (which had not run in 2019 due to low enrolment) was transitioned into an internship program which allowed for the development of future staff who did considerable volunteer work and as well completed required training to gain their ACQ CIT designation and first aid certification.

The working group also reported requesting that a special meeting of the presbytery be held on September 29, 2020 to receive the substantive report of the working group, to which request the presbytery agreed.

On September 29, 2020 at a special meeting, the presbytery devoted approximately two and half hours to a careful consideration of the report of the working group including some twenty-four recommendations. Twenty-three of these, subject to a couple of amendments and a couple of revisions in wording, were adopted; one recommendation was referred for further report.

Two recommendations addressing current and future debt limits were adopted: (a) that the limit on the present line of credit remain at seventy thousand dollars (\$70,000.); and (b) that the implications of permanent closure of Gracefield and selling the property are to be examined if the accumulated external debt at the camp rises to a level of \$110,000.

Several other recommendations designed to assist the board with financial management and reporting were also adopted.

Other recommendations aimed at strengthening reporting to presbytery and aiding the board in strategic planning and review of programs were also adopted and have been offered to the board

Report of the Presbytery of Ottawa re Gracefield Oversight (cont'd):

for its consideration.

Recommendations addressed to the presbytery and aimed at strengthening the involvement of its committees and volunteers with the ministry at Gracefield were also adopted, including a requirement that the presbytery meet at Gracefield at least biennially; that the presbytery establish a campership program; and that the presbytery develop a roster of chaplains for the summer camp program at Gracefield.

The presbytery also agreed that subject to approval of the board of directors of the Gracefield Christian Camp and Retreat Centre, the unaudited financial statements for the year ended December 31, 2019 be received and circulated to members of the presbytery. Subsequently, these were received by the clerk and are also appended to this report. They are presented with two caveats: (a) the statements are subject to change until the 2019 volunteer audit takes place and the board approves the audited statements; and (b) there are as yet no notes to these statements, but they will be similar to the ones on the audited 2018 statements. On account of the pandemic, the volunteer audit for 2019 has been delayed. The preliminary statements show an operating surplus of approximately seven thousand dollars for the year ended December 31, 2019 versus an operating loss of nearly thirty-five thousand dollars for the prior year ended December 31, 2018. Detailed year-to-date statements for 2020 have yet to be presented to the presbytery.

Conclusion

The Presbytery of Ottawa is thankful for the contributions of all who have served on the board of directors for the Gracefield Christian Camp and Retreat Centre, for the commitment of the current members of the board of directors including several new members, for the eager embrace of the challenges of leadership by the new Managing Director, and for the prayerful and active support of many staff and volunteers dedicated to the current and future ministry of the camp. The presbytery intends to formally commission the members of the board of directors and publicly recognize the appointment of the new Managing Director at its online meeting in November, 2020.

The ongoing support of the synod and of congregations and individuals is deeply appreciated.

In Christ's service,

on behalf of the Presbytery of Ottawa,

J. T. Hurd,
Clerk.

Clerk:



**Monette
Fortin
Tremblay**

INDEPENDENT AUDITOR'S REPORT

To the Directors of
Gracefield Christian Camp & Retreat Centre

Opinion

We have audited the financial statements of Gracefield Christian Camp & Retreat Centre (the Organization), which comprise the balance sheet as at December 31, 2018, and the statements of operations, changes in net assets and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Comparative Information

We draw attention to Note 2 to the financial statements which describes that the Organization adopted Canadian accounting standards for not-for-profit organizations on January 1st, 2018 with a transition date of January 1st, 2017. These standards were applied retrospectively by management to the comparative information in these financial statements, including the balance sheets as at December 31, 2017 and January 1st, 2017, and the statements of operations, changes in net assets and cash flow for the year ended December 31, 2017 and related disclosures. We were not engaged to report on the restated comparative information, and as such, it is unaudited. Our opinion is not modified in respect of this matter.

Other Matter

The balance sheets as at December 31, 2017 and January 1st, 2017, and the statements of operations, changes in net assets and cash flow for the year ended December 31, 2017, are unaudited and were compiled by management.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.

Page 4

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Monette Fortin Tremblay inc

Marc-André Monette, CPA auditor, CA

Gatineau
January 15, 2019

Monette Fortin Tremblay Inc.

Société de comptables professionnels agréés
Partnership of Chartered Professional Accountants

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GRACEFIELD CHRISTIAN CAMP & RETREAT CENTRE

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2018

Page 5

	2018	2017
INCOME		
Program revenue - adult and family	\$ 136,641	\$ 107,452
Grants & Other revenue	78,773	372,837
Program revenue - child and youth	54,142	51,893
Donations	46,176	42,414
Store revenue	2,466	2,952
	318,198	577,548
EXPENSES		
Administration expenses (Schedule A)	169,601	143,207
Food service (Schedule B)	66,433	58,531
Property management (Schedule C)	66,296	370,239
Program - Child/Youth (Schedule D)	48,028	51,600
Camp Store (Schedule E)	2,783	3,366
	353,141	626,943
DEFICIENCY OF REVENUES OVER EXPENSES	\$ (34,943)	\$ (49,395)

**GRACEFIELD CHRISTIAN CAMP & RETREAT CENTRE
CHANGES IN NET ASSETS**

FOR THE YEAR ENDED DECEMBER 31, 2018

Page 6

	2018	2017
Balance, beginning of year		
As previously reported	\$ (95,363)	\$ 52,916
Prior period adjustments (note 3)	(6,948)	-
	(102,311)	(52,916)
Deficiency of revenues over expenses	(34,943)	(49,395)
Balance, end of year	\$ (137,254)	\$ (102,311)

GRACEFIELD CHRISTIAN CAMP & RETREAT CENTRE


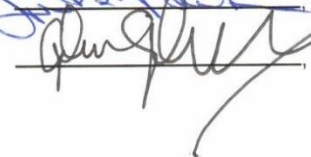
BALANCE SHEET

AS AT DECEMBER 31, 2018

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	2018	2017	As at January 1st, 2017
ASSETS			
Current assets			
Cash	\$ -	\$ 20,385	\$ 2,516
Accounts receivable (note 5)	4,018	41,876	85,998
Prepaid expenses	3,863	-	-
	<u>\$ 7,881</u>	<u>\$ 62,261</u>	<u>\$ 88,514</u>
LIABILITIES			
Current liabilities			
Bank overdraft	\$ 2,602	\$ -	\$ -
Short term debt (note 6)	64,246	26,983	-
Accounts payable and accrued liabilities (note 7)	8,668	67,826	12,156
Deferred revenue	4,054	6,446	7,786
	79,570	101,255	19,942
Deferred revenue (note 8)	65,565	63,317	121,488
	145,135	164,572	141,430
NET ASSETS DEFICIENCY			
Net asset	(137,254)	(102,311)	(52,916)
	<u>\$ 7,881</u>	<u>\$ 62,261</u>	<u>\$ 88,514</u>
Commitment (note 9)			

Signed for the Board,

 Director
 Director

Clerk:

GRACEFIELD CHRISTIAN CAMP & RETREAT CENTRE

STATEMENT OF CASH FLOW

FOR THE YEAR ENDED DECEMBER 31, 2018

Page 8

	2018	2017
OPERATING ACTIVITIES		
Deficiency of revenues over expenses	\$ (34,943)	\$ (49,395)
Net change in non-cash working capital items:		
Accounts receivable	37,858	44,122
Prepaid expenses	(3,863)	-
Accounts payable and accrued liabilities	(59,158)	55,670
Deferred revenue	(2,392)	(1,340)
	(62,498)	49,057
FINANCING ACTIVITIES		
Net change in bank borrowing	37,263	26,983
Deferred revenue	2,248	(58,171)
	39,511	(31,188)
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(22,987)	17,869
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	20,385	2,516
CASH AND CASH EQUIVALENTS (DEFICIENCY), END OF YEAR	\$ (2,602)	\$ 20,385

Cash and cash equivalents consist of cash and bank overdraft.

GRACEFIELD CHRISTIAN CAMP & RETREAT CENTRE

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2018

Page 9

1. STATUTE AND NATURE OF OPERATIONS

The Gracefield Christian Camp and Retreat Centre is legally owned by the Trustee Board of the Presbyterian Church in Canada. Its mission is to invite all people to experience the loving presence of the living God in creation, in Christ and in Christian community. It does this by operating a year-round camp on about 260 acres of property near Gracefield, Quebec. Overnight summer camps are offered for children in the summer, church and other retreats are hosted, and tent and trailer sites are available along with a variety of accommodations.

For the purposes of federal and provincial laws, the organization is considered a non-profit organization and is exempt from taxation. It is a charitable organization within the meaning of the Income Tax Act.

2. IMPACT OF CHANGE IN THE BASIS OF ACCOUNTING

These financial statements are the first financial statements in which the organization has applied Canadian accounting standards for not-for-profit organizations. The initial application of this new framework had no impact on the deficiency of revenues over the organization's expenses for the year ended December 31, 2017, or on its net assets at the date of transition, namely January 1st, 2017

3. PRIOR PERIOD ADJUSTMENTS

During the current taxation year, the organization noted that the amount of taxes receivable entered in the books as of December 31, 2017 was overstated. Consequently, as at December 31, 2017, taxes receivable decreased by \$ 6,948, expenses increased by \$ 6,948 and unrestricted net assets decreased by the same amount.

4. SIGNIFICANT ACCOUNTING POLICIES

The Organization applies the Canadian accounting standards for not-for-profit organizations.

GRACEFIELD CHRISTIAN CAMP & RETREAT CENTRE

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2018

Page 10

4. SIGNIFICANT ACCOUNTING POLICIES (continued)

Revenue recognition

The organization accounts for grants and contributions using the deferral method. Affected grants and contributions are recognized as revenue in the year in which the related expenses are incurred.

Holiday camp products are recognized as revenue when received or considered receivable if the amount to be received can be reasonably estimated, collection is sufficiently assured and service is provided.

Other revenue is recognized when received.

Cash and cash equivalents

The Organization's policy is to present bank balances under cash and cash equivalents, including bank overdrafts when bank balances that fluctuate frequently from being positive to overdrawn, and term deposits with a maturity period of three months or less from the date of acquisition. In addition, term deposits that the Organization cannot use for current transactions because they are pledged as collateral are excluded from cash and cash equivalents.

Fixed assets

Fixed assets are charged to earnings in the year in which they are acquired.

The main categories of fixed assets held by the organization are land and buildings, computer equipment, equipment and kitchen equipment.

Contributed services

The organization would not be able to operate without the services it receives from many volunteers who devote a significant amount of time to it. Due to the complexity inherent in accounting for these hours, services received on a voluntary basis are not recorded in the organization's financial statements.

Financial instruments

Initial and subsequent measurement

The Organization initially measures its financial assets and liabilities at fair value, except for certain related party transactions that are measured at the carrying amount or exchange amount, as appropriate.

GRACEFIELD CHRISTIAN CAMP & RETREAT CENTRE

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2018

Page 11

4. SIGNIFICANT ACCOUNTING POLICIES (continued)

Financial instruments (continued)

The Organization subsequently measures all its financial assets and liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value of these financial instruments are recognized in net earnings in the period incurred.

Financial assets measured at amortized cost on a straight-line basis include cash, accounts receivable, notes receivable and grants receivable.

Financial liabilities measured at amortized cost on a straight-line basis include the bank overdraft, the bank loan and accounts payable.

5. ACCOUNTS RECEIVABLE

	2018	2017
Accounts receivable	\$ 4,018	\$ 22,516
Sales tax	-	19,360
	\$ 4,018	\$ 41,876

6. SHORT TERM DEBT

The organization has an authorized line of credit of \$ 70,000 renewable annually at a rate of 8.95 % and is used to support the cash flow needs of operations while the camp is still carrying a sizeable accumulated deficit. As at December 31, 2018, the amount available is \$ 5,754.

7. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2018	2017
Accounts payables	\$ 8,668	\$ 67,778
Payroll deductions	-	48
	\$ 8,668	\$ 67,826

GRACEFIELD CHRISTIAN CAMP & RETREAT CENTRE

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2018

Page 12

8. DEFERRED REVENUE

	Balance at the beginning of the year	Amount recognized as revenue in the year	Amount received for the following year	Balance at the end of the year
Jemina Rae Memorial Fund	\$ 405	\$ (405)	\$ -	\$ -
Turtle Rock Land Fund	332	-	-	332
Water/septic Capital Fund	4,283	(3,600)	-	683
Capital Projects Fund	8,906	-	45	8,951
Grace Garceau Campership Fund	2,095	(2,095)	-	-
Campership Fund	1,383	(4,649)	3,858	592
Memorial Funds	-	-	14,371	14,371
Erskine Legacy Fund	9,347	(5,460)	-	3,887
Camp Bitobi Legacy Fund	36,566	-	183	36,749
	\$ 63,317	\$ (16,209)	\$ 18,457	\$ 65,565

9. COMMITMENT

The camp has an unwritten long-term lease on the property from the Trustee Board at zero cost. One of the unspoken conditions of the lease is to maintain the property in operating condition and have the right to add to it providing an authorized agent obtains the necessary building permits. The municipal evaluation of the property is \$ 1 011 100.

10. FINANCIAL INSTRUMENTS

Financial risks

The Organization is exposed to various risks through its financial instruments, without being exposed to concentrations of risk. The main risks are broken down below.

Liquidity risk

Liquidity risk is the risk that the Organization will encounter difficulty in meeting obligations associated with financial liabilities. The Organization is exposed to this risk mainly in respect of its accounts payable.

GRACEFIELD CHRISTIAN CAMP & RETREAT CENTRE

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2018

Page 13

10. FINANCIAL INSTRUMENTS (continued)

Credit risk

Credit risk is the risk that one party to a financial asset will cause a financial loss for the Organization by failing to discharge an obligation. The Organization's credit risk is mainly related to accounts receivable and notes receivable.

The Organization provides credit to its clients in the normal course of its operations. It carries out, on a continuing basis, credit checks on its clients and maintains provisions for contingent credit losses which, once they materialize, are consistent with management's forecasts. The Organization does not normally require a guarantee.

For the other receivables, the Organization determines, on a continuing basis, the probable losses and sets up a provision for losses based on the estimated realizable value.

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in interest rates. The Organization is exposed to interest rate risk on its fixed-interest rate financial instruments. Fixed interest rate instruments subject the Organization to a fair value risk, since fair value fluctuates inversely to changes in market interest rates.

11. COMPARATIVE FIGURES

Certain figures for 2017 have been reclassified to make their presentation identical to that adopted in 2018.

GRACEFIELD CHRISTIAN CAMP & RETREAT CENTRE

ADDITIONAL INFORMATION

FOR THE YEAR ENDED DECEMBER 31, 2018

Page 14

	2018	2017
SCHEDULE A		
ADMINISTRATION EXPENSES		
Salaries and benefits	\$ 110,123	\$ 73,135
Insurance	23,087	21,614
Office expenses	9,404	9,106
Travel expenses	6,634	4,161
Management fees	4,185	3,678
Taxes, licences and permits	3,294	2,935
Formation	2,685	5,506
Telecommunications	1,831	2,550
Advertising and promotion	259	4,051
Others	-	11,708
Interests and bank charges	3,654	3,740
Interests on line of credit	4,445	1,023
	\$ 169,601	\$ 143,207

SCHEDULE B

FOOD SERVICE

Food	\$ 42,296	\$ 36,831
Salaries and benefits	21,859	19,165
Repairs and maintenance	1,345	1,136
Small equipment	933	1,399
	\$ 66,433	\$ 58,531

SCHEDULE C

PROPERTY MANAGEMENT

Repairs and maintenance	\$ 25,939	\$ 123,478
Electricity	16,119	14,201
Salaries and benefits	13,965	14,522
Fixed assets acquired from the products	9,623	213,662
Travel expenses	650	4,376
	\$ 66,296	\$ 370,239

GRACEFIELD CHRISTIAN CAMP & RETREAT CENTRE

ADDITIONAL INFORMATION

FOR THE YEAR ENDED DECEMBER 31, 2018

Page 15

	2018	2017
SCHEDULE D		
PROGRAM - CHILD/YOUTH		
Salaries and benefits	\$ 39,042	\$ 41,366
Transport	5,545	6,172
Fournitures	1,606	2,937
Equipments	925	506
Travel expenses	910	619
	\$ 48,028	\$ 51,600

SCHEDULE E

CAMP STORE

Camp store	\$ 2,783	\$ 3,366
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Gracefield Christian Camp & Retreat Centre
Profit & Loss Prev Year Comparison
January through December 2019

11:10 AM
2020-09-25
Accrual Basis

Ordinary Income/Expense	Jan - Dec 19	Jan - Dec 18	\$ Change	% Change
Income				
Donations				
1509 • Chapel offerings	54.50	0.00	54.50	100.0%
4014 • Campership donations used -Org	1,967.40	0.00	1,967.40	100.0%
4205 • Donations individuals	16,966.11	17,173.72	(207.61)	(1.2)%
4206 • Donations Churches/organization	4,086.01	8,836.97	(4,748.96)	(53.7)%
4212 • Designated Donations (Individual)	2,357.08	2,136.62	220.46	10.3%
4213 • Designated Donation (Church)				
4213001 • Cabin 1 Sponsorship Donations	449.64	0.00	449.64	100.0%
4213002 • Cabin 2 Sponsorship Donations	449.64	0.00	449.64	100.0%
4213003 • Cabin 3 Sponsorship Donations	449.64	0.00	449.64	100.0%
4213005 • Cabin 5 Sponsorship Donations	449.65	0.00	449.65	100.0%
4213 • Designated Donation (Church) - Other	0.00	1,380.45	(1,380.45)	(100.0)%
Total 4213 - Designated Donation (Church)	1,798.57	1,380.45	418.12	30.3%
4218 • Gala dinner & auction	2,802.01	0.00	2,802.01	100.0%
4220 • Pledged donations	14,800.00	11,970.00	2,830.00	23.6%
4221 • Can Helps/ PayPal/ United Way	7,007.85	4,678.64	2,329.21	49.8%
4222 • In-kind donations	755.00	0.00	755.00	100.0%
Total Donations	52,596.53	46,176.40	6,420.13	13.9%
Grants & Other revenue				
4208 • Synod block grants	47,688.00	46,860.00	828.00	1.8%
4209 • Presbytery Grants	5,000.00	5,000.00	0.00	0.0%
4407 • Government grants	11,952.00	6,176.00	5,776.00	93.5%
4411 • Jemima Rae Allocated	0.00	404.92	(404.92)	(100.0)%
4801 • Interest revenue	0.00	10.53	(10.53)	(100.0)%
4850 • Forestry Income	0.00	(202.76)	202.76	100.0%
4901 • Net Sales taxes collected	11,962.98	11,465.24	497.74	4.3%
4951 • Other revenue	1,806.45	0.00	1,806.45	100.0%
Total Grants & Other revenue	78,409.43	69,713.93	8,695.50	12.5%
Pgm Revenue - Adult/Family				
4101 • Family Camp fees	2,826.00	4,531.00	(1,705.00)	(37.6)%
4111 • Lodge guest fees	20,593.62	13,953.48	6,640.14	47.6%
4112 • Lodge guests equip. rentals	1,816.13	1,218.02	598.11	49.1%
4113 • Cabin Village Fees	188.00	0.00	188.00	100.0%
4121 • Seasonal Tent/Trailer Fees	26,124.14	25,393.51	730.63	2.9%
4122 • Short Term Tent/Trailer Fees	6,380.99	6,812.40	(431.41)	(6.3)%
4141 • Group Retreat Fees	90,482.09	83,046.08	7,436.01	9.0%
4142 • Group program/equip rental	686.00	1,686.22	(1,001.22)	(59.4)%
Total Pgm Revenue - Adult/Family	149,095.97	136,640.71	12,455.26	9.1%

Gracefield Christian Camp & Retreat Centre
Profit & Loss Prev Year Comparison
January through December 2019

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Accrual Basis

	Jan - Dec 19	Jan - Dec 18	\$ Change	% Change
Pgm Revenue - Child/Youth				
4001 · Co-ed summer camp fees	42,270.92	40,635.90	1,635.02	4.0%
4003 · CO-ED CAMP BUS TRANSPORTATION	1,504.37	1,357.18	147.19	10.9%
4010 · Co-ed camperships allocated	0.00	6,743.60	(6,743.60)	(100.0)%
4011 · Day Camp Fees	0.00	38.00	(38.00)	(100.0)%
4021 · L.I.T. Camp fees	434.87	3,255.15	(2,820.28)	(86.6)%
4041 · Outdoor Educ. fees	1,408.00	1,408.00	0.00	100.0%
4051 · March Break camp fees	0.00	2,111.94	(2,111.94)	(100.0)%
Total Pgm Revenue - Child/Youth	45,618.16	54,141.77	(8,523.61)	(15.7)%
Store Revenue				
4301 · T-Shirt/Sweatshirt sales	348.96	807.19	(458.23)	(58.8)%
4302 · STAFF T-SHIRTS	750.10	939.94	(189.84)	(20.2)%
4303 · Tuck adhoc sales	1,745.97	323.22	1,422.75	440.2%
4304 · Souvenir sales	0.00	394.02	(394.02)	(100.0)%
Total Store Revenue	2,845.03	2,464.37	380.66	15.5%
Total Income	328,565.12	309,137.18	19,427.94	6.3%
Gross Profit	328,565.12	309,137.18	19,427.94	6.3%
Expense				
Administration Expenses				
6001 · Wages (office admin)	14,570.00	34,959.59	(20,389.59)	(58.3)%
6002 · Directors Stipend	5,501.62	42,584.00	(37,082.38)	(87.1)%
6003 · Interim Camp Director	34,125.00	0.00	34,125.00	100.0%
6004 · Senior Program Director	11,100.00	0.00	11,100.00	100.0%
6011 · Payroll Taxes (all depts)	13,730.56	13,637.88	92.68	0.7%
6012 · Vacation Pay (all depts)	5,051.23	3,327.84	1,723.39	51.8%
6013 · Board & Lodging benefits	0.00	0.00	0.00	0.0%
6021 · Health Insurance (Directors)	3,207.52	4,716.44	(1,508.92)	(32.0)%
6031 · Pension Plan (Directors)	1,056.31	8,178.00	(7,121.69)	(87.1)%
6041 · Workers Comp (all depts)	2,402.41	2,708.81	(306.40)	(11.3)%
6081 · Auto Gas (Admin)	1,204.38	1,030.54	173.84	16.9%
6091 · Auto mileage (Admin)	0.00	3,842.40	(3,842.40)	(100.0)%
6101 · Auto registration (all depts)	497.17	627.62	(130.45)	(20.8)%
6111 · Property/Liability Insurance	23,053.04	23,086.75	(33.71)	(0.2)%
6121 · Office postage	1,492.39	1,583.66	(91.27)	(5.8)%
6131 · Office supplies (all depts)	1,057.11	716.10	341.01	47.6%
6141 · Office copier	2,494.95	1,714.69	780.26	45.5%
6151 · Office postage meter	341.06	493.40	(152.34)	(30.9)%
6171 · Computer equipment/software	1,080.00	1,052.00	28.00	2.7%
6181 · Health care/infirmity	320.13	97.35	222.78	228.8%
6182 · Safety equipment	810.18	2,012.75	(1,202.57)	(59.8)%
6191 · Phone & Internet services	2,004.50	1,723.67	280.83	16.3%
6202 · Staff Training (all depts)	96.24	2,528.01	(2,431.77)	(96.2)%
6211 · Publicity & promotion	4,569.49	243.56	4,325.93	1,776.1%
6221 · Memberships/permits	2,916.01	3,101.45	(185.44)	(6.0)%
6251 · Auto Insurance (all depts)	860.20	745.56	114.64	15.4%
6511 · Fundraising events/materials	1,423.18	0.00	1,423.18	100.0%
6992 · AR/AP charge expenses	186.13	1,183.64	(997.51)	(84.3)%
8001 · Bank & Merchant Card charges	4,225.99	3,653.98	572.01	15.7%
8011 · Line of Credit & Interest	3,908.72	4,445.26	(536.54)	(12.1)%
8015 · Registration fees -online	3,495.11	3,940.32	(445.21)	(11.3)%

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Clerk:

Gracefield Christian Camp & Retreat Centre
Profit & Loss Prev Year Comparison
January through December 2019

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Accrual Basis

	Jan - Dec 19	Jan - Dec 18	\$ Change	% Change
8021 - GST Net expense	1,748.85	1,817.78	(68.93)	(3.8)%
8022 - GST Net Expense	2,697.44	2,717.96	(20.52)	(0.8)%
8023 - Ontario sales taxes	1,079.71	1,005.18	74.53	7.4%
8026 - In-kind donation expense	755.00	0.00	755.00	100.0%
Total Administration Expenses	153,062.63	173,486.19	(20,423.56)	(11.8)%
Camp Store				
7651 - Tuck supplies	228.65	0.00	228.65	100.0%
7661 - Souvenir supplies	0.00	1,712.70	(1,712.70)	(100.0)%
7671 - Souvenir Shirts	506.32	189.75	316.57	166.8%
7681 - Staff theme shirts	1,734.80	717.84	1,016.96	141.7%
Total Camp Store	2,469.77	2,620.29	(150.52)	(5.7)%
Food Services				
5001 - Wages - kitchen staff	24,379.53	21,859.03	2,520.50	11.5%
5051 - Small kitchen equipment	311.52	877.98	(566.46)	(64.5)%
5311 - Repairs and kitchen supplies	0.00	0.00	0.00	0.0%
5541 - Food & beverage supplies	40,082.75	42,295.59	(2,212.84)	(5.2)%
5551 - Propane (cooking) supplies	1,408.47	1,266.44	142.03	11.2%
Total Food Services	66,182.27	66,239.04	(116.77)	(0.2)%
Program - Child/Youth				
6701 - Wages (coed summer camp)	16,300.00	22,732.90	(6,432.90)	(28.3)%
6704 - Bus transport (Coed camp)	5,170.00	5,220.00	(50.00)	(1.0)%
6706 - Program equipment (Coed camp)	400.23	534.31	(134.08)	(25.1)%
6707 - Program supplies (Coed camp)	380.01	575.55	(195.54)	(34.0)%
6709 - Program - Aerial trek	0.00	252.00	(252.00)	(100.0)%
6721 - Wages - LIT & senior pgm	9,455.00	15,829.00	(6,374.00)	(40.3)%
6723 - LIT Honoraria	500.00	0.00	500.00	100.0%
6725 - Staff Travel (LIT)	284.80	52.00	232.80	447.7%
6727 - Program supplies -LIT	0.00	618.06	(618.06)	(100.0)%
6751 - Wages - March Break camp	0.00	480.00	(480.00)	(100.0)%
6754 - Bus transport - March break	0.00	804.75	(804.75)	(100.0)%
6757 - Program Supplies march break	0.00	66.00	(66.00)	(100.0)%
7817 - Wilderness & Trip Equipment	776.88	336.93	439.95	130.6%
Total Program - Child/Youth	33,266.92	47,501.50	(14,234.58)	(30.0)%
Property Management				
6301 - Wages - Maint & housekeeping	20,472.11	13,965.15	6,506.96	46.6%
6381 - Fuel - tractors, engines	1,184.73	1,327.38	(142.65)	(10.8)%
6401 - Housekeeping supplies	2,425.38	2,865.74	(440.36)	(15.4)%
6411 - Repairs & building supplies	7,727.90	7,874.31	(146.41)	(1.9)%
6414 - Water testing and maintenance	6,836.04	7,348.27	(512.23)	(7.0)%
6421 - Road Maintenance & Snow removal	3,244.00	3,183.89	60.11	1.9%
6431 - Garbage/septic collection	3,267.54	3,148.15	119.39	3.8%
6432 - Trailer permits	18.00	(480.00)	498.00	103.8%
6441 - Hydro electricity	16,281.12	15,175.54	1,085.58	7.2%
6451 - Auto repair & maintenance	1,069.82	14.66	1,055.16	7,197.5%
6452 - Vehicle depreciation/purchase	1,600.00	(250.00)	1,850.00	740.0%

Gracefield Christian Camp & Retreat Centre
Profit & Loss Prev Year Comparison
January through December 2019

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Accrual Basis

	Jan - Dec 19	Jan - Dec 18	\$ Change	% Change
7813 - Structural Improvement projects				
7813001 - Cabin 1 Improvements	449.64	0.00	449.64	100.0%
7813002 - Cabin 2 Improvements	449.64	0.00	449.64	100.0%
7813003 - Cabin 3 Improvements	449.64	0.00	449.64	100.0%
7813005 - Cabin 5 Improvements	449.65	0.00	449.65	100.0%
7813 - Structural Improvement projects - Other	461.64	0.00	461.64	100.0%
Total 7813 - Structural Improvement projects	2,260.21	0.00	2,260.21	100.0%
Total Property Management	66,366.85	54,173.09	12,193.76	22.5%
Total Expense	321,348.44	344,080.11	(22,731.67)	(6.6)%
Net Ordinary Income	7,216.68	(34,942.93)	42,159.61	120.7%
Other Income/Expense				
Other Income				
Capital Maint. Grants				
7909 - Grants for septic system	0.00	3,599.63	(3,599.63)	(100.0)%
7910 - Grants for Water Treatment Proj	1,589.74	0.00	1,589.74	100.0%
Total Capital Maint. Grants	1,589.74	3,599.63	(2,009.89)	(55.8)%
Site development grants				
4415 - Erskine Legacy Facility Grants	0.00	5,459.81	(5,459.81)	(100.0)%
4513 - Memorial Donations - Ind	13,009.70	0.00	13,009.70	100.0%
4515 - Site develop. donations - Ind	458.91	0.00	458.91	100.0%
Total Site development grants	13,468.61	5,459.81	8,008.80	146.7%
Total Other Income	15,058.35	9,059.44	5,998.91	66.2%
Other Expense				
Capital Maintenance Pgm				
7824 - White Pine Septic system	0.00	3,599.63	(3,599.63)	(100.0)%
7920 - Water Treatment Expenses	1,589.74	0.00	1,589.74	100.0%
Total Capital Maintenance Pgm	1,589.74	3,599.63	(2,009.89)	(55.8)%
Site and Property Development				
7867 - Family Cabin Village	13,468.61	5,459.81	8,008.80	146.7%
Total Site and Property Development	13,468.61	5,459.81	8,008.80	146.7%
Total Other Expense	15,058.35	9,059.44	5,998.91	66.2%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	7,216.68	(34,942.93)	42,159.61	120.7%

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Accrual Basis

Gracefield Christian Camp & Retreat Centre
Balance Sheet Prev Year Comparison
As of 31 December 2019

	31 Dec 19	31 Dec 18	\$ Change	% Change
ASSETS				
Current Assets				
Chequing/Savings				
1001 · Desjardins bank account #34138	18,488.87	(7,967.20)	26,456.07	332.1%
1004 · Desjardins share account	5.00	5.00	0.00	0.0%
2001 · Desjardins Line of Credit	(45,328.11)	(64,245.70)	18,917.59	29.5%
Total Chequing/Savings	(26,834.24)	(72,207.90)	45,373.66	62.8%
Accounts Receivable				
1200 · Accounts Receivable	7,116.55	4,017.89	3,098.66	77.1%
Total Accounts Receivable	7,116.55	4,017.89	3,098.66	77.1%
Other Current Assets				
1499 · Undeposited Funds	1,087.00	5,360.20	(4,273.20)	(79.7)%
1500 · Pre-paid expenses	2,500.00	3,863.00	(1,363.00)	(35.3)%
Total Other Current Assets	3,587.00	9,223.20	(5,636.20)	(61.1)%
Total Current Assets	(16,130.69)	(58,966.81)	42,836.12	72.6%
TOTAL ASSETS	(16,130.69)	(58,966.81)	42,836.12	72.6%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 · Accounts Payable	7,186.51	8,537.95	(1,351.44)	(15.8)%
Total Accounts Payable	7,186.51	8,537.95	(1,351.44)	(15.8)%
Credit Cards				
2002 · Visa Desjardins	379.75	130.12	249.63	191.9%
Total Credit Cards	379.75	130.12	249.63	191.9%
Other Current Liabilities				
2121 · Accrued liability	1,660.00	0.00	1,660.00	100.0%
2240 · GST/QST Payable	(237.30)	0.00	(237.30)	(100.0)%
2303 · Turtle Rock Land Fund	331.86	331.86	0.00	0.0%
2306 · Water/Septic Capital Fund	0.00	683.34	(683.34)	(100.0)%
2308 · Capital projects fund	0.00	8,950.58	(8,950.58)	(100.0)%
2311 · Capital Projects Fund - Ind	8,995.33	0.00	8,995.33	100.0%
2312 · Capital Projects Fund - Org	25,000.00	0.00	25,000.00	100.0%
2320 · Campership Fund	0.00	592.27	(592.27)	(100.0)%
2321 · Campership Fund - Ind	540.00	0.00	540.00	100.0%
2322 · Campership Fund - org	1,365.32	0.00	1,365.32	100.0%
2328 · Memorial Funds - Ind	14,105.50	0.00	14,105.50	100.0%
2329 · Memorial Funds - Org	1,590.00	0.00	1,590.00	100.0%
2330 · Memorial funds	0.00	14,370.88	(14,370.88)	(100.0)%
2350 · Erskine Legacy Fund	2,980.62	3,887.02	(906.40)	(23.3)%
2352 · Camp Bitobi Legacy Fund	36,613.03	36,748.88	(135.85)	(0.4)%
2401 · Deferred revenue	13,395.91	4,054.19	9,341.72	230.4%
Total Other Current Liabilities	106,340.27	69,619.02	36,721.25	52.8%
Total Current Liabilities	113,906.53	78,287.09	35,619.44	45.5%
Total Liabilities	113,906.53	78,287.09	35,619.44	45.5%
Equity				
3000 · Opening Balance Equity	(59,052.83)	(59,052.83)	0.00	0.0%
3900 · Retained earnings	(78,201.07)	(43,258.14)	(34,942.93)	(80.8)%
Net Income	7,216.68	(34,942.93)	42,159.61	120.7%
Total Equity	(130,037.22)	(137,253.90)	7,216.68	5.3%
TOTAL LIABILITIES & EQUITY	(16,130.69)	(58,966.81)	42,836.12	72.6%

MEMORIAL RECORDS

Presbytery of Québec
Camp d'action biblique
Mrs. Nadine Whitzman Fafard

“Well done thou good and faithful servant, enter into the joy of thy master.”

Over the years there have been many special people that have contributed to the success of CAB. Nadine Fafard was certainly one of those. For 18 years Nadine and her family were pillars of our camping ministry. From cook and executive director to overall camp mom, her dedication and work ethic were exemplary. As we mourn the loss of this choice servant of God, our thoughts and prayers continue to be with her husband Luc and their children Melissa and Marc who in their own right were instrumental in helping to build a strong and lasting family legacy at CAB.

Although her tenure at camp ended in 2008, Nadine's servant heart blazed to the very end. Along with her husband Luc, she went on to open a bed and breakfast in Sherbrooke, QC where guests would come to discover her amazing gift of hospitality. Nadine was always looking for opportunities to share the love of God with any and all who would listen. Her love and compassion for souls was also very evident through her involvement in a pregnancy crisis center that she help found. It has been said that the best way to honour someone is to strive to emulate their great qualities. Needless to say, Nadine leaves behind a great challenge for us all. Our loss is truly heaven's gain.

Rest in peace Nadine.

Presbytery of Montreal
REV. CORALIE JACKSON-BISSONNETTE
B.A., B.TH., M.DIV.

The Rev. Coralie Jackson-Bissonnette was born on January 5, 1951 and died on July 24, 2019.

The writer of Ecclesiastes reminds us that there is a time for everything. All time belongs to God, and how well we know this today...for there is a time to be born and a time to die. On August 24, 2019 we gathered at Briarwood to give thanks for the life and service of Coralie. We remembered with great love our beloved Coralie, for hers was a full life, Coralie understood that in life there are times for mourning and times for joy. Coralie's funeral service was indeed a strange mixture of both sadness and joy. Sadness at her passing, but joy in the wonderful memories and knowing that she is home and at peace.

Coralie was tireless in her devotion and energy because at the centre of her life was her strong faith in God and her love of her church, family and friends. She touched many lives, not superficially, but with interest and love. Coralie was a person with a huge heart who had room for everyone. She was an intensely alive person, wonderfully whole and certainly her life gave glory to God. She spent a lifetime helping others and enjoyed doing so. Between her community service and her church was a woman with a deep and abiding faith lived out each and every day.

Coralie grew up in Montreal and after finishing high school, went to work for Sunlife for 12 years. At the age of 29 Coralie heard the call to ministry and received her Bachelor of Arts from the

Memorial Records (cont'd):

University of Western Ontario and returned to Montreal where she attended Presbyterian College, graduating in 1987.

In 1991 Coralie was ordained to the congregations of Ephraim Scott Memorial and Robert Campbell Memorial. It was a unique call; Coralie and Kate Jordan were called as a team to this two-point charge. After several years Coralie became the minister of Ephraim Scott Memorial where she faithfully and passionately served until 2011 when the congregation closed.

Coralie quietly served the Presbytery of Montreal taking on the role of interim moderator on three occasions: once for First Presbyterian Church in Verdun and twice for the congregation of Maisonneuve St. Cuthbert's. She served on a search committee for the clerk of the Presbytery of Montreal. Coralie was so pleased that Dr. Michael Pettem was appointed and over the years she offered him her support.

Coralie lived out her life which she called her Journey of Faith, as the extended family event planner, organizing birthday celebrations, Christmas dinners, bbqs. And of course, there was what Coralie called her "Little Family": Leo, Alison, Dan, and Jack! While she was deeply committed to the pastoral care of her congregation and friends, her family always came first. She was a beloved wife for 35 years, mother for 30 years, and Marmee for a far too short 19 months.

God for Coralie was in the bits and pieces of everyday life. She understood the words of the psalmist, "Yea, though I walk through the valley of the shadow of death, I will fear no evil. For, Thou art with me." This is the God we Christians worship, believing as we do that God has confirmed his promise in the person of Jesus Christ whom we call "Emmanuel" which means God-with-us. God is with us here and now. God will be with us. In her final weeks, she expressed that she was not afraid to die, that she had lived a good and full life filled with wonderful memories and was simply going on ahead of us.

Our consolation comes in the faith that looks through death, in the hope that as Coralie believed in Christ she now belongs with Christ in her new life. We cannot always understand that hope and yet we can have it. We cannot always put words on that love of God and yet when we have seen it in a good person's life and death, we too are able to say a deeper and a much more grateful yes to God.

For all that Coralie was, and is still, in the hearts of those who love Coralie, and for all that Coralie has become through the grace of our Lord and Saviour Jesus Christ we give thanks and praise to God.

THE REV. DR. JOHN A. SIMMS
B.A., B.D., D.D.

The Rev. Dr. John Simms at the age of 92 years died on February 28, 2020. He was born and raised in Nova Scotia.

John Simms was a graduate of Dalhousie University, Halifax; Presbyterian College, Montreal; and Columbia University, New York. An ordained minister, he served at the Church of St. Andrew and St. Paul, Montreal where he was assistant minister from 1952 to 1957 and at Montreal West

Memorial Records (cont'd):

Church where he served for over twenty years from the late 1950s until the late 1970s.

In 1977, sensing the 'call' to a different type of service, he assumed the position as Director General of the Montreal Association for the Blind from 1977 until 1995. John was the chairman of the Protestant School Board of Greater Montreal from 1973-1977; a member of the Protestant Committee of the Superior Council of Education for Québec; President of the Québec Trustees Association and the Canadian Education Association. In 2001, John Simms was elected chairman of the new English Montreal School Board, a position he held for three years. He served for three terms as Mayor of Montreal West from 1989 to 2001.

John long served the Presbytery of Montreal in a variety of ways. He never was one to shy away from challenge, opportunity, or calling. Throughout his ministry he continued to heed God's direction to service. Pastoral, social and political involvement were always critical to his theological understanding. He always had a listening ear for all who came to him, prayed with them and walked beside them. It is not surprising that when Montreal West Church needed support in leading them to a new path that John was part of the team. So, in August 2004, he began a 'temporary arrangement' with the congregation of Montreal West as stated supply and interim moderator which that lasted until early 2012.

Throughout his call to ministry there was the support and love and equal calling of John's beloved wife Lillian. She was right beside him through every turn, up and down and over the hill we go!

John is deeply missed by Lillian Wood, his loving wife of 66 years, their three children, Lorraine (Michael Smith), Monique (Bertram Forse) and Andrew, his grandchildren Catherine and Kelly (Forse) and step-grandchildren Ione and Rowan (Smith).

In the words of the psalmist "I will bless the Lord at all times; his praise shall continually be in my mouth. My soul shall make its boast in the Lord; let the humble hear and be glad. O magnify the Lord with me, and let us exalt his name together."

Presbytery of Ottawa
THE REV. CAROL ANN BAIN
B.TH., M.DIV.

Carol was born November 3, 1943. She was educated and worked in Toronto before moving to the Ottawa Valley, where she worked and raised her family. She and her husband Jim built a home in the Laurentians near Mont Tremblant, Quebec.

In 1994, Carol followed her heart and returned to McGill University and studied at the faculty of Religious Studies. She served in many different capacities within the student body, living in residence throughout her studies. She graduated with a Bachelor of Theology from McGill University and a Master's of Divinity from Presbyterian College, Montreal.

Carol served as student minister in different churches in the Montreal and Ottawa region. She did her practical work with Stephen Hayes at Knox Church, Ottawa. After accepting a call to the Winchester, Mountain, and South Mountain charge in the Presbytery of Seaway-Glengarry, she was ordained on March 26, 2000 at Knox Church, Ottawa.

Clerk:

Memorial Records (cont'd):

She was inducted to the Winchester, Mountain, and South Mountain charge on April 16, 2000. St. Andrew's Church, South Mountain was closed January 16, 2001; Carol continued to serve St. Paul's Church, Winchester and Knox Church, Mountain until March 31, 2004.

At the synod level, Carol served on the synod's Regional Staffing Committee, as a member from 2000 to 2005, and as convener from September 2001 to May 2002. Within the Presbytery of Seaway-Glengarry, she served on the Congregational Life Committee. Carol helped with the local arrangements for the 128th General Assembly held in Cornwall, Ontario in 2002 with the specific responsibility for the morning worship times.

In her retirement she came to reside within the Presbytery of Ottawa and was received and welcomed at the meeting held September 18, 2018, following which she accepted an interim appointment to serve as a transitional associate at First Baptist Church, Ottawa. It was not to be, however, as she died suddenly while on a cruise on October 20, 2018.

She is survived by her husband of 42 years, Jim Bain, her son Fred Cole (Adele Bisson), daughter Karen Cole (Todd Thrasher), and grandson Erick Cole; also her sister Gayle Welsh (Wayne) and brother Doug Houselander (Kathleen).

A memorial service is to be held November 24, 2018 at First Baptist Church, Ottawa, followed by interment on November 25, 2018 at the Arundel Cemetery, Arundel, Quebec.

THE REV. SAMUEL J. LIVINGSTONE
B.A., B.D., DIP.ED., B.ED.

The Presbytery of Ottawa records its thanksgiving for the life and ministry of Samuel J. Livingstone, who was summoned into the Lord's nearer presence on January 29, 2020.

Sam was born January 1, 1925 in Belfast, Northern Ireland, where he attended Ravenhill Presbyterian Church, in which he became a youth leader and an elder. During World War II he worked as a police assistant, enforcing curfews, and later as an electrical apprentice, during which work he nearly lost his life. His sense of a call to ministry was renewed, and after the war he and friends set sail on a cargo ship to Canada to pursue their education, which Sam did both in New York State, where he obtained a B. A. from Roberts Wesleyan College, and then in Montreal where he earned a B. D. from McGill. Subsequently he obtained a doctoral degree.

From June 29, 1977 he served as minister of Rogers Memorial and Westview Churches in the Presbytery of East Toronto, and upon his resignation on August 31, 1980 was issued a letter of standing. In 1981, his application for reception as a minister of The Presbyterian Church in Canada was approved by the 107th General Assembly; he was so received on October 6, 1981 by Presbytery of East Toronto.

From October 18, 1981 to October 23, 1982 he served at Finch and Chrysler in the Presbytery of Glengarry, and thereafter at Huntingdon and Athelstan, Presbytery of Montreal, until he resigned that charge on June 30, 1984. On October 6, 1987 his certificate was granted by the Presbytery of Montreal to the Presbytery of Ottawa. He served as supply in a number of congregations in the greater Ottawa area. On January 28, 1990, he was inducted as minister of St. Andrew's Church,

Memorial Records (cont'd):

Stittsville, and served there until he officially retired January 1, 1995 at age 70. Almost immediately, he went to serve as supply at Oxford Mills in the Presbytery of Seaway-Glengarry, and he continued to preach and serve congregations within the Presbyteries of Seaway-Glengarry and Ottawa. His faithful preaching and wise and caring pastoral counsel were valued and cherished by many.

Sam is survived by his widow Sharon; sons Phil and Doug (Pat) and daughter-in-law Bev; stepchildren Jeff (Giselle), Gregg (Tammy), Keri (Steve), and Scott (Angelina); grandchildren Becky, Rachel, Katie, Summer, Lauren, Nate; MacKenzie, Jack, Alison, Molly and Jaime; and great-grandchildren Anthony, Avery and Emalyn. He was predeceased by his son Dan, and great-granddaughter Violet.

The funeral was held at St. Andrew's Church, Kars, Ontario on February 6th, conducted by Susan Clarke, assisted by Elizabeth Chan, former and current ministers of the congregation, respectively, with a reception following.

“If I go and prepare a place for you, I will come back and take you to be with me that you also may be where I am.” (John 14: 3, NIV)

MRS. MARY A. (NEE MACIVER) CAMPBELL

Mary A. (MacIver) Campbell, 89, of Ottawa, Ontario, passed away July 28, 2019, with her family by her side.

Mary was born to the late Peter MacIver and Christie (MacMillan) MacIver on September 19, 1929, in Sherbrooke, Quebec. Mary graduated class valedictorian from Strathcona High School in Montreal in 1947. She later received a Bachelor of Arts in Linguistics from the University of McGill.

After working for Sun Life in Montreal, she attended the Missionary and Deaconess Training School in Toronto, where she met Donald Campbell, a Knox College student destined to be a minister in The Presbyterian Church in Canada. Mary received the graduation diploma from the Missionary and Deaconess Training School in 1952. In 1954, she married the Rev. Donald Campbell, moving with him as the call of the ministry dictated: to Wanham, Alberta; to Montreal and to Sherbrooke in Quebec and finally to Ottawa, Ontario. Mary is survived by three children: Margaret Tallett (John) of Orleans; Alan Campbell (Manon) of Nepean; and Jean Campbell (Tony) of Edmonton. She is also survived by eight grandchildren and one great grandchild. Mary was predeceased by her loving husband in 1981.

Mary was an engaged and dedicated member of St. Paul's Presbyterian Church, her husband's last charge. On top of her legendary support for ministries and causes, she was very active in the life of the congregation. She was an avid participant in many programs over decades, including the choir, WMS, numerous small groups, Renewal Fellowship, nursery, Pioneer Pal, Alpha, Tuesday Women's Group childcare, Missions Committee, Flower Committee, Saturday Morning Prayer Group, Adult Sunday School, and the Book Club.

She embraced her role as unofficial ambassador for St. Paul's graciously welcoming visitors and

Memorial Records' (cont'd):

returning friends long absent. She was quietly proud of her family, quick to offer support and slow to give advice. She was a shining example of calm, dignified stability in her faith and life. Even as her health declined, she would say, "I'm thankful for..." Those words resonate in our hearts as we reflect on Mary.

A memorial service was held on August 1, 2019, at St. Paul's Church, Ottawa, conducted by the Rev. G. Grant Wilson, and at which her niece, the Rev. Marilyn Savage preached. The Presbytery of Ottawa places on record its thanksgiving to God for the life and witness of Mary Campbell.

"Give thanks in all circumstances, for this is God's will for you in Christ Jesus." (1 Thessalonians 5:18, NIV)

THE REV. GORDON E. WILLIAMS

The Presbytery of Ottawa, upon learning of the passing on November 11, 2019, of Gordon E. Williams, records its sorrow for his death and its thanksgiving for his life, service, and witness.

Gordon Williams, a Cree, was born into the Peguis First Nation in Manitoba. He was a student, survivor, and graduate of the residential schools established by the government of Canada and administered by Christian churches including The Presbyterian Church in Canada, attending Birtle Indian Residential School from 1957-1961. Amid the challenges and trauma, and in spite of injustice and discrimination, Gordon heard a call to Christian ministry. He graduated in 1965 with a Bachelor of Arts degree from Brandon College, University of Manitoba (now Brandon University). He enrolled in Presbyterian College, Montreal, from which he graduated in 1968 with the degree Bachelor (now Master) of Divinity, earning in his graduating year the prize for pastoral theology.

He and his wife were appointed by the mission board of the General Assembly to service in Taiwan; sadly after time there, primarily in language study, they returned to Canada on account of ill health.

He took up an appointment to Riverside Church, Medicine Hat, Alberta on October 7, 1969 in the Presbytery of Calgary-Macleod, where he served until November 30, 1972.

Thereafter, Gordon worked for the Government of Canada in the then Department of Indian Affairs, based in Ottawa, but he remained on the appendix to the roll of the Presbytery of Calgary-Macleod for many years, providing service to federal, provincial, and Aboriginal governments, fostering many connections in diverse communities. His name was added to the appendix to the roll of the Presbytery of Ottawa on September 20, 1988.

On September 21, 1999, his presbyterial certificate was transferred to the Presbytery of Seaway-Glengarry, on account of his ministry supplying at Oxford Mills, Ontario. Subsequently his certificate was returned to the Presbytery of Ottawa where he remained on the appendix to the roll until his death.

He served as a member of the board of the Children's Aid Society of Ottawa-Carleton, and as a board member for various Native friendship centres in Alberta and in Ottawa. He also served on

Memorial Records (cont'd):

the Police Services Board in Ottawa aiding in the provision of training in cultural sensitivity for both local and national police forces.

He volunteered as a visitor at correctional facilities across Canada to assist in supporting unique cultural needs of inmates. He facilitated the creation of the Native Court Workers Association in Calgary and Edmonton, supporting reconciliation and self-determination of Aboriginal peoples and their families.

Gordon Williams served as chair of the Indian Residential School Survivor Committee, assisting the Truth and Reconciliation Commission.

In 2017, he was honoured by Brandon University with the Distinguished Alumni Award for Community Service.

In retirement, he took an active part in helping to represent survivors of the residential schools at some of the events intended to foster understanding and reconciliation. Among the presbytery and congregations in Ottawa he helped to share and interpret some of the experiences of those within the system of residential schools, and enabled both fellow clergy and congregants to grow in understanding and interpretation of some of what transpired and remains as a legacy of the residential schools in Canada.

To his widow Kona and family, including daughter Karen who is a medical doctor in Sudbury, the deepest sympathy of the presbytery is expressed.

“God was reconciling the world to himself in Christ, not counting people’s sins against them. And he has committed to us the message of reconciliation.” (2 Corinthians 5: 19, NIV)

THE REV. GERALD SARCEN

The Presbytery of Ottawa records thanksgiving to God for the life and service of Gerald Sarcen, called home by his Lord and Saviour Jesus Christ on September 27, 2020 at the age of 78 years.

Gerald (Jerry) Sarcen, son of Gerald and Dorothy Sarcen, pursued studies at Gordon College from which he received the Bachelor of Arts degree, and McGill University and Presbyterian College, Montreal, from which he graduated in 1970 with the degree Bachelor (now Master) of Divinity.

He was ordained to Christian ministry by the Presbytery of Saint John at St. Andrew’s Church, Moncton, New Brunswick on June 23, 1970, just prior to taking up an appointment as ordained missionary for the four-point Clyde River pastoral charge in the Presbytery of Prince Edward Island on June 30, 1970.

Called to First Church, Pictou, Nova Scotia, he was inducted by the Presbytery of Pictou on January 7, 1975, where he served until January 30, 1978, at which point he returned to the Presbytery of Saint John to serve as Assistant Minister at St. Andrew’s Church, Moncton.

On August 7, 1982 he was inducted by the Presbytery of Ottawa to the then two-point charge of Knox Church, Manotick and St. Andrew’s Church, Kars; following the re-aligning of St. Andrew’s Church, Kars with Osgoode Church, Vernon as a two-point charge, he continued as minister at

Memorial Records (cont'd):

Manotick until June 30, 1999.

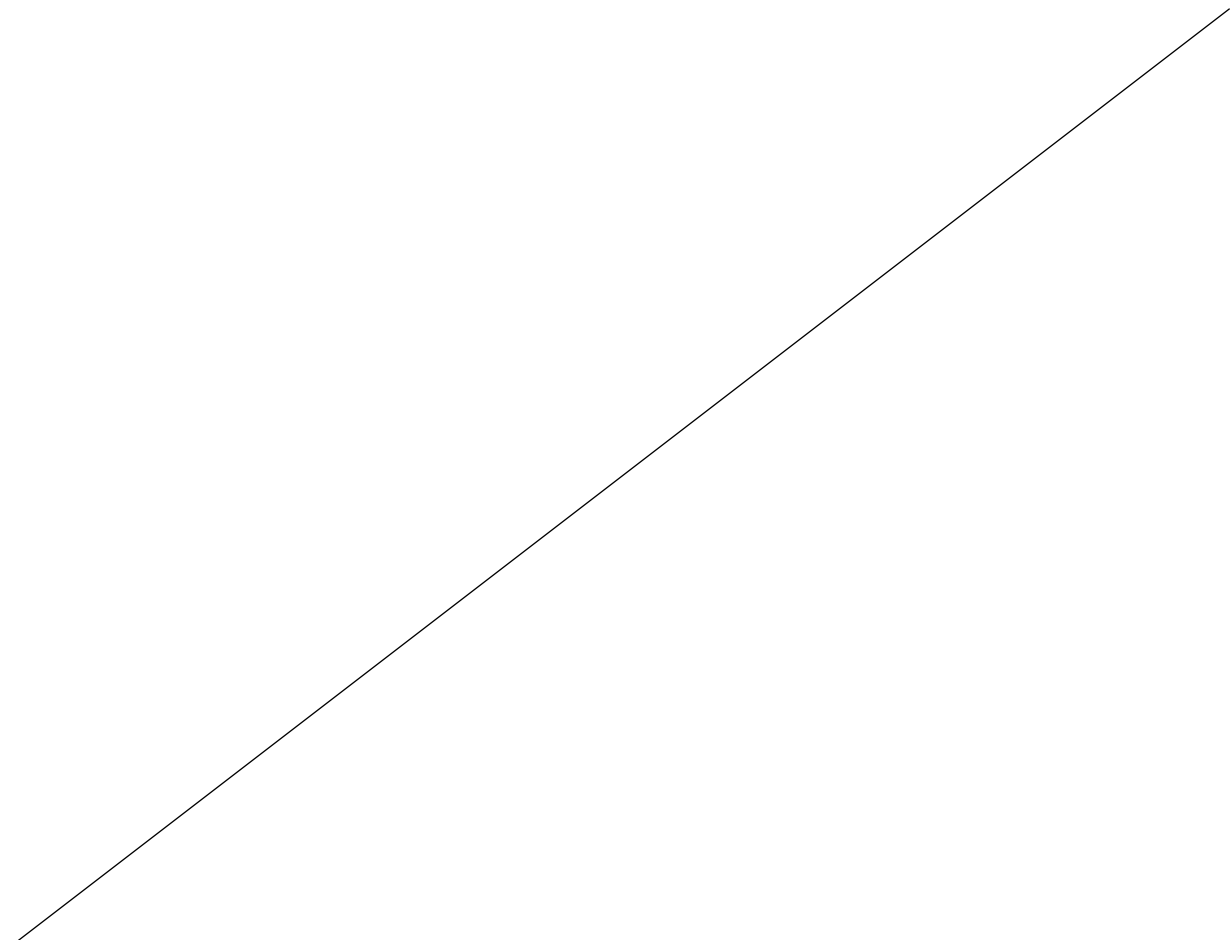
Jerry returned east, called to the two-point charge of St. Stephen's Church, Sunny Corner and St. Paul's, Warwick, New Brunswick, inducted by the Presbytery of Miramichi on August 3, 2000, serving until retiring June 30, 2005.

In retirement, family connections led to periods of residency in various places, and his presbyterial certificate at different times was lodged with the Presbyteries of Prince Edward Island, Seaway-Glengarry, and Ottawa.

He is survived by his wife of 54 years, Phyllis (Lewis), son Mark (Victoria), and daughters Jill (Radek) and Kim (Darrin), eight grandchildren: Melanie, Noel, Oliver, Kennedy, Maya, Cameron, Charlie, and Pippa; and a sister Dawn McMillan.

A man of faith in and love for Jesus Christ, passionate in service for his Lord and Saviour, Gerald Sarcen is at rest from his labours. Given current restrictions on public gatherings, it is anticipated that a memorial service will be planned at a later time.

“My flesh and my heart may fail, but God is the strength of my heart and my portion forever.”
(Psalm 73: 26, NIV)



Clerk:

MODERATORS OF THE SYNOD OF QUÉBEC AND EASTERN ONTARIO 1978 - 2020

At the 98th General Assembly (1972) the name of the synod was changed from the Synod of Montréal and Ottawa to the Synod of Québec and Eastern Ontario.

YEAR	LOCATION	MODERATOR	HOME PRESBYTERY
1978	Cornwall	James C.M. Jack, M.A.	Québec
1979	Ottawa	Bill McElwain, M.A., Th.M.	Ottawa
1980	Sherbrooke	Donovan G. Neil, B.A., B.D., Th.M.	Montréal
1981	Arnprior	Wilfrid M. Moncrieff, B.A., M.Div.	Lanark and Renfrew
1982	St. Lambert	Robert Martin, M.A.	Glengarry
1983	Brockville	Allan M. Duncan, B.A., B.D.	Brockville
1984	Ottawa	P. Lyle Sams, C.C., B.A.	Québec
1985	Vankleek Hill	Graham Kennedy, B.A., B.Th., M.Th.	Ottawa
1986	Perth	J. Bruce Robertson, S.T.M.	Montréal
1987	Montréal	Linda Bell, B.A., M.Div.	Lanark and Renfrew
1988	Iroquois	Fred Rennie, M.Th., D.D.	Glengarry
1989	Cornwall	Nicholas Vandermay, M.Th.	Brockville
1990	Gloucester	Daniel H. Forget, M.Th.	Québec
1991	Richmond	Floyd McPhee, M.A., D.Min.	Ottawa
1992	Gracefield	Wally Hong, B.Sc., S.T.M.	Montréal
1993	Smiths Falls	Larry Paul, B.A., B.D., S.T.M., M.A.	Lanark and Renfrew
1994	Montréal	Garry van Bruchem, S.T.M., M.A., D.Min.	Seaway-Glengarry
1995	Ingleside	Garry Morton, B.A.	Ottawa
1996	Ottawa	J.S.S. Armour, B.A., B.D., S.T.M., D.D., M.A.	Montréal
1997	Renfrew	Ruth Syme, B.A., B.Ed., M.A., Dip.Min., Ph.D.	Lanark and Renfrew
1998	Montréal	Ian MacLean, B.A., B.Th., M.Div.	Seaway-Glengarry
1999	Prescott	Anthony Boonstra, B.Ed., B.Th., M.Div.	Ottawa
2000	Ottawa	Daniel Shute, B.A., M.Div., L.M.S., Ph.D.	Montréal
2001	Arnprior	Joan Hilliard	Lanark and Renfrew
2002	Lachute	J. Ross. H. Davidson, B.A., B.D.	Québec
2003	Kemptville	Geoffrey P. Howard, B.A., B.Th., M.Div.	Seaway-Glengarry
2004	Ottawa	Charlene E. Wilson, B.A., B.Th., M.Div.	Ottawa
2005	Lennoxville	John P. Vaudry, B.A., S.T.M.	Montréal
2006	Smiths Falls	James M. Patterson, B.A., B.Th., M.Div.	Lanark and Renfrew
2007	Montréal	Giancarlo Fantechi, B.A., B.Th., M.Div.	Québec
2008	Ingleside	Mark Bourgon, B.A., M.Div.	Seaway-Glengarry
2009	Ottawa	James T. Hurd, B.A., M.Div.	Ottawa
2010	Melbourne	Douglas Robinson, B.A., M.Div., Th.D.	Montréal
2011	Perth	Marilyn Savage, B.Mus., M.T.S., M.Div.	Lanark and Renfrew
2012	Beaconsfield	John Barry Forsyth, B.A., B.Ed., B.D.	Québec
2013	Cornwall	Harold H.A. Kouwenberg, B.A., M.Div.	Seaway-Glengarry
2014	Gloucester	Gordon K. Walford, B.A., M.A.	Ottawa
2015	Granby	Warren Wong	Montréal
2016	Carp	John P. Vaudry, B.A., S.T.M.	Lanark and Renfrew
2017	Montréal	Katherine Burgess, B.A., B.A.Ed., M.Ed., Dip.F.A., B.Th., M.Div.	Québec
2018	Vankleek Hill	Samer Kandalaft, B.Th., C.E.	Seaway-Glengarry
2020	online	Samer Kandalaft, B.Th., C.E.	Seaway-Glengarry

